

City Manager's Office

February 26, 2009

To: City Council

From: City Manager

Re: Monthly Report – January 2009

CAPITAL PROJECTS

Arterial Street Projects:

South 216th Street – Phase 4 (11th to Marine View Drive) Design. Environmental work is almost completed, and right of way appraisals have started and negotiations will begin once NEPA has been finalized.

Surface Water Management Projects:

Lower Des Moines Creek Channel Modifications. The environmental permit applications were submitted in early October. The consultant is revising the design plans to address review questions. The individual Corps permit normally takes 8-12 months to complete which means the permits may be obtained in June at the earliest. If however, it takes a full year to obtain, the project will miss the hydraulic permit fish window and the project will need to be delayed until the summer of 2010. In this case, staff will be proposing to proceed with any project elements that can be made this summer without a Corps permit such as the flood wall adjacent to the Auditorium.

Des Moines Creek Basin (DMCB) Projects

The stream restoration work scheduled for the summers of 2009 and 2010 is presently being designed. Included in the 2009 stream work will be stream enhancements within Beach Park (upstream of the work being done by the City). City staff met with King County staff to review the Beach Park dredge and channel modification project and to resolve any concerns that the Basin Committee may have of the dredge/channel project. The stream enhancements will need to be coordinated with the City's dredge project as well as the Des Moines Creek Trail project that is also scheduled for this summer.

Barnes Creek Detention Facility

An alternate concept layout is being prepared. Once this is done, a meeting with the Corps of Engineers will be scheduled before proceeding with a 50% design and permitting. The consultant is reviewing the existing contract budget which did not include any significant design changes. It is anticipated that a contract supplement will be needed before proceeding

with redoing the design. The project is scheduled for construction in the summer of 2010.

S. 250th Street Drainage System

A large pavement upheaval occurred east of 16th Avenue following heavy rains in early January. This is the same place where the pavement billowed up following record rain in November of 2006. Staff met with Seattle Public Utility (SPU) to determine what the backfill requirements were on their Midway landfill storm pipe located within S. 250th Street. It was determined that sufficient trench check dams were provided. Both the SPU storm pipe and adjacent City storm pipe were videoed. While the SPU pipe was in excellent condition, the City's storm pipe showed several sections where the concrete pipe had failed and was leaching water below the pipe. Other sections of corrugated steel pipe had long segments where the bottom of the pipe was severely corroded. Staff will be proposing to replace several hundred feet of storm pipe this summer as well as repair the damaged road. Since this was not budgeted, the proposed project will require a budget amendment. This project may also be designed in house and constructed using maintenance crews.

Municipal Capital Improvement (MCI) Projects:

Des Moines Beach Park

The Beach Park Planning Committee made up of city staff, the project's architect and engineers and permitting specialist met in late January to discuss and finalize the timeline for Beach Park projects. The projects requiring CORPS permits have been submitted for processing in hopes that Des Moines Creek dredging work will be underway during the summer 2009 fish window. Building designs for the Auditorium are complete and permitting is underway for construction in 2009. The Dining Hall interior and access project is in the design and permitting phase. This project will be phased with the emphasis on meeting code requirements to reopen the building. Added decking and other aesthetic improvements may be delayed based on MCI funds available. Design is underway for the Picnic Shelter and Sun Home Lodge projects, however construction will be delayed until 2010-2013 or as funds are available.

Field House Grandstand, Baseball Field #1 and Playground Replacement Projects

Staff met with Clark Architects in January to discuss preliminary designs and project costs for the restoration of the historic grandstand building. The Baseball Field #1 and Playground Replacement Project design plans being developed by Robert Droll, Landscape Architect, are in the final stage of completion. Staff expects that construction of the Baseball Field #1 project will be underway by mid April. The Grandstand project is scheduled to begin in July and be completed by early fall of 2009. The Field House Park will be closed for public use throughout construction and will re-open in spring 2010. Traditional park users will be relocated to either Steven J. Underwood Park or Zenith Park, based on level of play requirements.

Des Moines Creek Trail

The City received notification from the Recreation and Conservation Funding Board that the City's request for \$579,000 funding for the construction of Des Moines Creek Trail will be forwarded to the state legislature for funding in the next biennium. This grant completes the funding package for the project which is now fully funded by state and federal dollars. Funds will be available for project construction beginning on July 1, 2009. State Senator Karen Keiser supports this project and award.

Marina Projects:

Maintenance Dredging

The Maintenance Dredging Project was substantially completed in January, although the large excavator worked through the last week end of the month to finish removing the sediment from the entrance channel. Initial surveys show that less material than estimated was removed from the three interior sites and more material than estimated was removed from the entrance channel. At this time, staff is waiting for the results of the final surveys to determine the actual quantities. The following picture shows the large excavator working in the entrance channel.



Bulkhead Replacement A – Phase 1. (North Marina Combined Projects).

All State and Federal permits are on track to be issued in March or April. The City has completed work on the Shoreline Substantial Development Permit and sent it on the Department of Ecology for notification and approval. The Marina staff met with the design team twice in January to work out the final design details. The staff also has the steel sheet piling pre-purchase bid packet ready to go to advertisement in February.

