

## *City Manager's Office*

August 14, 2008

To: City Council

From: City Manager

Re: Monthly Report – July

### Des Moines Creek Business Park (DMCBP) Activity

- The Port and Majestic Reality Company of City of Industry, California formalized an exclusive lease negotiations agreement on May 30<sup>th</sup>. Those negotiations are expected to take several months.
- On July 22<sup>nd</sup> the Port of Seattle Commission approved the 1st Addendum to the 1<sup>st</sup> Development Agreement with the City providing for the almost \$3.8 million payment to the City for the vacated rights-of-way and sale of deeded streets. This clears the way for the payment to be deposited into an interest bearing escrow account by October 1st.
- The City Council approved an ordinance vacating the underlying subdivision, short subdivisions and corresponding plats on July 24<sup>th</sup>.

South King County Economic Development Initiative (SKCEDI) partners are working with Highline Community College for the College to assume staff support for the Seattle Southside Strategic Business Attraction Program (BAP) and other SKCEDI support activities. The BAP work program includes web outreach, additional advertising, planning for future events and other business attraction efforts. An additional \$36,000 has been committed from the U.S. Economic Development Agency (EDA) to support the BAP in 2008 and \$85,000 to \$100,000 may be available from EDA in 2009.

### CAPITAL PROJECTS

#### Marina Projects

- Maintenance Dredging  
As of the end of July, all of the permitting issues had been resolved and all of the necessary state and federal permits were either in hand, or approved and waiting for the final signatures. In early July, the project was advertised and on July 18<sup>th</sup>, five contractors attended a pre-bid meeting at the Marina. The project engineers expect at least one other bid on the project. The bid opening is scheduled for 2:00 pm on August 14<sup>th</sup>, at City Hall.

- Bulkhead Replacement A – Phase 1. (North Marina Combined Projects).  
 In July, the City staff and the consultant's continued to work on the permitting and financing for the first phase of the bulkhead replacement project. By the end of July, all permits had been submitted, including the SEPA/Shoreline packets. On July 11<sup>th</sup>, the Finance Director and the Harbormaster met with the Municipal Facilities Committee to discuss the bond issue necessary to fund the project. The Committee asked the staff to take the bond issue to the full Council for approval.
  
- Water Main Relocation Project  
 This project is still at the 30% stage and is waiting for the final layout of the north lot that will be available when the North Marina Project plan gets a little further along. Permitting for this project is completed and the staff still expects to complete this project by the end of the year.
  
- CCTV Security Cameras  
 The project to install additional CCTV security cameras in the Marina made some progress in July. There was a small amount of design work that needed to be done and that was completed in June. In July, the staff began soliciting proposals from contractors. The staff plans to install cameras that will monitor the Marina basin entrance, the Cliff Ave. entrance and the 227 St. Entrance. If funding permits, additional cameras will be installed in the parking lots.

#### Municipal Capital Improvements

- Des Moines Creek Trail  
 On May 1st staff submitted a \$500,000 grant to the Recreation and Conservation Funding Board (RCO) for matching funds necessary to complete Trail construction in 2009. On June 12th, Resolution #1074 was approved by Council for authority to apply for the RCO funds. The statewide grant evaluation process will take place in Olympia in August. The highest rated projects will be proposed for state funding during the next State biennium budget which begins July 1, 2009.
  
- Des Moines Beach Park Dining Hall  
 Robbins and Company, local experts in structural moving and rigging, completed the emergency lift of the dining hall. The building was lifted and set on temporary shoring until a new foundation can be constructed. Construction of the new foundation was originally planned to be completed in 2009 but the project has been fast tracked due to building/public safety and cost concerns. Staff worked with the project architect to complete design work and is securing environmental permits so that construction can begin in early August and be completed by the end of September.

- Field House Exterior Renovation  
Pilgrims Progress Preservation Services will return before the end of July to complete existing minor work including East Annex fungal growth remediation, roof flashing repair, chinking replacement and minor log repair to the sill on the south side of the building before the end of the summer.
- Field House Baseball Field Renovation/Playground & Skate Park Repair/Replacement  
Landscape architect Bob Droll has submitted preliminary designs for the Field House Park project. The Municipal Facilities Committee reviewed the designs and plans to recommend to the full Council that the project not be pursued.

Staff submitted a \$420,000 grant to Washington Capital Heritage Grant Fund in May for the Baseball Grandstand Restoration Project. The Des Moines Rotary Club will provide funds for the play area and the Des Moines Legacy Foundation will assist the City with a fund raising campaign for the grandstand.

