

City Manager's Office

April 18, 2005

To: City Council

From: City Manager

Re: Monthly Report - March

Upgrades to the Marina Electrical System

The contractor on the project made significant progress in March. The long duct-bank on Dock Street was installed and backfilled and most of the duct-bank along the north side of the dry sheds was also installed. The contractors also installed the manholes in Dock Street. The Marina staff and the contractor are working together to get all of the underground work done before the start of the boating season.

Passenger Ferry Service on Puget Sound

Council Member Susan White, the Harbormaster and the Parks and Recreation Director have attended several meetings of the Puget Sound Passenger Ferry Coalition, (PSPFC). This organization was created as a result of a study done by the Discovery Institute, a non-profit public policy "think tank" located here in Seattle. The Discovery Institute has been investigating long-term solutions to the region's traffic and mobility problems. The use of passenger-only ferries to move commuters was one of the solutions proposed in the early phases of the study, and it generated so much interest that a separate group was formed to focus on the possibility of reviving the "mosquito fleet". John Blackmon, owner of Argosy Cruise Line and member of the PSPFC asked the Marina staff to participate in the discussions because the Des Moines Marina would be a logical link to the airport if a passenger-only ferry system were created.

In 2004 there were some important developments in the passenger-only ferry concept. The Bremerton-Seattle run was reopened with a private operator working in partnership with the local transit agency. A new Kingston-Seattle run was started by a private group also working with the local transit agency. Both groups report significant financial and operational challenges, but they also report that rider-ship is constantly increasing. Recently, the State legislature has been debating the future of the Vashon-Seattle route, the last of the passenger-only ferry routes operated by the State Ferry System. At this time, it appears that the State will continue to support the route for one more year and then they would like to turn it over to a private operator or to King Count Metro. However, there is significant political opposition to this plan and the outcome is not at all certain.

The big picture question is "if a passenger-only ferry system is created, will it be run by a public agency like the State Ferry System, will it be run by one or more private operators, or will it be some kind of public-private partnership". The outcome of the debate over the Vashon-Seattle

route will go a long way towards answering that question. What is certain is that if a passenger-only ferry system is created, there will be interest in including Des Moines as a terminal with a connection to the Airport. Councilmember White, and the staff will continue to take part in the discussions and report back to the Council. At this time, the goal is to provide to Council and the community with timely information about the evolution of the passenger-only ferry concept so that the Council will be in a position to decide what role the City will have in a system if it is developed.

Redondo Boat Ramp

The Marina maintenance staff finished retrofitting the connection hardware on the south boarding float string for the launch ramp. The floats are being retrofitted to make them more stable in high wind conditions. The materials have been ordered for two floats that will be added to the fishing pier side of the ramp. The staff plans to have the new floats installed by July.

Bader Appeal

On March 1, 2005, the City Attorney appeared in Superior Court for oral argument on behalf of the City in the Bader LUPA case. The judge took the matter under advisement and directed the parties to submit Proposed Findings of Fact and Conclusions of Law and Proposed Orders. The City Attorney prepared the City's documents and submitted them for consideration and filing on March 3, 2005. On March 11, 2005, the judge issued his final decision, order, and judgment of dismissal in favor of the City of Des Moines. This matter was dismissed with prejudice and the City is entitled to judgment for statutory attorney fees in the amount of \$200.00 to be paid by Petitioner Bader.

Ayar Appeal

The Hearing Examiner upheld the City's decision to deny the request from a developer for a utility easement reduction. The Hearing Examiner stated that the decision was supported by substantial evidence and the City correctly applied the law to the facts.

