

## *City Manager's Office*

April 17, 2009

To: City Council

From: City Manager

Re: Monthly Report – March

### **CAPITAL PROJECTS:**

#### **Municipal Capital Improvement Projects:**

##### **Des Moines Beach Park/Des Moines Creek Flood Prevention**

The projects requiring CORPS permits have been submitted for processing in anticipation that Des Moines Creek dredging work will be underway during the summer 2009 fish window.

Building designs for the Auditorium are complete and permitting is underway for construction in 2009.

The Dining Hall interior and access project is in the design and permitting phase. This project will be phased with the emphasis on meeting code requirements to reopen the building. Added decking and other aesthetic improvements may be delayed based on MCI funds available.

Design is underway for the Picnic Shelter and Sun Home Lodge projects, however construction will be delayed until 2010-2013 or as funds are available.

The project to reduce flood hazards in the Covenant Beach Park National Historic District includes a variety of activities to mitigate the potential for flooding in the lower Des Moines Creek including removal of excess stream bed gravels, construction of earthen berms and flood walls, modifications to the tributary located behind Sun Home Lodge, stabilization of the bank under the Dining Hall, install bed control logs and debris catchers, restore riparian habitat, wetland creation, and construction of a retaining wall to stabilize the roadway on the south side of the Dining Hall. The required SEPA, Shoreline, and Critical Area permit applications are under review. Staff expects to have the SEPA determination issued by the middle of April and the other environmental permits issued by the middle of May.

##### **Field House Grandstand, Baseball Field #1 and Playground Replacement Projects**

Staff expects that construction of the Baseball Field #1 project will be underway by June. The Grandstand project is scheduled to begin in July and be completed by early fall of 2009. Numerous dangerous mature trees will be removed and similar replacement trees planted as part of this project. The Field House Park will be closed for public use throughout

construction and will re-open in spring 2010. Traditional park field users will be relocated to either Steven J. Underwood Park or Zenith Park, based on level of play requirements.

### **Des Moines Creek Trail**

The City received notification from the Recreation and Conservation Funding Board that the City's request for \$579,000 funding for the construction of Des Moines Creek Trail will be forwarded to the state legislature for funding in the next biennium. State Senator Keiser and Representatives Upthegrove and Orwall support this project and award, however, due to statewide budget cuts this funding may be reduced or withdrawn. This grant completes the funding package for the project which is now fully funded by state and federal dollars. Funds will be available for project construction beginning on July 1, 2009.

The project will extend the Des Moines Creek Trail from the current terminus west of the Midway Sewer Treatment Plant property south through Des Moines Beach Park to the Puget Sound waterfront. The trail will be constructed entirely within previously disturbed but "sensitive" areas including a graveled sewer access easement, walkways near the Des Moines Beach Park's parking lot, and roadways. In addition to paving the trail, work will also include replacement of handrails on the existing wooden bridge and construction of a soldier pile retaining wall to widen the entrance of the park to provide a safe pedestrian route to the Marina. The SEPA comment and appeal periods concluded on 3/13/09 and 3/23/09, respectively with no comments. Staff is currently reviewing the Shoreline Substantial Development Permit and Critical Areas Permit applications. Design is complete and has been reviewed by WSDOT.

### **Marina Capital Projects:**

#### **Maintenance Dredging**

By the end of the month, the engineers representing the City and the contractor had completed working with the surveys to reconcile the total volumes of material removed.

The amount of material removed from the three sites inside the breakwater was hard to determine because of the difficulty of doing accurate surveys under the floating docks and on the sloping revetments, and because the contractor used a hydraulic dredge to remove the material. Hydraulic dredging methods add a lot of water to the process and the water ends up in the dump barge with the sediments, making the actual amount of sediment difficult to determine. The contractor estimated the quantity to be about 1400 cubic yards. The City's engineers estimated the amount to be less than 1000 yards. Both estimates were significantly below the 2,280 cubic yard estimate contained in the bid documents. Because the final quantity removed was more than 35% below the estimate in the bid documents, the contract allowed the contractor to ask for a re-negotiation of the unit prices in their bid. After reviewing all of the cost information that the contractor provided for the inner basis sites, the City's engineering firm, Anchor Environmental, recommended that the City pay the contractor on a time & materials basis for the inside work. The contractor agreed with the engineer's proposal and the City and the contractor settled on a final payment of \$207,898.37 for Bid Item No. 4, the three inside sites. The contractor's bid for that portion of the work was \$239,400.00.

The contractor removed more than the estimated quantity from the entrance channel. The final volume that was agreed on was 7270 cubic yards, while the estimate was 6,450 cubic

yards. The final payment for Bid Item No. 3, the entrance channel was \$116,320 and the original bid amount was \$103,200.00.

The final total payment for the project, including all bid items was \$468,787.33. The bid amount was \$486,360. The budgeted amount in the CIP was \$529,000. All things considered, the staff is pleased with the outcome of the project and believes the amount paid to the contractor was fair.

### **Bulkhead Replacement A – Phase 1. (North Marina Combined Projects).**

The consultants continued working on the 90% plans and the final Corps of Engineers Permits. The consultants also worked with Midway Sewer District to determine the best way to locate an emergency standby generator near the District's lift station near the north entrance to the Marina.

### **Water Main Relocation Project**

The project engineers, Gray & Osborne, continued working on the final plans and specifications for the project. The engineers worked with the engineers for Midway Sewer District to include their project to the Water Main Project as a "Schedule B". Midway Sewer District wants to replace the sewer line in the south parking lot at the same time the new water main is installed.

### **CCTV Security Cameras**

The Marina staff began preparing for the third phase of the CCTV project, which will add two or three cameras to the south parking lot and several more cameras on the floating docks.

### **Demolition of Old Restaurant Building**

In March, the Marina staff and contractors demolished the old restaurant building. The site will be paved when the contractor for the Water Main Project is on-site because there will be a lot of pavement patching needed for that project and it would be cheaper to do the restaurant site with that work. After the old restaurant building was demolished, the maintenance crew repaired and repainted the siding on the boat repair yard building.

### **Arterial Streets**

City of Des Moines 2009 Arterial Streets Environmental Permitting - City staff is in the final stages of preparing the required documents for the environmental review of a number of streets projects expected to start construction in 2009. Below is a list of the projects and the required City environmental permits:

- 216<sup>th</sup> Segment 4 (11<sup>th</sup> to MVD) Construction: Project requires SEPA Determination, Environmental Critical Areas Development Exception and a Grading Permit
- North Twin Bridge Footing Repair: Project requires SEPA Determination, Environmental Critical Areas Development Exception and a Grading Permit

South 216<sup>th</sup> Street – Segment 4 (11<sup>th</sup> to Marine View Drive) Design - Right of way appraisals have started and negotiations will begin once NEPA has been finalized.