Water Main Relocation Project

In January, Marina staff met with Public Works staff to discuss the Water Main Relocation Project. Comments and suggestions from that meeting were forwarded to the design engineer for incorporation into the final design. The project is still on track to go out to bid in March.

CCTV Security Cameras

Reliable Security, the contractor selected to provide and install the equipment for the second phase of the CCTV Security Camera System was on-site in January installing five more cameras. The system also needed one more piece of equipment in the office to support the additional cameras. This phase of the project is substantially complete except for the installation of some additional software that will happen in the second week of February.

D Dock Rebuild

Work continues on the renovation of D Dock. In January, crews installed more of the wiring to support the new shore power boxes. The following picture shows maintenance staff laying out the wire runs for the project.



Marina Management Software

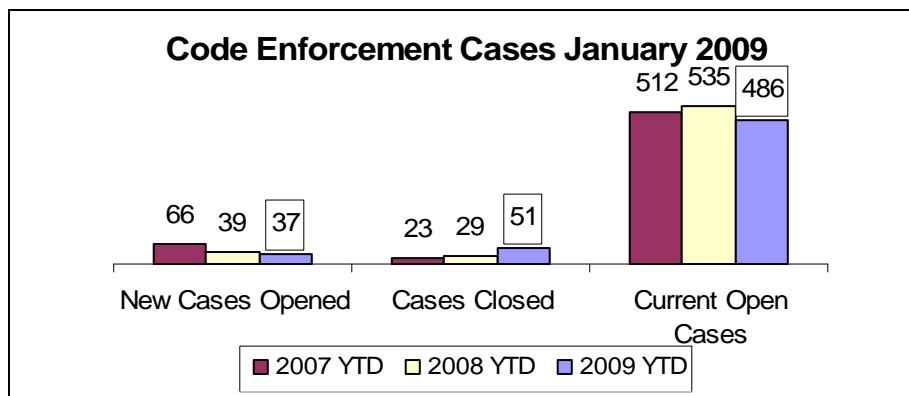
The Marina staff, the IT manager and the Finance Director have chosen a provider for the Marina software package. After interviewing personnel from the company providing the software, City staff decided to run the new software in a “parallel test” for one month to make sure the new software will produce accurate reports. In January, the IT Manager and the software provider worked on setting up the test. Staff plans to complete the testing and have new software installed by May at the latest.

Restaurant Building Demolition

In January, the Marina staff was having trouble getting three responsive bids to demolish the old restaurant building. By the end of the month, staff had received two responsive bids, with another promised for the first week of February. At this time, staff expects the building to be demolished by the end of February.

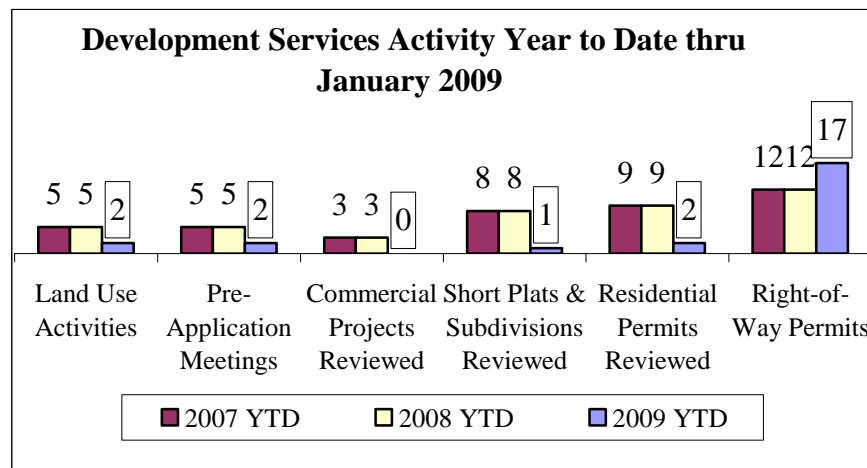
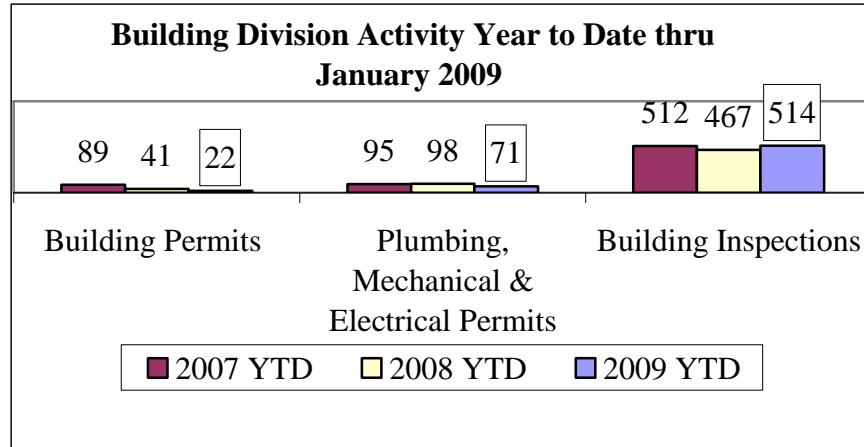
Code Enforcement

There were 37 new cases opened and 51 cases closed during January. There are 486 open cases, 18 of which are infractions involving legal action. In 2009, Code Enforcement sent 83 compliance letters, 75 regular and 8 certified in January.



