

City Manager's Office

December 21, 2009

To: City Council

From: City Manager

Re: Monthly Report – November

MARINA CAPITAL PROJECTS

Bulkhead Replacement A – Phase 1. (North Marina Combined Projects).

Building permit and grading permit approval was granted on 11/13/2009 and the Notice to Proceed was issued to the contractor, IMCO General Construction on 11/16/2009. Project activities during November included installation of temporary erosions and sedimentation control facilities, demolition of the public sling launch and the launch deck and pilings. In the guest moorage area, the contractor also did some limited dredging in preparation for the bulkhead work and worked with the Marina staff to prepare a temporary walk-way to the north float. The contractor and Marina staff also placed a temporary walk-way between M and N docks to maintain access to those areas when the ramps need to be removed to install the new bulkhead. The following picture shows the contractor dismantling the public launch structure.



Water Main Relocation Project

In November the contractor continued working on paving restoration in the south parking lot. They completed the west side and the 227th Street right-of-way.

MUNICIPAL CAPITAL IMPROVEMENTS

Des Moines Beach Park Auditorium Rehabilitation Project

The Auditorium project construction began on November 16, 2009 and is expected to be completed by mid-July 2010. Construction Administration will be supported by BOLA Architecture + Planning and the project will be managed in-house with Planning, Building and Public Works Department and Parks and Recreation Department staffs.

The Washington State Community, Trade and Economic Development contract for the \$300,000 in support of the project has been initiated.

Field House Park Baseball Field #1 Expansion Project and Playground Replacement

Project construction, which began on August 20th, was on schedule until recently when inclement weather caused soil conditions to become unfavorable for the installation of topsoil and grass seed on the field. Rather than risk additional cost to the project if re-grading and re-seeding were required, the project will be winterized and completed in the spring. Robert Droll Architects and Parks and Recreation Department staff are working with the contractor to complete the play facility for public use before the end of the year, and to provide temporary erosion control and site security measures until the project resumes in mid-March 2010 or when weather permits.

Grandstand Rehabilitation Projects

The Grandstand Rehabilitation Project design is complete and has been submitted to the city for plan review. Because of the historic relevance of the project, a Certificate of Appropriateness Application, including structural designs and calculations, was submitted to the King County Historic Preservation Design Review Committee who reviewed the COA in August and gave approval in early September. Staff is currently working with the Architect to finalize the project bid documents and complete the legal review of the bid documents. The project is expected to go out to bid in early 2010.

The project is supported by a \$420,000 grant from Washington State Heritage Capital Projects Fund. Field House Park will be closed for public use throughout construction and will re-open in fall 2010. Traditional park field users have been relocated to either Steven J. Underwood Park or Zenith Park, based on level of play requirements.

Des Moines Creek Trail Update

On October 8th the construction contract for the Des Moines Creek Trail Construction Project was awarded to Archer Construction. Project construction began the first week of November and is slated to be completed within 75 working days.

Project funds in the amount of \$1,327,243 have been approved for the project by Federal Highways and the Recreation and Conservation Funding Board and staff has received the notice to proceed from the Recreation and Conservation Office and WSDOT. The project will be managed by the transportation division of the Planning, Building and Public Works Department.

The first elements of the project to be constructed are the expansion of the Beach Park entrance to accommodate a pedestrian walkway and the replacement of promontory railings along the seawall. The trail alignment between the Midway Sewer District and Beach Park will be closed for the duration of project construction. Access to construction zones within the Beach Park may be closed as needed on a short term basis during construction for public safety reasons.

CAPITAL & FACILITY PROJECTS

Facility Repair and Replacement

- Public Works Service Center Handwash Basins. Staff has been working on replacing the two old basins. They should be operational by the end of January 2010.
- New Carpet for the IT Department and the Public Works Service Center. Staff obtained a good low estimate for this carpet, and the installation was completed in November.
- Activity Center Floor Damage Repair (from January 2009 flooding event). FEMA has approved payment of the estimated floor damages, and staff has coordinated with the contractor to perform these repairs just prior to the annual floor recoating in December.

