

City Manager's Office

July 23, 2008

To: City Council

From: City Manager

Re: Monthly Report – June

Zoning Hearing

The City Attorney, after research and preparation, represented the City of Des Moines in the Jehovah's Witness Kingdom Hall hearing before the Hearing Examiner on June 10, 2008. The issue was whether the City's zoning code properly exempted residential uses in the Business Park Zone and whether the City's failure to allow the parsonage as part of the Kingdom Hall Project constituted discrimination against religious uses in violation of law. The City's position was that churches are not immune from zoning regulations and standards. The Hearing Examiner upheld the City's position.

Police Personnel Issues

On June 3, 2008, Entry Level Officers Kurt Wiebe and Tiffany Seimears graduated from the Washington State Criminal Justice Training Commission Basic Law Enforcement Academy. They are now in Phase II of the PTO (Police Training Officer) Program.

False Alarm Program Update

During the month of June, 141 permits were renewed for existing alarm users and 11 new permits were issued for new alarm users. Invoices were also mailed to 186 households for new charges and renewals and 117 statements mailed to persons with invoices over 30 days past due.

Crime Task Force Report

The Department has finally been able to hire enough employees to begin the implementation of the long awaited Levy Crime Task Force (one sergeant and two officers). On June 17, 2008, the Crime Task Force Team began operations with the primary mission to work on the crime issues in the Pacific Ridge area. We are continually striving to fill the vacant positions funded by the Levy Lid Lift, which will allow us to fully staff the Levy Crime Task Force (two additional officers). Since the implementation of the Crime Task Force Team, they have assisted Tacoma Narcotic detectives on a reverse buy of one kilo of cocaine within our city, assisted Sea-Tac Street Crimes Unit with a two-buy bust of narcotics, and assisted the Kent Police Department in arresting a shooting suspect all within the City of Des Moines.

The Crime Task Force Team has spent most of their time working in the Pacific Ridge area where we have been working with detectives on providing possible suspects/associates of those responsible for the recent assaults. The Crime Task Force Team initiated a stop in the Pacific Ridge area where suspects fled on foot and were captured. In addition to the arrests, the Team recovered a stolen loaded 9mm pistol.

The Crime Task Force Team has also assisted the Community Service Unit in conducting their annual CPTED (Crime Prevention Through Environmental Design) inspections in the 21600 – 21900 block of 30 Ave S.

In the short time the Crime Task Force Team has been in operation, their presence in the Pacific Ridge area has had a impact in criminal activity.

Statistical Comparison on Reported Crimes

Following is a comparison between June 2007 and June 2008 and January- June 2007 and January – June 2008:

Offense Type	June 2007	June 2008	% Difference	January – June 2007	January – June 2008	% Difference
Homicide	0	0	0%	1	1	0%
Rape	5	3	-40%	17	7	-59%
Robbery	8	7	-13%	26	32	+23%
Assaults	15	22	+47%	109	108	-1%
Burglary	10	18	+80%	91	119	+23%
Larceny	53	61	+15%	260	305	+17%
Arson	0	0	0%	1	3	+200%
Motor Vehicle Theft	21	23	+9%	143	97	-32%
Officers Assaulted	0	0	0%	0	1	NC
Clearances Adult Arrest	39	23	-41%	175	144	-18%
Clearances Juvenile Arrest	10	7	-30%	27	33	+22%
Calls for Service	1,928	2,142	+11%	10,567	10,810	+2%

NC = Not Calculable

Performing/Community Arts:

- Summer Concerts- Arts Commission will hold a series of summer concerts on Saturday evenings on July 26 and August 2,9,16, and 23rd.
- Missoula Children’s Theatre- Arts Commission will work with the Parks & Recreation Department to provide this year’s annual Children’s Theatre production, Snow White and the Seven Dwarfs, beginning July 14th.

Parks, Recreation and Senior Services Master Plan

An Ad Hoc Parks, Recreation and Senior Services Master Plan Citizen Advisory Committee met on June 25th for a project orientation and will work with staff to host a series of community and user group workshops beginning in September, 2008. The Committee’s findings and recommendations for the 2009 - 2014 Master Plan will be presented to City Council for review and approval upon completion of the work.

Committee members: Victor Anderson, Nadine Byers, Charlene Bacalzo, Betty Haines, Rena Hamburger, Marilyn Holms, Robert Hoyman, Kris Kelly, Karla Lindula, Barbara McMichael, Hidi Mickelson Cramer, Shelley Murray, Georgie Nupen, Jim Polhamus, Mark Proulx, Amber Scott, Ken Spencer, Denny Steussy, Jay Roberts, John Rosenlund, and Clark Snure.

Recreation program update

<u>June Revenue</u>	<u>Year-to-date</u>	<u>2007 YTD</u>
\$ 114,190.29	\$441,319.18	\$348,305.97

Before and After School Program

Our Before and After School Program completed the 2007-2008 school year with a total of 83 registered Before and After School participants at Des Moines, North Hill, Marvista, Midway and Parkside Elementary Schools in the Highline School District and Woodmont Elementary School in the Federal Way School District. We had another 446 children participate on a drop-in basis or on an early release day. The Before School program begins at 6:30 am and goes until the start of school and the After School programs runs from the conclusion of school until 6 pm.

