

City Manager's Office

August 17, 2009

To: City Council

From: City Manager

Re: Monthly Report – July 2009

MUNICIPAL CAPITAL IMPROVEMENTS

Auditorium Rehabilitation Project

Building designs for the Auditorium are complete and permitting review is underway for construction. The delay of Des Moines Creek Dredging Project permit approval by Corps of Engineers has caused the construction of a protective wall, bermed landscape area and additional drainage to become part of the Auditorium project. City Council approved a new agreement with BOLA Architecture & Planning on June 25th to complete the Auditorium berm and drainage designs and to provide bidding and construction observation services. The project is expected to go out for bid in early September and be completed by spring 2010. Staff has initiated the CTED contract for the \$300,000 State grant in support of the project.

Field House Park Baseball Field #1 Expansion Project and Playground Replacement, Grandstand Rehabilitation Projects

The Baseball Field #1 Expansion Project went out for re-bid in early July and Council awarded the construction agreement to Moon Construction Company on July 23rd. Project construction is expected to begin the week of August 17th and to be completed within 60 working days. The Recreation and Conservation Office approved an extension for project grant funding through December 2009. Staff has already initiated the reimbursement process for design work completed to date.

The Grandstand Rehabilitation Project design is 99% complete and will be submitted for permitting and review by the King County Historic Preservation Design Review Committee in hopes to get the project out to bid in August. The project is supported by a \$420,000 grant from Washington State Heritage Capital Projects Fund.

Field House Park will be closed for public use throughout construction and will re-open in spring 2010. Traditional park field users will be relocated to either Steven J. Underwood Park or Zenith Park, based on level of play requirements.

Founder's Lodge & Engineering Building Roofs

On July 23rd, City Council approved the \$68,409 contract with Stanley Roofing Co. with a 20% contingency to deal with underlying sheathing, insulation or structural elements that may be discovered when the old roofs are removed. The bids are 49% of funds budgeted for the project.

City Hall Building Outside Stain

It has been almost ten years since the remodel of City Hall, and the cedar siding is past due for attention, maintenance, cleaning, and new exterior coating. We will not know how much damage to the cedar siding exists until the existing siding has been thoroughly and properly cleaned. There are three small areas in which the siding will need to be replaced due to woodpecker damage (two on the north side of the building, and one on the south side). The siding in the courtyard area is extremely weathered due to the western exposure to the afternoon sun. This is going to be the most difficult portion due to the opening for the HVAC vent. Ten bids were opened on 7/9/09. Picture Perfect Painting Inc. was awarded the \$16,698 contract. The low bid was 66% below the \$50,000 budgeted for this project.

Des Moines Creek Trail Project

The project will extend the Des Moines Creek Trail from the current terminus west of the Midway Sewer Treatment Plant property south through Des Moines Beach Park to the Puget Sound waterfront. Work will include paving the trail, replacement of handrails on the existing wooden bridge and construction of a soldier pile retaining wall to widen the entrance of the Park to provide a safe pedestrian route to the Marina. Construction bids were advertised on 7/8/09 and 8 bids were received on 7/30/09. The low bid of \$624,778.97, which includes shotcrete facing at the Park entrance (similar to the sculpted shotcrete finish that was provided under the Marine View Drive Bridge), was \$337,607.88 (35%) below the engineer's estimate.

MARINA CAPITAL PROJECTS

Bulkhead Replacement A – Phase 1. (North Marina Combined Projects)

All permits were obtained in July and the project went to bid on the 27th of July. Bids are due on August 27th.

Water Main Relocation Project

The contractor, Henderson Partners, made good progress in July. By the end of the month they had installed all of the 12 inch and 8 inch waterline, with the exception of a short run in the 227th Street right-of-way. With the concurrence of the City's IT manager and the Chief of Police and the approval of the City Manager, the staff is taking advantage of all the trenching and installing conduit runs for fiber optic cable. After the

completion of the North Marina Combined Project, the Marina will be able to connect the security camera system with the Police Dept. building via fiber optic cable, which will provide a significant improvement in security in the Marina. In the staff's opinion, the project is going well and is on schedule and within budget so far.

I & J Dock Stand Pipes

The I & J Dock Stand Pipe project is complete.

D Dock Rebuild

The D Dock Rebuild project is complete.

ARTERIAL STREETS

North Twin Bridge

The City was awarded nearly \$2.2 million in federal BRAC funds for repairs to this bridge. Project requires SEPA Determination, Environmental Critical Areas Development Exception and a Grading Permit. Work continues on the footing design.

South 216th Street – Segment 4 (11th to Marine View Drive) Design

Right-of-way appraisals have been completed and approved by the City Council. NEPA has been approved by King County. The SEPA application, Environmental Critical Areas Development Exception and a Grading Permit application were submitted on 6/17/09. Staff expects to issue the SEPA decision by the end of August.

Des Moines Gateway (S. 216th between I-5 and 19th Ave. S. and 24th Ave S. between S. 216th St. and S. 208th St.)

Council has given staff the go ahead to complete 30% design using the "Offset" Alternative right of way.

SURFACE WATER MANAGEMENT PROJECTS

Lower Des Moines Creek Channel Modifications

The project's intent is to reduce flood hazards in the Covenant Beach Park National Historic District by removing excess stream bed gravels, constructing earthen berms and flood walls, modifying the tributary located behind Sun Home Lodge, stabilizing the bank under the Dining Hall, installing bed control logs and debris catchers, restoring riparian habitat, creating wetlands, constructing a retaining wall to stabilize roadway on the south side of the Dining Hall, constructing a new deck around the Dining Hall, and the internal remodel of the Dining Hall. The hydraulic permit (HPA) from the Department of Fish and Wildlife has been received. However, because the Corps and Ecology permits are still pending, staff will be proposing to proceed with any project elements that can be done this summer without a Corps permit such as the flood wall adjacent to the Auditorium. This will allow the rehabilitation work of the Auditorium to occur and provide a means to protect the work from high creek flows during the next

rainy season. The design for this year's flood wall work is complete and scheduled to be bid in August and constructed in September.

