

# *City Manager's Office*

March 18, 2009

To: City Council

From: City Manager

Re: Monthly Report – February

## **CAPITAL PROJECTS:**

### **Municipal Capital Improvements:**

#### **Des Moines Beach Park**

The projects requiring CORPS permits have been submitted for processing in anticipation that Des Moines Creek dredging work will be underway during the summer 2009 fish window. Building designs for the Auditorium are complete and permitting is underway for construction in 2009. The Dining Hall interior and access project is in the design and permitting phase. This project will be phased with the emphasis on meeting code requirements to reopen the building. Added decking and other aesthetic improvements may be delayed based on MCI funds available. Design is underway for the Picnic Shelter and Sun Home Lodge projects, however, construction will be delayed until 2010-2013 or as funds are available.

#### **Field House Grandstand, Baseball Field #1 and Playground Replacement Projects**

Staff expects that construction of the Baseball Field #1 project will be underway by mid April. The Grandstand project is scheduled to begin in July and be completed by early fall of 2009. Numerous dangerous mature trees will be removed and similar replacement trees planted as part of this project. The Field House Park will be closed for public use throughout construction and will re-open in spring 2010. Traditional park users will be relocated to either Steven J. Underwood Park or Zenith Park, based on level of play requirements.

#### **Des Moines Creek Trail**

The City received notification from the Recreation and Conservation Funding Board that the City's request for \$579,000 funding for the construction of Des Moines Creek Trail will be forwarded to the state legislature for funding in the next biennium. State Senator Keiser and Representatives Upthegrove and Orwall support this project and award,

however, due to statewide budget cuts this funding may be reduced or withdrawn. This grant completes the funding package for the project which is now fully funded by state and federal dollars. Funds will be available for project construction beginning on July 1, 2009.

### **Marina Capital Projects:**

#### **Maintenance Dredging**

The contractor finished all of their work and demobilized their equipment on February 3<sup>rd</sup>. The final surveys for the Marina Maintenance Dredging Project were completed in February also. Typically, both the contractor and the owner do before and after surveys to determine how much material was actually removed. By the end of the month, the engineers representing the City and the contractor were working with the surveys to reconcile the total volumes of material removed.

#### **Bulkhead Replacement A – Phase 1. (North Marina Combined Projects)**

The SEPA/Shoreline permits for the projects were issued in early February. The consultants continued working on the 90% plans and the final Corps of Engineers permits. On February 6, staff met with the Council Municipal Facilities Committee to discuss the alignment of some of the sidewalks in the north lot. Since it is a land use issue, the Committee forwarded it to the full Council for direction.

#### **Water Main Relocation Project**

The project engineers, Gray & Osborne, continued working on the final plans and specifications for the project. On February 16, staff received a call from the Midway Sewer District. They would like to replace their sewer line in the south end of the Marina at the same time as the new water main is installed. This would create some cost savings for both the Marina fund and the Sewer District if both of the new lines were installed at the same time because they both would be located in the roadway on the east side of the Marina in that area. Staff from the Marina and the Sewer District met during the last week of February to work out the details. At this time, it looks like the Sewer District project can be added to the Water Main Project as a “Schedule B” without significantly delaying the Water Main Project.

#### **CCTV Security Cameras**

The second phase of the CCTV Security Camera project was completed in February. All of the equipment and software is installed and operating normally. The Marina staff is already preparing for the third phase of the CCTV project, which will add two or three cameras to the south parking lot and several more cameras on the floating docks.

### **Arterial Streets Capital Projects:**

#### **City of Des Moines 2009 Arterial Streets Environmental Permitting.**

City staff is in the final stages of preparing the required documents for the environmental review of a number of street projects expected to start construction in 2009. Below is a list of the projects and the required City environmental permits:

- 216<sup>th</sup> Segment 4 (11<sup>th</sup> to MVD) Construction: Project requires NEPA certification, SEPA Determination, Environmental Critical Areas Development Exception and a Grading Permit
  - North Twin Bridge Footing Repair: Project requires SEPA Determination, Environmental Critical Areas Development Exception and a Grading Permit
  - Transportation Comprehensive Plan Update: Project requires SEPA Determination
- South 216<sup>th</sup> Street – Segment 4 (11<sup>th</sup> to Marine View Drive) Design. Right of way appraisals have started and negotiations will begin once NEPA has been finalized.
  - Des Moines Gateway (S.216<sup>th</sup> between I-5 and 19<sup>th</sup> Ave. S. and 24<sup>th</sup> Ave S. between S. 216<sup>th</sup> St. and S. 208<sup>th</sup> St. Responses to Request for Qualifications were submitted on February 12th, interviews with the top three firms were held February 25th and KPG was chosen by the interview committee. A contract will be brought before Council on March 26th.

### **Surface Water Management Capital Projects:**

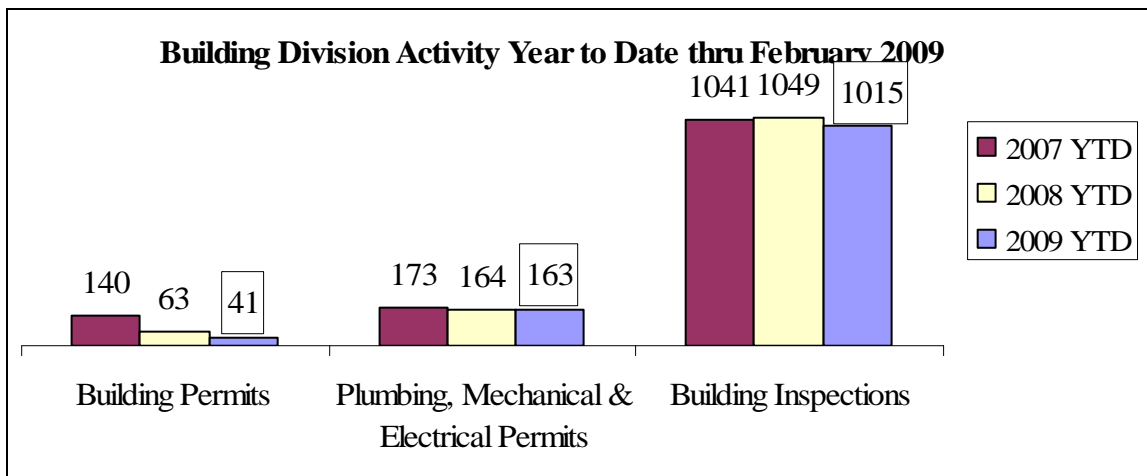
#### **Lower Des Moines Creek Channel Modifications**