Pre-Summer Break Camp

With varying school schedules for Highline and Federal Way School Districts, we offered a Pre-Summer Break Camp for kids June 16-20 prior to the start of Camp KHAOS on June 23rd. We had a total of 64 participants take part in the one week camp based out of the Des Moines Field House. Campers enjoyed a field trip to see the movie *Nims Island* and swimming at Mt. Rainier Pool among other fun and exciting activities.

Camp KHAOS and K2

Camp KHAOS and K2 kicked off the 2008 summer with an incredible 105 participants in KHAOS and 31 K2 participants in Week 1. Participants enjoyed a trip to Woodland Park Zoo, Laserquest and swimming at Mt. Rainier Pool. Camp is based out of the Founder’s Lodge and Sun Home Lodge in Des Moines Beach Park. Our 2008 Camp Director is

Anna Colasurdo, who has an education degree and has been on our staff for a number of years. KHAOS is for 5-10 year old participants and K2 is for 11-15 year olds. KHAOS stands for Kids Having an Outrageous Summer!

Children's Arts Festival

The 2nd annual Children's Arts Festival took place on June 7th at South Marina Park in conjunction with the opening of the 2008 Des Moines Farmers Market and the dedication of the Spirit of Des Moines mural. The Festival was sponsored by the Des Moines Arts Commission, Des Moines Legacy Foundation and 4 Culture and local sponsors such as Nicole Larsen Remax Realty, Modern Memories, Music Lessons on Wheels, Dermatology of Seattle and Keene Stuff Jewelry. Events for children included a bounce house and many arts and crafts projects that children were able to take home. There was entertainment and family fun for all involved.

June Teen Dance

Staff hosted an end-of-the-year teen dance in conjunction with the Des Moines Youth Council on June 6th and had 126 teens attend and enjoy the festivities. The dance music was provided by local DJ's and security was provided by the Des Moines Police. The dances are limited to teens attending local schools only and ID is checked at the door.

Activity Afternoons at Pacific Middle School

Activity Afternoons at Pacific Middle School finished up the 2007-2008 school year with a final end of the year program on June 6th. The Activity Afternoons are an After School Program at Pacific Middle School on Fridays throughout the school year. The program is funded by the Des Moines Rotary Club and Des Moines Legacy Foundation and operates in conjunction with the Highline School District and Destination Des Moines. Kids enjoy snacks, arts and crafts, gym activities and have access to the computer lab as well.

Field Scheduling

June brought heavy usage on all available Sports Fields and wet weather kept our maintenance crew busy keeping the fields playable. Steven J Underwood Memorial Park continues to be the crown jewel of our facilities as we hosted many league games including Men's, Co-Ed, Church League and Clean and Sober Adult Softball Games. Other users of City of Des Moines fields included South Highline National Little League, Evergreen Lutheran High School, South Seattle Church Softball Association, and other random adult and youth groups.

Senior Center Division Statistics – June 2008

	2007	2008
Number of Meals Served	906	1,065
Fee Program Participants	560	974
Drop In Participants	1,148	1,568
Volunteer Hours	1,593.25	1,423.5
Revenue for June	\$5,375	\$9,022

Women’s Self Defense Class

Taught by the Normandy Park Police Department, twelve women of all ages participated in our first free, four day intensive women’s self defense class. The course was both hands on and lecture. Due to the excellent evaluations from this first class, staff is working with Normandy Park Police to conduct an evening course this fall.

Living Well Workshop

June offered a variety of well received living well workshops. Go Green, Introduction to Green Cleaning was attended by eleven guests; The Bucket List: Movie and Discussion was attended by fourteen guests; the City of Des Moines Home Repair program was attended by four guests; and the diabetes support group hosted a session on weight loss for diabetics was attended by fourteen guests.

Business Licenses

New commercial business licenses issued in June 2008:

Name	Location	Type
A&C Muffler Shop	22616 Pacific Hwy S	Automotive Repair
Pastrami’s, LLC	21904 Marine View Drive S	Deli & Espresso

Marina Services

Revenue from Marina fuel sales, launching and guest moorage is behind revenue from these activities for the same period last year. In early June, poor weather and high fuel prices combined to depress boating activity. Later in the month, the weather improved and revenues from all services improved significantly. The high fuel prices inflate the Marina’s gross income without increasing the net income, so it is too early to determine how the season is doing compared to last year.

Redondo – New Operations Plan

The new operations plan for the ramp and the parking lot at Redondo is in place. In June, Marina staff was on-site at Redondo on the weekends. They collected for parking, sold ice and bait and assisted boaters launching and retrieving their boats. They also did janitorial and landscaping tasks and some light maintenance. In July the staffing

expanded to include weekdays from 5:00 am to 1:00 pm, and two shifts on the weekends. In August, the coverage will expand to include two shifts every day. Use at the ramp was light during the first part of June, but picked up as the weather improved. Staff is noticing that non-boating use is continuing to increase. SCUBA diving is a popular activity at Redondo, and some individuals and groups travel to use the site. The beach area near the ramp is becoming more popular also. That part of the beach is building up because it is sheltered from the northwest winds by the new boarding floats and floating breakwater. Staff expects boating and non-boating uses at Redondo to increase significantly this year. The following picture shows the activity at the ramp and beach on a typical Sunday afternoon when the weather is good.