Building Division

Building permitting and inspections, and development reviews have declined slightly from last year's pace as shown below:



- Midway Elementary School - This project is now complete.
- Mount Rainier High School – This project is now complete.
- Judson Park’s Addition – The project is now complete.
- Parkside Elementary School - Site work is well underway. Footings and some wall systems are being placed. The large retention pond is nearing completion. The concrete masonry gym walls are rising and ground plumbing and electrical work is ongoing. This site is very muddy and challenging for the contractor and our inspection team. Excavation of the new entryway off of 20th Avenue will begin soon.
- Heritage Place – The project on the old Midway Furniture site is well underway. The center stair and elevator tower is complete and the steel framework for the building is now erected. Metal roof decking and metal intermediate floor decking is being placed. Concrete decks have been poured and the metal exterior framework that will support the exterior building envelope is almost complete.

- The Dom Building – The project is nearing completion, but, a motor vehicle hit the southwest side of the building on January 23rd and caused substantial damage.
- Patel Medical Arts Building - This 17,400 square foot professional/office center is well underway. The steel structural framework has been erected and the exterior metal framework that will support the exterior building envelope is underway.
- Highline Community College Marine Science and Technology (MaST) Center - The project at the pier in Redondo continues to be open under a Temporary Certificate of Occupancy. Sprinkler system modifications and some electrical work are needed before the final Certificate of Occupancy can be issued. This work is scheduled to begin by mid-February.
- Zenith View Pointe - The project's west wood-framed building is moving slowly. Electrical, plumbing, sprinkler and mechanical rough-ins are signed off. A framing inspection has taken place; however, this inspection shows numerous items remaining before the building can proceed. The east commercial building revised design and plans came in for review December 8th. Review of the new building design is underway; however, the building plans are only about 70% complete so a complete review could not be made. The correction letter for all departments went out January 30th.
- The Three Bears Motel - Plumbing, electrical, mechanical and fire alarm permits have now been issued. There is no word yet on when this site will be applying for a new Certificate of Occupancy and a Business License to operate.

DEVELOPMENT SERVICES

Short Plats pending review and approval

- Massey Creek Estates 7 Lot Modified Short Plat, 23406 14th Avenue South. City staff met with the applicant and engineer on 10/24/07 to discuss design options. Re-submittal received 2/8/08. Review comments sent to applicant on 3/4/08. A re-submittal was received on 7/8/08. The public notice period ended 10/1/08. No comments were received. A letter was sent to the applicant on 10/13/08. Minor redlines and a lot line adjustment to be completed prior to preliminary plat approval.
- Nichols 3 Lot Short Plat, 23246 Marine View Drive South. Civil plans were approved 2/29/08. A six-month extension to complete required improvements was granted on 8/22/08. The property was sold on 8/13/08. New owner to continue with short plat project.
- Singh 2 lot Short Plat, 24827 16th Avenue South. Civil plans approved 7/10/07. An extension to begin construction of improvements was granted until 9/10/09.
- Ho 3 Lot Short Plat, 25804 Marine View Drive South. City Council concurred with short plat approval regarding depth to width ratio deviation on 2/14/08. Notice of land use decision sent out – no appeals were submitted. Applicant to submit civil plans for review. An email was received from the project contact on 7/17/08. The project surveyor is resolving a legal description discrepancy with the title company. The property is under new ownership as of 12/1/08. New owner is coordinating with consultants to submit for civil plan review.

- Shoopman 9 Lot Short Plat 222nd Street Town homes, 2414 South 222nd Street. Application received on 10/25/07. A review letter for associated lot line adjustment sent to applicant on 12/6/07. Letter sent to applicant regarding design options 2/28/08. Lot line re-submittal received 5/23/08. Short plat review comments sent to applicant 6/27/08. Staff spoke with applicant at City Hall on 7/25/08 regarding review comments. Applicant expects to resubmit in mid-February to address review comments.
- Atkinson/Gethers 3 Lot Short Plat, 8XX South 280th Street. Application received on 1/17/06. LLA LUA07-002 completed. Revision received 10/5/07. Review comments were sent to applicant 11/27/07. Re-submittal received 2/19/08. Review comments were sent to the applicant on 4/15/08. Re-submittal received 5/6/08. Review comments sent to applicant 6/17/08. Inquiry received from adjacent property owner on 10/21/08 regarding the feasibility of a lot line adjustment as part of on-going negotiations with the applicant to relocate an existing driveway. Letter sent to applicant and adjacent property owner on 1/12/09 to address environmentally critical areas questions.
- Cooper 24th Avenue 4 Lot Short Plat, 24101 24th Avenue South. Application received on 12/6/07. Review comments sent to applicant 1/25/08. Re-submittal received 2/29/08. A right of way vacation hearing before the City Council was conducted on 7/24/08; Council passed ordinance to vacate the right of way on 8/7/08. The property has been foreclosed upon by The Bank of Washington which has expressed the intent to complete the project. The new owner is working with the Transportation Division to complete the conditions of the right-of-way vacation.
- Foster 4 Lot Short Plat, 24411 Marine View Drive South. Comments were issued to the applicant on 9/15/08. There were significant problems with the proposed project: road location, road design, shoreline permits, storm water outfalls, location of the sewer line extended within the right-of-way, and setbacks. The City is waiting on the submittal of the revised preliminary plat documents.
- Hutfless 2 Lot Short Plat, 23016 16th Avenue South. Application received on 4/8/08. Review comments were sent to applicant on 5/29/08. Staff met with surveyor on 10/29/08 to discuss review comments. A letter was sent to the applicant on 1/21/09. Applicant has 14 days to submit a request for extension or the application will be considered expired.

