

City Manager's Office

July 22, 2009

To: City Council

From: City Manager

Re: Monthly Report - June 2009

MUNICIPAL CAPITAL IMPROVEMENTS

Auditorium Rehabilitation Project

Building designs for the Auditorium are complete and permitting is underway for construction. The Auditorium project includes the construction of a wall and bermed landscape area designed to protect the Auditorium from creek flooding. City Council approved a new agreement with BOLA Architecture & Planning on June 25th to complete the Auditorium berm and drainage designs and to provide bidding and construction observation services. The project is expected to go out for bid in mid August and be completed by spring, 2010. Staff has initiated the CTED contract for the \$300,000 state grant in support of the project.

Field House Park Baseball Field #1 Expansion Project and Playground Replacement, Grandstand Rehabilitation Projects

The Baseball Field #1 Expansion Project went out to bid in early June and the construction agreement went before Council on June 25th. Due to a bidding irregularity which involved the Advertisement for Bids for the project not being published appropriately, the city rejected all bids. The project went out for re-bid on July 8th. Construction delays are expected to be minimal and the project should be underway by mid-August. The Recreation and Conservation Office approved an extension for project grant funding through December 2009. Staff has already initiated the reimbursement process for design work completed to date.

The Grandstand Rehabilitation Project design is 85% complete and will be submitted for permitting and review by the King County Historic Preservation Design Review Committee in hopes to get the project out to bid in August. The project is supported by a \$420,000 grant from Washington State Heritage Capital Projects Fund.

Field House Park will be closed for public use throughout construction and will re-open in spring 2010. Traditional park field users will be relocated to either Steven J. Underwood Park or Zenith Park, based on level of play requirements.

Des Moines Creek Trail

The City received notification from the Recreation and Conservation Funding Board that the City's request for \$579,000 funding for the construction of Des Moines Creek Trail was

approved by the state legislature earlier this month. This grant completes the funding package for the project which is now fully funded by state and federal dollars. Funds will be available for project construction after the Recreation and Conservation Funding Board adopts the final program grant lists at its July meeting.

Staff is expediting work on contracting details with the Recreation and Conservation Office to be ready for the project start date. The project will be managed by the transportation division of the Planning, Building and Public Works Department and will be out to bid in July.

MARINA CAPITAL PROJECTS

Bulkhead Replacement A – Phase 1. (North Marina Combined Projects)

Delays in obtaining permits from the Corps of Engineers kept the project from going to bid in June. Staff and consultants are confident that the project will be out to bid in July.

Water Main Relocation Project

The contractor, Henderson Partners, moved onto the site in June. By the end of the month they had installed most of the 12 inch main water line. The project is going well and is on schedule and within budget so far.

I & J Dock Stand Pipes

The contract for the I & J docks stand pipe project was approved by Council earlier in the year and in June the contractor install the main pipe runs under the dock. The contractor is waiting for the delivery of the hardware for the stand pipes. Staff expects the project to be complete in July.

ARTERIAL STREETS CAPITAL PROJECTS

Transportation Comprehensive Plan Update

Optional DNS and Public Hearing Notice issued on 4/20/09 and the public comment period concluded on 5/04/09. Public Hearings with the Planning Agency and the Des Moines City Council were held on 5/4/09 and 5/14/09 respectively. The City Council continued the CTP to a second reading on 6/11/09 and adopted it that date. The City of SeaTac expressed interest and some concern on this plan update.

North Twin Bridge

The City was awarded nearly \$2.2 million in federal BRAC funds for repairs to this bridge. Project requires SEPA Determination, Environmental Critical Areas Development Exception and a Grading Permit. Work continues on the footing design.

South 216th Street – Segment 4 (11th to Marine View Drive) Design

Right of way appraisals have been completed and approved by the City Council. NEPA has been approved by King County. The SEPA application, Environmental Critical Areas Development Exception and a Grading Permit application were submitted on 6/17/09.

Des Moines Gateway (S. 216th between I-5 and 19th Ave. S. and 24th Ave S. between S. 216th St. and S. 208th St.)

Two public open houses have been held. The second one on June 2nd looked at right-of-way alignment alternatives. Meetings have been held and will be ongoing with City of SeaTac to resolve issues affecting their City. Survey work has been continuing.

SURFACE WATER MANAGEMENT CAPITAL PROJECTS

Lower Des Moines Creek Channel Modification

The project's intent is to reduce flood hazards in the Covenant Beach Park National Historic District by removing excess stream bed gravels, constructing earthen berms and flood walls, modifying the tributary located behind Sun Home Lodge, stabilizing the bank under the Dining Hall, installing bed control logs and debris catchers, restoring riparian habitat, creating wetlands, constructing a retaining wall to stabilize roadway on the south side of the Dining Hall, constructing a new deck around the Dining Hall, and the internal remodel of the Dining Hall. The hydraulic permit (HPA) from the Department of Fish and Wildlife has been received. However, because the Corps and Ecology permits are still pending, staff will be proposing to proceed with any project elements that can be done this summer without a Corps permit such as the flood wall adjacent to the Auditorium. This will allow the rehabilitation work of the Auditorium to occur and provide a means to protect the work from high creek flows during the next rainy season.

