

City Manager's Office

September 10, 2008

To: City Council

From: City Manager

Re: Monthly Report – August

CAPITAL PROJECTS

Marina Projects

▪ Maintenance Dredging

The bids for the dredging project were opened on August 14th. Three bids were received. The low bid was submitted by Pacific Pile and Marine, LP, of Seattle. They bid \$486,600 to complete the scope of work outlined in the bid documents. The engineers estimate for the work is \$549,000 and they recommended accepting the bid from Pacific Pile and Marine, LP. On August 28th Council awarded the contract to the low bidder. Staff expects to have all the contract documents completed and signed sometime in early September.

▪ Bulkhead Replacement A – Phase 1. (North Marina Combined Projects).

This project is still in the early part of the permitting phase and until there is some initial feedback from the regulatory agencies doing the plan reviews, there will not be any more design effort. Comments from the agencies are expected in October and after that, the consultants will proceed to final design.

▪ Water Main Relocation Project

This project is still at the 30% stage and is waiting for the final layout of the north lot that will be available when the North Marina Project plan gets a little further along. Permitting for this project is completed and staff still expects to complete this project by the end of the year.

▪ CCTV Security Cameras

Marina staff has completed the contractor selection process and expects to enter into an agreement with Reliable Security, Inc. from Everett, WA to install more security cameras in the Marina. The Marina and the Police Department are working together to upgrade three of the new cameras. These cameras will be located near the Marina's north and south vehicle entrances and near the Marina entrance channel. The three cameras will have enhanced capabilities in low-light conditions and will

produce higher resolution images that will capture small details like license plate numbers.

Municipal Capital Improvements

- Beach Park. All required permits have been approved. Staff hopes to have PSE install the new gas line under the creek for servicing the Auditorium and Sun Home Lodge by the end of September.
- Beach Park Dining Hall Renovation. Work began on the permanent foundation the last two weeks of August. The creek was diverted into two HDPE pipes (one 18" and one 24") via a cofferdam just upstream of the Dining Hall. The creek then resumes as a creek just downstream of the Dining Hall. Prior to placing the cofferdam into use, 30 fish were trapped and released downstream of the diversion. A sudden rainstorm on August 20th caused some delays and minor flooding. The contractor modified the cofferdam to keep the creek within the diversion pipes, and work continued. The structure was moved back and forth to allow the drilling of the new foundation piles on each side, and moved back into its original location. The contractor is awaiting delivery of the steel beams and other steel structural members to complete the new foundation. The project is on schedule, and looks to be completed before the September 30 permit deadline.
- Des Moines Creek Trail. Comments on the 90% design were given to INCA for revisions. INCA is revising the plans to incorporate staff comments.

Arterial Streets

- Pavement Management Program. Initial 2009 program recommendations from the design consultant were reviewed in early June and were finalized in July. The remaining section of Des Moines Memorial Drive was advertised for construction and an excellent low bid was received. Construction is anticipated for this September following Council approval of the construction contract.
- South 216th Street – Phase 4 Design. Staff is working with the consultant to develop task order assignments for right-of-way acquisitions, environmental documentation, and joint utility planning.
- 16th Avenue South Improvement Project (South 272nd Street to South 260th Street). The project is substantially complete except for some minor punch list items.

Surface Water Management

- Lower Des Moines Creek Channel Modifications. A creek bypass plan for the Dining Hall foundation work was prepared and a preliminary plan for the channel modifications, dredging and flood control berm/ flood wall is being reviewed by staff. The preliminary plan was reviewed by the Municipal Facilities Committee in August before submitting the required environmental permit applications. This work is scheduled for summer of 2009.