Mt. Rainier High School SEPA Appeal

A Motion for Reconsideration was filed with the Hearing Examiner by the City Attorney in the appeal of the City of Des Moines SEPA MDNS for Mount Rainier High School reconstruction. The City requested that the Hearing Examiner reconsider his decision on the following:

1. Conclusion of Law No. 1 should be reversed because it contains an erroneous application of the law to the facts. The decision should require that the Highline School District comply with Mitigation Measure No. 3, requiring construction of a left turn lane on 19th Avenue South.
2. Conclusion of Law No. 2 should be modified because it contains an error of procedure that is likely to affect the outcome of the decision. The decision should specify what pedestrian safety corrective measures may be required under the decision, and whether the City is permitted to impose those measures as SEPA mitigation requirements.

Municipal Court

On April 1 and 2, Judge Hartl attended the "Science for Judges" program at Brooklyn Law School. She applied for and received a scholarship from Brooklyn Law School covering

transportation, hotel and conference costs. This was the fifth such program Brooklyn Law School has presented.

There were two focuses of the seminar:

1. The April 1 program was divided into two areas of discussion. The first being discussion of the most effective way to legislate acceptable levels of disease risks from exposure to toxic chemicals.
2. April 2 focused on the sharing of data by the courts in the scientific or toxic tort areas. It was brought to the participants attention that as it is now, there is no data base that holds information from both the state and federal courts so it is very difficult to track how these cases are resolved. The speaker called on the participants to encourage their respective jurisdictions to cooperate in data sharing programs.

Police Personnel

In October, 2003, we reported Officer Dave Hamilton, who is a Captain in the 81st Battalion of the National Guard, had received orders deploying him overseas. His deployment was expected to be 18 months in duration. In February, 2004, we announced after remedial training in the United States, Dave was being deployed to Iraq. We are very pleased to announce Officer Hamilton's time overseas is over and on March 9th, he returned home. A group from the department went to Ft. Lewis to welcome him home. He has yet to return to duty with the department as he is attending to duties with the Army and spending some much needed time with his family.

Community Service Officer Report

During the month of March, in conjunction with the Crime Free Rental Property Program, CSO Seaberry conducted 7 Crime Prevention Through Environmental Design (CPTED) surveys for properties in the city and she attended the Southwest King County Crime Free Seminar at Highline Community College. She also met with persons from Highland Village Townhomes and the surrounding property owners to address an ongoing problem of vandalism and harassment taking place in the area. There were 30 persons in attendance at the meeting and they plan to meet again in May. CSO Seaberry also attended the Safety Night which was hosted by Olympic ECAP (Early Childhood and Parent Collaborative). At the meeting, CSO Seaberry presented information on child passenger safety. There were 45 people in attendance. CSO Seaberry also coordinated Lunch Bunch visits to community schools. During March, officers visited Olympic, Midway and Parkside Elementary Schools to have lunch with the kids. The officers were a big hit at all the schools.

Volunteer Program Update

School Resource Officer Barry Sellers is no longer working entirely at Mt. Rainier High School. He now divides his time between the school and coordinating the volunteer program within the police department. For the month of March, he turned in a report showing we now have 12 volunteers working a variety of tasks. Some of the volunteers are canvassing the neighborhoods leaving door hangers for residents with information about pets licensing, the new alarm ordinance, and the rental housing ordinance. Other volunteers are helping with a variety of tasks including an analysis of overtime hours for 2004, cataloguing the information gathered for the Cops More Grant Re-Deployment Project, filing and reviewing department policy update

signoffs, and collecting and filing data relevant to the Crime Free Rental Housing Ordinance. During the month of March, the 12 volunteers have volunteered a total of 207.5 hours. Using the national figure for calculating volunteer hours, this equates to \$3,641 in estimated value for volunteer time.

Statistical Data on Reported Crimes

The following is a comparison between March 2004 and March 2005. Included are a year-end total for 2004 and a running total for 2005.

