

City Manager's Office

October 16, 2008

To: City Council

From: City Manager

Re: Monthly Report – September

CAPITAL PROJECTS

Marina Projects

- Maintenance Dredging
Pacific Pile and Marine, L.P., the company that submitted the low bid for the dredging project, has signed a contract with the City to do the work. They expect to start the job sometime in December and they are estimating that the work will take about three weeks. Between now and the time the contractor arrives, staff will be working with Pacific Pile and Marine and the project engineers, Anchor Environmental, to make sure all of the permit conditions are met.
- Bulkhead Replacement A – Phase 1. (North Marina Combined Projects)
This project is still in the early part of the permitting phase and until there is some initial feedback from the regulatory agencies doing the plan reviews, there will not be any more design effort. Comments from the agencies are expected in October and after that, the consultants will proceed to final design. In September the City's Planning Department issued the SEPA notice. The notice was mailed to over 600 individuals or businesses that own property or live near the Marina.
- Water Main Relocation Project
This project has entered the final design phase. Permitting for this project is completed and the staff still expects to have this project out to bid by the end of the year.
- CCTV Security Cameras
The Marina and the Police Department are working together to upgrade three of the new cameras. These cameras will be located near the Marina's north and south vehicle entrances and near the Marina entrance channel. The three cameras will have enhanced capabilities in low-light conditions and will produce higher resolution images that will capture small details like license plate numbers. Staff issued an RFP

for the work on the system, but they were unable to get responses from any contractors other than the one that installed the first phase of the system. The reasons cited were potential conflicts over performance issues and problems with warranties. Staff asked Council to approve a sole-source contract with Reliable Security Co. from Everett, WA, the contractor for the first phase of the project, for the work. Council approved staff's request at their October 9th meeting.

- Marina Combined Project Permitting. The public comment and appeal period on the Shoreline Permit will end on October 24th. The City will then issue a SEPA determination followed by another 15 day public comment period and 10 day appeal period. At the conclusion of the SEPA appeal period, the City will finalize the Shoreline Permit, which will be forwarded to the Department of Ecology (DOE) for concurrence. Following DOE concurrence there is a 30 day DOE appeal period. Once the environmental permitting is complete, the bulkhead and some of the other items will require the approval of building permits prior to construction. A grading permit application will also be required for the upland excavation and the in-water dredging

Arterial Streets

- Pavement Management Program. Initial 2009 program recommendations from the design consultant were finalized in July. The remaining section of Des Moines Memorial Drive paving is planned for this October. A Council briefing on the Pavement Management Program is also scheduled for October.
- South 216th Street – Phase 4 Design. Staff developed a task order assignment for right-of-way acquisitions and environmental documentation. Work continues, and staff hopes to begin joint utility planning this fall.
- 16th Avenue South Improvement Project (South 272nd Street to South 260th Street). The project is substantially complete except for some four minor punch list items.

Surface Water Management

- Lower Des Moines Creek Channel Modifications. The preliminary plan was reviewed by the Municipal Facilities Committee in August and comments incorporated. The environmental permit applications are scheduled to be submitted in early October. This work is scheduled for summer of 2009.
- Des Moines Creek Basin (DMCB) Projects. The connection manhole for the high flow bypass pipe has been corrected and the bypass is now fully operational. The main berm of the Regional Stormwater Detention Facility (RDF) that had settled has been reconstructed to the design elevation. The stormwater control structure for the RDF is scheduled for installation in early October whereupon the facility will be fully operational.
- Barnes Creek Detention Facility. Project review by the Corps of Engineers has been placed on hold until additional information regarding the proposed project has been submitted. A site meeting with the Corps is scheduled October 7 to discuss the project, impacts to the creek and wetlands, and permitting requirements resulting from a 2002 change in Federal wetland rules.

MUNICIPAL CAPITAL IMPROVEMENTS

Beach Park Dining Hall Foundation

Work was completed on the permanent foundation for the Dining Hall in September by contractor Robbins and Company prior to the September 30th Department of Fisheries permit deadline.

Beach Park. All required permits have been approved. Staff hopes to have PSE install the new gas line under the creek for servicing the Auditorium and Sun Home Lodge by the end of October.

Des Moines Creek Trail

The City received notification from the Recreation and Conservation Funding Board that the City's request for \$579,000 funding for the construction of Des Moines Creek Trail will be forwarded to the state legislature for funding in the next biennium. Funds would be available for project construction beginning on July 1, 2009. Comments on the 90% design were given to INCA for revisions. INCA is revising the plans to incorporate staff comments.

Field House Baseball Field Renovation/Playground & Skate Park Repair/Replacement

The Seattle Mariners awarded the City a \$100,000 grant for the Field House Park Ballfield #1 Renovation Project, at their Fan Appreciation Night Game on September 26th. Mayor Sheckler and Councilmember Thomasson received the award on the field and Councilmember White also attended the game on behalf of the City.

Development of Des Moines Creek Business Park (DMCBP).

- The Port and Majestic Reality Company have agreed to terminate their lease negotiations and the Port is contacting the other two finalists, Prologis and Tarragon, to explore their current interest in leasing the DMCBP property. The national economy and restrictive credit markets are temporarily affecting the viability of the project.
- The Port deposited \$3.8 million into an interest bearing escrow account for the payment for vacated rights-of-way and deeded streets owned by the City according to the terms of the 1st Addendum to the 1st Development Agreement.

