

# *City Manager's Office*

January 21, 2004

To: City Council  
From: City Manager  
Re: Monthly Report for December 2003

## Civil Matters

For the year ending December 31, 2003, the Legal Department opened a total of 342 files for civil matters, primarily advisory work to assist the City's operating departments, which is 22 percent more than 2002.

## Power Distribution System Upgrades

The design engineers for the Marina Electrical System Upgrades project have delivered the final draft of the plans and construction documents for staff review. Staff is working on the SEPA/Shoreline permits and the permits that will be needed from the Corps of Engineers and Washington Dept. of Fish and Wildlife for the small amount of work to be done on the floating docks. The City Manager has asked staff to schedule a briefing for the City Council in early February. Presently, the schedule calls for starting the project in late March and completing this phase by early June.

## Expanded Guest Moorage and Bulkhead Replacement Project

The contract with the consultants for the design, engineering and permitting phase of this project has been approved by the City Council. Staff expects the contracts to be signed before the end of January. The kick-off meeting for the project will be held in early March.

## Upgrades to the Boat Repair Yard Building

Marina staff plans to finish the cost estimates for the needed upgrades to the boat yard repair building by the end of January. At that time the Harbormaster and the Finance Director will analyze the project, taking into consideration the cost, the time remaining on the lease and what the current tenant's future plans. Staff's recommendation will be given to the City Manager for review and possible Council consideration.

Marina Fuel Sales

Fuel sales have been good all year, and continued to exceed expectations in December. December diesel sales were up 140% over last December's sales and gasoline sales were up by 23%. Last year the staff set a goal for 2003 of selling 300,000 gallons of fuel with a gross profit of \$83,700. Actual figures for 2003 were 361,394 gallons of fuel sold, generating a gross profit of \$88,570. For comparison, in 2002, 276,400 gallons of fuel were sold for a gross profit of \$75,100.

Mt. Rainier Pool

King County provided the Mt. Rainier Pool Contributors (MRPC) with updated year-end projections that show a reduced operations cost and increased revenues. The MRPC made a fourth quarter payment to the County equal to the projected amount owed remaining in 2003 of approximately \$16,000. A final payment of \$3,220 is owed.

Mt. Rainier Pool Contributors and Owners (Des Moines, SeaTac, Normandy Park, and Highline School District) held a Mt. Rainier Pool Re-Opening Celebration along with King County and contracted new pool operators Aquatic Management Group (AMG) on Saturday, January 10<sup>th</sup>. The event was well attended by local dignitaries, representatives of AMG and the swimming public. The re-opening ceremony was followed with a free public swim from 1:00 p.m.-5:00 p.m.

Beach Park Flooding

Two severe rainstorms, followed by a significant snow storm, have resulted in continuous flooding at Beach Park. Park staff monitor creek flow, sandbag around buildings, and close the Park to vehicle and pedestrian traffic as needed.

Water damage reoccurred to the meadow, walkways, roadways, restrooms and picnic shelter. The creek bottom is built up with silt and gravel causing a state of continued flooding around the dining hall, restrooms and shelter. The area was sandbagged and a runoff area put in place to channel the water away from the buildings. The restrooms and picnic shelter area have been fenced off for public safety.

A major repair and clean up effort will be needed to return the damaged areas in the central section of the Beach Park to a usable state.

Recreation Program Update

<u>December Revenue</u>	<u>Year-to-Date</u>	<u>2002 YTD</u>
\$31,962.66	\$508,040.28	\$484,024.20

Youth and Teen Basketball League

Our 2003-2004 Youth and Teen Basketball began with the first games held on December 6<sup>th</sup>. We have approximately 500 kids participating on 55 different teams. Participants range from Kindergarten through 10<sup>th</sup> graders. All teams are coached by volunteer coaches and are sponsored by local businesses. Games are played at the Des Moines Field House, Pacific Middle School, Olympic Elementary School and Totem Junior High

School and practices are conducted at numerous facilities throughout the Greater Des Moines Community.

