

# *City Manager's Office*

January 18, 2006

To: City Council

From: City Manager

Re: Monthly Report - December

## Mount Rainier Aquatic Center Status

Three Capital Projects have been proposed by Aquatic Management Group for 2006:

- Pool Cover – A pool cover could help with reducing water evaporation and help reduce energy costs by keeping the pool temperature stable during non-use hours. Estimated cost is \$15,000 with the possibility of a matching grant from Puget Sound Energy for 50% of the cost.
- Barber-Coleman 800 Global Control Module – This is the “command center” of the climate and water temperature control system. The current control system is an outdated and inefficient system that goes into an automatic mode that maintains the pool air temp at 80 degrees and water temp at 83 degrees. However, with winter approaching, having control over this system would save money on gas and other utility costs. Unless strictly controlled, utility expenses can overcome the ability to financially operate the facility. Retrofit cost is approximately \$15,000. Replacement cost is approximately \$24,000.
- New Sand filters – The existing filters are worn out. Estimated cost of repair \$20,000. Due to age and deterioration, filter replacement will be needed in 2006-2007.

Des Moines and Normandy Park city managers and staff met to discuss the options and are awaiting additional information from AMG prior to making a final decision on the feasibility of the requests.

AMG reports record high energy costs in the months of November (\$9,600) and December (\$12,000). These high costs are creating financial hardship for the pool operators. The Barber-Coleman 800 Global Control Module and/or the Pool Cover will help reduce energy costs by regulating pool temperature and water evaporation.

King County has agreed to transfer an additional \$25,700 capital funds to the cities of Des Moines and Normandy Park, co-owners of the Mt. Rainier Pool. The funds will be held in the Mt. Rainier Pool Capital Account until needed for major pool maintenance. The transfer agreement with King County will be completed by year-end.

Des Moines Creek Trail from Midway Sewer District to Puget Sound

SeaTac, in partnership with Des Moines and the Port of Seattle, applied for \$1M from King County Tea21 Enhancement funds in 2004 and recently received a \$275,000 grant to complete trail design (in Des Moines \$68,750) and contribute to trail construction (in SeaTac \$206,250). The Cities of SeaTac and Des Moines are requesting the remaining \$725,000, of which a portion would be used to complete the segment of trail between the Midway Sewer Plant and the Puget Sound continuing up Cliff Avenue S. to 5<sup>th</sup> Avenue South for a downtown connection. These funds would be combined with additional 2005 Federal Highway funds received of Senator Patty Murray's office. Trail construction could begin in late 2006 or 2007 after the completion of the Marine View Drive S. Bridge Project.

Des Moines Beach Park Historic Auditorium:

The Des Moines Beach Park Auditorium Rehabilitation Project is the first of seven proposed historic building rehabilitation projects identified in the City's 2005-2010 Capital Improvement Plan.

BOLA Architecture + Planning was hired in late July to provide design and engineering work. Preliminary designs have been developed for initial review by the King County Historic Preservation Commission.

Scope of Work: Electrical Updates, Technology/Communications Updates, Structural Improvements (walls, windows, doorways, ADA access), ADA Restrooms, HVAC System, and Fire Suppression System. Extra services are construction administration services such as: technical submittal review, response to technical questions, and site observations.

As of the end of December, Auditorium construction documents have been reviewed and returned to Architect for final revision, site surveys are near completion, and staff continues to work with the design staff on drainage and facility configuration issues. The plans have been reviewed by the King County Historic Preservation Commission Design Review Committee and will return in January for a Certificate of Appropriateness.

Staff will continue to work with the architects to evaluate project elements and bring the plans to City Council for review prior to putting the project out to bid in spring 2006.

Field House Renovation:

Staff will meet with a preservation specialist in mid-January to obtain an assessment and recommendations for the Historic building log restoration and chinking (sealing) project scheduled in 2006. The renovation will be completed in a phased approach beginning with the west building face where the worst log deterioration is present. A grant to Washington State Heritage Capital Projects Funds will be submitted in early May to secure additional funding to complete the project.

