

City Manager's Office

October 30, 2009

To: City Council

From: City Manager

Re: Monthly Report – September

MUNICIPAL CAPITAL IMPROVEMENTS

Auditorium Rehabilitation Project

The project was advertised for bid on September 14th and 21st , closed on October 5th, and a contract awarded by Council to Cherry Street Builders, LLC, on October 15th . Construction will start in November and be completed by July 2010. The CTED contract for the \$300,000 state grant in support of the project has been initiated.

Field House Park Baseball Field #1 Expansion Project and Playground Replacement,

Project construction, which began on August 20th, is on schedule and is expected to be completed by year end.

Grandstand Rehabilitation Projects

The Grandstand Rehabilitation Project design is complete and has been submitted to the City for plan review. Because of the historic relevance of the project, a Certificate of Appropriateness Application, including structural designs and calculations, was submitted to the King County Historic Preservation Design Review Committee, which reviewed the COA in August and gave approval in early September. Staff is currently working with the architect to finalize the project bid documents and expects the project to go out to bid in November. The project is supported by a \$420,000 grant from Washington State Heritage Capital Projects Fund. Field House Park will be closed for public use throughout construction and will re-open in spring 2010. Traditional park field users have been relocated to either Steven J. Underwood Park or Zenith Park, based on level of play requirements.

Des Moines Creek Trail

On October 8th staff requested that City Council rescind the award of the originally approved (August 13th) construction contract for the Des Moines Creek Trail Construction Project to Grade Inc. because the contractor did not meet all of the Federal Funding requirements. At the October 8th meeting staff requested that Council award the

Des Moines Creek Trail Construction Project construction contract to Archer Construction. The project is expected to begin in early November and will be completed within 75 working days.

Project funds in the amount of \$1,327,243 have been approved for the project by Federal Highways and the Recreation and Conservation Funding Board and staff has received the notice to proceed from the Recreation and Conservation Office and WSDOT. The project will be managed by the transportation division of the Planning, Building and Public Works Department and construction will begin in late 2009.

Mt. Rainier Pool

The Men's and Women's locker room shower tower replacement project, being done by in-house staff, was completed in early September.

MARINA CAPITAL PROJECTS

Bulkhead Replacement A – Phase 1. (North Marina Combined Projects).

The contract documents for the North Marina Combined Projects, (NMCP) have been signed by the contractor, IMCO Construction and the City. In September, the contractor's staff met with the Marina staff on several occasions to discuss the project and facilitate the contractor's mobilization.

Staff continued to work on putting together the overall project management plan and budget for the NMCP. At this point, most of the pieces are in place and include:

- **The Prime Contract.** The contract with IMCO Construction for \$4,508,717 and a construction contingency budget of \$225,000. A contingency of \$150,000 was approved by the Council when the contract was awarded to IMCO. Staff will bring a request for more funding to the Council if it is needed. This segment also includes a budget of \$105,000 for City building permits.
- **Project Management.** A contract with Moffatt & Nichol for the Engineer of Record functions and specified project inspections and monitoring. The total for the contract with M & N is \$406,607. Staff also budgeted \$28,000 for an engineering contingency, if needed. This segment also includes a budget of \$80,000 for a part-time Contract Administrator that would act as the on-site "owners representative", much like the way the 16th Ave. Project was organized.
- **Secondary Contracts.** This segment includes contracts with Reliable Security, Protection Technologies, Qwest and Comcast for moving the utilities that are mounted on the existing bulkhead back into the new ductbanks. The budget for this segment is \$53,000.
- **In-House Support Projects.** This includes moving the flag pole and removing the Captains Walk, relocating the vending machine enclosure, removing the memorial plaques and benches, unloading and storing the pre-purchased sheet piling and setting up a temporary fuel dock. The budget for this segment is approximately \$41,500.

At this time the total project budget is \$5,446,600 and there approximately \$5.8 million left in the bond accounts.

Also in September, the last of the pre-purchased sheet pile was delivered to Bayview Coatings in Tacoma. Bayview began preparing the sheet pile for the epoxy coating.

Water Main Relocation Project

In September the contractor installing the new water main in the Marina began preparing for the pavement restoration but ran into problems getting the required compaction. It took a little over two weeks to do the necessary tests and come up with a plan to fix the problem, but by the end of the month they had a plan that was approved by Gray & Osborne, the engineer of record and the City staff. The contractor expects to complete the job by mid November.