Field House Exterior Renovation

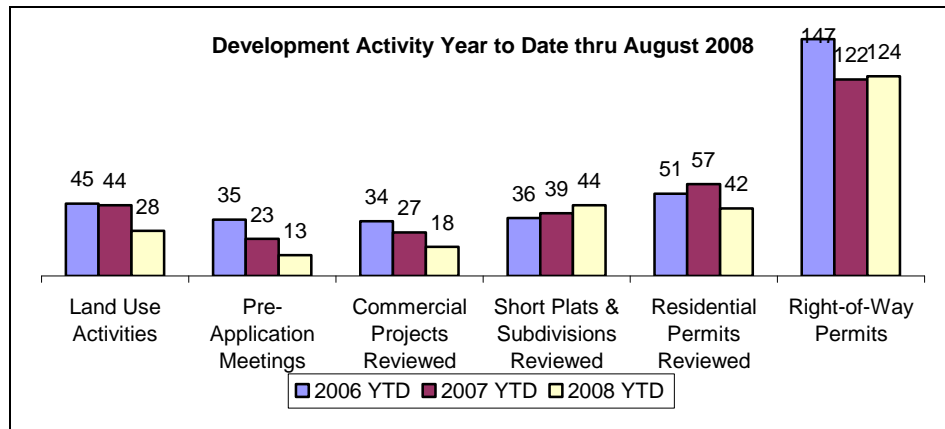
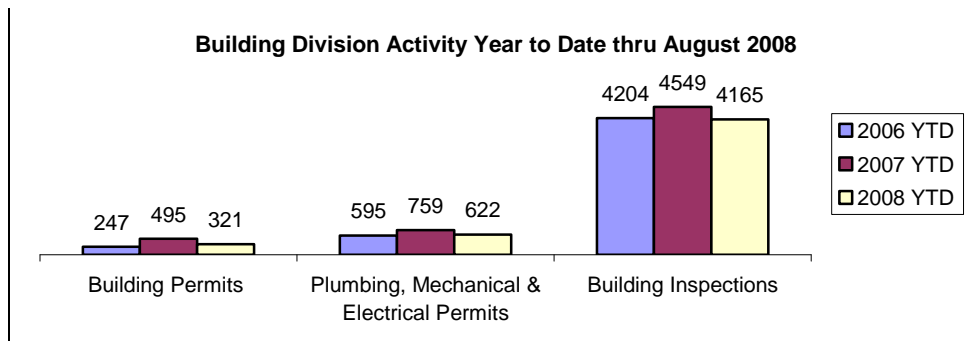
Pilgrims Progress Preservation Services completed remaining contractual work including east annex fungal growth remediation, roof flashing repair, chinking replacement and minor log repair to the sill on the south side of the building.

Field House Baseball Field Renovation/Playground & Skate Park Repair/Replacement
 The Seattle Mariners awarded a \$100,000 grant to the City for the Field House Park Ballfield #1 Renovation Project. Formal award will occur at their Fan Appreciation Night Game being held on September 26th.

Barnes Creek Detention Facility. Project review by the Corps of Engineers has been placed on hold until additional information regarding the proposed project has been submitted.

Downtown Water Improvement. PACE Engineering is midway through their study of the downtown water system. A Council briefing will be given in early November.

BUILDING DIVISION



Midway Elementary

The Midway Elementary School project is nearing completion. A 30 day temporary Certificate of Occupancy was issued on September 3rd. We are told that all items should be complete within 30 days.

Mount Rainier High School

Mount Rainier High School continues to work toward trying to obtain a final Certificate of Occupancy a year after opening. There are a few items still remaining.

Parkside Elementary

Parkside Elementary School has picked up the permit to construct the new school. The old building is gone and site work is well underway.

Heritage Place

Heritage Place has begun on the old Midway Furniture site. The surface water retention system is complete and the east retaining wall sections are complete. Site work for foundations on the main structure has begun.

Patel Medical Arts

Patel Medical Arts building had their pre-construction meeting on July 30th and site work has begun. This is a 17,400 square foot professional/office center. A revised design is in for review.

Judson Park

Judson Park’s addition is almost complete. We are working on final items and the work on the main building addition should be complete in the next couple of weeks. An upgrade to the fire alarm system for the original building is underway as it was needed to co-exist with the new system in the new portions of the building.

Highline Community College Marine Science and Technology (MaST) Center

This project continues to be open under a Temporary Certificate of Occupancy. There are a couple of sprinkler system modifications that are needed before the final Certificate of Occupancy can be issued.

Zenith Viewpointe

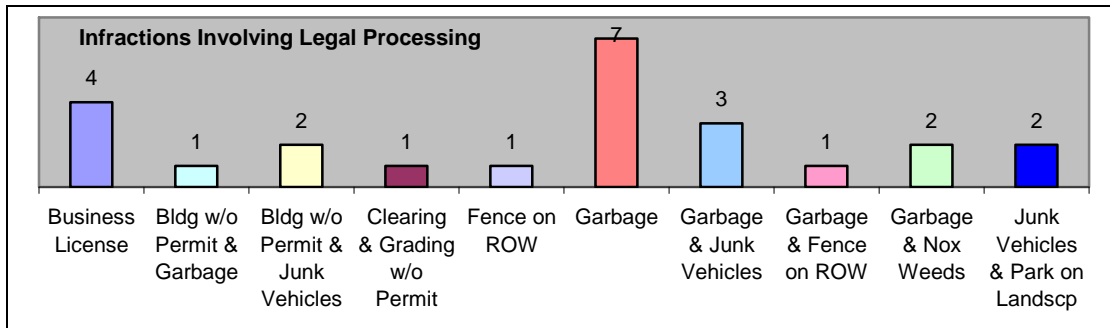
This project’s west wood framed building is moving slowly. The developer has stated that the east mixed use building will be coming in soon. Something will have to be done to protect the east pedestrian sidewalk along Marine View Drive very soon. We are still waiting.

Code Enforcement

There were 46 new cases opened and 74 cases closed during August. For 2008, 549 cases were opened, 557 closed, and 521 are currently open. We sent 149 compliance letters in August, 119 regular mail and 30 certified.