Offense Type	March 04	March 05	% Difference	2004 Total	2005 YTD
Homicide	0	0	0%	3	0
Rape	0	2	+200%	13	6
Robbery	7	5	-29%	46	9
Assaults	28	26	-7%	289	67
Burglary	32	21	-34%	251	44
Larceny	61	64	+5%	658	175
Arson	1	0	-100%	7	1
Motor Vehicle Theft	35	29	-17%	393	101
Other Statistics:					
Officers Assaulted	0	0	0%	5	0
Clearances Adult Arrest	39	31	-21%	358	74
Clearances Juvenile Arrest	10	3	-70%	58	13
Calls for Service	1,945	1,999	+3%	23,216	5,421

Water Tower Park

The City and the Highline Water District entered into an Interlocal Agreement in 1995 with a ten year term for use of Highline Water District Property (known as Water Tower Park) for City parks and recreation purposes. The City, with the District's permission developed the property by constructing sidewalks and landscaping. With the financial support and volunteer labor from the Des Moines Rotary Club and neighborhood community members, play equipment and other park equipment was purchased and installed at the park.

Due to budget cuts in 2005, the Interlocal Agreement between the City and District related to the management of Water Tower Park site was terminated and the site was returned to the District. Because of the strong commitment and concern from the neighborhood, the Parks, Recreation and Senior Services Director and Highline Water District Manager met to discuss how the park could continue to stay open for use by the community.

The City Council and Water District Board have agreed to a new Interlocal Agreement that will keep the park open for two years (in hopes that the City's financial situation will improve during that time) and identifies the responsibilities of each agency and without the use of additional City funds. And, twenty-four neighborhood families have volunteered to collectively work with the City and District to help with park maintenance in order to keep the park open.

Des Moines Creek Trail from Midway Sewer District to Puget Sound

SeaTac in partnership with Des Moines and the Port of Seattle recently received a \$270,000 grant to complete trail design (in Des Moines \$67,500) and contribute to trail construction (in SeaTac \$202,500). Our agencies met with the WSDOT to discuss next steps related to completion of the portion of the trail between the Sewer Plant and the Puget Sound upon completion of the Marine View Drive Bridge project. A decision has yet to be made whether SeaTac will continue to take the lead with this project. These funds may be combined with additional 2005 Federal Tea21 funds received of Senator Patty Murray's office.

Steven J. Underwood Memorial Park

With the electrical service installed and connected, the ballfield lighting for Field #1 is operational. The electrical design for ballfield lighting for Fields #2 & #3 has been completed. The draft Resolution 05-061 Sole Source Vendor to purchase the ballfield lighting equipment for Fields #2 and #3 is scheduled to go to Council on April 14th and staff expects to return to Council in May to award the Ballfield Equipment Installation Project contract.

Midway Park

This project funded with 2004 Community Development Block Grant funds and 2004 King County Youth Sports Facilities Grant Funds is on schedule and will be completed by mid-April. Remaining work includes installation of topsoil and sod repair. The park will remain fenced for approximately two additional months for the sod to establish. Staff received a phone call from a youth park user (DJ) with his friends in the background related to park being "cool" and wishing the basketball court could be covered.

Activity Center

Preliminary Plan drawings for the patio construction project (inclusive of retaining wall, site drainage and drainage easement alignment) were completed in February by Project Management N.W. Corrections are underway and project is expected go out to bid by mid-May.

City Hall HVAC Upgrade

Project went out to bid and closed on 03/15/05. Council awarded the contract to replace the HVAC systems relating to the Council Chambers and City Hall North Wing Upgrade on March 24th. The project is scheduled to begin the week of April 18th and is expected to be completed by May 30th.

Sonju Park Property

Roof installation project was completed on March 14th.

City Hall Parking Lot Improvement

Parking lot overlay project will go out to bid in late April and is expected to be completed by mid-June.

Volunteer Projects

Staff partnered with the Legacy Foundation, the local Redondo Starbucks Store, and Redondo community citizens, to submit a grant to Starbucks Neighborhood Park Grants for \$15,000 to replace eight low-impact light standards at Wooton Park, as part of the Wooton Park Improvements Project identified in the 2003 Parks, Recreation & Senior Services Master Plan. We were notified that the Starbucks grant committee will meet with us at the Park in April to review the project.

