

**CITY MANAGER'S EXECUTIVE ORDER NO. 22-001
CITY OF DES MOINES**

AN EXECUTIVE ORDER OF THE CITY MANAGER OF THE CITY OF DES MOINES setting rates for moorage and other services at the Des Moines Marina pursuant to the authority granted by DMMC 15.04.480 and Ordinance no. 1755.

RECITALS

WHEREAS, the City of Des Moines owns and operates the Des Moines Marina under the power granted by RCW 35A.88.020, and

WHEREAS, the Des Moines Marina is a self-supporting enterprise of the City of Des Moines funded in part by paid moorage and other services, and

WHEREAS, the City Council of the City of Des Moines enacted Ordinance no. 1755 on December 16, 2021, delegating the authority to set rates for moorage and other services by executive order to the City Manager, and

WHEREAS, upon the recommendation of the Harbormaster and Marina staff, the City Manager finds that the rates for moorage and other services contained in exhibit "A" attached to this Executive Order are appropriate and necessary to implement the City Council's intent that Marina rates be fair, to further the mission of the Des Moines Marina and to realize the full potential of this valuable asset, and

WHEREAS, the rates for moorage and other services contained in exhibit "A" attached to this Executive Order reflect no change from the rates effective January 1, 2022 as set by the City Council, except for elimination of the five-month prepayment program which could otherwise apply to leases signed after February 28, 2022,

NOW, THEREFORE, it is hereby **ORDERED** as follows:

(1) The Marina rates and tariffs contained in exhibit "A" attached to this Executive Order shall be the official rates and tariffs of the Des Moines Marina effective immediately.

(2) The Marina rates and tariffs contained in exhibit "A" attached to this Executive Order shall be published at the office of the Marina and shall be available on the City website.

(3) The Marina Rules are hereby amended to include The Marina rates and tariffs contained in exhibit "A" attached to this Executive Order.

(4) The City Clerk shall provide the City Council with exhibit "A" attached to this Executive Order.

This Executive Order will be in effect until repealed or superseded by a subsequent Executive Order or by operation of law.

DATED this 18th day of January, 2022.

Handwritten signature in blue ink, appearing to read 'Michael Matthias', written over a horizontal line.

Michael Matthias, City Manager
City of Des Moines

APPROVED AS TO FORM:

ATTEST:

/s/ Matthew Hutchins
City Attorney

Handwritten signature in blue ink, appearing to be initials 'BM', written over a horizontal line.
City Clerk



RATES & TARIFFS

City of Des Moines Marina

22307 Dock AVE S.

Des Moines, WA 98198

206-824-5700

marinainfo@desmoineswa.gov

Marina Rates and Tariffs

Approved

A handwritten signature in blue ink, appearing to read "Michael Matthias".

Michael Matthias
City Manager

01/28/2022

(Date)

All tariffs, charges, fees, and wet and dry moorage fees are established by the City Manager, pursuant to DMMC 15.04.550. The Marina charges various fees for customer services, maintenance services and some administrative functions. The Marina also has established penalties for late payment of moorage fees and for infractions of some Marina Rules. The list of all tariffs, charges, rates, and fees shall be published on the Marina website and made available for inspection at the Marina office.

MARINA SERVICES

Tenant Sling Hoist

Marina staff will launch/retrieve tenant vessels up to 22’ everyday by appointment. Vessels 23’ - 27’ will only be launched/hailed on Saturday or Sunday’s. You must make an appointment a minimum of 24 hours prior to launching. If your vessel must be hauled/launched without prior notice (pending staff availability) or it’s an emergency situation you will be charged the emergency launch fee, no exceptions. Your moorage account will be billed for the service.

	ONE WAY
Tenant Hoist/ Dingy	\$30.00
Travel Lift	\$100.00
Emergency/ Day Of	\$125.00

Note: The Marina **does not** launch boats from bunk trailers **unless** the bunk(s) have been modified to the Marina sling.

Guest Overnight Moorage - 4 hour courtesy docking period before Moorage rates apply.

All moorage fees are required to be paid in advance.

