

# *City Manager's Office*

January 15, 2009

To: City Council

From: City Manager

Re: Monthly Report – December

## Business Licenses

There were no new commercial business licenses issued in December 2008:

## Budget 2009

The 2009 budget was adopted on December 22. Final budget balancing strategies were approved by the City Council resulting in a balanced budget for the General and Street Funds. Final results are summarized below:

<b>Fund</b>	<b>Beginning Fund Balance</b>	<b>Revenues</b>	<b>Expenditures</b>	<b>Ending Fund Balance</b>
General	\$268,373	\$16,955,064	\$17,095,054	\$128,383
Street	137,127	1,136,100	988,141	285,086
<b>Totals</b>	<b>\$405,500</b>	<b>\$18,091,164</b>	<b>\$18,083,195</b>	<b>\$413,469</b>

The 2009 Budget for the General and Street Funds exceeds the 2008 Budget by \$134,378, or .7% for revenues, and \$275,652, or 1.5% for expenditures.

## Marina Capital Projects

### Maintenance Dredging

Subcontractors for Pacific Pile and Marine, L.P., the company that has signed a contract with the City to do the maintenance dredging in the Marina started moving equipment into the Marina in late December. Staff, Engineers and the Contractor had a pre-construction meeting with the Corps of Engineers on December 19<sup>th</sup>. The picture below shows the small machine the contractor will use to dredge the areas inside the mooring basin.



#### Bulkhead Replacement A – Phase 1. (North Marina Combined Projects).

All State and Federal permits are on track to be issued in the spring of next year. Now that the bond issue is completed, the consultant's are proceeding with the final design of the project. Staff met with the consultant's before the holidays to review and refine the scope and budget for the project. As a result of that meeting the staff is preparing changes orders for a "Cultural Resources Analysis" that the Corps of Engineers is requiring and a change order for work that needs to be done to prepare the documents for pre-purchasing the steel sheet pile.

Early on in the project, one of the project risks that staff identified was the persistent increase in steel products. One of the strategies staff and the engineers developed to mitigate the impacts on the overall project cost was to pre-purchase the steel sheet pile in 2008 and store it until the project started in 2009. In the second quarter of the year, steel prices stabilized and the staff postponed the pre-purchase. Later in the year, as the world-wide economy started to falter, steel prices began to retreat. By the early fourth quarter, prices had plunged to 2005 levels and kept falling. As we look at the situation in December, the good news is that steel is much cheaper. The bad news is that the price risk has been replaced with availability risk as steel mills all over the world have shuttered capacity. Now staff is concerned that the long lead times for the steel sheet pile may prevent the project from getting started as soon as the fish window opens in September and they are proceeding with the plan to pre-purchase the pile.

#### Water Main Relocation Project

This project has entered the final design phase. Permitting for this project is completed and the staff still expects to have the final plans to review in January

#### CCTV Security Cameras

Staff has completed installing all of the conduit runs and support poles necessary for the installation of the security cameras. The camera provider/installer was on-site on January 12<sup>th</sup> to install the equipment.

#### D Dock Rebuild

Work continues on the renovation of D Dock.

#### Marina Management Software

Marina staff, the IT manager and the Finance Director have chosen a provider for the Marina software package. Staff plans to interview the selected firm in more detail and check with some of their other customers in early January, and pending the successful completion of that process, award a contract in late January.

#### Restaurant Building Demolition

The asbestos abatement/removal process was completed in December and staff solicited bids for the actual demolition. The building should be completely demolished by the end of January.

### **Capital Projects**

#### Des Moines Beach Park

The Beach Park Planning Committee will meet in late January to discuss and finalize the timeline for Beach Park projects that will be underway in summer/fall of 2009. Building designs are complete for the Auditorium and underway for the Dining Hall, Picnic Shelter and Sun Home Lodge. City Council approved the 2009 MCI with funding for Auditorium and Dining Hall Construction in 2009.

#### Field House Grandstand, Baseball Field #1 and Playground Replacement Projects

Staff will meet with Clark Architects in January to discuss preliminary designs and project costs for the restoration of the historic grandstand building. The Baseball Field #1 and Playground Replacement Project design plans being developed by Robert Droll, Landscape Architect, are in the final stage of completion. Staff expects that the Baseball Field #1 project will be underway by mid spring. The Grandstand project will begin in the summer and completed by early fall of 2009. The park will be closed for public use throughout construction to reopen in spring 2010.