CAPITAL PROJECTS - MARINA

Maintenance Dredging

In last month's report the staff reported again on the permitting issue that was developing around a small bed of eelgrass that was found near the south breakwater during the biological surveys done around the first of the year. During June, staff discussed the project with the Municipal Facilities Committee. The Committee agreed with staff's recommendation to go ahead with a survey and inventory that would quantify the extent of the eelgrass bed because it was in the City's best interest to determine the exact nature of the eelgrass bed. Also, the Committee concurred with staff's recommendation to proceed immediately with the survey, because the estimated cost for the work, (\$13,300), was within the contingency amount authorized by the City Council and could be approved by the City Manager.

The results of the survey were received the second week of June. The Marina's consultant's measured the extent of the bed, inventoried the number of individual plants and took some samples to determine the viability of the bed. After examining the bed, the

consultant's determined that the substrate was not optimal for eelgrass and that the plants were not properly rooted. In the consultant's opinion, the bed was not viable and the eelgrass would not spread and would probably not survive in that location. The following week, the Washington Department of Fish and Wildlife accepted the conclusions of the consultant's and issued the Hydraulic Project Approval for the project. The next step is to get the Corps of Engineers Section 404 permit. After that is obtained, staff will advertise the project for bids. Staff is planning on having a dredging contract for Council to consider in late August or early September.

Bulkhead Replacement A – Phase 1. (North Marina Combined Projects)

In June, staff completed review of the 30% plans for the North Marina project. This project has also encountered some problems with permitting. Because the City is planning on replacing the travel lift pier with a pier that will allow the boat yard to lift larger boats out of the water, the Washington Department of Fish & Wildlife, (WDFW) is asserting that the boat yard will generate more pollution from their operations. WDFW has told our consultants that they want the permit application to include a plan to capture and treat wash-down water and storm water generated by the boat yard.

Coincidentally, the operators of the boat yard, along with an organization that represents most of the boat yard operators in the state are working with the Washington State Department of Ecology, (DOE) to develop new pollution standards and the technologies to meet those standards. As of the end of June, staff was confident that information about the new technologies can be gathered and included in the permit application, along with an implementation schedule that is achievable by the City and the operators of the boat repair yard. Staff still intends to start the SEPA/Shoreline process and file applications for all of the state and federal permits by the middle of July. As of the end of June, this project is on schedule and within budget.

Water Main Relocation Project

This project is still at the 30% stage and is waiting for the final layout of the north lot that will be available when the North Marina Projects plan gets a little further along. Permitting for this project is completed and staff still expects to complete this project by the end of the year.

I & J Docks Standpipes.

In May, staff started the design and permitting phase of this project. Design and permitting will not be a large or complicated effort and staff expects to start installing the standpipes after Labor Day.

CCTV Security Cameras

The project to install additional CCTV security cameras in the Marina made some progress. There was a small amount of design work that needed to be done and that was completed in June. The next step is to get three proposals and select a contractor. This project will not interfere with daily operations and will be done this summer. Staff plans to install cameras that will monitor the Marina basin entrance, the Cliff Ave. entrance and

the 227th St. entrance. If funding permits, additional cameras will be installed in the parking lots.

CAPITAL PROJECTS - MCI

Des Moines Creek Trail

On May 1st staff submitted a \$500,000 grant to the Recreation and Conservation Funding Board (RCO) for matching funds necessary to complete Trail construction in 2009. On June 12th, Resolution #1074 was approved by Council for authority to apply for the RCO funds. The statewide grant evaluation process will take place in Olympia in August. The highest rated projects will be proposed for state funding during the next State biennium budget which begins July 1, 2009. Design comments were given to INCA for revisions. Project design resumed after additional design fee issues were resolved.

Field House Exterior Renovation

Pilgrims Progress Preservation Services will return before the end of July to complete existing minor work including East Annex fungal growth remediation, roof flashing repair, chinking replacement and minor log repair to the sill on the south side of the building.

Field House Baseball Field Renovation/Playground & Skate Park Repair/Replacement

Landscape architect Bob Droll has submitted preliminary designs for the Field House Park project which are being reviewed.

Staff submitted a \$420,000 grant to Washington Capital Heritage Grant Fund in May for the Baseball Grandstand Restoration Project. The Des Moines Rotary Club will provide funds for the play area and the Des Moines Legacy Foundation will assist the City with a fund raising campaign for the grandstand.

Beach Park

Public comment on the Shoreline Substantial Development Permit application ended on May 28th. The appeal period concluded the first week in July.

Beach Park Dining Hall Renovation.