The environmental permit applications were submitted in early October of last year. The consultant is revising the design plans to address review questions. The individual Corps permit normally takes 8-12 months to complete, which means the permits may be obtained in June at the earliest. If, however, it takes a full year to obtain, the project will miss the hydraulic permit fish window and the project will need to be delayed until the summer of 2010. In this case, staff will be proposing to proceed with any project elements that can be made this summer without a Corps permit such as the flood wall adjacent to the auditorium. This will allow the rehabilitation work of the auditorium to occur and provide a means to protect the work from high creek flows during the upcoming rainy season.

#### **Barnes Creek Detention Facility**

Project requires SEPA Determination, Environmental Critical Areas Development Exception and a Grading Permit.

## Building Division



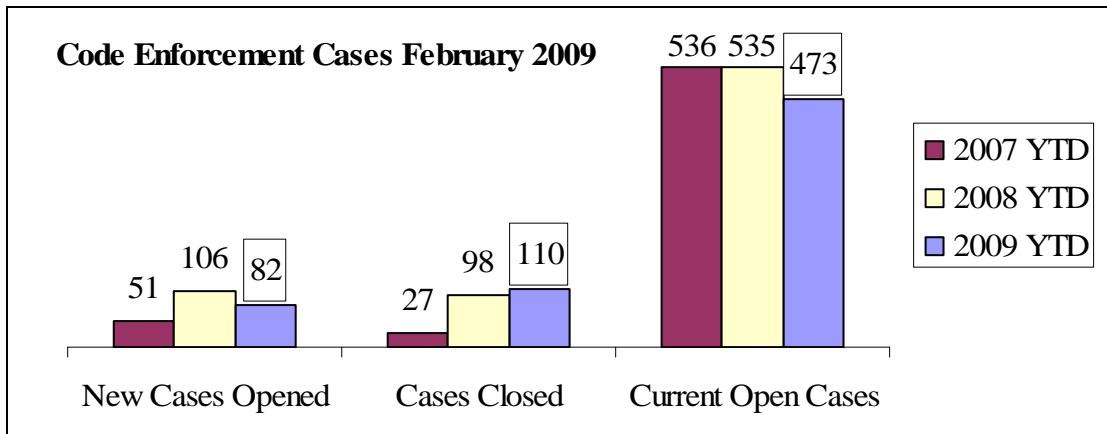
- Midway Elementary School - This project is now complete but the two drainage bio-infiltration facilities located on the east and north sides of the school were not operating as designed and had filled up with water due to a high water table. These facilities have now been modified providing a means for overflow while retaining the treatment characteristics as required.
- Parkside Elementary School – The main building steel framework is being erected as the site work continues. Ground plumbing and electrical work is ongoing and extensive. Construction of the detention vault is now complete and backfilled. The site continues to be difficult to work in because of extremely muddy conditions and standing water. A wheel wash station was added to assist in reducing the mud leaving the site.
- Heritage Place – The project on the old Midway Furniture site is now moving quickly. The exterior envelope is now “dried in”. The rough electrical work is nearing completion.
- Patel Medical Arts Building - This 17,400 square foot professional/office center is well underway. The steel structural framework has been erected and the exterior metal framework that will support the exterior building envelope is underway. A number of deferred submittals are being addressed.
- Highline Community College Marine Science and Technology (MaST) Center - The project at the pier in Redondo continues to be open under a Temporary Certificate of Occupancy. Sprinkler system modifications and some electrical work are needed before the final Certificate of Occupancy can be issued. This work began in February but was stopped almost immediately when in-ground utilities were found that are posing problems to the installation of the revised plans.
- Zenith View Pointe - The project’s west wood-framed building is moving slowly. Electrical, plumbing, sprinkler and mechanical rough-ins are signed off. A framing inspection has taken place and the correction list is down to about ten items. The east commercial building revised design and plans came in for review December 8th.

Review of the new building design is underway; however, the building plans are only about 70% complete so a complete review could not be made. The correction letter for all divisions went out January 30th. There have been no submitted revisions as yet.

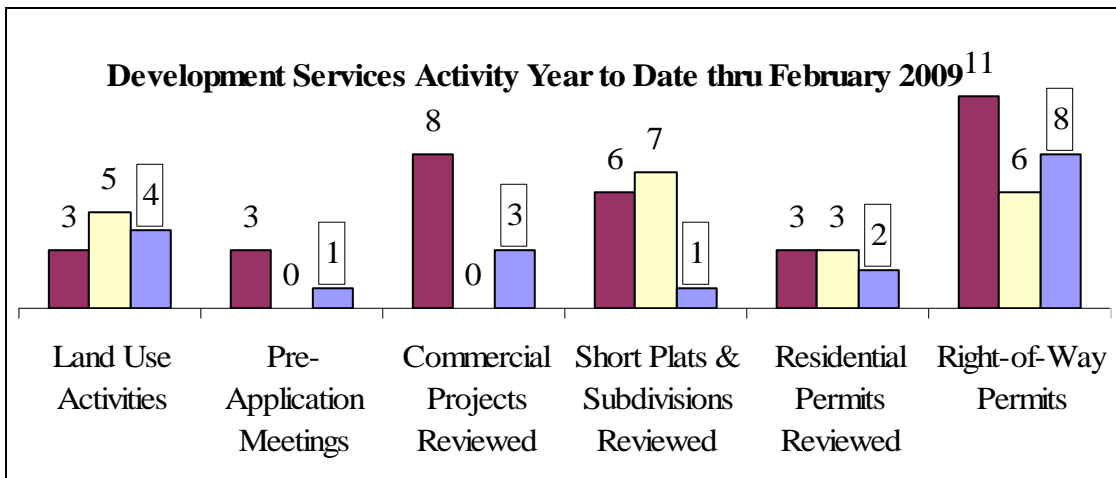
- The Three Bears Motel - Plumbing, electrical, mechanical and fire alarm permits have now been issued. There is no word yet on when this site will be applying for a new Certificate of Occupancy and a Business License to operate. Inspections on the permitted items have been occurring on a regular basis.