Following is a summary of the 24 cases involving legal processing in August:



DEVELOPMENT SERVICES

Subdivisions pending review and approval:

- Crestwood Park 67 lot PUD, 27425 16th Avenue South. Comments have been issued and applicant is currently working to revise the civil plans. The revised plans should be submitted by the middle of September.

Short Plats pending review and approval:

- Massey Creek Estates 7 Lot Modified Short Plat, 23406 14th Avenue South. City staff met with the applicant and engineer on 10/24/07 to discuss design options. Re-submittal received 2/8/08. Review comments sent to applicant on 3/4/08. A re-submittal was received on 7/8/08. Planning is compiling review comments and coordinating with applicant for public notice requirements.
- Nichols 3 Lot Short Plat, 23246 Marine View Drive South. Civil plans were approved 2/29/08. A six month extension to complete required improvements was granted on 8/22/08.
- Singh 2 lot Short Plat, 24827 16th Avenue South. Civil plans approved 7/10/07. Applicant requested an extension until 4/1/08 to begin construction of improvements. An email was sent to the applicant on 4/21/08 requesting updated status. Applicant indicated that additional time to complete improvements may be needed. A written extension request was received on 6/25/08 and is under review by staff.
- Jensen 2 Lot Short Plat, 25639 Marine View Drive South. Application received on 10/30/07. Review comments sent to applicant 12/10/07. Re-submittal received 4/22/08. Review comments sent to applicant 6/12/08. Staff held a meeting on 7/16/08 with the applicant to discuss issues related to environmentally critical area development standards for both bluffs and shorelines. Revised site plans were submitted on 8/6/08 is pending Planning review.
- Cooper 24th Avenue 4 Lot Short Plat, 24101 24th Avenue South. Application received on 12/6/07. Review comments sent to applicant 1/25/08. Re-submittal received 2/29/08. A right of way vacation hearing before the City Council was conducted on 7/24/08; Council passed associated ordinance to vacate the right of way on second reading on 8/7/08.

- Foster 4 Lot Short Plat, 24411 Marine View Drive South. Comments were issued to the applicant on 5/21/08 and the revised plans were submitted on 8/18/08. Comments are due back to Development Services on 9/12/08.
- Bal 2 Lot Short Plat, 1505 South 240th Street. The public comment period ended on 7/31/08; no public comments were received by Development Services. Approval of the preliminary short plat was issued on 8/1/08 and the associated appeal period ended on 8/11/08 without an appeal. The applicant can now submit the civil plans for the required frontage improvements.

Subdivisions and Related Activity under Construction:

- Landmarque 66 lot Townhouse Subdivision, 260th and Pacific Highway South. On 7/23/08, the City had a pre-construction meeting with the developer and the site contractor. The items remaining that must be completed prior to commencing site development are posting the required bond and paying the remaining balance on the building permits. Based on communications with the applicant, it is anticipated that site work will not commence until next spring. This is the last month this item will be reported until construction commences at the site.

Commercial Scale Projects Under Land Use Review

- Des Moines Creek Business Park, 89 Acre Business Park, 20xx South 216th Street. On 7/24/08 the City Council reviewed and approved an ordinance vacating six subdivisions and two short subdivisions within the Business Park site. The Port of Seattle is currently working on eliminating old easements that served previous residential development which would be problematic for future business park master planning. Negotiations between the Port of Seattle and Majestic Realty for a ground lease are on-going. These extended negotiations combined with Majestic's early but unsuccessful efforts to yet secure tenants for the business, have delayed project schedule. The current economic cycle is making it difficult to reach commitments from businesses.
- Bartell Drug & Blumenthal Exterior Remodel, 21615 Pacific Highway South. Staff has completed the initial review of the proposed renovation and reorientation of the building. Comments were provided to the applicant on 7/7/08; primarily dealing with landscaping, parking lot layout, lighting, signs, service area screening, pedestrian amenities, modulation of the building, and design of the mansard roof. The City is waiting for the applicant to submit the revised plans.
- Midway Electrical Substation Expansion, 2857 South 221st Street. Additional information required to complete review of the project has now been submitted to the City.
- Waterview Crossing (Formerly SSI Pacific Place) 11 Acre Mixed Use Development, 21920 Pacific Highway. The developer is currently working to assemble all of the required materials for the PUD application and plans to submit the preliminary PUD application in late September.
- Kingdom Hall, new 8,750 sq ft church, 21645 24th Ave South. On 7/21/08, the City received the Hearing Examiner's decision denying the applicant's appeal to include a

residence with the church building. The City is currently waiting for the applicant to submit the revised plans. This is the last month that this item will appear on the monthly report until the applicant submits the revised plans.

- Landmark on the Sound, Master Plan Expansion, 23660 Marine View Drive South. City staff met with the property owner and design team numerous times to clarify project requirements for a new application (Design Review and SEPA submittal requirements) and facilitate the submittal of the new applications. The applicant has indicated that less than 5 pre-sales are needed before the Design Review and SEPA applications will be submitted to the City. Landmark hopes to break ground in July 2009.

