City of Des Moines ADA Transition Plan

Prepared for
City of Des Moines

Des Moines WA
The Waterland City

January 2019

Prepared by
Parametrix

City of Des Moines ADA Transition Plan

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CERTIFICATION

The technical material and data contained in this document were prepared under the supervision and direction of the undersigned, whose seal, as a professional engineer licensed to practice as such, is affixed below.

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2-4-19

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ACRONYMS AND ABBREVIATIONS

ADA	Americans with Disabilities Act
2010 ADA Standards	2010 ADA Standards for Accessible Design
APS	Accessible Pedestrian Signals
ASL	American Sign Language
CIP	Capital Improvement Program
City	City of Des Moines
DOJ	Department of Justice
GIS	Geographic Information System
PS&T	Public Safety and Transportation
TIP	Transportation Improvement Program
USDOT	U.S. Department of Transportation
WSDOT	Washington State Department of Transportation

1. INTRODUCTION

Providing equal access to city facilities and programs for all residents and visitors in Des Moines is crucial to creating a vibrant and inclusive community. This City of Des Moines (City) Americans with Disabilities Act (ADA) Transition Plan provides policies and best practices for implementing physical and program access improvements to meet the requirements of the ADA, which guarantees equal access for all.

Community input is an important driver of the ADA transition planning process. The community engaged in a variety of formats, including a public meeting, online surveys, and City Council meetings. The feedback received by the City was used to provide direction on priorities for ADA investments and the development of the ADA Transition Plan.

The ADA Transition Plan identifies deficiencies in City policies, procedures, and physical assets, and provides guidance to correct those deficiencies and remove accessibility barriers. The Plan outlines progress to date and identifies steps necessary to bring City facilities and programs into compliance with ADA regulations. This Plan is intended to be a living document that will be updated regularly to track ongoing achievements toward compliance.

1.1 Americans with Disabilities Act

The ADA, which was signed into law in 1990 and updated in 2010, provides comprehensive civil rights protections to qualified individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications. A primary goal of the ADA is the equal participation of individuals with disabilities in the "mainstream" of American society. Individuals with disabilities are broadly defined and include those who have a physical or mental impairment.

Public entities, including Des Moines, Washington, are covered under Title II of the Act, which took effect on January 26, 1992. Title II covers programs, activities, and services of public entities. Most requirements of Title II are based on Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of disability in federally assisted programs and activities. The ADA extends Section 504's non-discrimination requirement to all activities of public entities, not only to those that receive federal financial assistance.

1.2 Washington State Disabilities Law

The State of Washington has its own disability law that expands the definition of disability to cover more than the federal ADA law. The Washington Law Against Discrimination defines a disability to include all those covered under the ADA as well as temporary conditions. There is also no requirement that a condition must have an impact on a major life activity or that the impact of the condition be substantially limiting.

1.3 City of Des Moines ADA Responsibilities

The City of Des Moines has several responsibilities to fulfill under Title II of the federal ADA. The City is responsible for ensuring both physical and program access for everyone by the local government. Physical accessibility includes ensuring that disabled individuals can safely travel throughout the city as well as to services in public facilities without barriers. For example, the City is responsible for providing accessible sidewalks, curb ramps, and pedestrian crossings as well as access to City buildings. Program accessibility includes ensuring accessibility to City services, programs, activities, and information, such as City Council meetings, the City website, and City Parks and Recreation programs. Table 1-1 provides a summary of the City responsibilities under Title II of the ADA.

Table 1-1. City Responsibilities under the ADA

Responsibility	Tasks
Self-Evaluation	• Evaluate current services, policies, and practices and make any necessary modifications to meet ADA requirements • Provide an opportunity to interested persons, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the self-evaluation process by submitting comments • Maintain a list of interested persons consulted, a description of areas examined and any problems identified, and a description of any modifications
Notice	• Make ADA information available to the public regarding applicability to City services, programs, and activities
Responsible Employees/ Grievance Procedure	• Designate a responsible employee to coordinate ADA efforts (referred to in this Plan as the ADA Coordinator); provide the ADA coordinator's name, office address, and telephone number • Adopt and publish grievance procedures providing for prompt and equitable resolutions of complaints
General Prohibitions Against Discrimination	• Do not exclude disabled persons from participation in or deny benefits of City services, programs, or activities • Do not discriminate on the basis of disability
Maintenance	• Maintain facilities and equipment required to be accessible to persons with disabilities in operable working condition
Existing Facilities	• Operate each service, program, or activity in a manner accessible to and usable by individuals with disabilities • Alter existing facilities or construct new facilities as necessary to comply with ADA requirements • Develop a transition plan outlining steps necessary to complete structural changes to facilities
New Construction and Alterations	• Design, construct, and alter public facilities in a manner readily accessible to and usable by individuals with disabilities, unless structurally impracticable • Provide curb ramps or other sloped areas at any intersection having curbs or other barriers to allow entry from a street-level pedestrian walkway
Communications/ Telecommunications	• Ensure effective communications with disabled persons • Provide appropriate auxiliary aids and services to afford disabled individuals an equal opportunity to participate in and enjoy the benefits of City services, programs, and activities
Information and Signage	• Provide information about the existence and location of accessible services, activities, and facilities

1.3.1 Self-Evaluation

The ADA requires that public entities employing 50 or more persons must complete a self-evaluation of their current policies and practices. The self-evaluation process allows the City to identify any policies or practices that may affect the full participation of individuals with disabilities in its programs, activities, and services. The findings of this process are summarized in Section 5 of this Plan.

1.3.2 Transition Plan

The ADA requires that public entities employing 50 or more persons must develop a transition plan outlining the steps necessary to complete any structural changes (i.e., changes to physical assets) to achieve program compliance. Although the ADA requires the City to address both physical and program access needs, the ADA does not require the City to document program access in the transition plan. At a minimum, the plan must meet the following requirements:

- Identify physical obstacles in the public entity's facilities that limit the accessibility of its programs or activities to individuals with disabilities.
- Describe in detail the methods that will be used to make the facilities accessible.
- Specify the schedule for taking the steps necessary to achieve compliance with this section and, if the time period of the transition plan is longer than one year, identify steps that will be taken during each year of the transition period.
- Indicate the official responsible for implementation of the plan.

This Plan addresses minimum plan requirements relating to physical assets, including facilities and Right-of-Way owned and maintained by the City. Right-of-Way features include elements such as curb ramps, sidewalks, crosswalks, and pedestrian-activated signal systems. In addition to minimum requirements, the Plan addresses other elements outlined in Title II of the ADA related to administration, communications, and maintenance.

The City must provide an opportunity to interested persons, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the development of the transition plan by submitting comments. A copy of the transition plan must be made available for public inspection.

1.3.3 Undue Burden

While the City must make every effort to address accessibility barriers, the ADA does not require any action that would result in undue burden on the City. Undue burden could occur if the action would:

- Alter fundamentally the nature of any program or activity;
- Create a hazardous condition for others; or
- Cause an undue financial or administrative burden.

The determination that an alteration is an undue burden must be carefully considered and an acceptable alternative must be found. For example, if a person with a disability would like to participate in a Parks and Recreation program that is held in a building without an accessible entrance, the program could be moved to an alternative location rather than requiring alterations to be made to the building. The ADA requires that the decision that compliance would result in an undue burden must be made by the head of the public entity or a designee after considering all resources available for use in the funding and operation of the service, program, or activity, and must be accompanied by a written statement of the reasons for reaching that conclusion.

2. PUBLIC PARTICIPATION AND INPUT

Community engagement is a key element of the Americans with Disabilities Act (ADA) transition planning process. The ADA requires that the City provide the opportunity to interested parties, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the development of the transition plan and self-evaluation process by submitting comments.

Public engagement through public meetings, online surveys, presentations to the Transportation Committee of the City Council all ensured community dialogue in the planning process. Direction for priorities and public investment as well as feedback on the self-evaluation process and plan resulted.

The City will make the ADA Transition Plan available for public inspection through the City's website. The ADA Transition Plan will also be available in alternative formats as requested.

2.1 Public Meeting

The City of Des Moines held a public meeting in February 2017 with the following goals:

- Provide information on the City's ADA Transition planning effort.
- Collect public input on where and how residents experience barriers traveling in the city of Des Moines and accessing City services.
- Collect feedback on how the City should prioritize investments to ensure accessibility.

The public meeting was held at the Des Moines Activity Center between 6 and 8 pm. The meeting was advertised on the City's website, flyers posted in public areas in City buildings, in the local newspaper, and to organizations supporting persons with disabilities such as, but not limited to, King County Metro and Wesley communities.

Feedback from the public meeting demonstrated that there is a desire to focus investment not only on physical barriers but also on access to programs and services. This included audio and video within City buildings as well as general communications, such as the website, City news postings, and contracts.

2.2 Online Surveys

Over the course of the ADA Transition planning process, the City collected feedback via two online surveys. The surveys were available on the City's website and the City Currents magazine. They were also advertised through the public meeting and at the City Council committee meetings.

The first online survey was posted on the City website in February 2017. The survey collected information on the following:

- How often respondents use City facilities and services.
- How respondents travel to City facilities.
- What barriers exist for accessing City facilities and City services.
- What type of mobility devices respondents use.
- Whether respondents had visual and/or hearing impairments.
- What type of barriers make travel difficult at curb ramps and traffic signals.

- What destinations are the most important for making improvements in accessibility.
- Other general concerns regarding ADA accessibility.

The second online survey was posted on the City website in April 2018. The second survey collected information on the following:

- Comments on the draft ADA Transition Plan.
- Comments on the self-evaluation results.

2.3 Public Safety and Transportation Committee Meetings

The City engaged the City Council and the public through three Transportation Committee meetings. The first presentation to the Committee occurred in December 2017. City staff presented information on the ADA and ADA Transition planning process, and also sought feedback on the prioritization process for investing in ADA improvements to City facilities, rights-of-way, and services.

The second presentation to the Transportation Committee occurred in March 2018. City staff presented information and sought adoption of the grievance procedure and the process to designate an ADA Coordinator.

The final presentation to the Transportation Committee took place in April 2018 where feedback on the draft plan and self-evaluation was requested.

2.4 Quarterly Magazine

Information on the ADA Transition Plan was published in the Des Moines' City Currents quarterly magazine. In the Spring 2017 issue, information was included on the ADA Transition Plan with an electronic link to the survey.

3. ADA COORDINATOR AND POLICIES

The Americans with Disabilities Act (ADA) includes administrative requirements for how the City manages and notifies its residents of their rights under the ADA. Those administrative requirements include designating an ADA Coordinator, posting an ADA notice, and developing a procedure for residents to notify the City of ADA complaints.

3.1 ADA Coordinator

The ADA requires public entities with 50 or more employees to designate at least one employee to be responsible for overseeing compliance with ADA requirements. The ADA Coordinator is a specific contact person who can provide knowledge and information about the ADA so that questions can be answered efficiently and consistently. The ADA Coordinator is also responsible for investigating and resolving any grievances, and for assisting with requests for auxiliary aid or services for effective communication or access for those with disabilities.

For members of the public, having an ADA Coordinator makes it easy to identify someone within the agency to help them with questions and concerns about disability discrimination. It avoids the occurrence of multiple and varying answers and allows the agency to not only consistently comply with the ADA, but also provide consistent responses and direction throughout the agency. A knowledgeable ADA Coordinator will be able to efficiently assist people with disabilities with their questions.

An ADA Coordinator is also a resource for City staff. An ADA Coordinator provides a sound resource to assist with compliance and impartiality in responding to requests and complaints. She or he will also be responsible for coordinating responses to requests, and for investigating complaints.

The following qualifications help make an ADA Coordinator effective:

- Familiarity with the City structure, activities, and employees.
- Familiarity with the ADA and Washington Law Against Discrimination.
- Experience working with people with a broad range of disabilities.
- Knowledge of various alternative formats and alternative technologies that enable people with disabilities to communicate, participate, and perform tasks.
- Skills and training in negotiation and mediation.
- Skills and training in relationship building and communication between internal and external stakeholders.
- Familiarity with local disability advocacy groups or other disability groups.

The roles and responsibilities of the ADA Coordinator will be completed, or delegated, by the following City staff:

- Communications Director: responsible for ADA/504 coordination
- Public Works Director: responsible for transition plan implementation

The City officials responsible for the ADA Coordinator role may change depending on the results of ongoing City operations. Any changes to responsible officials will be updated in future versions of the plan as well as within the ADA Notice (see Section 3.2).

3.2 ADA Notice

The ADA requires that all local governments adopt and post a public ADA notice. The ADA notice provides information to the public about the City's requirements under the ADA and how it applies to programs, services, and activities. The ADA notice should be provided in a one-page format in a standard format with brief statements about employment, effective communication, making reasonable modifications to policies and programs, not placing surcharges on modifications or auxiliary aids or services, filing complaints, and the name and contact information for the City's ADA Coordinator. The notice should be published and posted in a manner that is effective in reaching interested parties, including individuals with disabilities. Some applicable ways to disseminate the notice are to:

- Post it in each department, especially where there is a customer service counter such as the City's permit office.
- Include the notice with job applications.
- Publish it in local newspapers.
- Broadcast the notice on local radio or television.
- Publish it on the City's website.
- Include the notice in activity schedules and program handbooks.

When posting the notice, it is important to remember that the notice should be available in alternative formats, such as radio announcements, large print, braille, sign language interpreters if announced at a meeting, and accessible text on a website. The ADA notice for the City of Des Moines is included in Appendix A.

3.3 Grievance Procedure

The ADA requires the City of Des Moines to adopt and publish a grievance procedure for providing prompt and equitable resolution of complaints alleging any action that would be prohibited by the ADA. The grievance procedure contains the following:

- A description of how to file a complaint under Title II.
- Information on alternative means to file for those unable to complete a written complaint, if necessary.
- A description of the time frame and process to be followed by the complainant and the City when reviewing the complaint.
- Information on how to appeal an adverse decision.
- A statement on how long complaints will be retained.

The grievance procedure is distributed to all City departments and posted in public spaces and on the City's website. Appendix B contains the Grievance Procedure adopted by the City of Des Moines.

4. SELF-EVALUATION AND INVENTORY

A self-evaluation of City programs, services, and activities to identify any areas of deficiency has been completed. Under Title II of the Americans with Disabilities Act (ADA), the City of Des Moines must take reasonable action to eliminate any impediments to full and equivalent participation once deficiencies are identified. This section summarizes the findings of the self-evaluation completed by all City departments. A copy of the completed self-evaluation forms are included in Appendix C.

The City also completed an inventory of physical facilities, including pedestrian push buttons, buildings, and Right-of-Way owned by the City to identify barriers to access. Physical facilities were evaluated against relevant ADA standards for compliance.

4.1 Programs, Services, and Activities

The self-evaluation of programs, services, and activities evaluated whether any City activities, communications, and processes adversely affect the full participation of individuals with disabilities. The findings of the self-evaluation are summarized below.

4.1.1 Customer Service

Customer service includes interactions between the City and the public, including in-person, by telephone, by letters, and by email. Interactions between the City and residents with disabilities must be as effective as communication between the City and other members of the public.

The City is currently meeting ADA requirements in the following areas:

- Some City departments currently use tools, such as a third-party relay system, to communicate between staff and individuals with speech or hearing impairments.
- None of the City departments charge fees for providing materials in alternative formats or for providing accommodations to customers with disabilities.

There are several recommended areas where the City could improve including the following:

- Post a “Notice Under the Americans with Disabilities Act” flyer in the foyer, reception, or front office area of all departments that interact with the public. A sample notice is included in Appendix A.
- Provide TTY/TDD-equipped telephones that are available for use by the public when needed.
- Provide staff training on how to use text telephones as well as place and receive calls to a third-party relay system.
- Ensure all departments and staff can use text telephones and place and receive calls to a third-party relay system.
- Provide a TTY number in all communications that include the City’s main information telephone number, such as in email signature blocks, letterheads, telephone books, and webpages.
- Provide the Washington State relay service number (711) in all communications that include individual employee or the department telephone number, as well as in email signature blocks, letterheads, telephone books, and webpages.
- Provide an easy one-step way for the public to bypass the automated telephone menu and reach a live operator during regular business hours for departments that use an automated system.

- Include information on how to request other formats in every letter or email communication.
- Ensure, whenever possible, that any documents sent to a customer as an attachment to an email are in an accessible format (i.e., sending original PDF documents rather than scanned versions).
- Ensure that promotional or public service videos produced for public viewing are captioned for hearing-impaired customers.

4.1.2 Public Meetings, Hearings, and Events

Public meetings, hearings, programs, and events that are open to the public must be accessible to all citizens, regardless of disability. The City should also provide reasonable accommodations when requested to ensure equal access to all.

The self-evaluation identified the following areas in which the City is already meeting ADA requirements:

- Persons with disabilities can be accompanied by adult guardians or para-educators to allow full participation in recreation programs.
- Most City departments provide alternative meeting formats when requested, such as audio recordings, meeting minutes online, call-in speakerphone capability, electronic/computer-based document readers, American Sign Language (ASL) interpreters, and assistive listening devices.
- None of the City departments charge fees for providing accommodations to customers with disabilities.

Recommended areas of improvement include:

- Ensure consistency across City departments in the types of accommodations that can be provided.
- Include information on how to request accommodations on all advertisements, emails, or news releases sent out about City-sponsored events.
- Provide closed captioning for recordings of City meetings as necessary.
- Ensure that pathways and doorways at meeting or event locations are clear of obstructions or barriers.

4.1.3 Printed Materials

All printed materials produced by the City for public use should be accessible to those with disabilities, including those who are visually impaired. If requested, materials should be made available in alternative formats, such as Braille, large print text, emails, or compact disks.