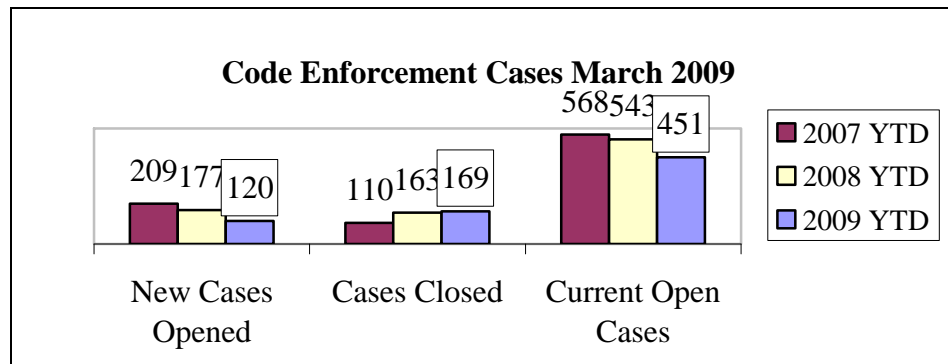
Des Moines Gateway (S.216<sup>th</sup> between I-5 and 19<sup>th</sup> Ave. S. and 24<sup>th</sup> Ave S. between S. 216<sup>th</sup> St. and S. 208<sup>th</sup> St.- KPG was chosen by the interview committee and a contract was approved by Council on March 26<sup>th</sup>. Survey work has begun.

**Surface Water Management**

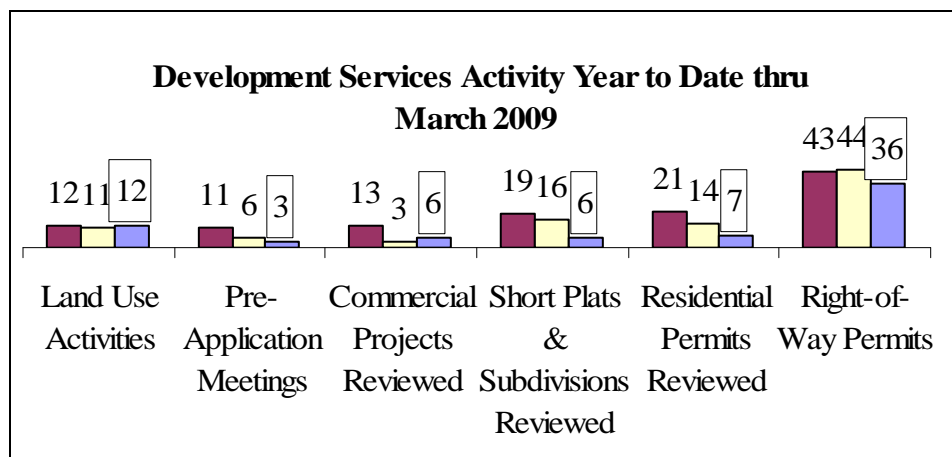
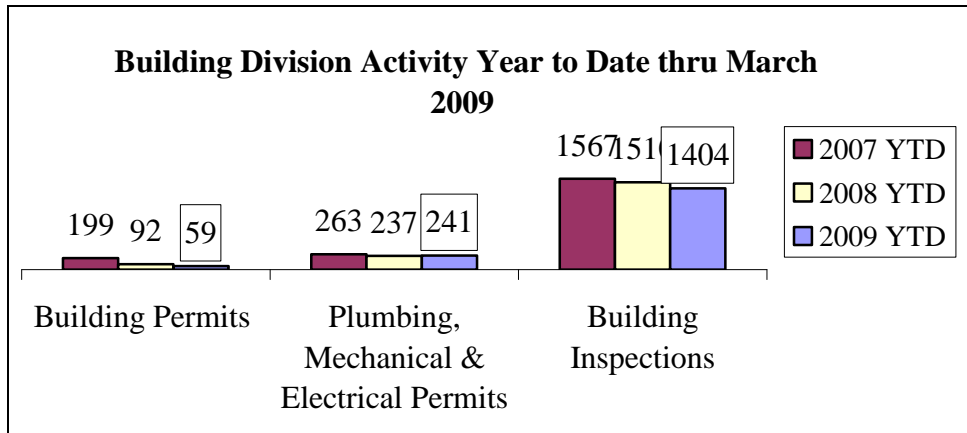
- **Lower Des Moines Creek Channel Modifications.** The environmental permit applications were submitted in early October of last year. The consultant is revising the design plans to address review questions. The individual Corps permit normally takes 8-12 months to complete which means the permits may be obtained in June at the earliest. If, however, it takes a full year to obtain, the project will miss the hydraulic permit fish window and the project will need to be delayed until the summer of 2010. In this case, staff will be proposing to proceed with any project elements that can be made this summer without a Corps permit such as the flood wall adjacent to the Auditorium. This will allow the rehabilitation work of the Auditorium to occur and provide a means to protect the work from high creek flows during the upcoming rainy season.
- **Barnes Creek Detention Facility:** Project requires SEPA Determination, Environmental Critical Areas Development Exception and a Grading Permit. A contract supplement was approved by Council on March 26 for the design and permitting of the alternate project plan with the anticipation of a summer 2010 construction schedule.
- **North Hill Elementary – 4<sup>th</sup> Avenue Pipe Replacement:** Staff has completed the project design and SEPA application. Staff will be requesting an amendment to the SWM CIP in April to move the construction of the project from 2010 to this year. If approved, construction would start in late April.
- **250<sup>th</sup> Street Drainage Replacement:** Staff will be requesting a new CIP project for the replacement of 850 feet of drainage on the south side of 250<sup>th</sup> between 20<sup>th</sup> Avenue and 18<sup>th</sup> Avenue. The pipe is severely corroded and is leaking significant flows to the road base causing pavement damage. The cost of the project is estimated at \$310,000. Maintenance staff will be used to construct several lateral lines to the system, but the majority of the project is anticipated to be contracted.

**Code Enforcement**

There were 38 new cases opened and 59 cases closed during March. There are 451 open cases, 24 of which infractions involve legal action. In 2009, Code Enforcement has sent 79 compliance letters.



Building Division



Parkside Elementary School – The main building steel framework is being erected as the site work continues. Ground plumbing and electrical work continues over the entire site. The main driveway’s excavation is about to begin.

Heritage Place – The project on the old Midway Furniture site is now moving quickly. The exterior envelope is now three quarters complete. One of the interior main-tenant improvements are in for Building Division review.

