

City Manager's Office

February 23, 2005

To: City Council

From: City Manager

Re: January Monthly Report

Criminal Justice Summit

On January 26 and 27, Judge Hartl attended a Criminal Justice Summit in Gig Harbor. The focus of the seminar was to bring together various disciplines involved in the criminal justice system, including judges, prosecutors, defense attorneys, probation officers and treatment providers and share crime prevention ideas. The event opened with an address by John Tyson, district attorney in Mobile, Alabama. Mr. Tyson talked about his state's, "Secret Safe Place for Newborns", where a woman may safely and anonymously surrender her child to a hospital without fear of prosecution of child abandonment. The desired outcome of the program is to prevent infant homicide. It has been in effect three years and they have had five babies turned in that may otherwise not have been so fortunate. Thus, Alabama is saving a child and at the same time, the state saves the revenue it would use from prosecuting a mother for child abandonment.

Judge Hartl also attended programs on DUI sentencing laws, a domestic violence treatment panel discussing the treatment involved in domestic violence perpetrator counseling and a DUI victim's panel.

Finally, there was an interesting segment from the Lakewood Police Department regarding its program with the Wash. St. Liquor Control Board to crack down on problem bars and taverns – i.e. those with gang activity and multiple DUI incidents. Basically, it is a training program that the police and the WSLCB provide for bar owners regarding ID checks and over-serving. Then the police and WSLCB conduct random sweeps of the bars to ensure compliance. Apparently, this program is very effective as any resulting violations could cause an owner to lose his or her liquor license, a kiss of death to the business.

Recreation Program Update

January Revenue
\$32,773.41

Year-to-Date
\$32,773.41

2004 YTD
\$27,854.97

Before and After School Program

We had a total of 101 registered Before and After School participants at Des Moines, North Hill, Marvista, Midway and Parkside Elementary Schools in the Highline School District and Woodmont Elementary School in the Federal Way School District. In addition, 165 children participated on a drop-in basis or on an early release day. New programs at Marvista and Midway Elementary Schools.

Youth and Teen Basketball League

Our 2004-2005 Youth and Teen Basketball is running smoothly with the season over half complete. This year we have 505 kids participating on 56 different teams. Participants range from Kindergarten through 10th grade and all teams are coached by volunteer coaches and sponsored by local businesses. Games are played at the Des Moines Field House, Pacific Middle School, Olympic Elementary School and Totem Junior High School and practices are conducted at numerous facilities throughout the Greater Des Moines Community.

Specialized Recreation Teen Socials

We were awarded a \$2,400 grant from King County Family Support to provide socials during 2004-2005, for children with disabilities and their families. Staff collaborates with the Cities of Tukwila and Burien and social sites are rotated between the three cities. There were 7 social events in 2004 and we are anticipating having the same number or better in 2005. Participation ranges from approximately 15-20 per social event.

Senior Center Division Statistics – January 2005

	2004	2005
Number of Meals Served	641	936
Fee Program Participants	226	351
Drop In Participants	1,651	1,424
Volunteer Hours	1,854.25	1,858.25
Total Revenue for January	\$7,288	\$8,849

Special Events

Staff responded to a request for a monthly daytime dance by scheduling the Hanky Panky Dance band on the 4th Tuesday of the month from 12:30-1:30pm. Our first day dance was in January and there was a group of approximately 30 who enjoyed dancing and live music. Staff has scheduled the band through May to see if the interest will continue to grow.

Classes and Trips

Chris Pauk worked closely with Dale Southwick and EC Computers to completely update our computer labs at Wesley Homes thanks to a grant from the Des Moines Legacy Foundation. Microsoft XP Professional and Microsoft Office 2003, were purchased,

enabling our instructors to offer the newest in computer training. Our E-bay classes and any class regarding digital cameras are doing extremely well.