#### Des Moines Creek Trail

The City received notification from the Recreation and Conservation Funding Board that the City's request for \$579,000 funding for the construction of Des Moines Creek Trail will be forwarded to the state legislature for funding in the next biennium. This grant completes the funding package for the project which is now fully funded by state and federal dollars. Funds will be available for project construction beginning on July 1, 2009. State Senator Karen Keiser supports this project and award.

### **Capital Projects**

#### Bridge and Structural

##### ➤ North Twin Bridge

- Work continues on the North Twin Bridge footing design. Preliminary environmental work is underway and should be completed later this fall. The 90% plans should be completed in January.
- The City was awarded nearly \$2.2 million in federal BRAC funds for repairs to this bridge. Staff continues to work with PSRC and Highways and Local Programs to get funds obligated.

##### ➤ Saltwater Bridge

- Work continues on the design report for the seismic retrofit. The load rating analysis was completed, and two design alternatives are being considered. The draft seismic study was received. It should be finalized in January.

Arterial Streets

- South 216<sup>th</sup> Street – Phase 4 (11<sup>th</sup> to Marine View Drive) Design. A task order assignment for right-of-way acquisitions and environmental documentation was issued in October.

Surface Water Management (SWM)

- Des Moines Creek Basin (DMCB) Projects  
The stream restoration work scheduled for the summers of 2009 and 2010 is presently being designed. Included in the 2009 stream work will be stream enhancements within Beach Park (upstream of the work being done by the City). This work will be coordinated with the adjacent Des Moines Creek Trail project that is also scheduled for this summer.
- Barnes Creek Detention Facility  
Staff met with the design consultant to discuss alternate facility design. The consultant is reviewing the contract elements to see if there are presently enough funds to redo the preliminary plans and submit for permits. If the amount exceeds the allowed 10% contingency, a contract supplement will be presented to Council for approval before proceeding with the revised work.

Marina Maintenance

In December, the Marina crew continued working on annual tasks like pressure washing the docks and replacing dock planks. Staff also worked on snow and ice removal during the storms and worked on three of the capital projects, Security Cameras, (wiring), Restaurant Building Demolition, (abatement), and D Dock. Staff also continued working on the annual “Facility Condition Report” which is used to prioritize future maintenance activities.

Recreation Program Update

DECEMBER REVENUE	YEAR-TO-DATE	2007 YTD
\$30,847.55	\$862,832.09	\$724,676.09

Before and After School Program

There were 134 children registered in our Before and After School program at Des Moines, North Hill, Midway, Marvista and Parkside Elementary School in the Highline School District and Woodmont Elementary School in the Federal Way School District. We had another 42 children participate on a drop-in basis and 19 kids attend the no-school camp on December 12th.

Winter Break Camp

We ran our Winter Break Camp from December 22<sup>nd</sup> – January 2<sup>nd</sup> at the Field House and incurred pretty low participant numbers again due to the weather restrictions. We had 72 total participants over the 7 individual days of Winter Break Camp being offered! Participants saw a movie at Gateway Cinemas and went swimming at Mt. Rainier Pool among other activities they were able to enjoy.

Breakfast With Santa

Our Department hosted the 6th annual Breakfast with Santa event at the Des Moines Activity Center on Saturday, December 13<sup>th</sup>. Festivities included a breakfast of pancakes and eggs, pictures with Santa, and a coloring contest. There were 99 individual participants that enjoyed the activities. This event was done in conjunction with the Des Moines Senior Center and the Des Moines Youth Council.

Youth and Teen Basketball League

Our 2008-2009 Youth and Teen Basketball League began with the first games having taken place on December 13<sup>th</sup>. We have 568 kids currently participating on 57 different teams. Participants range from Kindergarten through 10<sup>th</sup> graders and all teams are coached by Volunteer coaches and sponsored by local businesses. Games are played at the Des Moines Field House, Pacific Middle School, and North Hill Elementary, while practices are conducted at numerous facilities throughout the greater Des Moines Community.

Activity Afternoons at Pacific Middle School

Activity Afternoons at Pacific Middle School continue to be very popular at Pacific Middle School. We only ran one Friday program date on December 5<sup>th</sup> due to inclement weather and school closures. The Activity Afternoons are an After School Program at Pacific Middle School on Fridays throughout the school year. The program is funded by the Des Moines Rotary Club and Des Moines Legacy Foundation and is done in conjunction with the Highline School District and Destination Des Moines. There are now 169 teens registered for the program and December 5<sup>th</sup> attendance was 45 participants. Kids enjoy snacks, arts and crafts, gym activities and have access to the computer lab as well.