The lifting began May 30th and was completed on June 2nd. The Department of Fish and Wildlife inspected the project on June 26th and determined that the project complied with the requirements of the Hydraulics Permit. The design of a permanent foundation is now underway. The Parks Department has decided to proceed with the permanent foundation ahead of the Des Moines Creek Phase II work. The City is planning to install the permanent foundation this summer beginning in August. A Mitigated Determination of Non-Significance was issued effective July 1st. The comment period concluded on July 15th and the appeal period will conclude on July 25th. The grading permit application and the building permit application were submitted July 7th.

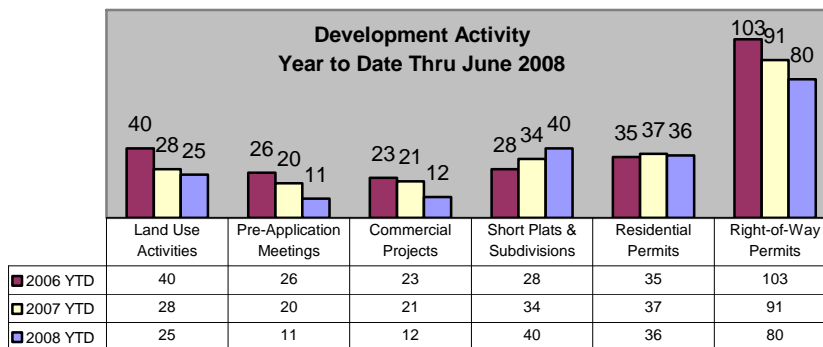
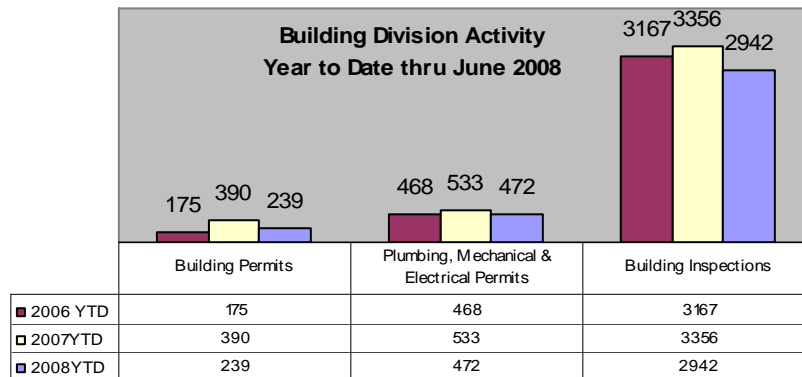
Arterial Streets

- Pavement Management Program. Initial 2009 program recommendations from the design consultant were reviewed in early June and will be finalized in July. Bids for the remaining section of Des Moines Memorial Drive are in; construction is anticipated for this August following Council approval of the construction contract.
- South 216th Street – Phase 4 Design. The design was completed and the CDGB construction grant application turned in May 30th. Staff is working with the consultant to develop task order assignments for right-of-way acquisitions and joint utility planning.
- 16th Avenue South Improvement Project (South 272nd Street to South 260th Street). As of June 30th, the pay schedule is approximately 98% complete. Work to extend the Woodmont Drive sidewalk to South. 262nd Street has been completed. A ribbon cutting ceremony was held on June 23rd in front of the Woodmont Elementary School.

Surface Water Management - Lower Des Moines Creek Channel Modifications.

A creek bypass plan for the Dining Hall foundation was prepared and a preliminary plan for the channel modifications and flood control berm/ flood wall is being reviewed by staff.

BUILDING DIVISION



Midway Elementary School

This project continues to work feverishly towards completion. The School District would like this project to be turned over to them by mid-August. It is still too early to know if this is a realistic date but we are helping however we can.

Mt. Rainier High School

Mt. Rainier High School continues to work with the City toward its final Certificate of Occupancy.

Judson Park Addition

The siding project is nearing completion. Six units in the south wing building, building “B” have been given an “OK to Occupy”. The remainder of the project should take about a month to complete.

Highline Community College Marine Science and Technology (MaST) Center

This project at the pier in Redondo is open under a Temporary Certificate of Occupancy. The College will have to re-install a required standpipe that was removed by mistake by the contractor. The timeline for the standpipe replacement is September.

Zenith Viewpointe

The Zenith Viewpointe project’s west wood framed duplex portion is back on line. Damaged wood is being removed and framing corrections are well underway. Revisions for the east portion of this project should come in soon according to the owner.

Building Division Customer Service Survey

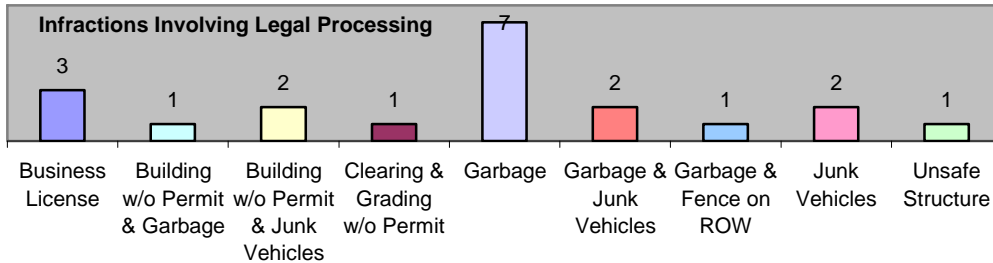
- **Consolidated Plan Review Project:** Concurrent Building, Fire, Planning, Engineering & SWM reviews are combined into a single coordinated plan review comment letter to the applicant. The questionnaire asks for feed back on the various stages of the process. Many of these projects have been in some part of the process for over 2 years so the feed back would be comprehensive.