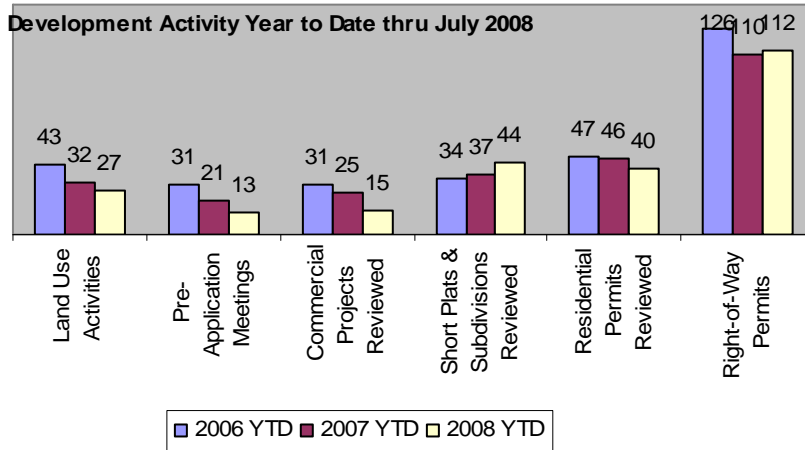
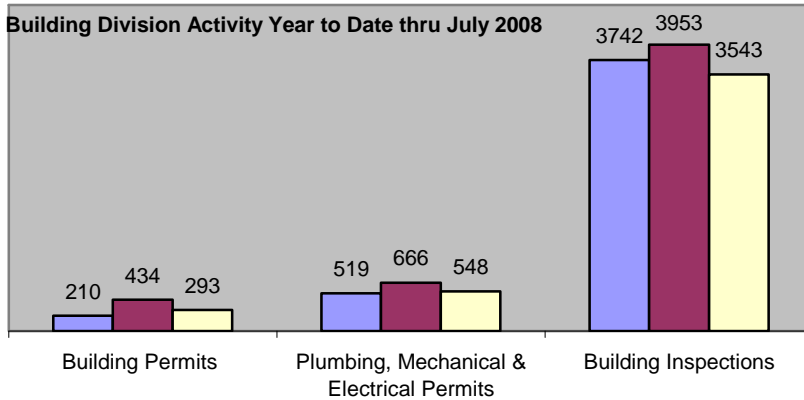
#### Arterial Streets

- Pavement Management Program. Initial 2009 program recommendations from the design consultant were reviewed in early June and were finalized in July. The remaining section of Des Moines Memorial Drive was advertised for construction and an excellent low bid was received. Construction is anticipated for this August following Council approval of the construction contract.
- South 216<sup>th</sup> Street – Phase 4 Design. Staff is working with the consultant to develop task order assignments for right-of-way acquisitions and joint utility planning.
- 16<sup>th</sup> Avenue South Improvement Project (South 272<sup>nd</sup> Street to South 260<sup>th</sup> Street). The project is substantially complete except for some minor punch list items. The final project budget is expected to cost \$1.3 million less than authorized. Six funding sources were used for the project. Des Moines' share of these savings will be about \$600,000.

#### Surface Water Management

- Lower Des Moines Creek Channel Modifications. A creek bypass plan for the upcoming Dining Hall foundation work was prepared and a preliminary plan for the channel modifications, dredging and flood control berm/ flood wall is being reviewed by staff. The preliminary plan is scheduled to be reviewed by the Municipal Facilities Committee in August before submitting the required environmental permit applications. This work is scheduled for summer of 2009.

Building Division



Midway Elementary School

The project continues to work feverishly towards completion. The School District would like this project to be turned over to them by August 18th. There is still a lot of work to go and it is too early to say if they can make this date. The school district would like Midway to open September 3rd.

Mount Rainier High School

This School District continues to work with the City towards its final Certificate of Occupancy. The Building Division is hopeful that they can resolve the remaining items soon.

Parkside Elementary School

The District's contractor has begun demolition of the existing school. The plans for the new school are nearing completion. There are a couple of outstanding items for the School District to address before building permits can be issued.

Judson Park Addition

This project is almost complete. We are working on final items and this project should be complete by the middle of August.

Highline Community College Marine Science and Technology (MaST) Center

This project at the pier in Redondo is open under a Temporary Certificate of Occupancy. The missing standpipe permit for the pier has been applied for and the underground line that did not get inspected is being addressed by the Fire Marshal.

Zenith Viewpointe

The wood framed building on the western half of the site is moving slowly. The developer has stated that the east mixed use building will be coming in soon. Something will have to be done to protect the east pedestrian sidewalk along Marine View Drive very soon.

Code Enforcement

There were 84 new cases opened and 80 cases closed during July. For 2008, 503 cases were opened, 483 closed, and 550 are currently open. We sent 176 compliance letters in July, 152 regular mail and 24 certified. Here is a summary of the 19 cases involving legal processing. There were 20 such cases in June:



Development Services

Subdivisions pending review and approval:

- Cedar Heights 27 Lot PUD, 1205 South 232<sup>nd</sup> Street. On 6/26/08 the City Council approved the preliminary plat. The applicant has indicated that the civil plans should be submitted sometime this fall. Reporting on this project will suspend until the civil plans are submitted to the City.
- Highline View Estates 21 Lot Modified Subdivision, 21<sup>st</sup> Avenue South and South 240<sup>th</sup> Street. On 7/03/08 the City Council approved the preliminary plat and the street vacation. The applicant has indicated that the civil plans should be submitted sometime this fall or winter. Reporting on this project will suspend until the civil plans are submitted to the City.
- Landmarque 66 lot Townhouse Subdivision, 260<sup>th</sup> and Pacific Highway South. The City has approved the civil plans and associated building permits for the construction

of the infrastructure improvements. On 7/23/08, the City had a pre-construction meeting with the developer and the site contractor. The items remaining that must be completed prior to commencing site development are posting the required bond and paying the remaining balance on the building permits. Based on communications with the applicant, it is anticipated that site work will not commence until next spring.

- Blueberry Lane 66 unit PUD, 199xx Des Moines Memorial Drive. The City has approved the civil plans for the construction of the infrastructure improvements. The applicant must still receive approval of the building permit applications for the on-site retaining walls. On 7/31/08 the City had a pre-construction meeting with the developer and the site contractor. The items remaining that must be completed prior to commencing site development are approval of the retaining walls, posting the required bond, and paying the remaining balance on the building permits. It is anticipated that site work will commence this summer.
- Crestwood Park 67 lot PUD, 27425 16<sup>th</sup> Avenue South. Comments were issued to the applicant on 7/9/08 and staff met with the applicant on 7/31/08 to discuss the comments. The applicant is currently working to revise the civil plans based on the information provided in the comment letter and at the meeting.