Barnes Creek Detention Facility

Project requires SEPA Determination, Environmental Critical Areas Development Exception and a Grading Permit. A revised project footprint meets the conditions of a Corps nationwide permit. The project is now proceeding to the 30% level design. Construction of the project will be summer 2010.

North Hill Elementary – 4th Avenue Pipe Replacement

Construction started May 11 and has progressed well from the starting point on the North Hill Elementary Property. Maintenance staff, Surface Water Management, Parks, and Streets have worked together very successfully in the replacement of the pipeline. They have installed most of the pipe working around many obstacles between two houses out to South 199th Street and have encountered a number of utility conflicts crossing 199th Street. All of the Type II catch basins have been installed. Due to utility conflicts and obstructions, work has experienced 2-3 weeks in delay; now expect work to be completed mid-July.

250th Street Drainage Replacement

Staff has completed the 90% plans and specifications and the project is scheduled for bid by July 10. Contract award is scheduled for August 13.

* * *

D Dock Rebuild

Maintenance staff continued working on the "D Dock Rebuild" in June. The main tasks left to complete are installing the whalers on the main walkway, suspending the power cables and installing the new shore power boxes.

Redondo Boardwalk

Maintenance staff replaced and refastened deck boards on the Redondo Boardwalk in June.

City Personnel Issues

- Medical Benefits – The exempt, director and executive staff healthcare change from Regence Plan A to Healthfirst is effective as of July 1st and the transition seems to have gone smoothly.

- Personnel Manual – The rewrite of the first section of the personnel manual is complete and has been reviewed by the City Manager and the department directors. We will be working with the employees to finalize it before moving on to the next section. Barring any unexpected issues, this is one of the highest personnel priorities.
- Furlough – June 19th was the second furlough day and we seem to have a system in place now. It is working to our advantage that we scheduled the furlough days to coincide with King County. It seems to make it easier on the citizens and to date we have not received any complaints.
- AWC Wellness Event – The AWC Wellness event kicked off July 6th. We have 32 city employees participating in the event and are looking forward to a healthier staff as we eat vegetables and fruits.
- LEOFF I Disability Board – We are working through some issues with the LEOFF I retirees surrounding Medicare and the Medical Advantage Service Area for Group Health. AWC is assisting us.

Business Licenses

New commercial business licenses issued in June 2009:

Name	Location	Type
Lucky Cup Coffee	23845 Pacific Hwy South	Espresso Stand

Mt. Rainier Pool

Previous Pool Owners Des Moines and Normandy Park had agreed in 2008 prior to pool transfer to Highline School District to replace shower towers and mixing valves. Des Moines is working to complete the project in house. The project is underway with a proposed completion date of June-July 2009 with an estimated cost of \$30,000.

Highline School District will be asked to provide approval for the following Mt. Rainier Pool Capital needs:

- Compliance with the Virginia Graham act. This law requires that the pool install new drain covers that meet federal standards of water flow that will ensure that swimmers at the bottom of the 12 foot area of the pool cannot be trapped by suction at the bottom. This modification will take 3-5 days of shut down to complete and will require the pool to be completely drained. The estimated cost provided in 2009 is \$15,000.00- \$20,000. This project repair has been designed and is waiting for King County Health Department inspection availability.
- Replacement of the global control module and gain control of the air temperature. Estimated cost provided in 2007 is \$14,000 to \$21,000.
- Replacement of the main pump. The impeller is worn and when examined in August 2007 was predicted to have a usable life of 6 months to two years. Estimated cost provided in 2007 is \$8,000 to \$10,000.

The accumulative cost of the above capital items identified by AMG would range between \$67,000 to \$76,000, plus tax and the cost of permits.

Recreation Program Update

June Revenue	Year-to-Date	2008 YTD
\$98,826	\$313,832.30	\$327,128.89

Before and After School Program

Our Before and After School Program completed the 2008-2009 school year with a total of 113 registered Before and After School participants at Des Moines, North Hill, Marvista, Midway and Parkside Elementary Schools in the Highline School District and Woodmont Elementary School in the Federal Way School District. We had another 31 children participate on a drop-in basis or on an early release day. The Before School program begins at 6:30am and goes until the start of school and the After School programs runs from the conclusion of school until 6pm.

Pre-Summer Break Camp

With the extended school year changing and varying school schedules for both Highline and Federal Way School Districts staff offered a Pre-Summer Break Camp for kids on June 22-26, prior to the start of Camp KHAOS on June 29th. We had a total of 99 participants take part in the one week camp based out of the Des Moines Field House. Campers enjoyed a field trip to see the movie *Race to Witch Mountain* and swimming at Mt. Rainier Pool among other fun and exciting activities.

Camp KHAOS and K2

Camp KHAOS and K2 kicked off the 2009 summer with the first week being June 29th-July 3rd. Look for participant numbers and activities in the July Monthly Report. Camp is based out of the Founders Lodge in Des Moines Beach Park once again this summer. Our 2009 Camp Director is Anna Colasurdo, who is returning in that role and has an education degree to go along with her years of experience working for our Department. KHAOS is for 5-11 year old participants and K2 is for 12-15 year olds. KHAOS stands for Kids Having an Outrageous Summer!