LENGTH OF VESSEL	PRICE PER DAY
0’ - 30’	\$20.00
31’ +	\$1.00/foot

Individual boaters whose vessel is 32 feet or larger can make a reservation by calling the Marina office during office hours. Reservation requires the first nights moorage payment at least one day in advance and are non-refundable. Group reservations see page 7.

Maximum 14 days allowed on the dock. After 14 days vessel must vacate the Marina for a minimum 7 days before returning.

Insurance reflecting \$500,000 general liability coverage must be provided after 2 consecutive days on dock.

- Leasehold tax of 12.84%, or as revised by law, will be charged on approved stays over 30 days. All rates are payable in advance.
- Electricity is \$3.00 per night.
- Commercial vessel or vessels with “for sale” signs displayed will be charged an additional \$3.00 per day.

Winter Moorage

- See Open Moorage (Winter Rates).

- Metered electricity is available at posted rates.
- Leasehold tax of 12.84% or as revised by law, will be charged on stays over 30 days. Failure to pay in advance for charges due will result in the impoundment of the vessel until all fees and charges have been satisfied. Fees and charges will continue to accrue during any impoundment period.

Commercial Landing Fee

The Landing fee for all commercial vessels, tour boats and party boats is \$150.00 per trip or per day if continuous.

MAINTENANCE SERVICES

Covered Moorage Cutouts & Slip Maintenance Costs

- Alterations to exterior walls of the covered moorage's to accommodate larger vessels are permitted under limited circumstances.
- "Cutouts" must be approved by the Harbormaster.
- All work must be done by Marina staff.
- Materials used will be billed to the tenant at actual cost.
- Maintenance/service requests for installation(s)/replacement(s) will be billed at \$100 per hour per staff.

Pumping and Non-Emergency Towing within Marina

- A \$100.00 per hour per employee fee with one hour minimum will be charged for the pumping of any vessel.
- A \$100.00 per hour fee with one hour minimum will be charged for the non-emergency towing of a vessel within the marina. We **do not** tow any vessels outside the break-water.
- The Marina staff does not respond to non-emergency requests for towing outside the breakwater.

Electrical Service

- Tenants are charged a \$3.50 per month flat fee for electricity, which includes the first 30 KW hours of use. Any use over 30 KW hours is billed at the actual cost of .08 cents per KW hour.
- Any request for electrical meter installation or removal will be charged a fee of \$10.00 per request after the initial installation or removal of the electrical meter.
- Requests for increasing electrical service from 20 to 30 amp will be done on a first come first serve basis, and will depend on capacity of existing marina wiring. All parts + labor will be charged to the tenant at the flat rate of \$35.00 which will include all parts associated with the modification.

ADMINISTRATIVE/SERVICE FEES

Slip Exchange List

A \$40.00 fee per party is required to be put on slip exchange wait list.

Waiting List Fees

An annual fee of \$30.00 will be charged on the anniversary date of each waiting list applicant until an offer of moorage is made. See Rule 4.0 in marina Rule book.

Fees & Deposits

A \$50.00 fee is required prior to being placed on the waiting list for permanent moorage. See Rule 4.0 in marina Rule book.

Each permanent moorage tenant must give the Marina a moorage security deposit in the amount of one month's moorage fee for the class of moorage they are occupying. The security deposit is due, along with the first's months' moorage and leasehold tax when the prospective tenant is issued keycards.

Administrative/ Service Fees

Administrative and Services fees are subject to be billed to tenants for request additional services requested. The additional services described are examples and not limited to just the following. The fee is calculated at an hourly rate of \$100.00 per hour per Marina employee involved. Any portion of an hour will be calculated as a full hour.

- Staff time for the managing delinquent accounts and/or derelict or abandoned vessel.
- Staff time for the destruction and/or sale of a derelict vessel.
- Staff time for specialty work deemed unnecessary to the function of the Marina and or slip user.

Storage Lockers

The rental fee for an external storage locker is \$16.00 per month, internal lockers rent for \$22.00 per month. Tenants provide their own lock. A deposit is not required to be placed on the waiting list for a locker.

Storage Lot

As of 04/31/2019 monthly rates no longer available for the storage lot. Should storage of a customer item be required to be stored/impounded the owner will be charged \$20.00/day.