Short Plats pending review and approval:

- Massey Creek Estates 7 Lot Modified Short Plat, 23406 14<sup>th</sup> Avenue South. City staff met with the applicant and engineer on 10/24/07 to discuss design options. Re-submittal received 2/8/08. Review comments sent to applicant on 3/4/08. A re-submittal was received on 7/8/08.
- Nichols 3 Lot Short Plat, 23246 Marine View Drive South. Civil plans were approved 2/29/08. Staff is working with the applicant on an extension to complete required improvements.
- Nhut 4 lot Short Plat, 2004 South 253<sup>rd</sup> Street. Civil plan review comments were sent to the applicant on 1/16/08. Applicant was sent an email on 7/24/08 requesting project status update.
- Singh 2 lot Short Plat, 24827 16<sup>th</sup> Avenue South. Civil plans approved 7/10/07. Applicant requested an extension until 4/1/08 to begin construction of improvements. An email was sent to the applicant on 4/21/08 requesting updated status. Applicant indicated that additional time to complete improvements may be needed. A written extension request was received on 6/25/08 and is under review by staff.
- Ho 3 Lot Short Plat, 25804 Marine View Drive South. City Council concurred with short plat approval regarding depth to width ratio deviation on 2/14/08. Notice of land use decision sent out – no appeals were submitted. Applicant to submit civil plans for review.
- Cooper Creek 7 Lot Short Plat, 1300 South 218<sup>th</sup> Street. Application received 8/1/07. Review comments were sent to the applicant on 9/7/07. A letter withdrawing the application was received on 7/14/08. Further reporting on this project will cease.

- Cary Lang 2 Lot Short Plat, 23257 Marine View Drive South. Preliminary short plat approval with conditions issued on 3/28/08. Civil plans submitted for review on 5/23/08. On 6/18/08 a voicemail and 6/20/08 an email was received from the applicant stating that he would like to place a temporary hold on the review because property may be changing ownership.
- Shoopman 9 Lot Short Plat 222<sup>nd</sup> Street Town homes, 2414 South 222<sup>nd</sup> Street. Application received on 10/25/07. A review letter for associated lot line adjustment sent to applicant on 12/6/07. Letter sent to applicant regarding design options 2/28/08. Lot line re-submittal received 5/23/08. Short plat review comments sent to applicant 6/27/08. Staff spoke with applicant at City Hall on 7/25/08 regarding review comments.
- Jensen 2 Lot Short Plat, 25639 Marine View Drive South. Application received on 10/30/07. Review comments sent to applicant 12/10/07. Re-submittal received 4/22/08. Review comments sent to applicant 6/12/08. Staff held a meeting on 7/16/08 with the applicant to discuss issues related to environmentally critical area development standards for both bluffs and shorelines.
- Atkinson/Gethers 3 Lot Short Plat, 8XX South 280<sup>th</sup> Street. Application received on 1/17/06. LLA LUA07-002 completed. Revision received 10/5/07. Review comments were sent to applicant 11/27/07. Re-submittal received 2/19/08. Review comments were sent to the applicant on 4/15/08. Re-submittal received 5/6/08. Review comments sent to applicant 6/17/08.
- Cooper 24<sup>th</sup> Avenue 4 Lot Short Plat, 24101 24<sup>th</sup> Avenue South. Application received on 12/6/07. Review comments sent to applicant 1/25/08. Re-submittal received 2/29/08. A right of way vacation hearing before the City Council was conducted on 7/24/08; Council passed associated ordinance to vacate the right of way to a second reading by Council on 8/7/08.
- Bui 2 Lot Short Plat, 25219 22<sup>nd</sup> Avenue South. Application received on 2/14/08. Review comments sent to applicant 3/14/08. Re-submittal received 3/27/08. Preliminary short plat approval with conditions issued 6/30/08.
- Bal 2 Lot Short Plat, 1505 South 240<sup>th</sup> Street. Application received on 6/26/08. The public comment period ended on 7/31/08; no public comments were received by Development Services. Approval of the preliminary short plat was issued on 8/1/08. Associated appeal period lapses on 8/11/08. At the conclusion of the appeal period, the applicant can submit the civil plans for the required frontage improvements.

Subdivisions and Related Activity under Construction:

- Dovey View's 4 lot Short Plat, 1655 South 225<sup>th</sup> Street. The City is still waiting on the applicant to obtain the required construction easements for the required retaining walls. Communications with the applicant are becoming infrequent as the applicant becomes more evasive. This is the last month that this item will be on the monthly report until the easement is submitted to the City.

### Commercial Scale Projects Under Land Use Review:

- Des Moines Creek Business Park, 89 Acre Business Park, 20xx South 216<sup>th</sup> Street. On 7/24/08 the City Council reviewed and approved an ordinance vacating six subdivisions and two short subdivisions within the Business Park site.
- Bartell Drug & Blumenthal Exterior Remodel, 21615 Pacific Highway South. Staff has completed the initial review of the proposed renovation and reorientation of the building. Comments were provided to the applicant on 7/7/08; primarily dealing with landscaping, parking lot layout, lighting, signs, service area screening, pedestrian amenities, modulation of the building, and design of the mansard roof.
- Midway Electrical Substation Expansion, 2857 South 221<sup>st</sup> Street. The additional information required to commence with the initial review of the project has now been submitted to the City. This information is currently under review by staff and should be completed in August.
- Kingdom Hall, new 8,750 sq ft church, 21645 24<sup>th</sup> Ave South. An appeal hearing with the Hearing Examiner was held on 6/10/08 regarding a staff decision that determined the proposed caretakers/parsonage is not a permitted use in the Business Park Zone. On 7/21/08, the City received the Hearing Examiner's decision denying the applicant's appeal. The applicant has indicated that there will not be an appeal of the Hearing Examiner's decision. The City is currently waiting for the applicant to submit the revised plans.
- Landmark on the Sound, Master Plan Expansion, 23660 Marine View Drive South. City staff met with the property owner and design team on 5/22/08 to clarify project requirements for a new application (Design Review and SEPA submittal requirements). To facilitate the submittal of the new applications, City staff held an additional meeting with the applicant's architect on 7/31/08 to discuss specific details regarding the site planning, access, and frontage requirements.