Senior Center Division Statistics – December 2008

	<b>2007</b>	<b>2008</b>
Number of Meals Served	688	559
Fee Program Participants	142	301
Drop In Participants	1,777	1,622
Volunteer Hours	608.75	697.5
Revenue for December	\$2,150	\$2,928

Senior Nutrition Program

With all of the snow and bad weather, the meal count for December was well below normal. Not only were seniors not able to get to the center for four days of meals, but our annual holiday lunch on December 17<sup>th</sup> was cancelled due to the weather.

Living Well Workshops

During the open enrollment period for Medicare prescription drug coverage, the activity center hosted a Medicare Part D program for those who need help with the details and the differences in coverage offered. The seminar was held December 9<sup>th</sup> and presented by Senior Rights volunteer Duane Pelkey.

Mobile Dental Van

With the success and huge demand for the 2008 mobile dental van for low income residents in our community, Grace Lutheran Church and the Des Moines Activity Center are pleased to announce that the van will be in Des Moines EVERY month in 2009. For January, there will be two visits to our community. The need is great for dental care and this van provides an excellent service to those who need it. Most visits are on a Friday, usually the second or third Friday of the month. The van is supported by funds from Grace Lutheran Church, private donations and Des Moines Legacy Foundation.

#### Annual Floor Maintenance

Annual maintenance of the hard wood floors at the activity center closed the building on Christmas Eve and December 26<sup>th</sup>. The center was back in order and open for business on Monday, December 29<sup>th</sup>. Many thanks to Dick Stites for helping activity center staff move the furniture and to IT support staff Chris Pauk for dismantling and re-installing all of the computers in the building so that the floor work could be done.

#### New HR Hours

Due to the elimination of .5 FTE in the Personnel/Human Resources division, the hours for the HR analyst have been reduced. She will be working partial days Tuesday through Thursday. As a result, several other employees in the administration area will be actively involved in assisting with personnel needs.

#### Administrative Staff Possible Restructure

Due to the loss of a .5 FTE and the need for more depth in both HR and the City Clerk's office, we will begin evaluating the need to restructure the business operations for some of the services provided by the administrative portion of city hall. We will be investigating the feasibility of processing City business licenses through the State of Washington rather than directly through City offices.

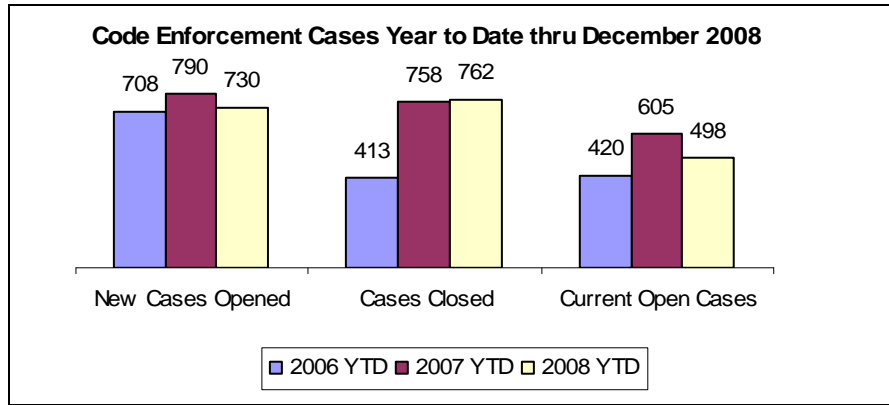
#### 50<sup>th</sup> Birthday Celebration

Due to the costs of shutting down Marine View Drive for an entire day, the street fair scheduled on Marine View Drive has been combined with the fair scheduled in the Marina. Consequently, the only time that Marine View Drive will actually be closed is for the parade itself. Marina staff, and Parks and Recreation Staff have worked hard to make this a viable alternative. There will still be shuttle service between the Marina and the downtown area and businesses will still be invited to come out onto the sidewalk.

The council approved the sanctioning of several events at the December 11<sup>th</sup> council meeting. There are several more events requesting sanction and they are expected to be presented to council on January 15<sup>th</sup>.

#### Code Enforcement

There were 48 new cases opened and 38 cases closed during December. There are 498 open cases, 17 of which are infractions involving legal action. In 2008, code enforcement sent 1158 compliance letters, 954 regular and 204 certified in the nine months that were tracked. Code Enforcement obtained 157 business licenses from non-compliant businesses or rental properties in 2008.