### Code Enforcement

There were 45 new cases opened and 59 cases closed during February. There are 473 open cases, 23 of which are infractions involving legal action. In 2009 to date, Code Enforcement sent 163 compliance letters, 148 regular and 15 certified.



### Development Services



## **Subdivisions pending review and approval – None**

### **Short Plats pending review and approval:**

- Stegin 3 Lot Short Plat, 23246 Marine View Drive South. Civil plans were approved 2/29/08. A six-month extension to complete required improvements was granted on 8/22/08. The property was sold on 8/13/08. The new owner, Stegin (previous owner Nichols) has indicated an intent to continue with short plat project.
- Ho/Meyers 3 Lot Short Plat, 25804 Marine View Drive South. City Council concurred with short plat approval regarding depth to width ratio deviation on 2/14/08. Notice of land use decision sent out – no appeals were submitted. Applicant to submit civil plans for review. An email was received from the project contact on 7/17/08. The project surveyor is resolving a legal description discrepancy with the title company. The property is under new ownership as of 12/1/08. Civil plans submitted for review on 2/24/09. Review comments due to Planning 3/20/09.
- Shoopman 9 Lot Short Plat 222<sup>nd</sup> Street Town homes, 2414 South 222<sup>nd</sup> Street. Application received on 10/25/07. A review letter for associated lot line adjustment sent to applicant on 12/6/07. Letter sent to applicant regarding design options 2/28/08. Lot line re-submittal received 5/23/08. Short plat review comments sent to applicant 6/27/08. Staff spoke with applicant at City Hall on 7/25/08 regarding review comments. Resubmittals for modified short plat and lot line adjustment received 2/20/09. Review comments due to Planning on 3/19/09.
- Atkinson/Gethers 3 Lot Short Plat, 8XX South 280<sup>th</sup> Street. Application received on 1/17/06. LLA LUA07-002 completed. Revision received 10/5/07. Review comments were sent to applicant 11/27/07. Re-submittal received 2/19/08. Review comments were sent to the applicant on 4/15/08. Re-submittal received 5/6/08. Review comments sent to applicant 6/17/08. Inquiry received from adjacent property owner on 10/21/08 regarding the feasibility of a lot line adjustment as part of on-going negotiations with the applicant to relocate an existing driveway. Letter sent to applicant and adjacent property owner on 1/12/09 to address environmentally critical areas questions.
- J&J Equities 9 Lot Short Plat, 1615 South 260<sup>th</sup> Street. Application received on 11/20/07. Review comments sent to applicant 1/18/08. Re-submittal received 2/29/08. Review comments were sent to the applicant 4/10/08. City is discussing with applicant the possible need to coordinate access with an adjacent property. The property has changed ownership. The new owners have not indicated intent to continue the project. Future reporting on this project will cease.
- Bank of Washington (formerly Cooper) 24<sup>th</sup> Avenue 4 Lot Short Plat, 24101 24<sup>th</sup> Avenue South. Application received on 12/6/07. Review comments sent to applicant 1/25/08. Re-submittal received 2/29/08. A right-of-way vacation hearing before the City Council was conducted on 7/24/08; Council passed ordinance to vacate the right of way on 8/7/08. The property has been foreclosed upon by The Bank of Washington which has expressed intent to complete the project. The right-of-way vacation has been completed and sent to King County for recording. The applicant will resubmit upon confirmation of the recording.

- Bui 2 Lot Short Plat, 25219 22<sup>nd</sup> Avenue South. Application received on 2/14/08. Review comments sent to applicant 3/14/08. Re-submittal received 3/27/08. Preliminary short plat approval with conditions issued 6/30/08. Applicant to underground overhead utility lines to the existing residence prior to filing for final plat. A letter was sent to the applicant on 2/4/09 requesting a project status update and request for extension, if applicable.
- Hutfless 2 Lot Short Plat, 23016 16<sup>th</sup> Avenue South. Application received on 4/8/08. Review comments were sent to applicant on 5/29/08. Staff met with surveyor on 10/29/08 to discuss review comments. A letter was sent to the applicant on 1/21/09. Applicant has 14 days to submit a request for extension or the application will be considered expired. No response was received from the applicant. The project is considered expired and will be removed from future reports.

### **Commercial Scale Projects Under Land Use Review**

- Krusty Krab Building 22303 Marine View Drive. The project involves the partial demolition of the China Sea Building and reconstruction of one level of commercial space over the existing basement and foundation. The main floor level adjacent to Marine View Drive is proposed to contain space for two future restaurants. The basement area will also be remodeled to provide storage space and house the dumpster and recycling areas. The project is categorically exempt from SEPA and will be reviewed concurrently for design review and building permit approvals.
- South Correctional Entity (SCORE) Facility South 208<sup>th</sup> Street and 18<sup>th</sup> Avenue South. The proposal is for the construction of a 150,000 square foot city jail facility shared among the communities of Des Moines, Renton, Burien, SeaTac, Tukwila, Auburn and Federal Way. The City Council passed a condemnation ordinance to a second reading which is scheduled for 3/26/09. This ordinance gives the City the authority to condemn both the Port of Seattle and WSDOT properties which comprise the site. If the City Council approves the ordinances on 3/26/09, the City Attorney will file the condemnation petition with the King County Superior Court on 4/5/09. The City must receive an order for use and necessity before the land use application can be submitted to the City for review. The application is expected to be submitted by mid-April.
- Des Moines Creek Business Park, 89 Acre Business Park, 20xx South 216<sup>th</sup> Street. Communications with the Port of Seattle are continuing despite project setbacks created by the withdrawal by the selected developer, Majestic Realty. Staff specifically is working to advance and finalize previous work on plat and street vacations. Work is also occurring on assessing extent of off-site improvements and whether those may be able to be designed and move forward to make the site attractive for future users.
- Kingdom Hall, new 8,750 sq. ft. Church, 21645 24<sup>th</sup> Avenue South. On 10/15/08 staff met with the applicant to discuss proposed changes to the project based on the Hearing Examiner decision. The revised plans have been submitted and routed for review. SEPA appeal period will expire 3/27/09. A hearing on filling a small