ARTERIAL STREETS PROJECTS

North Twin Bridge

The City was awarded nearly \$2.2 million in federal BRAC funds for repairs to this bridge. Staff is close to completing its SEPA Determination. Environmental Critical Areas Development Exception and a Grading Permit are also required. Work continues on the footing design with 90% Plans, Specification & Engineering to be submitted in October. Easement acquisition is currently underway.

South 216th Street – Segment 4 (11th to Marine View Drive) Design

The City is close to completing acquisition of the necessary rights of way. NEPA has been approved by King County. The SEPA application, Environmental Critical Areas Development Exception and a Grading Permit application were submitted 6/17/09. Staff expects to issue the SEPA decision by the middle of November.

Des Moines Gateway (S 216th between I-5 and 19th Ave S & 24th Ave S. between S 216th and S 208th

The City Council has identified the “best fit alignment” as the preferred alignment over the symmetrical alignment. Under the preferred alignment, the vast majority of the widening will occur on property owned by the Port of Seattle. Currently, the Transportation Division is working on the preliminary engineering design for the first phase of the project which is all of 24th Avenue within the project area and 216th from 18th to Pacific Highway. It is expected that 30% engineering will be completed by November 12th at which time the Environmental Review will commence. Staff is currently providing land use projections for the surrounding properties in support of the design.

2009 Pavement Management Program.

The 2009 overlay program will consist of pavement restoration work on 2 SWM projects (South 199th St near 4th Avenue S, and the South 250th project) plus 2 small sections on South 240th Street near 17th Ave S and 20th Ave S, and a small repair project on Des

Moines Memorial Drive north of Marine View Drive. This contract was approved by Council on October 22nd .

SURFACE WATER MANAGEMENT PROJECTS

Barnes Creek Detention Facility

Sixty percent level design is complete. Based on the 60% level estimate, the cost is approximately \$200,000 higher than the preliminary estimate, mainly due to the anticipated wetland mitigation requirements by the Army Corps of Engineers. A pre-application meeting with the Corps is being scheduled for October 14th to help refine the mitigation requirements and associated costs. Construction of the project will be summer 2010. Staff is in the final stages of preparing the required documents for environmental review for this project. This project also requires a Critical Areas Development Exception and a Grading Permit.

North Hill Elementary – 4th Avenue Pipe Replacement

Project is complete except for the road restoration. The road cuts will be restored with the 2009 Pavement Management Program. Due to delays from utility conflicts, obstructions and challenges with a 10-foot deep pipe in some areas, the cost for the work is significantly higher than budgeted. This, however, includes the labor charges of SWM crews and equipment as well as reimbursable Parks crews and equipment. Staff will be requesting an amendment to the CIP to cover these overages.

250th Street Drainage Replacement

Bids were opened and the low bidder was significantly lower than the engineer's estimate. The overall cost, including a project contingency is anticipated to be \$110,000 below the project budget. Council awarded the project to RJC Construction. Work is anticipated to be complete by October 31st. Due to the need to coordinate the road restoration work with Midway Sewer District's restoration work, the pavement restoration items have been deleted from the contract with RJC and will be included in the 2009 Pavement Management Program.

Recreation Program Update

<u>September Revenue</u>	<u>Year-to-Date</u>	<u>2008 YTD</u>
\$58,333.54	\$623,346.62	\$689,474.40

Before and After School Program

Our Before and After School Program kicked off the 2008-2009 school year with 136 registered participants at Des Moines, Marvista, Midway, North Hill and Parkside Elementary School in the Highline School District and Woodmont Elementary School in the Federal Way School District. We had another 88 children participate on a drop-in basis or on an early release day. Something new for the 2008-2009 school year is that we are moving the Midway school participants to the Des Moines Elementary School site to

save on staffing costs. Students are being picked up and transported by Park Department staff and all seems to be working well one month into the new program.

Activity Afternoons at Pacific Middle School

We kicked off the 2009-2010 school year with Activity Afternoons at Pacific Middle School on September 18th and 25th. The Activity Afternoons are an After School Program at Pacific Middle School on Fridays throughout the school year. The program is funded by the Des Moines Rotary Club, Des Moines Legacy Foundation and private citizen donations and is done in conjunction with the Highline School District and Destination Des Moines. New for 2009-2010, students are being charged a \$25 registration fee for the program for the entire school calendar year with scholarships available for those in need. There are currently 25 teens registered and paid for the program with many more registrations projected and in transit. Kids enjoy snacks, arts and crafts, gym activities and have access to the computer lab as well.

