

City Manager's Office

May 20, 2010

To: City Council

From: City Manager

RE: Monthly Report – April

MARINA CAPITAL PROJECTS

North Marina Combined Projects

In April, the contractor continued working on the new bulkhead installation. They completed forming, installing the rebar and pouring three large sections of the concrete cap. The following pictures show a section of the concrete cap with the rebar installed prior to the concrete pour and a completed section of the cap near the dry shed launch deck.





The electrical sub-contractor continued working on the new distribution duct banks and the installation of new equipment. The following picture shows the installation of a new transformer and panel next to the fishing pier restroom. This new panel will be used for events like the 4th of July celebration and other events that need electricity. This should eliminate the need for portable generators.



The contractor has also started working in the north parking lot. The electrical sub-contractor installed light bases and duct banks and the contractor installed the new traffic and landscaping islands. The following picture shows the crews working on one of the islands.



MUNICIPAL CAPITAL PROJECTS

Des Moines Beach Park Auditorium Rehabilitation Project

Inside the building, the General Contractor completed demolition of the concrete and dug the trenches for the new plumbing lines that will accommodate the new restrooms located in the western portion of the building and the new mechanical room located in the northeastern corner of the building. The lines were installed prior to the approval of the materials and shop drawings by the City, requiring corrective measures. The western wall facade was reframed to accommodate movement of building doors and overhead sprinkler lines installation commenced.

Field House Park Baseball Field #1 Expansion Project and Playground Replacement

The play area has been completed and reopened in March. Project work on Field #1 which includes an ADA parking area on S. 219th Street adjacent to the Grandstand that was completed in March, has remained suspended due to continued inclement weather. Staff expects the project to resume within in late May.

Field House Restroom Restoration Project

The project will upgrade three existing restrooms located on the main and lower levels of the Field House and will replace an existing drinking fountain on the main level. Interdepartmental staff has met and determined that the project required more than just a cosmetic upgrade. A professional assessment of the existing drainage system was completed and the findings

concluded that existing plumbing lines to fixtures needed to be replaced; all floor drains and floor drain lines needed to be replaced; the shower drain needed to be tied into the sanitary sewer system; the existing urinal needed to be abandoned and replaced with an automatic flushing urinal; a new water supply valve needed to be replaced in the men's restroom; new tankless, automatic flushing toilets needed to be installed in all of the restrooms. Staff is working with the Architect to revise the existing project bid materials so that the project can be advertised for bid.

Field House Park Grandstand Restoration Project

Council awarded the construction contract for restoration to Epic Construction on April 8th. The project is expected to begin in June and be completed in mid fall.

All Field House Park projects will be dedicated in spring 2011 in time for the opening of the 2011 baseball season.

Des Moines Creek Trail Project

The soldier pile wall in front of the Wasson home is complete. The contractor also installed the necessary water and sewer utility connections in preparation for the two new drinking fountains. The storm drainage work on the trail has been completed. Trail grading, paving, and other elements of the trail were suspended until March 15th due to the saturated conditions of the existing trail; however, little work occurred in March due to wet conditions. Site security measures have been put in place until the project resumes. Project progress was once again hampered in April due to continued inclement weather. Park amenities including drinking fountains, tables, benches, etc. were installed but the trail grading and paving were suspended.

CAPITAL AND FACILITY PROJECTS

Arterial Streets

- North Twin Bridge Repair - The project was advertised for bid in mid-April and will be awarded in late May.
- Des Moines Gateway - S. 216th between I-5 & 19th Ave. S. and 24th Ave S. between S. 216th St. & S. 208th St. - Work continues on the preliminary engineering design for the first phase of the project, which is all of 24th Avenue within the project area and 216th from 18th to Pacific Highway, and the Environmental Review.
- 2009 Pavement Management Program. The 2009 overlay program, consisting of pavement restoration work on two SWM projects (South 199th St. near 4th Avenue S., and the South 250th project) plus two small sections on South 240th Street near 17th Ave S. and 20th Ave. S., and a small repair project on Des Moines Memorial Drive north of Marine View Drive, was delayed by the weather. Some minor concrete ADA ramp retrofit work took place at 240th & 20th. Council approved additional contingency for this project at their March 25th meeting. The project has now resumed.

Surface Water Management

- **Lower Des Moines Creek Channel Modifications.** The project will reduce flood hazards in the Beach Park National Historic District by removing excess stream bed gravels, constructing earthen berms and flood walls, modifying the tributary located behind Sun Home Lodge, stabilizing the bank under the Dining Hall, installing bed control logs and debris catchers, restoring riparian habitat, creating wetlands, and constructing a retaining wall to stabilize the roadway on the south side of the Dining Hall. The Corps informed staff that the Corps permit is expected to be issued the first week of May. With this information, the project design is being completed in time for bidding the project May 18th, with award of the construction contract scheduled for June 10th and work likely beginning after the 4th of July holiday.
- **Barnes Creek Detention Facility.** A new design concept allows Barnes Creek to overflow into a depressed area without the use of flood controls. This new concept is nearly twice as effective in attenuating the peak flows resulting in peak flow reduction of almost 40%. Staff believes that this concept will be well received by both the Corps and Fisheries. Another benefit will be the reduced construction costs as well as a reduction in long term maintenance. The redesigned facility was submitted in March to the Corps for preview and a formal permit submittal is planned for May (addressing any Corps comments). This project requires both a SEPA application, Critical Areas Development Exception and a Grading permit. Construction is scheduled for summer 2011.
- **S. 223rd St. Culvert Replacement.** Because this project is a fish enhancement project, staff was able to apply for a streamlined permitting process that exempts the project from SEPA and all local government permits and fees. Staff has also requested a determination from the Corps on whether the project requires a Corps (nationwide) permit. Once the determination is made, staff will be able to evaluate whether there is sufficient time to bid and construct this project this year during the “fish window” (June 15 to September 30) or to ready the project for the summer of 2011 in conjunction with the construction of the adjacent Barnes Creek detention facility. On 3/17/10, Development Service received a SEPA Checklist for the Project to replace the existing 36-inch diameter corrugated metal pipe with a 12 foot wide by 5 foot high box culvert on Barnes Creek under S. 223rd St. Streambed materials will be placed within the culvert and the culvert inlet and outlet restored with native vegetation or grass.