Commercial Scale Projects with Land Use Approvals Granted

- Parkside Elementary, 68,000 square foot new school (2 stories), 2104 South 247th Street. There are still some significant issues that must be resolved regarding the design of access driveway and potential conflicts between a proposed private easement; however, the building permit has been issued for construction of the school. The design of the driveways will not affect the location of the school and is being reviewed as a deferred submittal item.
- Bay Villa Apartments, 15 unit townhouse development, 16th Avenue South and Kent/Des Moines Road. The project has been resubmitted and has been approved by City staff; except for Transportation which is waiting on approval of the traffic signalization plan by WSDOT.
- Seascape at Des Moines, mixed use building containing 37 dwelling units and 8,400 sq ft commercial, 22607 Marine View Drive. The project was resubmitted on 8/18/08. Comments are due back to the Building Division on 9/17/08.

Shorelines/ESA'S

- Redondo Waste Water Treatment Plant Outfall Repair and Replacement. The new replacement outfall is on-line and the temporary outfall has been removed. All work within the inter-tidal beach area is complete and the beach has been restored. The contractor must still finish the last portion of the underway segment of the outfall pipe and complete some minor punch list items.
- Saltwater State Park Artificial Reef Replacement. The removal of the existing tire reef was completed in August and construction of the new reef should commence this fall.

Envision Midway Planning

- Worked with and Cascade Design Collaborative (CDC) to develop Land Use Scenario 1.0 that reflects input from community, stakeholder committee and Developers Forum. Identified alternative light rail station locations and alignment alternatives for September 24th Stakeholder Committee meeting.
- Worked with Kent staff and consultant Berk and Associates to finalize meeting agenda and background materials for the September 24th Envision Midway Stakeholder Committee meeting.
- Worked with Kent staff on CommunityViz build out analysis.

- Updated Envision Midway website.

Parks & Public Works Operations And Maintenance

Facilities (1 person)

- Collaborated with CIP Project Manager on roof-carport paint bids.
- Worked on Highway 99 entrance bollards and had new lamps and new curved lens made for bollard at the south entrance.
- Added 50 amp power supply for Cinema Night at the Field House.
- Carpet cleaning in Community Development, Legal and the Court.
- Inventory and check all 10 building first aid kits for past pull date and low items made to order for restocking.
- Monthly fire extinguisher and lighting inspections.

Parks (4 people)

- Pruned and barked on Highway 99.
- Line Zenith Football field.
- Field House irrigation pumps.
- Removed Field House play equipment.
- Prepared Underwood Field for ASANA National Softball Tournament.
- Pruned and cleaned up City Hall, including planting pots.

Road and Street Maintenance [crew of 4]

- Closed road temporarily at S. 220th St. & 29th Ave. regarding dumping of oil container.
- Street painting and fire lane painting continued.
- Continued with removal of graffiti and taggings at different locations around the City.
- Installed and maintained warning and regulatory signs as directed by the traffic engineer.
- Vegetation control and sight distance issues were corrected at different locations.
- Finished installation of raised traffic markers on S. 220th St., east of 24th Ave.
- Graded and graveled roads at S. 207th & 10th, S. 241st and 21st Ave., and at 23rd Ave. @ S. 240th.
- Removed section of damaged sidewalk (trip hazard) and replaced with new concrete at 9th Ave. S. between S. 222nd and 223rd.
- Filled potholes on 8th Ave. – 223rd to Kent-Des Moines Rd., patch asphalt edge of 234th W of 10th.
- Installed permanent patch on Redondo Beach Dr. and 287th.
- Litter control and street cleaning.

Surface Water Maintenance [crew of 5]

- Crew piped the ditch on S. 207th & 10th.
- Flush truck cleaned catch basins and flushed drainage pipes in Zone 6 (Woodmont area).
- Detention pond maintenance and vegetation control was completed in two ponds in Redondo Riviera @ S. 13th & 276th & 13th and 277th) and 12th and S. 216th.
- Type I catch basin and 12” pipe were installed at S. 261st and MVD.

- Crew cleaned bridge drains on South Twin Bridges on 16th Ave., and on Saltwater Park Bridge on MVD.
- Dry well cleaning and pipe flushing done at 6th and 194th.
- A new debris guard was fabricated and installed at 19th and 223rd.
- Crew corrected drainage problems at S. 286th and Soundview Dr.
- No new sweeping contractor on board as of month of August, crew swept areas where needed.

Ancillary Duties

- All Crew members attended confined space training.
- SWM Crew trained for mosquito inspecting techniques.
- Assisted Police Department with hanging up banners for National Night Out.
- Moved all Finance Department record storage boxes.
- Weekly assist at the food bank

Equipment Services

The City shop is up to date on services and general maintenance. All four of the new Crime Task Force Crown Victorias are completed and in service. We are still waiting for the new Public Works lift truck and two police vehicles (one CSO and the last vehicle for the Crime Task Force). They should be in by the end of September. Thirty-one (31) maintenance events took place this month in our shop.