Farmers Market

Staff is working with Farming & the Environment and a steering committee of eight Des Moines citizens to develop a Farmers Market for Des Moines in 2006. The committee is creating a vision, mission and guiding principals for the Market to take place on the waterfront between mid-June and October. For more information on Farming & the Environment visit their web site at: [www.farmingandtheenvironment.org](http://www.farmingandtheenvironment.org).

Recreation Program Update

December Revenue	Year-to-Date	2004 YTD
\$23,410.33	\$604,892.95	\$552,726.56

Before and After School Program

During December we had 122 children registered in our Before and After School program at Des Moines, North Hill, Midway, Marvista and Parkside Elementary Schools in the Highline School District and Woodmont Elementary School in the Federal Way School District. We had another 189 children participate on a drop-in basis or on an early release day.

Winter Teen Dance

Staff hosted a Winter Dance for Teens on Saturday, December 17th at the Field House and had a total of 121 teens take part in the festivities. Besides dancing and refreshments, participants were able to socialize together as they departed into their Winter Break. Dances are put on in conjunction with the Des Moines Youth Council and with the assistance of the Des Moines Police Department.

Youth and Teen Basketball League

Our 2005-2006 Youth and Teen Basketball League is off and going again with the first games having taken place on December 17<sup>th</sup>. This year we have 461 kids currently participating on 52 different teams. Participants range from Kindergarten through 10<sup>th</sup> graders and all teams are coached by volunteer coaches and sponsored by local businesses. Games are played at the Des Moines Field House, Pacific Middle School, and North Hill Elementary, while practices are conducted at numerous facilities throughout the Greater Des Moines Community.

Winter Break Camp

We had a total of 108 children participate in our Winter Break Camp over a 9 day period between December 19th and December 30, 2005. Children got to go swimming at the Mt. Rainier Pool and skating at Pattison's West.

Senior Center Division Statistics – December 2005

	<b>2004</b>	<b>2005</b>
Number of Meals Served	1,005	1,066
Fee Program Participants	268	177
Drop In Participants	991	1,345
Volunteer Hours	2,060.5	3,075.75
Total Revenue for December	\$4,262	\$8,782

Senior Services Advisory Committee

The committee met Thursday, December 1, 3 pm at the Activity Center. Committee members Kaylene Moon, Dan Harper, Debbie Melo, Gloria Rodriguez, Mack VanWyk and Rena Hamburger were in attendance. The committee agreed to send a letter of support to the City Council for the expansion of the Activity Center project. The Latino program will begin a bilingual Lifetime Fitness class after the first of the year, Thursdays at 1 pm at the Activity Center. The committee finalized their letter to Congressman Adam Smith, Senator Keiser and Senator Maria Cantwell regarding the Social Security form recently sent out by the SS administration that is a huge target for mail fraud and identity theft. The committee is asking for their help in making the Social Security Administration aware of their blunder. Kaylene gave an update on the progress made from the last Mayor's Leadership Summit. There was discussion on a monthly caregiver support program for the senior center. Staff will follow up on this request. The committee then began the discussion for their 2006 goals. Their next meeting is Thursday, January 12<sup>th</sup>, 3 pm, at the Activity Center.

Senior Health Enhancement Program

An idea generated from the Senior Services Advisory Committee will become a program at the first of the new year. Our social worker, Julia Baker, will be available one day a month to meet one on one with caregivers to help them get through the maze of options, choices and services available to the person needing care AND the caregiver.

Free vision screenings were conducted on Wednesday, December 7<sup>th</sup>. Eight seniors benefited from this service provided by Evergreen Eye Care.

Human Services Advisory Committee

There are four openings on this committee. Rob Caudillo and Joby Crawford have completed two full terms. Jill Patton has decided not to serve a second term and we have the vacancy to fill. Florence McMullin is working hard with Sue Padden to recruit qualified applicants for these positions. As of December 30<sup>th</sup> we have three good applications for positions on the committee.