Barnes Creek Detention Facility

Project requires SEPA Determination, Environmental Critical Areas Development Exception and a Grading Permit. A revised project footprint meets the conditions of a Corps nationwide permit. The project is proceeding to the 30% level design. Construction of the project will be summer 2010.

North Hill Elementary – 4th Avenue Pipe Replacement

Construction started May 11th and progressed slowly from the starting point on the North Hill Elementary Property. Maintenance staff from Surface Water Management, Parks and Streets worked together on the project. They have installed most of the pipe working around many obstacles between two houses out to South 199th Street but encountered a number of utility conflicts crossing 199th Street. Work was delayed 4-5 weeks due to utility conflicts, obstructions and a 10-foot depth of the pipe in some areas. Work except for the road restoration is expected to be completed in early August whereupon the City will hire a contractor for the pavement overlay. Cost for the project is significantly over the project budget because of the difficulties experienced. Staff will be requesting an amendment to the CIP to cover these overages.

250th Street Drainage Replacement

Bids were opened on August 6th and City Council awarded the contract on August 13th.

Domestic Partner and Adult Children Benefits

Staff has discovered that medical benefits provided for domestic partners are considered imputed income unless the individual receiving the medical coverage meets the IRS definition of a dependent and is claimed by the employee as a dependent on their income tax return.

Since 2007 the City has neglected to take the correct tax deductions for these benefits and to report the income to the IRS as required. Neither AWC nor the City was tracking the dependent status of adult children. Medical premiums for adult, non-dependent children that are paid by the City may also fall into the imputed income category.

We are auditing our records, contacting employees and rectifying the problem. The process is detailed below.

For the years 2007 and 2008 the process is:

- The City will immediately file a W2C for each individual using this benefit that adjusts wages for the impacted year to show the increased income.

- Next the City will file a 941X form adjusting the 4th quarter of each year detailing the FICA and other taxes and paying those taxes.
- These filings will trigger a requirement for each affected employee to file an amended tax return for the years in which this benefit was received and pay the applicable taxes.

For the current year, 2009, we will make the appropriate changes in the payroll system and adjust the wages to correct the problem for 2009. This adjustment will take place during the August 1-15th payroll period.

50th Birthday Celebration

We are working on wrapping up the final outstanding bills associated with the July 18th events and the parade. There are still a few more sanctioned events, but no more City sponsored events. We have a few more details such as certificates and thank you letters to attend to, but for the most part the celebration is complete. While limited direct costs were born by the City, the indirect costs were substantial. These costs were especially high in the PBPW and Police divisions.

City Clerk Position

We designed and completed the internal City Clerk process; however, we did not select any of the four applicants for the position and will be advertising externally for applications sometime in August.

Franchise Agreements

We have heard back from Puget Sound Energy and are working through some additional issues. We will need another briefing with the Ad Hoc committee before taking the item to the full Council. Unless there is an objection, we will ask representatives from Puget Sound Energy to join us at the committee meeting.

Business Licenses

New commercial business licenses issued in July 2009:

Name	Location	Type
A & I Espresso	26215 Pac Hwy S	Espresso Stand
New Hope Glory, LLC	21630 7 th PL S	Thai Restaurant

Bond Ratings

Staff participated in conference calls with both Moody's and Standard & Poor's (S&P) in connection with the issuance of SCORE facility bonds. The City was notified that Moody's downgraded the City's bond rating from A3 to Baa1 with a stable outlook.

Marina Service

In July, revenues from fuel sales and overnight moorage returned to levels not seen since 2006. Revenue from the launch ramp parking lot at Redondo also significantly exceeded

expectations. In July, the Marina sold 43,400 gallons of gas and 28,993 gallons of diesel. Gas sales were the highest since 2005 when about 48,000 gallons were sold. Diesel sales were the most since 2007, when 35,000 gallons were delivered to boaters at the fuel dock. Low prices and good weather are the main contributors to the increases.

Overnight moorage revenue was also up slightly compared to July of 2008 and parking fees for the Redondo boat ramp were the most for any month since the City started charging for parking at the launch ramp. July revenues were \$17,044 compared to \$14,772 for July of 2008. Revenues from the public launcher in the Marina continue to decline. July revenues were \$16,309 compared to \$18,383 for July of 2008. This year, total revenues from the Redondo facility will exceed total revenues for the public sling launch for the first time.

Mt. Rainier Pool

Staff worked with the Legal Department to prepare a Resolution establishing November 3, 2009 as the date for an election on the question of the formation of a Des Moines Pool Metropolitan Park District coextensive with the City's boundaries pursuant to 35.61 RCW, including authority to levy a general tax on property within the District each year not to exceed twenty cents per thousand dollars of assessed valuation, for the purpose of acquiring and operating a pool facility. A five-member board of commissioners, elected at large, shall govern the District. Council adopted the Resolution on July 23rd.

Parks, Recreation and Senior Services Master Plan

On July 2nd, the Ad Hoc Parks, Recreation and Senior Services Master Plan Advisory Committee represented by Patrice Thorell, John Rosenlund, and Landscape Architect, Susan Black, provided an overview of the Draft 2010 Parks, Recreation and Senior Services Master Plan to City Council and recommended the acceptance of the Draft Master Plan for review and adoption by City Council in the fall of 2009.