Patel Medical Arts Building - This 17,400 square foot professional/office center is well underway. The steel structural framework has been erected and the exterior metal framework that will support the exterior building envelope is almost complete. Ground and rough plumbing and electrical has begun. A couple of interior tenant improvements have been approved.

Highline Community College Marine Science and Technology (MaST) Center - The project at the pier in Redondo continues to be open under a Temporary Certificate of Occupancy. Sprinkler system modifications and some electrical work are needed before the final

Certificate of Occupancy can be issued. Hopefully the plans for the remaining work can be approved soon.

Zenith View Pointe - The project's west wood-framed building is moving slowly. Electrical, plumbing, sprinkler and mechanical rough-ins are signed off. A framing inspection has taken place and the correction list is down to a couple of items. The east commercial building revised design and plans came in for review December 8th. Review of the new building design is underway; however, the building plans are only about 70% complete so a complete review could not be made. The correction letter for all divisions went out January 30th. There have still been no submitted revisions as yet.

The Three Bears Motel - Plumbing, electrical, mechanical and fire alarm permits have now been issued and inspections are nearing completion. There is no word yet on when this site will be applying for a new Certificate of Occupancy and Business License to operate.

The Dreamcraft (Grace View) Subdivision – This is a 27 home subdivision. 17 foundations have been placed. Five homes are framed; one has sheetrock nailing approved and four are close to framing approval.

#### Short Plats Pending Review and Approval:

- Massey Creek Estates 7 Lot Modified Short Plat, 23406 14<sup>th</sup> Avenue South. City staff met with the applicant and engineer on 10/24/07 to discuss design options. Re-submittal received 2/8/08. Review comments sent to applicant on 3/4/08. A re-submittal was received on 7/8/08. The public notice period ended 10/1/08, with no comments received. A letter was sent to the applicant on 10/13/08. Minor redlines and lot line adjustment to be completed prior to preliminary plat approval.
- Stegin 3 Lot Short Plat, 23246 Marine View Drive South. Civil plans were approved 2/29/08. A six-month extension to complete required improvements was granted on 8/22/08. The property was sold from Nichols to Stegin on 8/13/08, and then later transferred to a family member (Casy Stegin). A letter was sent to the current owner on 2/20/09 requesting a status update.
- Singh 2 lot Short Plat, 24827 16<sup>th</sup> Avenue South. Civil plans approved 7/10/07. An extension to begin construction of improvements was granted until 9/10/09.
- Ho 3 Lot Short Plat, 25804 Marine View Drive South. City Council concurred with short plat approval regarding depth to width ratio deviation on 2/14/08. Notice of land use decision sent out – no appeals were submitted. Applicant to submit civil plans for review. An email was received from the project contact on 7/17/08. The project surveyor is resolving a legal description discrepancy with the title company. The property is under new ownership as of 12/1/08. Civil plans submitted for review on 2/24/09. Review comments were picked up by applicant on 3/31/09.
- Shoopman 9 Lot Short Plat 222<sup>nd</sup> Street Town homes, 2414 South 222<sup>nd</sup> Street. Application received on 10/25/07. A review letter for associated lot line adjustment sent to applicant on 12/6/07. Letter sent to applicant regarding design options 2/28/08. Lot line re-submittal received 5/23/08. Short plat review comments sent to applicant 6/27/08. Staff spoke with applicant at City Hall on 7/25/08 regarding review comments.

Resubmittals for modified short plat and lot line adjustment received 2/20/09. Review comments are being compiled by Planning for transmittal to applicant.

- Cooper 24<sup>th</sup> Avenue 4 Lot Short Plat, 24101 24<sup>th</sup> Avenue South. Application received on 12/6/07. Review comments sent to applicant 1/25/08. Re-submittal received 2/29/08. A right of way vacation hearing before the City Council was conducted on 7/24/08; Council passed ordinance to vacate the right of way on 8/7/08. The property has been foreclosed upon by The Bank of Washington which has expressed the intent to complete the project. The right-of-way vacation has been completed and sent to King County for recording. Revisions to the preliminary submittal were received on 3/6/09. Review comments have been received from the applicable divisions and will be forwarded to the applicant upon completion of the public comment period on 4/9/09.
- Bui 2 Lot Short Plat, 25219 22<sup>nd</sup> Avenue South. Application received on 2/14/08. Review comments sent to applicant 3/14/08. Re-submittal received 3/27/08. Preliminary short plat approval with conditions issued 6/30/08. Applicant to underground overhead utility lines to the existing residence prior to filing for final plat. A letter was sent to the applicant on 2/4/09 requesting a project status update and request for extension, if applicable. A request for a 6-month extension was received on 3/9/09.

#### Subdivisions and Related Activity under Construction:

Several large projects are approved or near approval for construction, but are inactive at the current time, including Blueberry Lane PUD, Crestwood Park PUD, Pacific Heights PUD, Cedar Heights, Highline View Estates.

- Bal 2 Lot Short Plat, 1505 South 240<sup>th</sup> Street. The City is currently waiting on the applicant to pull the ROW permit to construct the required frontage improvements; these improvements must be completed by 6/9/09.
- Landmarque 67 Lot Plat, 262xx Pacific Highway South. The applicant has decided to phase site work for the subdivision over two construction seasons. The first phase will be surface water vault construction and some general clearing and excavation on select areas of the site. The applicant has received all required permits and construction is scheduled to commence by the end of April.

#### Commercial Scale Projects Under Land Use Review:

- Krusty Krab Building 22303 Marine View Drive. The project involves the partial demolition of the China Sea Building and reconstruction of one level of commercial space over the existing basement and foundation. Staff's initial review of the plans is complete and the comments have been provided to the applicant. There are only a few minor issues that must be resolved regarding improvements to the alley, design of the parapet walls, and few building related items. Demolition of the existing building started in April.
- South Correctional Entity (SCORE) Facility South 208<sup>th</sup> Street and 18<sup>th</sup> Avenue South. The proposal is for the construction of a 150,000 square foot city jail facility shared among the communities of Des Moines, Renton Burien, SeaTac, Tukwila, Auburn and Federal Way. The City Council approved the condemnation ordinance on 3/26/09. This ordinance gave the City the authority to file the condemnation petition for both the Port of Seattle and WSDOT properties. This City filed these petitions on 4/2/09. The land use applications are scheduled to be submitted to Development Services in mid-April.