Waterview Crossing Development in Pacific Ridge.

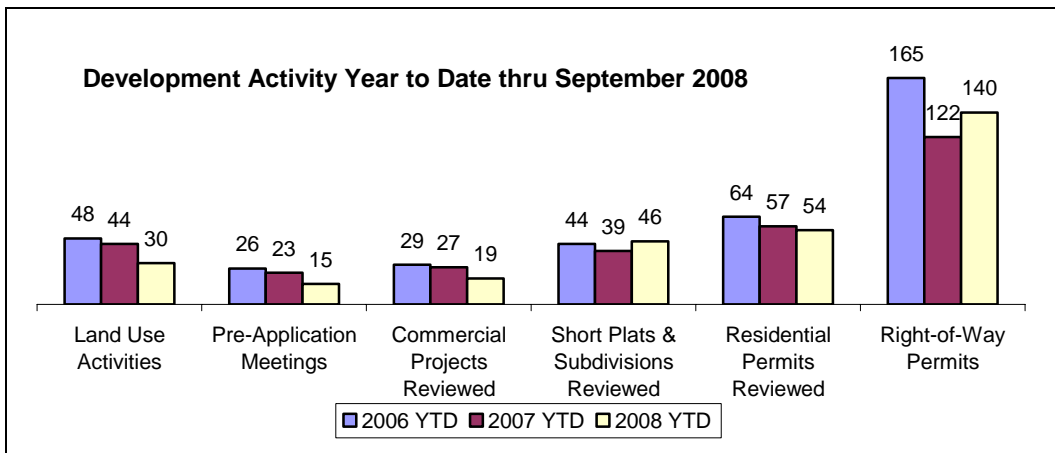
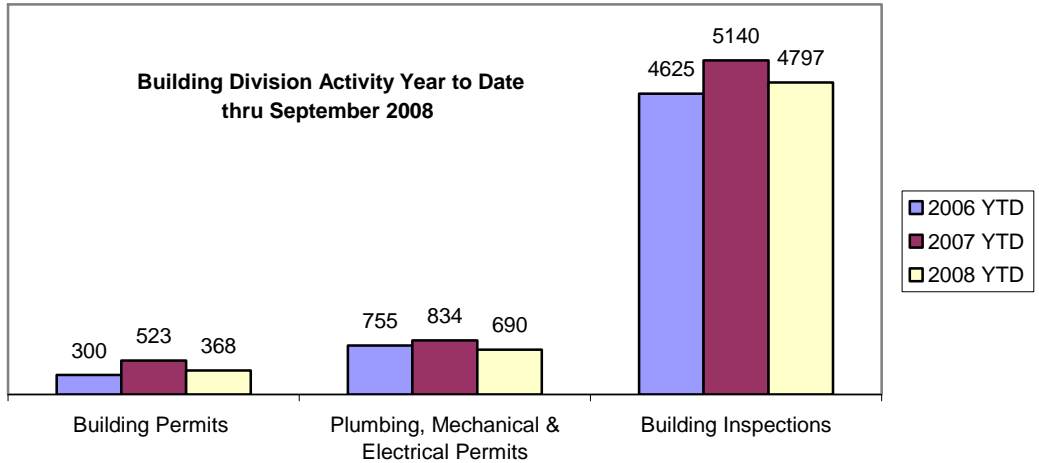
- The developer continues to work on their Planned Unit Development (PUD) application. A second pre-application meeting was held in late September and a PUD application is expected to be submitted to the City in late October or November.
- It now appears that the planned 194-unit moderate income senior housing project may not be included as the first project.

Midway Planning

A refined Land Use Scenario identifying potential light rail alignments, station locations and alignment cross-sections is being further refined with input from the September 24th

stakeholder committee meeting. A web-based community survey is being developed. The public can learn more about Envision Midway at the City's website.

PERMIT IMPROVEMENTS AND PROCESSING:



Comprehensive Plan Revisions. Work continues on updates to the Downtown and Transportation chapters of the Comprehensive Plan.

- Comprehensive Transportation Plan (CTP). CTP planners will be asking Council for additional guidance and direction on the future of the transportation system in October. In November or early December the Council will be asked to finalize their policy direction. City Council recently considered 44 project recommendations and suggestions from recently completed University of Washington Storefront Studio project. Eleven of those recommendations were identified as the most promising in a poll of individual Council members. Council has now provided further direction to staff and provided general direction on elements of a vision statement for the Comprehensive Plan.

BUILDING DEPARTMENT

School Projects

- Midway Elementary project is nearing completion. A 30 day temporary Certificate of Occupancy was extended until October 15th.
- Mount Rainier High School continues to work towards a final Certificate of Occupancy more than a year after opening. There are a few items still remaining.
- Parkside Elementary School site work is well underway. Footings and some wall systems are being placed. The large retention pond is excavated. Approval for both access roads is still awaiting approval from Transportation. This is starting out as a challenging project.

Heritage Place. This project on the old Midway Furniture site is well underway. The surface water retention system is complete and the retaining wall sections are complete. Site work for foundations on the main structure is underway.

Patel Medical Arts Building. This 17,400 square foot professional/office center began in August. A totally revised building structural design was approved by all departments on September 26th.

Judson Park's Addition. This project is almost complete. An upgrade to the fire alarm system for the original building to co-exist with the new portions of the building is required before the final Certificate of Occupancy is given.