Police Personnel

During December, Master Police Officer Barry Sellers turned over his duties as School Resource Officer to Master Police Officer Mike Graddon. MPO Sellers is now assigned to the position of Volunteer and Alarm Coordinator. SRO Graddon will be the School

Resource Officer for the remainder of the 2005 school year and the 2006 and 2007 school years.

Community Service Officer Report

During December, CSO Seaberry conducted 4 Safety Socials and 1 CPTED survey for rental properties. She also conducted 2 CPTED surveys for the Hotel/Motel Ordinance, attended Huntington Park's Annual Emergency Preparedness Fair and conducted a station tour for a Cub Scout group.

Statistical Data on Reported Crimes

The following is a comparison between December 2004 and December 2005. Included are a year-end total for 2004 and a running total for 2005.

<b>Offense Type</b>	<b>December 04</b>	<b>December 05</b>	<b>% Difference</b>	<b>2004 Total</b>	<b>2005 Total</b>	<b>% Difference</b>
Homicide	0	0	0%	3	0	-300%
Rape	2	2	0%	13	19	+46%
Robbery	3	4	+33%	46	45	-2%
Assaults	17	26	+53%	289	296	+2%
Burglary	13	26	+100%	251	242	-4%
Larceny	57	52	-9%	658	732	+11%
Arson	0	0	0%	7	4	-43%
Motor Vehicle Theft	45	36	-20%	393	428	+9%
Officers Assaulted	0	0	0%	5	4	-20%
Clearances Adult Arrest	22	29	+32%	358	353	-1%
Clearances Juvenile Arrest	1	3	+200%	58	53	-9%
Calls for Service	1,837	1,730	-6%	23,216	23,521	+1%

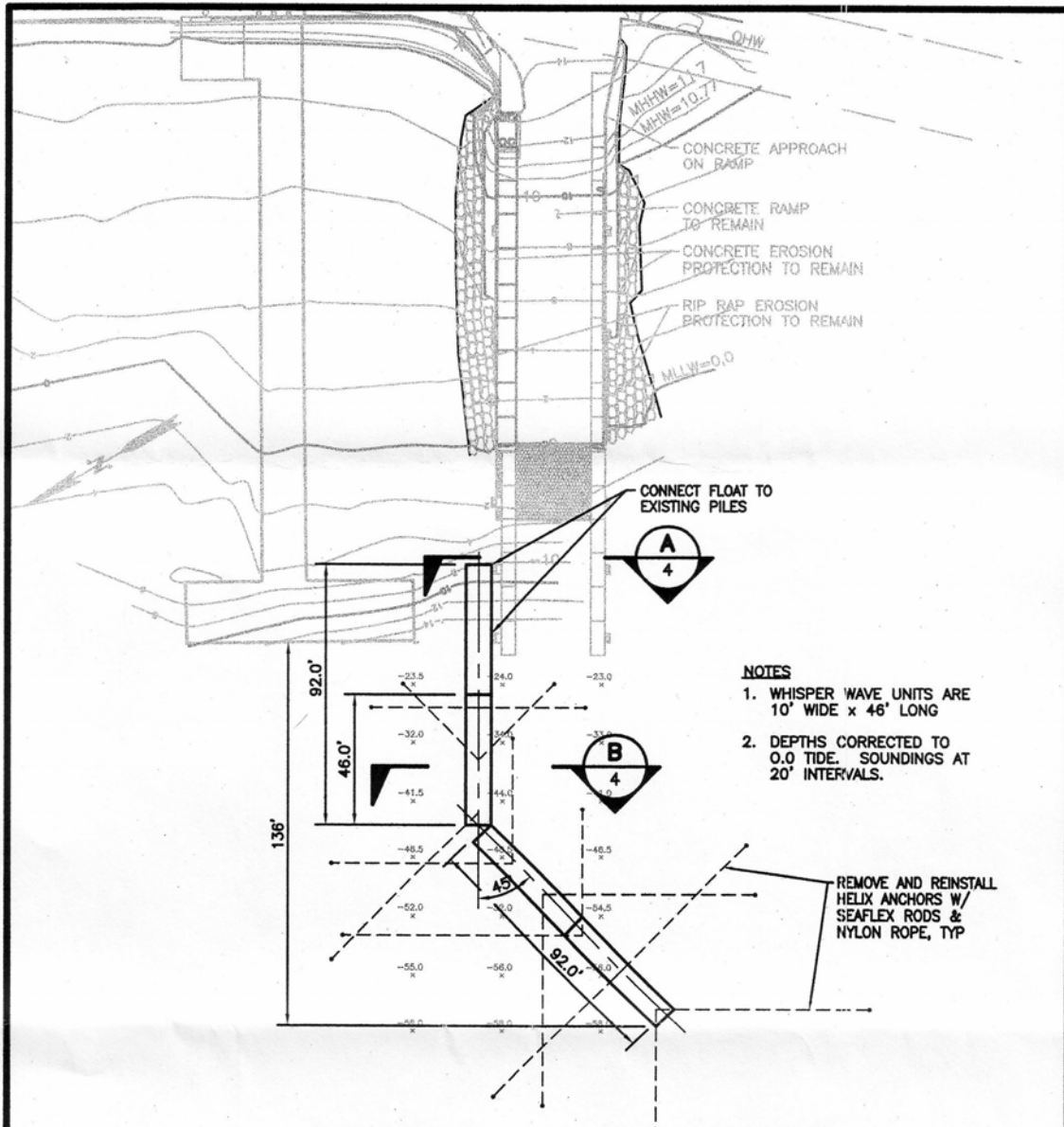
### Electrical Systems Upgrades Project.