On July 13, 2009 a Public Hearing on the update to the Des Moines Parks, Recreation and Senior Services Master Plan was held with the Des Moines Planning Agency. The Planning Agency recommended adoption of the Master Plan.

Committee members include: Victor (Vic) Anderson, Nadine Byers, Charlene Bacalzo, Betty Haines, Rena Hamburger, Marilyn Holms, Robert Hoyman, Barbara McMichael, Hidi Mickelson Cramer, Shelley Murray, Georgie Nupen, Jim Polhamus, Mark Proulx, Amber Scott, Ken Spencer, Denny Steussy, Jay Roberts, and John Rosenlund. Committee member Karla Lindula has resigned due to a change in her work situation.

Recreation Program Update

July Revenue	Year-to-Date	2008 YTD
\$86,446.86	\$499,070.07	\$555,403.04

Camp KHAOS/K2

We had 468 kids registered for the first five weeks of Camp KHAOS during the month of July, which makes an average enrollment of 94 campers/week. This is down about 10 kids per week from our record breaking numbers of 2008. Camp KHAOS is for 5-11 year old participants and is based out of the Founders Lodge in Des Moines Beach Park. The teen portion of Camp KHAOS called K2 for 11-14 year olds had a total of 95 participants over the 5 weeks in July equating to 19 campers per week. Again, these participant numbers are down about 10 kids per week from the record breaking numbers of 2008. Some of the more exciting activities or events in the month of July included a trip to Key Arena to watch a Seattle Storm game, field trips to the Seattle Aquarium, Tukwila Family Fun Center, Laserquest, watching a movie at Gateway Cinemas in Federal Way and many other fun and exciting adventures. Camp KHAOS/K2 also goes swimming at Mt. Rainier Pool every week.

Missoula Children's Theatre

The summer production of King Arthur's Quest had a total of 35 participants over the weeklong production. The culmination of planning and preparation took place with two very successful performances on Friday evening and Saturday afternoon at the Des Moines Field House. Performers were able to purchase personalized DVD's or VHS tapes of their performances provided by Melissa Ponder. The summer performance of Missoula Children's Theatre was partially funded by a grant received from King County's 4 Culture.

Summer Concerts – Beach Park Jazz and Blues Series

We hosted the first two of 5 Summer concerts in conjunction with the Des Moines Arts Commission and the Snohomish Artists Guild on Wednesday, July 22nd and Wednesday July 29th at Des Moines Beach Park! Cherry Cherry performing their Neil Diamond tribute and the modern bluegrass of Boulder Acoustic Society performed to nice audiences of 150-350 people to kick off the summer series at Des Moines Beach Park. These concerts are free to the public and are sponsored by the Des Moines Arts Commission with funding from the Des Moines Legacy Foundation and King County's 4 Culture.

Adult Softball League

Our Spring Adult Co-Ed and Men's Softball Leagues concluded in late July with the end of season tournaments. Twenty-one teams competed in these leagues with Co-Ed (12 Teams) playing Monday evening games and Men's (9 Teams) playing Tuesday evening games at Steven J. Underwood Memorial Park. There were another 15 teams that competed on Wednesday and Thursday evenings as part of the Northwest Competitive Softball Leagues which are also run through our Department. Both Adult Softball Leagues are already full (12 teams per night) for the Fall Leagues which begin in August.

T-Ball/Coach Pitch Program

Our T-Ball and Coach Pitch baseball program concluded in July with 202 kids participating on teams comprised of 3-6 year old participants. These numbers reflect an increase of about 30 kids from last season’s program numbers. This program is a recreational T-ball and Coach Pitch league playing on fields at the Des Moines Field House and also Steven J Underwood Memorial Park. Players played 7 games and had fun learning the basic skills of baseball. Teams practiced once a week and had games primarily on Saturday mornings.

Mini KHAOS

Our first summer weeklong session of Mini Khaos was run with a participant level of 16 kids and was very successful. The program with the theme ‘Under the Sea’ ran for two hours daily Monday through Thursday. Kids enjoyed a wide variety of arts and crafts activities and fun games. Our Mini Khaos and Pre-School Programs are run by Shelby Borden.

Field Scheduling

The month of July brought heavy usage on all of our available Sports Fields and really hot and dry weather kept our Maintenance crew busy keeping the fields watered and playable in the great shape that they are accustomed to being in. Steven J Underwood Memorial Park hosted three major tournaments during the month of July including a Samoan tourney on July 3rd, the Emerald City Softball Association Classic July 4 and 5 and the Federal Way Knights Little League Tourney took place July 23-26, all at Underwood Park. Many league games also took place during July including DMPR adult softball league games, church league games and the Puget Sound Senior Softball Association games on many Monday and Wednesday mornings.

Senior Center Division Statistics – July 2009

	2008	2009
Number of Meals Served	1,238	1,060
Fee Program Participants	574	1,050
Drop In Participants	3,621	1,799
Volunteer Hours	1,341.5	1,071.5
Revenue for July	\$7,950	\$5,455

Weekend Backpack Food Collection Drive

For this year’s give back to the community project, seniors chose to support the Des Moines’ Food Bank’s weekend backpack program for children at five elementary schools here in Des Moines. The backpacks, full of easy to fix nutritious foods, go home every weekend to over 150 youth who might not get a good meal otherwise. During the month of July and August the backpack food collection barrel is at the entrance to the activity center. Items we are accepting include juice drink boxes, fruit cups, cup of noodles, cup

of soup, easy macaroni and cheese, and oatmeal packets. Donations of cash are also welcome. The funds collected will be used to purchase additional food for the weekend backpacks.