Highline Community College Marine Science and Technology (MaST) Center. This project at the pier in Redondo continues to be open under a Temporary Certificate of Occupancy. Their sprinkler system modifications are needed before the final Certificate of Occupancy can be issued. The required sprinkler modifications are proving to be tough to get from the contractor as he appears to be resistant to performing the work correctly. This item will need to be completed soon as the cold weather will put the sprinkler system in jeopardy.

Zenith Viewpointe. The wood framed building is moving slowly. Electrical, plumbing and mechanical systems are underway. The sprinkler system has yet to be applied for. There is no word on when the east commercial building revised design and plans will come in for review.

Three Bears Motel. The new owner is working to re-condition the building. Plumbing, electrical, mechanical and fire alarm permits have not as yet been applied for.

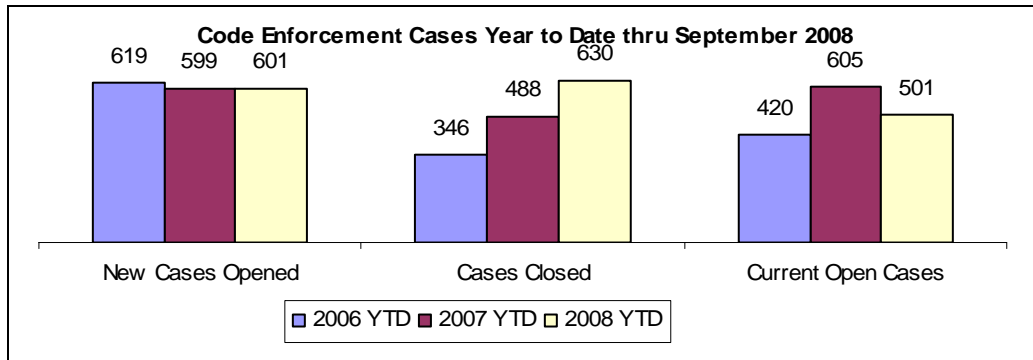
New Building Requirement

The Building Official attended the annual Building Officials meeting in Minneapolis this year. The big news is that an historic vote was taken and approved by the voting membership. Beginning in 2009 or 2011, the International Residential Code will require all new one and two family residences be sprinklered. Additionally, some high rise building requirements for additional exiting (a third stairwell over a certain height) and

fire proofing for metal structural elements is coming. These code changes are the result of years of study after the 9/11 disaster.

Code Enforcement

There were 52 new cases opened and 73 cases closed during September. For 2008, 601 cases were opened, 630 closed and 501 are currently open, 27 of which involve legal action.



DEVELOPMENT SERVICES:

Subdivisions pending review and approval:

- Crestwood Park 67 lot PUD, 27425 16th Avenue South. The applicant submitted the revised civil plans on 9/12/08. Review of the revised civil plans is scheduled to be completed by 10/16/08. Based on preliminary discussions with staff, the plans are substantially ready for approval. However, one significant issue remains; the Surface Water Management Engineer is requiring an under drain on the vault lid to ensure usability of the park during the winter months. The applicant disagrees with this requirement and did not make the change on the revised plans. The SWM Engineer has indicated that the plans will not be approved without the under drain.

Short Plats pending review and approval:

- Massey Creek Estates 7 Lot Modified Short Plat, 23406 14th Avenue South. City staff met with the applicant and engineer on 10/24/07 to discuss design options. Re-submittal received 2/8/08. Review comments sent to applicant on 3/4/08. A re-submittal was received on 7/8/08. Public notice has been published with a due date of October 1, 2008 for comments.
- Nichols 3 Lot Short Plat, 23246 Marine View Drive South. Civil plans were approved 2/29/08. A six month extension to complete required improvements was granted on 8/22/08.
- Singh 2 lot Short Plat, 24827 16th Avenue South. Civil plans approved 7/10/07. An extension to begin construction of improvements was granted until 9/10/09.
- Jensen 2 Lot Short Plat, 25639 Marine View Drive South. Application received on 10/30/07. Review comments sent to applicant 12/10/07. Re-submittal received 4/22/08. Review comments sent to applicant 6/12/08. Staff held a meeting on 7/16/08

with the applicant to discuss issues related to environmentally critical area development standards for both bluffs and shorelines. Revised site plans were submitted on 8/6/08. Planning review comments were issued 9/10/08 and applicant is to work with Department of Ecology to determine the ordinary high water mark.

- Foster 4 Lot Short Plat, 24411 Marine View Drive South. Comments were issued to the applicant on 9/15/08. There were still significant problems with the proposed project: road location, road design, shoreline permits, storm water outfalls, location of the sewer line extended within a right-of-way, and setbacks. On 9/18/08, staff met with the applicant to discuss these concerns. As a result of the meeting, solutions to the sewer location, road and setback issues were agreed to in principle, provided more information was submitted to the City. Environmental concerns related to the shoreline and bluff from the new outfall also needs further review. The City is currently waiting on the submittal of revised plans. It is anticipated that revised plans will address all of the City's concerns.
- Belenky 4 Lot Short Plat, 23211 10th Avenue South. Application received on 3/26/08. Review comments were sent to applicant on 5/23/08. Public notice period ended 9/17/08; no comments were received.
- Bal 2 Lot Short Plat, 1505 South 240th Street. The applicant's engineer has been working with Development Services and Transportation Engineering on the preparation of the civil plan documents. The plans should be submitted the first or second week in October. The required improvements are very minor; primarily involving the installation of curb, gutter, sidewalk and pavement widening of South 240th Street to the frontage of the short plat.