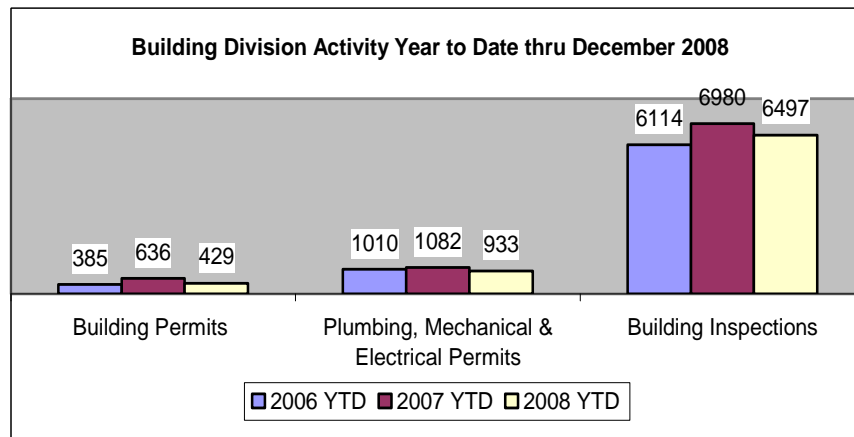


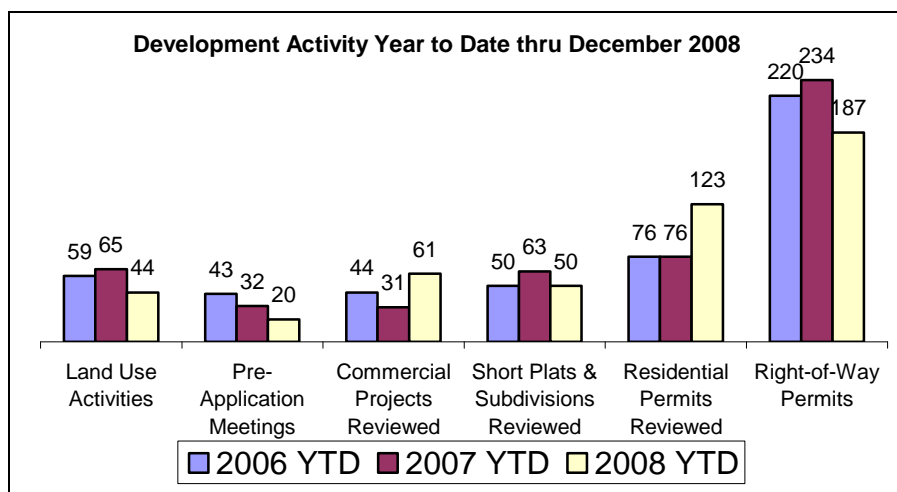
Development of Des Moines Creek Business Park (DMCBP). Staff is continuing to discuss with Port of Seattle staff ways to maintain momentum on this project in spite of the national economy and restrictive credit markets which are temporarily affecting progress of the project.

Midway Planning

A refined Land Use scenario identifying potential light rail alignments, station locations and alignment cross-sections, and a transit oriented development node around Highline Community College was discussed at the November 12<sup>th</sup> Stakeholder Committee meeting and was briefed to a joint Des Moines/Kent Council Committee on January 12, 2009. A web-based community survey is available at the City’s website.

Building Division





Midway Elementary School - This project is still not complete. A couple of electrical corrections remain plus alteration of a “time out” room.

Mount Rainier High School - Work continues towards a final Certificate of Occupancy more than a year after opening. One item still remains.

Parkside Elementary School - Site work is well underway. Footings and some wall systems are being placed. The large retention pond is nearing completion. The concrete masonry gym walls are rising and ground plumbing and electrical work is ongoing. This site is very muddy and challenging for the contractor and our inspection team. Due to cold temperatures, ice and snow, this project has slowed down for the last couple of weeks.

Heritage Place – The project on the old Midway Furniture site is well underway. The center stair and elevator tower is complete and the steel framework for the building is now erected. Metal roof decking and metal intermediate floor decking is being placed.

The Dom Building – The project is nearing completion. There are still a number of items that are being worked on.

Patel Medical Arts Building - This 17,400 square foot professional/office center is underway. Slab on grade work continues and work on utilities is continuing.

Judson Park’s Addition – The project is almost complete. The Fire Department is waiting for a “letter of intent” to finish required upgrades to the existing building as a part of this permit.

Highline Community College Marine Science and Technology (MaST) Center - The project at the pier in Redondo continues to be open under a Temporary Certificate of Occupancy. Sprinkler system modifications and some electrical work are needed before the final Certificate of Occupancy can be issued.

Zenith View Pointe - The project’s west wood framed building is moving slowly. Electrical, plumbing, sprinkler and mechanical rough-ins are signed off. A framing inspection has taken place; however, this inspection shows numerous items remaining before the building can proceed. The east commercial building revised design and plans

came in for review December 8th. Review of the new building design is underway; however, the building plans are only about 70% complete so a complete review could not be made. The correction letter for all departments will go out soon.