Arterial Streets

- North Twin Bridge. Work continues on footing design with 90% Plans, Specification & Engineering being reviewed. Staff has received two title reports for the easement acquisition process. Staff is also in the final stages of preparing the required documents for the Critical Areas Development Exception and a Grading Permit. Construction is shifting to 2010.
- South 216th Street – Segment 4 (11th to Marine View Drive) Design. The City is close to completing acquisition of the necessary rights of way. NEPA has been approved by King County. Staff has completed the review of SEPA documents and has issued the final determination. It is expected that the determination will be issued effective 11/5/09. Purchase of the car wash property closed on November 10th. Staff is working with utility purveyors to disconnect all utilities from the car wash structure in preparation for required building demolition. The public notice and comment periods concluded on 11/20/09 and 11/30/09 respectively without any comments or appeals filed. Staff will now work on the Environmental Critical Areas Development Exception. Project should be out for bid in mid-January 2010.
- Des Moines Gateway - S. 216th betwn I-5 & 19th Ave. S. and 24th Ave S. betwn S. 216th St. & S. 208th St. The City Council has identified the “best fit offset alignment” as the preferred alignment over a symmetrical alignment. Under the preferred

alignment, the vast majority of the widening will occur on property owned by the Port of Seattle. Currently, the Transportation Division is working on the preliminary engineering design for the first phase of the project which is all of 24th Avenue within the project area and 216th from 18th to Pacific Highway, and the Environmental Review. Staff is also providing land use projections for the surrounding properties in support of the design.

- 2009 Pavement Management Program. The 2009 overlay program will consist of pavement restoration work on 2 SWM projects (South 199th St near 4th Avenue S, and the South 250th project) plus 2 small sections on South 240th Street near 17th Ave S and 20th Ave S, and a small repair project on Des Moines Memorial Drive north of Marine View Drive. The contract was approved by Council on October 22nd. Work should begin in early December, and be completed by the end of December (weather permitting). This project has already been delayed by the heavy November rains.

Surface Water Management

- Lower Des Moines Creek Channel Modifications – Phase 2. The project will reduce flood hazards in the Beach Park National Historic District by removing excess stream bed gravels, constructing earthen berms and flood walls, modifying the tributary located behind Sun Home Lodge, stabilizing the bank under the Dining Hall, installing bed control logs and debris catchers, restoring riparian habitat, creating wetlands, and constructing a retaining wall to stabilize roadway on the south side of the Dining Hall. All of the permits have been received except for the Corps 404 permit and Cultural Resources concurrency. Final design is proceeding anticipating bidding the project in April or May.
- Barnes Creek Detention Facility. 60% level design is complete. Based on the 60% level estimate, the cost is approximately \$200,000 higher than the preliminary estimate, mainly due to the anticipated wetland mitigation requirements by the Army Corps of Engineers. The Consultant is preparing a wetland functional analysis, SEPA, and permit applications. The King Conservation District approved the grant application for the 223rd culvert for construction next year. To simplify the permitting process and to ensure that the culvert will proceed next year, the culvert will be permitted and constructed separate from the detention facility. This project also requires a Critical Areas Development Exception and a Grading Permit.
- North Hill Elementary – 4th Avenue Pipe Replacement. Project is complete except for the road restoration. The road cuts will be restored with the 2009 Pavement Management Program.
- 250th Street Drainage Replacement. RJC Construction completed installation of the storm system and replaced the sidewalk and ADA ramps. Road restoration will occur with the 2009 overlay project.

Recreation Program Statistics – November 2009

<u>November revenue</u>	<u>2009 YTD</u>	<u>2008 YTD</u>
\$59,916.30	\$744,020.67	\$831,984.54

Before and After School Program

There were 133 registered Before and After School participants at Des Moines, North Hill, Marvista, Midway and Parkside Elementary School in the Highline School District and Woodmont Elementary School in the Federal Way School District. An additional 36 children participated on a drop-in basis or on an early release day. These numbers represent almost identical participant numbers to 2008 numbers. Parkside Elementary School is still located at the Manhattan School site and will be for the remainder of the school year. They are on the later school schedule with students in school until 3:50 pm which we believe has a negative impact on our participant numbers at that school site. We also had an additional 15 children participate in our No School Day camp on November 11th.