The City is currently meeting ADA requirements for printed materials in the following areas:

- Most City departments can provide alternative document formats when requested, such as audio recording, staff to read aloud, enlarged print, compact disk, and email attachments.
- None of the City departments charge fees for providing materials in alternative formats to customers with disabilities.

Recommended areas of improvement include:

- Ensure consistency across City departments in the types of accommodations that can be provided.

- Include instructions on how to request alternative formats on all printed materials about or for City-sponsored/hosted public events, public meetings, programs, or public hearings.

4.1.4 Website

The City of Des Moines website (http://www.desmoineswa.gov/) is often the first interface for the public to acquire information regarding City services, programs, and facilities. Because of its importance as the first point of contact for many residents, the website should also be fully accessible for those with disabilities. The City website has been designed to comply with website accessibility standards (such as Section 508 of the Rehabilitation Act).

Currently, the City is meeting ADA requirements in the following areas:

- The City of Des Moines website includes a 'Website Accessibility' page with instructions for receiving website materials in an alternative format and information on who to contact with accessibility concerns.
- The website is designed to comply with both Section 508 of the Rehabilitation Act and the Web Accessibility Initiative Web Content Accessibility Guidelines.

Recommended areas of improvement include:

- Ensure that all PDF documents linked through the website include rich text instead of scans or images of text to ensure that screen readers will be able to access the content.
- Ensure that all fillable electronic forms are accessible by computer-screen reading software.
- Provide text descriptions or captions of all images or graphics included on the website and in linked documents so that content can be understood by those with visual impairments.

4.1.5 Contracting and Purchasing

Contractors, consultants, and vendors hired by the City for City project or services must also comply with the ADA.

The City of Des Moines is currently meeting ADA requirements in the following area:

- The City uses criteria that does not discriminate based on disability when selecting contractors, consultants, or vendors for City projects or services.
- Some City departments require contractors, consultants, and vendors to sign statements attesting to their intent to comply with the ADA.

Recommended areas of improvement include:

- Ensure that all departments require contractors, consultants, and vendors to sign statements attesting to their intent to comply with the ADA and Section 504 of the Rehabilitation Act.
- Ensure that all Requests for Proposals, contracts, and other bid solicitation documents contain a statement requiring contractors, consultants, and vendors to comply with the ADA.

4.1.6 Staff Training

Staff training should be conducted regularly on a periodic basis to ensure that City employees understand the requirements and regulations of the ADA. Training can be made available in several different formats, including written procedures, self-guided courses, or formal presentations. Currently,

the City does not offer regular training on ADA compliance and regulations. Most City departments reported that staff would benefit from additional ADA training.

Areas of recommended improvement include:

- Provide training for staff on how to use tools for communicating with persons with disabilities, such as TTY/TTD telephones and third-party relay systems.
- Provide training on how to respond to requests for disability accommodations, such as for printed materials or for public meetings and events.
- Provide training and information on how to work with people with disabilities (culture and etiquette).
- Provide training on legal requirements of the ADA.

4.2 City Facilities, Streets, and Parks

The City of Des Moines has inventoried much of the city's physical infrastructure for any barriers or impediments to access. The requirements for physical facilities are covered in the 2010 ADA Standards for Accessible Design (2010 ADA Standards) from the Department of Justice (DOJ), the 2006 ADA Standards for Transportation Facilities from the U.S. Department of Transportation (USDOT), the 2012 Field Guide for Accessible Public Rights of Way from the Washington State Department of Transportation (WSDOT), and the Standard Plans for Cement Concrete Sidewalks.

4.2.1 Public Right-of-Way

Sidewalks, driveway approaches, and curb ramps in the public Right-of-Way were inventoried and evaluated as part of the ADA Transition Plan. The GIS Sidewalk Inventory Report is included in Appendix D.

The public Right-of-Way was evaluated for ADA compliance using both the 2012 Field Guide for Accessible Public Rights of Way (WSDOT 2012) and the Standard Plans for Cement Concrete Sidewalks.

In the City of Des Moines, there is 228,990 linear feet of sidewalk and driveway approaches and 645 curb ramps. Figure 4-1 shows the locations of sidewalks, driveway approaches, and curb ramps in the City. The inventory of these facilities determined that approximately 12.7 percent of sidewalks and driveway approaches were ADA compliant. However, it should be noted that although many sidewalk and driveway approaches are not ADA-compliant, many facilities failed to meet standards due to minor factors such as a cross-slope slightly over 2 percent. It is also possible that some of these facilities were in compliance with the ADA standards at the time of construction but have since become non-compliant due to evolving standards. Of the 645 curb ramps in the City, 67 are compliant.

All pedestrian push buttons in the City were also evaluated for compliance with the ADA. The current ADA regulations and standards that apply to push buttons include the 2010 ADA Standards (DOJ 2010) and the Field Guide for Accessible Public Rights of Way (WSDOT 2012). In total, there are 149 push buttons located on 92 signal poles throughout the city.

Figure 4-1. Existing Sidewalks, Driveway Approaches, and Curb Ramps

The signal inventory identified the following ADA compliance findings:

- 115 of the 149 push buttons are not parallel to the direction of travel.
- 79 of the 92 signal poles do not have an operational locator tone or the volume of the tone is too low.
- 128 of the 149 push buttons have a clear space slope that exceeds the 2 percent maximum, are located more than 120 inches from the curb line and 60 inches from the crosswalk line, and/or do not have adequate clear space.
- 97 of the 149 push buttons require more than 5 pounds of pressure to operate.
- All of the push buttons are installed at an ADA compliant height.
- All of the push buttons have adequate pedestrian clearance time.

The full inventory of City pedestrian push buttons is included in Appendix E.

4.2.2 Buildings

Twelve (12) City-owned buildings where public services, activities, or programs are provided were inventoried. The City currently owns more than 12 buildings; however, not all buildings are open to the public. Department directors reviewed and approved the list of City-owned buildings and provided input on which buildings provided services to the public. Additionally, if building facilities are illustrated within the City's 6-year Capital Improvement Plan (CIP) and designated for replacement, they were not evaluated.

The following buildings were evaluated for ADA compliance:

- Auditorium at 22030 Cliff Avenue S
- Baseball Field Bathroom at 21800 20th Avenue S
- Public Works (Engineering) at 21650 11th Avenue S
- Picnic Shelter at 22030 Cliff Avenue S
- Activity Center at 2045 S 216th Street
- Police Station at 21900 11th Avenue S
- Fieldhouse at 1000 S 220th Street
- Beach Park Restrooms at 22030 Cliff Avenue S
- Municipal Court and Building Department Service/Permit Counter at 21630 11th Avenue S
- Dining Hall at 22030 Cliff Avenue S
- Founders Lodge at 22030 Cliff Avenue S
- Marina at 22037 Dock Avenue S

Pedestrian access routes, accessible parking, areas within buildings where services are provided, and restrooms were included in the evaluation of buildings. Many of the City-owned buildings were ADA compliant in most aspects; however, there were some areas where ADA improvements could be made. These areas are mostly minor and include modifications such as the height of signage, counter heights, and securement of carpets or mats. Table 4-1 generally summarizes the aspects of City buildings that did not meet ADA standards. The full inventory of City buildings is included in Appendix F.

Table 4-1. Aspects of City Buildings not in Compliance with ADA

Building	Parking	Approach and Entry	Interior Accessible Route	Elevators	Signage	Interior Doors	Interiors	Controls	Bathrooms
Auditorium	• Slope • Accessible signage	• Slope • Carpets/mats	• Meets standards	• N/A	• Meets standards	• Meets standards	• N/A	• Meets standards	• Doors (pressure to open, time to close) • Grab bar
Baseball Field Bathroom	• Parking stall width • Slope • Signage	• Accessible routes • Curb ramps	• N/A	• N/A	• N/A	• N/A	• N/A	• N/A	• Mirror height • Sink clearance • Grab bar
Public Works Building	• Parking stall width • Signage	• Slope • Doors (time to close) • Carpets/mats	• Meets standards	• N/A	• N/A	• N/A	• Counter height • Clear space	• Meets standards	• N/A
Picnic Shelter	• Parking stall width • Slope • Signage	• Meets standards	• Meets standards	• N/A	• N/A	• N/A	• N/A	• N/A	• N/A •
Activity Center	• Slope • Signage	• Carpets/mats	• Meets standards	• N/A	• Braille • Height	• Meets standards	• Meets standards	• N/A	• Signage • Coat hook • Grab bar • Sinks
Police Station	• Parking aisle width • Slope • Signage	• Accessible route slope • Curb ramps • Carpets/mats	• Meets standards	• N/A	• Meets standards	• Meets standards	• Meets standards	• N/A	• Mirror height • Coat hook • Grab bar
Fieldhouse	• Slope • Signage	• Curb ramps • Ramps • Entry clear space • Slope • Carpets/mats	• Interior accessible route to all spaces	• No elevator to all public stories provided	• Meets standards	• Threshold height	• Meets standards	• N/A	• Signage • Clear space • Coat hook • Grab bar

Table 4-1. Aspects of City Buildings not in Compliance with ADA (continued)

Building	Parking	Approach and Entry	Interior Accessible Route	Elevators	Signage	Interior Doors	Interiors	Controls	Bathrooms
Beachpark Restrooms	• Parking stall width • Slope • Signage	• Accessible route slope	• N/A	• N/A	• N/A	• N/A	• N/A	• N/A	• Grab bar • Soap dispenser
Municipal Court Building and Service/Permit Counter	• Parking stall width • Slope • Signage	• Meets standards	• Meets standards	• N/A	• Meets standards	• Meets standards	• Meets standards	• N/A	• Signage • Doors (pressure to open, time to close) • Clear space • Grab bar • Toilet stall width
Building Department Service/Permit Counter	• Parking stall width • Slope • Signage	• Meets standards	• Meets standards	• N/A	• N/A	• N/A	• Meets standards	• Meets standards	• N/A
Dining Hall	• Parking stall width • Slope • Signage	• Ramp handrail	• Meets standards	• N/A	• N/A	• Meets standards	• N/A	• Meets standards	• Threshold height • Doors (pressure to open, time to close) • Grab bar • Toilet stalls
Founders Lodge	• Parking stall width • Slope • Signage	• Ramp handrail • Exterior door push button • Carpets/mats	• Meets standards	• N/A	• N/A	• Meets standards	• N/A	• Meets standards	• Signage • Clear path • Clear space • Grab bar • Doors (pressure to open, time to close)
Marina	• Parking stall width • Signage	• Slope • Curb ramps • Dock joints	• Access to second floor	• N/A	• N/A	• N/A	• N/A	• N/A	• Signage • Doors (pressure to open, time to close) • Mirror height • Clear space • Grab bar • Toilet stalls

Areas of general recommended improvement include:

- Ensure that pathways in public areas are clear of barriers, temporary and permanent, such as tables, chairs, coat racks, easels, signs, equipment, or boxes.
- Ensure that all permanent directional and room identification signage use large fonts, high-contrast colors, non-reflective materials, raised lettering, and Braille translations, where appropriate, and that the signage is clear of visual or physical obstructions.
- Provide signage with directions to the nearest accessible entrance at all non-accessible entrances to public facilities.

4.2.3 Parks and Recreational Facilities

Many of the parks and recreational facilities are included in the buildings inventory in Section 4.2.2. The Parks, Recreation, and Senior Services department is also currently in the planning phase to replace and upgrade all public park playgrounds that are not fully ADA accessible.

4.2.4 Maintenance

Section 35.133 of Title II of the federal ADA addresses the maintenance requirements covering accessible features:

> *A public entity shall maintain in operable working condition those features of facilities and equipment that are required to be readily accessible to and usable by persons with disabilities by the Act or this part. This section does not prohibit isolated or temporary interruptions in service or access due to maintenance or repairs.*

Continual monitoring of all city facilities and Right-of-Way for access barriers due to maintenance issues would be cost prohibitive for the City. To resolve maintenance issues, the City will provide citizens with a process to make reports of maintenance issues via the City website, letter, email, or telephone. This process will be monitored by the ADA Coordinator and will allow the City to efficiently identify maintenance issues without requiring continual monitoring of all facilities and Right-of-Way. Although the law allows temporary interruptions, the City should respond quickly to citizen reports of maintenance issues to ensure that barriers are addressed in a timely fashion.

5. TRANSITION PLANS

As described in Section 1.3.2, the Americans with Disabilities Act (ADA) requires public entities with 50 or more employees to develop a transition plan to identify and plan for providing full access to all residents. At a minimum, the City is required to include the following in the transition plan:

- A list of physical barriers in City facilities that limit accessibility of its programs, activities, or services to individuals with disabilities;
- A detailed outline of the methods to be used to remove barriers and make facilities accessible;
- A schedule for taking the necessary steps to achieve compliance with Title II of the ADA, including interim steps each year; and
- The name of the official responsible for the plan's implementation.

This section describes the transition plans, including scheduling and funding, for all aspects of City government, including:

- Programs, services, and activities
- Facilities and buildings
- Streets
- Parks

The City of Des Moines ADA Transition Plan will be periodically updated by the ADA Coordinator to ensure the ongoing needs of the community continue to be met. A regular update process allows the City to continue to include major ADA capital improvements in their funding process and to reflect changes that the City has accomplished over time. A regular update process also ensures that the City identifies changes that may result in new access problems.

5.1 Programs, Services, and Activities

The transition plan for Programs, Services, and Activities provides guidance for removing barriers to program access. Although program access must be provided as part of the ADA, the law does not require that the City develop a transition plan for program access. However, feedback from the community and City Council has shown that program access is a priority for ensuring full and equal access for all residents. The following section identifies steps that will be undertaken during standard administrative time for removing barriers and ensuring access to programs, services, and activities.

5.1.1 Customer Service

The following steps will be completed as part of this plan to address barriers to customer service:

- In the foyers, reception areas, and front offices of all departments that interact with the public, a "Notice Under the Americans with Disabilities Act" flyer will be posted.
- Information for City staff on the location and use of TTY/TDD-equipped telephones for use by the public, when requested, must be provided in the City's staff manual, and every front desk staff person should be familiar with this information.
- City communications to the public must include the TTY number (711), including in email signature blocks, letterheads, telephone books, and webpages. Communications that are sent from the City Clerk's Office or to large public audiences will include this information.

- All City departments with an automated system must provide an easy one-step method for the public to bypass the automated telephone menu and reach a live operator during regular business hours.
- City communications to the public must include information on how to request alternative formats, including email communications, letters, newsletters, advertisements, and event notices.

5.1.2 Public Meetings, Hearings, and Events

The following steps will be completed as part of this plan to address barriers to public meetings, hearings, and events:

- All City meetings, events, or hearings at which the public can participate must be scheduled in facilities with pathways and doorways that are clear of obstructions or barriers.
- Ensure that City staff are familiar with and knowledgeable of the various types of accommodations that can be provided.

5.1.3 Printed Materials

The following step will be undertaken as part of this plan to address barriers to access printed materials:

- Provide instructions on how to request alternative formats on all printed materials about or for City-sponsored/hosted public events, public meetings, programs, or public hearings.

5.1.4 Website

The following steps will be completed as part of this plan to address barriers to website access:

- Ensure that all PDF documents linked through the City website include rich text instead of scans or images of text.
- Ensure that all fillable electronic forms are accessible by computer-screen reading software.
- Include text descriptions or captions of all images or graphics included on the website and in linked documents.

5.1.5 Contracting and Purchasing

The following steps will be completed as part of this plan to address contracting and purchasing:

- Ensure that all departments require contractors, consultants, and vendors to sign statements attesting to their intent to comply with the ADA and Section 504 of the Rehabilitation Act.
- Ensure that all Requests for Proposals, contracts, and other bid solicitation documents contain a statement requiring contractors, consultants, and vendors to comply with the ADA.

5.1.6 Staff Training

The following steps will be undertaken as part of this plan to address staff training:

- Implement a staff training program for issues related to the ADA.
  - Provide training on how to use tools for communicating with persons with disabilities, such as TTY/TTD telephones and third-party relay systems.
  - Provide training on how to respond to requests for disability accommodations, such as for printed materials or for public meetings and events.
  - Provide training and information on how to work with people with disabilities (culture and etiquette).
  - Provide training on legal requirements of the ADA.
- Include training for ADA-related issues as part of the staff onboarding program.

5.2 City Facilities, Streets, and Parks

This section summarizes the transition plan for City facilities, streets, and parks. Making large- and medium-scale improvements would require a larger capital investment compared to smaller access barriers that can often be addressed through more regular operations and maintenance activities.

5.2.1 Prioritization

Prioritization will help the City to plan for and implement physical barrier removal. Because of limited resources, applying a prioritization process helps guide available resources to the areas where physical alterations are the most crucial for providing access.

5.2.1.1 Public Right-of-Way

Modifications to public Right-of-Way are prioritized using the following criteria ordered by importance:

- Location where a special request or complaint has been received.
- Near high pedestrian generators, including schools, parks, community centers, downtown, and transit stops.
- Near key population concentrations of the elderly and persons with disabilities.
- Near City-owned facilities, including the city court, police stations, marina, restrooms, and event centers.
- Along certain roadways (highways, arterials, high-priority pedestrian network, Safe Routes to School).