Senior Center Division Statistics – December 2003

	<b>2002</b>	<b>2003</b>
Number of Meals Served	707	767
Fee Program Participants	518	202
Drop In Participants	1,585	845
Volunteer Hours	1,823	1,597
Total Revenue for December	\$5,756	\$3,818

Senior Services Update

Senior Center and Recreation Staff planned and hosted the first annual “Breakfast with Santa” event on December 13th at the Activity Center. Our annual holiday luncheon held on Thursday, December 18<sup>th</sup> was attended by 115 people. The festivities included a visit from Santa and a holiday gift exchange. Thanks to the donation of a CD player by one of our participants, the Activity Center now has call waiting music while our customers are “on hold”. Registration for winter/spring classes began the second week of December with a good response. New classes for 2004 include Gardening, Science for Seniors, Mt. Rainier/Mt. St Helen’s and their Fish Families, Welcome Springtime and Top Secrets of Happy People. Twenty-four travelers from the senior center left on a Panama Canal Cruise on December 7, for nine days. The senior activity center was closed on New Year’s Eve due to bad weather.

City of SeaTac Highway 99 Project

City staff has been working with representatives from Safeway and the Public Works Department of the City of SeaTac regarding access to the newly remodeled Safeway store at S. 216<sup>th</sup> and Pacific Highway South. The City of SeaTac is planning to begin their Highway 99 project early next year. SeaTac was not planning to put in any left turn/U-turn options between S. 208<sup>th</sup> and 216<sup>th</sup>. This was a big concern of Safeway and Des Moines staff. As a result of this meeting, SeaTac staff is seriously considering adding a U-turn pocket just north of Furney’s Nursery.

Pacific Highway South Project

During December, Qwest and Puget Sound Energy (PSE) continued pulling conductors through the newly installed underground conduits. Puget Sound Energy relocated the tall high voltage power poles that are on the east side of the highway between South 220<sup>th</sup> Street and South 216<sup>th</sup> Street. Power outages throughout the Puget Sound region caused by a wind storm resulted in the PSE crews being pulled off the project for a few weeks, however, they are anticipated to be back on the project in early January. Ceccanti continued installing the underground trench on the north end of the project. They began constructing retaining walls in front of Pine Terrace Trailer Village, the Legend Motel, and Bjorneby’s Collision 1. In December, Ceccanti temporarily restriped the road to shift traffic to the east side allowing space for them to begin drainage work on the west side of the road.

There are currently several small change orders under negotiation with Ceccanti and with Puget Sound Energy. Most of them relate to changes in utility locations as a result of unanticipated underground conflicts, and changes related to recent settlements in right of way acquisitions.

Also in December, a meeting was held between Ceccanti, City staff, and many of the design consultants. The group reviewed the project aesthetics. An effort is being made to evaluate any opportunities there may be for inexpensive or no-cost aesthetic improvements to the project that would add significant value to the overall product. This group identified a list of areas where there might be opportunity, and the consultant is currently investigating potential costs to bring back to the group.

Weekly meetings are being held between the various project managers for the City, contractor, sub-contractors and local utilities. The pond sites on South 220<sup>th</sup> and 222<sup>nd</sup> Streets are being used by the contractor for storage and staging of project materials.

Staff is receiving calls from property owners on Pacific Highway South about specific issues concerning their particular businesses, including where and when construction will start, driveway access and construction, and permits for constructing their on-site improvements such as walls, parking lots, etc. A telephone hotline has been established for the project (206.870.1179). The hotline recording is updated weekly with the project schedule. Messages can be left on the hotline answering machine and CH2M Hill checks those messages daily. The construction schedule information is also updated weekly on the City's website. A flyer with the general timeline of the project was sent to property owners and businesses along the highway in August. In addition, project information has been included in the local newspaper and the City Currents. Ceccanti has been installing signs each day indicating, "Businesses Open During Construction" along the worksite, and has also been using flaggers to assist with construction vehicles and motorists turning in and out of businesses.

Work has continued on right of way acquisition. Our consultant, attorneys and staff have worked on site-specific issues such as parking, signs, driveways, etc. for the more complicated parcel acquisitions. In December, Council approved the purchase of some additional property needed for an electrical cabinet on the project. Staff, with the assistance of our Legal Department, has continued to negotiate on the remaining parcel.

Council has approved two interagency agreements between the cities of Kent and Des Moines regarding the design and construction of the shared stormwater pond at the south end of our project. Staff is currently working on an agreement with City of Kent covering the shared construction costs of the Pacific Highway South/Kent-Des Moines Road intersection. This agreement is scheduled for presentation to Council in mid February.