The Three Bears motel - Plumbing, electrical, mechanical and fire alarm permits have now been issued. There is no word yet on when this site will be applying for a new Certificate of Occupancy and a Business License to operate.

Short Plats pending review and approval:

- Ho 3 Lot Short Plat, 25804 Marine View Drive South. City Council concurred with short plat approval regarding depth to width ratio deviation on 2/14/08. Notice of land use decision sent out – no appeals were submitted. Applicant to submit civil plans for review. An email was received from the project contact on 7/17/08. The project surveyor is resolving a legal description discrepancy with the title company. The property is under new ownership as of 12/1/08. New owner is coordinating with consultants to submit for civil plan review.
- Cary Lang 2 Lot Short Plat, 23257 Marine View Drive South. Preliminary short plat approval with conditions issued on 3/28/08. Civil plans submitted for review on 5/23/08. On 6/20/08 an email was received from the applicant stating that he would like to place a temporary hold on the review. On 11/21/08 the applicant indicated that he would like to resume civil plan review. Review comments sent to applicant on 12/16/08.
- J&J Equities 9 Lot Short Plat, 1615 South 260<sup>th</sup> Street. Application received on 11/20/07. Review comments sent to applicant 1/18/08. Re-submittal received 2/29/08. Review comments were sent to the applicant 4/10/08. City is discussing with applicant the possible need to coordinate access with an adjacent property. There have been some indications that this property may also be going through foreclosure which might explain the lack of response to reconciling City comments.
- Cooper 24<sup>th</sup> Avenue 4 Lot Short Plat, 24101 24<sup>th</sup> Avenue South. Application received on 12/6/07. Review comments sent to applicant 1/25/08. Re-submittal received 2/29/08. A right of way vacation hearing before the City Council was conducted on 7/24/08; Council passed ordinance to vacate the right of way on 8/7/08. The property has been foreclosed upon by The Bank of Washington which has expressed the intent to complete the project.

Commercial Scale Projects Under Land Use Review

- Kingdom Hall, new 8,750 sq ft church, 21645 24<sup>th</sup> Ave South. On 10/15/08, staff met with the applicant to discuss proposed changes to the project based on the Hearing Examiner decision. Currently, the City is waiting on the submittal of the revised plans and drainage report. The applicant indicated that the revised materials would be submitted by the middle of December; however, they were not. It is anticipated that the plans will more than likely not be submitted until the end of January or first of February.
- Bartell Drug & Blumenthal Exterior Remodel, 21615 Pacific Highway South. Comments were provided on 7/7/08 and a meeting with the applicant was held 9/30/08 to discuss the revised plans prior to the re-submittal. The City is currently waiting on the submittal of the Building Permit.

- Midway Electrical Substation Expansion, 2857 South 221<sup>st</sup> Street. The City is waiting on the applicant to submit the necessary items needed to complete the review of the Building Permit Application for the construction of the retaining wall.
- Waterview Crossing (Formerly SSI Pacific Place) 11 Acre Mixed Use Development, 21920 Pacific Highway. The initial review of the PUD application is complete and comments were issued to the applicant on 12/10/08. Staff met with the applicant on 1/12/09 to go over comments. There are still a number of issues that must be resolved regarding the deviation request prior to the public hearing. It is anticipated that the public hearing will occur sometime in May of 2009.
- Landmark on the Sound, Master Plan Expansion, 23660 Marine View Drive South. The applicant submitted the new SEPA and Design Review applications on 1/13/09.

#### Commercial Scale Projects with Land Use Approvals Granted

- Parkside Elementary, 68,000 square foot new school (2 stories), 2104 South 247th Street. The City's Transportation Division is still working with the School District to resolve the conflicts for the secondary access off of South 248th Street between the proposed private road via the church property and existing ROW located in the vicinity. Work on the rest of the site continues to rapidly progress; work on the footings, exterior walls, and drainage vault is current underway.
- Bay Villa Apartments, 15 unit townhouse development, 16th Avenue South and Kent/Des Moines Road. The City is working with WSDOT and the applicant's engineer to get approval of the traffic signalization plan.
- Seascape at Des Moines, mixed use building containing 37 dwelling units and 8,400 sq ft commercial, 22607 Marine View Drive. There have been repeated discussions with the project architect over the last several months to determine when revised plans will be resubmitted to the City. Each time the architect is contacted, staff is told that the project will be resubmitted on a certain date and then it never occurs. The last resubmittal date indicated by the architect was 12/19/08. Staff contacted the project owner on 1/6/09 and explained the situation and reinforced the importance of having an approved permit in hand to aid in the obtaining project financing.