Commercial Scale Projects Under Land Use Review

- Bartell Drug & Blumenthal Exterior Remodel, 21615 Pacific Highway South. Comments were provided to the applicant on 7/7/08. The applicant is planning to submit the revised materials by the middle of October. A meeting with the applicant was held 9/30/08 to discuss the revised plans prior to the re-submittal.
- Midway Electrical Substation Expansion, 2857 South 221st Street. The City completed the SEPA review and issued a DNS on 9/15/08. The public comment period and appeal period will conclude on 9/30/08 and 10/10/08 respectively. Once the SEPA appeal period concludes, the City will finalize the review of the Development Exception Application and the Grading Permit application. A Building Permit Application is also required for the construction of the retaining wall.
- Landmark on the Sound, Master Plan Expansion, 23660 Marine View Drive South. The City is currently waiting on the submittal of the new applications. Staff is attempting to get the applicant to submit a new SEPA application by the end of October and a new Design Review application submitted by the end of November to meet expected project timelines for permit issuance in 2009.

Commercial Scale Projects with Land Use Approvals Granted

- Parkside Elementary, 68,000 square foot new school (2 stories), 2104 South 247th Street. There are still some significant issues that must be resolved regarding the

design of the access driveway and potential conflicts between a proposed private road via the church property and existing ROW located in the vicinity; however, the building permit has been issued for construction of the school. Staff has met with the School District's architects and engineers multiple times to resolve this issue; however, a solution has not been provided that meets all of the City requirements and conditions. The architects and engineers are currently working to revise the driveway plan which will be submitted for review by the City. Work on the rest of the site continues to rapidly progress; work on the footings, exterior walls, and drainage vault is current underway.

- Bay Villa Apartments, 15 unit townhouse development, 16th Avenue South and Kent/Des Moines Road. The project has been resubmitted and has been approved by City staff; except for Transportation which is waiting on approval of the traffic signalization plan by WSDOT.
- Seascape at Des Moines, mixed use building containing 37 dwelling units and 8,400 sq ft commercial, 22607 Marine View Drive. The project was resubmitted on 8/18/08; comments were provided back to the applicant on 9/16/08. The applicant failed to address the majority of the City's previous comments. The City is currently waiting on the submittal of the revised plans.

Shorelines/ESA'S

- Redondo Waste Water Treatment Plant Outfall Repair and Replacement. Construction of the replacement is 90% complete. All work within the inter-tidal beach area is complete and the beach has been restored. The marine biologist is working on the post-construction report for the inter-tidal area and the surveyor is finalizing the post-construction report regarding the seawall. The contractor must still connect the portion of the pipe under the beach to the new off-shore pipe. This work will occur underwater staged from the barge; therefore, this work will not include disturbance to the beach. The final connection will be completed by the middle of October.
- Saltwater State Park Artificial Reef Replacement The removal the existing tire reef was completed in August and construction of the new reef should commence this fall.

2008 Development Services Permit Improvements. Staff is working to finalize the first application supplements which provide information to potential applicants regarding the reason for a specific land use permit, explanation of the different subcategories of a specific land use action, pre-application requirements, the noticing requirements, public hearing requirements/procedures, and how a final decision is reached by the City.

PLANNING DEPARTMENT

Envision Midway Planning

- Worked with Kent staff and Cascade Design Collaborative to refine land use Scenario 1.0, identify potential light rail alignments, station locations and alignment cross-sections for discussion at the September 24th Envision Midway Stakeholder Committee meeting. Prepared supporting documentation for proposed light rail alignments and station locations.

- Presented information on Scenario 1.0 and facilitated small group discussion at the September 24th Stakeholder Committee meeting.
- Briefed the Des Moines Planning Agency on the progress of Envision Midway.
- Began development of a web-based community survey.
- Updated Envision Midway website.

Downtown Planning

- Summarized Council responses to policy questions related to implementation of ideas from Storefront Studio's Marina District Enhancement Plan discussed at the September 11th Council meeting. Prepared a draft vision statement and mission statement intended as staff guidance for the Downtown planning work program and 2009 budget.
- Completed a preliminary inventory and analysis of the parking supply and demand within the Downtown Commercial zone. Calculated on-site parking requirements for each parcel based on existing land use and compared with the existing supply and utilization. An inventory of on-street parking provided by Fehr & Peers/Mirai was used to evaluate additional capacity and utilization rates.

PARKS & PUBLIC WORKS OPERATIONS AND MAINTENANCE

Facilities (1 person)

- Prep PW/Parks Service Center roof for contract..
- Pull old HVAC unit from roof.
- Pull old exhaust systems from roof.
- Remove old conduit and wiring from walls.
- Build new IT work room.
- Build new bench and install laminate to bench.
- Board up Sonju Barn.
- Work with CIP Project Manager on pre-bid walk thru for PW/Parks Bldg: HVAC, Roof, Paint, & Carpet.
- Monthly fire extinguisher, first aid, and lighting inspections.

Parks (4 people)

- Aerate Underwood Park.
- Field Preparations.
- Install new skate park fence.
- Set up soccer fields at Underwood & Field House parks.
- Set up football fields at Zenith & Field House parks.
- Repair lawn at Underwood Park restroom area.
- Repair fence at Cecil Powell Park.
- Remove tree at Parkside Park.
- Weed, prune and bark at City Hall and Engineering buildings.