Alterations and New Construction

Whenever roadway alterations are completed, the City will review whether those alterations trigger ADA accessibility standards. WSDOT's Local Agency Guidelines describe alterations as "a change that affects or could affect the usability of a facility or part of a facility. Alterations include reconstruction, major rehabilitation, widening, resurfacing (e.g., asphalt overlays and mill and fill), signal installation and upgrades, and projects of similar scale and effect." When an existing facility is altered, standards require that those alterations must meet new construction standards unless technically infeasible. WSDOT's

guidelines also require that if full ADA compliance cannot be achieved in an alteration, the City must alter the facility to provide the maximum degree of accessibility possible.

Construction of new facilities in the city must also meet ADA standards as required by Title II of the ADA. The City will ensure that new construction meets the highest level of ADA accessibility unless it is structurally impracticable to achieve full compliance. If full ADA compliance cannot be achieved, the City will meet compliance to the maximum extent feasible.

Accessible Pedestrian Signals

Accessible Pedestrian Signals (APS) are signals that include an integrated system of visual, audible, and vibrotactile cues to guide pedestrian crossings at signalized intersections. The City is required under the ADA to install APS on all alteration and new construction projects. The City will follow the U.S. Access Board's Public Rights-of-Way Accessibility Guidelines when implementing APS.

5.2.1.2 Buildings

Prioritization for modifications to City buildings will consider the following criteria in order of importance:

- Location where a special request or complaint has been received.
- Locations where high-intensity customer services are provided, such as the city permit counter, city court, and police station.
- Location where a unique program or service is provided that could not occur at another location.
- Location where programs or services for certain populations are provided, such as for the elderly, youth, or persons with disabilities.

5.2.1.3 Parks and Recreational Facilities

As described in Section 4.2.3, the City is currently in the planning phase of replacing and upgrading all public park playgrounds.

Other park and recreational buildings are described under Section 4.2.2.

5.3 Funding and Schedule

This section summarizes the funding needs, costs, and scheduling of ADA improvements.

5.3.1 ADA Costs

Costs for ADA improvements are summarized in Table 5-1. These costs provide an estimate of potential funds needed to implement ADA improvements identified through the self-evaluation efforts. It is important to note that specific improvements will need to be designed and budgeted as they are selected for implementation. The costs included in Table 5-1 are meant to provide an order-of-magnitude need for ADA improvements and should be considered extremely preliminary. Further design and cost estimate efforts will need to be completed to account for specific conditions and design challenges for each improvement.

Table 5-1. Selected ADA Improvements and Estimated Cost

ADA Improvement	Approximate Cost per Improvement ($)*	Approximate Total City-wide Need ($)
Public Right-of-Way		
Sidewalks		**$8.2-$8.6 million**
Adjust sidewalk displacement	$52 - $410 per location	$210,000 - $630,000
Adjust driveway approach	$74 - $81 per linear foot	$2.4 million
Adjust sidewalk cross slope	$30 - $35 per linear foot	$5.6 million
Curb Ramps		**$1.9 million**
Replace curb ramp	$2,500 per curb ramp	$1.7 million
Retrofit curb ramp	$650 per curb ramp	$190,000
Signals		**$551,000 - $1.7 million**
Adjust pressure to operate	$1,000 per button	$97,000
Install locator tone	$1,000 per locator tone	$123,000
Reorient push button to be parallel to direction of travel	$1,000 each post	$115,000
Move push button location	$1,000 - $5,000 per location	$6,000 - $30,000
Adjust the slope of clear space at signal	$1,000 - $10,000 per location	$125,000 - $1,250,000
Adjust the dimensions of clear space at signal to 30” by 48”	$50,000 for 7th Ave S/S 227th St $20,000 for 16th Ave S/S 272nd St	$70,000
Pave clear space at signal	$10,000 - $40,000	$10,000 - $40,000
Address barrier blocking push button	$5,000 (to install new push button)	$5,000
City Buildings		
Access		**$47,000 - $321,000+**
Adjust pressure to operate	$500 - $5,000 per door	$6,000 - $60,000
Adjust slope of exterior route	$2,000 - $40,000+ per location	$8,000 - $160,000+
Replace grates	$500	$500
Adjust slope of curb ramp landing of exterior accessible route	$650 - $2,500 per ramp	$2,600 - $10,000
Adjust maneuvering space at entrance door	$10,000 - $30,000	$30,000 - $90,000
Parking		**$41,000 - $113,000**
Adjust slope of accessible parking spaces or access aisles	$2,000 - $8,000+ per location	$24,000 - $96,000
Install accessible parking sign	$500 per sign	$3,500
Widen spaces or access aisles	$1,000 per location	$10,000
Reorient accessible parking to be along closest accessible route to the accessible entrance	$1,000 per location	$1,000
Add accessible parking spaces	$1,000 per location	$2,000

Table 5-1. Selected ADA Improvements and Estimated Cost (continued)

ADA Improvement	Approximate Cost per Improvement ($)*	Approximate Total City-wide Need ($)
Interior		**$157,000 – $297,000+**
Add Braille sign	$200 per sign	$1,400
Adjust clearance of lavatory or water closet	$1,000 - $10,000	$10,000 - $100,000
Adjust clear path to fixtures in toilet room	$2,000 - $10,000+	$4,000 - $20,000+
Adjust width of toilet compartment	$5,000 - $10,000+	$20,000 - $40,000+
Adjust maneuvering space at toilet compartment	$5,000 - $10,000+	$10,000 - $20,000+
Reorient flush control in water closet	$1,000	$6,000
Adjust height and/or clear space of counter	$1,000 - $5,000	$1,000 - $5,000
Add elevator or platform lift to provide access to all public stories of building	$100,000+	$100,000+
Add ramp to all public areas of building	$5,000	$5,000
Marina		
Access		**$3,000 - $43,000+**
Adjust slope of exterior accessible route	$2,000 - $40,000+ per location	$2,000 - $40,000+
Adjust slope of curb ramps of exterior accessible route	$650 - $2,500 per ramp	$650 - $2,500
	TOTAL FOR SELECTED IMPROVEMENTS	**$10.9 million - $13 million**

* Costs are highly variable depending on the specific conditions and design challenges of each location and should be considered extremely preliminary.

Table 5-2 summarizes the potential construction methods that could be required to complete the ADA improvements included in Table 5-1. This information is meant to provide a general understanding of the potential scope for achieving ADA compliance.

Table 5-2. Potential Construction Methods for ADA Improvements

ADA Improvement	Potential Construction Methods/Needs
Public Right-of-Way	
Sidewalks • Adjust sidewalk displacement • Adjust driveway approach • Adjust sidewalk cross slope	• Sidewalk grinding to adjust displacements, slopes • Full removal and reconstruction of sidewalk
Curb Ramps • Replace curb ramp • Retrofit curb ramp	• Concrete grinding to adjust slope • Full removal and reconstruction of curb ramp
Signals • Adjust pressure to operate • Install locator tone • Reorient push button to be parallel to direction of travel • Move push button location • Adjust the slope of clear space at signal • Adjust the dimensions of clear space at signal to 30” by 48” • Pave clear space at signal • Address barrier blocking push button	• Replace existing push button • Remove and reinstall push button to a different location • Remove and replace signal system • Replace or relocate signal pole • Reconstruct nearby sidewalk • Removal of barriers

Table 5-2. Potential Construction Methods for ADA Improvements (continued)

ADA Improvement	Potential Construction Methods/Needs
City Buildings	
Access • Adjust pressure to operate • Adjust slope of exterior route • Replace grates • Adjust slope of curb ramp landing of exterior accessible route • Adjust maneuvering space at entrance door	• Replace door • Retrofit of sidewalk or access path • Reconstruction of sidewalk or access place • Removal and replacement of grates • Retrofit or reconstruction of building entrance
Parking • Adjust slope of accessible parking spaces or access aisles • Install accessible parking sign • Widen spaces or access aisles • Reorient accessible parking to be along closest accessible route to the accessible entrance • Add accessible parking spaces	• Pavement grinding to adjust displacements, slopes • Full removal and reconstruction of parking • Restriping • Purchase and installation of signage • Procurement of additional parking area
Interior • Add Braille sign • Adjust clearance of lavatory or water closet • Adjust clear path to fixtures in toilet room • Adjust width of toilet compartment • Adjust maneuvering space at toilet compartment • Reorient flush control in water closet • Adjust height and/or clear space of counter • Add elevator or platform lift to provide access to all public stories of building • Add ramp to all public areas of building	• Purchase and installation of signage • Removal of bathroom fixtures • Reorient layout of bathroom • Remove and reconfigure toilet compartment • Replace bathroom fixtures • Reconstruct bathrooms • Reconstruct or replace service counters • Install elevator or platform lift • Install ramp
Marina	
Access • Adjust slope of exterior accessible route • Adjust slope of curb ramps of exterior accessible route	• Pavement grinding to adjust displacements, slopes • Full removal and reconstruction of sidewalk • Full removal and reconstruction of curb ramp

5.3.2 Funding

In order to demonstrate compliance with the ADA and transition plan requirements, it is recommended that an exclusive ADA Transition Program be established to fund and coordinate efforts to remove accessibility barriers in the City of Des Moines. Both capital and program level improvements across all facilities and departments would be coordinated as part of the ADA Transition Program.

ADA accessibility needs are present in all departments of the City and many program level needs are City-wide. The ADA Transition Program would consolidate transition efforts to make funding and management of accessibility improvements more efficient and effective. The ADA Transition Program would also reduce competition between City departments for funding to make ADA improvements.

5.3.3 Schedule

It could take the City up to approximately 45 to 55 years to fully achieve ADA accessibility compliance for the ADA improvements identified in Table 5-1. The time needed to complete the ADA improvements will depend on whether project costs increase once more detailed design work is completed.

The City will create, and annually review an ADA Transition program as part of the annual Transportation Improvement Program (TIP) and Capital Improvement Program (CIP) processes, which are both subject to public hearing and approved by the City Council to maintain legislative independence based on the following guidance:

> *It is a well-established principle that the legislative body of a municipal corporation may not bind the actions of its successors, with respect to governmental functions. As a 2012 Attorney General's Opinion explains, "With respect to [a municipality's governmental powers], their exercise is so limited that no action taken by the governmental body is binding upon its successors." AGO 2012 No. 4 - May 15 2012 (quoting 10A Eugene McQuillin, The Law of Municipal Corporations § 29.102 (3d ed. 2009)).*

The ADA Transition Program will be reviewed and resources assigned through the TIP and CIP processes. All new construction will be compliant with the ADA standards that are current at the time of construction. This approach allows the City to take interim steps on an annual basis to implement the transition plan. ADA improvements will continue to be made whenever alterations or new construction projects occur.

The City will use the prioritization process described in Section 5.2.1 to select projects for implementation on an annual basis. This prioritization process will first focus improvements to locations where a special request or complaint has been received.

Other potential funding sources for pedestrian ADA improvements have been identified by FHWA.

As a living document, it is anticipated that the City will update the ADA Transition Plan on an approximate 3- to 5-year basis. This will allow the City to continually track ADA improvements and needs. The update process for the ADA Transition Plan will also include public and stakeholder outreach to capture the priorities of citizens.

6. NEXT STEPS

The City will make continual improvements toward achieving full compliance with the ADA. These efforts include:

- Annual Sidewalk Program (included in CIP and TIP): The City will replace sidewalks and curb ramps throughout the city as part of this program. Locations in significant need of repair or that do not meet current standards are prioritized for investment. The program prioritizes projects near schools, in commercial areas, and at locations with high amounts of pedestrian traffic. Special consideration is given to locations with past pedestrian accident history and where citizen complaints are received.
- Ongoing improvements to locations where citizen comments have been received: The Public Works Department will act to mitigate issues, such as trip hazards, in locations where citizens have provided feedback or complaints.
- City Building and Street Development Standards: The City will ensure compliance with ADA accessibility standards as part of all new public or private projects.
- Emergency Management: The City will coordinate the inclusion of ADA in emergency management processes and plans. This will be overseen by the Emergency Management Director, whose position was filled during the development of this Plan.
- Public ADA Notice: The City will post the ADA Notice of its ADA provisions and ADA Coordinator (Communications Director) throughout the city.
- Updates to the ADA Transition Plan: The City will update the ADA Transition Plan on an approximate 3- to 5-year schedule.

7. REFERENCES

DOJ (Department of Justice). 2010. 2010 ADA Standards for Accessible Design. Washington, D.C.

USDOT (U.S. Department of Transportation). 2006. Americans with Disabilities Act (ADA) Standards. Washington, D.C.

WSDOT (Washington State Department of Transportation). 2012. Field Guide for Accessible Public Rights of Way. 2012 Edition. Olympia, Washington. November 1, 2012.

Appendix A

City of Des Moines ADA Notice

NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Des Moines will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: The City of Des Moines does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA.

Effective Communication: The City of Des Moines will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City of Des Moines' programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The City of Des Moines will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in the City of Des Moines offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City of Des Moines**,** should contact the office of ***Bonnie Wilkins, Communications Director (206-870-6519)*** as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the City of Des Moines to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of the City of Des Moines is not accessible to persons with disabilities should be directed to ***Bonnie Wilkins, Communications Director (206-870-6519).***

The City of Des Moines will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

Appendix B

City of Des Moines Grievance Procedure

RESOLUTION NO. 1380

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DES MOINES, WASHINGTON, establishing a Grievance Procedure Policy under the Americans with Disabilities Act.

WHEREAS, the continuing existence of unfair and unnecessary discrimination and prejudice denies people with disabilities their right to fully participate in all aspects of society, and

WHEREAS, the Americans with Disabilities Act of 1990 ("ADA") serves as a clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities, and

WHEREAS, Title II of the ADA prohibits discrimination on the basis of disability by public entities, and

WHEREAS, a grievance procedure that promotes prompt and equitable resolution of allegations that the City has discriminated on the basis of disability can provide for swift relief for the grievant without resorting to formal legal process, and

WHEREAS, a grievance procedure may allow the City to promptly identity, investigate, and address previously unknown accessibility issues that will allow the City to better serve the public, and

WHEREAS, the goals of the ADA will be furthered by adoption by the City of a grievance procedure that will provide for a prompt and equitable resolution of complaints alleging that the City has discriminated against an individual or individuals on the basis of disability; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES RESOLVES AS FOLLOWS:

The Des Moines City Council hereby adopts a Policy for Grievance Procedure under the Americans with Disabilities Act as follows:

GRIEVANCE PROCEDURE POLICY
UNDER THE AMERICANS WITH DISABILITIES ACT

Sec. 1. Purpose and policy.

(1) This Grievance Procedure Policy is established to meet the requirementsof the Americans with Disabilities Act of 1990. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Des Moines.

(2) This Grievance Procedure Policy does not apply to employment related complaints of disability discrimination.

(3) Nothing in this Procedure shall require an individual to follow this Procedure before seeking redress which may be available pursuant to state and federal law.

Sec. 2. Definitions. As used in this Resolution, unless the context or subject matter clearly requires otherwise, the words or phrases defined in this section shall have the indicated meanings.

"ADA Coordinator" means the individual designated by the City Manager to coordinate the administrative requirements of ADA compliance and to respond to complaints filed by the public.

"Alternative accessible format" may include personal interviews, audio recording, large print, or Braille.

Sec. 3. Complaint. A complaint may be submitted to the City's ADA Coordinator by filing a written notice, or by other accessible format upon request, by mail or in person to:

City of Des Moines ADA Coordinator
Attn: City Clerk
21630 11th Avenue South, Suite A
Des Moines, WA 98198

or online at www.desmoineswa.gov.

The complaint shall include:

(1) The name, address, phone number and if available, the email address of the complainant; and

(2) The basic facts and circumstances of the alleged violation including the location, date and a brief statement of the problem.

Sec. 4. Complaint timely. A complaint shall be deemed timely if filed with the City no later than sixty (60) calendar days after the alleged discriminatory violation.

Sec. 5. Investigation.

(1) Within fifteen (15) business days of the City's receipt of a complaint, the ADA Coordinator or the ADA Coordinator's designee shall meet with the complainant to discuss the complaint and possible resolutions.

(2) Within fifteen (15) business days of meeting with the complainant, the ADA Coordinator or the ADA Coordinator's designee shall respond in writing or, if appropriate, in an alternative accessible format, to the complainant to explain the position of the City including proposed corrective actions if deemed available.

(3) In the event the complainant is not satisfied with the response of the ADA Coordinator or the ADA Coordinator's designee, the complainant may file an appeal within fifteen (15) business days of the date of the City's response to the complainant in the same manner as section 2 of this Resolution.

Sec. 6. Appeal.

(1) The City Clerk shall forward such appeal to the City Manager or the City Manager's designee who, within fifteen (15) business days of the City's receipt of the appeal, shall meet with the complainant to discuss the complaint and possible resolutions.

(2) Within fifteen (15) business days of that meeting, the City Manager or the City Manager's designee shall respond in writing or, if appropriate, in an alternative accessible format,

to the complainant with an explanation of the City's final resolution of the matter.

Sec. 7. Publication. A link to this Resolution shall be conspicuously and continuously published on the City's web page together with the name and contact information of the ADA Coordinator. The name and contact information of the ADA Coordinator shall be conspicuously posted in the posting places designated in DMMC 1.08.010 and published in each City Currents magazine.

Sec. 8. Records. All complaints and their responses received pursuant to this section shall be retained by the City Clerk for at least three (3) years from the latest date of the individual complaint.

ADOPTED BY the City Council of the City of Des Moines, Washington this 8th day of March, 2018 and signed in authentication thereof this 8th day of March, 2018.

MAYOR

APPROVED AS TO FORM:

Assistant City Attorney

ATTEST:

City Clerk, Deputy

Appendix C

City of Des Moines Self-Evaluation Forms

City of Des Moines
2017 Americans with Disabilities Act Self-Evaluation Survey

Please fill out this form to the best of your abilities. If you have any questions regarding this form, please contact Andrew Merges 206-870-6568.