Seniors Health Enhancement Program

The combined Des Moines/Burien Senior Center sites are the second most successful programs of thirty-seven across the United States. Due to our success, Senior Services of Seattle-King County has found additional funding for our social worker, Julia Baker, to be at Des Moines two days a week beginning in February. This is great news! Two days a week for the HEP program will allow expansion of our important and popular mental health education programs and services.

Upgrades to the Marina Electrical System

The project went to bid on November 12th, and on December 9th, the City Council approved a contract with the low bidder, Elcon Corporation of Everett Washington. The budget for the project is projected to be \$775,596. This amount should be enough to cover the base bid and the cost for the new service entrance provided by PSE. PSE has estimated the cost for providing a new service to be \$40,000, which would leave about \$78,000 for contingency. The preconstruction meeting was held on January 19th and the contractor expects to move onto the jobsite early in February.

Redondo Boat Ramp Improvements

The last issue remaining between the City and the Contractor on the project has been resolved and the project is being closed out. There are some tasks that remain to be done that are outside the original contract. Those tasks are; procuring two more boarding floats for the north float string on the ramp, restriping some areas of the parking lot to make vehicle-trailer movement easier; relocating the floating breakwater to make it more effective and negotiating a solution to the problems with the concrete mat extension on the boat ramp with the Washington Department of Fish & Wildlife. The staff is also retrofitting some of the hardware on the south float string to make the floats more stable in high wind conditions. All of these projects will be completed in 2005.

Long-Term Storage Lot

The contractor finished the compacted gravel pad in January, and the Marina staff finished the wood fence separating the storage yard from the condo to the north. The Assistant Public Works Director has requested that the Marina staff delay installing the chain-link fence because there is a possibility that the contractor for the Marine View Drive Bridge will want to use the entire area for storing equipment and materials that will be used on the bridge project. The Marina staff agreed to wait until after the preconstruction meeting before proceeding with the fence.

Guest Moorage, Launching & Parking

Fuel sales in January were up 23% over January of 2004. Fuel sales continue to grow as prices have gone down somewhat this winter. The winter moorage program is about 90% full, but guest moorage and launching have been slow.

Highline School District

A SEPA appeal was filed by the School District regarding the Mt. Rainier High School mitigation. Specifically, HSD is contesting off-site improvements and walking trail requirements within its property. Staff has met with the District to discuss its position. We will keep working with the District on reaching a settlement. The Hearing Examiner first heard this issue on February 8, 2005. The hearing was continued until February 15, 2005. We will continue to review what we can while this project is being appealed.

North Hill Elementary construction is moving along reasonably well. Work is currently focused on roofing, plumbing and electrical. The “dirt issue” isn’t finished, but has been managed in a way that alleviates flooding concerns of adjacent properties during the winter.

Community Development revenue for January 2005 was \$225,387.

Subdivisions/Public Hearings And Related Activity

- Blueberry Lane Planned Unit Development, 199XX Des Moines Memorial Drive 70+lot PUD. Staff conducted a second pre-application meeting. We are now waiting for the developer to submit a formal application.
- Cedarbrook Plat/PUD, 24xx South 240th Street, 29 unit attached SFR townhome subdivision. The final plat was approved by the City Council on January 13, 2005 and it has been recorded. After recording, there was an issue regarding fire hydrant placement. The developer and Fire Marshal have since reached agreement on that issue.
- Tobin Plat, 253xx 16th Ave. S, 6-lot subdivision. Preliminary plat and civil plans are approved. Applicant needs to construct improvements to move forward to final plat.
- MacFarlane Homes Short Plat, 625 S 240th Street. Now processing permits for first two homes.

Land Use Administration

- 18 Business License applications submitted.
- Five special use permit application for temporary banners submitted.
- Four sign permit applications submitted.

Commercial Project Review

- Walgreens, 23003 Pacific Hwy. South, Plan changes involving the elimination of the office building have been reviewed for fatal flaws and feedback provided to the applicant. Revised building plans submitted late this month.
- Oh Casino 258xx Pacific Highway South, 14,000 square foot Casino and Restaurant, Building permit was reviewed and approved. Approval was qualified on the final submittal of an access easement. Recent phone call to architect indicates that they are getting closer but still working on securing the access easement.