The final inspection on the installation of the electrical distribution equipment took place in December. At the end of the Month, the contractor has a small punch list to complete and they, (Elcon, Corporation), were waiting for the fire suppression systems sub-contractor to arrive on site to install the standpipe systems on M and N docks. Final inspection by the engineers, Wood/Harbinger will take place in January. The Marina staff continued to work on the installation of the shore power boxes and new decking. The picture below shows one of the three 911 call boxes that have been installed on N dock. These phones can be used to contact the 911 dispatcher in case of an emergency. Plans call for installing these phones on all of the docks.



### Redondo Boat Ramp

Alpha Marine Installations, a company that specializes in installing the helix type anchors, re-installed the anchors for the floating breakwater at Redondo in December. The breakwater will be anchored closer to the ramp and set at an angle that will provide maximum protection from wind waves coming from the north – northwest direction. The breakwater will be installed with the boarding floats in April and May. The following drawing shows the new location for the breakwater, between the ramp and the public fishing pier.



- NOTES**
1. WHISPER WAVE UNITS ARE 10' WIDE x 46' LONG
  2. DEPTHS CORRECTED TO 0.0 TIDE. SOUNDINGS AT 20' INTERVALS.

**RELOCATED FLOATING BREAKWATER**

SCALE: 1"=50'

<p>05/11/2005 3:33 pm t:\24\02\007\Permit (Revised 5-6-05)\Prmt-03.dwg</p> <p>PURPOSE: RELOCATE EXISTING FLOATING BREAKWATER</p> <p>DATUM: MLLW = 0.0'</p> <p>ADJACENT PROPERTY OWNERS:</p> <ol style="list-style-type: none"> <li>1. SEE ATTACHED LIST</li> <li>2.</li> <li>3.</li> </ol>	<p><b>REDONDO BOAT RAMP BREAKWATER RELOCATION</b></p> <p>SCALE IN FEET</p> <p>NAME: CITY OF DES MOINES</p> <p>ADDRESS: 21630 11TH AVE S, SUITE D DES MOINES WA 98198-6398</p>	<p>IN: CITY OF DES MOINES</p> <p>AT: REDONDO BEACH</p> <p>COUNTY OF: KING</p> <p>APPLICATION BY: CITY OF DES MOINES</p> <p>SHEET 3 OF 6</p> <p>DATE: 05/11/05</p>
--	---	---

### Marina Master Plan Update

Staff and consultants continued working on the Marina Master Plan Update in December. By the end of the month the consultants had provided the staff with some ideas on combining all of the launching functions in one location and had started updating the construction cost estimates for the updated plan. Staff worked on updating the language in the original Master Plan to ensure that there were no conflicts with the new recommendations.