MARINA MAINTENANCE

During the first week of April the boarding floats at Redondo were seriously damaged by a storm passing through the area. The high winds and waves totally destroyed one large section and damaged several others. Maintenance staff spent most of the first two weeks of the month dealing with the temporary repairs. Staff also spent time on seasonal activities like weeding and replanting flower beds and moving large plants that had to be relocated due to the construction activities.

MARINA SERVICE

The Marina hosted one yacht club in April. The Totem Yacht Club of Tacoma was in the Marina on the third weekend of the month. The Three Tree Point Yacht club conducted their Spring Regatta Sailboat Race at the Marina on the first weekend of the month. They hosted about 30 boats, mostly from out of town. In general, the erratic weather kept boaters off the water in April, but diesel sales were good.

Youth Sailing Program

The Three Tree Point Yacht Club, the Poverty Bay Sail and Power Squadron and the City of Des Moines Marina have committed to combining their resources and efforts to establish a youth sailing program at the Des Moines Marina. The three organizations realize that it may take three to five years to fully establish a comprehensive program but they believe that the benefits of a successful youth sailing program justify the effort and are prepared to see the project through to completion.

The goal established by the founding organizations is to create a youth sailing program that has the capacity to grow and expand as the number of participants grows and their skill levels increase. The founders believe that a successful, sustainable program is one that not only teaches sailing skills and safety, but also fosters a lifelong passion for boating.

Each of the founding organizations has contributed members to a Start-Up Committee. The Start-Up Committee will be responsible for developing and initiating all aspects of the Youth Sailing Program. In general, the Marina would be responsible for providing the insurance umbrella as the sponsoring agency and for providing the small sailboats that would be used in the class. The Clubs would be responsible for providing certified instructors, developing the curriculum and conducting the sessions.

Marina staff and the Committee have been in contact with Jan Visser, the director of Olympia Yacht Club's youth sailing program. The OYC program has been in operation for almost 20 years and is currently enrolling about 150 youth per season. Ms. Visser has been very generous in sharing ideas about how to organize and promote a program. The OYC program has also offered to sell the Marina four of the 14 foot sailboats they use for basic instruction for \$1500 each, fully equipped. The Marina staff included \$10,000 in the 2010 budget for purchasing boats and other program start-up costs.

For the first year, the Youth Sailing Program will consist of four, one week sessions in August. The program will target the 11–18 year age group. The fee would be \$130 per session. Some basic instruction will be “dock side” but most of the time will be spent in the boats. The lessons will emphasize boating safety and teach basic sailing skills. The 14 foot sailboats that the Marina is considering are two handed boats that can carry 2 to 4 crew members. The Committee anticipates that basic instruction will be sufficient for the first year, but if there are students that return for more sessions, the lessons can be ramped up to accommodate some intermediate skill level instruction. Assuming a start up situation with four 14 foot boats, a typical class can handle 8 to 12 students. The initial plan is to have two instructors per session. A typical session would be 3 to 4 hours long with as much time on the water as possible.

The organizers believe that, initially, a major effort should be made to market the program to the children and grandchildren of current Marina tenants and members of the local yacht clubs and other boating organizations. The program will also be marketed through the City's Parks and Recreation Department and through the usual advertising channels.

The Organizers will also find venues at local events like the Farmers Market, where one of the boats can be displayed and volunteers can hand out information and take registrations. The Committee will look into doing the same type of promotion at local middle schools and high schools. Another possibility would be to partner with other local organizations like the Parks and Recreation Department, Boy Scouts, YMCA, etc, to include the sailing program, in whole or in part, as part of their summer programs.

The Committee plans to expand the program incrementally in 2011 and 2012 to a total of 12 one-week sessions. The Parks and Recreation Department would advertise the sailing program in their brochures and charge a \$20 per student fee to enroll the students and collect the program fee. Projections based on enrollment of about 30% of capacity, the program would begin to accumulate net revenues after the second season. The Committee has agreed that the net revenues would be split three ways, with 1/3 going to a reserve fund to pay for the boats, 1/3 going to an on-going maintenance fund to pay for major repairs to the boats and rigging and to purchase new equipment, like sails, when needed, and 1/3 going to pay for start-up costs for the following season. Expenditures would be recommended by the Committee and approved by the Harbormaster.