Activity Afternoons at Pacific Middle School

Activity Afternoons at Pacific Middle School finished up the 2008-2009 school year with a year end program dates on June 5th and June 12th. The Activity Afternoons are an After School Program at Pacific Middle School on Fridays throughout the school year. The program is funded by the Des Moines Rotary Club and Des Moines Legacy Foundation and is done in conjunction with the Highline School District and Destination Des Moines. Kids enjoy snacks, arts and crafts, gym activities and have access to the computer lab as well.

Field Scheduling

All of our available Sports Fields were heavily used and the dry weather kept our Maintenance crew busy keeping the fields playable and in great shape. Steven J Underwood Memorial Park hosted many league games including Men's, Co-Ed, Church League, and Clean and Sober Adult Softball Association Games. Other users included South Highline National Little League, Evergreen Lutheran High School, South Seattle Church Softball Association, as well as random adult and youth groups.

Senior Center Division Statistics – June 2009

	2008	2009
Number of Meals Served	1,065	1,246
Fee Program Participants	974	1,136
Drop In Participants	1,568	1,172
Volunteer Hours	1,423.5	1,833
Revenue for June	\$9,022	\$7,424

Fathers Day Classic Car Show with Bjerneby's/CarStar

Thursday, June 12th was our annual Fathers Day celebration and our FIRST Classic Car show. Twelve classic cars were on display and enjoyed by 190 guests. Best of Show was the Model A, who won a restaurant gift certificate. Chef Francesco prepared a special dad's meal. Bjerneby's/CarStar in Des Moines were corporate sponsors for this event.

Classes

Summer classes are now in session. The one-on-one computer tutoring program is doing very well, with approximately twelve seniors requesting specific computer trainings per month. Our AARP Defensive Driving course held on the second Saturday of each month continues to do well. Our first All-in-One Dance Workshop had ten participants. The class will also be offered in July and August. Georgie Nupen's horticulture program, which schedules weekly summer garden tours, averaged nine participants. Our new Sign Language classes being taught by Recreation Programmer, Shelby Borden, had ten participants.

Volunteer Opportunities

Senior Center staff is still recruiting for a monthly volunteer blood pressure nurse on the second Tuesday of the month, from 10:30am-12noon. Staff has spoken with Dr. Brown's office on Marine View Drive. They may be able to help out with this need. We are also looking for a volunteer to coordinate a senior center marching group for the Waterland Parade on July 18th. As of this date, no volunteer has stepped forward. Staff is hoping to have a group of participants from our golf, softball, Wii bowling, and a walker drill team.

Emergency Management:

1. Neighborhood Emergency Teams (NET):

- Met with the NET steering committee to continue work on growing the NET program & strategize.
- Responded to an email request for info about the NET program from a Des Moines resident.

2. City of Des Moines Internal Preparedness:

- Continued "Prepare in a Year" – Sent task 6: "Extended Events" to all city employees.

3. General City Preparedness:

- Continued work on the Des Moines annex to King County's Regional Hazard Mitigation Plan.
- Coordinated with GIS department to create a Hazard Mitigation maps series; 4 maps total.

- Submitted a draft version of our annex to King County's Hazard Mitigation Plan for review.
4. General Citizen Preparedness:
- Mailed 25, 4-page emergency preparedness resource sheets to residents with alarm literature.
 - Provided 4 residents w/ emergency resource books while conducting residential security surveys.

Crime Prevention

- Mailed 25 "12 Ways to Improve Your Neighborhood Right Now" flyers to residents with alarm literature.
- Made contact with 10 different citizens regarding conducting Residential Security Survey & Block Watch meetings for their neighborhood.
- Conducted a Residential Security Survey for a resident in the 21600 block of 14th Ave South.
- Conducted a Residential Security Survey for a resident in the 1100blk of South 210th Street.
- Conducted a Residential Security Survey for a resident in the 28900 block of 4th Place South.
- Provided a resident in the 1000 block of S 202nd St residential crime prevention information.

False Alarm Ordinance Support:

- Renewed 240 alarm permits for existing alarm users in the City.
- Issued 28 new alarm permits for new alarm users in the City.
- Received payment for 6 false alarm fees.
- Received payment for 11 late fees.
- Made 4 updates to existing alarm accounts.
- Mailed 190 invoices for new charges / renewals.
- Mailed 46 statements of charges for persons over 30 days past due.
- Entered 40 new false alarms into the False Alarm Analysis Program.
- Cancelled 10 accounts for persons who moved or are no longer using their alarm.