wetland is scheduled with the Hearing Examiner on 3/30. The filling is consistent with requirements of the Des Moines Municipal Code.

- Bartell Drug & Blumenthal Exterior Remodel, 21615 Pacific Highway South. Comments were provided on 7/7/08, and a meeting with the applicant was held 9/30/08 to discuss the revised plans prior to the re-submittal. The City is currently waiting on the submittal of the Building Permit. The applicant was supposed to submit plans by the end of February, but did not.
- Waterview Crossing (Formerly SSI Pacific Place) 11 Acre Mixed Use Development, 21920 Pacific Highway. The initial review of the PUD application is complete and comments were issued to the applicant on 12/10/08. The applicant did not submit the revised materials in time for the March or April Planning Agency meetings and staff has preliminarily rescheduled the Planning Agency meeting for May and the initial hearing with the City Council for late May.
- Landmark on the Sound, Master Plan Expansion, 23660 Marine View Drive South. The applicant submitted complete and new SEPA and Design Review applications on 1/28/09. The applications are currently under review by staff; comments were due back to Development Services on 2/28/09. Additional review time was requested by divisions involved in the review because of the scope of the project. Staff is regularly meeting with the Landmark design team on the 1926 Building and the Health Care Building designs.

#### **Commercial Scale Projects with Land Use Approvals Granted:**

- Parkside Elementary, 68,000 sq. ft. new school (2 stories), 2104 South 247<sup>th</sup> Street. The City's Transportation Division, School District and the Church have reached a possible compromise regarding the secondary access off of S 248<sup>th</sup> Street. This compromise would involve vacating the existing undeveloped 22<sup>nd</sup> Ave S. right of way (ROW), dedication of ROW along S 248<sup>th</sup> St and creation of an access tract. Work on the rest of the site continues to rapidly progress.
- Bay Villa Apartments, 15 unit townhouse development, 16<sup>th</sup> Avenue South and Kent/Des Moines Road. The City is working with WSDOT and the applicant's engineer to get WSDOT approval of the traffic signalization and channelization plan.

#### **Shorelines/ESA'S**

- Saltwater State Park Artificial Reef Replacement Construction of the new artificial reef was completed on 2/6/09.
- North Marina Combined Projects. Staff has completed the review of the SEPA materials and the Shoreline Permit. The Department of Ecology has concurred with the City Shoreline decision; the DOE appeal period will conclude on 3/4/09. All environmental permitting is complete; however, the Marina must still submit grading and building permit applications. The Harbormaster recently informed staff that the Midway Sewer District would also like to complete the portion of the sewer line replacement located in the North Marina Project area described in the District's 2009 Comprehensive Plan.

**Recycling/Solid Waste**

- Staff met with representatives from Allied Waste to troubleshoot some challenges that have arisen over the past 12+ months. Allied Waste will be submitting plans to the City Manager to improve service in identified areas. They will also augment their monthly reports with weekly reports to include information about multi-family accounts that drop their service and about missed pickups.
- Upcoming Events:
  - Saturday, March 14, at the Des Moines Marina, 9 am to 3 pm: Spring Residential Collection Event. Advertising includes mailers going out to Des Moines residents, announcement in March City Currents, posting on Calendar of Events on the City website, flyers distributed at City Hall and at both libraries.
  - Friday, Saturday, and Sunday, March 27-29, 10 am to 5 pm: King County’s Household Hazardous Wastemobile will be at the Des Moines Marina. Details are posted on the City website Calendar of Events.
  - Monday thru Friday, April 20-24: Spring Curbside Clean Up. Des Moines residents in Single Family, Duplex, Triplex and Fourplex homes, on the regular pickup day for their neighborhood, are able to set out more than usual garbage, recycling and yard waste for pickup by Allied Waste. Families do not have to be Allied Waste customers to participate.
- A January 2009 monthly report was received from Allied Waste and included the following summary:

	Single-family	Multi-family	Commercial	Totals
Garbage Customers	5520	187	245	5952
<i>Garbage Tonnage</i>	390	256	468	1114
Recycling Participants	5592	113	91	5796
<i>Recycling Tonnage</i>	210	30	38	278
Yard Waste Participants	2300	4	1	2305
<i>Yard Waste Tonnage</i>	57	0	0	57
<i>Total Tonnage</i>				1449

**Pre-application Meeting Requests**

- No pre application requests were received this month.