PENALTIES AND LATE FEES

Late Fees for Monthly Moorage

Moorage statements are mailed on the 30th of the month or as close as possible to that date. They are due by the 15th of the following month. A late fee of 3% will be applied to the balance on the 20th of the month.

A \$50 impound fee will be charged when it is necessary to chain up a boat to secure payment of moorage.

Delinquent Account Reinstatement

If a tenant’s moorage/service agreement is terminated for failure to pay moorage fees, the tenant will be assessed a \$100.00 reinstatement fee in addition to all moorage fees that are due. All moorage fees, the reinstatement fee, and impound fee if applicable must be paid within the time limit given in Rule No. 5 for the tenant’s account to be reinstated in good standing.

Late Fees for Guest Moorage

Failure to pay in advance for guest moorage will result in a \$50.00 impound fee assessed to the moorage fees plus a \$25.00 **per day** late fee in addition to the regular moorage fees.

Impound Fees for Parking Violations

The owners of vehicles and trailers that are impounded for violations of Marina Parking Rules will be charged a \$100.00 impound fee.

Emergency Response Fee

Customers and/or tenants requesting afterhour’s emergency response from Marina staff will be billed \$150.00 per hour per employee responding with a minimum of a 2 hour charge. Additional costs may be added pending the type of emergency.

NOTE: Gate access is not considered an emergency unless you are a liveaboard or there is an immediate danger present (i.e. fire, sinking boat, etc.). Call 911 for all immediate danger emergencies.

PERMANENT MOORAGE RATES 2021

Below is the per foot/ per month rate for a permanent moorage slip.

Any customer beginning a monthly rate for a 20’, 24’ or 28’ slip between the months of March – October will be charged at the seasonal per month rate.

BERTH SIZE	OPEN	COVERED	SUBLEASE		LIVEABOARD
			Open	Covered	Open/ Covered
20 Foot	\$7.30	\$9.07	20% Above Regular Rate	20% Above Regular Rate	\$150.00 Flat Fee
24 Foot	\$8.14	\$10.40			
28 Foot	\$9.11	\$11.71			
30 Foot	N/A	\$12.73			
32 Foot	\$10.01	\$12.96			
36 Foot	\$10.61	\$14.77			
40 Foot	\$11.34	\$15.07			
50 Foot	\$12.82	\$18.12			
54 Foot	\$12.82	N/A			
62 Foot	\$13.30	N/A			

Overhang shall be pro-rated. Any portion of a foot over the size of the slip length shall be considered a full foot. 12.84% leasehold tax will be added to all moorage fees.

ANNUAL, SEASONAL & WINTER RATES 2022

Additional information regarding these rates below table.

BERTH SIZE	ANNUAL 1 payment		SEASONAL March 1/October 31		WINTER MOORAGE
	OPEN (per)	COVERED (per foot)	OPEN (per month)	COVERED (per month)	GUEST SLIPS (per foot)
20 Foot	\$6.57	\$8.16	\$248.20	\$308.53	<i>Email Marina Office</i>
24 Foot	\$7.33	\$9.36	\$332.01	\$399.34	
28 Foot	\$8.20	\$10.54	\$433.47	\$459.20	
30 Foot	N/A				
32 Foot					
36 Foot					
40 Foot					
50 Foot					
54 Foot					
62 Foot					

Overhang shall be pro-rated. Any portion of a foot over the size of the slip shall be considered a full foot. 12.84% leasehold tax will be added to all moorage fees.

Annual Rates

Annual rates apply to 20’, 24’, and 28’ open and covered moorage. This is a discount off the regular monthly rate and **you must pay 12 months in advance upon signing up.** Terminating slip prior to end of 12 month period forfeits offer and you will be prorated back to the monthly rate. See Rule 9.0 for termination policy.

Seasonal Rates

- Seasonal rates apply to 20’, 24’, and 28’ open or covered moorage during the period of March 1st to October 31st. If the tenant stays beyond this season, the account will be adjusted to the permanent rate.

Winter Rates

Winter rates apply to 32’ boats and large during the period of November 1st to April 31st in the Overnight Guest Moorage dock. If the tenant stays beyond this season, they will be charged the daily rate for a maximum 14 consecutive days

Dry Shed

- \$237.74 per month plus 12.84% leasehold tax for a registered vessel.
- \$406.40 per month plus 12.84% leasehold tax for any other type of storage (see Rule 7.2).