### Commercial Scale Projects with Land Use Approvals Granted

- Parkside Elementary, 68,000 square foot new school (2 stories), 2104 South 247<sup>th</sup> Street. Staff has reviewed the revised plans and comments were provided to the applicant on 7/28/08. There are still some significant issues that must be resolved regarding the design of access driveway, potential conflicts between a proposed private access through the church property and existing ROW located in the vicinity, onsite sidewalks, and the resolution of an easement for an old rail line. Once these issues are resolved the City will be able to approve the permit.
- Bay Villa Apartments, 15 unit townhouse development, 16<sup>th</sup> Avenue South and Kent/Des Moines Road. The project has been resubmitted and has been approved by City staff; except for the Engineering Services Division. Transportation is waiting on approval of the traffic signalization plan by WSDOT.
- Seascape at Des Moines, mixed use building containing 37 dwelling units and 8,400 sq ft commercial, 22607 Marine View Drive. The project was resubmitted and comments were issued by Development Services, Transportation, and Building and sent to the applicant on 5/20/08. There are still some structural issues and concerns

regarding the building height for elevator shafts protruding too far above the roof line. The City is currently waiting for the applicant to submit the revised plans. Staff spoke with the project architect to get an update on status. It appears that it is almost ready to re-submit.

#### Shorelines/ESA'S

- Redondo Waste Water Treatment Plant Outfall Repair and Replacement. Construction of the replacement outfall is currently underway.
- Saltwater State Park Artificial Reef Replacement The Shoreline Permit has been approved by the Department of Ecology. Work to remove the existing tire reef will occur during August and construction of the new reef should commence this fall.

#### Recycling/Solid Waste

The 2008 Des Moines-Burien-Normandy Park Business Recycling Collection Event was held on Thursday, July 24, at the WA State Criminal Justice Training Center. One hundred thirty (130) businesses from the three cities participated. The total amount of material collected was 29,971 pounds or nearly 15 tons. The average amount of material collected was 230 pounds per business. At the event, consultant staff distributed educational materials on King County hazardous waste collection and recycling programs to event participants. This event was underwritten by funds received from the King County Solid Waste Division through our Waste Reduction and Recycling Grant.

#### Envision Midway Planning – Staff Work in July

- Worked with Kent staff and consultants Berk and Associates and Cascade Design Collaborative (CDC) to finalize meeting format, visuals and background materials for the July 9<sup>th</sup> Envision Midway public workshop. Presented information on the project context and website, and facilitated small group discussion focusing on potential future land use in the Midway study area.
- Participated in a charette with Kent staff and CDC to develop three land use concepts based on input from the Stakeholder Committee meetings and public open house and workshop. Provided review comments on the draft land use concepts.
- Briefed City Council on the Envision Midway project on July 17<sup>th</sup>.
- Prepared PowerPoint presentation and background materials for the July 30<sup>th</sup> Developers Forum.
- Attended training with Kent staff and consultant regarding use of interactive website including posting materials, use of CommunityViz and website maintenance.
- Began working with CommunityViz baseline data for existing conditions analysis of the study area and future land use scenarios.

#### Des Moines Creek Basin (DMCB) Projects

Before applying for dam certification for the Regional Detention System, some minor berm settlement (less than 1 foot) must be built back up to the design elevation. This work is scheduled for this summer. Once the certification and vegetation has been approved by the Corps, the facility is anticipated to be considered fully operational by October 2008.

Adjustment of three of the concrete weirs below the Marine View Drive Bridge is scheduled for early August. The adjustments are needed to comply with fish passage requirements limiting the maximum elevation drop across the weir. In addition to the weir adjustments, a boulder dam structure will be built below the bridge to build the creek bottom elevation up to the lowest weir. Minor embankment work will also be done in the vicinity of the bridge to repair damage caused by last winter's 100-year storm.

#### Barnes Creek Detention Facility

Project review by the Corps has been placed on hold until additional information regarding the proposed project has been submitted. Specifically, the Corps is requesting an alternative analysis be made to determine if another alternative is available rather than reconstructing the existing wetland into a combined wetland/detention facility. Staff is very concerned that after numerous submittals over the years to the Corps and an understanding that the proposed project would be permitted (therefore advancing the project through the land acquisition and 90% level design), that the Corps will reconsider its position and not allow the project. Staff and TetraTech are reviewing the project files (going back to 1997) in order to build an argument that an alternative analysis was performed and that the proposed project is in the best interest for the badly degraded wetland and Barnes Creek.

#### Downtown Water Improvement

PACE Engineering was awarded the contract on July 24th to do the study of the downtown water system. A kickoff meeting with the interested parties will be scheduled mid-August. The study is expected to take 2-3 months. A Council briefing will be given in early November.