**Parks and Public Works Operations and Maintenance**

**Facilities (1 person)**

- Annual fire suppression/alarm system certifications @ City Hall (Admin., PB&PW, Legal), Police Dept. and Field House
- Monthly 1<sup>st</sup> aid kit, fire extinguishers and lighting inspections
- Grease and clean basketball backboards @ Field House
- Boarded up lower floor windows and replaced 14 broken windows @ Sun Home Lodge Beach Park

### **Parks (4 people)**

- Cleaned and pruned S. 251<sup>st</sup>, City Retention, Cecil Powell and pruned trees @ S. Marina
- Wooten Park: barked; pruned trees; and pressure washed trash cans, benches and play equipment
- Underwood: preseason work - remove infield grass for less maintenance and fertilize fields

### **Road and Street Maintenance [crew of 4]**

- Sign inventory, upgrades and maintenance on ongoing basis
- Cleaned sidewalks and walkways on 16<sup>th</sup> Ave from 260<sup>th</sup> to S.272<sup>nd</sup>
- Replaced and installed new sidewalk railing on 1<sup>st</sup> Ave and Redondo Beach Drive
- Installed crosswalk markings: 11<sup>th</sup>/220<sup>th</sup> and 24<sup>th</sup>/222<sup>nd</sup>. Installed new stop bar markings @ 16<sup>th</sup>/KDMR and 251<sup>st</sup>/MVD
- Installed new speed limit signs on 250<sup>th</sup> and 251<sup>st</sup> from KDMR to 16<sup>th</sup>, changing from 25 to 30mph
- Cutback overgrown shoulder vegetation on MVD from 12<sup>th</sup> to Redondo Beach Drive
- Gravel work and pot hole repairs continued as needed on gravel roads and alley ways
- Installed new center line guide-on on curve @ 272<sup>nd</sup>/12<sup>th</sup>
- Repaired chain link fence on Saltwater State Park bridge

### **Surface Water Maintenance [crew of 5]**

- Storm drain installation and improvements completed @ 262<sup>nd</sup>/Woodmont Drive
- Storm water asphalt berms and spillways were built @ 210<sup>th</sup>/1<sup>st</sup>, 214<sup>th</sup>/5<sup>th</sup>, and 214<sup>th</sup>/6<sup>th</sup>
- Cleaned all debris guards on KDMR from 27<sup>th</sup> west to 10<sup>th</sup>
- Storm water detention pond maintenance was done @ 245<sup>th</sup> pond on west side of 16<sup>th</sup>
- Installed new catch basin frame and grate and sidewalk barrier on 24<sup>th</sup> @ 209<sup>th</sup>

### **Ancillary Duties**

- Assisted the Parks Department with work on the Underwood ball fields
- Removed several dead raccoons, possums and cats from right of way
- Removed garbage and other dumped items 221<sup>st</sup>/I-5, 218<sup>th</sup>/14<sup>th</sup>, 30<sup>th</sup>/KDMR, 234<sup>th</sup>/20<sup>th</sup>
- Removed graffiti @ Beach Park, on the Saltwater State Park Bridge and Marine View Drive Bridge

### **Equipment Services**

The City shop is up to date on maintenance. There were 46 maintenance events in the shop this month. February was a busy month. We had two transmission overhauls and some driver seat repairs. Two cooling system repairs consisting of replacing the electric fan motors - one was under warranty. Also some small warranty work was done on our new lift truck at Nelson Truck. We are also having lots of computer problems with the police patrol cars and are working with Dale and Data 911 to get the problem corrected.

## **Surface Water Management (SWM)**

### **Des Moines Creek Basin (DMCB) Projects**

The stream restoration work scheduled for the summers of 2009 and 2010 is presently being designed. Included in the 2009 stream work will be stream enhancements within Beach Park (upstream of the work being done by the City). The stream enhancements will need to be coordinated with the City's dredge project as well as the Des Moines Creek Trail project that is also scheduled for this summer.

### **Barnes Creek Detention Facility**

The consultant has met with the Corps and a conceptual wetland mitigation plan that can be approved under a general nationwide permit has been agreed upon. Staff has requested a consultant contract supplement for modifying the design, completing the permitting, preparing bid ready plans and assistance during bidding. The project is scheduled for construction in the summer of 2010.

### **NPDES Permit Activity**

The City has operational control of 63 storm water detention and treatment facilities located in 7 Work Zones throughout the City. During February, no facilities were inspected and 3 facilities were maintained. To comply with the permit, all public facilities need to be inspected annually and brought up to maintenance standards. Work in March will be focused on preparing the annual NPDES report to Ecology.

### **South 250<sup>th</sup> Street Drainage System**

A large pavement upheaval occurred east of 16<sup>th</sup> Avenue following heavy rains in early January due to several sections of the City's concrete pipe failing and leaking water below the pipe. Other sections of corrugated steel pipe had long segments where the bottom of the pipe was severely corroded. Staff will be replacing several hundred feet of storm pipe as well as repairing the damaged road. Since this was not budgeted, the proposed project will require a budget amendment. Staff is still exploring the option of using City maintenance crews, but because this work could take 3-4 weeks to complete and involve concrete and paving, this project will likely be contracted to King County under our service agreement with them.

## **Transportation Services**

### **Traffic Signals, Illumination, and Channelization**

Due to heavy snowfall in December and subsequent sanding and plowing, several locations with painted channelization will be getting re-painted in March by King County Roads through our ILA. This work is in addition to the scheduled re-painting that will take place this summer.

**Multi-Year Civil Engineering Services:**

As required in Resolution 1056, the following is a list of signed Task Orders (TO#) approved by the City Manager and Council:

**Approved Task Orders for On-Call Engineering Consultant Services**

<b>TO#</b>	<b>Consultant</b>	<b>Project Title</b>	<b>City Manager</b>	<b>City Council</b>
2007-01	CH2M Hill	Traffic Engr Study - VOIDED	N/A	N/A
2007-02	CH2M Hill	Zenith Viewpointe Development	\$3,500	
2008-01	CH2M Hill	Blueberry Lane Retaining Wall	\$3,350	
2009-01	CH2M Hill	DM Creek Park Landslide	13,135	
2008-01	Ham-Col-Wd-Lvs	SWM NPDES Management Program	\$46,593	
2008-01	KPG	So. 216 <sup>th</sup> Street Sidewalk (11 <sup>th</sup> to MVD)		\$163,500
Suppl No. 1	KPG	So. 216 <sup>th</sup> Street Sidewalk (11 <sup>th</sup> to MVD)		\$62,380
2008-02	KPG	Prelim Engr 2008-10 Pvmt Mgmt	\$22,500	
2008-03	KPG	2008 Pavement Management-DMMD/MVD	\$17,700	
2008-01	Fehr&Peers/Mirai	Transp Comp Plan (Supp 1 ext to 12/31/09)		\$319,997
Supp-02	Fehr&Peers/Mirai	Trans Comp Plan-ST Light Rail Analysis	49,850	
2008-02	Fehr&Peers/Mirai	Fed. Appropriation Traffic Asst.	\$5,016	
2008-02	Fehr&Peers/Mirai	PWTF Loan Appropriation Traffic Asst.	\$6,000	
2008-02	kpff	Traffic Oper/Safety Perf PHS (+Supp.1, 2)	\$17,464	
2008-03/1	kpff *	N.Twin Seismic Retro/Guardrail/S.walk	\$48,645	
2008-03/2	kpff *	N.Twin Seismic Retro/Guardrail/S.walk		\$42,048
2008-04/1	kpff *	Saltwater Bridge Seismic Retro	\$49,674	
2008-04/2	kpff *	Saltwater Bridge Seismic Retro		\$87,943
2008-06	kpff	Signal - Woodmont Dr./S260th/16th	\$4,905	
2008-07	kpff	N.Twin Footing Repair	\$49,977	
2008-08	kpff	N.Twin Foot Permanent Repair		\$137,040
2008-09	kpff	7 <sup>th</sup> Ave Survey St. Acquisition/Vacation	\$8,296	
2008-10	kpff	S.216 St S/Walk Bio & Ess. Fish Hab. Assess	\$5,332	
2008-01	Amec	Dining Hall Rehab	\$15,500	

\* Split due to time sensitive issue re application for Bridge Funding grant - extraordinary circumstances

**Emergency Operations**

PB&PW is assigned the Planning Section responsibilities for the City's Emergency Operations Center. Our goal is to assign responsibilities, and work on various parts of the plan over the coming months until we have a viable plan that can be rehearsed through exercises and drills in-house as well as with surrounding cities to become efficient in all types of emergencies, from acts of nature such as earthquakes, floods, winds, to other incidents such as airplane accidents and terrorism. We are also here to assist the Police Department in bringing the City into full compliance with Federal and State emergency preparedness mandates.

NIMS Training Sessions Completed by Staff in February: 0

We are working with the Police Department to make sure all staff meets the required on-line training. Training has now been mandated for all office staff and maintenance leads (NIMS 100, 200, 700).

Emergency Preparations Planned:

- Staff will continue to take the NIMS series training on line.
- Continue development of necessary equipment, forms, and maps/charts to support EOC Planning.
- Updating website on regular basis during storm emergencies, furnishing up-to-date info to public
- Emergency Support Functions are being coordinated with the Police Department's 2009 Work Plan.

Marina Budgeting and Cost Saving Measures (Follow-up).

Last month the Marina staff reported on some cost-savings initiatives that they were starting, specifically an energy savings plan. In February, staff found out that Puget Sound Energy has started a new energy savings program that targets businesses and public agencies. Their program, "Business Energy Management" provides funding for energy-efficiency retrofits and also provides incentives for the installation of new, cost-effective, energy-efficient equipment.

The Marina staff met with PSE's program representative in February to discuss the Marina renovation project. After reviewing the plans, it appears that some of our plans for area lighting may be eligible for grants that would cover the difference in cost between conventional lighting fixtures and more energy-efficient ones. Staff is preparing a list of the area lights needed along with their projected energy usage to submit to PSE for a final determination of eligibility.

Staff also discussed a longer range plan for retro-fitting all of the area light fixtures in the Marina. Currently, the Marina operates over 300 area lights on a daily basis. PSE told staff that their program would provide subsidies for a retrofit program also.

Recreation Program Update

<b>February Revenue</b>	<b>Year-to-Date</b>	<b>2008 YTD</b>
\$ 50,767.71	\$98,887.87	\$102,501.09

Before and After School Program

We had a total of 125 registered Before and After School participants at Des Moines, North Hill, Marvista, Midway and Parkside Elementary School in the Highline School District and Woodmont Elementary School in the Federal Way School District. We had another 76 children participate on a drop-in basis or on an early release day. We also had 24 children participate in our No School Day Camp on February 6th.

Mid Winter Break Camp

Mid Winter Break for both Highline and Federal Way School Districts fell between February 16th - February 19th with a one day variance between school districts. We had a total of 106 kids participate over the five days of camp. Participants enjoyed swimming at the Mt. Rainier Pool among other fun and exciting daily activities.

Valentines Day Teen Dance

We hosted a Valentines Day Teen Dance in conjunction with the Des Moines Youth Council on February 20, 2009 here at the Field House which featured 123 paid teenage participants. Teens enjoyed music, photo opportunities, refreshments and socialization in a fun and safe environment. Security was provided by the Des Moines Police Department.

Waterland Music Series

The Des Moines Arts Commission had 66 people attend the Geisha Dutra concert on February 3<sup>rd</sup> at Highline Community College as part of the Waterland Music Series. The Final Concert in the 2008-2009 series is Main Attraction and they are performing on April 21<sup>st</sup> at Highline Community College.

Senior Center Division Statistics – February 2009

	<b>2008</b>	<b>2009</b>
Number of Meals Served	809	873
Fee Program Participants	337	687
Drop In Participants	1,907	1,105
Volunteer Hours	1,800	982.5
Revenue for February	\$5,452	\$5,577

Valentines Day-Senior Center Style

Ninety-five senior adults celebrated cupid’s day at the activity center on Thursday, February 12<sup>th</sup>. A beautiful red rose, provided by SeaMar Latino program, was given to each woman in attendance. SeaMar also sponsored a live Mariachi band, and after the special Valentine meal everyone danced to Latino love songs! Our Thursday chef, Francesco, created an outstanding chicken entree and a “baked from scratch” strawberry cake for dessert.

Center staff is seeing an increase in new lunch guests. We are averaging fifty-five meals each day with an average of three to five first time guests. The current economy is actually HELPING our numbers for the nutrition program. We truly are the BEST lunch price in town with a suggested donation of \$3 for a nutritious hot meal and lots of good conversation.