- Ohrt, 218xx 20th Avenue South, 2.2 acre office/warehouse development, Still working on finishing touches. Signs have been installed. They should be able to occupy the building within a few weeks.
- Rainier Truck; 24225 Pacific Highway South, No change. The building permit has been approved by planning department. The City of Kent has written a letter requesting that Des Moines collect in-lieu frontage fees in the amount of \$15,000 at time of building permit and then remit to City of Kent.
- Cingular Cellular antennae application, Des Moines Field House; No change. Close, but not yet fully complete. Some issues remain related to the power meter.
- Canopy World; Site Redevelopment, 22820 Pacific Highway South, No change. Building permit is approved and issued. Staff called applicant for an update, but no response.
- Olympic Elementary Interim School Site Improvements, 7xx South 200th Street. SEPA and Design comments were submitted in mid November. Plans have been routed. Planning has specified project mitigation and the District endorsed the mitigation agreement. Staff is currently working on the MDNS and public notice.
- Samoan Christian Fellowship Church. 19804 8th Avenue South. Plans are being reviewed by the building department.

Shorelines/ESA's

- Highline Marine Center Project: The applicant has submitted an application for a substantial development permit to remodel and expand the existing marine center in Redondo.
- Marine View Drive Bridge Grading/ Critical Areas Review, Development exception and grading permit applications submitted 12-22-04 for 31,000 yards of fill removal, stream relocation, and trail construction.

Miscellaneous Community Development Activities

- Wayne Bader Appeal, 21938 Marine View Drive South. The Hearing Examiner heard Mr. Bader's appeal on August 10th. The Hearing Examiner upheld Administration's denial of building permit application (B2004-0177) for a new carport primarily because the appellant did not show any evidence of business activity on the property. Mr. Bader's LUPA appeal will be heard on February 28, 2005.
- Staff completed the draft ordinance to revise the Flood Hazards Code (Chapter 14.44 of the DMMC) as required by FEMA and the Department of Ecology. The marked up ordinance has been reviewed by the Department of Ecology. The Legal Department finished its review of the draft ordinance and agenda item. A DNS was issued on January 27th. The comment/appeal period ends on February 22nd. Staff will route the agenda item/packet to the Public Works and Legal for a final review before transmitting to Council.

Code Enforcement

Cases currently open 86

Total new cases, year to date 28

Total closed cases, year to date 61

Crime Free Rental Housing Program

Staff is tracking time spent on each rental case. Notebooks are complete for the classes that are scheduled for February 26, March 22 & 23, April 2, May 16 & 23, and June 18.

Building Division

Permit Activity for January, 2005

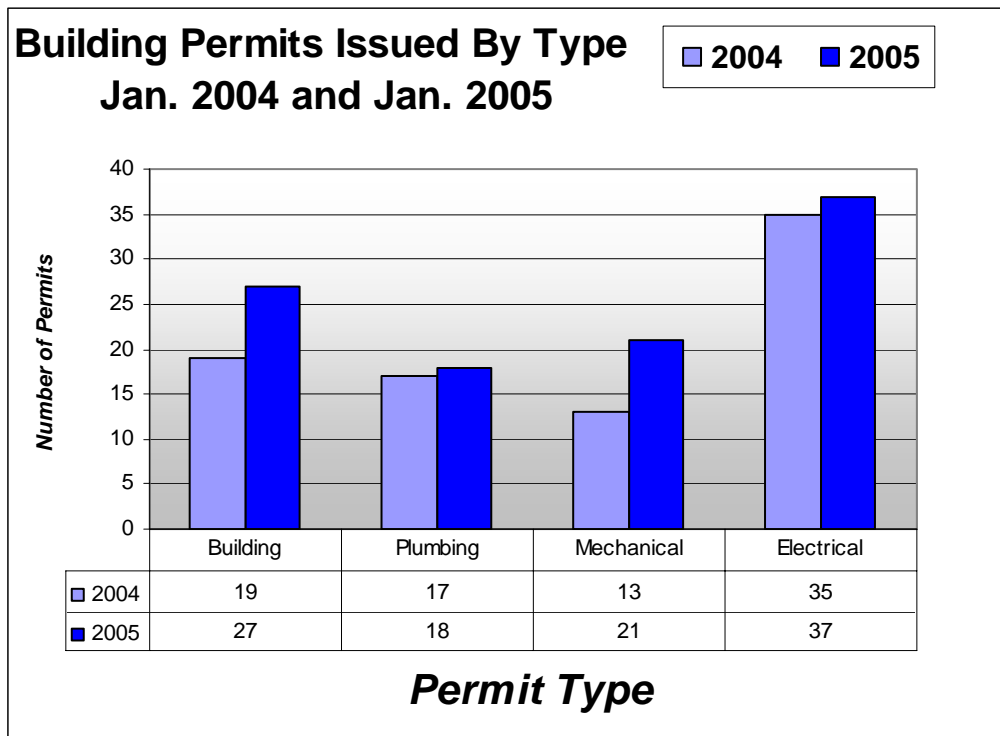
103 permits issued:

Building Permits:	27	Average Fee:	\$1,424.00
Plumbing Permits:	18	Average Fee:	75.00
Mechanical Permits:	21	Average Fee:	79.00
Electrical Permits:	37	Average Fee:	96.00
Total revenue for January 2005:			\$88,042

Compared to same period last year:

84 permits issued:

Building Permits:	19	Average Fee:	\$1,051.00
Plumbing Permits:	17	Average Fee:	67.00
Mechanical Permits:	13	Average Fee:	70.00
Electrical Permits:	35	Average Fee:	158.00
Total revenue for January 2004:			\$203,744



Sound Transit

A meeting was held between City staff and representatives from Sound Transit regarding their current Environmental Impact Statement (EIS) update. They are still planning on eventually having a light rail line through Des Moines, but details on the exact alignment will not be worked on until a more detailed project level EIS is undertaken in the future.

Pacific Highway South Project

This project is nearing physical completion. Landscaping and irrigation installation continued during January. The contractor will monitor and replace plants/trees throughout the coming year. They also will be managing weed control until November 2005. The new dedicated right-turn lane from westbound Kent-Des Moines Road to northbound Pacific Highway South is open.

There are several work items which will continue into this year. These include:

- Additional wetland mitigation work near the Kent-Des Moines Road detention pond site; this work has to be done during summer per the permit requirements;
- Repair of damage to a private parking lot that was used for access to construct a retaining wall; this work includes fog seal which must be done in warmer conditions.
- Seeding of side slopes at the back of sidewalks; this work is required to be done between March and October.
- Landscape maintenance and replacement; a one year plant establishment period is required under the contract.

Staff has been working with Puget Sound Energy to finalize the remaining payments for the undergrounding work done on the project.

Staff and the Project Manager from CH2M Hill have begun to negotiate “close-out” change orders for the project. These change orders will address things like substantial increases or decreases in item quantities. Under the contract, prices can be adjusted (either up or down) for quantities which change substantially. Staff hopes to wrap up most of these change orders by April. Staff continues to work with the Finance Department in completing the various forms to provide final billings to each of the granting agencies.

16th Avenue South Improvement Project (Phase I)

This project has been funded primarily through State Transportation Improvement Board funds. Meetings were held in January with staff, our consultant (KPG), Highline Water, and Midway Sewer to discuss work coordination for this project. However these funds cannot be applied toward utility undergrounding on the project. In January, Council directed staff to construct this project without undergrounding the utilities. Staff will be meeting with the consultant to determine what the right-of-way needs are without undergrounding and hopes to negotiate a contract with a consultant in the coming month to obtain that right-of-way.

Kent-Des Moines Road Improvement Project

Little work has been completed on this project due to limited staff time. Staff is currently reviewing a 70% preliminary set of plans received in July. Upon receipt of our

comments, Reid Middleton, our consultant for this project, will complete their work on the plans, specifications and estimates.