Road and Street Maintenance [crew of 4]

- Street crew applied approximately 100 yds of 1 ¼" minus base coat gravel, two inches thick to 9th Ave S, from S. 249th St to S. 251st St.. This was done in response to dust complaint.
- Vegetation control along right-of -ways continued.

- Missing raised pavement markers were replaced in various places around the city.
- Crew installed signs and markings on 8th Ave S. when changing to one-way north bound from Kent Des Moines Road to S. 223rd Street.
- Removed graffiti from signs and guardrails on Kent Des Moines Road and at city parks.
- Install temporary fence at damaged sidewalk railing at 16th Ave S & S. 279th Street.
- Filled pot holes and gravel work in alley south of S. 225th between MVD & 7th Ave S.

Surface Water Maintenance [crew of 5]

- Extensive time and work was involved in the cleaning and maintenance to a drainage vault at S. 263rd Street & Woodmont Dr. At least 15 yards of gravel and sediments were vacuumed out. Repair of the deteriorating control system is continuing.
- Storm water drain work and improvements were completed at S. 261st & S. 262nd Street on MVD. Type 1 catch basins and 12” ADS storm drain pipe was used. Also asphalt work, a new curb section and ADA ramp was built.
- Asphalt drainage berms were installed at S. 211th Place & 11th Ave S. and S.272nd St & 14th Ave S
- Vegetation control work and detention pond maintenance was done at these sites: S. 245th E of 16th Ave S, S. 252nd St & 23 Pl. S., S. 250th & 13 Pl. S..
- Catch basin repair and maintenance was done at S. 252nd & 11 Ave S, 252nd St & 13th Ave S, S. 212th & Des Moines Memorial Drive
- Installed a new gate valve control in detention facility at S. 262nd & Marine View Drive
- The Department’s new street sweeping contractor, Action Services, started sweeping City streets in September. Streets are to be swept once a month from February through October and twice a month in November through January.

Ancillary Duties

- Assisted Marina maintenance with removal of curb section in the marina parking lot.
- Responded to DMPD and removed a 16 foot Boat from row at S. 208th & 15th Ave
- Assisted Des Moines food bank unloading donated food items from trucks.
- Removed dead animals from streets as needed
- All crew members had annual hearing tests

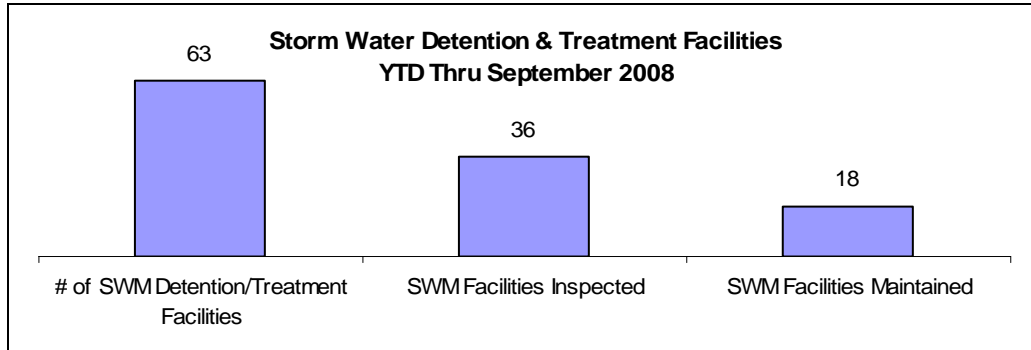
Equipment Services

The City shop is up to date on services and general maintenance. The new replacement car for 523 is done. It has some warranty issues so we took it to the Ford dealer for repairs. The third and final Escape is in the process of being put together at FCI. We have one more new vehicle coming for the Crime Task Force at PD; it should be in the first of October. We took a tour of a new facility that sets up police patrol vehicles. Auto Additions it is a very nice company but a little high priced for us so we will keep them for some of our smaller jobs. Thirty-eight (38) maintenance events took place this month in our shop.

Major non-City projects currently under construction with work occurring in the right-of-way:

- Southwest Suburban Sewer District, main extension 1st Ave S., 2nd Ave S., from 200th St - 208th St.
- Prologis, Sierra Construction, completed overlay of 24th Ave. S. from S. 208th St. to S. 216th St.
- Heritage Place, 23040 Pacific Hwy South, Storm drainage connections and utility work
- Midway Elementary School, 24th Ave S. and S. 224th St., finishing street improvements
- Judson Park Retirement, S. 236th St and Marine View Drive, completing punch list items
- Parkside Elementary School, 21645 S. 247th Street.

NPDES Permit Activity



The City has operational control of 63 storm water detention and treatment facilities located in 7 zones throughout the City. During September, 6 of these facilities were inspected by the NPDES coordinator and 10 maintained by the maintenance crews. In accordance with the NPDES, all public facilities are required to be inspected annually and meet maintenance standards.

West Nile Virus (WNV) Update

The King County Health Department announced that the first human case of WNV was detected in King County. One other human case was detected in Yakima County. Also, as of September, one dead bird has tested positive for WNV in King County. Per the Response Plan, all cities are under an Alert Level 2 requiring expanded surveillance in areas adjacent to the WNV findings. Des Moines is not adjacent to these areas but is asked to update its City website of WNV in the region and to emphasize prevention measures.