Crime Free Rental Housing

During the month of June CSO Seaberry conducted Safety Socials at the following rental properties:

- Silverwood Park Apartments (June 6 – 10 participants)
- Safety Social – Regatta Apartments (June 24 – 50+ participants)
- Kids Day at Blockhouse Trailer Park (June 9 – 25 participants)

Planning and Ongoing Police Programs

- Started advertisement for National Night Out in August.
- Worked on updating Business Contacts and Emergency Contact information.
- Attended North Hill Community Club Open House – June 6th.
- Organized participation in Parkside Elementary School Hero Day (8 Officers attended).
- Attended North Hill Elementary Safety Fair – June 3rd.
- Conducted a Pedestrian Emphasis on Marine View Drive in the areas of 225th and MVD during the morning and 219th and MVD in the afternoon. The emphasis lasted a total of 3 hours and 25 citations were written and 5 warnings given.

Crime Task Force Report

During this month, the Crime Task Force Team increased to three officers and a Sergeant. A fourth officer is still on light duty as he recovers from a surgery.

Along with patrolling the Pacific Ridge area, the Crime Task Force Team still spends time around the area of Pacific Middle School when school is letting out to avoid gang members and/or suspected gang members from congregating and fighting. This continued presence and high visibility from the Crime Task Force Team has prevented potential problems between rival gang members, especially near the end of the school year.

Crime Task Force Team has stepped up visibility in the area of 22800 block of 30th Avenue South due to known and suspected gang members congregating in the area. We are also working with our Community Service Unit on identifying the problem rental units in this area and making sure the rental buildings have proper posting to enforce our Trespass Admonishment Program.

This month the Crime Task Force Team made a total of 31 arrests:

Misdemeanor Arrests	20
<i>Includes 2 for Possession of Marijuana, 1 Drug Loitering, 9 for Prostitution, 5 for Prostitution Loitering, 1 SOAP (Stay Out of Areas of Prostitution) Order Violation, and 2 other misdemeanors.</i>	
Felony Arrests	5
<i>Includes 3 known gang members for Robbery, 1 VUCSA (Violation Uniformed Controlled Substance Act) Arrest, and 1 VUFA (Violation Uniformed Firearms Act).</i>	
Misdemeanor Warrant Arrests	4
<i>1 from Des Moines Top Offender List with \$21,000 worth of Municipal Warrants</i>	
Felony Warrant Arrests	2
<i>No Bail DOC Escape Warrant</i>	

Statistical Comparison on Reported Crimes

The following is a comparison between June 2008 and June 2009 and January – June 2008 and January – June 2009.

Offense Type	June 2008	June 2009	% Difference	January – June 2008	January – June 2009	% Difference
Homicide	0	0	0%	1	0	-100%
Rape	3	0	-100%	7	12	+71%
Robbery	7	10	+42%	32	29	-9%
Assaults	22	17	-23%	110	114	+4%
Burglary	18	15	-17%	119	122	+3%

Larceny	62	52	-16%	307	272	-11%
Arson	0	1	NC	3	5	+67%
Motor Vehicle Theft	23	9	-61%	97	72	-26%
Officers Assaulted	0	0	0%	1	1	0%
Clearances Adult Arrest	29	25	-14%	157	172	+10%
Clearances Juvenile Arrest	9	9	0%	36	33	-8%
Calls for Service	2,142	1,761	-18%	10,810	10,024	-7%