Activity Afternoons at Pacific Middle School

Activity Afternoons at Pacific Middle School continued with three programs on November 6th, 13th and 20th. The Activity Afternoons are an After School Program at Pacific Middle School on Fridays throughout the school year. The program is funded by the Des Moines Rotary Club and Des Moines Legacy Foundation and is done in conjunction with the Highline School District and Destination Des Moines. There are 37 teens registered for the program. November attendance was significantly down with 19, 11 and 11 participants respectively. Participant numbers have been down throughout this school year due in large part to the newly instituted \$25 registration fee for kids to participate throughout the 2009-2010 school year. Kids have an opportunity to enjoy snacks, participate in arts and crafts, gym activities, and have access to the computer lab.

Waterland Music Series

The third and final concert of the 2009 Waterland Music Series sponsored by the Des Moines Arts Commission, featured Michael Powers on November 17th at Highline Community College. There were 77 tickets sold for this concert. A total of 202 tickets were sold for the three concerts.

Miscellaneous

There were 66 teams and many volunteer coaches assembled as practices began in November for our Youth and Teen Basketball League. Games began on December 12, 2009, and will continue until the first week of March, 2010.

Senior Center Division Statistics – November 2009

	2008	2009
Number of Meals Served	850	833
Fee Program Participants	631	770
Drop In Participants	1,251	1716
Volunteer Hours	955	862
Revenue for November	\$2,511	\$3,228.78

Travel Program

In November, the Activity Center traveled to Hotel Murano in Tacoma with eight travelers, Red Wind Casino in Nisqually with 23 travelers (sold out), and 11 travelers to the Emerald Queen Casino in Tacoma. Our “Out to Lunch” trip visited the Dahlia Lounge in Seattle with 22 travelers.

“We Give Thanks” Luncheon

It was almost a full house for the Center’s annual “We Give Thanks” luncheon on Wednesday, November 18th. Ninety-six guests and 14 volunteers enjoyed a meal of turkey, dressing, mashed potatoes, cranberry sauce, sweet potatoes and pumpkin pie. The Center was beautifully decorated for the occasion by special event volunteers Judy Wattenberg and Mickie Stites. The volunteer decorators also provided five great door prizes for lucky guests. The Meals on Wheels clients received a pumpkin pie, compliments of the Des Moines Legacy Foundation.

Computer Lab

With funds raised at Bayside Brunch, the Activity Center computer lab at Wesley Gardens was recently consolidated into one lab, with four new flat screen computers and updated software. The computer lab continues to be popular for computer one-on-one tutorials offered by instructor Kim Klose and for use by Wesley residents at \$1 per visit.

Grant Requests. A \$3 million federal Economic Development Administration grant application for Transportation Gateway was submitted through PSRC on November 6th. Seven applications from the 4 county PSRC region were submitted. Five agencies were invited to make presentations to PSRC’s Economic Development District Board on December 2nd. The Board voted to forward all five to EDA with the following recommended rankings: 1st, Kirkland; 2nd, Lakewood; 3rd, Des Moines; 4th, Pacific; and 5th, Pierce County.

South Correctional Entity (SCORE) Facility South 208th Street and 18th Avenue South, 4/16/09.

- 18th Avenue South: The City of SeaTac has vacated the right-of-way and declared the property as surplus. The Port Commission’s acceptance of the surplus property

and the recordation of the ordinance completing the transfer of the property from the City of SeaTac to the Port of Seattle should have been completed by mid-November.

- **Street Vacation and Surplus:** Funds were deposited in an interest bearing escrow account in October. The funds will be distributed to the City once the condemnation action is complete.
- **Building Permit:** The building permit was issued on November 18th. Nineteen deferred submittals are still outstanding. Forty six City, SCORE and contractor staff attended a November 18th pre-construction conference.

Development of Des Moines Creek Business Park (DMCBP).