#### Activity Center Turn Lane Restriping

A very small amount of shoulder overlay and lane restriping will be done on South 216<sup>th</sup> Street in front of the Activity Center. A center turn lane for westbound motorists turning into the Activity Center will provide greater safety and additional vehicle queuing area. A

successful low bidder has been chosen for the asphalt overlay, but it could take some time for the rain to clear and for temperatures to raise enough to begin paving.

2003 Transportation Plan Reviews

	J	F	M	A	M	J	J	A	S	O	N	D	YTD
Single Family Homes	5	2	8	4	11	13	2	5	7	2	12	2	73
Multi-family Homes	0	0	1	0	0	0	0	0	0	0	0	0	1
Commercial Property	6	2	2	2	3	2	6	3	2	4	2	1	35
Lot Line Adjustments	0	3	4	1	4	2	2	1	2	2	3	2	26
Short Plats	4	5	3	4	1	2	4	1	1	2	2	6	35
Long Plats	2	1	1	1	1	0	0	1	0	0	1	0	8
<b>MONTHLY TOTAL</b>	<b>17</b>	<b>13</b>	<b>19</b>	<b>12</b>	<b>20</b>	<b>19</b>	<b>14</b>	<b>11</b>	<b>12</b>	<b>10</b>	<b>20</b>	<b>11</b>	<b>178</b>

Redondo Boat Launch

December weather slowed construction at Redondo. Concrete curbs were installed in the parking lot. These curbs are extra big in order to withstand the abuse of boat trailers. Also, the approach wedge for the new south boarding float was installed during December.

The original project schedule called for all work to be complete by the end of 2003. Weather delays and problems with underground utilities caused the project to continue into 2004. Even though boating activity is minimal during this time of year, the demand for parking in Redondo remains high year-round. Several days of warmer weather will be needed for asphalt paving. Such weather may be elusive during January. Our contractor, Ohno Construction, is doing a good job and agrees with our philosophy of doing the job right.

Gary Towe’s new consulting firm has been providing pro bono service to help us get the arbors built in the parking lot. The arbors were cut from the project due to budgetary constraints, but City staff and residents of Redondo have continued to seek creative ways to get the arbors built. King County Councilmember Pete von Reichbauer successfully earmarked \$20,000 of King County funds for the Redondo arbors. City staff is currently refining construction plans and the schedule for getting the arbors built.

Field House Improvements

Alia Construction Company installed the ADA ramp on South 220<sup>th</sup> Street and addressed the remaining punchlist items. Final reports were sent to King County for the CDBG grant program. The new sidewalks and storm water drainage system are major improvements for the Field House. This project was completed within budget. The final task during January will be to release the retainage.

### Des Moines Memorial Drive Advisory Committee

We are awaiting the completion of the Cultural Enhancement Plan for Des Moines Memorial Way. This work is being done by the consulting firm, Susan Black and Associates. A “final draft” was distributed to participating cities and King County at the end of December.

### Police Personnel

During December Julee Rogers and Jean Tomaras joined the department as Record Specialist. They have been paired with other specialists who will be cross training them for the next 3 months. Both Julee and Jean are excited to be working with the department and are doing well with their training.

In July we reported on an incident involving a 20-year old male inside a bedroom closet with a gun to his head. He was despondent and threatening suicide because his girlfriend had broken up with him earlier in the day. Officers cleared other subjects from the residence and began negotiating with the male. The subject eventually exited the closet and turned the gun over to officers. During the month of December, a Medal of Merit Commendation was given to Master Sergeant Doug Jenkins, Master Sergeant Patti Harris, Master Police Officer Greg Haglund, Master Police Officer Bob Tschida, Officer Dominic Arico, Officer Barron Baldwin, Officer Mike Graddon, and Officer Mike Meissner for their outstanding teamwork and professionalism on this call. Each played a vital role to ensure a successful outcome. Officer Eric Lee, who negotiated directly with the despondent male, was honored in December with a Life Saving Commendation. Officer Lee's actions, in particular, contributed to preventing a tragic situation.