NC = Not Calculable

Planning, Building and Public Works 2009 Budget

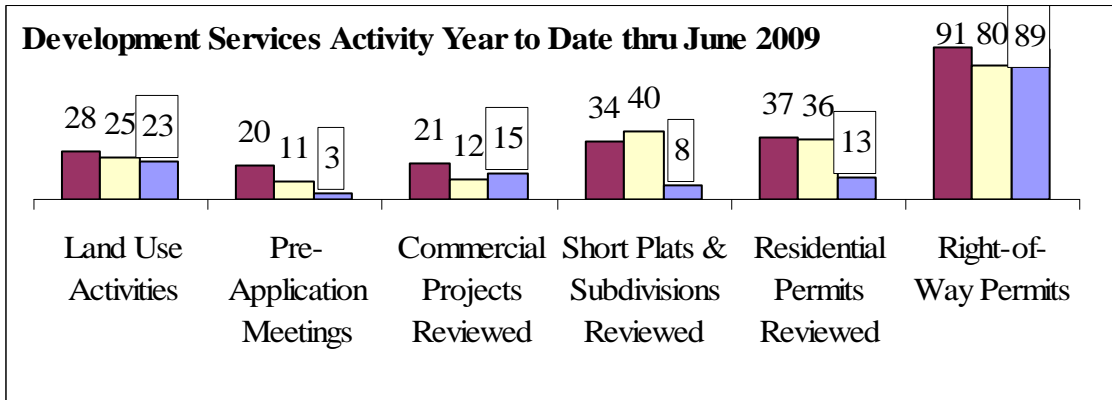
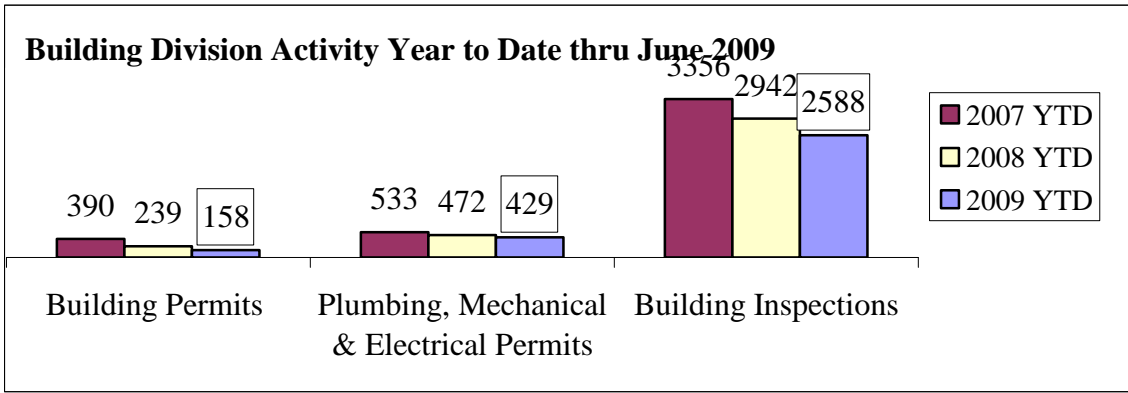
- Revenues. Building Division permit revenue is about half of that projected, but Development Services revenue is outperforming budget levels. Engineering and Surface Water Management revenues are projected to exceed budgeted levels largely as a result of the SCORE project, but some of the Development Services and Engineering revenues must be reserved for services to be provided in 2010. Reimbursable revenues to be earned by the Public Works and Parks Maintenance Division are under-performing budgeted levels.
- Staffing. As a result, the Department is further reducing General Fund (GF) staff by reassigning a Parks Maintenance Worker to SWM Maintenance on July 1st and eliminating a building inspector effective August 1st. The GF cumulative impact of these reductions when combined with staff cuts earlier this year represents an annualized GF reduction of 9.7 FTEs and leaves the City with only 2 full time parks and 3 streets maintenance staff, 3 fewer Building Division staff, 2.5 fewer planning and engineering staff, and only 32 hours of administrative staff per week to support the Director, provide Department-wide personnel, budget and training support, and administratively support 11 of PBPW's 12 program areas.
- Department of Corrections (DOC). DOC has notified the City that it is exercising its right to cancel our contract with them effective July 9th. The contract provides inmates to do street and other facility maintenance under DOC supervision. The DOC cancellation is the result of state budget reductions. This represents an effort equivalent to 3 full time maintenance workers. When combined with the staff cuts described above, the City now has 6 fewer GF/Streets maintenance FTE effort – a 55% overall reduction in City infrastructure maintenance since this time last year. This is the lowest level of streets and parks maintenance effort since the early 1990's.
- Federal and State Funds Approved for Emergency Equipment. The City was formally notified on June 28 that the State and FEMA were authorizing the purchase of \$143,210 in equipment to assist the City respond to emergencies if the City's cost shared in about

\$18,000 of the purchase cost. This cost share will be divided 2/3rd from Streets and 1/3rd from SWM from current 2009 overall appropriations. A budget amendment will be requested to adjust line item spending authorities.

- Slide Repairs Fund Reimbursement. The City submitted a bill for \$500,000 to WSDOT in late June. The reimbursement was authorized by the 2009 Legislature. About \$133,000 (26.6%) of the reimbursement will repay SWM and the remaining \$367,000 (73.4%) will be deposited in the Arterial Streets Fund.
- Transfer to the City of the Old SR 509 Right of Way. The State Secretary of Transportation responded on June 3rd to a letter from the Mayor indicating that WSDOT may be able to exchange the property between South 216th and Kent-Des Moines Road without compensation if used for the construction, reconstruction, maintenance, repair and betterment of City streets. Trail use may also be allowed.
- Low Income Minor Home Repair. In 2009, we received a CDBG Grant for \$24,500. Five projects are complete and three are in process. \$18,813.36 is currently available for other 2009 projects, but assigned staff has been eliminated for budget reasons and our volunteer coordinator is no longer available. As a result, the program is being suspended.
- Development of Des Moines Creek Business Park (DMCBP). Port of Seattle staff is drafting an amendment to the 2nd Development Agreement to grant the City an option to purchase and arrange for development of the southern most portion of the Business Park for retail purposes. The agreement would also allow for the release of the \$3.8 million in escrowed right-of-way vacation funds and provide for the early dedication of needed frontage rights-of-way.
- Shoreline Master Program: Staff has been advised that Department of Ecology will provide \$23,496 of additional planning grant funds to allow the City to complete the Shoreline Master Program Plan update this year.
- WCIA Land Use Audit. The City's zoning, land use and planning practices were examined in an audit conducted by the Washington Cities Insurance Authority (WCIA) on June 17th. The City received a passing grade with only the need to revamp our SEPA checklist to include a little more immunity-type language and a directive to modify all our pre-application forms to clarify that pre- applications do not vest projects for any land use permits or reviews.
- Comprehensive Transportation Plan (CTP). Council adopted the CTP on June 11th.

Building Division

Permit Processing. Building permitting and inspections, and development reviews continue below 2008 levels as shown below:



Parkside Elementary School – The main building steel framework is complete and “pick-up” framing is ongoing. Ground plumbing, mechanical work and electrical work continues over the entire site. Interior framing, roof framing and the main driveway’s excavation are well underway. This site is now firing on all cylinders.