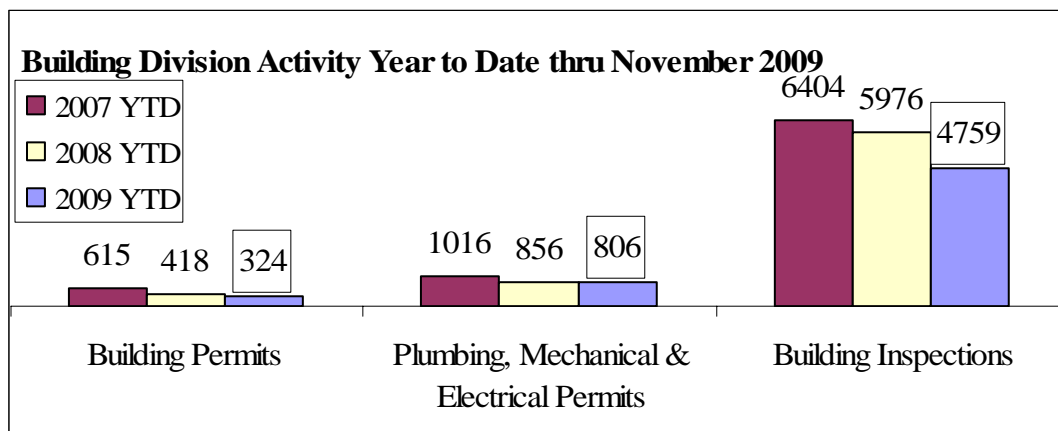
On December 3rd the City Council was asked to formally direct staff to work with Port of Seattle staff to draft a new development agreement for City Council review and approval amending and restating the terms of both the existing First Development Agreement and the First Addendum to the First Development Agreement; and

1. Authorizing the Port’s future dedication of about 2 acres of the site for the planned widening of 24th Avenue South and South 216th Street under the “offset” alignment;
2. Granting the City a conditional, fixed-term, assignable option to acquire a portion of the site for a potential retail component;
3. Outlining an entitlement approach and schedule for the site using a commercial Planned Unit Development (PUD) process; and
4. Authorizing the incremental disbursement or retention of the \$3.8 million currently in escrow.

Shoreline Master Program(SMP)

Department of Ecology will provide \$23,496 of additional planning grant funds to allow the City to complete the Shoreline Master Program Plan update over the next 12 months. Much of the update is expected to be completed in 2009. Staff and the City’s consultant reviewed re-writes of the first five SMP chapters at the December 10th Environment Committee meeting.

Building Division

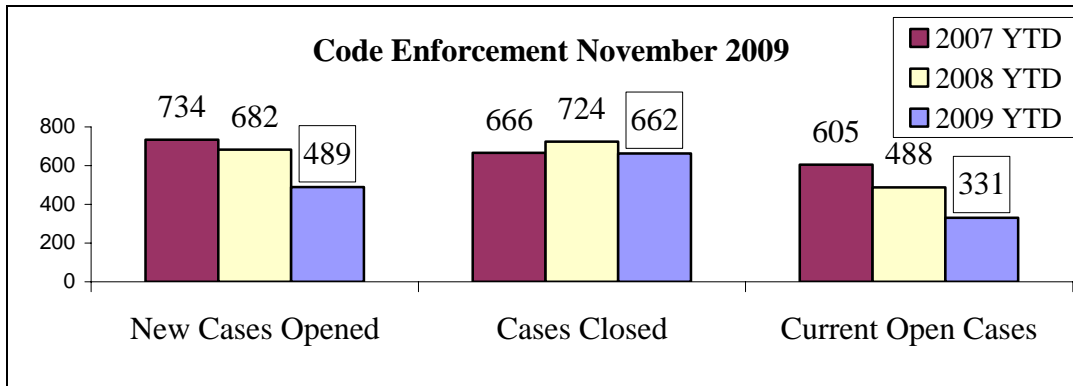


- SCORE Jail Facility – The pre-construction meeting was held with about 46 attending. The contractor, Lydig Construction, is assembling sub-contractors and beginning to set up the job site.
- Parkside Elementary School – This is a very busy site as Parkside Elementary School wishes to open in January of 2010. Interior framing, insulation and work on the plumbing, mechanical and electrical systems are continuing. Some of the interior rooms are receiving texture and paint. A few rooms are beginning “trim out”. There is a “push” on to complete the Administrative Offices at this time.
- Patel Medical Arts Building – The exterior cladding is almost complete. Interior tenant improvements for the owner have begun. The top floor is framed out at the owner’s south area. Work on electrical, plumbing and mechanical systems for this tenant improvement is continuing.
- China Sea Remodel (The Krusty Krab) – The interior and exterior portion of the “shell only” permit is almost complete. The Building Division has received the tenant improvement plans for the Sports Bar area. The plans are incomplete at this time and we are working with the new tenant trying to get a complete application. It now appears that a dental office will be taking the south tenant space.
- Barnacles – Located at the old Boston Pizza, just north of Brown Bear car wash on Marine View Drive, a new restaurant called “Barnacles” has been issued multiple permits. The remodel involves a new kitchen layout, exterior parking for ADA, upgrades to the interior and exterior seating/dining under the existing west canopy. Steve and Sandy Butler are working to make this a nice addition to the business area.
- Bartell’s – The remodel for Bartell’s Drug Store on Pacific Highway and 216th is in for plan review and a correction notice has gone out. The remodel involves changing the main entrance, some parking revisions, exterior cladding upgrades and some general interior remodeling.
- Zenith View Pointe - The work on the east mixed-use commercial building fronting on Marine View Drive has progressed to roof framing. Per the engineer, the east foundation area cannot be backfilled until two floor levels are installed in order to resist the loads imposed by the pressure of the earth. The owner is working with the Sewer District in order to complete required side sewer connections and pay the connection fees. Once this work is complete and the Fire Department Connection is installed, the backfill may begin and the sidewalk restored.

