

CITY OF DES MOINES, WA

REQUEST FOR PROPOSAL – FINANCIAL MANAGEMENT SYSTEM AND SOFTWARE AND IMPLEMENTATION SERVICES

VENDOR QUESTIONS AND ANSWERS

1. Will the City of Des Moines accept proposal for best-in-breed software for specific modules/requirements.

The City of Des Moines is willing to accept proposals for best-in-breed software for specific modules/requirements. It will evaluate the proposals per criteria in Section 6, Evaluation of Proposals.

2. Are you able to provide an excel version of the pricing sheet? (Appendix B VENDOR BID)

An excel version of the pricing sheet is available – Appendix B.

3. The last paragraph on page 43 of the RFP document is requesting a **“Turn Key Project”**. Is your intent not to participate in the in building and implementation of the system?

The term “Turn Key Project” was used in the request for proposal. The City of Des Moines expects to purchase off the shelf software and to be part of the implementation. The goal is to implement best management practices and to work with the selected vendor to configure the software selected in the most efficient manner.

4. On page 7 of the RFP you list go live dates. Are you expecting to go live in 2020 or should all 3 dates be 2021?

Page 7 of the RFP has been updated for changes to the go live dates. The dates are:

<i>Production go live:</i>	
<i>Budget Preparation</i>	<i>June 15, 2020 (potential)</i>
<i>Human Resources Information Systems (HRIS)</i>	<i>October 1, 2020 (required to be implemented in 2020)</i>
<i>Financials (except Budget Preparation)</i>	<i>April 1, 2021</i>

5. On page 8 you state that the requirement section of the proposal should be returned in “MS WORD” format. Are you able to provide a copy of the requirements matrix in MS Word?

A word file of the requirement section of the proposal is available – Section 5_Vendor and System Requirements.