Heritage Plaza –The main structure is complete and has a Certificate of Occupancy. A dentist office is operating on the top floor. The remainder of the building is awaiting tenants and the improvements that will be needed to the interior.

Patel Medical Arts Building - Steel structural framework has been erected and the exterior metal framework that will support the exterior building envelope on this 17,400 square foot professional/office center continues. Ground and rough plumbing and electrical continues. The exterior cladding is moving slowly. Much of this exterior will be glazed assemblies that will give large portions the look of “all glass”.

China Sea Remodel (The Krusty Krab) – This project is well underway and is very difficult due to the tight site and the “remodel” nature. Numerous revisions have already been approved. Revisions are generated on almost a daily basis. The Building Division is at this site on a daily basis.

Highline Community College Marine Science and Technology (MaST) Center - The project at the pier in Redondo is finally just about complete. The in-ground sprinkler system revisions have been inspected and the concrete sidewalk has been restored.

Zenith View Pointe - The project’s west wood-framed residential building has passed the sheetrock stage and interior finishes have begun. The permit for the east mixed-use commercial building fronting on Marine View Drive was issued on June 2nd. Foundation walls and footing are being placed and poured at a good rate.

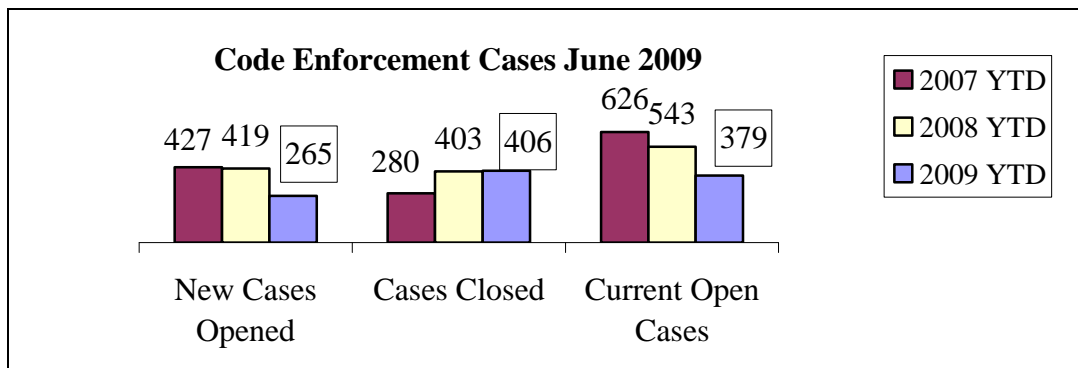
The Three Bears Motel – The Motel is now called “Westview” and is open for business. One last item, a gate and fence plan will be submitted to the City.

Code Enforcement

There were 41 new cases opened and 96 cases closed during June. For 2009, 281 cases were opened, 404 closed, and 379 are currently open.

During June:

- Code Enforcement sent 64 compliance letters.
- The Court found 1 case committed, 6 were continued 2 found committed and sent to collections.
- There were 47.25 volunteer administrative hours donated.



Development Services

Subdivisions pending review and approval – None

Short Plats pending review and approval – 54 total lots (up 4 lots from May)

- Massey Creek Estates 7 Lot Modified Short Plat, 23406 14th Avenue South, 4/30/07. Minor redlines and a lot line adjustment to be completed prior to preliminary plat approval.
- Stegin 3 Lot Short Plat, 23246 Marine View Drive South, 6/21/06. Engineering review approved. A letter was sent to the current owner on 2/20/09 requesting a status update.
- Singh 2 lot Short Plat, 24827 16th Avenue South, 5/24/06. Engineering review approved. As of May 2009, the applicant is working with the Public Works Division to post bonds and obtain a Right-of-Way permit to begin construction.
- Meyers 3 Lot Short Plat, 25804 Marine View Drive South, 5/22/07. Civil review revision received 5/6/09. Civil plan approval issued 6/9/09.
- Cary Lang 2 Lot Short Plat, 23257 Marine View Drive South, 8/24/07. Engineering review comments sent to applicant on 12/16/08. Six month extension for resubmittal granted until 12/15/09.
- Shoopman 9 Lot Short Plat 222nd Street Town homes, 2414 South 222nd Street, 10/12/07. Preliminary review comments transmitted to applicant 4/6/09.

- Atkinson/Gethers 3 Lot Short Plat, 8XX South 280th Street, 1/17/06. In preliminary review. Resubmittal received 6/10/09. Pending Planning review.
- J&J Equities 9 Lot Short Plat, 1615 South 260th Street, 11/20/07. The new owners, SCI Funding Group, LLC, met with the City on 4/28/09 to discuss continuing the project.
- Bank of Washington 24th Avenue 4 Lot Short Plat, 24101 24th Avenue South, 12/6/07. Civil plan approval was issued on 5/21/09.
- Bui 2 Lot Short Plat, 25219 22nd Avenue South, 2/14/08. Preliminary review approved. Undergrounding of utilities completed 6/23/09. Applicant is preparing final plat submittal.
- Belenky 4 Lot Short Plat, 23211 10th Avenue South, 3/26/08. Review comments were sent to applicant on 5/23/08.
- Drosdick 4 Lot Short Plat, 27711 13th Avenue South, 6/18/09. Preliminary plans have been routed. Review comments are due to Planning by 7/21/09.