The Americans with Disabilities Act defines 'qualified individuals with disabilities' as follows:

1) Individuals who have a physical or mental impairment that substantially limits one or more major life activities;
2) Individuals who have a record of a physical or mental impairment that substantially limited one or more of the individual's major life activities; and
3) Individuals who are regarded as having such an impairment, whether they have the impairment or not.

Physical impairments can include orthopedic, visual, speech, and hearing impairments, cerebral palsy, epilepsy, muscular dystrophy, multiple sclerosis, cancer, heart disease, diabetes, HIV disease (symptomatic or asymptomatic), tuberculosis, drug addiction, and alcoholism. Mental impairments include mental or psychological disorders, such as mental retardation, organic brain syndrome, emotional or mental illness, and specific learning disabilities.

To review the specific text included in the ADA, please visit https://www.ada.gov/taman2.html#II-2.0000.

Q1: Please identify your department. (Required)

☐City Manager's
☐City Clerk
☐Community Development
☐Finance
☒City Attorney's Office
☐Human Resources
☐Parks, Recreation and Senior Services
☐Marina
☐Police
☐Public Works
☐Court

Q2: If you have elected to fill out one survey for each branch or division within your department, please identify the branch or division this particular survey will cover.

Q3: Please describe the services, programs or activities your department provides to the public.
We provide information and referrals to crime victims. All other services are internal.

Q4: Does your department receive federal funding for any of its services, programs or activities, either in

whole or in part?

☐Yes
☒No

Q4.1: If yes, does your department have an identified Section 504 Coordinator responsible for ensuring that the federally funded program, service or activity does not discriminate against persons with disabilities?
☐Yes
☐No

Q4.1.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q4.2: Comments:

Q5: Does your department provide full and equal access to ALL its services, programs or activities, regardless of ability?

☒ Yes
☐No
☐N/A

Q5.1: If no, please describe the services, programs or activities that are not fully accessible, why they are not accessible and what, if any, options you provide to qualified individuals with disabilities interested in these inaccessible services, programs or activities.

Q5.2: Comments:

Q6: Does your department's main public access number have an automated phone menu system (i.e. press 1 for…press 2 for…)?
☐ Yes
☒No
☐ N/A

Q6.1: If yes, does the system offer a simple, 1-step way for a caller to bypass the menu and speak directly with a staff person during regular business hours?
☐Yes
☐No

Q6.1.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q6.2: Comments:

Q7: What tool(s) does your department use to communicate by phone with people with speech or hearing impairments?

☐Text telephone (TTY/TDD)
☐Third-party "relay" system where a trained operator facilitates a conversation between you and the customer
☐None
☒Other (please list) This issue has not come up. Third party relay and/or email would likely be used.

Q7.1: If none, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q7.2: If text telephone, do your staff receive regular and recurring training/refreshers on how to use the text telephone?
☐Yes
☐No

Q7.3: If third-party "Relay" system, do your staff know how to place a Relay call to a customer, as well as receive one?
☐Yes
☐No

Q7.2: Comments:

Q8: Does your department provide phones the public may use to make outgoing calls when needed?

☐ Yes
☒No
☐N/A

Q8.1: If yes, is one of the phones TTY/TDD equipped?
☐Yes
☐No

Q8.1.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term) Not sure

Q8.2: Comments:

Q9: Do all printed materials (e.g. forms, newsletters, brochures, calendars, fact sheets, etc.) provided to the public by your department include instructions about how to request alternate formats?

☐Yes
☐No

☒N/A

Q9.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q9.2: Comments:

Q10: What types of alternate document formats can your department provide to the public when requested?
☐Audio recording (cassette tape or digital) Enlarged print
☐Braille
☐Accessible website (high contrast colors, large fonts, no PDFs and alt text for all photos and graphics) Email (i.e. sending a document or survey to a person directly if they can't access it on the Web or in person)
☐Computer disk
☐None
☐Other (please list)
☒N/A

Q10:1: Comments:

Q11: How long does it take for your department to respond to a request that a document be provided in an alternate format, on average?
☐24 hours or less (not including weekends/holidays) 2-5 working days
☐More than 1 week
☒Don't know (have not responded to such a request before)

Q11.1: Comments:

Q12: Do all printed or electronic materials about department-sponsored/hosted public events, public meetings or public hearings include instructions about how to request accommodations?
☐Yes
☐No
☒N/A

Q12.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q12.2: Comments:

Q13: What types of accommodations can your department provide to the public when requested?
☐American Sign Language interpreters
☐Assistive listening devices, like FM transmitters

☐Real-time open captioning
☐Electronic/computer-based document readers
☐Call-in/speakerphone capability during meetings
☐Other (please list)
☒N/A

Q13.1: Comments:

Q14: How long does it take for your department to respond to a request for accommodations, on average?
☐24 hours or less (not including weekends/holidays)
☐2-5 working days
☐More than 1 week
☒Don't know (have not responded to such a request before)

Q14.1: Comments:

Q15: Does your department charge fees for providing materials in alternative formats or for providing accommodations to customers with disabilities?
☐Yes
☐No
☒N/A

Q15.1: Comments:

Q16: Are promotional or public service videos produced for public viewing about your department or its services captioned for deaf or hard of hearing customers?
☐Yes
☐No
☒ N/A

Q16.1: If no, please provide an estimated time frame to correct this deficiency?
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q16.2: Comments:

Q17: Does your department provide information about any of its services, programs or activities to the public on the Internet?
☐Yes
☐No
☒N/A

Q17.1: If yes, is the content of these Web pages fully accessible to people with vision or mobility limitations? For example, do you provide "alternate text" descriptions for all photos, charts and graphics; do Web pages use large fonts and high contrast colors; and do you provide "text rich" versions of PDF documents for people who use screen reading software on their computers?
☐Yes

☐No

Q17.1.1: If no, please provide an estimated time frame to correct this deficiency on your department's most popular/most visited Web page(s):
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q17.1.1.1: Please provide an estimated time frame to correct this deficiency on the rest of your department's Web pages:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q17.2: Comments:

Q18: Is a "Notice Under the Americans Disabilities Act" flyer posted in the foyer, reception or front office area of your department? (See example: www.ada.gov/adaidatta.htm)
☐Yes
☐No
☒N/A

Q18.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q18.2: Comments:

Q19: Is your department's staff familiar with the city's ADA grievance/complaint procedures when an incident of disability discrimination is alleged?
☐Yes
☒No
☐N/A

Q19.1: If no, please provide an estimated time frame to correct this deficiency:
☒1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q19.2: Comments:

Q20: Are contractors that bid on capital projects or other contractual work for your department required to sign a statement attesting to their intent to comply with the ADA?

☐Yes
☐No
☒N/A

Q20.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q20.2: Comments:

Q21: When selecting contractors or vendors, does the department use criteria that do not discriminate based on disability?
☒Yes
☐No
☐N/A

Q21.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q21.2: Comments:

Q22: When hiring temporary or full-time employees, does your department consistently use selection criteria that do not discriminate based on disability?
☒Yes
☐No
☐N/A

Q22.1: If no, please describe why the selection criteria for certain positions would discriminate based on disability (e.g. the applicant must be able to apprehend suspects fleeing on foot, drive a vehicle, lift heavy objects, etc.).

Q22.2: Comments:

Q23: Does your department ensure individuals with disabilities are allowed the opportunity to participate as members of any associated citizen advisory boards or committees?
☐Yes
☐No
☒N/A

Q23.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)

☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q23.2: Comments:

Q24: Are individuals with disabilities now serving on any of your department's advisory boards or committees?
☐Yes
☐No
☒N/A

Q24.1: Comments:

Q25: Would your department's staff benefit from additional training on how to provide access to your services and programs for people with disabilities?
☐Yes
☒No
☐N/A

Q25.1: If yes, what kind of training or technical assistance would be helpful?
☐Developing policies or procedures
☐How to work with people with disabilities
☐Legal requirements
☐How to respond to requests for accommodation (e.g. American sign language interpreters, assisted listening devices, etc.)
☐How to provide materials in alternate formats (e.g. Braille, audio recordings, etc.) Other (please list)

Q25.2: Comments:

City of Des Moines
2017 Americans with Disabilities Act Self-Evaluation Survey

Please fill out this form to the best of your abilities. If you have any questions regarding this form, please contact Andrew Merges 206-870-6568.

The Americans with Disabilities Act defines 'qualified individuals with disabilities' as follows:

1) Individuals who have a physical or mental impairment that substantially limits one or more major life activities;
2) Individuals who have a record of a physical or mental impairment that substantially limited one or more of the individual's major life activities; and
3) Individuals who are regarded as having such an impairment, whether they have the impairment or not.

Physical impairments can include orthopedic, visual, speech, and hearing impairments, cerebral palsy, epilepsy, muscular dystrophy, multiple sclerosis, cancer, heart disease, diabetes, HIV disease (symptomatic or asymptomatic), tuberculosis, drug addiction, and alcoholism. Mental impairments include mental or psychological disorders, such as mental retardation, organic brain syndrome, emotional or mental illness, and specific learning disabilities.

To review the specific text included in the ADA, please visit https://www.ada.gov/taman2.html#II-2.0000.

Q1: Please identify your department. (Required)

☐City Manager's
☒City Clerk
☐Community Development
☐Finance
☐City Attorney's Office
☐Human Resources
☐Parks, Recreation and Senior Services
☐Marina
☐Police
☐Public Works
☐Court

Q2: If you have elected to fill out one survey for each branch or division within your department, please identify the branch or division this particular survey will cover.

Q3: Please describe the services, programs or activities your department provides to the public.

We provide personal amplifiers and large print material for Council meetings. Council Chambers are ADA Accessible.

Q4: Does your department receive federal funding for any of its services, programs or activities, either in whole or in part?

☐Yes
☒No

Q4.1: If yes, does your department have an identified Section 504 Coordinator responsible for ensuring that the federally funded program, service or activity does not discriminate against persons with disabilities?
☐Yes
☐No

Q4.1.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q4.2: Comments:

Q5: Does your department provide full and equal access to ALL its services, programs or activities, regardless of ability?

☒ Yes
☐No
☐N/A

Q5.1: If no, please describe the services, programs or activities that are not fully accessible, why they are not accessible and what, if any, options you provide to qualified individuals with disabilities interested in these inaccessible services, programs or activities.

Q5.2: Comments:

Q6: Does your department's main public access number have an automated phone menu system (i.e. press 1 for…press 2 for…)?
☐ Yes
☐No
☒ N/A

Q6.1: If yes, does the system offer a simple, 1-step way for a caller to bypass the menu and speak directly with a staff person during regular business hours?
☐Yes
☐No

Q6.1.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)

☐Not sure

Q6.2: Comments:

Q7: What tool(s) does your department use to communicate by phone with people with speech or hearing impairments?

☒Text telephone (TTY/TDD)

☒Third-party "relay" system where a trained operator facilitates a conversation between you and the customer

☐None

☐Other (please list) **Click here to enter text.**

Q7.1: If none, please provide an estimated time frame to correct this deficiency:

☐1-12 months (short-term)

☐1-2 years (medium-term)

☐More than two years (long-term)

☐Not sure

Q7.2: If text telephone, do your staff receive regular and recurring training/refreshers on how to use the text telephone?

☐Yes

☐No

Q7.3: If third-party "Relay" system, do your staff know how to place a Relay call to a customer, as well as receive one?

☐Yes

☐No

Q7.2: Comments:

Q8: Does your department provide phones the public may use to make outgoing calls when needed?

☐ Yes

☐No

☒N/A

Q8.1: If yes, is one of the phones TTY/TDD equipped?

☐Yes

☐No

Q8.1.1: If no, please provide an estimated time frame to correct this deficiency:

☐1-12 months (short-term)

☐1-2 years (medium-term)

☐More than two years (long-term) Not sure

Q8.2: Comments:

Q9: Do all printed materials (e.g. forms, newsletters, brochures, calendars, fact sheets, etc.) provided to the public by your department include instructions about how to request alternate formats?

☐Yes

☒No
☐N/A

Q9.1: If no, please provide an estimated time frame to correct this deficiency:
☒1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q9.2: Comments:
Not all material has instructions, but instructions to receive information in alternate formats do exist.

Q10: What types of alternate document formats can your department provide to the public when requested?
☒Audio recording (cassette tape or digital) Enlarged print
☐Braille
☐Accessible website (high contrast colors, large fonts, no PDFs and alt text for all photos and graphics) Email (i.e. sending a document or survey to a person directly if they can't access it on the Web or in person)
☒Computer disk
☐None
☒Other (please list)
☐N/A

Q10:1: Comments:
Personal Amplifiers

Q11: How long does it take for your department to respond to a request that a document be provided in an alternate format, on average?
☒24 hours or less (not including weekends/holidays) 2-5 working days
☐More than 1 week
☐Don't know (have not responded to such a request before)

Q11.1: Comments:

Q12: Do all printed or electronic materials about department-sponsored/hosted public events, public meetings or public hearings include instructions about how to request accommodations?
☐Yes
☒No
☐N/A

Q12.1: If no, please provide an estimated time frame to correct this deficiency:
☒1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q12.2: Comments:
Not all materials have instructions.

Q13: What types of accommodations can your department provide to the public when requested?

☒American Sign Language interpreters
☒Assistive listening devices, like FM transmitters
☐Real-time open captioning
☒Electronic/computer-based document readers
☐Call-in/speakerphone capability during meetings
☐Other (please list)
☐N/A

Q13.1: Comments:

Q14: How long does it take for your department to respond to a request for accommodations, on average?

☒24 hours or less (not including weekends/holidays)
☐2-5 working days
☐More than 1 week
☐Don't know (have not responded to such a request before)

Q14.1: Comments:

Q15: Does your department charge fees for providing materials in alternative formats or for providing accommodations to customers with disabilities?

☐Yes
☒No
☐N/A

Q15.1: Comments:

Q16: Are promotional or public service videos produced for public viewing about your department or its services captioned for deaf or hard of hearing customers?

☐Yes
☒No
☐ N/A

Q16.1: If no, please provide an estimated time frame to correct this deficiency?

☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q16.2: Comments:

Q17: Does your department provide information about any of its services, programs or activities to the public on the Internet?

☐Yes
☐No
☐N/A

Q17.1: If yes, is the content of these Web pages fully accessible to people with vision or mobility

limitations? For example, do you provide "alternate text" descriptions for all photos, charts and graphics; do Web pages use large fonts and high contrast colors; and do you provide "text rich" versions of PDF documents for people who use screen reading software on their computers?
☐Yes
☐No

Q17.1.1: If no, please provide an estimated time frame to correct this deficiency on your department's most popular/most visited Web page(s):
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q17.1.1.1: Please provide an estimated time frame to correct this deficiency on the rest of your department's Web pages:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q17.2: Comments:

Q18: Is a "Notice Under the Americans Disabilities Act" flyer posted in the foyer, reception or front office area of your department? (See example: www.ada.gov/adaidatta.htm)
☐Yes
☒No
☐N/A

Q18.1: If no, please provide an estimated time frame to correct this deficiency:
☒1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q18.2: Comments:

Q19: Is your department's staff familiar with the city's ADA grievance/complaint procedures when an incident of disability discrimination is alleged?
☐Yes
☒No
☐N/A

Q19.1: If no, please provide an estimated time frame to correct this deficiency:
☒1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q19.2: Comments:

Q20: Are contractors that bid on capital projects or other contractual work for your department required to sign a statement attesting to their intent to comply with the ADA?

☐Yes
☐No
☐N/A

Q20.1: If no, please provide an estimated time frame to correct this deficiency:

☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q20.2: Comments:

Q21: When selecting contractors or vendors, does the department use criteria that do not discriminate based on disability?

☐Yes
☐No
☐N/A

Q21.1: If no, please provide an estimated time frame to correct this deficiency:

☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q21.2: Comments:

Q22: When hiring temporary or full-time employees, does your department consistently use selection criteria that do not discriminate based on disability?

☐Yes
☐No
☐N/A

Q22.1: If no, please describe why the selection criteria for certain positions would discriminate based on disability (e.g. the applicant must be able to apprehend suspects fleeing on foot, drive a vehicle, lift heavy objects, etc.).

Q22.2: Comments:

Q23: Does your department ensure individuals with disabilities are allowed the opportunity to participate as members of any associated citizen advisory boards or committees?

☒Yes
☐No

☐N/A

Q23.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q23.2: Comments:

Q24: Are individuals with disabilities now serving on any of your department's advisory boards or committees?
☐Yes
☒No
☐N/A

Q24.1: Comments:

Q25: Would your department's staff benefit from additional training on how to provide access to your services and programs for people with disabilities?
☒Yes
☐No
☐N/A

Q25.1: If yes, what kind of training or technical assistance would be helpful?
☐Developing policies or procedures
☐How to work with people with disabilities
☐Legal requirements
☐How to respond to requests for accommodation (e.g. American sign language interpreters, assisted listening devices, etc.)
☒How to provide materials in alternate formats (e.g. Braille, audio recordings, etc.) Other (please list)

Q25.2: Comments:

City of Des Moines
2017 Americans with Disabilities Act Self-Evaluation Survey

Please fill out this form to the best of your abilities. If you have any questions regarding this form, please contact Andrew Merges 206-870-6568.

The Americans with Disabilities Act defines 'qualified individuals with disabilities' as follows:

1) Individuals who have a physical or mental impairment that substantially limits one or more major life activities;
2) Individuals who have a record of a physical or mental impairment that substantially limited one or more of the individual's major life activities; and
3) Individuals who are regarded as having such an impairment, whether they have the impairment or not.