#### Shorelines/ESA'S

- Anthony's Homeport Elevator 421 S. 227<sup>th</sup> St. Staff issued a DNS for which comment and appeal periods concluded on 11/25/08 and 12/05/08 respectively. The Shoreline Conditional Use Permit was approved by the Planning Agency and the City Council on 12/1/08 and 12/11/08 respectively. The application has now been forwarded to DOE for final approval.
- Redondo Waste Water Treatment Plant Outfall Repair and Replacement. Construction of the replacement outfall is complete. The contractor has submitted a written request to release the bond. All work at the project site is complete. Reporting on this item will discontinue.
- Saltwater State Park Artificial Reef Replacement The Washington State Park's Commission has selected a contractor and has issued the notice to proceed on the construction on the new artificial reef.
- North Marina Combined Projects. Staff has completed the review of the SEPA materials and issued a Mitigated Determination of Nonsignificance (MDNS) effective 11/12/08. Given the scale of the project, the 15 day public comment

period was extended to 30 days and concluded on 12/12/08. The associated 10 day appeal period concluded on 12/22/08. Staff is now working to finalize the Shoreline Permit, which will then be forwarded to the Department of Ecology for concurrence. Following DOE concurrence there is a 30 day DOE appeal period.

- City of Des Moines 2009 Capital Projects. City staff is in the final stages of preparing the required documents for the environmental review of a number of City projects. These reviews are for projects expected to start construction in 2009. Below is a list of the projects and the required City environmental permits:
  - Des Moines Creek Trail: Project requires SEPA Determination, Environmental Critical Areas Development Exception, and a Grading Permit
  - Des Moines Creek Flood Prevention: Project requires SEPA Determination, Environmental Critical Areas Development Exception, Shoreline Permit, and a Grading Permit
  - Dining Hall Restoration: Project requires SEPA Determination and Environmental Critical Areas Development Exception
  - 216<sup>th</sup> Phase 4 (11<sup>th</sup> to MVD) Construction: Project requires SEPA Determination, Environmental Critical Areas Development Exception, and a Grading Permit
  - North Twin Bridge Footing Repair: Project requires SEPA Determination, Environmental Critical Areas Development Exception, and a Grading Permit
  - Transportation Comprehensive Plan Update: Project requires SEPA Determination
  - Barnes Creek Detention Facility: Project requires SEPA Determination, Environmental Critical Areas Development Exception, and a Grading Permit

#### Recycling/Solid Waste

- During the recent heavy snows, staff interacted often with Allied Waste (AW). The company was unable to provide service through much of a two week period because of inclement weather and road conditions. As soon as it was safe and practical for trucks to operate, AW put extra staff on the trucks to get all customers back on schedule. That was fully accomplished during the first full week of January when extra recycling was picked up. City staff provided a note on the City website that Wednesday, Friday and Saturday (12/31, 01/02-01/03) AW is stationing trucks in Kent, Covington, and SeaTac so that customers can bring their extra garbage and recycling, which will be received at no extra cost. Allied Waste staff reported that those temporary stations have been well received so far by folks from all cities they serve.

## Parks & Public Works Operations and Maintenance

### Facilities (1 person)

- Worked with HVAC and roofers to finish up @ PW/Parks Service Center
- Moved out chairs, tables, cabinets, piano and misc. items from Activity Center including 2 offices and the big and small rooms for floor refinish. Moved everything back and set up.
- Assisted with snow plowing and snow removal.
- Disconnect and reconnect power and move cubicle partitions at Police Dept. in Special Services
- Checked Beach Park buildings throughout cold spell to keep pipes from freezing.
- Monthly check on fire extinguisher, first aid kits, lamps in all buildings.

### Parks (4 people)

- Recertified for pesticide classes.
- Put up new “banner” hardware and Christmas banners.
- Put up Christmas lights @ Big Catch Plaza
- Christmas bonfire prep work @ Redondo and Beach Park
- Planted pear trees @ Wooten and Redondo parking lots (total of 25).
- Leaf pick up
- Snow plowing and sanding