Starbucks Corporation has committed \$450,000 in grants in 2005 which will be awarded in June to qualified neighborhood organizations.

Recreation Program Update

<u>March revenue</u>	<u>Year-to-date</u>	<u>2004 YTD</u>
\$36,419.08	\$145,306.27	\$133,261.56

Spring Egg Hunt

Our annual Spring Easter Egg Hunt took place on Saturday, March 26th at Des Moines Beach Park and 358 paid participants braved the elements to enjoy the activities this year. This year's Easter Egg Hunt was sponsored by Leslie Newman Remax Real Estate and featured photos with the Easter bunny, lots of eggs and lots of prizes. Egg hunters are split into three different hunt areas searching for prize eggs that are redeemed for prizes at our prize table. This year prizes included candy, scooters, Red Flyer Wagon and many other assorted toys and Easter specific items. Starbucks was back again this year and provided complimentary coffee and donuts for participants and their families.

Field Scheduling

March brought the initial usages of our sports fields for the 2005 season. Steven J. Underwood Memorial Park is off to a roaring start again with lights completed on Field 1 and into our second season as the home of the Mount Rainier High School Girls Fast Pitch Softball program. Other users of the new park include South Highline National Little League, Evergreen Lutheran High School, South Seattle Christian Slow Pitch Softball Association and many other local youth and adult softball groups. We hosted an Adult Co-Ed Softball Tournament on March 5th and also a Boys 12 and Under Hardball tournament on March 12th and 13th. Early feedback is very positive and requests are in abundance for usage of the new complex. Both fields at the Des Moines Field House also opened for usage by various rental groups the first of March.

Senior Center Division Statistics – March 2005

	2004	2005
Number of Meals Served	1,155	1,354

Fee Program Participants	274	397
Drop In Participants	1,450	3,183
Volunteer Hours	2,830	2,153.5
Total Revenue for March	\$8,736	\$10,432

Special Events

Our 7th annual Wally’s Chowder Night fundraiser for the activity center was held Friday, March 4th and it was great! We raised close to \$1,000. This year we added a Sweet Adeline’s Quartet for entertainment which went over very well. Sponsors for the event were Wally’s Chowder House, Safeway, Plush Pippin Pies, Taco Time, Red Robin, Normandy Park Assisted Living, AARP Driver Safety Program, and Smith Bros. Farms.

Senior Services Advisory Committee

The committee met Thursday, March 3, at the Activity Center. New member Rena Hamburger was welcomed. Susan White and Patrice Thorell spoke briefly about all that is happening regarding solicitation of funds for the historic preservation of Des Moines Beach Park. Sue reported that SeaMar is still interviewing for the staff person who supervises the Latino lunch program at the Activity Center. The position should be filled in early April. Adam Smith’s Senior Advisory Committee was discussed and it was agreed that someone from this committee should continue to serve with Congressman Smith’s committee. It was agreed that the Senior Services Advisory Committee would have a representative at each Des Moines Chamber of Commerce Luncheon meeting held at Anthony’s HomePort. The committee made plans for the recognition of May as Older Americans Month. The theme is Celebrate Long Term Living. The next committee meeting will be Thursday, April 7th.

Human Services Advisory Committee

The human services advisory committee met Wednesday, March 16th, 5:30 pm at the Activity Center. Rob Caudillo was selected as the chairman for 2005. Committee members reported on their tour of the Des Moines Area Food Bank. All who attended were very impressed with the improvements to the facility layout and the new way of selecting foods. The committee will choose another funded program to tour in the near future. Discussion followed on future city staffing for the senior services advisory committee and would this committee be taking on CDBG applications as well. Committee members chose two agencies each to “mentor” through the year. Discussion followed on ways to better promote the city’s funded human services agencies via the City Web Page, Cable Channel 21 and the local newspaper. Sue announced that it was time to prepare the 2006 application for human services funding as well as update the City’s Community Service Directory. The next committee meeting will be Thursday, April 7th.