Physical impairments can include orthopedic, visual, speech, and hearing impairments, cerebral palsy, epilepsy, muscular dystrophy, multiple sclerosis, cancer, heart disease, diabetes, HIV disease (symptomatic or asymptomatic), tuberculosis, drug addiction, and alcoholism. Mental impairments include mental or psychological disorders, such as mental retardation, organic brain syndrome, emotional or mental illness, and specific learning disabilities.

To review the specific text included in the ADA, please visit https://www.ada.gov/taman2.html#II-2.0000.

Q1: Please identify your department. (Required)

☐City Manager's
☐City Clerk
☐Community Development
☐Finance
☐City Attorney's Office
☐Human Resources
☒Parks, Recreation and Senior Services
☐Marina
☐Police
☐Public Works
☐Court

Q2: If you have elected to fill out one survey for each branch or division within your department, please identify the branch or division this particular survey will cover.

Q3: Please describe the services, programs or activities your department provides to the public.

Parks and recreational facility planning and development, general and senior recreation, facility rentals, cultural and special events and human services.

Q4: Does your department receive federal funding for any of its services, programs or activities, either in whole or in part?

☒Yes
☐No

Q4.1: If yes, does your department have an identified Section 504 Coordinator responsible for ensuring that the federally funded program, service or activity does not discriminate against persons with disabilities?
☐Yes
☒No

Q4.1.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☒1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q4.2: Comments:

Q5: Does your department provide full and equal access to ALL its services, programs or activities, regardless of ability?

☐ Yes
☒No
☐N/A

Q5.1: If no, please describe the services, programs or activities that are not fully accessible, why they are not accessible and what, if any, options you provide to qualified individuals with disabilities interested in these inaccessible services, programs or activities.
Recreation Programs are limited due to lack of specialized training that could allow full accessibility. Participants may be included with appropriate assistance by an adult guardian that can provide specialized care.

Q5.2: Comments:

Q6: Does your department's main public access number have an automated phone menu system (i.e. press 1 for…press 2 for…)?
☐ Yes
☒No
☐ N/A

Q6.1: If yes, does the system offer a simple, 1-step way for a caller to bypass the menu and speak directly with a staff person during regular business hours?
☐Yes
☐No

Q6.1.1: If no, please provide an estimated time frame to correct this deficiency:

☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☒Not sure

Q6.2: Comments:

Q7: What tool(s) does your department use to communicate by phone with people with speech or hearing impairments?
☒Text telephone (TTY/TDD)
☐Third-party "relay" system where a trained operator facilitates a conversation between you and the customer
☐None
☐Other (please list) **Click here to enter text.**

Q7.1: If none, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q7.2: If text telephone, do your staff receive regular and recurring training/refreshers on how to use the text telephone?
☐Yes
☒No

Q7.3: If third-party "Relay" system, do your staff know how to place a Relay call to a customer, as well as receive one?
☐Yes
☐No

Q7.2: Comments:

Q8: Does your department provide phones the public may use to make outgoing calls when needed?
☒ Yes
☐No
☐N/A

Q8.1: If yes, is one of the phones TTY/TDD equipped?
☒Yes
☐No

Q8.1.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term) Not sure

Q8.2: Comments:

Q9: Do all printed materials (e.g. forms, newsletters, brochures, calendars, fact sheets, etc.) provided to the public by your department include instructions about how to request alternate formats?

☐Yes
☒No
☐N/A

Q9.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☒Not sure

Q9.2: Comments:

Q10: What types of alternate document formats can your department provide to the public when requested?

☒Audio recording (cassette tape or digital) Enlarged print
☐Braille
☐Accessible website (high contrast colors, large fonts, no PDFs and alt text for all photos and graphics) Email (i.e. sending a document or survey to a person directly if they can't access it on the Web or in person)
☒Computer disk
☐None
☐Other (please list)
☐N/A

Q10:1: Comments:
Enlarged Print, computer disk, email document

Q11: How long does it take for your department to respond to a request that a document be provided in an alternate format, on average?

☐24 hours or less (not including weekends/holidays) 2-5 working days
☐More than 1 week
☒Don't know (have not responded to such a request before)

Q11.1: Comments:

Q12: Do all printed or electronic materials about department-sponsored/hosted public events, public meetings or public hearings include instructions about how to request accommodations?

☐Yes
☒No
☐N/A

Q12.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☒1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q12.2: Comments:

Q13: What types of accommodations can your department provide to the public when requested?

☐American Sign Language interpreters
☒Assistive listening devices, like FM transmitters
☐Real-time open captioning
☐Electronic/computer-based document readers
☐Call-in/speakerphone capability during meetings
☐Other (please list)
☐N/A

Q13.1: Comments:

Q14: How long does it take for your department to respond to a request for accommodations, on average?

☐24 hours or less (not including weekends/holidays)
☒2-5 working days
☐More than 1 week
☐Don't know (have not responded to such a request before)

Q14.1: Comments:

Q15: Does your department charge fees for providing materials in alternative formats or for providing accommodations to customers with disabilities?

☐Yes
☒No
☐N/A

Q15.1: Comments:

Q16: Are promotional or public service videos produced for public viewing about your department or its services captioned for deaf or hard of hearing customers?

☐Yes
☒No
☐ N/A

Q16.1: If no, please provide an estimated time frame to correct this deficiency?

☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☒Not sure

Q16.2: Comments:

Q17: Does your department provide information about any of its services, programs or activities to the public on the Internet?

☒Yes
☐No
☐N/A

Q17.1: If yes, is the content of these Web pages fully accessible to people with vision or mobility limitations? For example, do you provide "alternate text" descriptions for all photos, charts and graphics; do Web pages use large fonts and high contrast colors; and do you provide "text rich" versions of PDF documents for people who use screen reading software on their computers?
☐Yes
☒No

Q17.1.1: If no, please provide an estimated time frame to correct this deficiency on your department's most popular/most visited Web page(s):
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☒Not sure

Q17.1.1.1: Please provide an estimated time frame to correct this deficiency on the rest of your department's Web pages:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☒Not sure

Q17.2: Comments:

Q18: Is a "Notice Under the Americans Disabilities Act" flyer posted in the foyer, reception or front office area of your department? (See example: www.ada.gov/adaidatta.htm)
☐Yes
☒No
☐N/A

Q18.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q18.2: Comments:

Q19: Is your department's staff familiar with the city's ADA grievance/complaint procedures when an incident of disability discrimination is alleged?
☐Yes
☒No
☐N/A

Q19.1: If no, please provide an estimated time frame to correct this deficiency:
☒1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q19.2: Comments:

Q20: Are contractors that bid on capital projects or other contractual work for your department required to sign a statement attesting to their intent to comply with the ADA?

☐Yes
☒No
☐N/A

Q20.1: If no, please provide an estimated time frame to correct this deficiency:

☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q20.2: Comments:

Q21: When selecting contractors or vendors, does the department use criteria that do not discriminate based on disability?

☒Yes
☐No
☐N/A

Q21.1: If no, please provide an estimated time frame to correct this deficiency:

☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q21.2: Comments:

Q22: When hiring temporary or full-time employees, does your department consistently use selection criteria that do not discriminate based on disability?

☒Yes
☐No
☐N/A

Q22.1: If no, please describe why the selection criteria for certain positions would discriminate based on disability (e.g. the applicant must be able to apprehend suspects fleeing on foot, drive a vehicle, lift heavy objects, etc.).

Q22.2: Comments:

Q23: Does your department ensure individuals with disabilities are allowed the opportunity to participate as members of any associated citizen advisory boards or committees?

☒Yes

☐No
☐N/A

Q23.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q23.2: Comments:

Q24: Are individuals with disabilities now serving on any of your department's advisory boards or committees?
☒Yes
☐No
☐N/A

Q24.1: Comments:

Q25: Would your department's staff benefit from additional training on how to provide access to your services and programs for people with disabilities?
☒Yes
☐No
☐N/A

Q25.1: If yes, what kind of training or technical assistance would be helpful?
☒Developing policies or procedures
☒How to work with people with disabilities
☒Legal requirements
☒How to respond to requests for accommodation (e.g. American sign language interpreters, assisted listening devices, etc.)
☒How to provide materials in alternate formats (e.g. Braille, audio recordings, etc.) Other (please list)

Q25.2: Comments:

City of Des Moines
2017 Americans with Disabilities Act Self-Evaluation Survey

Please fill out this form to the best of your abilities. If you have any questions regarding this form, please contact Andrew Merges 206-870-6568.

The Americans with Disabilities Act defines 'qualified individuals with disabilities' as follows:

1) Individuals who have a physical or mental impairment that substantially limits one or more major life activities;
2) Individuals who have a record of a physical or mental impairment that substantially limited one or more of the individual's major life activities; and
3) Individuals who are regarded as having such an impairment, whether they have the impairment or not.

Physical impairments can include orthopedic, visual, speech, and hearing impairments, cerebral palsy, epilepsy, muscular dystrophy, multiple sclerosis, cancer, heart disease, diabetes, HIV disease (symptomatic or asymptomatic), tuberculosis, drug addiction, and alcoholism. Mental impairments include mental or psychological disorders, such as mental retardation, organic brain syndrome, emotional or mental illness, and specific learning disabilities.

To review the specific text included in the ADA, please visit https://www.ada.gov/taman2.html#II-2.0000.

Q1: Please identify your department. (Required)

☐City Manager's
☐City Clerk
☐Community Development
☐Finance
☐City Attorney's Office
☐Human Resources
☒Parks, Recreation and Senior Services
☐Marina
☐Police
☐Public Works
☐Court

Q2: If you have elected to fill out one survey for each branch or division within your department, please identify the branch or division this particular survey will cover.

Q3: Please describe the services, programs or activities your department provides to the public.

Programs, services and activities for adults 50 and older. Nutrition program Monday through Thursday, drop in activities, classes, workshops, counseling services, Volunteer office and program support, foot care, trainings, day trips, special events.

Q4: Does your department receive federal funding for any of its services, programs or activities, either in whole or in part?

☒Yes
☐No

Q4.1: If yes, does your department have an identified Section 504 Coordinator responsible for ensuring that the federally funded program, service or activity does not discriminate against persons with disabilities?
☐Yes
☒No

Q4.1.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☒More than two years (long-term)
☐Not sure

Q4.2: Comments:
The department receives federal funding. The senior center partners with agencies who receive federal funding; Catholic Community Services, Sound Generations.

Q5: Does your department provide full and equal access to ALL its services, programs or activities, regardless of ability?

☒ Yes
☐No
☐N/A

Q5.1: If no, please describe the services, programs or activities that are not fully accessible, why they are not accessible and what, if any, options you provide to qualified individuals with disabilities interested in these inaccessible services, programs or activities.

Q5.2: Comments:

Q6: Does your department's main public access number have an automated phone menu system (i.e. press 1 for…press 2 for…)?
☒ Yes
☐No
☐ N/A

Q6.1: If yes, does the system offer a simple, 1-step way for a caller to bypass the menu and speak directly with a staff person during regular business hours?
☐Yes
☒No

Q6.1.1: If no, please provide an estimated time frame to correct this deficiency:

☒1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☒Not sure

Q6.2: Comments:

Q7: What tool(s) does your department use to communicate by phone with people with speech or hearing impairments?
☒Text telephone (TTY/TDD)
☐Third-party "relay" system where a trained operator facilitates a conversation between you and the customer
☐None
☐Other (please list) **Click here to enter text.**

Q7.1: If none, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q7.2: If text telephone, do your staff receive regular and recurring training/refreshers on how to use the text telephone?
☐Yes
☒No

Q7.3: If third-party "Relay" system, do your staff know how to place a Relay call to a customer, as well as receive one?
☐Yes
☐No

Q7.2: Comments:

Q8: Does your department provide phones the public may use to make outgoing calls when needed?
☒ Yes
☐No
☐N/A

Q8.1: If yes, is one of the phones TTY/TDD equipped?
☐Yes
☒No

Q8.1.1: If no, please provide an estimated time frame to correct this deficiency:
☒1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term) Not sure

Q8.2: Comments:

Q9: Do all printed materials (e.g. forms, newsletters, brochures, calendars, fact sheets, etc.) provided to the public by your department include instructions about how to request alternate formats?

☐Yes
☒No
☐N/A

Q9.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☒Not sure

Q9.2: Comments:

Q10: What types of alternate document formats can your department provide to the public when requested?

☒Audio recording (cassette tape or digital) Enlarged print
☐Braille
☐Accessible website (high contrast colors, large fonts, no PDFs and alt text for all photos and graphics) Email (i.e. sending a document or survey to a person directly if they can't access it on the Web or in person)
☒Computer disk
☐None
☒Other (please list)
☐N/A

Q10:1: Comments:
Enlarged Print, computer disk, email document, volunteer to read document and write in information

Q11: How long does it take for your department to respond to a request that a document be provided in an alternate format, on average?

☐24 hours or less (not including weekends/holidays) 2-5 working days
☐More than 1 week
☒Don't know (have not responded to such a request before)

Q11.1: Comments:

Q12: Do all printed or electronic materials about department-sponsored/hosted public events, public meetings or public hearings include instructions about how to request accommodations?

☐Yes
☒No
☐N/A

Q12.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☒1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q12.2: Comments:

Q13: What types of accommodations can your department provide to the public when requested?
☒American Sign Language interpreters
☒Assistive listening devices, like FM transmitters
☐Real-time open captioning
☐Electronic/computer-based document readers
☒Call-in/speakerphone capability during meetings
☐Other (please list)
☐N/A

Q13.1: Comments:

Q14: How long does it take for your department to respond to a request for accommodations, on average?
☐24 hours or less (not including weekends/holidays)
☒2-5 working days
☐More than 1 week
☐Don't know (have not responded to such a request before)

Q14.1: Comments:

Q15: Does your department charge fees for providing materials in alternative formats or for providing accommodations to customers with disabilities?
☐Yes
☒No
☐N/A

Q15.1: Comments:

Q16: Are promotional or public service videos produced for public viewing about your department or its services captioned for deaf or hard of hearing customers?
☐Yes
☒No
☐ N/A

Q16.1: If no, please provide an estimated time frame to correct this deficiency?
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☒Not sure

Q16.2: Comments:

Q17: Does your department provide information about any of its services, programs or activities to the public on the Internet?
☒Yes
☐No
☐N/A

Q17.1: If yes, is the content of these Web pages fully accessible to people with vision or mobility limitations? For example, do you provide "alternate text" descriptions for all photos, charts and graphics; do Web pages use large fonts and high contrast colors; and do you provide "text rich" versions of PDF documents for people who use screen reading software on their computers?
☐Yes
☒No

Q17.1.1: If no, please provide an estimated time frame to correct this deficiency on your department's most popular/most visited Web page(s):
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☒Not sure

Q17.1.1.1: Please provide an estimated time frame to correct this deficiency on the rest of your department's Web pages:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☒Not sure

Q17.2: Comments:

Q18: Is a "Notice Under the Americans Disabilities Act" flyer posted in the foyer, reception or front office area of your department? (See example: www.ada.gov/adaidatta.htm)
☐Yes
☒No
☐N/A

Q18.1: If no, please provide an estimated time frame to correct this deficiency:
☒1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q18.2: Comments:
We have it posted in the kitchen area

Q19: Is your department's staff familiar with the city's ADA grievance/complaint procedures when an incident of disability discrimination is alleged?
☐Yes
☒No
☐N/A

Q19.1: If no, please provide an estimated time frame to correct this deficiency:
☒1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)

☐Not sure

Q19.2: Comments:

Q20: Are contractors that bid on capital projects or other contractual work for your department required to sign a statement attesting to their intent to comply with the ADA?

☐Yes
☒No
☐N/A

Q20.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q20.2: Comments:

Q21: When selecting contractors or vendors, does the department use criteria that do not discriminate based on disability?

☒Yes
☐No
☐N/A

Q21.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q21.2: Comments:

Q22: When hiring temporary or full-time employees, does your department consistently use selection criteria that do not discriminate based on disability?

☒Yes
☐No
☐N/A

Q22.1: If no, please describe why the selection criteria for certain positions would discriminate based on disability (e.g. the applicant must be able to apprehend suspects fleeing on foot, drive a vehicle, lift heavy objects, etc.).

Q22.2: Comments:

Q23: Does your department ensure individuals with disabilities are allowed the opportunity to participate as members of any associated citizen advisory boards or committees?

☒Yes
☐No
☐N/A

Q23.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q23.2: Comments:

Q24: Are individuals with disabilities now serving on any of your department's advisory boards or committees?
☒Yes
☐No
☐N/A

Q24.1: Comments:

Q25: Would your department's staff benefit from additional training on how to provide access to your services and programs for people with disabilities?
☒Yes
☐No
☐N/A

Q25.1: If yes, what kind of training or technical assistance would be helpful?
☒Developing policies or procedures
☒How to work with people with disabilities
☒Legal requirements
☒How to respond to requests for accommodation (e.g. American sign language interpreters, assisted listening devices, etc.)
☒How to provide materials in alternate formats (e.g. Braille, audio recordings, etc.) Other (please list)

Q25.2: Comments:

City of Des Moines
2017 Americans with Disabilities Act Self-Evaluation Survey

Please fill out this form to the best of your abilities. If you have any questions regarding this form, please contact Andrew Merges 206-870-6568.

The Americans with Disabilities Act defines 'qualified individuals with disabilities' as follows:

1) Individuals who have a physical or mental impairment that substantially limits one or more major life activities;
2) Individuals who have a record of a physical or mental impairment that substantially limited one or more of the individual's major life activities; and
3) Individuals who are regarded as having such an impairment, whether they have the impairment or not.