Commercial Scale Projects Under Land Use Review

- South Correctional Entity (SCORE) Facility South 208th Street and 18th Avenue South. The proposal is for the construction of a 150,000 square foot regional jail to serve the municipal courts of Des Moines, Renton, Burien, SeaTac, Tukwila, Auburn, and Federal Way. At this time the project is in the pre-design phase, and the City of Des Moines must complete the condemnation of the Port of Seattle property before the land use application can be submitted to the City for review. The project will require an environmental review and a use permit approved by the Des Moines City Council in addition to the required construction permits.
- Des Moines Creek Business Park, 89 Acre Business Park, 20xx South 216th Street. Communications with the Port of Seattle are continuing despite project setbacks created by the withdrawal by the selected developer, Majestic Realty. Staff specifically is working to advance and finalize previous work on plat and street vacations. Work is also occurring on assessing extent of off-site improvements and whether those may be able to be designed and move forward to make the site attractive for future users.

- Kingdom Hall, new 8,750 sq. ft. church, 21645 24th Ave South. On 10/15/08 staff met with the applicant to discuss proposed changes to the project based on the Hearing Examiner decision. The revised plans have been submitted and routed for review; comments are due back to Development Services in late February.
- Bartell Drug & Blumenthal Exterior Remodel, 21615 Pacific Highway South. Comments were provided on 7/7/08, and a meeting with the applicant was held 9/30/08 to discuss the revised plans prior to the re-submittal. The City is currently waiting on the submittal of the Building Permit; the applicant has indicated that the plans will be submitted by the end of February.
- Midway Electrical Substation Expansion, 2857 South 221st Street. The Building Permit Application for the construction of the retaining wall has been submitted and reviewed by City staff. Additional information is needed regarding the pads for the new transformers before the Building Division can approve the building permit. Comments were provided to the applicant on 1/26/09.
- Waterview Crossing 11 Acre Mixed Use Development, 21920 Pacific Highway South. The initial review of the PUD application is complete and comments were issued to the applicant on 12/10/08. Staff met with the applicant's development team to go over comments on 1/12/09. There are still a number of issues that must be resolved regarding the deviation request prior to the public hearing. Staff anticipates reviewing this proposal with the Planning Agency on 3/2/09, and the initial meeting with the City Council on 3/26/09. It is anticipated that the public hearing will occur sometime in May 2009.
- Landmark on the Sound, Master Plan Expansion, 23660 Marine View Drive South. The applicant submitted new SEPA and Design Review applications on 1/28/09. The applications are currently under review by staff; comments are due back to Development Services on 2/28/09.

Shorelines/ESA'S

- Anthony's Homeport Elevator 421 S. 227th Street. All environmental permitting is complete; the City is now waiting for the applicant to submit the required building permit application.
- Saltwater State Park Artificial Reef Replacement Construction of the new artificial reef is nearing completion; the Washington State Park's Commission expects substantial completion of the project by the second week of February.
- North Marina Combined Projects. Staff has completed the review of the SEPA materials and the Shoreline Permit. The Shoreline Permit has been forwarded to the Department of Ecology for concurrence which is followed by a 30-day DOE appeal period.
- City of Des Moines 2009 Capital Projects. City staff is in the final stages of preparing the required documents for the environmental review of a number of City projects. These reviews are for projects expected to start construction in 2009. Below is a list of the projects and the required City environmental permits:
 - Des Moines Creek Trail: Project requires SEPA Determination, Environmental Critical Areas Development Exception and a Grading Permit
 - Des Moines Creek Flood Prevention: Project requires SEPA Determination, Environmental Critical Areas Development Exception, Shoreline Permit and a Grading Permit

- Dining Hall Restoration: Project requires SEPA Determination and Environmental Critical Areas Development Exception
- 216th Phase 4 (11th to MVD) Construction: Project requires SEPA Determination, Environmental Critical Areas Development Exception and a Grading Permit
- North Twin Bridge Footing Repair: Project requires SEPA Determination, Environmental Critical Areas Development Exception and a Grading Permit
- Transportation Comprehensive Plan Update: Project requires SEPA Determination
- Barnes Creek Detention Facility: Project requires SEPA Determination, Environmental Critical Areas Development Exception and a Grading Permit

Recycling/Solid Waste

Staff requested and received a proposal for an inclement weather service plan. The objective is to give our citizens the best possible service when snow and ice prohibit the large garbage trucks from negotiating many of the City's streets. Since many residents went without service for three weeks, we want to provide reassurance that our garbage service provider will have a plan that is published to all customers in case similar weather conditions are experienced in the future. The submittal from Allied Waste is currently under review.