TRANSPORTATION SERVICES

Street Design and Construction Standards

No additional progress was made on the new Street Design and Construction Standards in September. Staff still hopes to review the standards with the full Council this fall and then ask the public for input before final Council action this winter.

Comprehensive Transportation Plan

Comprehensive Transportation Plan (CTP) planners will be asking Council to finalize their policy direction in November. The CTP is scheduled to be completed next year.

Transit/Ferry

- Staff continues to coordinate with METRO and WSDOT for the implementation of Bus Rapid Transit and transit signal priority along the Pacific Highway South corridor. Fiber optics will eventually be installed along the corridor.
- Presentation was made to the Council on October 2nd requesting authorization to proceed with a variance request to extend the fiber cable along S.216th above ground until DMCBP improvements are made. The City will have access to the fiber backbone that will enhance the communications capability of the City. Overhead utilities would be under-grounded at that time. Council authorized Administration to seek a variance in accordance with the DMMC.
- The King County Ferry District conducted a “listening tour” workshop on September 12th at the Public Works Service Center on the possibility of a passenger ferry demonstration project between Des Moines and Seattle. An update for full Council on both the King County Ferry District plans and the Puget Sound Regional Transit study is scheduled in December.
- A letter was drafted for the Mayor to sign regarding a potential restructuring of existing Metro Routes. The letter supports a Metro staff proposal to create a new Route 156 that would serve Des Moines, SeaTac, and Tukwila and urges the County Executive not to use service hours savings to balance the King County budget.

Bridge and Structural

North Twin Bridge

- Work continues on the North Twin Bridge footing design. Preliminary environmental work is underway and should be completed later this fall. The 90% plans should be completed in November.
- Staff is working with King County and the City of Seattle to correct drainage problems identified in the geotechnical report. The work is anticipated for late October.
- Staff continues to work with the WSDOT to answer questions related to the potential BRAC funding for repairs to this bridge.

Saltwater Park Bridge

- Work continues on the design report for the seismic retrofit. The load rating analysis was completed, and two design alternatives are being considered. The seismic study should be completed by the end of the year.

Street Vacations

Staff is currently working on one pending application in Redondo at 28515 6th Place South and one approved street vacation petition as of the end of September. Input has been requested from the affected adjacent property owners in the Redondo vacation area as to what a fair division of the vacated right-of-way should be. The Redondo applicants have hired a surveyor to prepare maps. There has been no recent activity on this petition.

Marina Service Revenues for the 2008 Season

The 2008 boating season was not a good one for the Marina, but it was not as bad as the staff expected, given the generally poor weather in June, July and August and record high fuel prices. Another unpleasant surprise was the total collapse of the salmon run this year which also kept people off the water. Sling launch revenues were actually up about \$4000 for the three month season compared to the same period last year. But after accounting for the 50% increase in launch fees, the actual usage was down 30 to 40 percent. Redondo ramp parking revenue was more than last season by about \$5000. There was a minor increase in fees this year, but the higher revenue can be attributed to the shift of launching away from the hoist in the Marina due to the price increase.

Gas sales were down by more than 15,000 gallons for the season compared to last year, but because of the record high prices, gross sales were about \$50,000 more. Because the fuel mark-up is a flat 25 cents per gallon, gross profits fell about \$2000 for the season. Diesel sales fell even farther. Staff sold almost 24,000 gallons less this year than last for the three month season. Obviously, gross profits fell also, by about \$7000. Again, the reasons for the poor showing were bad weather, no fish and high fuel prices. The only bright spot was the guest moorage business. Even though revenues were about \$4000 less than last season, the staff was expecting a larger decrease. By taking reservations and booking several large yacht clubs into the guest moorage area in July and August, staff was able to keep revenues up more than expected.

Multi-Year Civil Engineering Services:

As required in Resolution 1056, the following is a list of signed Task Orders (TO#) approved by the City Manager and Council:

Approved Task Orders for On-Call Engineering Consultant Services

| TO# | Consultant | Project Title | City Manager | City Council |
|-------------|------------------|---|--------------|--------------|
| 2007-01 | CH2M Hill | Traffic Engr Study - VOIDED | N/A | N/A |
| 2007-02 | CH2M Hill | Zenith Viewpointe Development | \$3,500 | |
| 2008-01 | CH2M Hill | Blueberry Lane Retaining Wall | \$2,492 | |
| 2008-01 | Ham-Col-Wd-Lvs | SWM NPDES Management Program | \$46,593 | |
| 2008-01 | KPG | So. 216 th Street Sidewalk (11 th to MVD) | | \$163,500 |
| Suppl No. 1 | KPG | So. 216 th Street Sidewalk (11 th to MVD) | | \$62,380 |
| 2008-02 | KPG | Prelim Engr 2008-10 Pvmt Mgmt | \$22,500 | |
| 2008-03 | KPG | 2008 Pavement Management-DMMD/MVD | \$17,700 | |
| 2008-01 | Fehr&Peers/Mirai | Transp Comp Plan/Misc.Transp | | \$319,997 |
| 2008-02 | Fehr&Peers/Mirai | Fed. Appropriation Traffic Asst. | \$5,016 | |
| 2008-02 | Fehr&Peers/Mirai | PWTF Loan Appropriation Traffic Asst. | \$6,000 | |