- Kingdom Hall, new 8,750 sq. ft. church, 21645 24<sup>th</sup> Ave South. A hearing before the Hearing Examiner was conducted on 3/30/09 to determine if wetlands modification requests are consistent with the City's Critical Areas Code. Staff recommended conditional approval of the wetland request. The Hearing Examiner's decision will be issued by 4/14/09. If the Hearing Examiner approves the Development Exception, staff will issue Design Review approval and the applicant will be cleared to submit a building permit application.
- Bartell Drug & Blumenthal Exterior Remodel, 21615 Pacific Highway South. Comments were provided on 7/7/08, and a meeting with the applicant was held 9/30/08 to discuss the revised plans prior to the re-submittal. The City is currently waiting on the submittal of the Building Permit. The applicant was supposed to submit plans by the end of February, but did not. This is the last month that this item will be reported on until the applicant submits the revised plans.
- Midway Electrical Substation Expansion, 2857 South 221<sup>st</sup> Street. The Building Permit Application for the construction of the retaining wall has been approved by City staff.
- Waterview Crossing (Formerly SSI Pacific Place) 11 Acre Mixed Use Development, 21920 Pacific Highway. The initial review of the PUD application is complete and comments were issued to the applicant on 12/10/08. Currently, the applicant is working with WSDOT to determine the scope and scale of the traffic study that will be required for WSDOT's review of the proposed project. The applicant did not submit the revised materials in time for the 4/6/09 Planning Agency meeting. Staff will reschedule the Planning Agency meeting and the initial hearing with the City Council once the revised materials are submitted to the City.
- Landmark on the Sound, Master Plan Expansion, 23660 Marine View Drive South. Comments were provided to the applicant on 3/10/09 and a meeting was held with the applicant's team to discuss the comments on 3/18/09. There are a number of significant design issues that must be resolved related to traffic impacts to the intersection of Marine View Drive and S. 240<sup>th</sup> Street, private recreation areas, landscaping, setbacks, parking, and some of the on-site access roads. The traffic study was also required to be revised in order to accurately reflect the true scope of the impacts. The applicant's team has indicated that the revised plans should be submitted by mid to late April. The applicant's team still plans to submit the building permit applications for the project by the end of the year.

Commercial Scale Projects with Land Use Approvals Granted:

- Parkside Elementary, 68,000 square foot new school (2 stories), 2104 South 247<sup>th</sup> Street. The City's Transportation Division, School District and the Church have reached a possible compromise regarding the secondary access off of S. 248<sup>th</sup> Street. This compromise would involve vacating the existing undeveloped 22<sup>nd</sup> Ave S. ROW, dedication of ROW along S. 248<sup>th</sup> St. and creation of an access tract. Work on the rest of the site continues to rapidly progress. Work on the footings, exterior walls, is current underway. The site continues to be difficult to work in because of extremely muddy conditions and standing water.

## Land Use Reviews

- Richter/Freeman  
Stop work posted for bluff alteration on 8/25/06. Permit applications associated with a trail proposed within environmentally critical areas were submitted on 6/29/07. On 4/24/08 the Director issued a denial letter as the proposed trail design did not demonstrate compliance with the applicable development standards. An appeal was filed by the applicant and a hearing was held on 7/14/08. The City prevailed on all points of the appeal, though the Hearing Examiner made clear that the decision did not affect those portions of the property subject to shorelines jurisdiction. The applicant has filed an appeal of the hearing examiner decision as well as a separate claim for damages. The Superior Court hearing date has been extended to May 2009. The majority of City resources are now being spent by the Legal Department in preparation for the appeal, though City staff continues to work with the property owner and consultants to develop a slope restoration and stabilization plan.

## Shorelines/ESA'S

- Redondo Beach Drive and S. 280<sup>th</sup> Street Sinkhole Repair  
The existing asphalt walkway behind the seawall at the intersection of Redondo Beach Drive and South 280<sup>th</sup> Street has been undermined due to wave action scouring of base material beneath the asphalt walkway around the end of the existing seawall. The sink hole is approximately 2 to 2 ½ feet deep, 3 to 5 feet wide, and 10 feet in length. The City has exempted the repair from all environmental permitting and work to repair the sinkhole is currently under way and should be complete by the second week of April.

## Recycling/Solid Waste

- The City held its Spring recycling collection event on Saturday, March 14<sup>th</sup> at the City Marina. The event served citizens who recycled 257 carloads of material. Grant monies received from King County Solid Waste Division, Seattle/King County Department of Public Health, and the State of Washington Department of Ecology enabled the City to sponsor the event. Olympic Environmental Resources, Inc. assisted the City in organizing and carrying out the Spring event. The total amount of recycled material collected was 46,129 pounds, averaging 179.5 pounds of material per vehicle. Among the collections were:
  - 28,480 pounds of scrap metals and electronic equipment.
  - 9 used refrigerators and freezers
  - 110 gallons of used motor oil and petroleum based products
  - 152 used tires
  - 2590 household batteries.
- On March 13, Parks, Recreation and Senior Services took delivery 12 forty-gallon “permawood” garbage/recycling receptacles. These are made from recycled materials and will be placed in various locations in the City to help with beautification and recycling education. Funds for the purchase come from the Waste Reduction and Recycling grant from the King County Solid Waste Division. By this purchase the City of Des Moines encourages the development of the recycled products industry.
- Upcoming Events:

- Monday thru Friday, April 20-24: Spring Curbside Clean Up. Des Moines residents in single family, duplex, triplex and fourplex homes, on the regular pickup day for their neighborhood, are able to set out more than usual garbage, recycling and yard waste for pickup by Allied Waste. Families do not have to be Allied Waste customers to participate.
- A February 2009 monthly report was received from Allied Waste and included the following summary:

	Single-family	Multi-family	Commercial	Totals	
Garbage Customers	5577	195	240	6012	
<i>Garbage Tonnage</i>	<i>284</i>	<i>225</i>	<i>346</i>		<i>855</i>
Recycling Participants	5571	113	91	5775	
<i>Recycling Tonnage</i>	<i>127</i>	<i>30</i>	<i>38</i>		<i>195</i>
Yard Waste Participants	2300	3	1	2304	
<i>Yard Waste Tonnage</i>	<i>54</i>	<i>0</i>	<i>0</i>		<i>54</i>
<i>Total Tonnage</i>					<i>1104</i>

Des Moines Creek Basin (DMCB) Projects

The stream restoration work scheduled for the summers of 2009 and 2010 is presently being designed. Included in the 2009 stream work will be stream enhancements within Beach Park (upstream of the work being done by the City). The stream enhancements will need to be coordinated with the City’s dredge project as well as the Des Moines Creek Trail project that is also scheduled for this summer.

Barnes Creek Detention Facility

The consultant has met with the Corps and conceptual wetland mitigation plan that can be approved under a general nationwide permit has been agreed upon. Council approved a consultant contract supplement for modifying the design, completing the permitting, preparing bid ready plans and assistance during bidding. The project is scheduled for construction in the summer of 2010.