NPDES Permit Activity

The City has operational control of 61 storm water detention facilities located in 7 zones throughout the City. During August, 9 of these facilities were inspected by the NPDES coordinator and 6 maintained by the maintenance crews.

Storm Water Detention Facilities - Year to Date thru August 2008



Street Design and Construction Standards

No additional progress was made on the new Street Design and Construction Standards in August. Staff still hopes to review the standards with the full Council this fall and then ask the public for input before final Council action this winter.

Comprehensive Transportation Plan

Comprehensive Transportation Plan (CTP) planners will be asking Council to finalize their policy direction in October. The CTP is scheduled to be completed late this year.

Transit/Ferry

- Staff continues to coordinate with METRO and WSDOT for the implementation of Bus Rapid Transit and transit signal priority along the Pacific Highway South corridor. Fiber optics will eventually be installed along the corridor.
- Presentation was made to PS&T Committee requesting waiver of undergrounding of an extension of the fiber cable along S.216th until DMCBP improvements are made. The City will have access to the fiber backbone that will enhance the communications capability of the City. Overhead utilities would be undergrounded at that time. The Committee asked staff to develop an ordinance allowing the waiver of the DMMC undergrounding requirement to present to the full Council.
- The King County Ferry District will conduct a workshop on September 12th at the Public Works Service Center on the possibility of a passenger ferry demonstration project between Des Moines and Seattle. An update for full Council on both the King County Ferry District plans and the Puget Sound Regional Transit study has been postponed until October.

Multi-Year Civil Engineering Services:

As required in Resolution 1056, the following is a list of signed Task Orders (TO#) approved by the City Manager and Council:

Approved Task Orders for On-Call Engineering Consultant Services

TO#	Consultant	Project Title	City Manager	City Council
2007-01	CH2M Hill	Traffic Engr Study - VOIDED	N/A	N/A
2007-02	CH2M Hill	Zenith Viewpointe Development	\$3,500	
2008-01	CH2M Hill	Blueberry Lane Retaining Wall	1600.36	
2008-01	Ham-Col-Wd-Lvs	SWM NPDES Management Program	\$46,593	
2008-01	KPG	So. 216 th Street Sidewalk (11 th to MVD)		\$163,500
Suppl No. 1	KPG	So. 216 th Street Sidewalk (11 th to MVD)		\$62,380
2008-02	KPG	Prelim Engr 2008-10 Pvmt Mgmt	\$22,500	
2008-03	KPG	2008 Pavement Management-DMMD/MVD	\$17,700	
2008-01	Fehr&Peers/Mirai	Transp Comp Plan/Misc.Transp		\$319,997
2008-02	Fehr&Peers/Mirai	Fed. Appropriation Traffic Asst.	\$5,016	
2008-02	kpff	Traffic Oper/Safety Perf PHS (+Supp.1, 2)	\$17,463	
2008-03/1	kpff *	N.Twin Seismic Retro/Guardrail/S.walk	\$48,645	
2008-03/2	kpff *	N.Twin Seismic Retro/Guardrail/S.walk		\$42,048
2008-04/1	kpff *	Saltwater Bridge Seismic Retro	\$49,674	
2008-04/2	kpff *	Saltwater Bridge Seismic Retro		\$87,943
2008-06	kpff	Signal - Woodmont Dr./S260th/16th	\$4,905	
2008-07	kpff	N.Twin Footing Repair	\$49,977	
2008-08	kpff	N.Twin Foot Permanent Repair		\$137,040
2008-09	kpff	7 th Ave Survey St. Acquisition/Vacation	\$8,296	
2008-10	kpff	S.216 St S/Walk Bio & Ess. Fish Hab. Assess	\$5,331.80	
2008-01	Amec	Dining Hall Rehab	\$15,500	

* Split due to time sensitive issue re application for Bridge Funding grant - extraordinary circumstances

Personnel Manual

The first draft for the Personnel Manual update is complete. Sections 1,2,3,5 and 6 are awaiting feedback from the directors. Section 4 is waiting for Paula to review the travel policy before going to the rest of the directors and sections 7, 8, 9 and 10 are in for comments from the City Manager before forwarding to the directors. Once director review is complete and the changes made, we will need to determine a method to solicit employee review and input.

50th Birthday Celebration

The 50th Birthday celebration is taking shape and is surging ahead with amazing community support. At a meeting on Saturday, 9/6/08, committees were formed to work on individual aspects of the celebration, as well as identifying a new steering committee that will help coordinate all events. Committees included: Kick Off Black Tie Event (which is tentatively scheduled for either January 24th or 31st), June 17th (actual birthday), 4th of July Celebration, Birthday Festival/Event the 3rd weekend in July, Shuttle Hub (responsible for transportation) and Publicity and Fundraising.