Subdivisions and Related Activity under Construction

- Several large projects are approved or near approval for construction but are inactive at the current time.
- Bal 2 Lot Short Plat, 1505 South 240th Street, 6/20/08. The applicant failed to pull the ROW permit to construct the required frontage improvements by 6/9/09 nor did the City receive a request for an extension. The City will now issue notice to the applicant that the permit has expired, and a new application will be required if the applicant desires to continue with the project.
- Landmarque 67 Lot Plat, 262xx Pacific Highway South 4/03/06. The applicant has secured all permits and posted the required bond. Construction of the retention vault commenced 6/26/09.

Commercial Scale Projects Under Land Use Review

- South Correctional Entity (SCORE) Facility South 208th Street and 18th Avenue South 4/16/09. The City issued the public notice of application on 5/21/09. SCORE and the City signed a SEPA Environmental Mitigation Agreement on 6/1/09. The notice of the SEPA Determination was issued on 6/4/09 and the comment and appeal periods concluded on 6/19/09 and 6/29/09, respectively. The City received public comments from the City of SeaTac and South King Fire and Rescue. Based on these comments the City modified portions of the original Environmental Mitigation Agreement. The applicant and the City both signed a revised Environmental Mitigation Agreement on 6/24/09. The modification of the EMA does not require additional comment or appeal periods as the modifications directly relate to comments received by the City. No SEPA appeals were filed. The required public meeting with the Planning Agency was held 6/15/09 and the Agency recommended that the City Council approve the Unclassified Use Permit (UUP) for the project. A combined City Council public hearing on the UUP, vacation of rights-of-way and surplus of deeded streets was held on 7/9/09 and the City Council approved each item.
- Bartell Drug & Blumenthal Exterior Remodel, 21615 Pacific Highway South, 5/22/08. A meeting with the applicant was held most recently on 5/15/09 to discuss the revised parking lot plans prior to the re-submittal. Their design should not be impacted by the widening of

S. 216th St. The applicant has indicated that they plan to begin the project this year; however, the City is currently waiting on the submittal for their Building Permit.

- Landmark on the Sound, Master Plan Expansion, 23660 Marine View Drive South, 1/12/09. Comments were provided to the applicant on 3/10/09, and a meeting was held with the applicant's team to discuss the comments on 3/18/09. Revisions resubmitted on 4/21/09. Staff has completed the review of the revised materials and issued comments to the applicant on 6/23/09. Fire and SWM have approved the land use materials; however, Development Services and Transportation still have significant issues that must be resolved by the applicant. The issues are related to traffic mitigation on South 240th Street and Marine View Drive, impacts on public services, financial impacts on the City to provide those services, and possible Shoreline permit review.

Parks & Public Works Operations and Maintenance

The Public Works and Parks Maintenance Superintendent, Frank Olson, retired after 23 years of service. The Parks Lead position is now the Acting Superintendent reducing the Parks crew by one position. A Road Maintenance crewmember retired the end of April and that position was not filled due to budget cuts.

Parks (crew of 1 plus 5 seasonals)

- Mowing, pruning MVD/7th
- Underwood - game prep, fertilizing
- 4th July support
- 2 Parks crew supporting streets/SWM work

Road and Street Maintenance [crew of 2]

- Ditch mowing safety and sight issues
- DOC support
- Sign Maintenance

Surface Water Maintenance [crew of 5]

- North Hill Project
- Flush truck
- Maintenance of facilities

Facilities (1)

- General maintenance and repairs

Equipment Services

The City shop is up-to-date on maintenance. Twenty nine (29) maintenance events took place in June. We also purchased a used service body truck from the Poulsbo Fire Department for one of our Surface Water crews. It is now in service and is working out quite well. We are in the process of getting Public Works equipment ready for the 50th Birthday Parade on July 18th.

Surface Water Management (SWM)

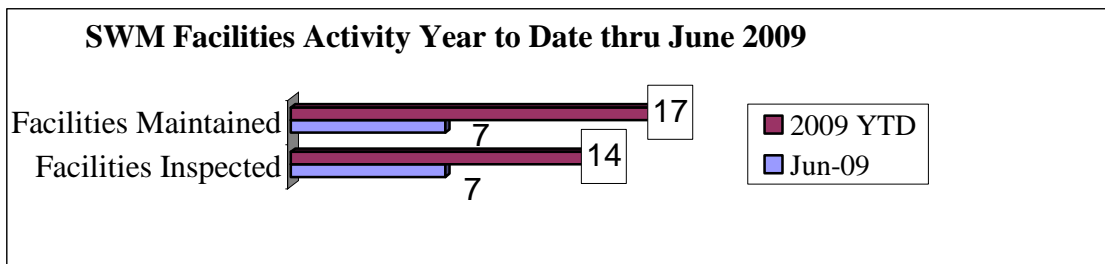
Des Moines Creek Basin (DMCB) Projects

The stream restoration work for upstream of the timber bridge to Marine View Drive is scheduled for construction during the 1st and 2nd weeks of August. This includes placement of