There are not a large number of youth sailing programs in the area, but the Committee got as much information as possible about the programs that do exist during their planning process to-date. Like the plan presented here, the programs the committee looked at started small and grew. The one common factor that the Committee observed in successful programs was the support of some sponsoring organization like a yacht club, parks and recreation department or marina. The other common factor that the committee saw in good programs was a connection with a local high school sailing club that used the programs boats for competition sailing. The students involved in the high school program were usually graduates of the associated youth sailing program and many went on after high school to compete at the college level or at the national level in US Sailing events.

The Committee wants to emulate the successful youth sailing programs by starting small and establishing relationships with local boat clubs and local high schools. By following the path taken by some of the successful programs like the one at Olympia, the Organizing groups want to grow the youth sailing program into a summer long program with the capacity to serve 150 to 200 young sailors per year.

Recreation Program Update

<u>April Revenue</u>	<u>Year-to-Date</u>	<u>2009 YTD</u>
\$67,636.96	\$242,017.79	\$229,901.15

Before and After School Program

During the month of April, 181 children participated in our Before and After School programs at Des Moines, North Hill, Marvista, Parkside and Woodmont Elementary Schools. Midway Elementary School children attend the program at Des Moines Elementary School and are transported by staff. Out of the 181 children, 124 participate in our program on a daily basis. In April, 2009, we had 185 children participate in the program. Additionally, there were 85 children that attended our Spring Break Camp the week of April 5th – 9th, at the Field House, which brought in an additional \$4,214 in revenue for the month. Last year, Spring Break camp was divided between March and April of 2009. Parkside will continue on the same school schedule they have now. We do not anticipate program numbers to increase until the start of the 2010-2011 school year. We have one volunteer at our North Hill school site, who volunteered 6 hours to our program in April.

Youth Spring Soccer League

This is our largest Spring Soccer League to date! We have 270 kids practicing each week with games on Saturdays. There are 30 sponsored teams, for a total of 180 volunteer hours for the month of April. The league will conclude May 22, 2010. Because the league is so large, and we are only utilizing Des Moines Field #1, games are running from 9:00am to 6:00pm!

Senior Services Division Statistics – April 2010

	2009	2010
Number of Meals Served	1,189	843
Fee Program Participants	970	1,049
Drop In Participants	816	1,901
Volunteer Hours	1,059.5	1,071
Revenue for April	\$3,346	\$9,874

Senior Programs at Normandy Park Cove

Senior Services Advisory Committee member representing Normandy Park, Mack Van Wyk, met with the Cove board of directors this month. He will make a formal presentation to the board at their May meeting. Staff created a brief survey for Normandy Park residents over 55 years of age to complete asking for what types of classes, programs and activities they would like to see in their city. This survey will be distributed via the Cove club members and the City of Normandy Park web page.

Brain Agility

There has been much in the news lately about keeping our brains agile and active as we age. Des Moines Activity Center staff attended a workshop on a Brain Agility and was impressed enough to purchase the program for the senior center. Staff recruited four senior volunteers to be trained to facilitate the class. The first class was held on Tuesday evening, April 20th with six students enrolled. The course is a seven week course of exercises and a binder of weekly “homework” for each student. Each class is focused around a DVD presentation. Volunteer facilitators for the evening class are John Carroll and Kaylene Moon. The next Brain Agility Class is scheduled for Thursdays, 10-11:30am, beginning June 17th. This class will be facilitated by volunteers Nancy Stephan and Joan Hardiman. Staff plans to continue the course quarterly, one in the day time and one in the evening.

Culture Fest

Plans are going well for the first Culture Fest celebration for the entire Des Moines community. This event is a fundraiser for the senior center. Our sponsors are Highline Community College International Students Program and Wesley Homes Des Moines. HCC students are in charge of the entertainment and cultural booths for this event. Over 100 performers are expected for continuous multi-cultural performances on the Wesley Terrace stage. Over ten cultural booths will be set up showcasing art, customs, and traditions of many international cultures. Wesley Homes is providing the venue and the international food samplings. Tickets are available in advance or at the door for \$8.00. The date for Culture Fest 2010 is Thursday, May 20th, 6-8pm at Wesley Terrace Auditorium. Public parking is provided on the Wesley campus and a free shuttle van running from the Activity Center to Wesley. We hope to see you there!

Hearing Aid Checks Return

Beginning May 12th, Highline Audiology will be returning to the Activity Center for quarterly hearing aid checks and complimentary cleaning and checking of hearing aids. Appointment times are every fifteen minutes beginning at 12noon through 2:30pm. This is a free service.

Foot Care Program

Due to high demand for this service, staff and our foot care technician will be expanding to two technicians and double the number of foot care appointment times on Wednesdays between the hours of 8:30am and 12noon. The expanded service will begin in June.

Bond Rating

On April 23, Moody's Investors Service assigned a Global Scale Rating (GSR) to all local governments in Washington. The GSR intends to better reflect the underlying credit quality of a municipal issuer compared to that of a corporate or sovereign issuer. Des Moines received a GSR of A2. The city's previous bond rating was Baa1, received on August 4, 2009, a downgrade from A3. Moody's has clearly stated that these rating changes are solely indicative of the new GSR and that the revised rating does not reflect a change in credit quality, or a change in Moody's credit opinion of an issuer.