NPDES Permit Activity

The City has operational control of 63 storm water detention and treatment facilities located in seven work zones throughout the City. During March, no facilities were inspected and four facilities were maintained. To comply with the permit, all public facilities need to be inspected annually and brought up to maintenance standards.

The 2008 Annual NPDES Report was submitted to Ecology as well as an updated NPDES program. These documents will be soon posted on the City’s website.

The Environment Committee reviewed several proposed changes to the code to address requirements of the NPDES permit. Such changes needed by August 15, 2009, include an illicit discharge section to address specific non-stormwater discharges to the stormwater system, and an operations and maintenance section for private facilities. Staff is preparing a draft ordinance for the Committee’s review.

### Comprehensive Transportation Plan

Comprehensive Transportation Plan (CTP) planners provided staff with a final draft for review in late February. An Open House was held March 31<sup>st</sup> for public comments. The CTP is scheduled for completion in 2009.

### Traffic Signals, Illumination, and Channelization

Due to heavy snowfall in December and subsequent sanding and plowing, several locations with painted channelization were re-painted in March by King County Roads through our ILA. Crews are also replacing missing raised pavement markers as a result of the plowing. This work is in addition to the scheduled re-painting that will take place this summer.

### Signing Engineering

Staff completed the development of the inventory system that was mandated by WCIA and a test area in December. Staff began the inventory process in January and is working from the north end of the City southward. As of the end of March, the inventory is approximately 35% complete. As a part of the inventory each sign is being cleaned and adjusted if needed. This inventory process will highlight specific locations for follow-up with respect to sign standards, sheeting, and other related issues.

### Street Vacations

Staff is currently working on three pending applications: Redondo at 28515 6th Pl. S., a portion of 3rd Ave. S. from S. 212th St. to S. 213th St., and a portion of 5th Pl. S. that abuts Sound View Drive S. Input has been requested from adjacent property owners in the Redondo vacation area as to what a fair division of the vacated right-of-way should be.

### Multi-Year Civil Engineering Services:

As required in Resolution 1056, following is a list of signed Task Orders (TO#) approved by the City Manager or Council. The original contract with kpff has been increased to \$1,000,000 from the original \$500,000 with Council approval; however, the extra monies will still be subject to Task Order approval.

Approved Task Orders for On-Call Engineering Consultant Services

<b>TO#</b>	<b>Consultant</b>	<b>Project Title</b>	<b>City Manager</b>	<b>City Council</b>
2007-01	CH2M Hill	Traffic Engr Study - VOIDED	N/A	N/A
2007-02	CH2M Hill	Zenith Viewpointe Development	\$3,500	
2008-01	CH2M Hill	Blueberry Lane Retaining Wall	\$3,350	
2009-01	CH2M Hill	DM Creek Park Landslide	13,135	
2008-01	Ham-Col-Wd-Lvs	SWM NPDES Management Program	\$46,593	
2008-01	KPG	So. 216 <sup>th</sup> Street Sidewalk (11 <sup>th</sup> to MVD)		\$163,500
Suppl No. 1	KPG	So. 216 <sup>th</sup> Street Sidewalk (11 <sup>th</sup> to MVD)		\$62,380
2008-02	KPG	Prelim Engr 2008-10 Pvmt Mgmt	\$22,500	
2008-03	KPG	2008 Pavement Management-DMMD/MVD	\$17,700	
2008-01	Fehr&Peers/Mirai	Transp Comp Plan (Supp 1 ext to 12/31/09)		\$319,997
Supp-02	Fehr&Peers/Mirai	Trans Comp Plan-ST Light Rail Analysis	49,850	
2008-02	Fehr&Peers/Mirai	Fed. Appropriation Traffic Asst.	\$5,016	
2008-02	Fehr&Peers/Mirai	PWTF Loan Appropriation Traffic Asst.	\$6,000	
2008-02	kpff	Traffic Oper/Safety Perf PHS (+Supp.1, 2)	\$17,464	
2008-03/1	kpff *	N.Twin Seismic Retro/Guardrail/S.walk	\$48,645	

2008-03/2	kpff *	N.Twin Seismic Retro/Guardrail/S.walk		\$42,048
2008-04/1	kpff *	Saltwater Bridge Seismic Retro	\$49,674	
2008-04/2	kpff *	Saltwater Bridge Seismic Retro		\$87,943
2008-06	kpff	Signal - Woodmont Dr./S260th/16th	\$4,905	
2008-07	kpff	N.Twin Footing Repair	\$49,977	
2008-08	kpff	N.Twin Foot Permanent Repair		\$137,040
2008-09	kpff	7 <sup>th</sup> Ave Survey St. Acquisition/Vacation	\$8,296	
2008-10	kpff	S.216 St S/Walk Bio & Ess. Fish Hab. Assess	\$5,332	
Supp-2	kpff	Additional Environmental Permitting	\$9,816	
2008-01	Amec	Dining Hall Rehab	\$15,500	

\* Split due to time sensitive issue re application for Bridge Funding grant - extraordinary circumstances

### Parks, Recreation and Senior Services Master Plan

The Ad Hoc Parks, Recreation and Senior Services Master Plan Citizens Committee met on March 25<sup>th</sup> at the Activity Center. The Committee's charge was to review the planning area park enhancements list from the February meeting, discuss specific projects to add, and review and revise Section 5 – Goals, Strategies & Standards, which will be included in the Des Moines Comprehensive Plan. The next Committee meeting will be held on Wednesday, April 29<sup>th</sup> at 6:00 p.m.

Committee members include: Victor (Vic) Anderson, Nadine Byers, Charlene Bacalzo, Betty Haines, Rena Hamburger, Marilyn Holms, Robert Hoyman, Kris Kelly, Karla Lindula, Barbara McMichael, Hidi Mickelson Cramer, Shelley Murray, Georgie Nupen, Jim Polhamus, Mark Proulx, Amber Scott, Ken Spencer, Denny Steussy, Jay Roberts, John Rosenlund and Clark Snure.

### Recreation Program Update:

<u>March Revenue</u>	<u>Year-to-Date</u>	<u>2008 YTD</u>
\$ 60,987.92	\$159,875.79	\$159,797.55

### Before and After School Program

We had a total of 135 registered Before and After School participants at Des Moines, North Hill, Marvista, Midway and Parkside Elementary School in the Highline School District and Woodmont Elementary School in the Federal Way School District. We had another 41 children participate on a drop-in basis or on an early release day.