Teen Dance

We hosted our first teen dance of the new school year on Friday, September 25th, at the Field House and had 235 paid participants enjoy the festivities. Music is provided by Joeii Gettys DJ Services and dances are run by Parks and Recreation Department staff and volunteers with security assistance from the Des Moines Police Department.

Fall Adult Softball Leagues

Our Fall Adult Softball Leagues at Steven J. Underwood Memorial Park concluded in October. We have full leagues of 14 teams participating in Fall Co-Ed League (Monday nights) and Men’s (Tuesday nights), and 8 teams are currently participating in the Competitive Co-Ed League on Wednesday evenings at Steven J Underwood Memorial Park. Teams are very complimentary of the quality of fields and leagues that are offered through the City of Des Moines.

Youth Soccer League

Our Youth Soccer League kicked off its 2009 Fall Season with game action in September with games at Steven J. Underwood Memorial Park. Our program has 160 participants in age divisions for 4 and 5 year olds, 6 and 7 year olds and 8 and 9 year old divisions. Teams practice once a week for an hour and then play games on Saturday mornings. The league concludes with games on October 31st!

Senior Center Division Statistics – September 2009

	2008	2009
Number of Meals Served	903	1,116
Fee Program Participants	610	742
Drop In Participants	1,598	1,947
Volunteer Hours	1,108.5	1,348
Revenue for September	\$5,424	\$5,918

Travel Program

For the month of September the Activity Center traveled to the Olympic Game Farm in Sequim with 13 travelers, a boat trip around Lake Union with MyGirl the Boat and 22 travelers, A Water Taxi Trip from West Seattle to downtown Seattle with 11 travelers, and an Out to Lunch Trip to the Four Seasons Hotel in Seattle with 21 travelers (sold out). For our extended travel program, three from our center joined the Boeing Travel Club on a three day trip to the Coulee Dam and surrounding areas. We also sent a bus of 12 for three days at Paradise Lodge on Mt. Rainier.

Living Well Workshops

We provided four workshops this month that brought guests to our Center. On September 9th, volunteer counselor and office support staff Nancy Adams led a group on "Positive Thinking Puts You in Control". There were nine in attendance who asked that this topic be offered on a monthly basis. Nancy agreed to coordinate the group on a regular basis. On September 15th the always popular Dr. Lynn Mikel spoke about the "Natural Approach to Helping Memory and Concentration", with 11 in attendance. On Wednesday September 16th Sound Transit taught our annual Transit Training class with eight in attendance and on September 22nd led four folks by transit to and from the Puyallup Fair. On September 29th our Enhance Fitness instructor, Mary Brown, led a group on "Keeping Yourself Upright through Balance and Strength Training" with 10 in attendance. That same evening was a presentation on Tenant's Rights presented by the Solid Ground non-profit group.

Audit 2008

Financial audit is complete and the Washington State Auditor's office issued its report dated September 28, 2009. The City received an unqualified opinion on its financial statements for the year ended December 31, 2008. The accountability audit will continue through the end of October.

Business Licenses

New commercial business licenses issued in September 2009:

Name	Location	Type
Balloon Wizards & Baby Cakes Northwest	22307 Marine View Dr S	Party Supplies
Huntington Park Builders Inc.	22528 Marine View Dr S	Construction
NW Forwarding, LLC	22014 7 th Ave. S., #301	Transportation
Pacnor Transportation, LLC	22014 7 th Ave. S., #301	Transportation
Puget Sound Vocational Services, Inc.	22220 Marine View Dr S., #103	Vocational Counseling

Crime Task Force Report

During this month, the Crime Task Force Team increased to three officers and a Sergeant. A fourth officer is still on light duty as he recovers from a surgery.

- Target Areas This Month

Along with patrolling the Pacific Ridge area, the Crime Task Force Team continued to also focus in the area of 22800 block of 30th Ave. S. due to known and suspected gang members congregating in the area. We are still working with our Community Service Unit on identifying the problem rental units in this area.