### Marina Rate Study

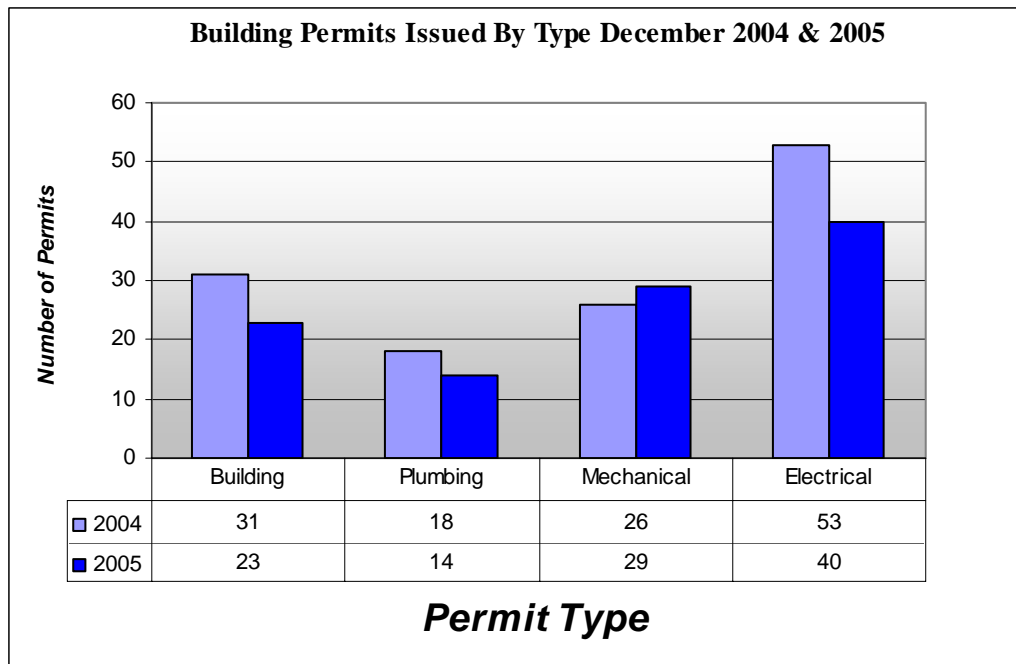
Marina staff and the consultant began gathering and organizing the financial and operating data for the rate study in December. The staff also sent out notices to the general public and interested parties calling for volunteers to serve on the ad-hoc committee for the Rate Study Project. By the end of December, the Three Tree Point Yacht Club and the Des Moines Marina Association had responded with their appointments and one at-large tenant had offered to serve on the committee.

### Seattle Boat Show

In December, the Marina Service Manager prepared materials for the booth that the Marina will have in the Seattle Boat Show. This will be the first time the Marina has participated in the Boat Show, which is the largest event of its kind on the west coast. The Marina staff hopes to get some more guest moorage reservations from yacht clubs and boating groups, as well as individual reservations for the 2006 season. The staff will also be letting boaters know about the permanent moorage and fuel dock.

### Permit Activity

106 permits were issued in December 2005 as shown below with revenue of \$57,547. In December, 2004 there were 128 permits issued for revenues of \$505,581.



This year's permit total through December is 1,472. The total year revenue to date as shown in our Sierra permit system for the PBPW Department is \$2,240,160. Building is 67.9% (\$1,519,508), Planning 12.9% (\$291,135), and Engineering 19.2% (\$429,517).

There were 516 Building Division inspections in December 2005 as compared to 542 in 2004.

Highline School District's North Hill Elementary School and Olympic Interim High School are still working on the remainder of their punch list items in order to receive their permanent Certificates of Occupancy. The interim expanded parking area improvement was approved.