### Activity Afternoons at Pacific Middle School

Activity Afternoons at Pacific Middle School continued with three successful Friday programs on March 6<sup>th</sup>, 13<sup>th</sup>, and 27<sup>th</sup>. The Activity Afternoons are an After School Program at Pacific Middle School on Fridays throughout the school year. The program is funded by the Des Moines Rotary Club and Des Moines Legacy Foundation and is done in conjunction with the Highline School District and Destination Des Moines. There are now 210 teens registered for the program and March attendance was 55, 55, and 70 participants respectively. Kids enjoy snacks, arts and crafts, gym activities and have access to the computer lab as well.

### Spring Teen Dance

A Spring Teen Dance was hosted with the Des Moines Youth Council on March 20<sup>th</sup> at the Field House which featured 100 paid teenage participants. Teens enjoyed music, photo opportunities, refreshments and socialization in a fun and safe environment. The Des Moines Police Department provides security for these dances.

Field Usage/Scheduling

March field usage was really hampered by poor weather as we kicked off the 2009 Spring season. Des Moines Field House fields are being utilized exclusively by the Des Moines Parks and Recreation Spring Soccer League with the exception of a couple Mount Rainier High School baseball practices.

Steven J. Underwood Memorial Park is busy, as well, with heavy usage coming from the Evergreen Lutheran High School fastpitch program and users such as Senior Softball, South Highline National Little League, Clean and Sober Softball Leagues and many individual teams and other user groups. We've had two large tournament cancellations due to inclimate weather.

Miscellaneous

Ten participants took advantage of the February American Boating Courses taught by the Poverty Bay Power Squadron.

Senior Center Division Statistics – March 2009:

	<b>2008</b>	<b>2009</b>
Number of Meals Served	994	1,103
Fee Program Participants	308	882
Drop In Participants	1,640	1,095
Volunteer Hours	1,105	1,074.5
Revenue for March	\$5,433	\$5,189

Winter Brunch

The senior center hosted the first annual winter brunch on Saturday, March 7<sup>th</sup>. For \$7.00 guests enjoyed a brunch of French toast with REAL maple syrup (compliments of the Powell Homes family in New Hampshire), baked ham, grapes and a beverage. All proceeds benefit the programs and services of the senior center. The goal was to feed one hundred people between 8:30am and 11am. The snow fall that began at 9:30am kept our numbers down to sixty-five guests. With the financial support of our sponsors, Powell Homes Renovations, Fred Meyer and Safeway, the event raised over \$500 for the Center. Two more meal events are planned for the year, with the next event, sponsored by Wesley Homes, to be held Tuesday evening, May 26<sup>th</sup> at the Activity Center. The theme will be “Homecoming Picnic”!

St. Patrick’s Day Celebration

Sponsored by Comfort Keepers, it was a great day to be Irish at Des Moines Senior Center! Our sponsor provided live shamrock centerpieces that were given away, one per table, donated \$100 to the Activity Center, paid for an ad in our newsletter, and planned a variety of

Irish games and puzzles for our guests to enjoy during the traditional meal of corned beef and cabbage.

Volunteer Update

Our request for a professional photographer to shoot senior center events, activities and services was filled recently by two excellent local photographers, Tom Sirgedas, a Des Moines resident, working for Safeco Insurance, and Philip Woody, a Normandy Park resident. Both photographers have been at many of our March programs and events, taking professional photographs that staff will use to promote our services in flyers, the Senior Newsletter, City Currents, Parks and Recreation Guide, and the City web page.

We are also pleased to announce two new office support volunteers, Patricia and Nancy Adams. Patricia is currently looking for work in the field of senior services and has been a huge help in creating updated activity sign in sheets for the center and helping with computer office work on Tuesdays and Fridays. Nancy is a retired community college counselor who is coordinating our diabetes support group, our grandparent support group and helping in the front office on Wednesday afternoons.

Business Licenses

New commercial business license issued in March 2009:

Name	Location	Type
Absolute Auto Sales, LLC	220002 Pacific Hwy S.	Used Car Dealer
Data-Keep, Inc	22015 Marine View Dr S	Tax Preparation/Bookkeeping
Heather Childs/Entourage Salon & Spa	22341 Marine View Drive S	Hair Stylist

Public Information Contractor Report

Primary activity, from early March to early April, was focused on three areas:

- Writing news releases advancing the Gateway Transportation Project open house, updating the Marina improvement project, and explaining the proposed passenger-only ferry – along with providing additional community information to the Waterland Blog (which, I have been advised, is growing steadily in “unique visitors.”)
- Preparing a summary proposal to promote a “Shop Locally” campaign and melding it with a local, Marina-linked tourism promotion. There are limitations on what can be done, especially by the City, but anything practical that helps promote local businesses also benefits the city.
- Preparing additional content for a revised Web site design, etc. I am now ready to start the process of formatting this information via recommended software so it can interface with the City’s Web site. The software program will be acquired by me in 7-10 days, and I expect to have the new design, etc., ready to go by mid-May or sooner.

## **50<sup>th</sup> Birthday Celebration:**

**Sanctioned Event Requests** – The following additional events have requested sanctioning:

### 4<sup>th</sup> Annual Mid Sound Summer Social

Sponsor: Three Tree Point Yacht Club

Location: Des Moines Marina Pier

Date: 6 Subsequent Thursdays beginning July 9<sup>th</sup> and ending August 13<sup>th</sup>  
July 9, July 16, July 23, July 30, August 6, August 13

What: Series of six sailboat races

### Community Health Day

Sponsor: Wesley Homes

Location: Wesley Homes Des Moines Terrace Auditorium

Date: Wednesday, May 27<sup>th</sup>, 2009 9:00 a.m. – 3:00 p.m.

What: Health Fair with speakers and booths for health oriented organizations and a variety of screenings.

### Three Among the Wolves

Sponsor: KCLS – Woodmont Library

Location: Woodmont Library 26809 Pacific Hwy S.

Date: Monday, June 1, 2009 7:00 p.m.

What: National Geographic Explorer & author presentation on living near wolves

### Dance Tunes of the Alaska Gold Rush

Sponsor: KCLS – Des Moines Library

Location: Des Moines Library 21620 11<sup>th</sup> Ave S.

Date: Tuesday, May 12, 2009 7:00 p.m.

What: Celebration of music from the Alaska Gold Rush Era

### Des Moines – 50 Years in Pictures

Sponsor: KCLS – Woodmont and Des Moines & Des Moines Historical Society

Location: Woodmont Library 26809 Pacific Hwy S. & Des Moines Library 21620 11<sup>th</sup> Ave S

Date: Throughout the months of June and July

What: A photo display celebrating the history of Des Moines

50<sup>th</sup> Birthday Website – Due to the hard work of Sue Bowman, Dale Southwick and volunteer Susan Waters, we now have the 50<sup>th</sup> Birthday website up and running. All officially sanctioned events are listed on the website. Check it out at: [www.desmoines50th.com](http://www.desmoines50th.com)

Fund Raising Update –Fred Meyer advised they would be unable to assist us with a sponsorship; however, we are still waiting for a response from Costco for a cake.