For large commercial projects, the permitting staff has just started using an electronic questionnaire to solicit feed back on our improved building permit process. A comprehensive survey is being distributed to all the participants under this process. The survey contains eight multiple choice questions and two questions with opportunities for fill-in information. Responses will be sorted in numerous formats for our use. We will make every effort to get a response from each participant, giving us a good reading on the new service and allowing us to make changes as necessary.

- **Electrical Permit Improvements Project:** The City Manager has approved a new electrical permit fee schedule developed by Rex Christensen, Assistant Building Official and Chief Electrical Inspector. The new schedule is more uniform, user friendly and “revenue neutral”, will help to streamline our electrical permitting system, and make it easier to use for all customers. This new schedule went online July 1, 2008.

Code Enforcement

There were 49 new cases opened and 34 cases closed during June. For 2008, 419 cases were opened, 403 closed, and 543 are currently open. We sent 112 compliance letters in June, 85 regular mail and 27 certified. Here is a summary of the 20 cases involving legal processing. There were 24 such cases in May.



Subdivisions pending review and approval – 247 lots (down 107 from May)

- Cedar Heights 27 Lot PUD, 1205 South 232nd Street. The City Council hearing was held on 5/22/08; however, prior to City Council approval one of the applicants indicated that he had changed his mind regarding his participation within the proposed PUD. Subsequently, the City Council continued the hearing to 6/26/08 so that the applicants and staff could discuss their concerns. On 6/26/08 the City Council approved the preliminary plat. Staff is working to finalize the resolution. The applicant has indicated that the civil plans should be submitted by the end of July.
- Highline View Estates 21 Lot Modified Subdivision, 21st Avenue South and South 240th Street. The City Council hearing was held on 6/12/08, however, there was not sufficient time to complete the hearing and Council continued the hearing to 7/03/08. The City Council approved the subdivision at the continued hearing.
- Landmarque 66 lot Townhouse Subdivision, 260th and Pacific Highway South. The applicant submitted revised civil plans on 5/21/08 to address the City's remaining comments. The plans were acceptable and very close to being approved when they are signed by the engineer of record. The applicant must also revise the bond quantity worksheet and post a bond.
- Blueberry Lane 66 unit PUD, 199xx Des Moines Memorial Drive. Comments were provided to the applicant on 6/12/08. The comments detail with minor issues and the revised plans were submitted on 6/18/08. The plans have been routed and comments are due back on 7/3/08. It is anticipated that the plans will be approved shortly by all divisions.
- Crestwood Park 67 lot PUD, 27425 16th Avenue South. The civil plans were submitted on 6/11/08 and are currently under review.

Short Plats pending review and approval:

- Massey Creek Estates 7 Lot Modified Short Plat, 23406 14th Avenue South. City staff met with the applicant and engineer 10/24/07 to discuss design options. Re-submittal received 2/8/08. Review comments sent to applicant on 3/4/08. The applicant continues to work with the adjoining property owner to the south to coordinate improvements that may potentially serve the future development of both lots.
- Singh 2 lot Short Plat, 24827 16th Avenue South. Civil plans approved 7/10/07. Applicant requested an extension until 4/1/08 to begin construction of improvements. An email was sent to the applicant on 4/21/08 requesting updated status. Applicant indicated that additional time to complete improvements may be needed. A written extension request was received on 6/25/08 and is under review by staff.
- Ho 3 Lot Short Plat, 25804 Marine View Drive South. City Council concurred with short plat approval/Lot 2 depth to width ratio on 2/14/08. Notice of land use decision sent out – no appeals were submitted. Applicant to submit civil plans for review.
- Cooper Creek 7 Lot Short Plat, 1300 South 218th Street. Application received 8/1/07. Review comments were sent to the applicant on 9/7/07.
- Cary Lang 2 Lot Short Plat, 23257 Marine View Drive South. Preliminary short plat approval with conditions issued 3/28/08. Civil plans submitted for review on 5/23/08. 6/18/08 voicemail and 6/20/08 email received from applicant stating that the applicant would like to place a temporary hold on the review because property may be changing ownership.
- Williams 2 Lot Short Plat, 23232 Marine View Drive South. Application received on 10/31/07. Review letter sent to applicant 12/10/07. Re-submittal received 2/21/08. Public notice of application comment period ended 3/24/08. Preliminary short plat approval with conditions issued 4/4/08. Final plat submittal received 5/1/08. The applicant is to incorporate 5/22/08 redlines and resubmit on mylar for recording. Mylars sent to King County for recording on 6/4/08.
- Shoopman 9 Lot Short Plat 222nd Street Town homes, 2414 South 222nd Street. Application received on 10/25/07. A review letter for associated lot line adjustment sent to applicant on 12/6/07. Letter sent to applicant regarding design options 2/28/08. Lot line re-submittal received 5/23/08. Short plat review comments sent to applicant 6/27/08.
- Jensen 2 Lot Short Plat, 25639 Marine View Drive South. Application received on 10/30/07. Review comments sent to applicant 12/10/07. Re-submittal received 4/22/08. Review comments sent to applicant 6/12/08.
- Atkinson/Gethers 3 Lot Short Plat, 8XX South 280th Street. Application received on 1/17/06. LLA LUA07-002 completed. Revision received 10/5/07. Review comments were sent to applicant 11/27/07. Re-submittal received 2/19/08. Review comments were sent to the applicant on 4/15/08. Re-submittal received 5/6/08. Review comments sent to applicant 6/17/08.
- J&J Equities 9 Lot Short Plat, 1615 South 260th Street. Application received on 11/20/07. Review comments sent to applicant 1/18/08. Re-submittal received 2/29/08. Review comments were sent to the applicant 4/10/08. Applicant is in