Marine View Drive Bridge

Bids were opened March 15th for a second time. All of the bids came in again very high with the low bidder nearly \$1M over the engineer’s revised estimate. After review of the bids by staff and the Des Moines Creek Committee, the Committee decided to proceed and authorize award of the construction contract to Condon Johnson, Inc. Staff will be submitting the contract to the City Council for award on April 14. Upon award, a pre-construction meeting will be set up with the contractor and the utilities to discuss project scheduling and construction issues. It is anticipated that construction will start in early May and the project will be completed by late summer, 2006.

Des Moines Creek Basin Projects

The pre-load earth work for the berm of the Regional Detention Facility (RDF) is completed and the site is stabilized. This summer, after the soils have been compacted, the berm will be graded to its final elevation and the major excavation for the facility will begin. Also in 2005, the stream bypass pipe will be constructed, utilizing the abandoned Midway Sewer pipeline. Completion of these projects is expected in 2006.

The Committee is evaluating alternatives for addressing the low level of arsenic that resides in the soil of the excavation area of the proposed regional detention pond site. During the design phase, soil sampling revealed elevated levels of arsenic in the project area. The Committee has submitted to Ecology an action plan to prevent arsenic impacts to water quality during the large scale excavation for the regional detention pond project and to protect water quality in the long term after the project is completed. The Committee is now waiting for approval before proceeding. The additional cost to the Committee for dealing with the arsenic will exceed \$2.5M. These costs cover assessing the problem, monitoring the site both during and after the construction of the facility, preparing a treatability study, and treatment of the arsenic.

Due to the unexpected costs for the Marine View Drive Bridge and the RDF for dealing with arsenic, the Committee is in discussion of amending the Interlocal Agreement.

Pacific Highway South Project

This project is nearing physical completion. Landscaping and irrigation installation was completed in March.

Remaining work items include:

- Additional wetland mitigation work near the Kent-Des Moines Road detention pond site; this work has to be done during summer per the permit requirements;
- Repair of damage to a private parking lot that was used for access to construct a retaining wall; this work includes fog seal which must be done in warmer conditions.
- Landscape maintenance and replacement; a one year plant establishment period is required under the contract.

Staff and the Project Manager from CH2M Hill have begun to negotiate “close-out” change orders for the project. These change orders will address things like substantial increases or decreases in item quantities. Under the contract, prices can be adjusted (either up or down) for quantities which change substantially. Staff hopes to wrap up most of these change orders by April. Staff continues to work with the Finance Department in completing the various forms to provide final billings to each of the granting agencies.

Arterial Maintenance (2003)

A new chip sealing process was done in 2003 in an effort to preserve as many streets as the budget allowed in the “good” pavement rating category, and 5.52 miles of streets were chip sealed. Staff is monitoring the chip seal work that was done in 2003 and is working with both the manufacturer of the oil and the design consultant to evaluate its long-term performance. Currently it appears that the chip seal has not properly healed. This may have been caused by

improper installation methods, or by a problem with the material itself. A credit was taken for a problem area on Woodmont Drive that did not adhere properly shortly after the installation. The remaining areas are being evaluated, and the consultant has contacted the Contractor to discuss additional work that may be required under the warranty. Although, much of the chips have worn away in some areas, a substantial benefit has still been obtained from sealing the streets. Staff continues to work with the consultant and contractor on this matter.