Fans Delivered to Homebound Seniors

Meals on Wheels volunteer John McEvoy made phone calls to our homebound seniors the last week of July when temperatures were at dangerous levels. The Center was offering to provide a fan for any Meals on Wheels client who needed one. McEvoy delivered four fans to needy seniors in our community. The fans were donated by Catholic Community Services, Des Moines Legacy Foundation and a caring community resident.

Celebrating Aprons

Recreation Coordinator, Abbie Nielsen, planned a very successful and fun evening for the community on Wednesday, July 22nd at the Activity Center. It was a sold out celebration of aprons; their history, an apron fashion show, an apron display, real china place settings and tea cups, a silent auction and a delicious meal provided by the event sponsor Village Green. Many positive comments were received after the event. This first time event raised \$1,200 for Senior Center programs and services. One of the best comments from a participant was, "I never knew aprons could be so entertaining!"

Trash to Treasure Parking Lot Sale

Our fourth annual sale was a good fundraiser for the Senior Center again this year. The extremely high temperatures the week of July 27th caused seven vendors to cancel, but there were still 85 vendors who participated. The crowd of shoppers was good. Vendors did note that shoppers were buying practical items this year as opposed to "frivolous" items as in past sales. Profit for the event was \$1,705. Staff would like to thank both the Boy Scouts Venture Crew #391 and the Jobs Daughters for helping at this event. The Jobs Daughters hosted the food booth and the jumpy toys. The Boy Scouts helped with event set up and traffic control, vendor assistance as needed, and clean up.

Volunteer Opportunities

Senior Center staff is pleased to announce that we have a new volunteer blood pressure nurse for the second Tuesday of the month from 10:30am-12noon. Janet Shorell is a recent retiree from Group Health and lives just up the street from the Senior Center. She read the Volunteer Wish list in our July/August newsletter and called up to volunteer her services. We are also pleased to announce a new volunteer for our weekly walking group. Wilma Matz, 85 years young, has been walking with our group for over two years. She will be taking her CPR certification and assume the leadership role for this group.

Planning, Building and Public Works Revenues & Staffing Changes

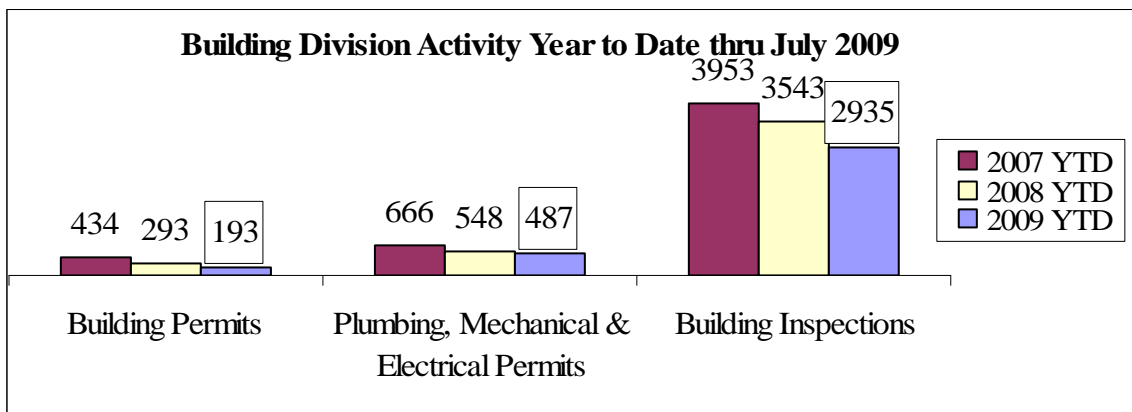
Building Division permit activity is down significantly from 2007 and 2008 levels although Division base and one time revenues through July are 75% of total 2009 budgeted revenues. As a result of the drop in inspection activity, the Department eliminated another building inspector effective August 1st. The cumulative impact of this reduction when combined with Division staff cuts earlier this year results in 3 fewer

Building Division staff including 2 fewer inspectors. These 2 inspectors would normally handle 3,300 inspections per year. Total building inspections in 2007 were 6,980 (a record year) and in 2008 were 6,497.

Slide Repairs Fund Reimbursement

The City received a \$499,826.86 check from WSDOT in late July to reimburse the City for slide repairs completed in 2006. The reimbursement was authorized by the 2009 Legislature. About \$133,000 (26.6%) of the reimbursement repays SWM and the remaining \$367,000 (73.4%) was deposited in the Arterial Streets Fund.

Building Division



Parkside Elementary School – This is a very busy site as Parkside wishes to open in January of 2010. The main building steel framework is complete and “pick-up” framing is ongoing. Most buildings are now weathered-in. Plumbing, mechanical work and electrical work continues over the entire site. Interior framing, roof framing, sheetrock, and final grading and concrete work is occurring in some parking and drive aisles. The vacation of the existing undeveloped 22nd Ave. S. right-of-way (ROW) and dedication of ROW along S. 248th St. is scheduled for a public hearing on 10/8/09.

Patel Medical Arts Building - Steel structural framework has been erected and the exterior metal framework that will support the exterior building envelope on this 17,400 square foot professional/office center, and ground and rough plumbing and electrical continues. The exterior cladding is moving slowly. Much of this exterior will be glazed assemblies that will give large portions the look of “all glass”.

China Sea Remodel (Krusty Krab) – This project is well underway. The main roof has been framed and is being sheeted. Interior framing and foundation work at the first floor level is ongoing.