### Community Service Officer Update

Master Community Service Officer Tonya Seaberry used the month of December to plan next year's crime prevention activities for rental properties. She has scheduled the monthly meetings, including date, time, locations, topics and speakers. She mailed the schedule out to rental property managers along with some crime prevention tips. MCSO Seaberry also facilitated the Des Moines Police Reading Club at Parkside Elementary. A total of 24 students participated in the weekly program for the month of December. And finally, MCSO Seaberry was one of Santa's Helpers at the Senior Center Holiday Lunch.

### School Resource Officer Update

School Resource Officer (SRO) Barry Sellers reports 11 calls for service at the high school, four meetings, two tobacco related contacts with two referrals to tobacco cessation class, two Notice of Infractions (NOI's) and one after school activity for the month of December. The two NOIs he wrote were for Minor in Possession of Tobacco. Both subjects were referred to the smoking cessation class. He also reports feedback from the smoking cessation instructor that we have had two students successfully complete the class and quit smoking.

SRO Sellers also attended a combined King County SRO meeting, which included most of the SRO's in King County. A representative from Northwest HIDTA (High Intensity Drug Trafficking Areas) gave an update on gangs and the increase in gang activity in our area.

SRO Sellers also attended a meeting held by Prepared Response. This meeting was held to update and inform SRO's and school administration of a grant in Washington that provides for every public high school to be mapped for emergency response issues. SRO Sellers will be working closely with this group to provide specific security issues with Mt. Rainier High School. Once complete, police and fire departments will be provided with all the school information and maps of the interior and exterior of the buildings as well as all the important information such as gas, water, and power shutoffs. This information will be provided in a format so that each officer will be able to access it in their patrol cars either through internet access or compact disk. This is a very exciting program and will save hours of preparation time in the event of an emergency at the school.

SRO Sellers also attended a training session and meeting held at Highline Security office, where he assisted in training all the security officers with portable breath testing equipment. He successfully trained all the security personnel and PBTs will be issued to each high school to be used with students who are suspected of drinking alcoholic beverages.

Statistical Data on Reported Crimes

The following is a comparison between December 2002 and December 2003. Included are a year-end total for 2002 and a running total for 2003.

<b>Offense Type</b>	<b>December 02</b>	<b>December 03</b>	<b>% Difference</b>	<b>2002 Total</b>	<b>2003 Total</b>
Homicide	0	0	0%	0	0
Rape	0	2	+100%	12	14
Robbery	2	2	0%	29	28
Assaults	13	22	+69%	274	287
Burglary	10	21	+110%	157	202
Larceny	43	42	-1%	510	518
Arson	0	1	+100%	5	1
Motor Vehicle Theft	45	30	-33%	285	289
<b>Other Statistics:</b>					
Officers Assaulted	0	2	+100%	6	7
Clearances Adult Arrest	14	20	+43%	276	320
Clearances Juvenile Arrest	4	7	+75%	52	50
Calls for Service	1,990	1,798	-10%	24,963	22,823

## Municipal Court

	Revenues				Citations Filed		
	2001	2002	2003	Increase/ Decrease	2001	2002	2003
January	\$26,704.89	\$52,075.26	\$57,368.58	\$5,293.32	393	340	738
February	\$30,681.56	\$47,167.21	\$47,136.80	(\$30.41)	345	505	516
March	\$29,873.72	\$57,123.23	\$52,235.49	(\$4,887.74)	464	748	618
April	\$47,387.82	\$52,218.15	\$48,789.10	(\$3,429.05)	611	623	620
May	\$42,080.22	\$52,413.61	\$51,893.29	(\$520.32)	527	636	679
June	\$48,881.77	\$54,604.50	\$48,358.32	(\$6,246.18)	414	596	764
July	\$49,763.38	\$61,246.52	\$56,643.57	(\$4,602.95)	610	1250	861
August	\$60,418.96	\$66,830.85	\$47,072.76	(\$19,758.09)	757	1033	318
September	\$63,589.03	\$47,215.62	\$53,679.28	\$6,463.66	396	502	697
October	\$60,364.94	\$47,880.41	\$57,364.20	\$9,483.79	780	525	605
November	\$65,060.26	\$55,760.35	\$37,038.12	(\$18,722.23)	559	723	585
December	\$37,217.41	\$64,583.94	\$46,822.46	\$17,761.48	340	877	390
	\$562,023.96	\$659,119.65	\$604,401.97	(\$54,717.68)*	6,196	8,358	7,558

\* The revenue for this year was down by 9% in comparison to last year's figures. Court revenues were budgeted at \$630,000 for 2003.