Revenue Trends

February sales taxes received in April 2010 compared with April 2009:

Year	Base	One-Time	Total
Feb 2010	\$118,263	\$36,527	\$154,790
Feb 2009	\$104,598	\$ 3,572	\$108,170
% Chg	13.1%	922.6%	43.1%

B&O taxes received to-date as of April 2010 compared with April 2009 net of refunds:

Month	2010	2009	% Chg
Jan-Mar	\$178,254	\$176,477	1.0%
Apr	83,691	71,697	16.7%
Total	\$261,945	\$248,174	5.5%

Real estate excise taxes received to-date as of April 2010 compared with April 2009 (one-month lag in distribution, Mar REET Rec'd in Apr):

Year	2010	2009		% Chg
Jan - Feb	\$56,961	\$84,518	*	(32.6%)
Mar	57,846	43,471		33.1%
Total	\$114,807	\$127,989		(10.3%)

*Includes \$43,924 related to sale of Puget Sound Energy in 2009

Nuisance Code

The Assistant City Attorney arranged her first meeting with various department personnel to discuss nuisance properties and abatement matters. This committee's primary objective is to identify an effective means of supporting the Police Department and code enforcement personnel in removing undesirable elements from our community. The secondary objective is to amend the City's nuisance code and business licensing provisions to give the City the necessary tools for enforcing the law.

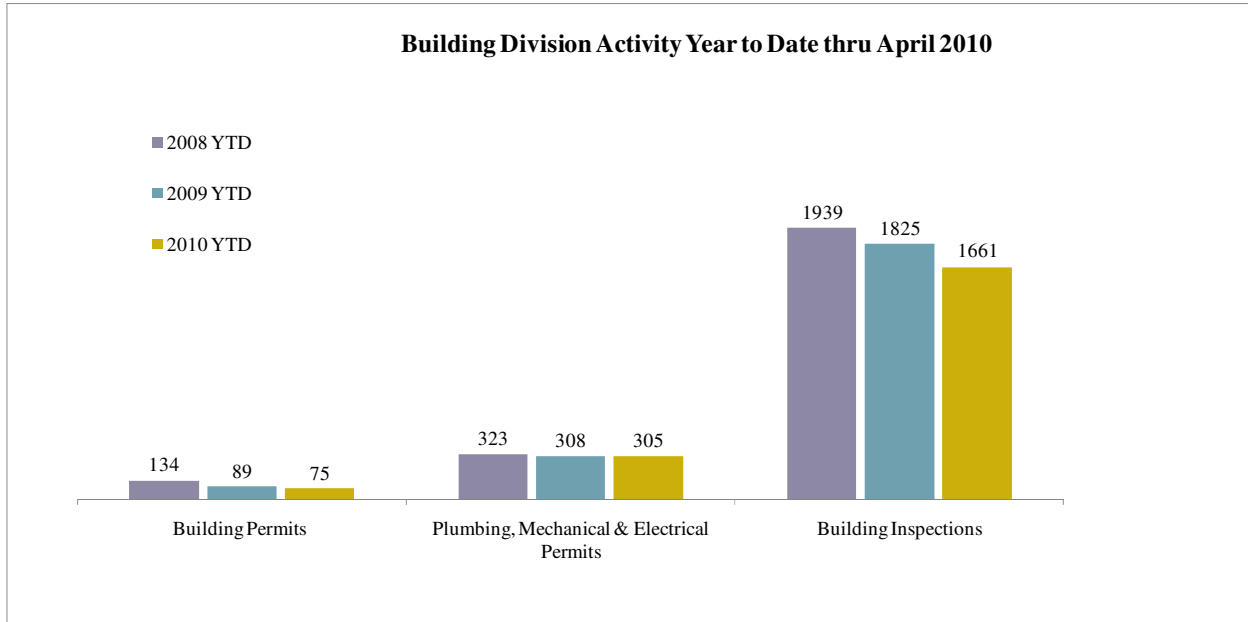
Wellness Program

Staff is in the process of designing and implementing an Employee Wellness Program. The goal of the program is to prevent illnesses and injuries, promote staff morale, reduce absenteeism and enhance performance and productivity among City employees. In addition, if the City Employee Wellness program meets the criteria for an AWC WellCity award, the City will be eligible for a 2% reduction in qualified employee and spouse medical benefit charges beginning in 2012.

Franchise Agreements

The first draft of the Comcast Franchise is almost complete. The next step is to meet with the Ad Hoc committee on Franchise agreements to see if it meets with their approval. We anticipate a couple weeks before that is ready.

BUILDING DIVISION



SCORE Jail Facility –The in-ground electrical service work, the in-ground plumbing work and the installation of the pre-cast panels continues. Concrete footing sections that will support the pre-cast concrete walls are just about complete. Over 650 pre-cast building panels have been installed out of the 900 plus wall systems panels.

Staff continues to work on a number of the deferred plan review items. The Building Division is currently reviewing numerous deferred submittals for the pre-fabricated exterior and interior wall panels as they relate to installed electrical conduit and mechanical openings. The City’s Chief Electrical Inspector travels on a weekly basis to the City of Cashmere where the wall panels are being cast in order to meet the State’s inspection requirements for electrical inspection off site. Building and South King Fire and Rescue are reviewing portions of the Smoke Control plan for the jail. This item has multiple moving parts and is an essential fire and life safety item for the project. The steel detention cell system and the Type I Grease Duct & Hood system should be coming in for review soon.