Due to budget constraints, the City Council was forced to cut the entire Council funding originally allocated for the 50<sup>th</sup> Birthday celebration. As a result, the activities will be scaled back to keep expenses within the amount provided by sponsors and raised through the Black Tie Gala. Because some contracts have already been signed and money committed, items that will be eliminated if there is no sponsor include: the teen dance (there will still be some type

of teen activity, but most likely we will not be able to afford a dance), the 2<sup>nd</sup> Tall Ship and all advertising except the poster we committed to for the sponsors.

Media – Christina and Ericka from FRAUSE have started working with us. They were hired by Seattle Southside to promote our 50<sup>th</sup> events. They were hired by Tukwila to promote their 100<sup>th</sup>. They have submitted a formal communication plan and are already working with us and have produced some articles. They are still seeking interest stories, so would love to hear from anyone with a story idea.

Black Tie Gala –There were 109 paid attendees at the Gala. The final bills have yet to be paid, but we believe the profit will be somewhere around \$5000 after everything is paid.

June 17<sup>th</sup> Birthday Event – Interviews are being planned and we are waiting to hear from 4 Culture about the grant for the time capsule. In light of the budget decisions, without a grant or sponsor there will not be a time capsule.

Fireworks Over Des Moines – The fireworks will be the same length as last year. They will be sharing the fencing and other similar items with other events scheduled for that month since it is rented by the month. We are working on the layout for the placement of the fireworks and the Special Event permit will be completed by the end of the week. We are just waiting on the insurance binder.

Youth Events – There will be a water theme to the Clowns Unlimited. They will have the art contest during the school year and are hoping to display the items at the library. They are also hoping to paint the car that Joe Jewell has procured for that purpose for the event. At the last meeting, Dave Markwell introduced a gentleman who may be able to provide bike and skateboard demos.

July 18<sup>th</sup> Events – We will kick off the event on the evening of July 17<sup>th</sup> with a dinner aboard the Tall Ship *Mary Ellen*. It will be a BBQ dinner with music and a tour. Events scheduled for the 18<sup>th</sup> include: the Farmers' Market, the Strong Man Competition, Safety on the Sound, a car and boat show at 10:00 followed by off shore races and a wooden boat show on the water. Danny Vernon will also be performing his Elvis show at about 1:30. Event awards will be at 3:00 followed by 4:00 Sailboat Races at the marina and maybe the use of the Hydroplane Slo-Motion. A sock hop, teen dance, Clowns Unlimited, beer garden and vending area complete the events currently planned.

Rudy Allen from the Samoan church provided the following information about what he had scheduled for the cultural stage (and all at no charge):

“There are 6 groups that will be giving hour long performances on July 18<sup>th</sup>. They are the Samoan Christian Fellowship Youth, the International Student Association from UW, a group of Elementary students from Fiji (local community) who will be performing music and dances, a Laotian/Cambodian Group, a Latino group and Youth Mass Choir. The youth Mass Choir is made up of 7 churches (Samoan and Spanish) will be performing skits as part of their performance. I have a Filipino and a Russian group that I have asked and are interested, but I just tried to confirm to make sure that they are interested and been unsuccessful. The biggest group size I have will be 20

performers besides the Mass Choir which has over 50. The stage needs to accommodate about 20 performers.”

Dave Markwell volunteered to help with the beer garden and Donna Longwell volunteered to talk to Joe about working with the food vendors.

Parade – On March 23<sup>rd</sup> there was a meeting with representatives from Seafair. Anna has the applications ready to go. She received some responses from the list of participants from 2004 and BJ is working on sponsors. She still needs volunteers to help with the parade and we are working on that. Dave Markwell volunteered to chair the Jr. Parade. The food bank will collect donations between the two parades. We are looking for someone to sell novelties during the parade.

Parking and Shuttle Service – It appears there may be too much going on to rely only on the Sr. Center shuttle for the parking and shuttle service. Chief Baker checked into the shuttle buses and the cost is \$740/day for each bus and he believes we will need two. Carrie Bruton is working with their insurance carrier to see if Wesley Homes can donate the use of their two 14 passenger busses and the associated drivers. She has been in contact with Chief and they will be working out the details.

#### Marina Maintenance

The maintenance staff continued working on the “D Dock Rebuild” and prepared the boarding floats for re-installation at the Redondo boat ramp. The DOC crew weeded all of the landscaping at Redondo, and spread bark and mulch. The Marina staff began planting some of the annuals in the Marina and at Redondo. They also worked with the contractors that demolished the old restaurant building. Staff had to relocate the water service to the boat yard and repair the boat yards sewer connection because it was crushed by the equipment that removed the building.

#### Day Island/Tyee Yacht Club Rendezvous

On the weekend of March 13-15, two clubs, Day Island and Tyee visited the Marina. They arrived Friday the 13<sup>th</sup> and left Sunday. On Friday night they hosted karaoke on the docks after eating at Anthony’s. Saturday afternoon they had a “scavenger hunt” at all of the downtown businesses. The two clubs tried to buy something from every business that was open. Saturday evening they hosted a dinner at the Founders lodge. After dinner, the clubs raffled off all of the stuff they bought in town.

The guest moorage tab for 26 boats came to \$1,100.00 and the fuel dock revenues were \$5,042.43 and there was some positive feed-back from downtown merchants.

#### Police Personnel Issues

Records Specialist Catherine Palmer has re-joined the department on a part time basis.

Lateral Officer Josh Miller joined the department on March 1, 2009. Prior to joining our department, he was with the King County Sheriff’s Department.