- Arrests This Month

This month the Crime Task Force Team made a total of 30 arrests:

Misdemeanor Arrests Includes 2 for Prostitution Loitering, 2 for SOAP Violations, 1 for possession of marijuana, and 8 other misdemeanors.	21
Felony Arrests	1
Misdemeanor Warrant Arrests	6
Felony Warrant Arrests Escape from Community Custody	2

STATISTICAL COMPARISON ON REPORTED CRIMES

The following is a comparison between September 2008 and September 2009 and January - September 2008 and January - September 2009.

Offense Type	Sep-08	Sep-09	% Difference	January-September 2008	January-September 2009	% Difference
Homicide	0	0	NC	1	0	-100%
Rape	1	2	100%	10	17	70%
Robbery	7	3	-57%	46	43	-7%
Assaults	21	24	14%	159	184	16%
Burglary	22	15	-32%	175	177	1%
Larceny	59	37	-37%	479	412	-14%
Arson	0	1	NC	4	8	100%
Motor Vehicle Theft	26	15	-42%	165	115	-30%
Officers Assaulted	0	0	NC	1	1	0%
Clearance Adult Arrest	44	26	-41%	247	260	5%
Clearances Juvenile Arrest	8	5	-38%	54	52	-4%
Calls For Service	1,841	1,499	-19%	16,902	15,278	-10%

NC = Not Calculable

Marina Maintenance

When staff hours were available in September, the maintenance staff continued to paint trusses in the covered moorage. The good weather pattern continued into October and Marina services remained busy, so most staff time was spent in the service area.

Marina Service

Good weather, low fuel prices and a Coho run that was about two weeks longer than last year contributed to a good month for Marina Services. Initial reports show that gas sales were up about 20% over the same month last year and diesel sales were up about 15% over September of 2008. Staff expects guest moorage revenues and parking revenues from Redondo to be up also.

South Correctional Entity (SCORE) Facility South 208th Street and 18th Avenue South.

- Grading Operations: The contractor mobilized on the site the first week of August, full clearing operations began on 8/10/09. Earthwork at the site is over 95% complete and the contractor is stabilizing the site for winter.
- Utility Installation: The directional drilling operations to install the stormwater and sewer lines is complete. On 9/29/09, SCORE submitted the check for the purchase of the utility easements; the final versions of the easements will now be recorded with King County.
- 18th Avenue South: The City of SeaTac has vacated the right-of-way and declared the property as surplus. The Port Commission's acceptance of the surplus property and the recordation of the ordinance will complete the transfer of the property from the City of SeaTac to the Port of Seattle; this should be completed by the end of October. Once the Port receives the property from SeaTac, the Port and SCORE will finalize the terms of the access and utility easement for the new facility.
- Street Vacation and Surplus: SCORE is working with the Finance and Legal Departments to set up the escrow accounts for the purchase of the City's street properties. This interest bearing escrow account has been established. The funds in the account will be distributed to the City once the condemnation action is complete.
- Building Permit: The building permit has been reviewed by the City and comments provided to the applicant on 9/15/09. On 9/30/09, the City completed the review of the electrical, plumbing, and mechanical permits and provided all comments to the applicant. The revised plan was submitted in the middle of October.

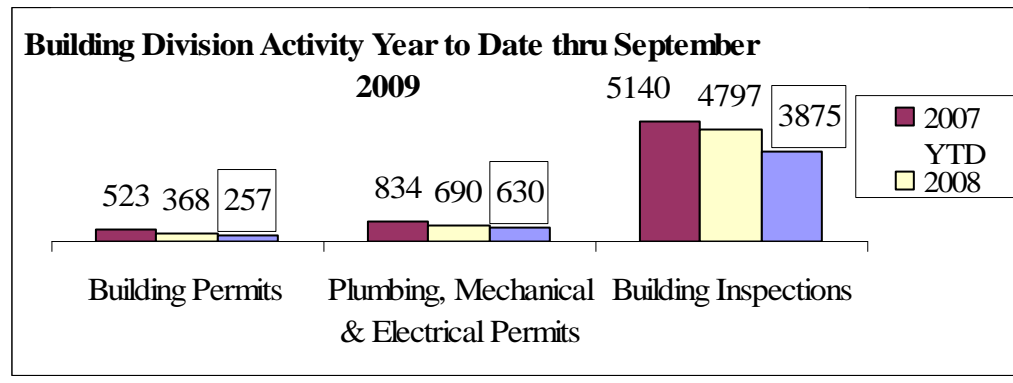
Development of Des Moines Creek Business Park (DMCBP)

The Port has instructed the escrow agent to retain the \$3.8 million in escrowed funds and documents in anticipation of a closing on the vacated rights of way and sale of deeded streets to occur no later than March 31, 2010. The Port has also completed a study that established the feasibility of developing the business park and retail portions of the site independently paving the way for a new agreement that allows the City to acquire an assignable option to acquire the southern third of the site for retail development. A revised agreement outline will be presented to the City Council for consideration in November.