Highline Community College – Highline College is working on two projects on campus. Building 25, the Library, is modifying the elevator system for accessibility and fire and life safety. Building 9 is undergoing a “Noise Remedy” upgrade along with other upgrades. Windows, the roofing system, the mechanical system, smoke alarms, ADA items, seismic upgrades and areas of refuge are all being addressed and upgraded.

China Sea Remodel (The Krusty Krab) – The exterior portion of the “shell only” permit is almost complete with just a couple of items remaining. The south wing tenant improvement permit was

just picked up by the owner. Dr. Andrews is adding a dental clinic specializing in dentures in the south wing. As soon as we know a timeline for construction it will be posted.

Zenith View Pointe - The sidewalk abutting Marine View Drive for this project has re-opened. The west two condominiums are complete and have received Certificates of Occupancy. The south unit of the duplex is sold and there is an offer on the north unit. In the east commercial building, the mechanical contractor is working on the complex system as it penetrates fire rated floor/ceiling assemblies. The owner is currently revising portions of the plans for all four levels of the building.

Patel Medical Arts Building – Interior tenant improvements for the owner continue. The top floor is framed out at the owner’s south area. Work on electrical, plumbing and mechanical systems for this tenant improvement are continuing slowly.

CODE ENFORCEMENT

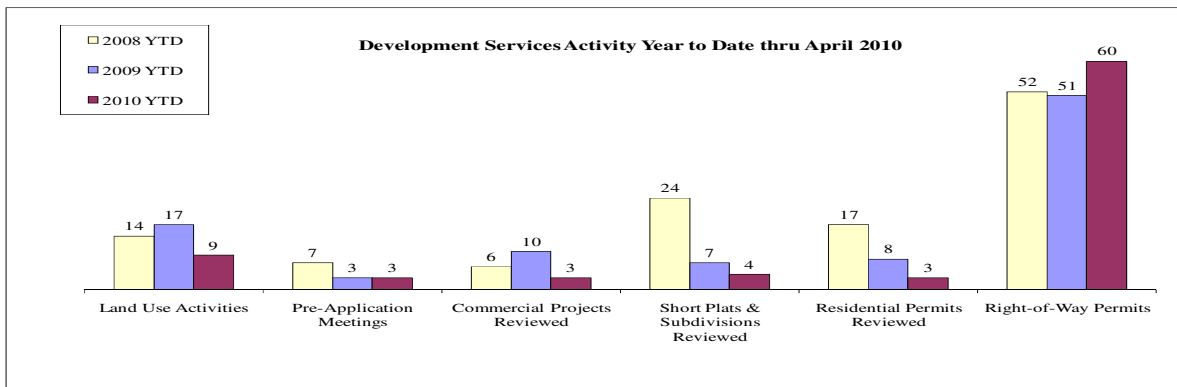
There were 41 new cases opened and 38 cases closed during April. For 2010, 189 cases were opened, 153 closed, and 307 are currently open. Eighty-eight delinquent business licenses were forwarded to code enforcement for compliance. During April

- Seven *Notice of Infractions* were forwarded to Legal
- Code Enforcement sent 41 compliance letters.
- There were 40.75 volunteer administrative hours donated.

Minor Home Repair:

Ten repair applications received YTD, 2 denied for lack of information, 2 projects completed, 8 in progress. \$25,000 received and \$22,274.76 available for the rest of the year.

DEVELOPMENT SERVICES



Short Subdivisions Pending Review/Approval

- Massey Creek Estates 7 Lot Modified Short Plat, 23406 14th Avenue South, 4/30/07. Minor redlines and a lot line adjustment to be completed prior to preliminary plat approval. Staff

spoke to applicant on 3/11/10. He will be submitting a written status update and estimated time of resubmittal.

- Singh 2 lot Short Plat, 24827 16th Avenue South, 5/24/06. Engineering review approved. A request for extension was approved until 10/10/10.
- Shoopman 9 Lot Short Plat 222nd Street Town homes, 2414 South 222nd Street, 10/12/07. Resubmittal received 2/16/10. Additional information related to the modified short subdivision justification narrative was requested on 4/13/10.
- Jensen 2 Lot Short Plat, 25639 Marine View Drive South, 10/24/07. Preliminary review comments were issued 9/10/08. The applicant has withdrawn the associated building permit for a single family residence and is returning focus to completing the subdivision review.
- Axcent Servicing (formerly J&J Equities) 9 Lot Short Plat, 1615 South 260th Street, 11/20/07. Resubmittal of responses to Planning and Transportation comments received 3/17/10. Preliminary plat approval issued 4/21/10. Applicant is preparing civil review submittal materials.
- Belenky 4 Lot Short Plat, 23211 10th Avenue South, 3/26/08. Review comments were sent to applicant on 5/23/08. Applicant has indicated intent to resubmit in Spring of 2010.
- Drosdick 3 Lot Short Plat, 27711 13th Avenue South, 6/18/09. Resubmittal with revision from 4 lots to 3 received 2/10/10. Preliminary short subdivision approval issued 3/30/10. Appeal period ended 4/7/10 with no appeal filed.
- Foster 4 Lot Short Plat, 24411 Marine View Drive South. Applicant submitted a revised sewer extension and alignment proposal in January 2010. The city is attempting to assist in the alignment of the sewer extension related to the short plat, but the applicant is having difficulty in acquiring all easements necessary. Currently, the applicant has indicated that negotiations with the Pierce property have stalled and is putting the sewer extension in jeopardy.
- Stegin 2 Lot Short Plat, 23246 Marine View Drive South, 3/3/10. Notice of Complete Application sent 3/4/10. Review comments were sent to the applicant on 4/9/10.