Parks & Public Works Operations And Maintenance

Facilities (1 person)

- Activity Center flooding issues
- Vandalism @ Sun Home Lodge Beach Park

Parks (4 people)

- Removed Christmas lights
- Cleaned big pots @ City Hall, Big Catch and Boat
- Cleaned parks and bed work @ Westwood, Cecile Powell, Wooten, City Hall, Engineering, Field House, and Police
- Installed bench on MVD

Road and Street Maintenance [crew of 4]

- Started sign inventory work using GPS.
- Filled pot holes: 8th/223rd, 10th/232nd on east side of SR99 north of KDMR, 9th/223rd, 272nd/12^t, 240th/16th and 20th, 10th/232nd, 16th/274th, 16th/276th. Graded and Graveled 19th/241st to 243rd, 12th 251st to 252nd. Completed shoulder repair from washout on south side 240th, east of MVD.
- Responded to urban flooding issues January 7th during heavy rain event.
- Responded to downed tree in roadway @ 6th Pl - Redondo Loop.
- Installed a permanent Type III barricade @ 226th/18th.
- Crack sealed alleged asphalt on DMMD @ slide area north of Flag Triangle.
- Closed section of 250th @ 18th - road repairs needed due to heaving asphalt problem.
- Removed two leaning memorial Elm trees on DMMD @ approximately 212th.

Surface Water Maintenance [crew of 5]

- Land slide clean up @ Beach Park Road which involved re-opening the road and hauling away several loads of slide material.
- Ditch cleaning @ 24th/208th to 210th, Beach Park turnaround, on 240th south side of Landmark on the Sound, 220th east of 19th, 213th/1st.
- Flush truck in Zone 1 (North Hill)
- Installed spillways and asphalt berms 210th/3rd, 214th/5th.

- Roadway into Underwood Park detention pond washed out due to overflowing. Crew repaired, installed new gravel and graded to allow access.
- Culvert repair @ 257th/14th Pl. and storm drain maintenance @ 24242-14th.
- Repaired washed out shoulder on north side of 220th from SR99 to 28th.

Ancillary Duties

- Responded to accident KDMR/12th - car hit pole.
- Covered Beach Park slide area with plastic, staked it and put sand bags where needed.

Equipment Services

The City shop is up to date on maintenance. Upgrading of all 2004-2007 Crown Victoria's with a second battery and new computer has been finished, which also includes the Animal Control truck; Police Mobile Precinct and Sergeant's Tahoe. The snow kept staff busy with studded tires and chain installations for the Police and Public Works Departments. Forty-two (42) maintenance events took place in the City shop this month.

Multi-Year Civil Engineering Services:

As required in Resolution 1056, the following is a list of signed Task Orders (TO#) approved by the City Manager and Council:

Approved Task Orders for On-Call Engineering Consultant Services

TO#	Consultant	Project Title	City Manager	City Council
2007-01	CH2M Hill	Traffic Engr Study - VOIDED	N/A	N/A
2007-02	CH2M Hill	Zenith Viewpointe Development	\$3,500	
2008-01	CH2M Hill	Blueberry Lane Retaining Wall	\$3,350	
2008-01	Ham-Col-Wd-Lvs	SWM NPDES Management Program	\$46,593	
2008-01	KPG	So. 216 th Street Sidewalk (11 th to MVD)		\$163,500
Suppl No. 1	KPG	So. 216 th Street Sidewalk (11 th to MVD)		\$62,380
2008-02	KPG	Prelim Engr 2008-10 Pvmt Mgmt	\$22,500	
2008-03	KPG	2008 Pavement Management-DMMD/MVD	\$17,700	
2008-01	Fehr&Peers/Mirai	Transp Comp Plan/Misc.Transp		\$319,997
2008-02	Fehr&Peers/Mirai	Fed. Appropriation Traffic Asst.	\$5,016	
2008-02	Fehr&Peers/Mirai	PWTF Loan Appropriation Traffic Asst.	\$6,000	
2008-02	kpff	Traffic Oper/Safety Perf PHS (+Supp.1, 2)	\$17,464	
2008-03/1	kpff *	N.Twin Seismic Retro/Guardrail/S.walk	\$48,645	
2008-03/2	kpff *	N.Twin Seismic Retro/Guardrail/S.walk		\$42,048
2008-04/1	kpff *	Saltwater Bridge Seismic Retro	\$49,674	
2008-04/2	kpff *	Saltwater Bridge Seismic Retro		\$87,943
2008-06	kpff	Signal - Woodmont Dr./S260th/16th	\$4,905	
2008-07	kpff	N.Twin Footing Repair	\$49,977	
2008-08	kpff	N.Twin Foot Permanent Repair		\$137,040
2008-09	kpff	7 th Ave Survey St. Acquisition/Vacation	\$8,296	
2008-10	kpff	S.216 St S/Walk Bio & Ess. Fish Hab. Assess	\$5,332	
2008-01	Amec	Dining Hall Rehab	\$15,500	