38 logs for bank stabilization and 30 logs with root wads for habitat. Over 30 piles will be driven to anchor the stabilization logs. This work will provide substantial benefits to the Park by protecting the adjacent trail from erosion and to help trap stream gravels from migrating into the lower reaches of the Park. The work will be coordinated with the Des Moines Creek Trail project, also scheduled for this summer. Per the mitigation requirement of the Hydraulic Permit for the 2007 dredge work, City crews will be augmenting the Creek with 30 yards of gravel each year for the next three years at sites downstream of 200th Street. The gravel augmentation will be occurring in August.

NPDES Permit Activity

The City has operational control of 59 storm water detention and treatment facilities located in 7 Work Zones throughout the City. During June, 7 facilities were inspected and 7 facilities were maintained. To comply with the permit, all public facilities need to be inspected annually and brought up to maintenance standards. As of June, 51 of the 59 facilities have been brought to maintenance standards. No later than February 15, 2010, the City needs to have all 59 up to standards.



The Environment Committee provided comments on a draft ordinance to address requirements of the NPDES permit. The draft ordinance will be presented to the full Council July 23rd for adoption. The ordinance is subject to a 30-day referendum period following passage before the ordinance is effective. The ordinance needs to be adopted by August 15, 2009. The ordinance includes an illicit discharge section to address specific non-stormwater discharges to the stormwater system, and an operations and maintenance section for private facilities.

The Car Wash Kit program has been very successful as 7 kits have been issued for fund raising events during the month of June. The kits are designed to be installed in a nearby catch basin to collect the wash water and pump it to a sanitary sewer.

Water District #54

The District has submitted the materials requested by staff. Staff will present a briefing for Council in August to consider assumption of the District by the City. Staff met with the District to discuss their latest proposal for a new water system in the downtown area and the City’s desire to complete the Marine View Drive segment as quickly as possible. Staff briefed the Environment Committee on June 25, briefly covered this during the Council’s June 27th retreat, and will be including more specific project information during the Council briefing in August.

Lakehaven Utility District 2009 Comprehensive Wastewater System Plan

The District has submitted the draft Comprehensive Plan for City review. The Plan is scheduled for review by the Environment Committee on July 23 and full Council approval on Sept. 3.

Transportation Services

Traffic Signals, Illumination, and Channelization

King County began striping City arterials the week of June 29th. Some adjustments and additions to edge lines were made as a part of this year's annual striping work. By making these adjustments concurrent with the annual striping work we are more cost efficient.

Intelligent Transportation System

Staff is working with PSE on an application for attachment and on plans to have the City's ITS network piece installed as a part of the King County "Rapid Ride" which goes to bid later this year. The City will be working with King County crews to "survey" the PSE poles prior to application.

Signing Engineering

Staff completed the development of the sign inventory system that was mandated by WCIA and a test area in December. Staff began the inventory process in January working from the north end of the City southward and is approximately 75% complete. As a part of the inventory, each sign is cleaned. Adjustment is done if needed. This inventory process will highlight specific locations for follow-up with respect to sign standards, sheeting, and other related issues.

Transit/Ferry (POF-Passenger Only Ferry)

Staff continues to coordinate with METRO and WSDOT for the implementation of Bus Rapid Transit and transit signal priority along the Pacific Highway South corridor. Fiber optics will eventually be installed along this corridor. Council has agreed to look into Des Moines being designated as a POF demo route. Meeting was held June 25th with Ferry District representatives to discuss Des Moines as 1 of 7 potential 2-year demonstration routes beginning in 2010. The Ferry District Board will narrow this list to 3 or 4 this summer and in September select the two 2010 demonstration routes.

Multi-Year Civil Engineering Services:

The following Task Orders (TO#) have been approved by the City Manager or Council in 2008 and 2009. The original contract with kpff has been increased to \$1,000,000 from the original \$500,000 with Council approval; however, expenditure of the extra monies is still subject to Task Order approval by Council.

Task Orders Authorized and Amount Expended to Date

Consultant	City Mgr	Council	Authorized	Spent
CH2M Hill	3	0	\$19,985	\$5,834
Hammond-Collier-Wade-Livingstone	1	0	\$46,593	\$20,932
KPG	2	2	\$266,080	\$187,461
kpff	8	4	\$670,680	\$383,468
AMEC	1	0	\$15,500	\$15,452
Fehr & Peers/Mirai	3	1	\$380,863	\$379,310

Contracts Awarded in June

- Beach Park Auditorium Rehabilitation Project Design Revisions, Bidding and Construction Admin. Services – BOLA Architecture & Planning
- Water District No.54 for construction support for the Water Main Relocation project

Bids, RFPs and RFQs issued in June

- Field House Park Ballfield #1 Expansion Project

Contracts, Bids, RFP's and RFQ to be issued in the following month (July)

- The staff expects to have the bid documents for supplying the steel sheet pile out in July.