discussions with the City regarding the potential of coordinating access with an adjacent property.

- Cooper 24th Avenue 4 Lot Short Plat, 24101 24th Avenue South. Application received on 12/6/07. Review comments sent to applicant 1/25/08. Re-submittal received 2/29/08. Right-of-way width issues remain unresolved. A right-of-way vacation request will be considered by Council on 7/24/08.
- Bui 2 Lot Short Plat, 25219 22nd Avenue South. Application received on 2/14/08. Review comments sent to applicant 3/14/08. Re-submittal received 3/27/08. Preliminary short plat approval with conditions issued 6/30/08. Decision appeal period to run from 7/3/08 to 7/13/08.

Subdivisions and Related Activity under Construction:

- Dovey View's 4 lot Short Plat, 1655 South 225th Street. The applicant has submitted the revised plans to connect the new and existing infrastructure improvements; however, the applicant must still obtain the required construction easements for the required retaining walls.

Commercial Scale Projects Under Land Use Review

- Des Moines Creek Business Park, 89 Acre Business Park, 20xx South 216th Street. On 3/6/08 Council conditionally adopted ordinances vacating and surplusing 11.63 acres of City owned and dedicated streets within the Business Park. Those ordinances were amended and re-enacted on 5/8/08. Upon receipt of payment by the Port of Seattle, these ordinances will be fully executed. City staff is now in the process of drafting an ordinance to vacate all short subdivisions and subdivisions with the Business Park site. Council will review this ordinance at a public hearing on 7/24/08.
- Bartell Drug & Blumenthal Exterior Remodel, 21615 Pacific Highway South The applicant is proposing to renovate the exterior of the building to update the outdated and unattractive façade in order to improve the building's street appeal and increase the visibility of the building. The renovation includes a reorientation of the primary entrance of the building to face the corner of South 216th Street and Pacific Highway South. The proposal is currently under.
- Midway Substation Expansion, 2857 South 221st Street. Staff has determined additional information is required before the initial review of the project can be completed by the City. This will be the last month that this item will be reported until the additional information is submitted to the City.
- Waterview Crossing (Formerly SSI Pacific Place) 11 Acre Mixed Use Development, 21920 Pacific Highway. The developer is currently working to assemble all of the required materials for the PUD application.
- Kingdom Hall, new 8,750 sq ft church, 21645 24th Ave South. The revised plan comments were provided to the applicant on 12/20/07. A hearing with the Hearing Examiner was held on 6/10/08 regarding a decision on whether or not the proposed caretaker home/parsonage is a permitted use in the Business Park Zone. The Hearing Examiner upheld staff's determination that this was not a permitted use.

Commercial Scale Projects with Land Use Approvals Granted

- Parkside Elementary, 68,000 square foot new school (2 stories), 2104 South 247th Street. The applicant has submitted revised plans to address the comments that were provided to the applicant on 5/20/08. The revised plans have been submitted and routed.
- Bay Villa Apartments, 15 unit townhouse development, 16th Avenue South and Kent/Des Moines Road. The project has been resubmitted and has been approved by City staff except for Transportation, which is waiting on approval of the traffic signalization plan by WSDOT.
- Seascape at Des Moines, mixed use building containing 37 dwelling units and 8,400 sq ft commercial, 22607 Marine View Drive. The project was resubmitted and comments were issued by Development Services, Transportation, and Building and sent to the applicant on 5/20/08. There are still some structural issues and concerns regarding the building height for elevator shafts protruding too far above the roof line.

Shorelines/ESA'S

- Redondo Waste Water Treatment Plant Outfall Repair and Replacement. Staff recently attended the pre-construction meeting sponsored by Lakehaven Utility District and construction will commence in the middle of July 2008.
- Saltwater State Park Artificial Reef Replacement. The public comment period for the Shoreline Permit commenced on 4/28/08 and concluded on 5/28/08. The Shoreline Permit has been approved and has been forwarded to the Department of Ecology.
- Marina Short Plat. Staff met with the Harbormaster and a surveyor to discuss the requirements to re-divide the Marina into logical parcels via short plat. The goal of the project will be to remove the historic platting and rights-of-way. The short plat will also establish boundaries of future lease areas.