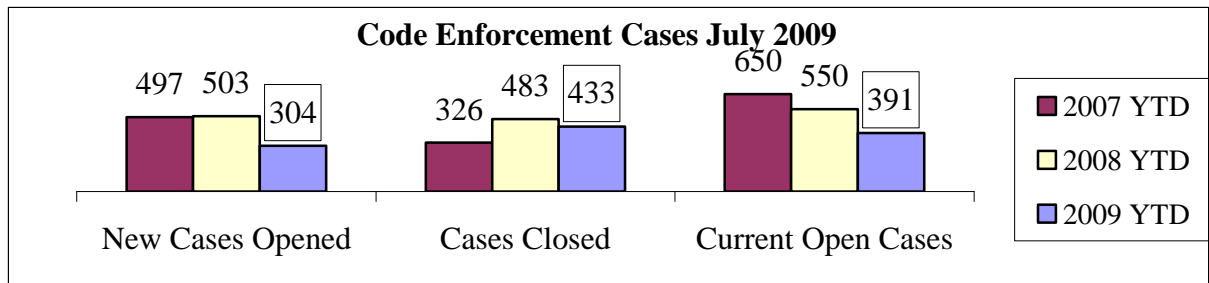
Highline Community College Marine Science and Technology (MaST) Center - The project at the pier in Redondo is just about complete. The Fire Department is conducting

their last testing procedures and the contractor will be calling the City for “all finals” when the Fire Department has signed off on their permit.

Zenith View Pointe - The project’s west wood-framed residential building has passed the sheetrock stage and interior finishes have begun. The permit for the east mixed-use commercial building fronting on Marine View Drive was issued on June 2nd. The foundation work is ongoing. Backfill of the foundation that will allow for the sidewalk to be placed will not occur until the foundation flooring system is in place in order to stabilize the concrete walls as required by the project engineer.

The Three Bears Motel – The motel is now called “Westview” and is open for business.

Code Enforcement



Development Services

Short Plats pending review and approval:

- Massey Creek Estates 7 Lot Modified Short Plat, 23406 14th Avenue South, 4/30/07. Minor redlines and a lot line adjustment to be completed prior to preliminary plat approval.
- Stegin 3 Lot Short Plat, 23246 Marine View Drive South, 6/21/06. Engineering review approved. A letter was sent to the current owner on 2/20/09 requesting a status update.
- Singh 2 lot Short Plat, 24827 16th Avenue South, 5/24/06. Engineering review approved. As of May 2009, the applicant is working with Public Works to post bonds and obtain a Right-of-Way permit to begin construction.
- Cary Lang 2 Lot Short Plat, 23257 Marine View Drive South, 8/24/07. Engineering review comments sent to applicant on 12/16/08. Six month extension for resubmittal granted until 12/15/09.
- Shoopman 9 Lot Short Plat 222nd Street Town homes, 2414 South 222nd Street, 10/12/07. Preliminary review comments transmitted to applicant 4/6/09.
- Atkinson/Gethers 3 Lot Short Plat, 8XX South 280th Street, 1/17/06. In preliminary review. Resubmittal received 6/10/09. Review letter sent 7/7/09.

- J&J Equities 9 Lot Short Plat, 1615 South 260th Street, 11/20/07. The new owner, SCI Funding Group, is coordinating with the City to continue the project.
- Bank of Washington 24th Avenue 4 Lot Short Plat, 24101 24th Avenue South, 12/6/07. Civil plan approval was issued on 5/21/09.
- Bui 2 Lot Short Plat, 25219 22nd Avenue South, 2/14/08. Preliminary review approved. Undergrounding of utilities completed 6/23/09. Final plat was submitted on 7/22/09.
- Drosdick 4 Lot Short Plat, 27711 13th Avenue South, 6/18/09. Preliminary plans have been routed. Public notice to begin 8/7/09. Review comments are being compiled by Planning.

Subdivisions and Related Activity under Construction

- Bal 2 Lot Short Plat, 1505 South 240th Street, 6/20/08. The applicant failed to pull the ROW permit to construct the required frontage improvements by 6/9/09 nor did the City receive a request for an extension. The City will now issue notice to the applicant that the permit has expired, and a new application will be required if the applicant desires to continue with the project.
- Landmarque 67 Lot Plat, 262xx Pacific Highway South 4/03/06. The contractor is currently pouring the foundation for the vault. The Developer has cleared the front half of the property in order to install the vault.
- Meyers 3 Lot Short Plat, 25804 Marine View Drive South, 5/22/07. Right-of-Way permit issued 7/20/09.

Commercial Scale Projects Under Land Use Review:

- South Correctional Entity (SCORE) Facility South 208th Street and 18th Avenue South 4/16/09. A combined City Council public hearing on the Unclassified Use Permit, vacation of rights-of-way and surplus of deeded streets was held on 7/9/09. At that meeting the City Council approved all 3 requests; the LUPA appeal period for the UUP concluded on 7/31/09. On 7/28/09, staff approved the requested Environmentally Critical Areas Development Exception application and the Grading Permit. The applicant is also working with Public Works to obtain the right-of-way permit to complete the utility work adjacent to Des Moines Creek Trail. Finally, the Building, Mechanical, Electrical, and Plumbing Permit applications were submitted to the City on 7/29/09. Comments are due back to the Building Division by 8/28/09.
- Des Moines Creek Business Park, 89 Acre Business Park, 20xx South 216th Street. Work is currently focusing on conditions and terms by which the City would obtain an option from the Port of Seattle to purchase and arrange for development of the southern most portion of the Business Park for retail purposes.
- Kingdom Hall, new 8,750 sq. ft. church, 21645 24th Ave South, 4/4/07. Hearing Examiner approved the Development Exception on 4/14/09. The applicant is currently working with the Army Corps of Engineers to obtain authorization to fill

one of the wetlands. Once the applicant has received Corps approval, the applicant will submit the building permit application.