Steering Committee Members are: Joanne Espeseth-Hiatt, Donna Longwell, Pastor Tuugasala Fuga, Jim Polhamus, Dave Markwell, Susan Goegebuer, Ralph Nichols, BJ Bjerneby, Anna Bjerneby, Amber Scott, John Crispin, Jim Langston and Mayor Sheckler. City staff members include: Tony Piasecki, Lorri Ericson, Roger Baker and Patrice Thorell. The next meeting of the steering committee will be Monday, 9/29, at 5:30 in the Council Chambers when a chair will be selected.

Also important to note is that one of the fundraising ideas is a Washington State Community Trade and Economic Development Grant for advertising and signage that supports tourism. Grant requests can be between \$5,000 and \$25,000, but will need to be matched dollar for dollar by the recipient and in-kind donations do not qualify. If we do decide to pursue this grant, Destination Des Moines could be a good community partner and is eligible as a 501 (C) 3.

Finally, there appeared to be overwhelming support for the fundraising idea of destination Sea Serpents as the centerpiece for business fundraising. We will need some seed money to jump start their production, if the decision is made to proceed.

Des Moines Arts Commission Highlights

- Summer Concerts - Arts Commission completed a successful series of summer concerts on Saturday evenings on July 26 and August 2, 9, 16, and 23rd.

Recreation Program Update

August Revenue	Year-to-Date	2007 YTD
\$ 77,675.84	\$633,078.88	\$539,379.08

Camp KHAOS/K2

We had 491 kids registered for Camp KHAOS/K2 during the month of August and a total of 1316 over the entire summer. Average enrollment was 132 campers/week, which is the most campers we have ever had. There were 196 children participating in Camp KHAOS this summer and 70 children participated in K2. Some of the more exciting activities or events in the month of August included attending the Family Fun Center, movies at Gateway Cinemas, attending a Tacoma Rainiers game, attending a Mariners game at Safeco Field and a Seattle Storm game at Key Arena, an end of summer BBQ at Gene Coulon Park, and many other fun and exciting adventures. Camp KHAOS/K2 also went swimming at Mt. Rainier Pool every week.

Waterland 5K Run and Walk

The 2008 version of the Waterland 5K Run and Walk had a total of 121 participants, ranging from 9 years old to our oldest male competitor of 85 years old. The course location was identical to the last couple of years and seemed to be well received by all participants and marina users alike. The event was sponsored by the Law Offices of David Gehrke and the City of Des Moines Parks, Recreation and Senior Services Department.

Concert and Movie in the Park

We hosted our first concert and “Movie in the Park” event on Friday, August 22nd at Field House Park to a nice showing of community citizens. Attendees enjoyed rock and roll music provided by the Raucous Band and then watched the movie *National Treasure* on a large screen in Field House Park. The movie started around 9 pm and the event seemed to be very well received.

Pre-School Programs

We had 23 children participate in the August sessions of our Pre-School Playhouse and Mini Khaos pre-school programs. Programs are for children ages 3-5 and either go for 2 hours a day twice a week like Pre-School Playhouse or weekly for two hours per day like the Mini Khaos program. Our pre-school age programs continue to grow in popularity with parents and kids alike.

UK Soccer Camp

We had 35 children participate in our UK Soccer Camp in August. Participants chose either full or half day camp and ranged from 4 to 14 years old. The camp was put on by coaches from the UK traveling throughout the US to put on soccer camps for youth and they have many unique qualifications, playing experiences and coaching expertise.

ASANA National World Series

Staff hosted the ASANA National World Series at Steven J Underwood Memorial Park on August 25-29 as 51 different teams from as far away as Hawaii, Georgia and Texas competed for the national title! Our Park Maintenance crew did an awesome job of preparing and maintaining our fields and our facilities got rave reviews from all of the competitors.

Senior Center Division Statistics – August 2008

	2007	2008
Number of Meals Served	840	1,217
Fee Program Participants	325	653
Drop In Participants	1,268	2,239
Volunteer Hours	1,886.75	1,490.5
Revenue for August	\$5,107	\$5,340

New Recreation Coordinator

Staff, along with a panel of center volunteers, interviewed applicants to replace coordinator Chris Pauk on August 19th. We are pleased to announce that Abbie Nielsen began working at the Activity Center the week of September 8th. Abbie has been the Director at Vashon Maury Senior Center for sixteen years. She brings our community a wealth of experience in the field of parks, recreation and senior services.