Land Division Requests with Approvals, Pending Construction

- Landmarque 67 Lot Plat, 262xx Pacific Highway South 4/03/06. Site work has resumed. The applicant is in the process of closing out old bonds for previous work and bonding for new work under the right-of-way permit.
- Meyers 3 Lot Short Plat, 25804 Marine View Drive South, 5/22/07. Civil improvements completed. Final plat materials submitted 11/25/09. Comments sent to applicant 2/5/10. A market appraisal for the park-in-lieu fee calculation was submitted. The appraisal assumptions are being discussed with the applicant.

Commercial Scale Projects Pending Review/Approval

- Des Moines Creek Business Park, 2000 South 216th Street. The City and Port of Seattle continue to advance the entitlement process with modifications to the previously approved street vacation and surplus ordinances. This is being done to account for changes due to updated title information and a new tact being pursued by both parties to “credit” the Port of Seattle for right-of-way takes associated with City street improvement projects along the site’s frontage on both South 216th Street and 24th Avenue South. Considering the acreage involved in the vacation/surplus process and the area needed to expand the abutting street

systems, the new crediting method appears to be more complementary to both efforts. In addition to this effort, staff is working to update the First Addendum to the First Development Agreement with a Second Addendum. It is believed that the new agreement will facilitate the project and free up capital needed to advance work on the Gateway street project, as well as refine expectations for both parties moving forward in the year 2010. It is believed that this agreement will also help advance efforts to make the site even more attractive for the FAA site selection process.

- Highline Community College Driveway Enhancement and Sewer Project, 2400 South 240th Street, 12/09/09. The College submitted a Grading Permit Application to improve the driveway that connects the westerly most campus parking area with 20th Avenue South. The project also involves the installation of 8 inch sewer lines located within the boundaries of the campus. Staff has completed its initial evaluation of the plans and provided comments to the applicant on 1/11/10. The College has chosen to split the project into two separate projects. The first project will be the replacement of the 8 inch sewer line located within the boundaries of the campus, which needs to be resubmitted to the City for review. The second project will be the improvements to the westerly driveway, which have not been resubmitted to the City. Only the second project will require a SEPA and the critical areas permit since a portion of the project is located within a wetland buffer. None of the sewer work is located within the project area of the driveway project.
- Waterview Crossing, 11 Acre Mixed Use Development, 21920 Pacific Highway, 10/27/08. The project was presented to the Planning Agency on 5/3/10 for their recommendation and is scheduled for a public hearing before the City Council on 5/27/10.

Commercial Scale Projects with Approvals, Pending Construction

- South Correctional Entity (SCORE) Facility South 208th Street and 18th Avenue South, 4/16/09.
 - Site Construction: The building permit was approved on 11/17/09. The project is under construction and work is progressing rapidly.
 - Utility Work: SCORE must still extend the waterline down from 200th to tie-in to the site water system and “loop” the system, which is scheduled to commence in June. Work to install the onsite sewer lines and storm water detention/treatment/infiltration facility is complete.
 - 18th Avenue South: The City of SeaTac, SCORE, and the Port are working to resolve the ownership of 18th Avenue South and design of the roadway. These issues are expected to take some time to resolve.
 - Condemnation: The only outstanding item is an agreement regarding the value of the property. Early indications from the appraisers are that there should be a significant reduction in the value of the land, given that the land requires approximately \$9 million in infrastructure development just to make the property useable for non-residential purposes. New appraisals from two new appraisers were received in April.
 - Street Vacation and Surplus: The funds in the account will be distributed to the City once the condemnation action is complete.
- Kingdom Hall, new 8,750 sq. ft. church, 21645 24th Ave South, 4/4/07. The City is waiting on the submittal of the building permit, which according to discussions with the architect will be submitted prior to 7/1/10.