Physical impairments can include orthopedic, visual, speech, and hearing impairments, cerebral palsy, epilepsy, muscular dystrophy, multiple sclerosis, cancer, heart disease, diabetes, HIV disease (symptomatic or asymptomatic), tuberculosis, drug addiction, and alcoholism. Mental impairments include mental or psychological disorders, such as mental retardation, organic brain syndrome, emotional or mental illness, and specific learning disabilities.

To review the specific text included in the ADA, please visit https://www.ada.gov/taman2.html#II-2.0000.

Human Resources – Additional Questions

HRQ1: Does the city offer employees training in working with people who have physical, mental or emotional disabilities, including mobility, speech, visual, hearing, cognitive/learning and psychiatric impairments?

☐Yes
☒No

HRQ1.1: If yes, how often is the training provided?

☐At orientation
☐Semi-annually
☐Annually
☐On request
☐Other

HRQ1.2: If yes, who receives the training? (check all that apply)

☐All staff (full-time, part-time, temporary & seasonal)
☐Salaried staff only
☐Management/supervisors
☐Customer service representatives/receptionists
☐Public safety staff

☐Other

HRQ1.3: If no, please provide an estimated time frame to correct this deficiency:

☐1-12 months (short-term)
☒1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

HRQ1.3: Comments:

HRQ2: Does the city offer employees training in how to provide materials in alternate formats to those with disabilities (e.g. Braille, audio recordings, accessible Web design, etc.)?

☐Yes
☒No

HRQ2.1: If yes, how often is the training provided?

☐At orientation
☐Semi-annually
☐Annually
☐On request
☐Other

HRQ2.1.1: If yes, who receives the training? (check all that apply)

☐All staff (full-time, part-time, temporary & seasonal)
☐Salaried staff only
☐Management/supervisors
☐Customer service representatives/receptionists
☐Public safety staff
☐Other

HRQ2.2: If no, please provide an estimated time frame to correct this deficiency:

☐1-12 months (short-term)
☒1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

HRQ2.3: Other comments:

HRQ3: Does the city offer employees training in how to provide special accommodations to those with disabilities (e.g. American Sign Language interpreters, assistive listening devices, etc.)?

☐Yes
☒No

HRQ3.1: If yes, how often is the training provided?

☐At orientation
☐Semi-annually
☐Annually
☐On request
☐Other

HRQ3.2: If yes, who receives the training? (check all that apply)
☐All staff (full-time, part-time, temporary & seasonal)
☐Salaried staff only
☐Management/supervisors
☐Customer service representatives/receptionists
☐Public safety staff
☐Other

HRQ3.3: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☒1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

HRQ3.3: Comments:

City of Des Moines
2017 Americans with Disabilities Act Self-Evaluation Survey

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1) Individuals who have a physical or mental impairment that substantially limits one or more major life activities;
2) Individuals who have a record of a physical or mental impairment that substantially limited one or more of the individual's major life activities; and
3) Individuals who are regarded as having such an impairment, whether they have the impairment or not.

Physical impairments can include orthopedic, visual, speech, and hearing impairments, cerebral palsy, epilepsy, muscular dystrophy, multiple sclerosis, cancer, heart disease, diabetes, HIV disease (symptomatic or asymptomatic), tuberculosis, drug addiction, and alcoholism. Mental impairments include mental or psychological disorders, such as mental retardation, organic brain syndrome, emotional or mental illness, and specific learning disabilities.

To review the specific text included in the ADA, please visit https://www.ada.gov/taman2.html#II-2.0000.

Q1: Please identify your department. (Required)

☐City Manager's
☐City Clerk
☐Community Development
☐Finance
☐City Attorney's Office
☐Human Resources
☐Parks, Recreation and Senior Services
☒Marina
☐Police
☐Public Works
☐Court

Q2: If you have elected to fill out one survey for each branch or division within your department, please identify the branch or division this particular survey will cover.

Q3: Please describe the services, programs or activities your department provides to the public.

MARINA

Q4: Does your department receive federal funding for any of its services, programs or activities, either in

whole or in part?

☐Yes
☒No

Q4.1: If yes, does your department have an identified Section 504 Coordinator responsible for ensuring that the federally funded program, service or activity does not discriminate against persons with disabilities?
☐Yes
☐No

Q4.1.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q4.2: Comments:

Q5: Does your department provide full and equal access to ALL its services, programs or activities, regardless of ability?

☒ Yes
☐No
☐N/A

Q5.1: If no, please describe the services, programs or activities that are not fully accessible, why they are not accessible and what, if any, options you provide to qualified individuals with disabilities interested in these inaccessible services, programs or activities.

Q5.2: Comments:

Q6: Does your department's main public access number have an automated phone menu system (i.e. press 1 for…press 2 for…)?
☒ Yes
☐No
☐ N/A

Q6.1: If yes, does the system offer a simple, 1-step way for a caller to bypass the menu and speak directly with a staff person during regular business hours?
☒Yes
☐No

Q6.1.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q6.2: Comments:

Q7: What tool(s) does your department use to communicate by phone with people with speech or hearing impairments?

☐Text telephone (TTY/TDD)
☒Third-party "relay" system where a trained operator facilitates a conversation between you and the customer
☐None
☒Other (please list) A handheld translator as well.

Q7.1: If none, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q7.2: If text telephone, do your staff receive regular and recurring training/refreshers on how to use the text telephone?
☐Yes
☐No

Q7.3: If third-party "Relay" system, do your staff know how to place a Relay call to a customer, as well as receive one?
☐Yes
☐No

Q7.2: Comments:

Q8: Does your department provide phones the public may use to make outgoing calls when needed?

☒ Yes
☐No
☐N/A

Q8.1: If yes, is one of the phones TTY/TDD equipped?
☐Yes
☐No

Q8.1.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term) Not sure

Q8.2: Comments:

Q9: Do all printed materials (e.g. forms, newsletters, brochures, calendars, fact sheets, etc.) provided to the public by your department include instructions about how to request alternate formats?

☒Yes
☐No

☐N/A

Q9.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q9.2: Comments:

Q10: What types of alternate document formats can your department provide to the public when requested?
☐Audio recording (cassette tape or digital) Enlarged print
☐Braille
☒Accessible website (high contrast colors, large fonts, no PDFs and alt text for all photos and graphics) Email (i.e. sending a document or survey to a person directly if they can't access it on the Web or in person)
☐Computer disk
☐None
☐Other (please list)
☐N/A

Q10:1: Comments:

Q11: How long does it take for your department to respond to a request that a document be provided in an alternate format, on average?
☐24 hours or less (not including weekends/holidays) 2-5 working days
☐More than 1 week
☒Don't know (have not responded to such a request before)

Q11.1: Comments:

Q12: Do all printed or electronic materials about department-sponsored/hosted public events, public meetings or public hearings include instructions about how to request accommodations?
☒Yes
☐No
☐N/A

Q12.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q12.2: Comments:

Q13: What types of accommodations can your department provide to the public when requested?
☐American Sign Language interpreters
☐Assistive listening devices, like FM transmitters

☐Real-time open captioning
☒Electronic/computer-based document readers
☒Call-in/speakerphone capability during meetings
☐Other (please list)
☐N/A

Q13.1: Comments:

Q14: How long does it take for your department to respond to a request for accommodations, on average?
☐24 hours or less (not including weekends/holidays)
☒2-5 working days
☐More than 1 week
☐Don't know (have not responded to such a request before)

Q14.1: Comments:

Q15: Does your department charge fees for providing materials in alternative formats or for providing accommodations to customers with disabilities?
☐Yes
☒No
☐N/A

Q15.1: Comments:

Q16: Are promotional or public service videos produced for public viewing about your department or its services captioned for deaf or hard of hearing customers?
☒Yes
☐No
☐ N/A

Q16.1: If no, please provide an estimated time frame to correct this deficiency?
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q16.2: Comments:

Q17: Does your department provide information about any of its services, programs or activities to the public on the Internet?
☒Yes
☐No
☐N/A

Q17.1: If yes, is the content of these Web pages fully accessible to people with vision or mobility limitations? For example, do you provide "alternate text" descriptions for all photos, charts and graphics; do Web pages use large fonts and high contrast colors; and do you provide "text rich" versions of PDF documents for people who use screen reading software on their computers?
☒Yes

☐No

Q17.1.1: If no, please provide an estimated time frame to correct this deficiency on your department's most popular/most visited Web page(s):
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q17.1.1.1: Please provide an estimated time frame to correct this deficiency on the rest of your department's Web pages:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q17.2: Comments:

Q18: Is a "Notice Under the Americans Disabilities Act" flyer posted in the foyer, reception or front office area of your department? (See example: www.ada.gov/adaidatta.htm)
☐Yes
☒No
☐N/A

Q18.1: If no, please provide an estimated time frame to correct this deficiency:
☒1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q18.2: Comments:

Q19: Is your department's staff familiar with the city's ADA grievance/complaint procedures when an incident of disability discrimination is alleged?
☐Yes
☐No
☒N/A

Q19.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q19.2: Comments:

Q20: Are contractors that bid on capital projects or other contractual work for your department required to sign a statement attesting to their intent to comply with the ADA?

☐Yes
☐No
☐N/A

Q20.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☒Not sure

Q20.2: Comments:

Q21: When selecting contractors or vendors, does the department use criteria that do not discriminate based on disability?
☒Yes
☐No
☐N/A

Q21.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q21.2: Comments:

Q22: When hiring temporary or full-time employees, does your department consistently use selection criteria that do not discriminate based on disability?
☒Yes
☐No
☐N/A

Q22.1: If no, please describe why the selection criteria for certain positions would discriminate based on disability (e.g. the applicant must be able to apprehend suspects fleeing on foot, drive a vehicle, lift heavy objects, etc.).

Q22.2: Comments:

Q23: Does your department ensure individuals with disabilities are allowed the opportunity to participate as members of any associated citizen advisory boards or committees?
☒Yes
☐No
☐N/A

Q23.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)

☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q23.2: Comments:

Q24: Are individuals with disabilities now serving on any of your department's advisory boards or committees?
☐Yes
☐No
☒N/A

Q24.1: Comments:

Q25: Would your department's staff benefit from additional training on how to provide access to your services and programs for people with disabilities?
☒Yes
☐No
☐N/A

Q25.1: If yes, what kind of training or technical assistance would be helpful?
☐Developing policies or procedures
☐How to work with people with disabilities
☒Legal requirements
☐How to respond to requests for accommodation (e.g. American sign language interpreters, assisted listening devices, etc.)
☐How to provide materials in alternate formats (e.g. Braille, audio recordings, etc.) Other (please list)

Q25.2: Comments:

City of Des Moines
2017 Americans with Disabilities Act Self-Evaluation Survey

Please fill out this form to the best of your abilities. If you have any questions regarding this form, please contact Andrew Merges 206-870-6568.

The Americans with Disabilities Act defines 'qualified individuals with disabilities' as follows:

1) Individuals who have a physical or mental impairment that substantially limits one or more major life activities;
2) Individuals who have a record of a physical or mental impairment that substantially limited one or more of the individual's major life activities; and
3) Individuals who are regarded as having such an impairment, whether they have the impairment or not.

Physical impairments can include orthopedic, visual, speech, and hearing impairments, cerebral palsy, epilepsy, muscular dystrophy, multiple sclerosis, cancer, heart disease, diabetes, HIV disease (symptomatic or asymptomatic), tuberculosis, drug addiction, and alcoholism. Mental impairments include mental or psychological disorders, such as mental retardation, organic brain syndrome, emotional or mental illness, and specific learning disabilities.

To review the specific text included in the ADA, please visit https://www.ada.gov/taman2.html#II-2.0000.

Q1: Please identify your department. (Required)

☐City Manager's
☐City Clerk
☒Community Development
☐Finance
☐City Attorney's Office
☐Human Resources
☐Parks, Recreation and Senior Services
☐Marina
☐Police
☐Public Works
☐Court

Q2: If you have elected to fill out one survey for each branch or division within your department, please identify the branch or division this particular survey will cover.

Q3: Please describe the services, programs or activities your department provides to the public.

Land Use Planning, Permitting

Q4: Does your department receive federal funding for any of its services, programs or activities, either in

whole or in part?

☐Yes
☒No

Q4.1: If yes, does your department have an identified Section 504 Coordinator responsible for ensuring that the federally funded program, service or activity does not discriminate against persons with disabilities?
☐Yes
☐No

Q4.1.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q4.2: Comments:

Q5: Does your department provide full and equal access to ALL its services, programs or activities, regardless of ability?

☒ Yes
☐No
☐N/A

Q5.1: If no, please describe the services, programs or activities that are not fully accessible, why they are not accessible and what, if any, options you provide to qualified individuals with disabilities interested in these inaccessible services, programs or activities.

Q5.2: Comments:

Q6: Does your department's main public access number have an automated phone menu system (i.e. press 1 for…press 2 for…)?
☒ Yes
☐No
☐ N/A

Q6.1: If yes, does the system offer a simple, 1-step way for a caller to bypass the menu and speak directly with a staff person during regular business hours?
☒Yes
☐No

Q6.1.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q6.2: Comments:

Q7: What tool(s) does your department use to communicate by phone with people with speech or hearing impairments?

☒Text telephone (TTY/TDD)
☐Third-party "relay" system where a trained operator facilitates a conversation between you and the customer
☐None
☐Other (please list) **Click here to enter text.**

Q7.1: If none, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q7.2: If text telephone, do your staff receive regular and recurring training/refreshers on how to use the text telephone?
☐Yes
☒No

Q7.3: If third-party "Relay" system, do your staff know how to place a Relay call to a customer, as well as receive one?
☐Yes
☒No

Q7.2: Comments:

Q8: Does your department provide phones the public may use to make outgoing calls when needed?

☐ Yes
☒No
☐N/A

Q8.1: If yes, is one of the phones TTY/TDD equipped?
☐Yes
☐No

Q8.1.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term) Not sure

Q8.2: Comments:

Q9: Do all printed materials (e.g. forms, newsletters, brochures, calendars, fact sheets, etc.) provided to the public by your department include instructions about how to request alternate formats?

☐Yes
☒No

☐N/A

Q9.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☒Not sure

Q9.2: Comments:

Q10: What types of alternate document formats can your department provide to the public when requested?
☒Audio recording (cassette tape or digital) Enlarged print
☐Braille
☒Accessible website (high contrast colors, large fonts, no PDFs and alt text for all photos and graphics) Email (i.e. sending a document or survey to a person directly if they can't access it on the Web or in person)
☒Computer disk
☐None
☐Other (please list)
☐N/A

Q10:1: Comments:

Q11: How long does it take for your department to respond to a request that a document be provided in an alternate format, on average?
☒24 hours or less (not including weekends/holidays) 2-5 working days
☐More than 1 week
☐Don't know (have not responded to such a request before)

Q11.1: Comments:

Q12: Do all printed or electronic materials about department-sponsored/hosted public events, public meetings or public hearings include instructions about how to request accommodations?
☒Yes
☐No
☐N/A

Q12.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q12.2: Comments:

Q13: What types of accommodations can your department provide to the public when requested?
☒American Sign Language interpreters
☒Assistive listening devices, like FM transmitters

☐Real-time open captioning
☐Electronic/computer-based document readers
☒Call-in/speakerphone capability during meetings
☐Other (please list)
☐N/A

Q13.1: Comments:

Q14: How long does it take for your department to respond to a request for accommodations, on average?
☐24 hours or less (not including weekends/holidays)
☒2-5 working days
☐More than 1 week
☐Don't know (have not responded to such a request before)

Q14.1: Comments:

Q15: Does your department charge fees for providing materials in alternative formats or for providing accommodations to customers with disabilities?
☐Yes
☒No
☐N/A

Q15.1: Comments:

Q16: Are promotional or public service videos produced for public viewing about your department or its services captioned for deaf or hard of hearing customers?
☐Yes
☐No
☒ N/A

Q16.1: If no, please provide an estimated time frame to correct this deficiency?
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q16.2: Comments:

Q17: Does your department provide information about any of its services, programs or activities to the public on the Internet?
☒Yes
☐No
☐N/A

Q17.1: If yes, is the content of these Web pages fully accessible to people with vision or mobility limitations? For example, do you provide "alternate text" descriptions for all photos, charts and graphics; do Web pages use large fonts and high contrast colors; and do you provide "text rich" versions of PDF documents for people who use screen reading software on their computers?
☒Yes

☐No

Q17.1.1: If no, please provide an estimated time frame to correct this deficiency on your department's most popular/most visited Web page(s):
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q17.1.1.1: Please provide an estimated time frame to correct this deficiency on the rest of your department's Web pages:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q17.2: Comments:

Q18: Is a "Notice Under the Americans Disabilities Act" flyer posted in the foyer, reception or front office area of your department? (See example: www.ada.gov/adaidatta.htm)
☐Yes
☒No
☐N/A

Q18.1: If no, please provide an estimated time frame to correct this deficiency:
☒1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q18.2: Comments:

Q19: Is your department's staff familiar with the city's ADA grievance/complaint procedures when an incident of disability discrimination is alleged?
☐Yes
☒No
☐N/A

Q19.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☒Not sure

Q19.2: Comments:

Q20: Are contractors that bid on capital projects or other contractual work for your department required to sign a statement attesting to their intent to comply with the ADA?