Miscellaneous

- Granville Rezone. Staff took the proposed rezone ordinance to the Planning Agency on 6/2/08 and the Council on 6/26/08. On 6/26/08 the City Council approved the rezone on first reading. A letter was sent to the City of Federal Way requesting that their portion of the area subject to the Granville Southern Settlement Agreement also be rezoned in accordance with the terms of the Agreement.
- Windward Condominiums. G2007-0019 submitted 8/17/07. Vegetation management plan submitted for west slopes. Partial approval sent 10/03/07. City staff has apportioned the full extent of the work requested by the applicant into segments which will be reviewed and monitored incrementally to determine if the applicant is being a good steward of the hillside. A re-submittal was received on 12/19/07. The first phase of clearing of invasive brush and brambles was completed on the upper most reaches of the slope. A letter was sent to the applicant on 5/13/08 granting partial approval of proposed re-vegetation plan – those phases that include invasive plant removal and replacement of three previously topped maples. Activity phases proposed within steep slopes on City-owned park property were denied due to lack of evidence of slope instability which warrants the risks associated with disturbing environmentally critical areas.

- Duong Street Vacation Rectification. Originally a Code Enforcement case for prematurely grading and clearing a property prior to obtaining a permit to build a single family house, this situation has spiraled into a series of problematic issues surrounding the improper use and placement of existing streets near the intersection of South 207th Street and 11th Avenue South. The County vacated streets in the area, but the existing improvements are not located in tracts or easements that allow for use as a private street. Complicating the matter is that public drainage and a portion of the street substantially extends into the Duong property causing it to be unusable. City staff has mapped out the history of events for this ordeal. Transportation will review this data and determine if recommendations should be brought forward to the Council Public Safety and Transportation Committee for discussion.
- 2008 Development Services Permit Improvements. Staff has developed a new Permit Assistance Memo (PAM) application concept to replace our dated application forms and hand-outs. The first phase of this process (new application forms for Single Family Development Exceptions, Grading Permits, Sign Permits, and Temporary Sign Permits) is nearing completion. Once this phase is complete, staff will dedicate its energy to the application supplements which provide information to potential applicants regarding the reason for a specific land use permit, explanation of the different subcategories of a specific land use action, pre-application requirements, the noticing requirements, public hearing requirements/procedures, and how a final decision is reached by the City.

Parks & Public Works Operations And Maintenance

Facilities (1 person)

- Tape/mud sheetrock, prime/paint, replace ceiling tiles, add partitions for 2 new PW offices
- HVAC quarterly with contractor.
- Rebuild portable radio rack @ PD
- Repair grandstand wall due to vandalism
- HVAC problems due to heat
- Handled various panic calls, including alarm @ Activity Center during wedding

Park Operations [full time crew of 4]

- Hung mural @ Farmers' Market
- Weekly mowing/game preps
- Repair Hwy 99 left turn area for Transportation
- Irrigation start up in all parks
- Landscape in front of Police Dept.
- 4th of July preparations
- Prune and bark Overlook Park 1-2
- Prune and clean up City Hall, including planting pots

Road and Street Maintenance [crew of 4]

- Street crew devoting a lot of time to R/W vegetation control including vision impairment problems @ intersections; vegetation blocking signs and general mowing along R/W
- Sign maintenance continues and removal of tagging and graffiti. 18 bike lane signs were installed on 16th between 260th/272nd
- Several sidewalk cracks on S.260th from 16th to PHS were ground off
- New Yield markings were installed on eastbound Woodmont Dr @ 16th
- Crew did prep work for 16th Ave Project dedication incl. street sweeping, signs, litter pick up, clean up and weeding in planter strips, plus assisted in the take down
- Completed prep work for June 29th bike races in downtown area, i.e. placed signs, barricades, cones and other traffic control items (plus retrieved everything after the event).
- Preparing traffic control for 4th of July fireworks event

Surface Water Maintenance [crew of 5]

- Flush truck continued cleaning basins in Zone 5
- Pipe and basin installed @ 206th DMMD: one Type I and 50' of 12" ADS pipe; 12th Ave/229th installed 70' of 12 ADS pipe. Built an asphalt raised berm @ 239/6th to divert street runoff to drain.
- Catch basin repairs were done @ DMMD-212th/214th; also poured a new section of curb @ 214th.
- Vegetation control in detention ponds

Ancillary Duties

- Hung 4th of July banner over KDM Road/10th with assistance of Fire District ladder truck.
- Sweep and clean PD parking lot
- Recycle 11 frig/freezer units dumped on City R/W
- Move section of temporary fence @ Beach Park
- Clean up S. Marina for opening of Farmers' Market

Equipment Services

The City shop is up to date on services. The Diesel Retrofit grant program has been completed. The process started back in October of 2005 when we first had three vehicles marked for the retro-fit; but we surplused two so we had one of our dump trucks done. No City funds were expended for this modification which was included in the overall \$2,000,000 grant issued by the Washington State Department of Ecology to various agencies. Diesel emissions contain hazardous mixture of pollutants that have a detrimental impact on health. This Retrofit can reduce 30% to 90% of the toxic emissions in diesel exhaust. The shop also put four new PD vehicles in service: one patrol and three CSO units. Forty (40) maintenance events took place this month in our shop.