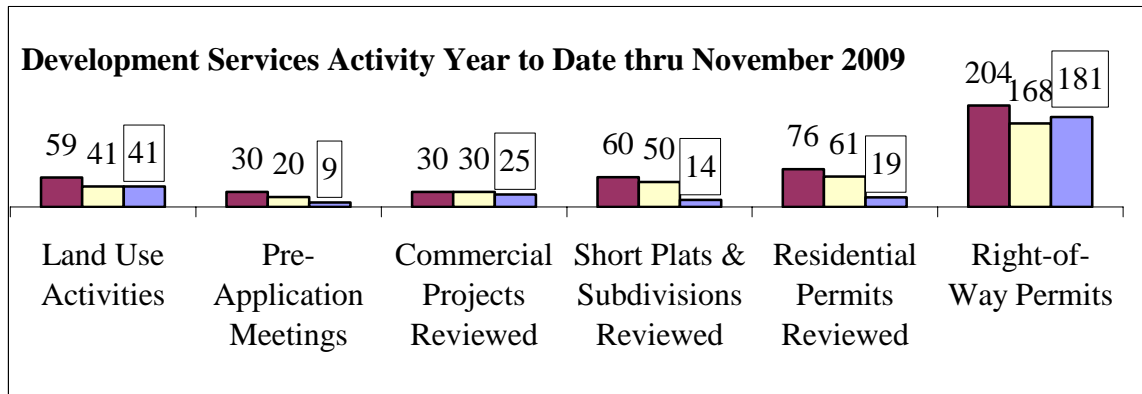
CODE ENFORCEMENT

There were 27 new cases opened and 39 cases closed during November. For 2009, 489 cases were opened, 662 closed, and 331 are currently open. During November:

- Code Enforcement sent 16 compliance letters.
- There was one contested court case for November, which was continued in hopes of bringing property into compliance.
- There were 6.75 volunteer administrative hours donated.



DEVELOPMENT SERVICES



Short Plats pending review and approval

- Massey Creek Estates 7 Lot Modified Short Plat, 23406 14th Avenue South, 4/30/07. Minor redlines and a lot line adjustment to be completed prior to preliminary plat approval.
- Stegin 3 Lot Short Plat, 23246 Marine View Drive South, 6/21/06. Engineering review approved. A letter was sent to the current owner on 2/20/09 requesting a status update. A pre-application meeting request for a new design was held on 11/18/09.
- Singh 2 lot Short Plat, 24827 16th Avenue South, 5/24/06. Engineering review approved. A request for extension was approved until 10/10/10.
- Cary Lang 2 Lot Short Plat, 23257 Marine View Drive South, 8/24/07. Engineering review comments sent to applicant on 12/16/08. Six month extension for resubmittal granted until 12/15/09. Per King County records, property was sold on 7/20/09. New owner has not contacted the City regarding continuing project.
- Shoopman 9 Lot Short Plat 222nd Street Town homes, 2414 South 222nd Street, 10/12/07. Preliminary review comments transmitted to applicant 4/6/09. Resubmittal received 8/25/09, review comments to be finalized upon revision of associated lot line adjustment.