- Bartell Drug & Blumenthal Exterior Remodel, 21615 Pacific Highway South, 5/22/08. A meeting with the applicant was held most recently on 5/15/09 to discuss the revised parking lot plans prior to the re-submittal. Their design should not be impacted by the widening of S. 216th St. The applicant has indicated that they plan to begin the project this year; however, the City is currently waiting on the submittal for their Building Permit.
- Waterview Crossing , 11 Acre Mixed Use Development, 21920 Pacific Highway, 10/27/08. The initial review comments were issued to the applicant on 12/10/08. Waiting on the submittal of the revised application materials. Based on recent conversations with the Developer, the timeline for the project has had to be modified due to significant changes in lending requirements. The Developer has indicated that they hope to resubmit by the beginning of October, if financing problems can be resolved, so that the Planning Agency and City Council meetings can be scheduled for November.
- Landmark on the Sound, Master Plan Expansion, 23660 Marine View Drive South, 1/12/09. Revisions resubmitted on 4/21/09. Staff issued comments to the applicant on 6/23/09. Development Services and Transportation met with the applicant on 7/20/09 to discuss the issues that must still be resolved by the applicant. The issues are related to traffic mitigation on South 240th Street and Marine View Drive, impacts on public services, financial impacts on the City to provide those services, and possible Shoreline permit review. Based on that meeting it appears that we have a common understanding of how to resolve the outstanding issues. Submittal of the revised plans is scheduled for mid-August.

Shoreline and Critical Area Reviews:

- Shoreline Master Program (SMP). The Department of Ecology (DOE) has indicated that it will award the City an additional \$23,496 to complete the SMP Update revisions. Staff has completed the necessary grant agreement paperwork and it has been accepted by DOE. A new contract for consultant services and the grant will be finalized in September.
- Richter/Freeman Property Slope Restoration and Pedestrian Path Project, 26237 Marine View Dr. S., 06/23/09. Submittal of application materials for a shoreline substantial development permit for the foot path to the shoreline and slope restoration was received on 6/23/09. A Notice of Complete Application was sent 7/17/09.
- Kieras Slope Stabilization, 23417 Marine View Dr. S., 7/20/09. Submittal of application materials for a shoreline exemption for the stabilization of a landslide area and repair of damaged drainage and stair improvements. Under Planning review.

Recycling/Solid Waste:

A business recycling collection event, in conjunction with Burien and Normandy Park, was held on July 23, 2009. Nearly 13 tons of materials were collected were collected from 130 businesses.

Planning Division

Envision Midway Planning

- American Planning Association (APA)/Planning Association of Washington (PAW) Awards Nomination – Staff prepared and submitted the application packet to nominate the Envision Midway project for a 2009 APA/PAW Award in the Public Involvement Category.
- Staff also coordinated with the City of Kent and Seattle Chapter of the American Institute of Architects for Envision Midway project to be a case study for the AIA Design for Livability: Sustainable Cities Conference.

Parks & Public Works Operations And Maintenance

The Parks Lead position is the Acting Superintendent which reduced the Parks crew by one position. A Road Maintenance crewmember retired the end of April and position was not filled due to budget cuts. One Parks and two Street Maintenance crewmembers are being used to assist with capital and SWM projects to reduce General Fund costs.

Parks (crew of 2 plus 5 seasonals)

- Mowing, pruning MVD/7th
- Underwood - softball/baseball tournaments
- 2 Parks crew supporting streets/SWM work
- Support for Pet Fest and Trash to Treasures

Road and Street Maintenance [crew of 3]

- Ditch mowing safety and sight issues
- Installation of pavement buttons
- Sign Maintenance

Surface Water Maintenance [crew of 6]

- North Hill Project
- Flush truck
- Maintenance of facilities

Facilities (1)

- General maintenance and repairs

Other

Crews assisted with 4th of July activities, as well as the Parade set up and take down. Crews also attended Flagging recertification.

Equipment Services

The City shop is up to date on maintenance with 23 events taking place in July. We were very busy with all our small 2-cycle power equipment; lots of pull cords, spark plugs, minor dents and broken throttle levers. The 1992 Senior Center van that broke down in

Seattle needed a fuel pump that was repaired. The City owns three of the 1992 Chevrolet vans and is using them to provide transportation to the public. Two vehicles were surplus by Council and sent to the JG Murphy auction: one was a 1993 Ford Taurus and the second was a 2001 Crown Victoria, an old patrol car. The proceeds for the sale of the two vehicles amounted to \$2,250.

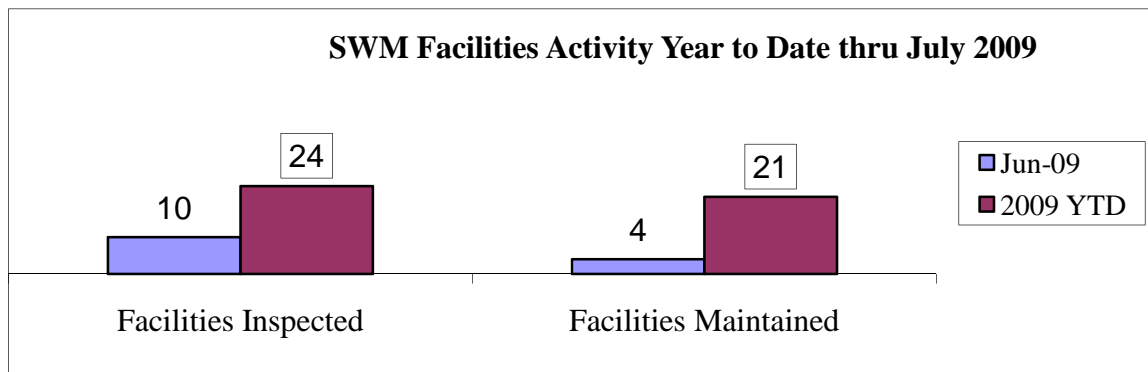
Surface Water Management (SWM)

Des Moines Creek Basin (DMCB) Projects

Stream restoration work for upstream of the timber bridge to Marine View Drive took place during the 1st and 2nd weeks of August. This included placement of 38 logs for bank stabilization and 30 logs with root wads for habitat. Over 30 piles were driven to anchor the stabilization logs. This work will provide substantial benefits to the Park by protecting the adjacent trail from erosion and to help trap stream gravels from migrating into the lower reaches of the Park. Per the mitigation requirement of the Hydraulic Permit for the 2007 dredge work, City crews will be augmenting the Creek with 30 yards of gravel each year for the next three years at sites downstream of 200th Street. The gravel augmentation will be occurring in August.