#### NPDES Permit Activity

The permit encompasses the following six elements:

1. Public Information and Outreach:
  - Developed spread sheet to track stormwater facilities cost, inspection and maintenance
  - Ongoing tracking of spills, complaint calls, and outreach activities
  - Drafted City of Des Moines Spill Response Manual
  - City Currents articles as well as leaving brochures in public places e.g. Library, City Hall and Senior Activity Center.
2. Public Involvements and Participation:
3. Illicit Discharge Detection and Elimination:
  - Completed mapping all the City's stormwater facilities
  - Inspected Zone 1,6 and 7 in which each zone has 3, 15 and 4 facilities respectively
  - Began to map the City's Municipal Separate Storm Sewer System (MS4) using Arcpad
4. Constructions Site Stormwater Runoff Control:

- Keep track record of all new development and redevelopment projects over one acre. Notice of Intent (NOI) is now available at the Planning Department for project of over 1 acre
5. Post Construction Stormwater Management for New Development & Redevelopment
    - On going inspection of all new stormwater retention/detention, control structures, facilities, drainage pipes and catch basins prior to acceptance by the City.
  6. Pollution Prevention and Good Housekeeping:
    - Made general inspection of all facilities owned and operated by the City.

## Transportation Engineering

### Street Design and Construction Standards

Discussion and review of the major policy issues with the PS&T Committee began in April and continued in July planning for a full Council presentation and adoption late fall. Staff comments have been incorporated.

### Comprehensive Transportation Plan

Staff and the Public Safety and Transportation Committee have been working with Fehr-Peers/Mirai on the Comprehensive Transportation Plan update. Council was briefed June and July. Council received a briefing July 3<sup>rd</sup>, looking for some direction regarding Levels of Service, growth, etc.

### Traffic Signals, Flashing Beacons, and Illumination

Staff continues to work with DOT maintenance staff to prepare a “State of the Signals” report that will identify traffic signal maintenance needs such as loop detection. WSDOT replaced some damaged loops at Marine View Drive/7<sup>th</sup> Place and at 16<sup>th</sup> Avenue South/South.240<sup>th</sup> Street in May. DOT crews also replaced the pedestrian signal indications on Pacific Highway South at South 226<sup>th</sup> (the pedestrian signal).

### Transit/Ferry

Staff continues to coordinate with METRO and WSDOT for the implementation of Bus Rapid Transit and transit signal priority along the Pacific Highway South corridor. Fiber optics will eventually be installed along the corridor. Presentation was made to PS&T Committee requesting waiver of under-grounding along S.216<sup>th</sup> until DMCBP improvements are made. Overhead utilities would be under-grounded at that time. The City will have access to the fiber backbone that will enhance the communications capability of the City. Director attended a PSRC Passenger Only Ferry (POF) meeting July 31. An update for full Council has been postponed until September.

### Bridge and Structural

Staff continues to work with our consultants on the remedial actions for the pin and hanger assembly at the Saltwater Bridge. This will be necessary as part of a seismic retrofit effort. Staff is also working with kpff Engineers on the design reports for seismic retrofits of the North Twin Bridge and the Saltwater Bridge. A BRAC application was submitted in late June. The City will know in January if we are successful.

### Street Vacations

Staff is currently working on four street vacation petitions.

- Redondo - 28515 6th Place South: Input has been requested from the affected adjacent property owners in the Redondo vacation area as to what a fair division of the vacated right-of-way should be. The Redondo applicants have hired a surveyor to prepare maps. There has been no recent activity on this petition.
- Highline View Estates - Vacant property adjacent to 24101 22nd Place South: Council approved the vacation in July.
- North Hill - 20020 6th Avenue South: Council approved the vacation in July.
- Cooper Development - 24101 24th Avenue South: Responses have been received from all utilities and City staff. The Council hearing was held July 24<sup>th</sup> and the vacation was approved on August 7<sup>th</sup>.

### Multi-Year Civil Engineering Services:

As required in Resolution 1056, the following is a list of signed Task Orders (TO#) approved by the City Manager and Council:

#### Approved Task Orders for On-Call Engineering Consultant Services

<b>TO#</b>	<b>Consultant</b>	<b>Project Title</b>	<b>City Manager</b>	<b>City Council</b>
2007-01	CH2M Hill	Traffic Engr Study - VOIDED	N/A	N/A
2007-02	CH2M Hill	Zenith Viewpointe Development	\$3,500	
2008-01	CH2M Hill	Blueberry Lane Retaining Wall	1600.36	
2008-01	Ham-Col-Wd-Lvs	SWM NPDES Management Program	\$46,593	
2008-01	KPG	So. 216 <sup>th</sup> Street Sidewalk (11 <sup>th</sup> to MVD)		\$163,500
2008-02	KPG	Prelim Engr 2008-10 Pvmt Mgmt	\$22,500	
2008-03	KPG	2008 Pavement Management-DMMD/MVD	\$17,700	
2008-01	Fehr&Peers/Mirai	Transp Comp Plan/Misc.Transp		\$319,997
2008-02	Fehr&Peers/Mirai	Fed. Appropriation Traffic Asst.	\$5,016	
2008-02	kpff	Traffic Oper/Safety Perf PHS (+Supp.1, 2)	\$17,463	
2008-03/1	kpff *	N.Twin Seismic Retro/Guardrail/S.walk	\$48,645	
2008-03/2	kpff *	N.Twin Seismic Retro/Guardrail/S.walk		\$42,048
2008-04/1	kpff *	Saltwater Bridge Seismic Retro	\$49,674	
2008-04/2	kpff *	Saltwater Bridge Seismic Retro		\$87,943
2008-06	kpff	Signal - Woodmont Dr./S260th/16th	\$4,905	
2008-07	kpff	N.Twin Footing Repair	\$49,977	
2008-08	kpff	N.Twin Foot Permanent Repair		\$137,040
2008-09	kpff	7 <sup>th</sup> Ave Survey St. Acquisition/Vacation	\$8,296	
2008-01	Amec	Dining Hall Rehab	\$15,500	

\* Split due to time sensitive issue re application for Bridge Funding grant - extraordinary circumstances

### Parks, Recreation and Senior Services Master Plan

An Ad Hoc Parks, Recreation and Senior Services Master Plan Citizen Advisory Committee met on June 25<sup>th</sup> for a project orientation and will work with staff to host a series of community and user group workshops beginning in September, 2008. The Committee's findings and recommendations for the 2009 - 2014 Master Plan will be presented to City Council for review and approval upon completion of the work.