Shoreline Master Program

Department of Ecology will provide \$23,496 of additional planning grant funds to allow the City to complete the Shoreline Master Program Plan update over the next 12 months. Most of the update is expected to be completed in 2009. Council approved the grant and consultant contract on September 10th.

BUILDING DIVISION



Parkside Elementary School – This is a very busy site as Parkside wishes to open in January of 2010. Interior framing, roof framing, sheetrock, insulation, final grading and concrete work are almost complete. Some of the interior rooms are receiving texture and paint. A few rooms are beginning “trim out”. The vacation of the existing undeveloped 22nd Ave. S. right-of-way (ROW) and dedication of ROW along S. 248th St. was approved at a public hearing on October 8th.

Patel Medical Arts Building – The exterior cladding is almost complete. Interior tenant improvements for the owner have just begun. The parking areas now have asphalt and curb work complete.

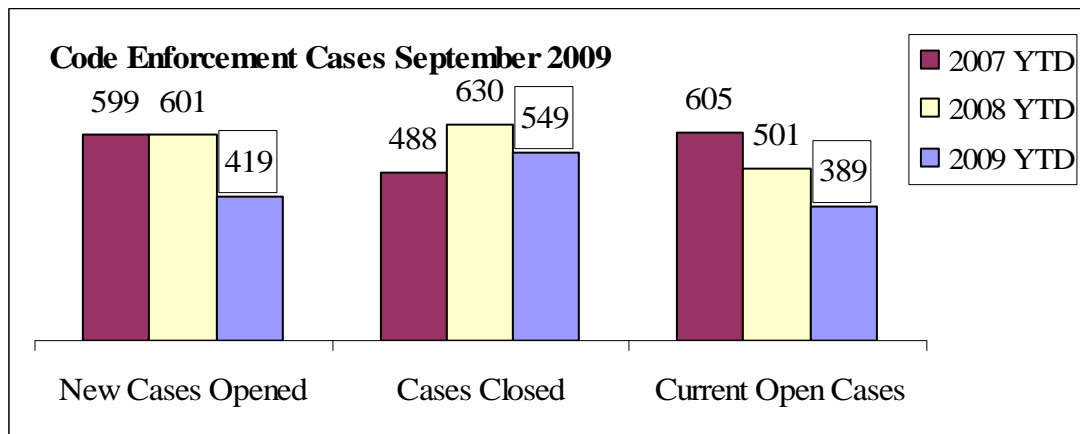
China Sea Remodel (The Krusty Krab) –The main roof is complete and the roofing material is installed. The sprinkler system is being installed and the mechanical contractor is trying to firm up a design for one secured tenant and one unknown tenant at this time. Interior wiring and preparation for framing inspection is ongoing. We will soon be receiving the tenant improvement plans for the Sports Bar area.

Zenith View Pointe - The project’s west wood-framed residential building has passed the sheetrock stage and interior finishes continue. The permit for the east mixed-use commercial building fronting on Marine View Drive was issued on June 2nd. Per the engineer, the east foundation area cannot be backfilled until two floor levels are installed in order to resist the loads imposed by the pressure of the earth. The second story floor just went on so the improvements to the east grounds should be able to begin very soon.