NPDES Permit Activity

The City has operational control of 59 storm water detention and treatment facilities located in 7 work zones throughout the City. During July, 10 facilities were inspected and 4 facilities were maintained. To comply with the permit, all public facilities need to be inspected annually and brought up to maintenance standards. As of July, 55 of the 59 facilities have been brought to maintenance standards. The City needs to have all 59 up to standards by February 15, 2010.



The Environment Committee provided comments on a draft ordinance to address requirements of the NPDES permit. The draft ordinance was presented to the full Council on July 9th for adoption and approved on August 13th. The ordinance is subject to a 30-day referendum period following passage before the ordinance is effective. The ordinance includes an illicit discharge section to address specific non-stormwater discharges to the stormwater system, and an operations and maintenance section for private facilities.

The Car Wash Kit program has been very successful as 8 kits were issued for fund raising events during the month of July. The kits are designed to be installed in a nearby catch basin to collect the wash water and pump it to a sanitary sewer. Citizens usually pick them up on Friday and return them on Monday.

Transportation Services

Traffic Signals, Illumination, and Channelization

King County finished striping City arterials during the first week of July. Some adjustments and additions to edge lines were made as a part of this year’s annual striping work. By making these adjustments concurrent with the annual striping work we are more cost efficient.

Intelligent Transportation System

Staff is working with PSE on an application for attachment and on plans to have the City’s ITS network piece installed as a part of the King County “Rapid Ride” which goes to bid later this year. The City submitted its application to PSE in July.

Signing Engineering

The sign inventory system that was mandated by WCIA began in January working from the north end of the City southward and is approximately 82% complete. As a part of the inventory, each sign is cleaned. Adjustment is done if needed. This inventory process will highlight specific locations for follow-up with respect to sign standards, sheeting, and other related issues.

Multi-Year Civil Engineering Services:

The following Task Orders (TO#) have been approved by the City Manager or Council in 2008 and 2009.

Consultant	City Mgr	Council	Authorized	Spent
AMEC	1	0	\$15,500	\$15,452
CH2M Hill	3	0	\$19,985	\$5,834
Fehr&Peers/Mirai	4	1	\$430,504	\$379,310
Ham-Collier-Wade-Living.	1	0	\$46,593	\$20,932
Kpff	8	4	\$670,680	\$423,336
KPG	2	2	\$266,080	\$187,461

Police Personnel Issues:

A Probationary Officer was terminated in July for failing to complete PTO Training.

Police Community Service Unit Update:

Emergency Management - Neighborhood Emergency Teams (NET):

- Conducted 3 NET training sessions over 3 weeks in lower Woodmont; 20 total residents attended.
- Emailed hot weather safety information to all NET Captains for distribution to their NETs.
- Emailed electronic versions of the NET forms to a Neighborhood Captain.

City of Des Moines Internal Preparedness:

- Continued “Prepare in a Year” – Sent task 7: “Under-The-Bed Items” to all city employees.
- Emailed hot weather safety information to all city employees.
- Purchased water, Gatorade and ice for Police Department staff during our heat wave.

Comprehensive Emergency Management Plan (CEMP):

- Continued work on ESF documents w/ MSgt Harris, Karen Ferreira & SKFR D/C Gordie Olson.

General Citizen Preparedness:

- Mailed 10, 4 page emergency preparedness resource sheets to residents with alarm literature.
- Provided 3 residents w/ emergency resource books while conducting residential security surveys.
- Posted hot weather safety information on the City of Des Moines website.
- Posted cooling shelter location information on the City of Des Moines website.
- Called 40 Adult Family Homes in Des Moines to check their status and notify them of City cooling shelter.
- Visited 4 Adult Family Homes in Des Moines that couldn't be reached by phone.

AmeriCorps VISTA Community Preparedness Coordinator Position:

- Met with four applicants regarding the South King Fire & Rescue AmeriCorps VISTA position.
- Sent an informational email about the AmeriCorps VISTA position to all city employees.
- Posted a Craigslist add advertising the South King Fire & Rescue AmeriCorps VISTA position.

Regional Hazard Mitigation Plan:

- Continued work on the Des Moines annex to King County's Regional Hazard Mitigation Plan.
- Attended a King County Hazard Mitigation Planning Task Force Meeting.
- Submitted a draft version of our annex to King County for review and comment.
- Posted a draft version of the annex on the City website for public comment.

- Placed an ad in the Highline Times advertising the HMP public comment meeting on 8/5/09.

Other Emergency Management Related Items:

- Participated in a “Heat Wave” conference call w/ KCOEM/Public Health–Seattle & King County.

Police Services:

- Completed 9 fingerprints for issuance of concealed pistol license.
- Issued 9 concealed pistol licenses after conducting required record checks.
- Completed 1 fingerprint for other purposes.
- Revoked 1 concealed pistol license from a resident who is no longer eligible for the license.
- Manned the South sub-station for 4 hours; made contact with no residents during this period.