## Community Service Unit Update:

### Emergency Management:

#### Neighborhood Emergency Teams (NET):

- Conducted NET training over 4 days in Lower Woodmont; 31 residents attended
- Distributed 21 NET response kits (Hard hat, gloves, goggles, dust mask, whistle, vest, flashlight)
- Met w/ the NET steering committee to continue work on growing the NET program & strategize

#### Emergency Operations Center:

- Obtained an emergency contact list from Puget Sound Energy for use in the Des Moines EOC

#### Comprehensive Emergency Management Plan (CEMP):

- Continued work on Emergency Support Function documents w/ Police and Fire Department Staff.
- Met w/ South King Fire & Rescue's new emergency management Deputy Chief - Gordie Olson

#### City of Des Moines Internal Preparedness:

- Continued "Prepare in a Year" – emailed month three: "water storage" to all city employees

#### General Citizen Preparedness:

- Mailed 27, 4 page emergency preparedness resource sheets to residents with alarm literature

#### False Alarm Ordinance Support:

- Received 16 phone calls with questions regarding alarms and the alarm ordinance
- Returned 9 phone calls with questions regarding alarms and the alarm ordinance
- Received 24 emails regarding alarms and the alarm ordinance
- Sent 13 emails regarding alarms and the alarm ordinance
- Renewed 48 alarm permits for existing alarm users in the City
- Issued 24 new alarm permits for new alarm users in the City
- Received payment for 8 false alarm fee
- Received payment for 3 late fees
- Made 1 updates to existing alarm accounts
- Mailed 69 invoices for new charges / renewals
- Mailed 63 statements of charges for persons over 30 days past due
- Entered 35 new false alarms into the False Alarm Analysis Program
- Cancelled 7 accounts for persons who moved or are no longer using their alarm

#### Police Services:

- Completed 13 fingerprints for issuance of concealed pistol license
- Issued 13 concealed pistol licenses after conducting their background checks

- Completed 3 fingerprints for other purposes
- Placed the Radar Trailer in the 22400blk Marine View Dr; displayed the speed of 18,462 vehicles
- Placed the Radar Trailer in the 21900blk Marine View Dr; displayed the speed of 20,994 vehicles
- Completed a CPTED survey of Highline Comm. College & presented findings to Vice Pres. Larry Yok

#### Crime Prevention:

- Mailed 27 “12 Ways to Improve Your Neighborhood Right Now” flyers to residents with alarm literature

#### Graffiti:

- Received 11 emails regarding graffiti
- Sent 14 emails regarding graffiti
- Opened 21 cases of new graffiti
- Closed 12 graffiti cases
- Mailed 7 graffiti removal letters
- Made 2 in-person graffiti removal requests
- Emailed 2 graffiti removal requests
- Personally removed graffiti from 8 Qwest/ City of Des Moines/ PSE locations (included in closed cases)
- Made contact with 19 graffiti victims and obtained written statements to forward to prosecutor

#### Volunteers:

- Received 2 applications for the position of Des Moines Police volunteer

#### Crime Free Rental Housing

Met with property managers of:

- Seafox regarding Home Invasion Robbery that occurred on site.
- Newport regarding vehicle prowling incident in parking lot
- Creekwood regarding problems with mental health patient.

Sent out weekly incident reports to rental property managers. The incidents reports average 22 notices per week.

#### Community Programs

- Met with principals at North Hill, Des Moines Elementary, Woodmont and Midway to see how the police department could work closer with our local elementary schools to promote school safety.
- Distributed the Fireflies newsletter to local elementary schools, Fireflies is a safety newsletter that is specifically designed for students in “K” through 6th grade.
- Organized and participated in Read Across America at Des Moines Elementary School. This is an annual event and police department personnel read to various classes throughout the day! Participants included Sgt. Harris, Officer Bennett, Detective Bumpus,

Chief Baker, Sgt. Collins and CSO Seaberry. The participants read to 8 different class of "K" through 3rd graders.

- Was guest speaker for the Woodmont PTA meeting where we discussed Internet Safety. There were 12 persons in attendance.

#### School Travel Safety Observations

Conducted observations at Midway and North Hill schools to determine how children are traveling to and from school. The goals of the observations were to see if children were riding in the back seats, wearing seat belts and if parent was driving distracted. Some rough information is listed below. From this we will put together a campaign targeting the identified issues.

#### Midway Elementary School

Observed approximately 319 vehicles on March 5th & March 10th at Midway Elementary and found the following:

- 77% of students ride in the back seat
- 37% of students ride in the front seat
- 58% of students are using safety restraints but not properly
- 25% of students are not using safety restraints

#### North Hill Elementary School

Observed approximately 283 vehicles on March 5th & March 10th at North Hill Elementary School and found the following:

- 71% of students ride in the back seat
- 38% of students ride in the front seat
- 74% of students are using safety restraints but not properly
- 25% of students are not using safety restraints

#### Crime Analysis

- Continued weekly re-cap for the department.
- Updated the bulletin board outside the Sergeant's office with crime bulletins from local agencies; I have also started a crime bulletin notebook with a print out of all bulletins received and it is in the briefing room. The bulletins are divided by month received.
- I have also continued with the SOAP & SODA list updates these lists are now posted in the report writing room.

#### Training and Meetings

- Attended the monthly Crime Prevention group meeting at Sizzler in Tukwila – topic this month was Inn Alert. This is a program to encourage hotels/motels to share information with local inn keepers throughout the area.
- Attend Seattle Police Department Strong Alone Seminar.
- Attend the ATTACK meeting in Redmond (meeting of auto theft crime investigators & analyst)

### Crime Task Force Report

During the month of March, the Crime Task Force Team worked with three officers and a Sergeant. Members of the Task Force attended two-week training for Undercover Operations.

### Target Area This Month

The Crime Task Force Team is still focusing their efforts around the area of Pacific Middle School when school is letting out to avoid gang members and/or suspected gang members from congregating and fighting. This continued presence and high visibility from the Crime Task Force Team has prevented potential problems between rival gang members.

### Statistical Comparison on Reported Crimes

The following is a comparison between March 2008 and March 2009 and January – March 2008 and January – March 2009.

Offense Type	March 2008	March 2009	% Difference	January – March 2008	January – March 2009	% Difference
Homicide	0	0	0%	0	0	0%
Rape	1	2	+200%	1	6	+500%
Robbery	5	5	0%	14	10	-28%
Assaults	24	22	-8%	55	53	-4%
Burglary	18	14	-22%	46	59	+28%
Larceny	49	50	+2%	138	123	-11%
Arson	0	1	NC	2	2	0%
Motor Vehicle Theft	12	19	+58%	50	45	-10%
Officers Assaulted	0	0	0%	1	0	-50%
Clearances Adult Arrest	31	37	+19%	70	94	+34%
Clearances Juvenile Arrest	6	5	-17%	15	13	-13%
Calls for Service	1,748	1,664	-5%	4,960	4,646	-6%

NC = Not Calculable

Consultant Services & Contracts:

Contracts signed in the current month (March)

- Supplement 2 Exhibit D to WSDOT GM1385 for signal maintenance (Woodmont School flashing light)
- Engineering Services for Transportation Gateway
- Supplement to Task Order 2008-10 w/kpff for additional environmental permitting.

Contracts, Bids, RFP's and RFQ to be issued in the following month (April).

- Agreement for providing management software to the Marina to the City Manager for his approval in April, and a contract signed with Fire Systems West for installation of stand pipes on I & J Docks.
- Supplemental contract w/kpff raising limits from original \$500,000 to \$1,000,000 approved by Council January 15, 2009.
- Task Order w/kpff for the North Twin seismic and safety repairs.