Shoreline and Critical Area Projects Pending Review/Approval

- Shoreline Master Program (SMP). Staff submitted the Draft SMP to Department of **Ecology** on 4/27/2010 for its review. Staff also reviewed environmental documents and is preparing to issue a SEPA determination for the project in anticipation of Council acting on the ordinance once DOE review is complete.
- Richter/Freeman Property Slope Restoration and Pedestrian Path Project, 06/23/09. Submittal of application materials for a Shoreline Substantial Development Permit for the foot path to the shoreline and slope restoration was received on 6/23/09. This application was denied on 2/22/10. The decision was forwarded to the WA State Department of Ecology. The decision was appealed and a hearing date with the Shoreline Hearings Board has been tentatively scheduled for September with a mediation date set for 5/12/10.
- North Marina Combined Projects 7/03/08. The contractor has installed all of the sheet piles for the new bulkhead; except for a small portion located below the existing Travel Lift Pier which will be completed in August of 2010. The contractor is currently working to install utility infrastructure (electrical, water, and storm water lines), reconfiguring the north Marina parking lot and constructing the pile cap for the new bulkhead. The contractor is planning to have the project substantially complete by the end of the year.
- Des Moines Creek Flood Prevention and Dining Hall Restoration 2/17/09. All approvals that are prerequisites for the approval of the Corps permit have been received, except for the Cultural Resources Approval as part of the Section 106 process. Staff is working with the Corps to obtain this last approval. At this time the only remaining City permits that must be approved are the Critical Areas Permit and the Grading Permit. It is expected that Critical Areas Permit and the Corps Permit will be approved by end of May 2010. Once all environmental permitting is cleared, SWM and Parks will need to obtain a grading permit prior to commencing with the project. Staff still expects that this project will be completed this summer.
- Barnes Creek Detention Facility. This project will now be permitted as a fish enhancement project through WDFW. As such, no local permits are required and state review is streamlined.
- North Twin Bridge Footing Repair and Seismic Retrofit. Development Services is completing review of the Development Exception and Grading Permit Applications.
- S. 223rd St Culvert Replacement. This project will now be permitted as a fish enhancement project through WDFW. As such, no local permits are required and state review is streamlined.
- Somers Bulkhead Repair, 1/5/2010. Notice of Incomplete Application sent 1/20/10. SEPA application materials were received and Notice of Complete Application was sent 2/16/10. The SEPA notice period commenced 3/10/10; no comments or appeals were received. Applicant is preparing grading permit application.

Pre-Submittal Assistance

- Pre-Application Meeting Requests:
 - PA2010-004, 22991 Marine View Drive South, received 4/29/10, pending scheduling.

- Pre-Design Review Project Coordination:
 - Artemis Hotel, 383 Room Hotel, S. 224th St. and Pacific Highway. The applicant is currently interviewing architects and engineers need to prepare the materials to apply for Design Review. Review of this proposal will be a ministerial action that does not involve public hearings or other reviews/approvals before either the City Council or the Hearing Examiner. Staff review of submitted materials for Design Review and Building Permit is anticipated to commence in late summer or early fall 2010 once the design team is finalized and concept drawings are initially submitted for Design Review. This proposal will also not require SEPA review under the Pacific Ridge SEPA Planned Action.
 - SeaMar Redevelopment, 10,000 SF Treatment Center and 30 Unit Housing Building, 24215 Pacific Highway South. SeaMar is planning on demolishing the existing treatment center on the rear portion of the property and constructing a new treatment facility on the front portion of the property and a new 3 story residential structure on the rear portion of the property. The representatives of SeaMar have submitted the pre-application materials to the City and the pre-application meeting was held on 4/7/10. Based on further discussion it appears that the Cities of Kent and Des Moines Transportation Engineers oppose the vacation of S. 242nd Street. The Cities will be meeting to discuss the possible street vacation on 5/11/10. Based on conversations with the applicant, they have indicated that without the street vacation the project would not be viable. Additionally, Kent also indicated that the City of Des Moines would act as the lead agency for the entire project to include the parking lot portion in the City of Kent.
 - FAA Regional Office Relocation, 500,000 SF Office Facility. The FAA is in the process of combining its regional offices in the western United States and plans to lease a new facility constructed by a private developer. The minimum size of the new facility will included ½ million square feet of office space, 40,000 square feet of warehouse, and a childcare facility. It is expected that the facility will employ over 2,000 individuals. Two Des Moines sites are under consideration: the Des Moines Creek Business Park and Waterview Crossing.
 - Highline Community Transit Center Currently Metro and Highline Community College are exploring the possibility of constructing a Transit Center on the College Campus. Staff has provided a list of issues that the parties will need to consider when developing the project. These issues included permitted uses in the Single Family Zoning Classification, impacts to the parking lot, access to the facility, and impacts on Pacific Highway.
 - Downtown Water Main Project Staff is assisting in the preparation of materials for the NEPA and SEPA reviews for this project. A NEPA Categorical Exclusion determination request was compiled and transmitted to the Environmental Protection Agency on 3/26/10.

PLANNING UPDATE

Downtown Planning

- Prepared information for the April 5th and May 3rd Planning Agency meetings and the May 6th City Council briefing on the Marina District Design Guidelines.
- Prepared materials for and attended Finance and Economic Development Committee meeting to discuss Downtown Planning. Continued work on zoning and height analysis including researching what other communities have done regarding building heights and development incentives. Prepared information and presentation for the staff briefing to City Council on May 6th.
- Prepared a mailing to residents, property owners and businesses within and immediately adjacent to the Downtown Neighborhood that provided an update on the Downtown planning work and Marina District Design Guidelines and opportunities to learn more about these topics at the May 6th City Council meeting.

Miscellaneous Activities

- Attended a Technical Advisory Committee meeting for the Port of Seattle's Part 150 Study.
- Reviewed information relating to a new development agreement with the Port of Seattle for the Des Moines Creek Business Park.
- Continued coordination and community outreach for 2010 Census, including preparing information and updates for the City's website.
- Completed and submitted information for OFM population estimates.
- Coordinated annual residential permit data request for Puget Sound Regional Council.
- Coordinated with the City of Kent on their continued work on the Envision Midway project.

SURFACE WATER MANAGEMENT (SWM)

NPDES Permit Activity

The City has operational control of 59 storm water detention and treatment facilities throughout the City. All 59 facilities have been brought up to maintenance standards. No detention facilities were inspected or maintained in April.