| | | | | |
|-----------|--------|---|----------|-----------|
| 2008-02 | kpff | Traffic Oper/Safety Perf PHS (+Supp.1, 2) | \$17,463 | |
| 2008-03/1 | kpff * | N.Twin Seismic Retro/Guardrail/S.walk | \$48,645 | |
| 2008-03/2 | kpff * | N.Twin Seismic Retro/Guardrail/S.walk | | \$42,048 |
| 2008-04/1 | kpff * | Saltwater Bridge Seismic Retro | \$49,674 | |
| 2008-04/2 | kpff * | Saltwater Bridge Seismic Retro | | \$87,943 |
| 2008-06 | kpff | Signal - Woodmont Dr./S260th/16th | \$4,905 | |
| 2008-07 | kpff | N.Twin Footing Repair | \$49,977 | |
| 2008-08 | kpff | N.Twin Foot Permanent Repair | | \$137,040 |
| 2008-09 | kpff | 7 th Ave Survey St. Acquisition/Vacation | \$8,296 | |
| 2008-10 | kpff | S.216 St S/Walk Bio & Ess. Fish Hab. Assess | \$5,332 | |
| 2008-01 | Amec | Dining Hall Rehab | \$15,500 | |

* Split due to time sensitive issue re application for Bridge Funding grant - extraordinary circumstances

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Business Licenses

New commercial business licenses issued in September 2008:

| Name | Location | Type |
|------------------------|-------------------------------|------------------------------|
| Best in Show Pet Salon | 21925 Marine View Drive | Pet Care Services |
| El Grullo, Inc | 22308 7 th Ave. S. | Lago Azul Mexican Restaurant |

Audit 2007

Exit conference is scheduled for October 27. The State auditor issued an unqualified opinion on the City's 2007 financial statements with no findings.

Budget 2009

Finance staff worked on 2009 – 2010 revenue estimates in preparation for presentation to the City Council on October 2. The September 2008 sales tax distribution was analyzed critically to determine the extent of sales taxes received related to deliveries as a result of the Streamlined Sales Tax Project (SST). Unfortunately, the September 2008 distribution for July 2008 sales taxes was approximately \$10,000 below the same period a year ago. The State of Washington Department of Revenue had prepared a study that had forecasted approximately \$840,000 in annual sales taxes from SST for the City. The study was based on a 2002 survey distributed to businesses. Unfortunately, the study appears to have forecasted incorrectly the amount the City of Des Moines was expected.

Recreation Program Update

| <u>September Revenue</u> | <u>Year-to-Date</u> | <u>2007 YTD</u> |
|--------------------------|---------------------|-----------------|
| \$ 56,662.78 | \$689,474.40 | \$599,204.28 |

Before and After School Program

Our Before and After School Program kicked off the 2007-2008 school year with 129 registered participants at Des Moines, Marvista, Midway, North Hill and Parkside Elementary School in the Highline School District and Woodmont Elementary School in the Federal Way School District. We had another 167 children participate on a drop-in basis or on an early release day.

Activity Afternoons at Pacific Middle School

We kicked off the 2008-2009 school year with Activity Afternoons at Pacific Middle School on September 12th and 26th. The Activity Afternoons are an After School Program at Pacific Middle School on Fridays throughout the school year. The program is funded by the Des Moines Rotary Club, Des Moines Legacy Foundation and private citizen donations and is done in conjunction with the Highline School District and Destination Des Moines. There are currently 95 teens registered for the program and attendance has been 40 and 32 kids respectively the first two Fridays. Kids enjoy snacks, arts and crafts, gym activities and have access to the computer lab as well.

Teen Dance

We hosted our first teen dance of the new school year on Friday, September 19th at the Field House and had 223 paid participants enjoy the festivities. Music was provided by Joeii Gettys DJ Services. Dances are run by Parks and Recreation Department staff.

Fall Adult Softball Leagues

Our Fall Adult Softball Leagues at Steven J. Underwood Memorial Park will be concluding a couple weeks into October as we have numerous teams participating in Fall Men’s, Recreational Co-ed, 7 and 3 Co-Ed and Competitive Co-Ed and Costco Leagues. Teams are playing games on Monday, Tuesday, Wednesday, Thursday, Friday and Sunday evenings. Teams are continually impressed with the quality of fields and enjoying the addition of the new Restroom facility at Steven J Underwood Memorial Park.

Youth Soccer League

Our Youth Soccer League kicked off its 2008 Fall Season with game action in September with games at Steven J. Underwood Memorial Park. Our program has 156 participants in age divisions for 4 and 5 year olds, 6 and 7 year olds and 8 and 9 year old divisions. Teams practice once a week for an hour and then play games on Saturday mornings. The league concludes with games on October 25th!

Senior Center Division Statistics – September 2008

| | 2007 | 2008 |
|--------------------------|-------------|-------------|
| Number of Meals Served | 804 | 903 |
| Fee Program Participants | 355 | 610 |
| Drop In Participants | 1,265 | 1,598 |
| Volunteer Hours | 1,661 | 1,108.5 |
| Revenue for September | \$3,738 | \$5,424 |

Senior Nutrition Program

Aging and Disability Services (ADS) under the City of Seattle, has announced that Senior Services will be given an extension for their 2009 nutrition contract, as the two agencies continue to negotiate HOW the program should be operated. This gives the City of Des Moines a “reprieve” of sorts in determining how to fund and operate a hot meal site for our citizens in 2009 and on. Staff continues to meet with Wesley Homes regarding the creation of a “Plan B” which would be a contract with Wesley to provide hot, nutritious meals for our seniors. Wesley has been very open to the idea and is willing and able to help keep the federally funded program in our community.