Demolition and site work continue at Mount Rainier High school. Work on retention ponds for interim sediment control and removal of arsenic soils is essentially complete. Building demolition is now occurring and beginning to show signs of progress after extensive work on asbestos/lead abatement. New sewer and storm connections are now nearing completion.

#### Code Enforcement (CE)

There were only 7 new cases opened and 2 cases closed during December as the Code Enforcement Officer was on vacation for a substantial part of the month. For the year, 546 cases were opened and 469 closed, 201 are currently open. Last year there were a total of 412 new cases. There are 65 cases pending.

#### Subdivisions and Related Activity:

##### Projects pending review and approval

- Maslow Short Plat, 18xx South 222nd Street. The proposed 4 lot short plat has been deemed withdrawn in accordance with DMMC § 17.12.050 since the application was found to be based on material errors. The applicant was informed of the problem and is currently working on a new application.
- Dovey Short Plat 1655 S. 225th Street (4 lots). No appeal was filed on the City decision to issue preliminary short plat approval. The applicant is currently working on the required civil plans.
- Blueberry Lane PUD, 199xx Des Moines Memorial Drive (66 units). The applicant resubmitted a revised design and related studies/technical information on December 16, 2005. Comments have been requested by January 25, 2006.
- Granville Southern, 15xx South 279th Place (52 to 84 lots). This large subdivision application, originally submitted to King County prior to city annexation of the Redondo-Riviera area, is governed by a settlement agreement between Federal Way, Des Moines, and Ken Stinson of Granville Southern. The City Attorney has advised their attorney that the City is still waiting on the submittal of an application so we can begin our review.

### Projects Monitored under Construction

- Yoder Short Plat, 23222 Marine View Drive (4 lots). Work on the required right-of-way improvements has been temporarily suspended due to weather conditions. Comments on proposed final plat documents submitted on December 20th are due back by mid January.
- Graceview PUD, South 234th & Kent-Des Moines Road (27 units). Work is underway on the detention pond and offsite surface water improvements.
- Cedarbrook PUD, 24xx S. 240th St (29 units). The applicant has finished 9 town homes. All remaining units are framed, sided and roof systems installed.
- Camden Crossing, 253xx 16th Ave. S. (7 lots). The proposed final plat map was routed and comments are due to be returned in early January 2006.
- Mediterranean Heights, 1211 S 272nd St. (11 lots). Construction continues on the “model home” which is now being framed. No application submittal received yet by the city on a revised preliminary plat to eliminate the park tract and replace with a 12th lot.
- Campbell Short Plat, 24324 24th Avenue South (2 lots). The applicant has not made any process on the required civil improvements. The applicant also has not accepted the conditions of approval associated with the timeframe for an extension issued by the city and has filed an appeal. The city has denied the building permit for lot B of the Short Plat until the short plat is recorded. A date for the appeal has not been established.
- Sunset Gardens, 25416 22nd Avenue South (12 lots). Site work is currently underway.

### Commercial Scale Projects:

#### Projects Currently under Land Use Review

- Mulvaney-Pacific Highway Remodel Project, 24401 Pacific Highway South. Staff met with the applicant to discuss the design review comment letter issued on November 22, 2005. The applicant is currently deciding whether to continue with the proposed remodel project.
- Stafford Healthcare 2800 South 224th Street. Staff has issued Design Review approval; however, staff cannot issue the building permit until the applicant submits the Grading Permit application. Planning is ready to approve the building permit after review and approval of the Grading Permit.
- Zenith Viewpointe, 239xx Marine View Drive South. Plans for off site road and storm systems have been approved. The design application was incomplete. Staff met with the applicant, provided a complete list of comments, and explained issues in detail.
- Stegin, 22607 Marine View Drive. This is a mixed use proposal consisting of 37 residential units and 8400 square feet of commercial. SEPA is complete and no

comments or appeal were filed. Staff also completed design review and sent comments back to the applicant for correction.