* Split due to time sensitive issue re application for Bridge Funding grant - extraordinary circumstances

Lawsuits

The City was served with three new lawsuits this month: *John Doe v. Des Moines*, a complaint for declaratory and injunctive relief in a public disclosure case; *Stepp v. Des Moines*, a complaint for personal injuries and damages in tort that resulted from a 2007 motorcycle accident on Pacific Highway South; and *South Shores Condominiums v. Des*

Moines, a Complaint for Damages and Injunctive Relief resulting from a mud slide on the hillside between the condos and the marina floor. Legal staff, in conjunction with WCIA attorneys, filed the Notices of Appearance and/or Association in King County Superior Court, and is in the process of retrieving documents for records production and for preparing the responsive pleadings in each matter.

Prosecuting Attorney

The Prosecuting Attorney filed 123 misdemeanors and gross misdemeanors in January, 2009. He also filed four cases that would have been filed as King County felonies prior to the adoption of the new King County filing standards. In addition, he filed two cases that were forwarded from King County Sheriff’s Department.

Police Personnel Issues

One Probationary Community Service Officer was terminated from employment with the City after failing to make probation and one Entry Level Officer was terminated from employment with the City after failing to successfully complete the department’s PTO Training Program.

Entry Level Officer Nathan Chevallier graduated from the Washington State Criminal Justice Training Commission Basic Law Enforcement Academy on January 28th. He now begins the department’s PTO Training Program.

Crime Task Force Report

The Crime Task Force Team has noticed significant gang activity and fights around Pacific Middle School when school is letting out. The Crime Task Force Team targeted this area and made two separate arrests for Dangerous Weapons on School Facilities. A 13-year old male, was in possession of a pair of brass knuckles, and a 17 year old male, who was loitering near the playground of Midway Elementary, was in possession of a butterfly knife. The Crime Task Force Team also assisted the Investigations Unit in making an arrest on a subject who was wanted for Assault 1 with a weapon which occurred last summer in the Pacific Ridge.

This month the Crime Task Force Team made a total of 26 arrests:

Misdemeanor Arrests <i>Includes 2 Dangerous Weapons, 3 Prostitution, 2 Prostitution Loitering, 2 Drug Loitering, 1 SODA Violation, and 2 other Misdemeanors</i>	12
Felony Arrests <i>Includes 1 for Assault 1 & 5 VUCSA.</i>	6
Misdemeanor Warrant Arrests	7
Felony Warrant Arrests	1

Statistical Comparison on Reported Crimes

The following is a comparison between January 2008 and January 2009.

Offense Type	January 2008	January 2009	% Difference
Homicide	0	0	0%
Rape	0	1	NC
Robbery	5	2	-60%
Assaults	18	14	-22%
Burglary	14	33	+136%
Larceny	36	32	-11%
Arson	1	1	0%
Motor Vehicle Theft	15	18	+20%
Officers Assaulted	1	0	-100%
Clearances Adult Arrest	18	29	+61%
Clearances Juvenile Arrest	4	4	0%
Calls for Service	1,567	1,609	+3%

NC = Not Calculable

Parks, Recreation and Senior Services Master Plan

The Ad Hoc Parks, Recreation and Senior Services Master Plan Citizens Committee met on January 28th at the Activity Center. Their charge for the evening was to review community and neighborhood facilities, and discuss and prioritize the improvements proposed in the Park Concept Plans developed by the consultant, Susan Black & Associates. The committee also gave input regarding proposed Master Plan survey questions. The next Committee meeting will be held on Wednesday, February 25th at 6:00 p.m. at the Activity Center.

Committee members include: Victor (Vic) Anderson, Nadine Byers, Charlene Bacalzo, Betty Haines, Rena Hamburger, Marilyn Holms, Robert Hoyman, Kris Kelly, Karla Lindula, Barbara McMichael, Hidi Mickelson Cramer, Shelley Murray, Georgie Nupen, Jim Polhamus, Mark Proulx, Amber Scott, Ken Spencer, Denny Steussy, Jay Roberts, John Rosenlund, and Clark Snure.