This project is funded through the design phase by Transportation Improvement Board (TIB) funds and City funds. Staff continues to search for a source for construction funding of this project. However, due to the amount of City funds committed to two other projects (Pacific Highway South and 16th Avenue South), there is no funding available for a match on any grants which could be obtained for this project. Although there are potential grants available for the project, staff is not applying for them until a source for matching funds can be found. Transportation Impact Fees will take effect in July of 2005. In January, staff was informed by the Public Works Trust Fund Board that the City cannot apply for any more loans until the City complies with Growth Management laws.

An updated status report on this project will be presented to the Council's Public Safety and Transportation Committee sometime this year.

Block Grant Projects

Great progress is being made on the design portion of the South 216th Street pedestrian signal (Wesley Signal). The design is at 60% and staff is working on easement issues with Wesley Homes.

Police Personnel

January 5, 2005 marked the one year anniversary for employment with our department for Chief Baker.

At the end of his shift on January 18th, **Master Sergeant Mike Chaney** retired off the air both literally and figuratively. Mike started with the department as a reserve officer on 3/1/73 and was hired full time on 3/1/75. On 4/1/85 Mike was promoted to the rank of Detective and on 9/1/90 he was promoted to rank of Sergeant. On 3/1/95 Mike was assigned to Investigative Unit as Detective Sergeant. While in the Investigative Unit, Mike achieved the rank of Master Police Sergeant on 1/1/97. Mike transferred back to the street on 7/1/01 where he finished out his career on patrol. During his time with the department, Mike received many letters of commendation from citizens as well as other law enforcement agencies for a job well done. We wish Mike a happy retirement.

Community Service Officer Report

During the month of January, Community Service Officer Seaberry spoke at a safety social at the Harbor House Apartments. The group discussed ways to lessen the chances of become victims of crime and how and when to report suspicious activities. There were 13 tenants participating. She also conducted C.P.T.E.D. (Crime Prevention Through Environmental Design) surveys at a 4-plex in the 3100 block of South 216th Street, the King's Arms Motel, and the Legend Motel. She also coordinated Lunch Bunch at Midway and Des Moines Elementary Schools. On 1/11 she was a guest speaker for the Grace Lutheran Church Senior Program where she discussed identity theft and fraud with the 50 participants. On 1/25, CSO Seaberry was a guest speaker for the Parkside Highline School District ESL Class where there were 30 participants.

Statistical Data on Reported Crimes

The following is a comparison between January 2004 and January 2005. Included are a year-end total for 2004 and a running total for 2005.

Offense Type	January 04	January 05	% Difference	2004 Total	2005 YTD
Homicide	1	0	-100%	3	0
Rape	0	2	+200%	13	2
Robbery	2	2	0%	46	2
Assaults	14	19	+36%	289	19
Burglary	17	9	-47%	251	9
Larceny	63	54	-14%	658	54
Arson	2	1	-50%	7	1
Motor Vehicle Theft	36	40	+11%	393	40
Other Statistics:					
Officers Assaulted	0	0	0%	5	0
Clearances Adult Arrest	20	21	+5%	358	21
Clearances Juvenile Arrest	5	6	+20%	58	6
Calls for Service	1,935	1,722	-11%	23,216	1,722

Contracts Signed in the Month of January

- Contract for Prosecuting Attorney services for 2005 and 2006.
- Contract for the Marina Master Plan Update.
- Microflex for Business and Occupation Tax administration.
- Extended agreement with Darlene Jaymen to assist with Pacific Highway South billing to assist staff with receiving reimbursements of grant funds.

Bids, RFPs and RFQs to be issued in February/March

- HVAC Upgrade – Council Chambers
- Activity Center Exterior Improvements Project
- In February, Marina staff expects to issue an RFP for the installation of a security camera system in the Marina. This project was approved as part of the Marina operating budget for 2005.