### Road and Street Maintenance [crew of 4]

- Removed dangerous leaning tree at S. 243<sup>rd</sup> & 20<sup>th</sup> Ave S.
- Prepared signs and barricades for traffic control at the Christmas bon fire and boat parade
- Large amounts of tagging and graffiti in downtown area removed from R.O.W. mainly on 7<sup>th</sup> Ave, 219<sup>th</sup> to 227<sup>th</sup>.
- Installed heat tape traffic control markings on Marine View Drive Bridge
- Sign maintenance
- Secured damaged sidewalk railing at 10<sup>th</sup> Ave & Kent Des Moines Road after accident
- Crews devoted several days of snow and ice control work. Over 200 tons of sand was spread on City streets and many hours were spent plowing the City R.O.W. Steep hills were posted with “Road Closed” signs. All crews assisted the streets maintenance works to aide in this event.
- Repair sidewalk trip hazard at the Field house on 219<sup>th</sup>, west of 11<sup>th</sup>.
- Repaired pot holes on Marine View Drive northbound south of S. 223<sup>rd</sup> on 216<sup>th</sup> at 8<sup>th</sup> Ave. crosswalk.

### Surface Water Maintenance [crew of 5]

- Ditch cleaning was done at S. 220<sup>th</sup> & 19<sup>th</sup> on 4<sup>th</sup> Avenue from 202<sup>nd</sup> to 208<sup>th</sup> through 216<sup>th</sup> & 6<sup>th</sup>. Also to 206<sup>th</sup> & 2<sup>nd</sup>.
- Asphalt drainage berm was installed on west side of 20<sup>th</sup> Ave., north of S. 250<sup>th</sup> St.
- Responded to oil spill at 227<sup>th</sup> and Marine View Drive
- SWM Project at 213<sup>th</sup> & 5<sup>th</sup> where pipe and catch basin were installed in existing ditch line.
- Graded shoulder at 214<sup>th</sup> & 5<sup>th</sup> to improve drainage
- Restored quarry rock weirs in steep ditch line at 284<sup>th</sup> & 14<sup>th</sup>.
- Detention pond maintenance was done in ponds at 22<sup>nd</sup> & 252<sup>nd</sup>, the Underwood Park Pond and Redondo Riviera.

- Pipe drain inlets were cleaned at 24<sup>th</sup> & 224<sup>th</sup>, driveway drains on S. 223<sup>rd</sup> from 13<sup>th</sup> to 24<sup>th</sup> Ave.

Ancillary Duties

- Began setting up Truck #P224 for sign inventory work.
- Replaced decaying 2” x 6” stairway boards from S. 239<sup>th</sup> to the beach.
- Shoveled snow from walkways at different City building locations.

Downtown Water Improvement

PACE Engineering is preparing a report addendum to address comments made by the Environment Committee, Water District 54 and South King Fire and Rescue. PACE is scheduled to brief the Council January 22.

2009 King County Surface Water Design Manual

The 2005 King County Surface Water Design Manual that Des Moines has adopted by reference as its drainage standards is scheduled to be updated in January 2009. Changes have been made to the existing manual to bring it consistent to the Department of Ecology manual. Because the City has adopted the manual by reference, following adoption by the King County Council the effective date of the 2009 manual will be the effective date of the new standards for Des Moines. Staff has been informing developers of the pending changes as well as referring them to the draft Manual located on the King County website.

Multi-Year Civil Engineering Services: As required in Resolution 1056, the following is a list of signed Task Orders (TO#) approved by the City Manager and Council:

**Approved Task Orders for On-Call Engineering Consultant Services**

<b>TO#</b>	<b>Consultant</b>	<b>Project Title</b>	<b>City Manager</b>	<b>City Council</b>
2007-01	CH2M Hill	Traffic Engr Study - VOIDED	N/A	N/A
2007-02	CH2M Hill	Zenith Viewpointe Development	\$3,500	
2008-01	CH2M Hill	Blueberry Lane Retaining Wall	\$3,350	
2008-01	Ham-Col-Wd-Lvs	SWM NPDES Management Program	\$46,593	
2008-01	KPG	So. 216 <sup>th</sup> Street Sidewalk (11 <sup>th</sup> to MVD)		\$163,500
Suppl No. 1	KPG	So. 216 <sup>th</sup> Street Sidewalk (11 <sup>th</sup> to MVD)		\$62,380
2008-02	KPG	Prelim Engr 2008-10 Pvmt Mgmt	\$22,500	
2008-03	KPG	2008 Pavement Management-DMMD/MVD	\$17,700	
2008-01	Fehr&Peers/Mirai	Transp Comp Plan/Misc.Transp		\$319,997
2008-02	Fehr&Peers/Mirai	Fed. Appropriation Traffic Asst.	\$5,016	
2008-02	Fehr&Peers/Mirai	PWTF Loan Appropriation Traffic Asst.	\$6,000	
2008-02	Kpff	Traffic Oper/Safety Perf PHS (+Supp.1, 2)	\$17,463	
2008-03/1	kpff *	N.Twin Seismic Retro/Guardrail/S.walk	\$48,645	
2008-03/2	kpff *	N.Twin Seismic Retro/Guardrail/S.walk		\$42,048
2008-04/1	kpff *	Saltwater Bridge Seismic Retro	\$49,674	
2008-04/2	kpff *	Saltwater Bridge Seismic Retro		\$87,943
2008-06	Kpff	Signal - Woodmont Dr./S260th/16th	\$4,905	
2008-07	Kpff	N.Twin Footing Repair	\$49,977	
2008-08	Kpff	N.Twin Foot Permanent Repair		\$137,040
2008-09	Kpff	7 <sup>th</sup> Ave Survey St. Acquisition/Vacation	\$8,296	
2008-10	Kpff	S.216 St S/Walk Bio & Ess. Fish Hab. Assess	\$5,331.80	
2008-01	Amec	Dining Hall Rehab	\$15,500	