☒Yes
☐No
☐N/A

Q20.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q20.2: Comments:

Q21: When selecting contractors or vendors, does the department use criteria that do not discriminate based on disability?
☒Yes
☐No
☐N/A

Q21.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q21.2: Comments:

Q22: When hiring temporary or full-time employees, does your department consistently use selection criteria that do not discriminate based on disability?
☒Yes
☐No
☐N/A

Q22.1: If no, please describe why the selection criteria for certain positions would discriminate based on disability (e.g. the applicant must be able to apprehend suspects fleeing on foot, drive a vehicle, lift heavy objects, etc.).

Q22.2: Comments:

Q23: Does your department ensure individuals with disabilities are allowed the opportunity to participate as members of any associated citizen advisory boards or committees?
☒Yes
☐No
☐N/A

Q23.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)

☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q23.2: Comments:

Q24: Are individuals with disabilities now serving on any of your department's advisory boards or committees?
☐Yes
☐No
☒N/A

Q24.1: Comments:

Q25: Would your department's staff benefit from additional training on how to provide access to your services and programs for people with disabilities?
☒Yes
☐No
☐N/A

Q25.1: If yes, what kind of training or technical assistance would be helpful?
☒Developing policies or procedures
☒How to work with people with disabilities
☒Legal requirements
☒How to respond to requests for accommodation (e.g. American sign language interpreters, assisted listening devices, etc.)
☒How to provide materials in alternate formats (e.g. Braille, audio recordings, etc.) Other (please list)

Q25.2: Comments:

City of Des Moines
2017 Americans with Disabilities Act Self-Evaluation Survey

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2) Individuals who have a record of a physical or mental impairment that substantially limited one or more of the individual's major life activities; and
3) Individuals who are regarded as having such an impairment, whether they have the impairment or not.

Physical impairments can include orthopedic, visual, speech, and hearing impairments, cerebral palsy, epilepsy, muscular dystrophy, multiple sclerosis, cancer, heart disease, diabetes, HIV disease (symptomatic or asymptomatic), tuberculosis, drug addiction, and alcoholism. Mental impairments include mental or psychological disorders, such as mental retardation, organic brain syndrome, emotional or mental illness, and specific learning disabilities.

To review the specific text included in the ADA, please visit https://www.ada.gov/taman2.html#II-2.0000.

Q1: Please identify your department. (Required)

☐City Manager's
☐City Clerk
☐Community Development
☐Finance
☐City Attorney's Office
☐Human Resources
☐Parks, Recreation and Senior Services
☐Marina
☒Police
☐Public Works
☐Court

Q2: If you have elected to fill out one survey for each branch or division within your department, please identify the branch or division this particular survey will cover.

Q3: Please describe the services, programs or activities your department provides to the public.

Law Enforcement

Q4: Does your department receive federal funding for any of its services, programs or activities, either in

whole or in part?

☒Yes
☐No

Q4.1: If yes, does your department have an identified Section 504 Coordinator responsible for ensuring that the federally funded program, service or activity does not discriminate against persons with disabilities?
☐Yes
☒No

Q4.1.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☒Not sure

Q4.2: Comments:
We Federal funding for equipment and/or training for our officers.

Q5: Does your department provide full and equal access to ALL its services, programs or activities, regardless of ability?

☐ Yes
☐No
☒N/A

Q5.1: If no, please describe the services, programs or activities that are not fully accessible, why they are not accessible and what, if any, options you provide to qualified individuals with disabilities interested in these inaccessible services, programs or activities.

Q5.2: Comments:

Q6: Does your department's main public access number have an automated phone menu system (i.e. press 1 for…press 2 for…)?
☒ Yes
☐No
☐ N/A

Q6.1: If yes, does the system offer a simple, 1-step way for a caller to bypass the menu and speak directly with a staff person during regular business hours?
☒Yes
☐No

Q6.1.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)

☐Not sure

Q6.2: Comments:

Q7: What tool(s) does your department use to communicate by phone with people with speech or hearing impairments?

☐Text telephone (TTY/TDD)
☐Third-party "relay" system where a trained operator facilitates a conversation between you and the customer
☒None
☐Other (please list) **Click here to enter text.**

Q7.1: If none, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☒Not sure

Q7.2: If text telephone, do your staff receive regular and recurring training/refreshers on how to use the text telephone?
☐Yes
☐No

Q7.3: If third-party "Relay" system, do your staff know how to place a Relay call to a customer, as well as receive one?
☐Yes
☐No

Q7.2: Comments:
Our 911 Communications Center has the capability to communicate with the speech and hearing impaired.

Q8: Does your department provide phones the public may use to make outgoing calls when needed?

☒ Yes
☐No
☐N/A

Q8.1: If yes, is one of the phones TTY/TDD equipped?
☐Yes
☒No

Q8.1.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term) Not sure

Q8.2: Comments:
Have not considered this option.

Q9: Do all printed materials (e.g. forms, newsletters, brochures, calendars, fact sheets, etc.) provided to the public by your department include instructions about how to request alternate formats?

☐Yes
☒No
☐N/A

Q9.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☒Not sure

Q9.2: Comments:

Q10: What types of alternate document formats can your department provide to the public when requested?

☐Audio recording (cassette tape or digital) Enlarged print
☐Braille
☐Accessible website (high contrast colors, large fonts, no PDFs and alt text for all photos and graphics) Email (i.e. sending a document or survey to a person directly if they can't access it on the Web or in person)
☐Computer disk
☒None
☐Other (please list)
☐N/A

Q10:1: Comments:

Q11: How long does it take for your department to respond to a request that a document be provided in an alternate format, on average?

☐24 hours or less (not including weekends/holidays) 2-5 working days
☐More than 1 week
☒Don't know (have not responded to such a request before)

Q11.1: Comments:

Q12: Do all printed or electronic materials about department-sponsored/hosted public events, public meetings or public hearings include instructions about how to request accommodations?

☐Yes
☒No
☐N/A

Q12.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☒Not sure

Q12.2: Comments:

Q13: What types of accommodations can your department provide to the public when requested?

☐American Sign Language interpreters
☐Assistive listening devices, like FM transmitters
☐Real-time open captioning
☐Electronic/computer-based document readers
☐Call-in/speakerphone capability during meetings
☐Other (please list)
☒N/A

Q13.1: Comments:

Q14: How long does it take for your department to respond to a request for accommodations, on average?

☐24 hours or less (not including weekends/holidays)
☐2-5 working days
☐More than 1 week
☒Don't know (have not responded to such a request before)

Q14.1: Comments:

Q15: Does your department charge fees for providing materials in alternative formats or for providing accommodations to customers with disabilities?

☐Yes
☐No
☒N/A

Q15.1: Comments:

Q16: Are promotional or public service videos produced for public viewing about your department or its services captioned for deaf or hard of hearing customers?

☐Yes
☒No
☐ N/A

Q16.1: If no, please provide an estimated time frame to correct this deficiency?

☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☒Not sure

Q16.2: Comments:

Q17: Does your department provide information about any of its services, programs or activities to the public on the Internet?

☒Yes
☐No
☐N/A

Q17.1: If yes, is the content of these Web pages fully accessible to people with vision or mobility

limitations? For example, do you provide "alternate text" descriptions for all photos, charts and graphics; do Web pages use large fonts and high contrast colors; and do you provide "text rich" versions of PDF documents for people who use screen reading software on their computers?
☒Yes
☐No

Q17.1.1: If no, please provide an estimated time frame to correct this deficiency on your department's most popular/most visited Web page(s):
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q17.1.1.1: Please provide an estimated time frame to correct this deficiency on the rest of your department's Web pages:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q17.2: Comments:

Q18: Is a "Notice Under the Americans Disabilities Act" flyer posted in the foyer, reception or front office area of your department? (See example: www.ada.gov/adaidatta.htm)
☐Yes
☒No
☐N/A

Q18.1: If no, please provide an estimated time frame to correct this deficiency:
☒1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q18.2: Comments:

Q19: Is your department's staff familiar with the city's ADA grievance/complaint procedures when an incident of disability discrimination is alleged?
☒Yes
☐No
☐N/A

Q19.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q19.2: Comments:

Q20: Are contractors that bid on capital projects or other contractual work for your department required to sign a statement attesting to their intent to comply with the ADA?

☒Yes
☐No
☐N/A

Q20.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q20.2: Comments:

Q21: When selecting contractors or vendors, does the department use criteria that do not discriminate based on disability?

☒Yes
☐No
☐N/A

Q21.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q21.2: Comments:

Q22: When hiring temporary or full-time employees, does your department consistently use selection criteria that do not discriminate based on disability?

☒Yes
☐No
☐N/A

Q22.1: If no, please describe why the selection criteria for certain positions would discriminate based on disability (e.g. the applicant must be able to apprehend suspects fleeing on foot, drive a vehicle, lift heavy objects, etc.).

Q22.2: Comments:

Q23: Does your department ensure individuals with disabilities are allowed the opportunity to participate as members of any associated citizen advisory boards or committees?

☒Yes
☐No

☐N/A

Q23.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q23.2: Comments:

Q24: Are individuals with disabilities now serving on any of your department's advisory boards or committees?
☒Yes
☐No
☐N/A

Q24.1: Comments:

Q25: Would your department's staff benefit from additional training on how to provide access to your services and programs for people with disabilities?
☒Yes
☐No
☐N/A

Q25.1: If yes, what kind of training or technical assistance would be helpful?
☐Developing policies or procedures
☐How to work with people with disabilities
☒Legal requirements
☒How to respond to requests for accommodation (e.g. American sign language interpreters, assisted listening devices, etc.)
☒How to provide materials in alternate formats (e.g. Braille, audio recordings, etc.) Other (please list)

Q25.2: Comments:

City of Des Moines
2017 Americans with Disabilities Act Self-Evaluation Survey

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2) Individuals who have a record of a physical or mental impairment that substantially limited one or more of the individual's major life activities; and
3) Individuals who are regarded as having such an impairment, whether they have the impairment or not.

Physical impairments can include orthopedic, visual, speech, and hearing impairments, cerebral palsy, epilepsy, muscular dystrophy, multiple sclerosis, cancer, heart disease, diabetes, HIV disease (symptomatic or asymptomatic), tuberculosis, drug addiction, and alcoholism. Mental impairments include mental or psychological disorders, such as mental retardation, organic brain syndrome, emotional or mental illness, and specific learning disabilities.

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Q1: Please identify your department. (Required)

☐City Manager's
☐City Clerk
☐Community Development
☐Finance
☐City Attorney's Office
☐Human Resources
☐Parks, Recreation and Senior Services
☐Marina
☐Police
☒Public Works
☐Court

Q2: If you have elected to fill out one survey for each branch or division within your department, please identify the branch or division this particular survey will cover.

Q3: Please describe the services, programs or activities your department provides to the public.

Operation and maintenance of the City's roadways and stormwater system in the right-of-way, and maintenance of the City's public facilities and parks. Specific services include but are not limited to: street sweeping, janitorial, ballfield preparation, snow and ice removal and mitigation, roadway repair, sidewalk repair, and traffic signal maintenance. Construction of new infrastructure (roadways, sidewalks, stormwater systems, and park facilities.

Q4: Does your department receive federal funding for any of its services, programs or activities, either in whole or in part?

☒Yes
☐No

Q4.1: If yes, does your department have an identified Section 504 Coordinator responsible for ensuring that the federally funded program, service or activity does not discriminate against persons with disabilities?
☐Yes
☒No

Q4.1.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☒1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q4.2: Comments:
Federal funding is received for capital investments and these one-time activities are conducted consistent with section 504.

Q5: Does your department provide full and equal access to ALL its services, programs or activities, regardless of ability?

☐ Yes
☒No
☐N/A

Q5.1: If no, please describe the services, programs or activities that are not fully accessible, why they are not accessible and what, if any, options you provide to qualified individuals with disabilities interested in these inaccessible services, programs or activities.
Sidewalks, driveways, curb ramps, and playground access throughout the City are not fully accessible. These barriers have been identified and are currently being prioritized in a comprehensive ADA Transition Plan.

Q5.2: Comments:
Staff is currently in the planning and design phase to replace and upgrade all public park playgrounds that are not fully accessible.

Q6: Does your department's main public access number have an automated phone menu system (i.e. press 1 for…press 2 for…)?
☒ Yes
☐No
☐ N/A

Q6.1: If yes, does the system offer a simple, 1-step way for a caller to bypass the menu and speak directly with a staff person during regular business hours?
☒Yes
☐No

Q6.1.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q6.2: Comments:

Q7: What tool(s) does your department use to communicate by phone with people with speech or hearing impairments?
☐Text telephone (TTY/TDD)
☐Third-party "relay" system where a trained operator facilitates a conversation between you and the customer
☒None
☐Other (please list) **Click here to enter text.**

Q7.1: If none, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☒Not sure

Q7.2: If text telephone, do your staff receive regular and recurring training/refreshers on how to use the text telephone?
☐Yes
☐No

Q7.3: If third-party "Relay" system, do your staff know how to place a Relay call to a customer, as well as receive one?
☐Yes
☐No

Q7.2: Comments:

Q8: Does your department provide phones the public may use to make outgoing calls when needed?
☐ Yes
☒No
☐N/A

Q8.1: If yes, is one of the phones TTY/TDD equipped?
☐Yes
☐No

Q8.1.1: If no, please provide an estimated time frame to correct this deficiency:

☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term) Not sure

Q8.2: Comments:

Q9: Do all printed materials (e.g. forms, newsletters, brochures, calendars, fact sheets, etc.) provided to the public by your department include instructions about how to request alternate formats?

☐Yes
☒No
☐N/A

Q9.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☒Not sure

Q9.2: Comments:

Q10: What types of alternate document formats can your department provide to the public when requested?

☒Audio recording (cassette tape or digital) Enlarged print
☐Braille
☒Accessible website (high contrast colors, large fonts, no PDFs and alt text for all photos and graphics) Email (i.e. sending a document or survey to a person directly if they can't access it on the Web or in person)
☒Computer disk
☐None
☐Other (please list)
☐N/A

Q10:1: Comments:

Q11: How long does it take for your department to respond to a request that a document be provided in an alternate format, on average?

☐24 hours or less (not including weekends/holidays) 2-5 working days
☐More than 1 week
☒Don't know (have not responded to such a request before)

Q11.1: Comments:

Q12: Do all printed or electronic materials about department-sponsored/hosted public events, public meetings or public hearings include instructions about how to request accommodations?

☐Yes
☒No
☐N/A

Q12.1: If no, please provide an estimated time frame to correct this deficiency:

☒1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q12.2: Comments:

Q13: What types of accommodations can your department provide to the public when requested?
☐American Sign Language interpreters
☐Assistive listening devices, like FM transmitters
☐Real-time open captioning
☐Electronic/computer-based document readers
☒Call-in/speakerphone capability during meetings
☐Other (please list)
☐N/A

Q13.1: Comments:

Q14: How long does it take for your department to respond to a request for accommodations, on average?
☐24 hours or less (not including weekends/holidays)
☐2-5 working days
☐More than 1 week
☒Don't know (have not responded to such a request before)

Q14.1: Comments:

Q15: Does your department charge fees for providing materials in alternative formats or for providing accommodations to customers with disabilities?
☐Yes
☒No
☐N/A

Q15.1: Comments:

Q16: Are promotional or public service videos produced for public viewing about your department or its services captioned for deaf or hard of hearing customers?
☐Yes
☐No
☒ N/A

Q16.1: If no, please provide an estimated time frame to correct this deficiency?
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q16.2: Comments:

Q17: Does your department provide information about any of its services, programs or activities to the public on the Internet?

☒Yes
☐No
☐N/A

Q17.1: If yes, is the content of these Web pages fully accessible to people with vision or mobility limitations? For example, do you provide "alternate text" descriptions for all photos, charts and graphics; do Web pages use large fonts and high contrast colors; and do you provide "text rich" versions of PDF documents for people who use screen reading software on their computers?

☐Yes
☐No

Q17.1.1: If no, please provide an estimated time frame to correct this deficiency on your department's most popular/most visited Web page(s):

☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q17.1.1.1: Please provide an estimated time frame to correct this deficiency on the rest of your department's Web pages:

☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q17.2: Comments:

Q18: Is a "Notice Under the Americans Disabilities Act" flyer posted in the foyer, reception or front office area of your department? (See example: www.ada.gov/adaidatta.htm)

☐Yes
☐No
☐N/A

Q18.1: If no, please provide an estimated time frame to correct this deficiency:

☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q18.2: Comments:

Q19: Is your department's staff familiar with the city's ADA grievance/complaint procedures when an incident of disability discrimination is alleged?

☐Yes
☒No
☐N/A

Q19.1: If no, please provide an estimated time frame to correct this deficiency:
☒1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q19.2: Comments:

Q20: Are contractors that bid on capital projects or other contractual work for your department required to sign a statement attesting to their intent to comply with the ADA?
☒Yes
☐No
☐N/A

Q20.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q20.2: Comments:

Q21: When selecting contractors or vendors, does the department use criteria that do not discriminate based on disability?
☒Yes
☐No
☐N/A

Q21.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q21.2: Comments:

Q22: When hiring temporary or full-time employees, does your department consistently use selection criteria that do not discriminate based on disability?
☒Yes
☐No
☐N/A

Q22.1: If no, please describe why the selection criteria for certain positions would discriminate based on disability (e.g. the applicant must be able to apprehend suspects fleeing on foot, drive a vehicle, lift heavy objects, etc.).

Q22.2: Comments:

Q23: Does your department ensure individuals with disabilities are allowed the opportunity to participate as members of any associated citizen advisory boards or committees?

☒Yes
☐No
☐N/A

Q23.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

Q23.2: Comments:

Q24: Are individuals with disabilities now serving on any of your department's advisory boards or committees?

☐Yes
☐No
☒N/A

Q24.1: Comments:

Q25: Would your department's staff benefit from additional training on how to provide access to your services and programs for people with disabilities?

