

**CITY MANAGER'S EXECUTIVE ORDER NO. 20-003**  
**CITY OF DES MOINES**

**AN EXECUTIVE ORDER OF THE CITY MANAGER OF THE CITY OF DES MOINES** establishing a stand-by temporary unemployment status policy during the public emergency of the novel coronavirus as declared by United States Department of Public Health and Human Services Secretary Alex Azar and a Proclamation of Emergency in the City of Des Moines issued on March 5, 2020.

**RECITALS**

**WHEREAS**, on January 31, 2020, the United States Department of Public Health and Human Services Secretary Alex Azar declared a public emergency for the novel coronavirus (COVID-19) beginning on January 27, 2020; and

**WHEREAS**, on February 29, 2020, Governor Jay Inslee signed a Proclamation declaring a State of Emergency exists in all counties in the State of Washington due to the number of confirmed cases of COVID-19 in the state and directed that the plans and procedures of the Washington State Comprehensive Emergency Management Plan be implemented; and

**WHEREAS**, on March 1, 2020, King County Executive Dow Constantine signed a Proclamation of Emergency due to the number of confirmed cases of COVID-19 in King County thus enabling King County government to take extraordinary measures; and

**WHEREAS**, as of the date of this Order, the state of Washington and King County continue to experience newly confirmed cases of COVID-19 on a daily basis; and

**WHEREAS**, in order to combat the COVID-19 pandemic, the Governor of Washington has issued a statewide “Stay Home” order that has resulted in the large scale closures of businesses, cancelation of City services and events and major negative financial impacts statewide; and

**WHEREAS**, the City of Des Moines has been and will continue to be negatively impacted as a result of the Pandemic, and it is necessary to take immediate action to lessen the degree of financial strain that is caused due to virus mitigation efforts; and

**WHEREAS**, the City Manager is authorized by Des Moines Municipal Code 2.12.100 to promulgate personnel policies and regulations; and

**WHEREAS**, in the judgment of the undersigned, extraordinary measures are required to protect the public health, safety and welfare of Des Moines’ residents and the City’s ability to adequately serve those residents, ,

**NOW, THEREFORE**, it is hereby **ORDERED** as follows:

(1) A stand-by temporary unemployment status and policy, **Stand-by Temporary Unemployment Status Policy** has been established. This order is the policy. Any employees

placed on a stand-by temporary unemployment status as defined by the Employment Security Office shall be eligible, upon approval by the City Manager, to receive a one-time unemployment wage supplement payment and/or continuation of health benefits, subject to budgetary constraints for the period that they remain in this status

This Executive Order will be in effect until the City Manager rescinds this order.

**DATED** this 18<sup>th</sup> day of May, 2020.



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Michael Matthias, City Manager  
City of Des Moines

APPROVED AS TO FORM:

/s/ Tim George  
City Attorney

ATTEST:



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City Clerk