The NPDES coordinator is currently preparing an Illicit Discharge Detection Elimination (IDDE) program for implementation later this year. A storm water spill and pollution prevention plan (SWPPP) was also prepared for the Public Works Service Center. This is required by the NPDES permit and the plan includes best management practices and pollution source controls. Conversion of inventory system to GIS continues and is 53% complete.

Normandy Park Drainage Issues

Staff is working with staff from Normandy Park to prepare an Interlocal Agreement (ILA) for addressing runoff from the North Hill area (Normandy Creek Basin) to the City of Normandy Park. The ILA will also address the use of the Normandy Park's vector waste decant facility as well as the terms for a joint drainage project along 1st Avenue. A recent study conducted by Normandy Park indicated that the system is undersized and is prone to overtopping. The lower

part of the system is located within Des Moines where the system traverses the intersection of 1st Avenue and Des Moines Memorial Drive before discharging to the recently built outfall to Des Moines Creek. The content of the draft ILA is scheduled to be discussed at a May Environment Committee meeting.

PARKS & PUBLIC WORKS OPERATIONS AND MAINTENANCE

The Parks Lead position is the Acting Superintendent which reduced the Parks crew by one position. We advertised for the Superintendent's position in April in Seattle Times, AWC, APWA and Highline News. All the CDL training is complete and all members have passed.

Parks (crew of 2)

- Weekly mowing
- Rounds (daily park inspections and clean up)
- Cleanup and pruning and weed control
- Underwood Practice and game preps

Road and Street Maintenance [crew of 4]

- Public Works Yard clean up
- Pothole repairs
- Sign Maintenance
- Tree trimming and removal
- CDL training (Finished)
- Pavement markings
- Streetscape maintenance Hwy 99
- Shoulder mowing

Surface Water Maintenance [crew of 5]

- Maintenance of facilities (ponds)
- Pipe projects
- Clearing drains
- Ditch cleaning and maintenance
- Street cleaning

Facilities (1)

- General maintenance and repairs

Equipment Services

The City shop is up to date on maintenance. Thirty-one (31) maintenance events took place in the shop. All Parks and Public Works have completed and passed the VATA commercial driving school. Don Leadbetter trained the employees so they would be able to pass the pre-trip and driving portion of the tests.

UTILITY ENGINEERING SERVICES

Water District #54

A joint City Council-District Board meeting was held April 14 to discuss the Downtown water

system project. The Council and Board directed their respective staffs to negotiate an Interlocal Agreement whereby the entire system would be built in a single phase, managed by both parties and that the City would commit to some level of debt in order to complete the larger project. At a minimum, the District would reimburse the City for costs associated with the side street water main construction. The District would also consider additional rate revenues and latecomer agreements, etc., in order to assist the City in paying off the debt. City and District staffs are currently drafting an interlocal agreement to be brought to Council for review on June 3rd.

Staff is preparing the environmental documents for the Downtown water system. Based on a meeting with staff from the Environmental Protection Agency (EPA), the water system project appears to be eligible for exclusion from both SEPA and NEPA. A request for the exclusion was submitted on March 26th.

TRANSPORTATION SERVICES

Transit/ITS

Rapid Ride Fiber Communications construction is currently in progress near South 182nd Street in SeaTac. The contractor is expected to be into the Des Moines portion in late May. Updated bus shelters will also be installed on a separate contract starting in Federal Way and working northward. King County/Metro is planning to have the Rapid Ride service begin on October 2, 2010.

Multi-Year Civil Engineering Services:

Task Order Recap (2008-2009) – No. of Task Orders Authorized and Amount Expended to date:

Consultant	City Mgr	Council	Authorized	Spent
AMEC	1	0	\$15,500	\$15,452
CH2M Hill	3	0	\$19,985	\$16,775
Ham-Collier-Wade-Living.	1	0	\$46,593	\$20,932
Fehr&Peers/Mirai	4	1	\$430,504	\$423,182
KPFF	9	5	\$715,634	\$692,430
KPG	2	3	\$725,580	\$201,236

New on-call Engineering Services contracts are in process of being negotiated for 2010 and 2011. RFQ was advertised, choices have been made based on committee selection and contract prep is in progress.

POLICE DEPARTMENT

Police Personnel

- 1 Officer out on medical leave as a result of an on the job injury.
- 2 Officers on light-duty as a result of an on the job injury.

STATISTICAL COMPARISON ON REPORTED CRIMES

The following is a comparison between April 2009 and April 2010 and
January - April 2009 and January - April 2010.

Offense Type	Apr-09	Apr-10	% Difference	April 2009 YTD	April 2010 YTD	% Difference
Homicide	0	0	NC	0	0	NC
Rape	1	0	-100%	7	3	-57%
Robbery	6	7	17%	16	20	25%
Assaults	23	11	-52%	76	73	-4%
Burglary	16	11	-31%	76	54	-29%
Larceny	51	46	-10%	175	183	5%
MV Thefts	8	5	-38%	52	43	-17%
Arson	2	1	NC	4	2	-50%
Officers Assaulted	1	0	NC	1	2	NC
Clearance Adult Arrest	25	26	4%	124	113	-9%
Clearances Juvenile Arrest	23	17	-26%	8	2	-75%
Calls For Service	1,858	1,397	-25%	6,504	5,418	-17%

NC= Not calculable