- Sunway Services, 22325 7th Avenue South. This is a mixed use proposal consisting of 22 residential units and 7,000 square feet of commercial. SEPA is complete and staff has completed design review in which a few minor comments were made. The applicant was directed to apply for a building permit.
- Landmark on the Sound (Masonic Home), 23660 Marine View Drive South. The applicant has received all the comments and is currently working on the required revisions.
- Prasad Sewer Main Extension, 17th – 20th Ave S. Work at the site is still underway; the contractor is working on the installation of manhole number 4.
- Judson Park, 236xx Marine View Drive South. The City issued a SEPA determination of DS which required preparation of an EIS for this 200,000 sq. ft. expansion and renovation project. The preliminary draft EIS was submitted by the applicant in late September. The initial review of Draft EIS was completed, staff comments are being coordinated and we plan to meet with the applicant in mid-January to finalize the DEIS and send out a notice of availability to start the comment period.
- Oh Casino 258xx Pacific Highway South, 14,000 square foot Casino and Restaurant. We are waiting for a decision and further information from the owner.

#### Land Use Approvals Granted—Pending Building Division Action

- Walgreens, 23003 Pacific Hwy. South. On site paving and driveway work is complete. Signage is being installed. The store is expected to open by the end of January.
- Wesley Home's Office Building, 816 S. 216<sup>th</sup> St. Construction has now begun on the exterior walls of the building.
- Rainier Truck; 24225 Pacific Highway South. Construction still progressing.
- Andrews Brother's Building (Butler Garage), 22341 Marine View Drive South. Planning has approved the building permit and issued design review approval. The building permit is now with the Building Division.
- Des Moines Professional Center, 22506 Marine View Drive. The applicant has submitted revisions requested by the Building Division.
- Safeway Fueling Station #3540, South 216<sup>th</sup> and Pacific Highway South. The Planning Division has issued design review approval for the building permit, and grading/land clearing permit approval. The applicant must still submit for the Short Plat vacation before the Building Department will issue the building permit.
- Safeway Remodel, 27035 Pacific Highway South. Permits have been issued for the remodel of the front interior of the building and signage.

- Safeway #3540 Lifestyle Remodel, South 216<sup>th</sup> and Pacific Highway South. The building permit is ready once corrections from a previous project have been made.

#### Shorelines/ESA'S

- Redondo Waste Water Treatment Plant Outfall Repair and Replacement. Lakehaven is requesting a Shoreline Permit to replace the existing outfall pipe out to the 400' MLLW from the current 30' MLLW. The public notice sign will be installed by December 31, 2005. The public comment period will be from January 1, 2006 – January 31, 2006. Staff is currently reviewing the SEPA checklist; a determination will be made after the public comment period.

#### Parks Operations and Maintenance Projects

- Activity Center patio and trellis construction is complete. Light posts installed. Project 100% complete.
- Underwood Park restroom permit has been issued. Project is on temporary hold until department shifts complete.
- Auditorium redlines returned, surveys almost complete working with design staff on drainage and facility configuration issues. Project is scheduled for review again by Historical Commission in late January.
- Working on Highway 99 landscape project closeout. One year warranty started in February 2005. Many outstanding issues remain to be resolved.

#### Marine View Drive Bridge

The first set of four bridge girders (on the west side) was installed with the girders fitting perfectly. Construction crews have also completed the drilling of all of the shafts on the west side of Marine View Drive. Work is now focused on placing the steel reinforcement for the west half of the bridge deck and completing the north and south wing walls. The bridge deck is anticipated to be poured January 27th. Once the bridge deck cures, the utilities will be aligned and attached to the bottom of the deck and the new bridge approaches will be constructed. Traffic will then be diverted back to the west side while work commences on the east side of the road.

#### Des Moines Creek Basin Projects

The Des Moines Creek Basin Committee is still working on easements between the parties for the various projects. For the City, Des Moines will be granting an easement for the bypass pipeline within the City limits and will be granted easements on at least three other jurisdiction's easements. In addition, Des Moines will also be applying for a Right-of-Way Use Permit on behalf of the Committee for a small section of the bypass pipeline located within the City of Normandy Park.