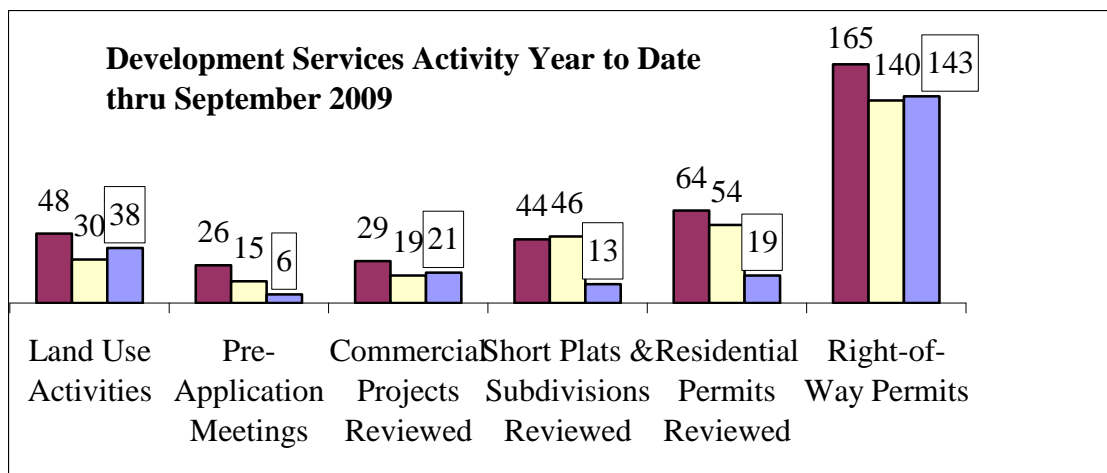
CODE ENFORCEMENT

There were 46 new cases opened and 51 cases closed during September. For 2009, 435 cases were opened, 547 closed, and 389 are currently open. During September:

- Code Enforcement sent 42 compliance letters.
- There were no contested court cases for September.
- There were 32 volunteer administrative hours donated. This volunteer effort is largely responsible for the continuing decline in open cases.



DEVELOPMENT SERVICES



Revenue Tracking

Overall, actual year-to-date revenue received from Planning-related permit fees are tracking consistent with budgeted revenues and forecasts by staff. With three quarters of 2009 now complete, the Development Services Division has collected \$386,698 (99%) of the total \$388,492 in revenue adopted in the 2009 budget for base and one time zoning

fees. Year-to-date collections for grading fees have slowed down slightly compared to earlier in the year. However, these receipts total \$88,983 which represents 83% of the total \$107,662 in revenue budgeted for the year; this amount is about what the City should have collected this far into 2009.

Short Plats pending review and approval

- Massey Creek Estates 7 Lot Modified Short Plat, 23406 14th Avenue South, 4/30/07. Minor redlines and a lot line adjustment to be completed prior to preliminary plat approval.
- Cary Lang 2 Lot Short Plat, 23257 Marine View Drive South, 8/24/07. Engineering review comments sent to applicant on 12/16/08. Six month extension for resubmittal granted until 12/15/09. Per King County records, property was sold on 7/20/09. New owner has not contacted the City regarding continuing project.
- Jensen 2 Lot Short Plat, 25639 Marine View Drive South, 10/24/07. Preliminary review comments were issued 9/10/08.
- Atkinson/Gethers 3 Lot Short Plat, 8XX South 280th Street, 1/17/06. In preliminary review. Resubmittal received 6/10/09. Review letter sent 7/7/09. SEPA application submitted 9/2/09, Notice of Complete Application sent 9/23/09.
- J&J Equities 9 Lot Short Plat, 1615 South 260th Street, 11/20/07. The new owner, SCI Funding Group, is coordinating with the City to continue the project.
- Bui 2 Lot Short Plat, 25219 22nd Avenue South, 2/14/08. Preliminary review approved. Undergrounding of utilities completed 6/23/09. Final plat was submitted on 7/22/09. Review comments were sent to the applicant on 8/13/09. Mylars sent to King County for recording 9/29/09.

Subdivisions and Related Activity under Construction

- Bal 2 Lot Short Plat, 1505 South 240th Street, 6/20/08. The applicant failed to pull the ROW permit to construct the required frontage improvements by 6/9/09 nor did the City receive a request for an extension. The City has issued notice to the applicant that the permit has expired, and a new application will be required if the applicant desires to continue with the project. This is the last month that this project will be included in the monthly report.
- Landmarque 67 Lot Plat, 262xx Pacific Highway South 4/03/06. The contractor has completed the construction of the detention vault and is currently over covering the facility. The sewer main and one of the retaining walls have also been completed by the Developer. The Developer has cleared and hydro-seeded most of the property in preparation for the winter months. Substantial site work is scheduled to recommence in March or April of 2010.

Commercial Scale Projects Under Land Use Review

- Bartell Drug & Blumenthal Exterior Remodel, 21615 Pacific Highway South, 5/22/08. The applicant is currently finalizing the landscaping plans and building

permit applications. The applicant had indicated that the materials would be submitted by the end of September.