Recreation Division Statistics – January 2009

January Revenue
\$48,120.16

Year-to-Date
\$48,120.16

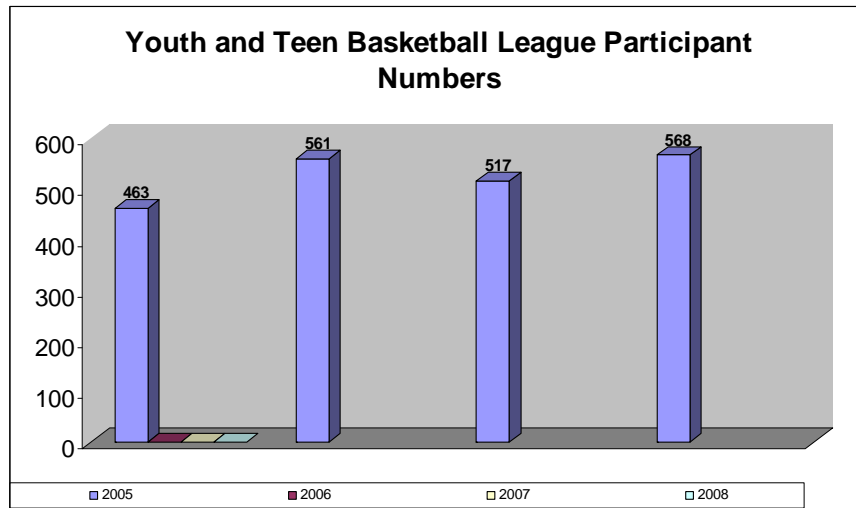
2008 YTD
\$48,733.15

Before and After School Program

We had a total of 166 registered Before and After School participants at Des Moines, North Hill, Marvista, Midway and Parkside Elementary School in the Highline School District and Woodmont Elementary School in the Federal Way School District. We had another 92 children participate on a drop-in basis or on an early release day. There were also 9 children who participated in our No-School Camp on Monday, January 19th here at the Field House. The Before and After school program begins at 6:30am and runs until the start of school and is available after school until 6:30pm at the above listed school sites.

Youth and Teen Basketball League

Our 2008-2009 Youth and Teen Basketball League has resumed with the first games played on December 13th. This year we have 568 kids participating on 57 different teams. Participants range from Kindergarten through 10th graders and all teams are coached by volunteer coaches and sponsored by local businesses. Games are played at the Des Moines Field House, Pacific Middle School, and North Hill Elementary, while practices are conducted at numerous facilities throughout the Greater Des Moines Community.



Activity Afternoons at Pacific Middle School

Activity Afternoons at Pacific Middle School kicked off the 2009 year with three successful program dates on January 9, 23 and 30. The Activity Afternoons are an After School Program at Pacific Middle School on Fridays throughout the school year. The program is funded by the Des Moines Rotary Club and Des Moines Legacy Foundation and is done in conjunction with the Highline School District and Destination Des Moines. There are now 147 teens registered for the program and January attendance was 47, 43 and 42 participants respectively. Kids enjoy snacks, arts and crafts, gym activities and have access to the computer lab as well.

Senior Center Division Statistics – January 2009

	2008	2009
Number of Meals Served	876	630
Fee Program Participants	218	722
Drop In Participants	2,446	1,282
Volunteer Hours	803.25	732
Revenue for January	\$5,995	\$6,567

Senior Nutrition Program

Staff is pleased to announce that we have a new cook to go with our new nutrition program provider. Her name is Peggy Strain. She is fitting in very well with our hard working volunteers. January is the first month for the participants to try out the meals of our new lunch provider, Catholic Community Services. Some of the highlights of the new nutrition program are: all food is made from scratch (cakes and muffins, REAL mashed potatoes, etc.) every Wednesday is soup day with delicious soups from scratch, more fresh fruits and vegetables, and continued daily delivery of all lunch items. The agency also pays for needed kitchen equipment and supplies (spoons, mixers, aprons, etc.) which is a change from the previous provider.

Senior Services Advisory Committee

The committee met Thursday, January 9th, 3pm at Des Moines Activity Center. Committee members present were Kaylene Moon, Natalie Wilcox McCann; Rena Hamburger, and Rachelle Mendoza. Wayne Corey was a guest speaker, invited to update the committee on the Elder Watch program. Kaylene agreed to serve as our committee chair for 2009. Agenda topics were approval of the November 13th meeting minutes, our issue sheet for Senior Lobby Day in Olympia on February 17th, Latino program update, Elder Watch update, youth and seniors, the Group Health/Bartell's Medicines Disposal program and an update on the senior nutrition program at the senior center. The committee's next meeting will be Thursday, February 12th, 3pm, at the Activity Center.

Human Services Advisory Committee

The committee met Thursday, January 29th, 4pm, at the Activity Center. Committee members present were Nadine Byers, Jean Munro, Deborah Hickman, Vino Atienza and Elizabeth Brant. The executive director at Hospitality House, Natalie Reber, was a guest invited to update the committee on programs at Hospitality House. Nadine Byers agreed to serve at the committee chair for 2009. Agenda topics were approval of the November 18th minutes, the Hospitality House presentation, committee liaison agency reports, selection of 2009 agency mentors, fourth quarter 2008 agency reports review, discussion of the concerns about changes in the Catholic Community Services Emergency Assistance program for Des Moines clients, update of the city Community Service directory, and the 2009 meeting schedule.