The Assistant City Attorney has been involved in discussions with the Contractor, the bonding company, and the oil supplier in an effort to obtain warranty repairs. In August and September meetings were held with the Contractor, legal and engineering staff. A mediation was held with the City, the Contractor, and the Oil Manufacturer on October 25, 2004. During this mediation, the Contractor accepted responsibility for remedying the situation. The agreement requires the Contractor to propose a remedy by mid-February for construction as soon as weather permits. Meanwhile, the City requested the Contractor fund an interim grind on the Woodmont segment of the chip seal project. This segment is steep and can be slippery in inclement weather. The grind will leave a roughened surface to provide better traction for vehicles. In December, Woodmont was ground and re-stripped. A request was sent to the Contractor's attorney for payment.

In February, staff received a remedy proposal from the Contractor. This proposal involved placing a different type of chip seal over some of the problem areas on the project. However, after evaluating this proposal and consulting a pavement specialist, it was determined that the success of this proposal would be questionable. Most of the areas of chip seal continue to heal as time passes. It is not certain whether a second chip seal using a different product would properly adhere to the existing chip seal. Since the problems (loose gravel) with the original seal seem to have subsided, it may be better just to take a monetary credit for the loss of a portion of the design life of the pavement, and leave the seal as it is on the road. The seal will continue to have benefit, and in the future, the areas can be overlaid in the course of routine maintenance. If the seal has not completely worn off, some grinding may be required. This counter-proposal has been sent through the Contractor's attorney for their review.

2005 Arterial Maintenance Project

Staff is currently working with the City's design consultant KPG, Inc. to develop plans, specifications, and cost estimates for the streets that will be overlaid this summer.

16th Avenue South Improvement Project (Phase I)

This project has been funded primarily through State Transportation Improvement Board (TIB) funds. There are a small amount of federal funds on the project. Because the federal funds create substantial additional requirements on the project, staff is working with the TIB to swap these Federal funds for State funds. The City of Federal Way has generously offered to give us their State funds for our Federal funds. Staff has initiated the paperwork process to make this swap happen.

In March, staff and KPG, the design consultant, met with Puget Sound Energy (PSE) to initiate the process of designing the relocation of power poles and guy wires. Replacing an existing 8" gas main was also discussed with PSE. Currently, staff has sent out requests for qualifications to consultants for Value Engineering services. Value Engineering is a process required by our TIB

grant. This process involves assembling a team of professionals to find and evaluate cost and quality improvement measures on the project.

Block Grant Projects

Great progress is being made on the Design portion of the South 216th Street Pedestrian signal (Wesley Signal). All easement rights have been granted by Wesley Homes, and the final bid documents are undergoing final review by King County. It is anticipated that advertisement and bid opening will be in the month of May.

Neighborhood Traffic Control Program (NTCP)

Petitions were circulated in the month of November for neighborhood approval of the 2004 NTCP projects at 8th Avenue South (200th-204th) and 20th Avenue South / South 229th Street (south of Mt. Rainier High School). The residents have returned the petitions and they have been approved for both projects. Temporary speed humps will be installed on 8th Avenue South until final construction which will be scheduled for summer.

Equipment Rental

New police detective and patrol cars are in, and we are installing radios lights and all the police equipment to put them in service. That will keep the shop very busy for the next few months. The old patrol car 525 has been changed to the new K-9 car. The shop installed the dog box in the back seat along with a unit called a “hot dog” that alerts the officer if the inside gets to warm inside for the dog.

Highline School District

As discussed in a previous report, a SEPA appeal was filed by the School District regarding the Mt. Rainier High School mitigation. The Hearing Examiner reversed two of the three requirements that the City had included as SEPA mitigation. We currently would only get ½ street improvements along 19th Avenue South. The Legal Department filed a motion for reconsideration shortly after his written decision was published. We are still waiting for his response.

North Hill Elementary construction continues to move, along. Work is still focused on the south wing. The great weather has significantly helped the “dirt issue” and it continues to be managed in a way that alleviates flooding concerns of adjacent properties during the winter.

In early April we learned that the SEPA appeal for the Olympic Interim School has been withdrawn by the neighborhood. The Building Division has also provided a correction letter on their submitted plans. The school district is planning to open construction bids on this school on April 7th.....without approved plans.