- Waterview Crossing , 11 Acre Mixed Use Development, 21920 Pacific Highway, 10/27/08. The initial review comments were issued to the applicant on 12/10/08. Waiting on the submittal of the revised application materials. Based on recent conversations with the Developer, the timeline for the project has had to be modified due to significant changes in lending requirements. The Developer had hoped to resubmit by the beginning of October so that the Planning Agency and City Council meetings can be scheduled for November. The PUD will be scheduled for Planning Agency and Council review once the revised plans are submitted.
- Landmark on the Sound, Master Plan Expansion, 23660 Marine View Drive South, 1/12/09. Revisions resubmitted on 4/21/09. Staff issued comments to the applicant on 6/23/09. Development Services and Transportation have met with the applicant on 7/20/09 and 9/21/09 to discuss the issues related to traffic mitigation on South 240th Street and Marine View Drive, impacts on public services, financial impacts on the City to provide those services. Staff is still working within the applicant to find a workable solution to the design of the improvements on South 240th Street. Staff met with the applicant on 9/24/09 to discuss the revised timetable for the project; based on that meeting it was determined that the most likely scenario for submittal of the building permits would be sometime in the middle of 2011 due to presales requirements.

Shoreline and Critical Area Reviews

- Shoreline Master Program (SMP). Council accepted the Department of Ecology (DOE) grant and the contract with ESA Adolfson at its meeting on 9/10/09 and both agreements are now in place. Staff is now working with the consultant and DOE to move forward on revisions to our previous SMP draft.
- Richter/Freeman Property Slope Restoration and Pedestrian Path Project, 06/23/09. Submittal of application materials for a shoreline substantial development permit for the foot path to the shoreline and slope restoration was received on 6/23/09. A Notice of Complete Application was sent 7/17/09. SEPA DNS issued 9/8/09, comment and appeal periods ended 10/5/09.
- Kieras Slope Stabilization, 7/20/09. Submittal of application materials for a shoreline exemption for the stabilization of a landslide area and repair of damaged drainage and stair improvements. The building permit and shoreline exemption for the slope stabilization were issued 8/6/09. Information regarding stair replacement is still under review.

SURFACE WATER MANAGEMENT (SWM)

NPDES Permit Activity

The City has operational control of 59 storm water detention and treatment facilities throughout the City. During September, one facility was inspected and nine facilities were maintained. To comply with the permit, all public facilities need to be inspected

annually and brought up to maintenance standards. As of September, all 59 facilities have been brought up to maintenance standards – five months ahead of the February 15, 2010 deadline.

Council adopted the NPDES Ordinance at the August 13th meeting. The ordinance went into effect September 12th. The NPDES coordinator is currently preparing an Illicit Discharge Detection Elimination (IDDE) program for implementation in 2010.

The Car Wash Kit program continues to be very successful as 10 more kits were issued for fund raising events during September. The kits are designed to be installed in a nearby catch basin to collect the wash water and pump it to a sanitary sewer. The locations where the car washes are held are good at reminding participants they need to get a car wash kit so everyone is working together on this program.

Water District #54

Council was briefed on the District’s latest proposal for the new water system in the downtown area. Council directed staff to continue discussions with the District and to develop an interlocal agreement that covers the construction of the water system as proposed by the District as well as the water main on Marine View Drive.

Multi-Year Civil Engineering Services:

The following Task Orders (TO#) have been approved by the City Manager or Council in 2008 and 2009.

Consultant	City Manager	City Council	Authorized	Spent
AMEC	1	0	\$15,500	\$15,452
CH2M Hill	3	0	\$19,985	\$5,834
Fehr&Peers/Mirai	4	1	\$430,504	\$397,360
Ham-Collier-Wade-Living.	1	0	\$46,593	\$20,932
Kpff	8	4	\$670,680	\$561,861
KPG	2	2	\$365,590	\$189,417

Consultant Services & Contracts

1. Contracts signed in the current month (Sept.)
The contract for the North Marina Combined Projects was signed in September.
2. Bids, RFP’s and RFQ’s issued in the current month (Sept.)
Staff negotiated a scope-of-work and budget with Moffatt & Nichol for construction support services and began the process of hiring a contract administrator for the North Marina Combined Projects.
3. Contracts, Bids, RFP’s and RFQ to be issued in the following month (Oct.)
Staff expects to hire an individual or firm to act as the contract administrator for the North Marina Combined Projects in October.