- Jensen 2 Lot Short Plat, 25639 Marine View Drive South, 10/24/07. Preliminary review comments were issued 9/10/08.
- Atkinson/Gethers 3 Lot Short Plat, 8XX South 280th Street, 1/17/06. Resubmittal for preliminary review comments received 6/10/09. Review letter sent 7/7/09. SEPA application submitted 9/2/09, Notice of Complete Application sent 9/23/09. SEPA DNS issued 11/12/09, comment and appeal period ended 12/10/09.
- J&J Equities 9 Lot Short Plat, 1615 South 260th Street, 11/20/07. The new owner, SCI Funding Group, is coordinating with the City to continue the project.
- Belenky 4 Lot Short Plat, 23211 10th Avenue South, 3/26/08. Review comments were sent to applicant on 5/23/08. Applicant has indicated intent to resubmit in Spring of 2010.
- Drosdick 4 Lot Short Plat, 27711 13th Avenue South, 6/18/09. Preliminary plans have been routed. Public notice to begin 8/7/09. Review comments were sent to the applicant on 8/12/09.

Subdivisions and Related Activity under Construction

- Bal 2 Lot Short Plat, 1505 South 240th Street, 6/20/08. The applicant failed to pull the ROW permit to construct the required frontage improvements by 6/9/09 nor did the City receive a request for an extension. The City has issued notice to the applicant that the permit has expired, and a new application will be required if the applicant desires to continue with the project. This is the last month that this project will be included in the monthly report.
- Landmarque 67 Lot Plat, 262xx Pacific Highway South 4/03/06. Site work is scheduled to recommence in March or April of 2010.
- Meyers 3 Lot Short Plat, 25804 Marine View Drive South, 5/22/07. Civil improvements completed. Final plat materials submitted 11/25/09. Pending routing.
- Highline View Estates 21 Lot Modified Subdivision, 21st Avenue South and South 240th Street. The applicant submitted civil plans on 9/03/09. Staff has completed its review of the civil plans and provided comments to the applicant on 9/30/09. There are a number of engineering details that the applicant must address before the City can approve the plans including the road design, drainage, and the final mitigation plan for the wetland impacts. The applicant has indicated that construction is scheduled to commence in the summer of 2010, provided that the plans are approved by the City.

Commercial Scale Projects Under Land Use Review

- Bartell Drug & Blumenthal Exterior Remodel, 21615 Pacific Highway South, 5/22/08. The applicant submitted the building permit application on 10/22/09. Comments were sent to the applicant on 11/25/09.
- Waterview Crossing, 11 Acre Mixed Use Development, 21920 Pacific Highway, 10/27/08. The City has received the submittal of revised application materials in response to our review comments. The initial review comments were issued to the applicant on 12/10/08
- Landmark on the Sound, Master Plan Expansion, 23660 Marine View Drive South, 1/12/09. Revisions resubmitted on 4/21/09 and 10/21/09. Staff last issued comments to the applicant on 6/23/09. Based on conversations with the Applicant, the most

likely scenario for submittal of the building permits would be sometime in the middle of 2011. Therefore, the Applicant is considering suspending the SEPA and Design Review until 6 months before re-submitting for Building Permits.

Commercial Scale Projects with Land Use Approvals Granted

- South Correctional Entity (SCORE) Facility South 208th Street and 18th Avenue South, 4/16/09.
 - **Utility Installation:**
 - **Sewer and Stormwater:** The City has received the as-built letter to confirm the installation was per the approved mitigation plan and the monitoring/contingency plan from the wetland biologist. No further work is scheduled adjacent to the Des Moines Creek Trail.
 - **Electrical:** PSE has informed SCORE that the high-voltage lines along S. 208th Street are considered “unreliable lines”; therefore SCORE will have to bring power down from S 200th Street which will require the construction of new utility lines. Additionally, PSE wants SCORE to obtain a 50 foot wide easement the existing lines in 208th. The southern 25 feet has been provided for in the City’s street vacation.
 - **Water:** SCORE has been working with Highline Water District to extend the waterline down from 200th to the site and loop it to an existing pipe at 15th and 208th Street. The loop design is required to provide sufficient fire flow requirements for the building.
 - **Condemnation:** The City has received stipulated orders which provided that all parties agreed that the jail is a public use and necessity superior to the Port’s and WSDOT’s proposed use of the property. The City has also received early use and possession of the property for the Port and WSDOT. The only remaining item is an agreement regarding the value of the property. At this time there is about a \$2 million difference between the City’s/SCORE valuation determination and the Port’s valuation determination. The City/SCORE have reviewed the Port’s appraisal and identified a number of incorrect assumptions about contamination on the property and utilities at the site. Currently the City/SCORE and the Port have both agreed to have the properties re-appraised in advance of the mediation scheduled for March 2010.
 - **Street Vacation and Surplus:** The escrow accounts for the vacation of rights-of-way and purchase of the City’s street properties have been established and all required funds have been deposited. The funds in the account will be distributed to the City once the condemnation action is complete.
- Kingdom Hall, new 8,750 sq. ft. church, 21645 24th Ave South, 4/4/07. The Hearing Examiner approved the Development Exception on 4/14/09. The applicant is still working with the Army Corps of Engineers which has indefinitely delayed the submittal of the building permit application.
- Parkside Elementary, 68,000 sq.ft. new school (2 stories), 2104 South 247th Street, 8/14/07. The vacation of 22nd Ave. S. ROW is recorded with the County and complete. The dedication of ROW along S. 248th St. is pending a property surplus by