Senior Nutrition Program

Senior Center staff is in a holding pattern regarding the future of the senior congregate lunch program at Des Moines Activity Center. The federal dollars for the program are overseen by Aging and Disability Services (ADS) under the City of Seattle. Currently ADS is reviewing the RFP for the next four years of the program. The non profit agency, Senior Services, has been the contractor for the program for the last 20 years to spend the federal dollars and provide senior nutrition at sites throughout King County. Senior Services was told this year by ADS that their current management of the program was no longer acceptable and asked them to submit a better plan for their RFP. The RFP submitted by Senior Services passes the budgeting, planning, staffing and coordinating of all King County nutrition sites to current nutrition site cities. Senior Services plans to “assist” as needed with menu planning and reporting. ADS has not yet announced that they have accepted this proposal. If they do, the City Council will need to decide if the City wants to provide its own lunch program for senior citizens. Several South King County senior center directors are currently discussing the possibility of joining together to provide a “cooperative” nutrition program. Staff at the senior center is also researching the possibility of contracting with Wesley Homes to provide staff, menu planning and on site coordination for a Des Moines nutrition site. Staff has not put together a budget proposal for this idea yet.

ADS will announce their decision on the future management of the congregate nutrition program sometime in September. Senior Center staff will then have a better idea of what the future holds and what role the City of Des Moines may have to assume if Council agrees to continue the congregate lunch program in Des Moines.

Police Personnel Issues

The Washington State Criminal Justice Training Commission has informed us that Entry Level Officer Nathan Chevallier will be attending the Basic Law Enforcement Academy starting 9/15/08.

Community Service Unit Update - National Night Out

The 25th Annual National Night Out occurred on August 5th. National Night Out is an event designed to unite law enforcement agencies, civil groups, businesses, neighborhood organizations and local officials in the fight against crime. Events are planned to:

- Heighten crime and drug prevention awareness;
- Generate support for, and participation in, local anticrime programs;
- Strengthen neighborhood spirit and police-community partnerships; and
- Send a message to criminals letting them know that neighborhoods are organized and fighting back.

This year we had 11 block parties participate in the event and staff from the Des Moines Police Department, South King Fire and Rescue and Department of Corrections visited the community events. A food drive and coloring contest were part of the fun and items for the event were received from Target, Eagle Tire, Red Robin, Des Moines Drugs and King County Office of Emergency Management.

Crime Task Force Report

The Crime Task Force is still only operating with two officers and one sergeant, but overtime positions have been posted for assistance with the Pacific Ridge enforcement efforts.

During the month of August, the Crime Task Force participated in a week long Project Safe Neighborhoods Anti-Gang Training in Spokane hosted by the Department of Justice.

The Task Force also made many social contacts and actively enforced trespassing on those properties which are participating in the Trespass Admonishment Program. The Crime Task Force made 11 misdemeanor arrests including 2 for Prostitution and 3 for Prostitution Loitering. They made 6 felony arrests including 3 arrests for Violation of Uniform Controlled Substance Act (VUCSA) and confiscated a total of .19 grams of rock cocaine in the arrests. They also made 5 misdemeanor warrant arrests and 3 felony warrant arrests.

Statistical Comparison on Reported Crimes

The following is a comparison between August 2007 and August 2008 and January-August 2007 and January – August 2008.

Offense Type	August 2007	August 2008	% Difference	January – August 2007	January – August 2008	% Difference
Homicide	0	0	0%	1	1	0%
Rape	1	2	+100%	18	9	-50%
Robbery	5	3	-40%	35	39	+11%
Assaults	21	10	-52%	151	136	-10%
Burglary	16	15	-6%	124	154	+24%
Larceny	50	50	0%	366	418	+14%
Arson	0	0	0%	1	4	+300%
Motor Vehicle Theft	17	23	+35%	176	139	-21%
Officers Assaulted	0	0	0%	0	1	NC
Clearances Adult Arrest	24	15	-38%	232	186	-20%
Clearances Juvenile Arrest	1	0	-100%	38	43	+13%
Calls for Service	2,051	1,985	-3%	14,944	15,061	+1%

Administrative Decision Appeal

In the Freeman/Richter appeal to the Hearing Examiner, the appeal was denied in part for the portion of the proposed trail outside Shoreline Management Act (SMA) jurisdiction, and granted in part for the portion of the proposed trail within SMA jurisdiction. As a result, the Appellant may elect to apply to the City for a Substantial Shoreline Development Permit under the City’s Shoreline Management Program for the portion of the trail system development proposal that is not subject to the City’s Environmentally Critical Areas Ordinance. The Hearing Examiner concluded that:

- (1) The Planning, Building, and Public Works Director’s decision to deny the Appellant’s application for an exception to regulations contained in the City’s Environmentally Critical Areas (“ECA”) Ordinance was not untimely nor in violation of chapter 36.70B and chapter 18.56 DMMC requirements.

(2) The Planning, Building, and Public Works Director’s decision to deny the Appellant’s application for an exception to regulations contained in the ECA Ordinance did not improperly consider previous code violations in review of the application.

(3) The Hearing Examiner does not have jurisdiction to consider whether the decision of the PBPW Director to deny the Appellant’s application for an exception to regulations contained with the City’s ECA Ordinance was in direct violation of a settlement agreement between the parties.