The Committee is also working on an agreement with the Midway Sewer District for turning over the existing sewer outfall to the Committee to use as the bypass pipeline. The agreement is anticipated before the end of the year granting use of the pipe and allowing the District to use the pipe for emergency overflows.

The Committee is also working on a Memorandum of Understanding (MOU) for funding of the Bypass Project. In order for construction of the Bypass to begin in summer 2006, the MOU will need to be signed by all of the parties by late March or early April. Within this MOU, the Committee will need to address the funding shortfall for the Marine View Drive Bridge, Regional Detention Facility, and the Bypass. The shortfall is between \$3.6M and \$4.0M for these three projects.

The Committee is also negotiating an amendment to the construction Interlocal agreement (ILA#4). The amendment will address funding to complete the full suite of projects, which includes the three projects listed above as well as several habitat projects and the flow augmentation facility. To help fill the funding gap, the Committee is applying for several grants, including a \$150,000 habitat grant from the Port.

#### NPDES Permit

The City concurred with the comments sent to Ecology by the Association of Washington Cities. The comments addressed the concerns of the stream monitoring that may be very expensive to conduct and difficult to measure. The final draft of the permit was expected in October 2005 with permit issuance in March of 2006. However, due to the large volume of public comments received for the draft permit, DOE has announced that the schedule for issuing the final draft permit will be spring 2006, provided that the comments do not dramatically change the final permit. If the draft final permit is changed significantly, another public comment period will be made before the document is finalized. Once the permit is issued, the City will then have five years to fully implement the conditions of the permit (with a time schedule for certain conditions to be completed within the five-year period).

#### Pacific Highway South Project

This project is nearing physical completion. Remaining work items include:

- Additional wetland mitigation work near the Kent-Des Moines Road detention pond site; and
- Landscape maintenance and replacement; a one year plant establishment period is required under the contract which extends to February 2006. Consultant and subcontractor are overseeing the irrigation system. Also the Kent Pond is being planted as required in the contract.

#### 16<sup>th</sup> Avenue South Improvement Project (Phase I)

This project is funded primarily through State Transportation Improvement Board (TIB). In March, staff and KPG, the design consultant, met with Puget Sound Energy (PSE) to initiate the relocation of power and gas lines. We are looking into preparations for purchasing small portions of 14-20 properties for right of way. Staff received three Statements of Qualifications (SOQ) from R/W Acquisition consultants to handle acquisition of necessary right of way and will be making a selection in January. Staff hosted a utilities coordination meeting and has another one scheduled for January 23, and is in the process of scheduling a neighborhood informational meeting on January 31<sup>st</sup>.

#### South 216<sup>th</sup> Street / 24<sup>th</sup> Avenue South Signalization Project

Construction preparation, i.e. ordering material has begun by Totem Electric. Actual construction on site is not expected until just ahead of material receipt in March.

#### Wesley Homes Block Grant Projects

Actual survey and construction on site by Totem Electric was begun in anticipation of completing before the end of the year. However, the pole did not arrive in December as anticipated and King County has extended funding through March. We are in the process of updating our contract with WSDOT to include modification and inspection of the signal.

#### Audit 2004

The exit conference with State Auditor was held on December 9. Exit items involved tightening internal controls. Recommendations included 1) providing payroll reports to department managers documenting employees' regular and overtime to review for reasonableness, 2) providing independent review of financial statements prepared by Finance Director, 3) providing a written policy on accounting for valuable equipment that is below the City's capitalized threshold of \$5,000.

Single Audit report was mailed to the Single Audit Clearinghouse on December 13. This report documents the City's use of federal funds during the year.

Secondary bond disclosure filing requirements will be submitted in January.

#### Bids, RFPs and RFQs issued in December

- Activity Center Frontage Improvement Project
- Des Moines Creek Trail Architect RFP (in cooperation with the City of SeaTac).

#### Bids, RFP's and RFQ's to be issued in the following month (January)

- Agreement with a commercial real estate broker to help market commercial space in the Marina.
- RFP for design services for the Marina Security Camera Project.
- R/W Appraisal/Acquisition Consultant Contract for 16<sup>th</sup> Avenue South.