the School District. Meanwhile, construction on the new school is steadily advancing with the majority of the work now occurring on the buildings interior.

Parks & Public Works Operations And Maintenance

The Parks Lead position is the Acting Superintendent which reduced the Parks crew by one position. A Road Maintenance crewmember retired the end of April and position was not filled due to budget cuts. One Parks and two Street Maintenance crewmembers are being used to provide reimbursable capital and SWM projects to reduce General Fund costs.

Parks (crew of 2 plus 2 remaining seasonals)

- Leaf pick up
- 2 Parks crew supporting streets/SWM work
- Rounds (daily park inspections and clean up)
- Christmas lights
- Public Works Yard clean up

Road and Street Maintenance [crew of 3]

- Public Works Yard clean up
- Pothole repairs
- Sign Maintenance
- Tree trimming
- Leaf removal

Surface Water Maintenance [crew of 6]

- Flush truck
- Maintenance of facilities (ponds)
- Misc pipe projects
- Clearing drains for rainy season
- Ditch cleaning
- Street cleaning and leaf removal

Facilities (1)

- General maintenance and repairs
- New carpet installation at the service center

SURFACE WATER MANAGEMENT (SWM)

NPDES Permit Activity

The City has operational control of 59 storm water detention and treatment facilities throughout the City. To comply with the permit, all public facilities need to be inspected annually and brought up to maintenance standards. All 59 facilities have been brought up to maintenance standards well ahead of the February 15, 2010 deadline. No detention facilities were inspected nor maintained in November.

The NPDES coordinator is currently preparing an Illicit Discharge Detection Elimination (IDDE) program for implementation in 2010.

Conversion of inventory system to GIS continues. As of November, two of the seven zones are complete. The second half of 2010 and 2011 will be dedicated to locating and mapping the private drainage systems and mapping all known public and private drainage easements. Conversion of the entire public system to GIS, all seven zones, is anticipated by July of 2010.

Water District #54

Staff met with WD#54’s staff and consultant to discuss the construction schedule, funding and framework for an interlocal agreement for construction of the water mains in the downtown area. Complicating matters is the fast tracking of the 216th project and the water main replacement that is needed within 216th. The schedule is to bid 216th in January; WD#54 desires to hold off further discussions for the downtown water system until the bid results are known on the 216th project. Once costs for the 216th water main are known, the District will have a better understanding of its financial situation and the ability to provide matching funds for federal grant as well as how much of the downtown water system can be built in 2010.

Signing Engineering

The sign inventory system that was mandated by WCIA that began in January is complete. The initial inventory totaled 3,903 City-owned signs. As a part of the inventory, each sign was cleaned; an adjustment was done if needed. Staff will now begin systematically reviewing the data in the inventory and implementing changes where needed. With a complete inventory, staff will also be able to conduct scheduled inspections of the signs. Council will be given a briefing after budgeting is done and as soon as their schedule permits.