Subdivisions/ Public Hearings And Related Activity

- Blueberry Lane Planned Unit Development, 199XX Des Moines Memorial Drive 70+lot PUD. Not yet submitted. Owner has been discussing with WSDOT SR-509 ROW purchase for the roadway's extension to I-5.
- Cedarbrook Plat/PUD, 24xx South 240th Street, 29 unit attached SFR townhome subdivision. The final plat was approved by the City Council on January 13, 2005. Units 1-16 were submitted for design review approval. Staff has completed its review on these units and is

waiting for some additional information.

- Graceview Planned Unit Development, South 234th & Kent-Des Moines Road, 27-lot PUD. This project was sold to Dreamcraft Homes. Civil plans were submitted by the applicant and comments have been now been received from drainage and transportation.
- Tobin Plat, 253xx 16th Ave. S, 6-lot subdivision. Preliminary plat and civil plans are approved. Project was sold to Kroupa construction. Grading permit was issued and contractor is in the process of starting to develop the site.
- MacFarlane Homes Short Plat, 625 S 240th Street. The third home plan for this development has now been reviewed and approved by planning and engineering.
- Highline Heights Planned Unit Development: South 240th St and 22nd Ave S, 20 lot PUD. Developer submitted PUD on February 8th. Comments have now been received from fire and engineering departments. Planning staff has not been able to process

Commercial Project Review

- Judson Park, 236xx Marine View Drive South, SEPA and Design applications submitted for this 200,000 sq. ft. expansion and renovation project. Development Services has issued a SEPA determination of significance which will require preparation of an EIS. A preliminary scope of the EIS was identified by staff and a scoping meeting was facilitated in April. Staff will set the final scope on April 11th after giving the neighbors an opportunity to submit comments.
- Walgreens, 23003 Pacific Hwy. South, Planning has completed its review of the building permit.
- Oh Casino 258xx Pacific Highway South, 14,000 square foot Casino and Restaurant, Building permit was reviewed and approved by planning. Approval was qualified on the final submittal of an access easement. No change in easement situation although planning staff has been in regular contact with architect to get updates.
- Cingular Cellular antennae application, Des Moines Field House; No change. Parks needs to have light pole removed and restoration completed.
- Samoan Christian Fellowship Church. 19804 8th Avenue South. Site grading is 75% complete.
- Southshore Fellowship. 20xx South 223rd. Sanctuary expansion and Fellowship Hall building permit have been reviewed and approved by Engineering and Development Services.

Shorelines/ESA's

- Highline Marine Center Project The applicant submitted an application for a substantial development permit to remodel and expand the existing marine center in Redondo.
- Marina Storage Yard, SEPA and Landscape Modification/Waiver request are complete and public notice provided. The Marina crews have completed much of the improvements already.

- Marine View Drive Bridge Grading/ Critical Areas Review. Development exception and grading permit applications reviewed and issued. Previous bid and budget issues appear to be moving toward resolution. Looks like this major project is a go.

2004 Shoreline Master Plan update:

The consultant has completed the Draft Inventory and Characterization report and incorporated DOE comments. We have enough funding for one more Planning Agency meeting which is scheduled for May 2nd. If additional funding from DOE is not awarded to the City, staff will have no choice but to halt the shoreline update process as there is no other budget source identified to pay for the work.

Code Enforcement

New cases 65

Cases closed 31

Cases currently open 120

Total new cases, year to date 126

Total closed cases, year to date 125

The City hosted the monthly Code Enforcement meeting with 23 people in attendance. Patrick Hoermann from King County Voucher Incentive Program talked about a matching fund program King County has for clean up of hazardous sites. Douglas Navetski from King County road maintenance talked about how they can help in the clean up of public property.