### Activity Center Drop-In Activities

We are now offering twelve different drop-in activities that are all seeing strong attendance. Our Wii bowling has expanded from every other Tuesday to three days per week and a competition team that plays other senior centers weekly. Our Friday bridge group has expanded from nine tables to fourteen. Our Wednesday contract bridge group has grown from two tables to four tables. The new hand and foot card game day is doing well with up to nine players every Monday afternoon.

### AARP Income Tax Assistance

February launched the bi-weekly 2008 income tax assistance program at the center. Volunteer Jo Yazzolino has been our volunteer AARP tax aid for twelve years! With appointments every Tuesday and Thursday through April 14, starting at 9am and ending at 3pm, we are now completely booked.

### Senior Services Advisory Committee

The committee met Thursday, February 12th, 3pm at Des Moines Activity Center. Committee members present were Kaylene Moon, Don Harper and council representative Susan White. Agenda topics were approval of the January 8th meeting minutes, finalizing details for our trip to Senior Lobby Day in Olympia on February 17<sup>th</sup>, and an Elder Watch update. Senior Issues we shared with Senator Keiser and legislative representatives Upthegrove and Orwell were:

1. Support Elder Abuse Protection legislation for the State of Washington (House bills 1788 & 1220, Senate bills 5208 & 5639).
2. Support Senate Bill # 5945- Washington Health Partnership sponsored by Senator Karen Keiser.
3. Save Adult Day Health funding.
4. Support of the Medicine Return Program for Washington State.
5. Support the repeal of Initiative 1029-Homecare training.

The committee's next meeting will be Thursday, March 26<sup>th</sup>, 3pm, at the Activity Center.

### Police Community Service Officers' Update (Kory Batterman and Tonya Seaberry)

#### Emergency Management:

#### Neighborhood Emergency Teams (NET):

- Contacted one resident regarding City of Des Moines NET training in their neighborhood
- Met w/ the NET steering committee to continue work on growing the NET program & strategize

#### City of Des Moines Internal Preparedness:

- Continued "Prepare in a Year" – emailed month two "out-of-area contacts" to all city employees

#### General Citizen Preparedness:

- Facilitated & launched a “Prepare in a Year” webpage [www.desmoineswa.gov/prepareinayear](http://www.desmoineswa.gov/prepareinayear)
- Submitted an article for the City Currents advertising the “Prepare in a Year” website
- Mailed 25, 4 page emergency preparedness resource sheets to residents with alarm literature

#### Training:

- Community Service Officer Kory Batterman completed an 8 hour American Red Cross Shelter Operations and Simulation course

#### False Alarm Ordinance Support:

- Received 21 phone calls with questions regarding alarms and the alarm ordinance
- Returned 11 phone calls with questions regarding alarms and the alarm ordinance
- Received 19 emails regarding alarms and the alarm ordinance
- Sent 15 emails regarding alarms and the alarm ordinance
- Renewed 54 alarm permits for existing alarm users in the City
- Issued 34 new alarm permits for new alarm users in the City
- Received payment for 5 false alarm fee
- Received payment for 1 late fees
- Made 4 updates to existing alarm accounts
- Mailed 104 invoices for new charges / renewals
- Entered 38 new false alarms into the False Alarm Analysis Program
- Cancelled 6 accounts for persons who moved out of the City or are no longer using their alarm

#### Police Services:

- Completed 8 fingerprints for issuance of concealed pistol license
- Issued 6 concealed pistol licenses after conducting their background checks
- Placed the Radar Trailer in the 22300 blk of S 7th Ave South; measured the speed of 2,133 vehicles

#### Crime Prevention:

- Mailed 25 “12 Ways to Improve Your Neighborhood Right Now” flyers to residents with alarm literature.
- Received 4 emails regarding Block Watch and crime prevention related topics.

#### Volunteers:

- Received one application for the position of Des Moines Police volunteer.

#### Crime Free Housing

- Landlord 101 classes set for 2009 – they have been scheduled for April 30th and October 1st

- Continued sending out weekly notices (average this month 20 notices per week)
- Met with property owner of Buena Vida Apartments regarding problems they are having with drug dealers on the property and possible connection with current property manager.
- Attended a Safety Social for the Bay Club and Marina Club Apartments. They are currently in the process of getting new managers and district manager hosted this meeting for both properties at Bay Club (25 people in attendance 2/11)

### Community Programs

Community Service Officer Tonya Seaberry was a guest speaker at a Des Moines Elementary School PTSA meeting where she spoke on the topic of Bullying (2/12 – 15 people in attendance)

CSO Seaberry met with Karin Jones Principal at DM Elementary to discuss more law enforcement interaction with school and the best way to do this. This led to the planning of guest readers for Read Across America in March.

CSO Seaberry met with Lisa Book, the kindergarten teacher at Mt Rainier, and set up the Braemon poster and provided a handout for parent night on 2/27.

### Crime Analysis

Tony Seaberry continued weekly re-cap for patrol. In addition, she updated the bulletin board with local crime bulletins from other agencies and continued with the SOAP & SODA list updates.

### Crime Task Force Report

During the month of February, the Crime Task Force Team worked with three officers and a Sergeant.

On February 11<sup>th</sup>, MSgt Bohl and MPO Graddon from the Crime Task Force Team participated in the Tri-Campus Strategic Planning Steering Committee Meeting. Also in attendance were Chief Baker, Highline District Assistant Superintendent Geri Fain, Midway Elementary Principal Ben Gauyan, Pacific Middle School Assistant Principal Marci Stadiem, Highline School District Security Director Tony Zeman, and Security Officer Bret Draven. The Committee members also finalized some changes on a safety survey to be handed out to the staff at Mt. Rainier High School, Pacific Middle School, and Midway Elementary School. MSgt. Bohl will be making the changes will be made to the safety survey and will be forwarded to Security Director Tony Zeman to be distributed to the schools. It is the goal of this committee to have the safety survey's completed prior to our next meeting.

The Committee also did some additional work cataloging of who would be responsible for making the identified short term goals a reality. These responsibilities were divided between the Schools, District Administration, and Police Department.