Emergency Preparedness Month

To remind our center participants that we all need to be “prepared” in an emergency the activity center supported September as National Preparedness month with the sale of 72 hour emergency kits. The sale of the kits was also a small fund raiser for the activity center. Orders for the kits were taken through September 30th. The kits will be delivered to their purchasers around October 15th. The kit is ideal for a car or for one person at home.

Police Community Service Unit Update:

Neighborhood Emergency Teams (NET)

- Ordered 250 NET member kits (hard hat, gloves, flashlight, dust mask, goggles, vest, whistle)
- Assisted in creating a power point presentation for NET overview meeting
- Conducted a NET overview presentation to Huntington Park; 90 residents in attendance
- Mailed Volunteer applications to 2 residents who are interested in becoming NET instructors
- Continued updating “Neighborhood Emergency Plan” flip chart to prepare for printing

City Preparedness:

- Distributed “Emergency Supply Kit” letter to all City employees with info on making a supply kit
- Created “Family Emergency Plan” letter to be distributed to all City employees in October
- Ordered 500 “No Ordinary Flu” comic books about preparing for pandemic flu in 4 languages
- Emailed State earthquake drill info to Destination Des Moines to be forwarded to local businesses
- Acquired a list of total number of employees in each City building for disaster planning purposes
- Researched pricing for disaster supply kits for all City buildings
- Researched pricing on satellite phones equipment and service plans

Community Outreach:

- Continued working with residents of Water Tower Park community on after-hours problems in the park
- Coordinated donation of 9 bicycles from Marine View Presbyterian Church to a family on North Hill
- Coordinated donation of 9 bicycle helmets from Cascade Bicycle Club to a family on North Hill
- Displayed the speed of approximately 100 vehicles in the school zone at North Hill Elementary

Crime Free Housing

Attended safety socials at Buena Vida, Seaview, Terrace, Spinnaker Landing and Des Moines Ridge apartments. We have also started participating monthly in crime prevention seminars at Crystal Bay apartments this month’s focus was on Kid safety.

General Community Activities

Participated in Child Safety Day at the Des Moines Farmers Market.

Attended Open House at Des Moines Elementary.

Presented information on Bullying Prevention to a group of parents at a week Changes Parent Support Network meeting.

Planning and Ongoing Programs

Start planning the 2009 Crime Prevention Calendar.

Planned out International Walk This Way - October 8th

Crime Task Force Report

The Police Department has purchased and is ready to deploy four video surveillance cameras. These cameras are covert in nature and not designed to be recognized as surveillance cameras. We have also acquired the necessary monitoring and recording equipment to implement this program. The cameras record video only, not sound or voice. The cameras will initially be used in the Pacific Ridge neighborhood where we have had repeated complaints of prostitution, drug, and gang activity.

Statistical Comparison on Reported Crimes

The following is a comparison between September 2007 and September 2008 and January- September 2007 and January – September 2008.

| Offense Type | September 2007 | September 2008 | % Difference | January – September 2007 | January – September 2008 | % Difference |
|-------------------------|-----------------------|-----------------------|---------------------|---------------------------------|---------------------------------|---------------------|
| Homicide | 1 | 0 | -100% | 2 | 1 | -50% |
| Rape | 0 | 1 | NC | 18 | 10 | -44% |
| Robbery | 4 | 7 | +75% | 39 | 46 | +17% |
| Assaults | 24 | 21 | -13% | 175 | 157 | -10% |
| Burglary | 19 | 21 | +11% | 143 | 175 | +22% |
| Larceny | 30 | 57 | +90% | 396 | 475 | +20% |
| Arson | 0 | 0 | 0% | 1 | 4 | +300% |
| Motor Veh. Theft | 16 | 26 | +63% | 192 | 165 | -14% |
| Officers Assaulted | 0 | 0 | 0% | 0 | 1 | NC |
| Clearances Adult Arrest | 36 | 36 | 0% | 268 | 227 | -15% |
| Clearances Juv. Arrest | 1 | 8 | +700% | 39 | 51 | +30% |
| Calls for Service | 1,784 | 1,841 | +3% | 16,728 | 16,902 | +1% |

NC = Not Calculable

Contracts Signed in September:

- Contract with Pacific Pile and Marine, L.P. to do the dredging in the Marina.
- Agreement for installing more security cameras in the Marina before the Council for approval in October.
- Marina staff expects to continue negotiating an agreement with BST Associates for consulting services related to commercial development in the Marina in October.

Bids, RFP's and RFQ's issued in the current month (Sept.)

- Installation of more security cameras in the Marina in Sept.
- Demolition of the Milluzzo's Restaurant Building.
- Mt. Rainier Pool Shower Tower Replacement Project (fourth invitation to bid due to lack of contractor response).

Contracts Expected to be Signed in October:

- Interlocal agreement with the City of Seattle for services
- Interlocal agreement with Midway Sewer District for paving
- Interlocal agreement with Highline Water District for paving
- 2008 Facility Roof Repairs – Stanley Roofing (good low bid)
- 2008 PW Service Center Exterior Painting Project
- Mt. Rainier Pool Shower Tower Replacement Project
- 2008 PW Service Center HVAC
- Agreement for installing more security cameras in the Marina before the Council for approval in October.
- Marina staff expects to continue negotiating an agreement with BST Associates for consulting services related to commercial development in the Marina in October.