Committee members: Victor (Vic) Anderson, Nadine Byers, Charlene Bacalzo, Betty Haines, Rena Hamburger, Marilyn Holms, Robert Hoyman, Kris Kelly, Karla Lindula, Barbara McMichael, Heidi Mickelson Cramer, Shelley Murray, Georgie Nupen, Jim Polhamus, Mark Proulx, Amber Scott, Ken Spencer, Denny Steussy, Jay Roberts, John Rosenlund, and Clark Snure.

Recreation Program Update

July Revenue	Year-to-Date	2007 YTD
\$ 114,083.86	\$555,403.04	\$458,738.40

Camp KHAOS/K2

528 kids registered through five weeks of Camp KHAOS, making an average enrollment of 106 campers per week. Camp KHAOS is for 5-11 year old participants and is based out of the Founders Lodge in Des Moines Beach Park. The teen portion of Camp KHAOS called K2 for 11-14 year olds had a total of 160 participants over the 5 weeks in July equating to 32 campers per week. These are the highest participant numbers in Camp KHAOS in many years and include a record breaking 117 kids in Week 3 (7/7-7/11). Some of the more exciting activities or events in the month of July included a trip to Key Arena to watch a Seattle Storm game, field trips to Pacific Science Center, Pattisons West, Tukwila Family Fun Center, Gameworks, watching a movie at Gateway Cinemas in Federal Way and many other fun and exciting adventures. Camp KHAOS/K2 also goes swimming at Mt. Rainier Pool each and every week.

Missoula Children's Theatre

The summer production of Snow White had a total of 27 participants over the weeklong production. The culmination of planning and preparation took place with two very successful performances on Friday evening and Saturday afternoon at the Des Moines Field House. Performers are able to purchase personalized DVD's or VHS tapes of their performances provided by Modern Memories. The summer performance of Missoula Children's Theatre was partially funded by a grant received from King County's 4 Culture.

Summer Concerts – Beach Park Jazz and Blues Series

We hosted the first of five summer concerts in conjunction with the Des Moines Arts Commission and the Snohomish Artists Guild on Saturday, July 26<sup>th</sup> at Des Moines Beach Park. Becky Sue and her Big Rockin' Daddies performed to a nice audience to kick off the series at Des Moines Beach Park. These concerts are free to the public.

T-ball/Coach Pitch Program

Our T-ball and Coach Pitch baseball program concluded in July with 174 kids participating on teams participating comprised of 3-6 year old participants. This program is a recreational T-ball and Coach Pitch league playing on fields at the Des Moines Field House and also Steven J Underwood Memorial Park. Players played 7 games and had fun learning the basic skills of baseball. Teams practiced once a week and had games primarily on Saturday mornings.

### Fireworks over Des Moines – Spirit of Des Moines Festival

We had around 369 children participate in our kids games and activities on July 4<sup>th</sup> and 5<sup>th</sup> as part of the Fireworks Over Des Moines and Spirit of Des Moines Festival.

Activities included jumpy toys, inflatable obstacle course, inflatable slide and carnival style games such as face painting and fishing.

The Des Moines Arts Commission worked in conjunction with the Recreation Department to provide local food vendors such as the Des Moines Dawg House and Butler Bar and Grill and arts and crafts vendors for the duration of the two day Spirit of Des Moines Festival. Entertainment on the 4<sup>th</sup> of July included Joey Jewell and the Swing Session and the Cheeters Brass Band and on July 5<sup>th</sup> the entertainers were the Randy Oxford Band and Junior Cadillac. These concerts were funded by the Des Moines Arts Commission, Des Moines Legacy Foundation and King County's 4 Culture.

### July Events

The sixth annual Des Moines Auto and Cycle Show took place at Field House Park on July 20<sup>th</sup> and featured about 200 vehicles.

The Waterland 3 on 3 Streetball Tournament scheduled for July 12<sup>th</sup> was cancelled due to low team enrollment.

Two large tournaments took place at Steven J Underwood Memorial Park including a NSA Youth Baseball Tournament and the end of season Clean and Sober Softball Tournament.

### Pre-School Programs

Our first summer session of Pre-School Playhouse was run with a maximum participant level of 20 kids and was very successful during the month of July. The program runs for two hours every Tuesday and Thursday over the 3 week session. Kids enjoy a wide variety of arts and crafts activities and fun games. Our weeklong sessions called Mini Khaos had 6 and 8 kids respectively and are also in two hours blocks but are run weekly from Mon-Thursday in the same time slot.

### Senior Center Division Statistics – July 2008

	<b>2007</b>	<b>2008</b>
Number of Meals Served	871	1,238
Fee Program Participants	368	574
Drop In Participants	1,581	3,621
Volunteer Hours	1,906.5	1341.5
Revenue for July	\$5,652	\$7,950

### Tall Ships Parade of Sail

Senior center staff agreed to host two sailings for the Tall Ships festival Parade of Sail on July 3. Sales for the boat trip with Argosy began in March with the afternoon trip sold out in late April. Staff sent the Parade of Sail information out to senior centers

throughout the state of Washington and had bookings from three senior centers. A second charter in the morning was added and sold out just two days before the sailing. This was a fund raiser for the senior center. Box lunches were sold as an option for travelers and were well received.