### Target Area This Month

The Crime Task Force Team is still noticing significant gang activity and fights around Pacific Middle School when school is letting out. Through the networking of other Gang Units within King County, the Crime Task Force Team is aware of an on-going feud between the Black, Hispanic, and Samoan gang members. This on-going feud has carried over into the City of Des Moines. This area around Pacific Middle School seems to be the area these gang members and/or suspected gang members will often congregate. Continued presence with high visibility has prevented potential problems between these groups in our city.

On Saturday, February 2<sup>nd</sup>, from 1830-0230 hrs, the Crime Task Force Team participated in a multi-jurisdictional Gang Emphasis. There were 40 Officers/Deputies from eleven law enforcement agencies participated in this emphasis which also included Burien Gang Unit, Federal Way, KCSO, Port of Seattle, Renton, Seattle Gang Unit, Department of Corrections, Immigration and Customs Enforcement, and King County Jail. It was very cold with heavy fog last night, with the targeted emphasis in the areas of Burien, White Center, South Seattle, Boulevard Park, South Park, SeaTac and Skyway.

#### Stat highlights:

- Suspicious Contacts (47)
- Traffic Stops (29)
- Area Checks (15)
- Warrant arrests (4)
- One VUFA arrest (stolen .357)
- Criminal Traffic Cites (4)
- Gang FIRS (7)
- Gang Associates (15)
- Traffic tickets (6)

Members of the following street gangs were contacted during this emphasis;

- Union Street Hustlers (BGD)
- Deuce 8 (BGD)
- Mafia (Blood)
- Vatos Locos (Sureno)
- Sureno Villans
- Inland Empire Sureno (not sure what, if any, clique this guy claimed)
- EMF (El Monte Flores, Sureno)
- SSL (South Side Locos, Sureno)
- 74 Hoover (Crip)
- SFV (San Fernando Valley, Sureno)

The emphasis concluded at 0230 hrs with a 20 minute de-brief at the end.

This month the Crime Task Force Team made a total of 22 arrests:

**Misdemeanor Arrests**

*Includes 5 for Possession of Marijuana/Drug Paraphernalia, 1 for Prostitution Loitering, 1 SODA Violation, 2 for Trespassing on School Grounds, and 6 other Misdemeanors* **15**

**Felony Arrests**

*Includes 1 for VUCSA and 1 for possession of Stolen Motor Vehicle.* **2**

**Misdemeanor Warrant Arrests**

**5**

**Felony Warrant Arrests**

**0**

Statistical Comparison on Reported Crimes

The following is a comparison between February 2008 and February 2009 and January-February 2008 and January – February 2009.

Offense Type	February 2008	February 2009	% Difference	January – February 2008	January – February 2009	% Difference
Homicide	0	0	0%	0	0	0%
Rape	0	2	N/C	0	3	N/C
Robbery	4	3	-25%	9	5	-44%
Assaults	13	18	+38%	31	32	+3%
Burglary	14	12	-14%	28	45	+60%
Larceny	53	39	-26%	89	72	-19%
Arson	1	0	-100%	2	1	-50%
Motor Vehicle Theft	23	9	-61%	38	26	-32%
Officers Assaulted	0	0	0%	1	0	-100%
Clearances Adult Arrest	21	24	+14%	39	53	+36%
Clearances Juvenile Arrest	5	3	-40%	9	7	-22%
Calls for Service	1,645	1,373	-16%	3,212	2,982	-7%

NC = Not Calculable

### Business Licenses

New commercial business license issued in February 2009:

<b>Name</b>	<b>Location</b>	<b>Type</b>
Cleaning Consultant Services	22760 Marine View Drive S.	Property Management
Dee Kenny	22201 Marine View Drive S.	Hair Stylist
Altair Tax System	22007 Marine View Drive S.	Tax Preparation
Des Moines Internal Medicine	22000 Marine View Drive S.	Medical Practice

### Franchise Agreements

We accomplished quite a bit at the first meeting for the PSE franchise agreement. City staff went through the MANY changes suggested by PSE and identified those they could live with, those that were vital to our operations and those that fell somewhere in the middle. We have obtained copies of the recently negotiated contracts from the City of Auburn and are currently reviewing those. Once we have clearly identified staff concerns and suggestions, we believe the next step will be to reconvene the Council ad hoc committee and submit a counter proposal back to PSE.

### Ralph Nichols Monthly Activity Report

Mr. Nichols' primary activity in late February-early March has been promoting the 50<sup>th</sup> birthday. This has included new content for the Black-Tie Gala web page, a news release (and its local and metro circulation) advancing the Gala, new content for web pages for the other main 50<sup>th</sup> Anniversary events (the June 17 Birthday Party, Fireworks Over Des Moines, and the July 18 Birthday Festival/Seafair Waterland Parade), an updated and reformatted list of all currently scheduled sanction events, and a 50<sup>th</sup> anniversary preview/overview for the Waterland Blog.

Earlier in February, in cooperation with Carmen Scott, who provided valuable insight and input, Mr. Nichols revised the feature-style news release profiling Des Moines before submitting it to *Seattle* and *Seattle Metropolitan* magazines. He also attended a Seattle Southside tourism event and had a preliminary discussion with Carmen of possible promotions of tourism in Des Moines.

### Contracts signed in the current month (Feb.)

- A contract for the demolition of the old restaurant building was signed in February.
- Beach Park Slide Task Order - CH2M Hill
- Transp Comp Plan (TCP) supplement to Task Order update - Fehr/Peer/Mirai

### Bids, RFP's and RFQ's issued in the current month (Feb.)

Contracts, Bids, RFP's and RFQ to be issued in the following month (Mar).

- Marina staff expects to have an agreement for providing management software to the Marina to the City Manager for his approval in March.
- Supplement 2 Exhibit D to WSDOT GM1385 for signal maintenance (Woodmont School flasher)
- Engineering Services for Transportation Gateway
- King County SWM Pipe Project S. 250th