### Financing/Revenues

On December 1, a draw of \$1.2 million was taken against the Pacific Highway line of credit.

December's yield with the State Local Government Investment Pool (LGIP) was 1.07%. Keybank's Public Money Market Savings Account's yield for December was 1.10%. The Federal Open Market Committee reduced the Federal funds rate to 1.00% from 1.25% on June 25. The LGIP follows the federal funds rate due to the short-term focus of the fund. All City funds are invested with the LGIP or Keybank's Public Money Market Savings Account.

The Streamlined Sales Tax Project impacts were revised. Des Moines's additional annual sales taxes are estimated to total \$739,852, revised down from the previous estimate of \$872,841. If implemented, the sourcing rule is scheduled to begin in April 2005.

Revenue shortfalls in the City's telephone utility taxes could be impacted by VoIP or Voice over Internet Protocol. This new technology allows users to place their phone calls over the internet rather than through the traditional public switched telephone network. Staff will monitor the developments associated with this technology change and taxation impacts.

Tim Eyman filed another initiative, I-860, on January 2 that would reduce local government regular property tax levies for years 2005 and after by 25% of the levy amounts otherwise allowed. Twenty-five percent of the city's projected 2005 allowed levy of \$2,722,000 totals \$680,500.

### Highline School District

Things are going well on the design of Mt. Rainier High School. The design team selected is very open and professional. We are working collaboratively on the design of this site. In December, however, we ran into a little roadblock concerning the interim school site. It is logical that Olympic Elementary is used as the interim site during construction. As has been discussed before in these reports Olympic Elementary has several building code deficiencies. Before we can allow this school to be used the violations must be addressed. It is unfortunate that Mt. Rainier must bear the costs of these renovations since the School District has known for years about these problems. We have scheduled a meeting in early January to discuss these issues in more detail. As stated in previous monthly reports the designers of the North Hill Elementary School are taking a totally different approach. Based on our comments in November they have delayed submittal of their building documents until January 2004. Many of these issues could have been addressed if they had involved us early in the process. However, satisfactory revisions have been made to the parking and circulation design and staff has prepared a draft SEPA agreement. It appears that the City and District are very close to agreeing to terms by which a SEPA decision can be made. The lot line adjustment also appears to be progressing as engineering has now called for the mylar.

### Subdivisions/ Public Hearings And Related Activity

- Cedarbrook modified subdivision, 24xx South 240<sup>th</sup> Street, 29 unit attached SFR townhome subdivision. Applicant has proposed relatively minor revisions to the previously approved Cedarbrook plat. The changes appear to be positive design changes but are significant enough to warrant a new application. The new project is now a modified subdivision
- Mediterranean Heights, 1211 S 272<sup>nd</sup> St, 11-lot subdivision. The developer has installed most of the required erosion control measures. The interior of the site is being winterized and will not be worked on until March or April of 2004. The exterior improvements, including curb, gutter, and sidewalk may be installed this winter.
- Pacific Place Plat, S 268<sup>th</sup> Street and Pacific Hwy S, 34-lot subdivision. A pre-construction meeting was held on December 29. The applicant plans to begin construction on the first six units during the first week in January.
- Jerry Coil 4 lot short plat; 25219 22<sup>nd</sup> Avenue South. Short plat has been recorded and improvements are being installed. Engineering is conducting inspections as various improvements become complete.
- Beck-Kombol lot line adjustment; 246<sup>th</sup> and 26<sup>th</sup> Avenue South, Clearing and grading of the ROW has started. Poor weather has hampered progress.
- Detting Short Plat, 23325 14<sup>th</sup> Avenue South. Civil plans have been approved. The mylar can be signed after the applicant pays the park fees and posts the required bonds for site and street improvements.
- Woodmont Short Plat, 1805 South 260<sup>th</sup> Street (Michael Pocheban). The mylar was recorded the fourth week of December. The private street maintenance agreement

was sent to be recorded in late December. The applicant is working with the Engineering Department on implementing the civil plans.