#### 4<sup>th</sup> of July Picnic

It was a perfect weather day to celebrate our independence on the patio with hamburgers and homemade Dutch oven cobbler. Sponsor for the day's dessert was Fernwood at the Park in Normandy Park. Scout volunteer Scott Eliason prepared the Dutch oven cobbler which was the hit of the day. Staff then supervised bocce ball and croquet games on the grass area adjacent to the patio.

#### Meals on Wheels

Staff is pleased to announce a grant from Fred Meyer for \$175 to purchase small Fred Meyer recyclable shopping bags for the meals on wheels program. MOW volunteer Louise Roberts initiated the idea for the center. Staff purchased the bags to begin using the month of August. Thank you Louise and Fred Meyers.

#### Elder Safety Web Page

Created by Wayne Corey, chairman of the Des Moines Enhanced Public Safety Committee, [www.publicsafe.org/](http://www.publicsafe.org/) is a wealth of information at your fingertips. Links to the Des Moines Police Department, South King Co. Fire and Rescue, King Co. Public Health, American Red Cross CPR/First Aid classes, Elder Safety information, links to all the South King Co. city web pages and much more are available on this web page. One of the major goals of the Senior Services Advisory committee for 2008 is elder safety. Committee member Don Harper is working with Wayne on this web page and its links.

#### Marina Services

July revenues from launching and fuel sales are up slightly over the same period last year, but that is due mainly to significant price increases for both services. The number of boats launched and the number of gallons of fuel sold are both lower than last year in July. The staff attributes the decline in sales to high fuel prices, low salmon returns and the economy in general.

The most telling figure is the decline in diesel sales. Last July the Marina sold 35,600 gallons of diesel. This year the total was 21,895, or a decline of 30%. There has not been an increase in moorage cancellations; actually, there had been a decrease in the permanent moorage turnover. It looks like our customers are keeping their boats, but they definitely are using them less. This response to the economic downturn is very similar to the decline in boating in the last recession in 2001 -2002.

Staff estimates that the launch numbers are down about 25 – 30%. The price increase is a factor, but the increase in fuel prices and the smaller than expected salmon return are more significant reasons for the decline. The service staff has received some negative feedback about the increase in the launch fees, but far fewer than expected. The use of the Redondo facility increased this July relative to last July. Revenues from the parking

lot are up 43% over last year. There have been some problems on the ramp, but not as many as expected. Again, the downturn in salmon fishing has helped moderate the effects of the shift from the sling launched in the Marina to the ramp at Redondo.

Guest moorage revenues are down about 13% compared to July of last year. Again, this is due to the lack of fish. In past years, the staff did not take reservations for groups in guest moorage in July or August. Because of the decrease in use of the guest moorage area by fishermen, this year the staff has been reserving space and in July, the Marina hosted two large yacht clubs. This causes some operational difficulties, but given the long-term decline in fishing, the staff thinks that moving to a cruising based guest moorage business is the correct plan.

#### Classic Car and Boat Show

The Marina hosted the Third Annual Classic Car and Wooden Boat Show on July 19th. Attendance was up this year. Participants and spectators combined totaled between 2,300 and 2,500. There were 156 cars in the show, 21 wooden boats in guest moorage and 16 race boats. This year the boat race was watched by 800 - 1,000 people.

The registration fees collected from the participants in the event, plus sponsorships from Powell Homes and Classic Yachts paid for all the events expenses, including the dinner for participants on Friday the 18<sup>th</sup>, all of the awards and the entertainment during the show. Participants and spectators were given the opportunity to donate to the Des Moines Food Bank and the Ruth Dykeman Center for Abused Children. The event raised \$1650 dollars for the food bank and \$450 dollars for the Ruth Dykeman Center.

#### Police Personnel Issues

On July 1, 2008 Entry Level Officer Nathan Chevallier joined the department after relocating from Corona, California. We had submitted his application for a Basic Law Enforcement Academy at the Washington State Criminal Justice Training Commission when he signed his appointment letter in June, but as of yet have been unable to find an available academy class position. We are hoping to have him registered in one for September.

Lateral Officer Jon Coppedge also joined the department effective July 1, 2008 after relocating from San Diego County Sheriff's Office where he was a deputy for 10 years. He will attend an Equivalency Academy in September.

In the April month-end report we reported Entry Level Police Officer Julie Fuller had began the Washington State Criminal Justice Training Commission Basic Law Enforcement Academy on 4/07/08 as scheduled but several weeks into the academy, she incurred an injury that forced her to withdraw from this BLEA Session. She was back with the department on light duty and planned to join another BLEA Session when she was physically able. We are happy to report Entry Level Officer Julie Fuller was able to re-join a BLEA Session during July.

### False Alarm Program Update

During the month of July, 96 permits were renewed for existing alarm users and 5 new permits were issued for new alarm users. Invoices were also mailed to 149 households for new charges and renewals.

### Crime Task Force Report

The Crime Task Force is still only operating with two officers and one sergeant, but overtime positions have been posted for assistance with the Pacific Ridge enforcement efforts.

During the month of July, the Crime Task Force made many social contacts and actively enforced trespassing on those properties which are participating in the Trespass Admonishment Program. The Crime Task Force made several warrant arrests and drug loitering related arrests within the Pacific Ridge area.

They also assisted Sea-Tac Street Crimes with buy bust on 30th & 216th Street and made five (5) arrests for investigation of Violation of the Uniformed Controlled Substance Act (VUCSA).