Multi-Year Civil Engineering Services:

Task Order Recap - No. Task Orders Authorized and Amount Expended to date:

Consultant	City Mgr	Council	Authorized	Spent
AMEC	1	0	\$15,500	\$15,452
CH2M Hill	3	0	\$19,985	\$5,834
Ham-Collier-Wade-Living.	1	0	\$46,593	\$20,932
Fehr&Peers/Mirai	4	1	\$430,504	\$414,618
KPFF	8	5	\$712,119	\$647,924
KPG	2	2	\$365,590	\$201,236

FEMA Emergency Response Equipment Purchases

The City began purchasing emergency response equipment with funds received from FEMA in preparation for future emergencies. The City purchased a one-ton pickup truck with snow plow attachment on September 30th for \$36,288 with an anticipated delivery date between mid-December and late January. The de-icer sprayers for the new pickup truck and a dump truck were ordered November 9th under a Washington State contract. The prices were \$7,621 and \$12,000, respectively. The sprayer for the new pickup was delivered November 12th, and the other sprayer is expected to be delivered by mid-December. The storage tank for the de-icer was ordered November 10th for \$6979, and

delivery is expected within four weeks of the purchase date. The sprayers and storage tank will be installed by the manufacturer, and they will also train the staff in operation and maintenance of the equipment. Bids have been solicited for the remaining equipment including: two changeable message signs, a sander for the new pickup truck, an emergency response utility trailer, a portable light tower and a trailer mounted generator. The new equipment should be available for snow and ice control in mid-January.

City Clerk

Sandy Paul-Lyle was selected as our new City Clerk. She comes to us from the City of Pacific where she served the last six years as their City Clerk. Her first day in Des Moines was December 1st.

Marina Maintenance

Marina maintenance crews spent most of November setting up temporary access for the docks and relocating the control wiring for the CCTV security camera system and the card lock system for the gates. Staff also spent a lot of time helping some to the dry shed tenants relocate.

Marina Service

Fuel sales and other service revenues were slightly lower this year compared to November 2008. Poor weather and the construction project were the main factors.

Crime Task Force Report

- Target Areas This Month:
The Crime Task Force Team worked several undercover shifts targeting the North Hill and Woodmont areas due to the increased amount of residential burglaries in these areas.
- Arrests This Month:
This month the Crime Task Force Team made a total of 14 arrests:

Misdemeanor Arrests <i>Includes 1 for Prostitution and 1 for Criminal Trespass on a known local gang member, and 6 other Misdemeanors.</i>	8
Felony Arrests <i>Includes 1 for VUSCA and Possession of Stolen Vehicle.</i>	2
Misdemeanor Warrant Arrests	3
Felony Warrant Arrests	1

- The Crime Task Force Team assisted Burien Street Crimes Unit with serving a drug search warrant within the City of Des Moines. A total of three subjects were arrested and located 18 grams of cocaine, 3 pounds of marijuana, two pistols, and seized \$2,000.00 cash.

Statistical Comparison On Reported Crimes

The following is a comparison between November 2008 and November 2009 and January – November 2008 and January - November 2009.

Offense Type	Nov-08	Nov-09	% Difference	January-November 2008	January-November 2009	% Difference
Homicide	0	0	NC	1	0	-100%
Rape	2	0	-100%	14	19	36%
Robbery	4	2	-50%	54	46	-15%
Assaults	23	15	-35%	194	225	16%
Burglary	32	20	-38%	237	211	-11%
Larceny	48	46	-4%	594	507	-15%
Arson	0	0	NC	4	8	100%
Motor Vehicle Theft	16	19	19%	196	152	-22%
Officers Assaulted	0	0	NC	1	2	100%
Clearance Adult Arrest	33	21	-36%	313	223	-29%
Clearances Juvenile Arrest	2	3	50%	61	67	10%
Calls For Service	1,703	1,299	-24%	20,401	17,960	-12%

NC = Not Calculable

Business Licenses

New commercial business licenses issued in November 2009:

Name	Location	Type
Mr. Smiles Estate Sales	709 S 219 th St	Second Hand Sales

Contracts signed in November

- Reliable Security in the amount of \$13,308 for Marina security camera system and relocation of the fiber optic cables from their existing position on the bulkhead to the new duct banks.
- 2009 Des Moines Beach Park Auditorium Rehabilitation Project – Cherry Street Builders
- The Legal Department entered into an agreement with an outside attorney for review of the City’s Nuisance Code, Property Management Code, abatement provisions, Criminal Code and the Draft Rental Housing Code, and to interview members of the Police Department, Legal Department and Buildings, Planning and Public Works to determine what ordinances should be amended and draft the proposed amendments to bring Chapter 1.28 into compliance with those codes.