Building Division

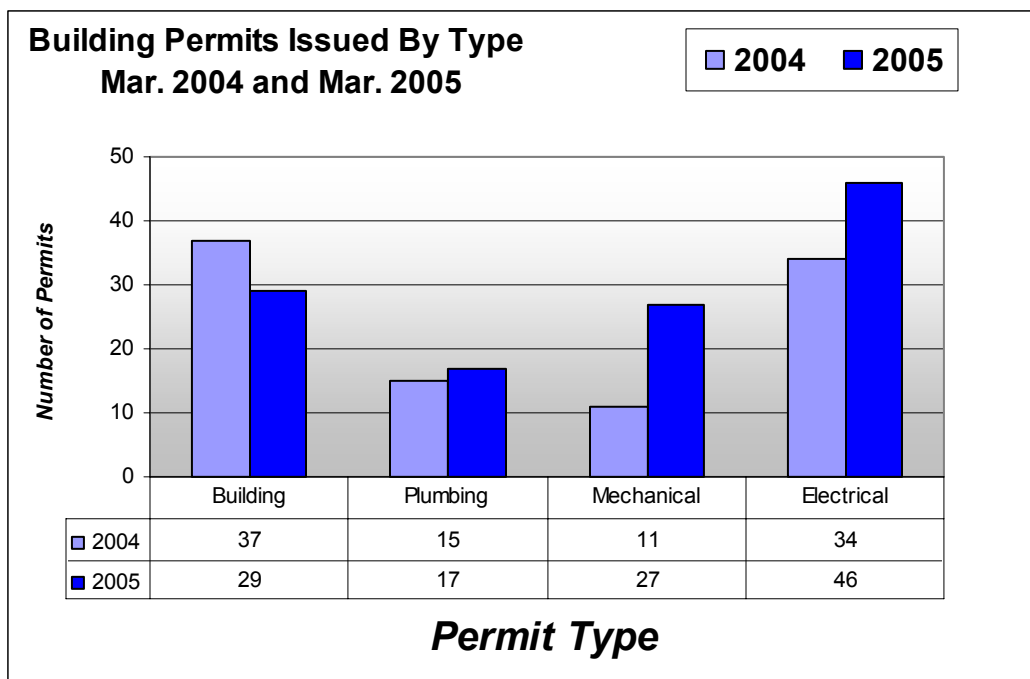
119 permits issued:

Building Permits:	29	Average Fee:	\$1,096
Plumbing Permits:	17	Average Fee:	83
Mechanical Permits:	27	Average Fee:	65
Electrical Permits:	46	Average Fee:	99
Total revenue for March 2005:			\$76,379

Compared to same period last year:

97 permits issued:

Building Permits:	37	Average Fee:	\$286
Plumbing Permits:	15	Average Fee:	86
Mechanical Permits:	11	Average Fee:	161
Electrical Permits:	34	Average Fee:	126
Total revenue for March 2004:			\$34,543



Contracts Signed during March

- Supplement Agreement with CH2M Hill for Pacific Highway South
- Right of Way Easement with Wesley Homes for Pedestrian Signal
- HVAC Systems Replacement – Council Chambers, City Hall North Wing

Bids, RFP's and RFQ's to be issued in the following month (April).

- Street Sweeping Contract Bid Opens April 27th and will be presented to Council for approval in May.
- Underwood Park Ballfield Lighting Equipment
- Underwood Park Ballfield Lighting Equipment Installation
- Agreement with Highline Water District related to the North Hill Tank Site aka Water Tower Park
- RFP for the installation of a security camera system in the Marina. This project was approved as part of the Marina operating budget for 2005.
- Agreement with BST Associates for the completion of the Marina Rate Study. This project was approved as part of the 2005 budget.

Bids, RFPs and RFQs to be issued in April/May

- City Hall Parking Lot Improvement Project
- Activity Center Exterior Improvements Project
- Steven J. Underwood Memorial Park Construction Engineering and Design – Restroom Project