(4) To the extent that the City’s ECA Ordinance governs development within the subject property, the decision of the PBPW Director to deny the Appellant’s application for an exception to regulations contained with the ECA Ordinance was not clearly erroneous.

(5) The decision by the PBPW to require corrective action was not clearly erroneous.

(6) The factual assertions with the decision by the PBPW Director to deny the Appellant’s application for an exception to regulations contained with the City’s ECA Ordinance are not clearly erroneous.

Business Licenses

New commercial business licenses issued in August 2008:

NAME	LOCATION	TYPE
Cathy L. Heasley, LMP	20716 1 st Ave. S.	Massage Therapy
HNP Investments, Inc.	21816 Marine View Dr. S.	Kaihana Japanese Restaurant
JC Marble Expo, LLC	25447 Pacific Hwy S.	Marble Countertops & Cabinets
S&M’s Barber and Beauty	22456 Pacific Hwy S.	Barbershop/Beauty Salon
US Bank National Assoc	21401 Pacific Hwy S.	Banking Services

Budget 2009

Department Directors held a budget workshop on August 21 to discuss a strategic approach to presenting the 2009 budget. Purpose was to align both revenues and expenditures to the City’s Strategic Goals and Objectives. Each department presented their new program requests which were then prioritized and aligned to the City’s goals and objectives. Per the City Manager’s request to provide 5% budget cuts, the directors reviewed the impacts to service levels across departments. The discussion also included reviewing potential new revenue sources or recommending fee increases where full cost recovery of services was not being met.

Finance staff spent the month compiling department budget submittals, and prepared for the Department Directors budget workshop.

Investment Portfolio

August's yield with the State Local Government Investment Pool (LGIP) was 2.3328%. The Federal Reserve reduced the funds rate 25 basis points to 2.00% on April 30, and subsequent meetings on June 25 and August 5 maintained the funds rate at 2.00%.

As of the date of this report, the Federal Housing Finance Agency was appointed as conservator of both Fannie Mae and Freddie Mac, two government sponsored enterprises (GSEs) providing funding for around three-quarters of new home mortgages in the United States. Investors have purchased securities of these government sponsored enterprises in part because the ambiguities in their Congressional Charters created a perception of government backing. The City has a \$1 million investment with Freddie Mac. To reassure investors, the US Treasury has entered into a Senior Preferred Stock Purchase Agreement with each GSE which ensures that each enterprise maintains a positive net worth. This action indicates that the Treasury will support the senior debt of the agencies and, therefore, the City's investment is officially backed by the full faith and credit of the US government. Total investment portfolio as of August 31 is as follows:

<u>Investment Type</u>	<u>Callable</u>	<u>Maturity</u>	<u>Ave Yield</u>	<u>Amount</u>
Local Government Investment Pool			2.33%	\$ 5,481,602
Federal Home Loan Mgt Corp.	10/01/2008	10/01/2010	5.01%	1,000,000
Federal Home Loan Bank		11/21/2008	4.46%	1,000,000
Federal Home Loan Bank	11/06/2008	11/06/2009	4.33%	1,000,000
Federal Farm Credit Bank	9/12/2008	3/12/2010	2.94%	1,000,000
Federal Home Loan Bank		6/11/2010	3.00%	1,000,000
KeyBank Money Mkt Savings(1)			1.00%	3,987
Total				<u>\$10,485,589</u>

(1) Balance as of 7-31-08

Contracts Signed in August:

- Street Sweeping Contract - Action Services, Inc.
- Task Order CH2M Hill Assignment for Structural Wall review (development related)
- Downtown Water Improvement System Consultant - PACE Engineering
- 2008 Pavement Management Program Contract – Watson Asphalt Co.
- KPG, Inc. Task Number 2008-001 Supplemental No. 1 Property Services
- 16th Avenue South Project Manager Professional Services Contract Extension – Len Madsen
- KPFF, Inc. Task Number 2008-10 S. 216 St S/W Bio & Ess Fish Habitat Assessment
- Robbins and Co. Housemoving, Inc. – Beach Park Foundation Project

Bids, RFPs and RFQs issued in August

- Mt Rainier Pool Shower Tower Replacement Project

Contracts Expected to be Signed in September:

- 2008 Facility Roof Repairs – Stanley Roofing (good low bid)
- 2008 PW Service Center Exterior Painting Project
- 2008 PW Service Center Carpet Replacement Project
- Mt. Rainier Pool Shower Tower Replacement Project
- Task Order with Fehr&Peers/Mirai for Public Works Trust Fund loan application assistance.
- Task Order with KPG for Public Works Trust Fund loan application cost estimating assistance.
- Marina staff expects to have an agreement for installing more security cameras in the Marina ready for Council approval in September. Staff also expects to negotiate an agreement with BST Associates for consulting services related to commercial development in the Marina in September.