\* Split due to time sensitive issue re application for Bridge Funding grant - extraordinary circumstances

Crime Task Force Report

The Crime Task Force did some crime analysis work on recent burglaries which were occurring in the south end of the city. CTF staked out the area in an undercover vehicle looking for suspicious people. A subject was located as he exited a residence. CTF attempted to stop the subject, who fled on foot. After a foot chase, the subject was located and arrested for investigation of burglary. Also recovered were items he dropped from the burglary he had just committed. CTF interviewed the subject, who admitted to the burglary and confessed to several other burglaries in the area. The subject also provided additional suspect information, which is being investigated.

The Crime Task Force Team was working with the Investigations Unit and received a tip about the possible location of the Wells Fargo bank robber. The suspect was reportedly armed and suicidal driving a white Dodge in the Auburn area. Members of CTF located the subject exiting his vehicle. The subject was taken into custody without incident. Inside the vehicle, a loaded weapon and suicide note were located. The suspect was turned over to the Investigations Unit where he admitted to the robbery.

For the month of December, the Crime Task Force Team made a total of 18 arrests:

<b>Misdemeanor Arrests</b> <i>Includes 6 Possession of Marijuana/Drug Paraphernalia, 1 Prostitution Loitering, and 5 other Misdemeanors</i>	<b>12</b>
<b>Felony Arrests</b> <i>Includes 1 for Residential Burglary, 1 Bank Robbery, &amp; 1 VUCSA (Violation of Uniformed Controlled Substance Act).</i>	<b>3</b>
<b>Misdemeanor Warrant Arrests</b>	<b>1</b>
<b>Felony Warrant Arrests</b> <i>Includes 1 fail to Register Sex Offender and one from DMPD Top Offender's List</i>	<b>2</b>

**Statistical Comparison on Reported Crimes**

The following is a comparison between December 2007 and December 2008 and January- December 2007 and January – December 2008.

Offense Type	December 2007	December 2008	% Difference	January – December 2007	January – December 2008	% Difference
Homicide	0	0	0%	2	1	-50%
Rape	3	0	-100%	21	14	-33%
Robbery	4	5	+25%	54	59	+9%
Assaults	13	18	+38	217	210	-3%
Burglary	27	20	-26%	210	257	+22%
Larceny	44	35	-20%	512	628	+27%

Arson	0	0	0%	1	4	+300%
Motor Vehicle Theft	13	12	-8%	229	208	-9%
Officers Assaulted	0	0	50	0	1	NC
Clearances Adult Arrest	24	30	+25%	238	321	+35%
Clearances Juvenile Arrest	27	4	-85%	72	73	+1%
Calls for Service	1,633	1,629	-1%	21,672	22,030	+2%

NC = Not Calculable

Contracts signed in the current month (December)

- Interlocal agreement with the City of Seattle for services
- Interlocal agreement with Midway Sewer District for paving
- Interlocal agreement with Highline Water District for paving
- Custodial contract amendment

Bids, RFP's and RFQ's issued in the current month (December)

- Small Works Project for the Mt Rainier Pool Shower Tower. One bid was opened on 12/3/08, reviewed, and subsequently disqualified due to lack of bid bond. The City's maintenance staff will repair the shower.

Contracts, Bids, RFP's and RFQ to be issued in the following month (January)

- Agreement for demolishing the Marina restaurant building
- Contract for providing management software to the Marina
- Contract with Len Madsen for DM Transportation Gateway project - pending Council approval
- Supplements increasing limits of agreements with On-Call Engineering Services - pending Council approval
- SCATBd City of Des Moines continued participation - pending Council approval