Street Design and Construction Standards

Discussion and review of the major policy issues with the PS&T Committee began in April and are continuing through July, hoping for a full Council presentation and adoption this fall. Staff comments have been incorporated.

Traffic Signals, Flashing Beacons, and Illumination

Staff continues to work with DOT maintenance staff to prepare a “State of the Signals” report that will identify traffic signal maintenance needs such as loop detection. WSDOT replaced some damaged loops at Marine View Drive/7th Place and at 16th Avenue So./So. 240th Street in May. DOT crews also replaced the pedestrian signal indications on Pacific Highway South at South 226th (the pedestrian signal).

Signing Engineering

The City’s signs are required to be consistent with State law and national MUTCD standards. The changes will meet new retro-reflectivity standards, text and sign size requirements, and updated messages. Sign changeout began in 2007. Staff is currently working to review MUTCD compliance dates, and will prioritize changeout activities in 2008 accordingly. Staff is also working on developing a sign inventory system and maintenance reporting system for traffic signs.

Bridge and Structural

Staff continues to work with our consultants on the remedial actions for the pin and hanger assembly at the Saltwater Park Bridge that will be necessary as part of a seismic retrofit effort. Staff is also working with kpff engineers on the design reports for seismic retrofits of the North Twin Bridge and the Saltwater Bridge, and on a grant application for North Twin. A BRAC application was submitted in late June.

Multi-Year Civil Engineering Services:

As required in Resolution 1056, the following is a list of signed Task Orders (TO#) approved by the City Manager and Council:

Approved Task Orders for On-Call Engineering Consultant Services

TO#	Consultant	Project Title	City Manager	City Council
2007-01	CH2M Hill	Traffic Engr Study - VOIDED	N/A	N/A
2007-02	CH2M Hill	Zenith Viewpointe Development	\$3,500	
2008-01	Ham-Col-Wd-Lvs	SWM NPDES Management Program	\$46,593	
2008-01	KPG	So. 216 th Street Sidewalk (11 th to MVD)		\$163,500
2008-02	KPG	Prelim Engr 2008-10 Pvmt Mgmt	\$22,500	
2008-03	KPG	2008 Pavement Management-DMMD/MVD	\$17,700	
2008-01	Fehr&Peers/Mirai	Transp Comp Plan/Misc.Transp		\$319,997
2008-02	Fehr&Peers/Mirai	Fed. Appropriation Traffic Asst.	\$5,016	
2008-02	kpff	Traffic Oper/Safety Perf PHS (+Supp.1, 2)	\$17,463	
2008-03/1	kpff *	N.Twin Seismic Retro/Guardrail/S.walk	\$48,645	
2008-03/2	kpff *	N.Twin Seismic Retro/Guardrail/S.walk		\$42,048
2008-04/1	kpff *	Saltwater Bridge Seismic Retro	\$49,674	

2008-04/2	kpff *	Saltwater Bridge Seismic Retro		\$87,943
2008-06	kpff	Signal - Woodmont Dr./S260th/16th	\$4,905	
2008-07	kpff	N.Twin Footing Repair	\$49,977	
2008-08	kpff	N.Twin Foot Permanent Repair		\$137,040
2008-09	kpff	7 th Ave Survey St. Acquisition/Vacation	\$8,296	
2008-01	Amec	Dining Hall Rehab	\$15,500	

* Split due to time sensitive issue re application for Bridge Funding grant - extraordinary circumstances

Contracts signed in the current month (June.)

- Change Order #1 to the contract with Anchor Environmental in the amount of \$13,325, for the addition of an eelgrass survey for the project.
- Change Order #1 to the contract with Moffatt & Nichol for design and permitting of the Bulkhead Replacement Project. The Change Order added a corrosion protection analysis to the scope of work.
- Task Order Assignment for pavement design for remaining portion of Des Moines Memorial Drive
- Pacific Highway South Median Landscaping Supplement 2
- Des Moines Creek Trail Design Supplement
- Highline MaST Parking Agreement
- Marine View Drive Bridge closeout extended through September 30, 2008
- Data911 for Police mobile data computers

Bids, RFP's and RFQ's issued in the current month (June.)

- Received three responses to the RFQ issued in May for a consultant to help the City with Commercial development in the Marina.
- Mt. Rainier Pool plumbing repair project

Contracts, Bids, RFP's and RFQ to be issued in the following month (July).

- Agreement for installation of additional security cameras in the Marina
- Extension or bid for Street Sweeping Contract
- Task Order Assignment for Structural Wall review (development related)
- 2008 Pavement Management Program – Construction
- 2009 Pavement Management Program – Design
- Downtown Water Improvement System Consultant