- Hooper Lot Line Adjustment, 1021 South 232<sup>nd</sup> Street. Planning and Engineering redlines picked up by the applicant in September. Two building permit plans were submitted in October. The Community Development and Engineering Departments met with the applicant the third week of October to discuss inconsistencies between the Lot Line Adjustment application and the building permit applications and design concerns for the two house plans submitted. Hold Notices (for zoning and design review) were sent out for the building permit plans. Waiting for a revised Lot line adjustment submittal to match up with long-term build out plans. We are still waiting.
- Shin Lay Short Plat, 274XX Marine View Drive South. Revisions submitted second week of December. Staff spoke to the applicant the fourth week of December about SWM, Transportation and Development Services comments. Staff set up a meeting for the second week of January to discuss alternatives for the application.

#### Commercial Project Review

- Oh Casino 258xx Pacific Highway South, 14,000 square foot Casino and Restaurant, Planning staff has met with the architect to review some site planning issues prior to formal submittal. Project should be submitted for SEPA and Design review by early January 2004.
- Highline Community College, 2400 South 240<sup>th</sup> Street, 45,000 square foot Student Union Building, The Contractor is almost complete in setting steel to form the exterior skeleton of the building.
- Highline Community College, 2400 South 240<sup>th</sup> Street, 88,000 square foot Higher Education Center, The foundation for this facility is substantially complete.
- Highline Community College, 2400 South 240<sup>th</sup> Street, 14,700 square foot Child Care Center, This building is quickly being framed.
- Zenith Viewpointe, Unclassified Use, mixed use condominiums/office space; 23659 Marine View Drive S. Staff is just starting to prepare findings of fact and resolutions for this project. Findings and resolutions are scheduled for Council review on February 12, 2004.
- Ohrt, 218xx 20<sup>th</sup> Avenue South, 2.2 acre office/warehouse development This project is struggling in its progress because weather and sloppy soil conditions will not allow concrete building foundations and pads to be worked on.
- Water District 54, 21660 11<sup>th</sup> Ave. S, Building plans for phase 2 construction have been approved. The applicant is moving slowly. Staff will continue to monitor to ensure landscaping is fully installed and inspected.
- Cingular Cellular antennae application, Des Moines Field House; Because of a quirk in our telecommunications code Community Development must return this project to City Council for a “recommendation” before the Conditional Use permit can be

review by the Hearing Examiner. The Legal Department expressed concern that not all the steps in Title 20 related to siting of PCS facilities in public parks has been fulfilled. We will be returning this project to the Council in late February for their recommendation.

- Furney's Nursery, 21215 Pacific Highway South, Applicant has submitted SEPA documents. Staff is waiting for the design review submittal.

#### Shorelines/ESA's

- 22745 Marine View Drive South (west of Continental Marina) – An addition and substantial remodel of a duplex in the Massey Creek/Puget Sound flood zones. Building permit was ready to be issued during the first week of December. Staff met with the applicant, contractor and owners to explain conditions of the development exception and building permit approvals.
- Comcast Fiber Optic Cable Crossing, 22047 Cliff Avenue South. The environmental mitigation agreement was signed by the applicant. The MDNS ended January 8<sup>th</sup>.
- 223XX 15<sup>th</sup> Avenue South – Development exception application for a new single-family house in a wetland buffer area requiring a proposed front yard reduction was submitted the last week of November. The yard reduction was approved with condition that a wetlands enhancement plan is submitted with the building permit application.

#### Code Enforcement

New cases: 35

Cases from sweep: 0

Cases closed: 20

Cases currently open: 111

Total new cases, year to date: 323

Total closed cases, year to date: 331

The City hosted the South King County Code Enforcement brown bag meeting in December. Twenty-one code enforcement officers from various cities were present. Topics discussed included junk vehicles ordinances and the value of documenting procedures. A representative from King County Solid Waste was also invited to answer questions.