Ralph Nichols' Monthly Activity Report

- Developing new and significantly expanded content for the Des Moines page in the Department of Tourism website's city listings. Currently, only the briefest of mentions about the city is posted there. In addition to highlighting attractions for tourists, the new content also features the city's major 50th anniversary activities.

- Preparing a feature-style news release profiling Des Moines for *Seattle* and *Seattle Metropolitan* magazines. Last year, neither magazine gave any (but the briefest) mention in major sections profiling Seattle-area suburban communities. Their editors subsequently invited me to submit information about Des Moines for possible use at this time this year.
- Providing the B-Town Blog with background and information about Des Moines as they prepare to launch/begin production of The Waterland Blog. waterlandblog.com launched on February 7 with a feature on the Poverty Bay Wine Festival. Its companion site, b-townblog.com in Burien, emphasizes good community news and events, but also covers breaking news such as winter storm updates and the third runway noise issue.
- Developing new content – both for the home page and for about a dozen linked pages on specific topics (e.g., the Marina, Parks, Economic Development) – for the Des Moines website, as well as ideas for a new design that will enhance this content, so the site will be a go-to place for news and information about the city. Once this is done, it is anticipated that updates will be posted on the website at least weekly and even daily, as required.

Seattle Boat Show

For the last several years the Marina has had a booth at the Seattle Boat Show. Attendance at the show was about 57,000, down from 63,000 the year before. All things considered the show was better than everyone expected. At the show the Marina booked four more club visits for 2009 and added about 12 boaters to the waiting lists. The boat show is always a good opportunity to tell boaters what is happening at the Marina, and this year the staff focused on the up-coming changes at the Marina. Even though expectations were not high this year, the staff is pleased with the results of the boat show.

New commercial business license issued in January 2009:

Name	Location	Type
Entourage Salon and Spa	22341 Marine View Drive S	Hair Salon

50th Birthday Celebration

The best news surrounding the 50th Birthday Celebration is the official sanctioning of the parade by the Seafair organization which presents the opportunity for many of the Seafair associated groups to participate with us and also greatly expands the advertising for our event. All necessary paperwork has been submitted to Seafair and we are officially on their roster.

The council adopted the resolution designating 2009 as the 50th Birthday year at the council meeting on January 15th. They also formally sanctioned the following additional events: Waterland Music Series, Spring Egg Hunt, Fireworks over Des Moines Headline Performer Jr. Cadillac, Beach Park Jazz & Blues Series, Trash to Treasure, Waterland 5K Fun Run, Comedy Night in Des Moines, Polar Bear Plunge, Eleanor Roosevelt – No Ordinary Woman, Des Moines Sports Night, Time Capsule, RE/MAX Hot Air Balloon, Wenatchee Youth Circus and the Federal Way Symphony Garden Tour.

Following is a current list of sponsors:

<u>Donor</u>	<u>Cash</u>	<u>In Kind</u>	<u>Purpose</u>
City of Des Moines	\$15,000		All Events
PSE	\$5,000		All Events
Judson Park		\$3000	Sock Hop
Legacy Foundation	\$5000		Concerts
Rotary/Community		\$25,000	FW over Des Moines
Arts Commission	\$2,500		FW Concert
SSVS		\$2,500	Promotional Support

Justin Moser from Reel Focus Films submitted a budget proposal for a documentary CD of the History of Des Moines. We also discussed the possibility of trying to have a 2nd installment that would include the 50th Birthday events themselves. Susan Goegebuer will be following up with Justin on this project.

Tickets for the black tie gala are now on sale and can be purchased at the Field House, Corky Cellars, Washington Mutual Bank downtown or steering committee members. If you purchase an entire table of 8, you will receive a discount and the total cost will be \$560. Corky Cellars is carrying Elvis Presley wine as part of our celebration. It will also be available for sale at the gala. The gala will also include a dessert auction (with desserts provided by the DAR) and a basket auction.

The June 17th birthday event has stalled a bit, but Susan Goegebuer has agreed to help us move that forward and has already scheduled a couple of meetings, so I believe it is back on track.

The youth are busy working on their events and everything is on track for the July 18th weekend. The marina staff have been successful at getting a commitment for at least one tall ship and possibly as many as three.

It appears that the sponsorship funding is almost complete for the Wenatchee Youth circus. Jim Langston is one of the sponsors and the other has requested to remain anonymous. We believe there will be 4 performances as originally planned Friday night, Saturday matinee, Saturday evening and Sunday matinee.

Contracts Signed in January:

- Contract with Len Madsen for DM Transportation Gateway project management
- SCATBd for City of Des Moines continued participation
- Contract with Dana Salyer for a temporary position which will be charged against the State Archive Grant for archival of public records.

Contracts, Bids, RFQs and RFPs Expected to be Signed in February:

- Beach Park Slide Task Order - CH2M Hill
- Transp Comp Plan (TCP) supplement to Task Order update - Fehr/Peer/Mirai
- Agreement for demolishing the restaurant building
- Contract for providing management software to the Marina to the City Manager for his approval in February.