Crime Prevention:

- Mailed 250 National Night Out fliers with alarm invoices and statements encouraging participation.
- Mailed 10 “12 Ways to Improve Your Neighborhood Right Now” flyers to residents with alarm literature.
- Contacted 7 residents regarding conducting Residential Security Survey & Block Watch meetings.
- Conducted a Residential Security Survey for a resident in the 20200 block of 9th Ave South.
- Conducted a Residential Security Survey for a resident in the 20000 block of 8th Ave South.
- Conducted a Residential Security Survey for a resident in the 23800 block of 14th Ave South.

False Alarm Ordinance Support:

- Received 20 phone messages with questions regarding alarms and the alarm ordinance.
- Returned 16 phone calls with questions regarding alarms and the alarm ordinance.
- Received 31 emails regarding alarms and the alarm ordinance.
- Sent 21 emails regarding alarms and the alarm ordinance.
- Renewed 127 alarm permits for existing alarm users in the City.
- Issued 7 new alarm permits for new alarm users in the City.
- Received payment for 10 false alarm fees.
- Received payment for 3 late fees.
- Made 1 update to an existing alarm accounts.
- Mailed 119 invoices for new charges / renewals.
- Entered 29 new false alarms into the False Alarm Analysis Program.
- Cancelled 1 account for persons who moved or are no longer using their alarm.

Other Police Projects:

4th of July Celebration

Conducted traffic control for fireworks show.

Des Moines 50th Birthday Celebration

- Conducted traffic control for 50th Birthday Parade.
- Coordinated Wesley Homes shuttles for off-site parking from Mt Rainier HS to Downtown.
- Created, printed and assembled 14 a-frame signs directing traffic related to the shuttles.
- Created and printed 500 celebration information fliers to be passed out to shuttle riders.

Graffiti

- Observed and reported vandalism in progress at the Des Moines Skate Park; 2 suspects apprehended.
- Received 4 emails regarding graffiti and the graffiti ordinance.
- Sent 3 emails regarding graffiti and the graffiti ordinance.
- Opened 2 new graffiti cases.

Volunteers

- Made contact with 4 persons interested in becoming volunteers for the Police Department.
- Submitted 2nd quarter Police Department volunteer hours to City payroll - 145.5 hours this quarter.

Crime Free Rental Housing

Organized and planned Landlord training class for this fall. The next class will be in September and the last one of the year will be in October.

Worked with South King County agencies on regional landlord classes that will be co-hosted by all agencies and offered twice a year, the first class will be in October.

Average weekly incident notices sent out: 32

Planning and Ongoing Police Programs

- Promoted National Night Out.
- Emailed several crime alerts and one block watch newsletter to neighborhood watch groups.
- Attended crime analysis training in Tacoma (3 days).
- Actively participated in City of Des Moines fireworks and birthday celebration.
- Conducted a station tour for Children in the Park daycare. (10 kids and 1 adult).

- Completed the annual e911 street survey for City of Des Moines.
- Attended Heritage Court Condo’s HOA meeting to discuss problem residents and rental units in the community.
- Created upcoming Fireflies issue representing police safety specifically for K-6 graders. Fireflies started as a fire safety newsletter for children. We joined the group last school year and it is now a police and fire safety newsletter for children, grades K-6. The newsletter is distributed to schools in the Highline School District. The upcoming Sept/Oct newsletter will be the first joint effort newsletter and I created the police portion. We will also be introducing the new firefly mascot and Radar the police mascot.

Crime Task Force Report

During this month, the Crime Task Force Team increased to three officers and a Sergeant. A fourth officer is still on light duty as he recovers from surgery.

Target Areas This Month

Along with patrolling the Pacific Ridge area, the Crime Task Force Team has stepped up visibility in the area of 22800 block of 30 Ave S due to known and suspected gang members congregating in the area. We are also working with our Community Service Unit on identifying the problem rental units in this area.

This month the Crime Task Force Team made a total of 43 arrests:

Misdemeanor Arrests <i>Includes 3 for Possession of Marijuana, 1DUI – Drugs, 3 Prostitution Loitering, 9 for Prostitution, 5 for Prostitution Loitering, and 7 other misdemeanors.</i>	28
Felony Arrests <i>2 VUCSA (Violation Uniformed Controlled Substance Act) Arrest, with one \$235.00 seizure.</i>	2
Misdemeanor Warrant Arrests <i>1 from Des Moines Top Offender List with \$9,150.00 worth of Municipal Warrants</i>	9
Felony Warrant Arrests <i>Includes No Bail Parole Violation for Robbery & Probation Violation for Burg</i>	4

Statistical Comparison on Reported Crimes

The following is a comparison between July 2008 and July 2009 and January – July 2008 and January – July 2009.

Offense Type	July 2008	July 2009	% Difference	January – July 2008	January – July 2009	% Difference
Homicide	0	0	0%	1	0	-100%
Rape	0	1	NC	7	13	+86%
Robbery	4	6	+50%	36	35	-3%
Assaults	18	22	+22%	128	137	+7%
Burglary	20	16	-20%	139	138	-1%
Larceny	63	47	-25%	370	320	-14%
Arson	1	2	+100%	4	7	+75%
Motor Vehicle Theft	19	17	-11%	116	90	-22%
Officers Assaulted	0	0	0%	1	1	0%
Clearances Adult Arrest	25	28	+12%	182	202	+11%
Clearances Juvenile Arrest	10	6	-40%	46	41	-11%
Calls for Service	2,266	1,962	-13%	13,076	11,986	-8%

NC = Not Calculable

Contracts Awarded in July

Field House Park Ballfield #1 Expansion Project – Moon Construction Company

Bids, RFP's and RFQ's issued in July

The North Marina Combined Project was advertised for bids in July.

Bids, RFPs and RFQs issued in July

None.