This month we also served a Search Warrant at an apartment of a person within the Pacific Ridge who had outstanding misdemeanor warrants with Des Moines Municipal Court. Information gathered from street sources on this subject led us to believe he might be selling marijuana. When we executed the search warrant we located the warrant subject as well as 30 grams of pre-packaged marijuana for sale. The subject was booked on outstanding warrants as well as pending felony charges.

The Crime Task Force Team has also assisted Code Enforcement with issues at a problem address, and assisted the Community Service Unit in conducting their annual CPTED (Crime Prevention Through Environmental Design) inspections in the 21600 – 21900 block of 29th Avenue South and 31st Avenue South.

Statistical Comparison on Reported Crimes

The following is a comparison between July 2007 and July 2008 and January- July 2007 and January – July 2008.

Offense Type	July 2007	July 2008	% Difference	January – July 2007	January – July 2008	% Difference
Homicide	0	0	0%	1	1	0%
Rape	0	0	0%	17	7	-59%
Robbery	4	4	0%	30	36	+20%
Assaults	21	15	-29%	130	123	-5%
Burglary	17	20	+18%	108	139	+29%
Larceny	56	63	+13%	316	369	+17%
Arson	0	1	NC	1	4	+300%
Motor Vehicle Theft	16	19	+19%	159	116	-27%
Officers Assaulted	0	0	NC	0	1	NC
Clearances Adult Arrest	33	22	-33%	208	170	-18%
Clearances Juvenile Arrest	10	8	-20%	37	42	+14%
Calls for Service	2,326	2,266	-3%	12,893	13,076	+1%

NC = Not Calculable

Business Licenses

New commercial business licenses issued in July 2008:

Name	Location	Type
New Tokyo Teriyaki	22340 Marine View Drive	Restaurant (New Owner)

Audit 2007

The 2007 financial audit is underway. The entrance conference was held August 11.

Budget 2009

Operating budget worksheets and instructions were distributed to all departments on July 14. Cost of living (COLA) increases were estimated at 3.5%. COLA increases will need to be revised up to 5% based on current labor contracts since June’s actual consumer price index was 5.8%. Year end estimates for 2008 were prepared for the General and Street Funds.

### Streamlined Sales Tax Project

With passage of Substitute Senate Bill 5089 (“Streamlined Sales Tax”), Washington changed from an origin-based system for local retail sales tax to a destination-based system effective July 1, 2008. Prior to July 1, 2008, Washington retailers collected local sales tax based on the jurisdiction from which a product was shipped or delivered - the "origin" of the sale. Starting July 1, 2008, they must collect based on the destination of the shipment or delivery - the "destination" of the sale. This only affects shipments and deliveries to locations within Washington State. The City of Des Moines will gain additional sales taxes as a result of this change based on a December 6, 2006 study prepared by the Washington State Department of Revenue. The City will receive July sales taxes on September 30 from the Department of Revenue.

### Pacific Highway Project Close-Out

The final close-out report for the Pacific Highway South Redevelopment Project was completed for the Public Works Trust Fund Board. Unspent loan proceeds and interest earnings of \$1,516,842.88 were returned to the Public Works Trust Fund Board on July 8.

### Legal Department Civil Matters

To-date, the Legal Department has opened 181 files for civil matters, primarily advisory work to assist the City’s operating departments.

The City Attorney represented the City before the Hearing Examiner in a matter involving a trail being built without a permit in an environmentally sensitive area. She and staff spent numerous hours researching issues, caselaw, and history, organizing exhibits, and preparing witnesses for this hearing. The Hearing Examiner has requested additional briefing, which will follow.

Following the June 10, 2008 appeal hearing involving the Jehovah’s Witness Kingdom Hall and subsequent stipulation from both parties, the Hearing Examiner, on July 18, 2008, denied appeal of the City’s determination that Kingdom Hall Building No. 3 was a residential use that does not constitute a substantial component of the religious exercise proposed for the site, and as such was not permitted within the Business Park Zone South subarea. He further found that the City’s decision was neither arbitrary nor capricious, and that “...because Building No. 3 would not be used primarily for religious purposes, but as a residence, restricting the use of the Appellant’s property to eliminate the parsonage would not hinder the Appellant’s free exercise of religion.”

Congratulations to our new Court Resource Advocate, Lena Johnson, who started employment with the Legal Department on August 1, 2008. Lena has three years experience in domestic violence advocacy programs, with DAWN being her most recent position where she provided advocacy to clients who needed transitional housing. She has a BA from Luther College in Iowa, and is currently enrolled in a Social Work Masters Program at the University of Washington.

The Assistant City Attorney represented the City in a drug forfeiture hearing before the Hearing Examiner, after the claimant filed a claim of ownership of the \$4,165.00 seized

in Police Case No. 07-3824. Following the July 8, 2008 hearing, the Hearing Examiner found that the City's claim for forfeiture was partially granted and partially denied, with \$3,900 being forfeited to the police department and \$265 being returned to the claimant. The \$3,900 will be used by the police department in accordance with law to fight crimes associated with illegal drugs.

Bids, RFPs and RFQs Issued in July:

- Mt Rainier Pool Plumbing Repair Project

Contracts Signed in July:

- Street Sweeping Contract - Action Services, Inc.
- Task Order CH2M Hill Assignment for Structural Wall review (development related)
- Downtown Water Improvement System Consultant - PACE Engineering

Contracts Expected to Sign in August:

- 2008 Pavement Management Program – Construction - Good low bid
- Agreement for installing more security cameras in the Marina ready for Council approval in August.