Building Division

Permit Activity for December, 2003

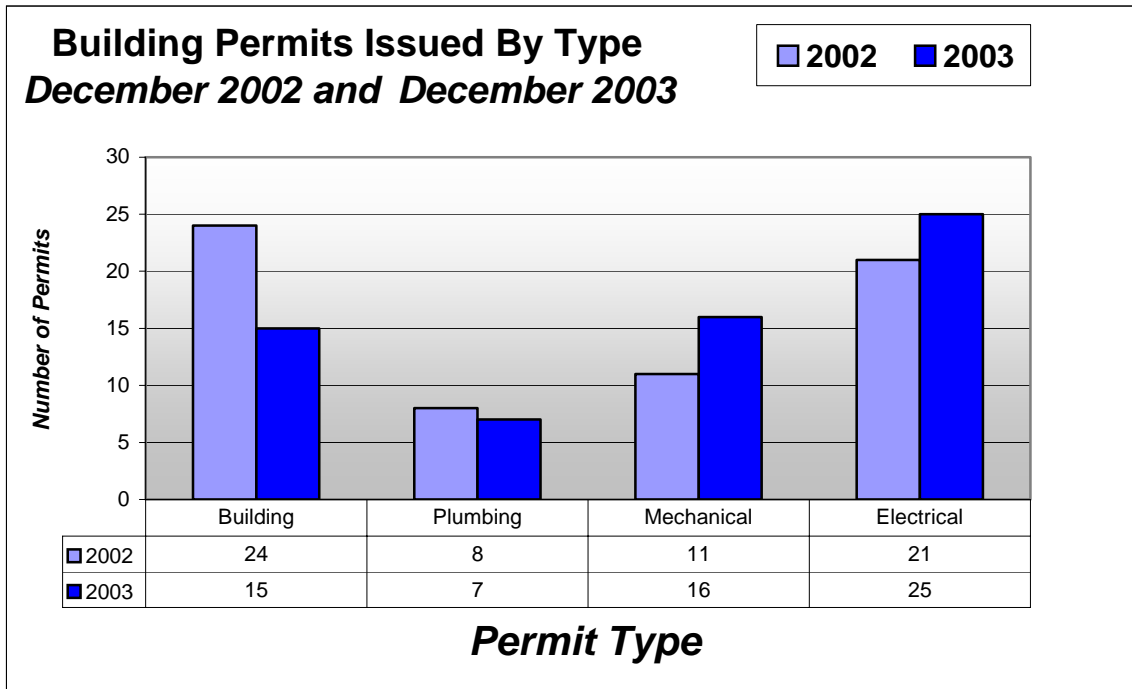
63 permits issued:

Building Permits:	15	Average Fee:	\$1,072
Plumbing Permits:	7	Average Fee:	\$103
Mechanical Permits	16	Average Fee:	\$ 88
Electrical Permits:	25	Average Fee:	\$117
<b>Total revenue for December, 2003:</b>			<b>\$41,200</b>

Compared to same period last year:

64 permits issued:

Building Permits:	24	Average Fee:	\$816
Plumbing Permits:	8	Average Fee:	\$150
Mechanical Permits	11	Average Fee:	\$128
Electrical Permits	21	Average Fee:	\$132
<b>Total revenue for December, 2002:</b>			<b>\$38,973</b>



The Building Division conducted 386 inspections this year compared with 312 inspections in 2002.

Contracts signed in the month of December:

- 2004-2006 Mt. Rainier Pool Operators Agreement between Pool Owners and AMG. Inc.
- 2004-2006 Mt. Rainier Pool Operations Agreement between Pool Owners and MRPC
- Mt. Rainier Pool Transfer Agreement between King County and Pool Owners
- Park Maintenance Performance Audit (Efficiency Study) with Financial Consulting Solutions Group, Inc.
- Purchase of property for the Pacific Highway South Project from Mr. and Mrs. Hwang.

Bids, RFPs and RFQs to be issued in January/February:

- Midway Park Landscape Design Consultant
- City Building Assessment with Project Management Northwest
- A one-year renewal of the existing contract with AMEC Earth & Environmental for continuing the underground fuel tank leak - soil/groundwater remediation work at the Public Works yard. The contract will be less than \$20,000 and will include remediation system maintenance and operation and Department of Ecology required groundwater testing.
- An RFP will be issued for the design and inspection services for the Woodmont Culvert Project.
- An RFQ will be issued for the upgrade of the a/v system in the Council Chambers (PEG upgrade).
- An RFP will be issued for the preparation of design guidelines.