Security Deposits for dry shed keys:	
Launch key	\$75.00 (limit 1 per shed)
1 st Shed Key	\$25.00
Additional Shed Keys	\$25.00ea (limit 4)

Redondo Lot Parking Rates:

1 hour\$1.00
 2 hours\$2.50

- 3 hours\$3.50
- 4 hours\$5.00
- 5 hours\$6.50
- All Day \$8.00
- Vehicle-Trailer combinations ...\$10.00
- Seasonal Pass\$140.00 + sales tax

Non-payment of fee (parking ticket) \$20.00

Failure to pay parking ticket within 15 days \$20.00 (Total \$40.00)

Refer to Rule 10.1 of marina Rule book - Establishing Regulations, Fees, and Enforcement Procedures for the Redondo Parking Lot

Marina & Beach Park Parking Rates

- 1-2 hours\$2.00
- 3-4 hours\$4.00
- All Day \$6.00
- Lost Ticket Fee\$6.00

This is a pay on exit lot.

Parking Passes

	Daily Rate	Duration
South Lot Oversized Vehicles and trailer combinations (10 day max)	\$20.00	N/A
Frequent User Pass – Resident	N A	\$30.00/ year
Frequent User Pass – Non-Resident	N A	\$60.00/ year
Overnight Fishing Pier Pass - Quarterly	N A	\$25.00/quarter
Overnight Fishing Pier Pass – Annual	N A	\$100.00/ year
Redondo Diving Pass Annual	N A	\$100.00/ year
Redondo Truck/ Trailer Annual Parking	N A	\$154.00/ year
Commercial Pass*	N A	\$100.00/ year
Concessionaire Pass*	N A	\$100.00/ year

*See additional regulations under Rule 13.0 of marina Rule book

Tenant Proximity Devices

- The fee for a proximity card or key fob is \$10.00 each plus sales tax for the first two. Additional devices will cost \$30.00 plus sales tax each.
- Non-Working/Lost proximity devices will be replaced at the lower fee. The device reported lost will be removed from the system.
- Tenants are allowed a MAXIMUM of 4 proximity devices.
- Subleases will be charged at the same rate for proximity cards or fobs.

Tenant Annual Parking Permits Devices

- Tenants are provided 2 free parking permits annually to park in permit required spaces or between the hours of 10pm and 5am.
- These permits expire annually on December 31st.
- Additional/replacement parking permits can be purchased at \$50.00/ea.
- Tenants are responsible for acquiring these permits annually.
- Tenants can schedule, in advance, to pick up parking permits from the Marina during operating hours. Arrangements must be made one day in advance during office hours.
- Tenants can request parking permits to be mailed to the address on record for a \$1.00 service fee.
- Any vehicle without a valid permit visible from the review mirror parked in a permit required stall or between 10:00pm – 5:00am is subject to be cited or towed.
- Citations for vehicles in clear violation of posted signs and/or Marina rules will not be waived.

Parking Lot Coupons

- Tenants are allowed a maximum of six 100% single use parking coupons each year from the Marina office.
- Additional coupons can be purchased by the tenant at \$3.00/ coupon.

MARINA FACILITY RENTALS**Activities Float/ Pavilion**

- **Club Activity/Event:** A club event is a group of five boats or more that are spending the night and purchasing overnight guest moorage. The Activities Float is 25' by 100'. It has mooring cleats/ bull rails, safety ladder, and 30 amp power. In addition, boaters may request use of our propane BBQ,'s and available tables and chairs. Please email beachparkeventcenter@desmoineswa.gov or call 206-870-9370 to request a Facility Use Agreement to reserve your dates.
- **Non-Club Activity/Event:** For non-club activities and/or events please contact the Beach Park Event Center for all facility rental information at 206-870-9370 or by emailing beachparkeventcenter@desmoineswa.gov.
- **All other Marina Rentals (Parking Lots):** Please contact the Beach Park Event Center for all facility rental information at 206-870-9370 or by emailing beachparkeventcenter@desmoineswa.gov.