☒Yes
☐No
☐N/A

Q25.1: If yes, what kind of training or technical assistance would be helpful?
☒Developing policies or procedures
☒How to work with people with disabilities
☒Legal requirements
☒How to respond to requests for accommodation (e.g. American sign language interpreters, assisted listening devices, etc.)
☒How to provide materials in alternate formats (e.g. Braille, audio recordings, etc.) Other (please list)

Q25.2: Comments:

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Facilities – Additional Questions

FQ1: Does the city own or operate any historic buildings?

☒Yes
☐No

FQ1.1: If yes, are any public services, programs or activities provided in these buildings?

☒Yes
☐No

FQ1.1.1: If yes, are these buildings accessible to people with disabilities, including any public amenities like restrooms and drinking fountains?

☒Yes
☐No

FQ1.1.2: If no, are these services or programs also offered in an alternative, accessible location or using an alternative, accessible method (e.g. online information, audio-visual recording, virtual tour, etc.)?

☐Yes
☐No

FQ1.1.3: If no, please provide an estimated time frame to correct this deficiency:

☐1-12 months (short-term)

☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ2.2: Comments:

FQ2: Do alterations to historic properties comply, to the maximum extent feasible, with section 4.1.7 of the Americans with Disability Act Accessibility Guidelines for Buildings and Facilities (ADAAG)?
☒Yes
☐No

FQ2.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ2.2: Comments:

FQ3: Does the city ensure that repair or renovation of government facilities completed by in-house staff comply with the accessibility requirements the 2010 ADA Standards for Accessible Design and ADAAG?
☒Yes
☐No

FQ3.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ3.2: Comments:

FQ4: Does staff receive regular and recurring training on the ADA requirements for the design, construction and maintenance of public facilities?
☐Yes
☐No

FQ4.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ4.2: Comments:

FQ5: Does the city currently have policy or procedures to ensure that programs or services relocated from a damaged/disabled facility on a temporary or permanent basis remain accessible to people with disabilities?

☐Yes
☐No

FQ5.1: If no, please provide an estimated time frame to correct this deficiency:

☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☒Not sure

FQ5.2: Comments:

FQ6: Does the city provide signage at all inaccessible facility entrances directing users to an accessible entrance?

☒Yes
☐No

FQ6.1: If no, please provide an estimated time frame to correct this deficiency:

☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ6.2: Comments:

FQ7: Does city display the international symbol for accessibility at each accessible entrance of a facility?

☒Yes
☐No

FQ7.1: If no, please provide an estimated time frame to correct this deficiency:

☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ7.2: Comments:

FQ8: Do all permanent signs in public areas of the city's facilities use large, readable fonts, non-reflective surfaces and high contrast colors (dark text on a light background, or light text on a dark background)?

☐Yes
☐No

FQ8.1: If no, please provide an estimated time frame to correct this deficiency:

☐1-12 months (short-term)

☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ8.2: Comments:

FQ9: Are there visual and audible warning signals in all of the city's facilities to notify sight or hearing-impaired people of an emergency?
☒Yes
☐No

FQ9.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ9.2: Comments:
Visual only

FQ10: Does the city have a plan or procedures that describe how to evacuate people with disabilities from public buildings during an emergency?
☐Yes
☐No

FQ10.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ10.2: If yes, is there staff in each public facility trained to carry out the instructions in the plan or procedures?
☐Yes
☐No

FQ10.2.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ10.2.2: If yes, is the evacuation plan or instructions posted in a visible and accessible area of each floor in all public buildings?
☐Yes
☐No

FQ10.2.2.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ10.3: Comments:

Public Works – Additional Questions

PWQ1: Does the city have a citywide pedestrian facilities plan related to future development that addresses accessibility issues?
☐Yes
☐No

PWQ1.1: If yes, please provide a copy of the plan to Katie Baker (kbaker@ci.puyallup.wa.us), for inclusion in the transition plan appendix.

PWQ1.2: Comments:

PWQ2: What percentage of the city's public streets have sidewalks?

PWQ3: What percentage of the city's public streets with sidewalks are accessible (with curb cuts, etc.)?

PWQ4: What percentage of the city's right-of-way that are without sidewalks are accessible (i.e. 36-inch-wide+, accessibly surfaced shoulders).

PWQ4: How does the city respond to complaints about inaccessible sidewalks on public streets?

PWQ5: Which public rights-of-way (sidewalks, shoulders, parking lots, etc.) is the city responsible for keeping free of barriers, instead of the adjacent property owner? (Please list all locations or email a separate list to Katie Baker at kbaker@ci.puyallup.wa.us).

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Facilities – Additional Questions

FQ1: Does the city own or operate any historic buildings?

☐Yes
☐No

FQ1.1: If yes, are any public services, programs or activities provided in these buildings?

☐Yes
☐No

FQ1.1.1: If yes, are these buildings accessible to people with disabilities, including any public amenities like restrooms and drinking fountains?

☐Yes
☐No

FQ1.1.2: If no, are these services or programs also offered in an alternative, accessible location or using an alternative, accessible method (e.g. online information, audio-visual recording, virtual tour, etc.)?

☐Yes
☐No

FQ1.1.3: If no, please provide an estimated time frame to correct this deficiency:

☐1-12 months (short-term)

☐1-2 years (medium-term)
☐More than two years (long-term)
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FQ2.2: Comments:

FQ2: Do alterations to historic properties comply, to the maximum extent feasible, with section 4.1.7 of the Americans with Disability Act Accessibility Guidelines for Buildings and Facilities (ADAAG)?
☐Yes
☐No

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FQ2.2: Comments:

FQ3: Does the city ensure that repair or renovation of government facilities completed by in-house staff comply with the accessibility requirements the 2010 ADA Standards for Accessible Design and ADAAG?
☒Yes
☐No

FQ3.1: If no, please provide an estimated time frame to correct this deficiency:
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☐1-2 years (medium-term)
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FQ3.2: Comments:

FQ4: Does staff receive regular and recurring training on the ADA requirements for the design, construction and maintenance of public facilities?
☐Yes
☒No

FQ4.1: If no, please provide an estimated time frame to correct this deficiency:
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☐No

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FQ10.2: If yes, is there staff in each public facility trained to carry out the instructions in the plan or procedures?
☐Yes
☐No

FQ10.2.1: If no, please provide an estimated time frame to correct this deficiency:
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FQ10.2.2: If yes, is the evacuation plan or instructions posted in a visible and accessible area of each floor in all public buildings?
☐Yes
☐No

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FQ1.1.2: If no, are these services or programs also offered in an alternative, accessible location or using an alternative, accessible method (e.g. online information, audio-visual recording, virtual tour, etc.)?

☐Yes
☐No

FQ1.1.3: If no, please provide an estimated time frame to correct this deficiency:

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☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ2.2: Comments:

FQ2: Do alterations to historic properties comply, to the maximum extent feasible, with section 4.1.7 of the Americans with Disability Act Accessibility Guidelines for Buildings and Facilities (ADAAG)?
☒Yes
☐No

FQ2.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ2.2: Comments:

FQ3: Does the city ensure that repair or renovation of government facilities completed by in-house staff comply with the accessibility requirements the 2010 ADA Standards for Accessible Design and ADAAG?
☐Yes
☒No

FQ3.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☒More than two years (long-term)
☐Not sure

FQ3.2: Comments:

FQ4: Does staff receive regular and recurring training on the ADA requirements for the design, construction and maintenance of public facilities?
☐Yes
☒No

FQ4.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☒More than two years (long-term)
☐Not sure

FQ4.2: Comments:

FQ5: Does the city currently have policy or procedures to ensure that programs or services relocated from a damaged/disabled facility on a temporary or permanent basis remain accessible to people with disabilities?

☐Yes
☒No

FQ5.1: If no, please provide an estimated time frame to correct this deficiency:

☐1-12 months (short-term)
☐1-2 years (medium-term)
☒More than two years (long-term)
☐Not sure

FQ5.2: Comments:

FQ6: Does the city provide signage at all inaccessible facility entrances directing users to an accessible entrance?

☐Yes
☒No

FQ6.1: If no, please provide an estimated time frame to correct this deficiency:

☐1-12 months (short-term)
☐1-2 years (medium-term)
☒More than two years (long-term)
☐Not sure

FQ6.2: Comments:

FQ7: Does city display the international symbol for accessibility at each accessible entrance of a facility?

☐Yes
☒No

FQ7.1: If no, please provide an estimated time frame to correct this deficiency:

☒1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ7.2: Comments:

FQ8: Do all permanent signs in public areas of the city's facilities use large, readable fonts, non-reflective surfaces and high contrast colors (dark text on a light background, or light text on a dark background)?

☐Yes
☒No

FQ8.1: If no, please provide an estimated time frame to correct this deficiency:

☐1-12 months (short-term)

☒1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ8.2: Comments:

FQ9: Are there visual and audible warning signals in all of the city's facilities to notify sight or hearing-impaired people of an emergency?
☐Yes
☒No

FQ9.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☒More than two years (long-term)
☐Not sure

FQ9.2: Comments:

FQ10: Does the city have a plan or procedures that describe how to evacuate people with disabilities from public buildings during an emergency?
☐Yes
☒No

FQ10.1: If no, please provide an estimated time frame to correct this deficiency:
☒1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ10.2: If yes, is there staff in each public facility trained to carry out the instructions in the plan or procedures?
☐Yes
☒No

FQ10.2.1: If no, please provide an estimated time frame to correct this deficiency:
☒1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ10.2.2: If yes, is the evacuation plan or instructions posted in a visible and accessible area of each floor in all public buildings?
☐Yes
☒No

FQ10.2.2.1: If no, please provide an estimated time frame to correct this deficiency:
☒1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ10.3: Comments:

Public Works – Additional Questions

PWQ1: Does the city have a citywide pedestrian facilities plan related to future development that addresses accessibility issues?
☐Yes
☐No

PWQ1.1: If yes, please provide a copy of the plan to Katie Baker (kbaker@ci.puyallup.wa.us), for inclusion in the transition plan appendix.

PWQ1.2: Comments:

PWQ2: What percentage of the city's public streets have sidewalks?

PWQ3: What percentage of the city's public streets with sidewalks are accessible (with curb cuts, etc.)?

PWQ4: What percentage of the city's right-of-way that are without sidewalks are accessible (i.e. 36-inch-wide+, accessibly surfaced shoulders).

PWQ4: How does the city respond to complaints about inaccessible sidewalks on public streets?

PWQ5: Which public rights-of-way (sidewalks, shoulders, parking lots, etc.) is the city responsible for keeping free of barriers, instead of the adjacent property owner? (Please list all locations or email a separate list to Katie Baker at kbaker@ci.puyallup.wa.us).

City of Des Moines
2017 Americans with Disabilities Act Self-Evaluation Survey

Please fill out this form to the best of your abilities. If you have any questions regarding this form, please contact Andrew Merges 206-870-6568.

The Americans with Disabilities Act defines 'qualified individuals with disabilities' as follows:

1) Individuals who have a physical or mental impairment that substantially limits one or more major life activities;
2) Individuals who have a record of a physical or mental impairment that substantially limited one or more of the individual's major life activities; and
3) Individuals who are regarded as having such an impairment, whether they have the impairment or not.

Physical impairments can include orthopedic, visual, speech, and hearing impairments, cerebral palsy, epilepsy, muscular dystrophy, multiple sclerosis, cancer, heart disease, diabetes, HIV disease (symptomatic or asymptomatic), tuberculosis, drug addiction, and alcoholism. Mental impairments include mental or psychological disorders, such as mental retardation, organic brain syndrome, emotional or mental illness, and specific learning disabilities.

To review the specific text included in the ADA, please visit https://www.ada.gov/taman2.html#II-2.0000.

Facilities – Additional Questions

FQ1: Does the city own or operate any historic buildings?

☒Yes
☐No

FQ1.1: If yes, are any public services, programs or activities provided in these buildings?

☒Yes
☐No

FQ1.1.1: If yes, are these buildings accessible to people with disabilities, including any public amenities like restrooms and drinking fountains?

☒Yes
☐No

FQ1.1.2: If no, are these services or programs also offered in an alternative, accessible location or using an alternative, accessible method (e.g. online information, audio-visual recording, virtual tour, etc.)?

☐Yes
☐No

FQ1.1.3: If no, please provide an estimated time frame to correct this deficiency:

☐1-12 months (short-term)

☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ2.2: Comments:

FQ2: Do alterations to historic properties comply, to the maximum extent feasible, with section 4.1.7 of the Americans with Disability Act Accessibility Guidelines for Buildings and Facilities (ADAAG)?
☒Yes
☐No

FQ2.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ2.2: Comments:

FQ3: Does the city ensure that repair or renovation of government facilities completed by in-house staff comply with the accessibility requirements the 2010 ADA Standards for Accessible Design and ADAAG?
☒Yes
☐No

FQ3.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ3.2: Comments:

FQ4: Does staff receive regular and recurring training on the ADA requirements for the design, construction and maintenance of public facilities?
☐Yes
☒No

FQ4.1: If no, please provide an estimated time frame to correct this deficiency:
☒1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ4.2: Comments:

FQ5: Does the city currently have policy or procedures to ensure that programs or services relocated from a damaged/disabled facility on a temporary or permanent basis remain accessible to people with disabilities?

☐Yes
☒No

FQ5.1: If no, please provide an estimated time frame to correct this deficiency:

☒1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ5.2: Comments:

FQ6: Does the city provide signage at all inaccessible facility entrances directing users to an accessible entrance?

☐Yes
☒No

FQ6.1: If no, please provide an estimated time frame to correct this deficiency:

☒1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ6.2: Comments:

FQ7: Does city display the international symbol for accessibility at each accessible entrance of a facility?

☐Yes
☒No

FQ7.1: If no, please provide an estimated time frame to correct this deficiency:

☒1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ7.2: Comments:

FQ8: Do all permanent signs in public areas of the city's facilities use large, readable fonts, non-reflective surfaces and high contrast colors (dark text on a light background, or light text on a dark background)?

☒Yes
☐No

FQ8.1: If no, please provide an estimated time frame to correct this deficiency:

☐1-12 months (short-term)

☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ8.2: Comments:

FQ9: Are there visual and audible warning signals in all of the city's facilities to notify sight or hearing-impaired people of an emergency?
☐Yes
☒No

FQ9.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☒Not sure

FQ9.2: Comments:

FQ10: Does the city have a plan or procedures that describe how to evacuate people with disabilities from public buildings during an emergency?
☐Yes
☒No

FQ10.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☒Not sure

FQ10.2: If yes, is there staff in each public facility trained to carry out the instructions in the plan or procedures?
☐Yes
☐No

FQ10.2.1: If no, please provide an estimated time frame to correct this deficiency:
☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ10.2.2: If yes, is the evacuation plan or instructions posted in a visible and accessible area of each floor in all public buildings?
☐Yes
☐No

FQ10.2.2.1: If no, please provide an estimated time frame to correct this deficiency:

☐1-12 months (short-term)
☐1-2 years (medium-term)
☐More than two years (long-term)
☐Not sure

FQ10.3: Comments:

Public Works – Additional Questions

PWQ1: Does the city have a citywide pedestrian facilities plan related to future development that addresses accessibility issues?

☒Yes
☐No

PWQ1.1: If yes, please provide a copy of the plan to Katie Baker (kbaker@ci.puyallup.wa.us), for inclusion in the transition plan appendix.

PWQ1.2: Comments:

See attached Pedestrian chapter of the City's Comprehensive Transportation Plan

PWQ2: What percentage of the city's public streets have sidewalks?

10%

PWQ3: What percentage of the city's public streets with sidewalks are accessible (with curb cuts, etc.)?

5%

PWQ4: What percentage of the city's right-of-way that are without sidewalks are accessible (i.e. 36-inch-wide+, accessibly surfaced shoulders).

30%

PWQ4: How does the city respond to complaints about inaccessible sidewalks on public streets?

Complaints are prioritized and mitigated if adequate funding is available.

PWQ5: Which public rights-of-way (sidewalks, shoulders, parking lots, etc.) is the city responsible for keeping free of barriers, instead of the adjacent property owner? (Please list all locations or email a separate list to Katie Baker at kbaker@ci.puyallup.wa.us).

See attached list (need to work with Max to create a list of all public right-of-way with improved streets and park/City owned parking lots

Appendix D

City of Des Moines GIS Sidewalk Inventory

CITY OF DES MOINES

GIS Sidewalk Inventory

Complete City Walk-through
Digitalized Sidewalk Inventory
Acknowledgment of ADA Compliance

PREPARED BY

Eric S. Chin
Engineering Intern
City of Des Moines
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Kirkland, WA 98034
e.sj.chin@gmail.com
425.614.6644

GIS Sidewalk Inventory

Project Duration: July—September 2014

PREPARED BY

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AKNOWLEDGMENTS

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Associate Transportation Engineer
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Matt Koppelman (GIS Consultant)
GIS Analyst
City of Des Moines

ABSTRACT

Public access right of way allows pedestrians to travel safely and with ease of access. Regulations are created to standardize such public amenities so that they may be enjoyed and used by all. This project looks into the condition of the public access right of way in the city of Des Moines, Washington. The condition of the public right of way is determined by conducting an inventory of the sidewalks and other public access throughout the city. The condition of the sidewalks are judged relative to current ADA standards which allows the public works department to proceed with sidewalk rehabilitation or replacement as necessary. The project is undertaken on foot and in a city vehicle with use of ArcGIS software and a Trimble Juno3 GPS. Data is collected for the entire city's pedestrian access right of way and analyzed for ADA compliance. This also creates a digitized map of the city's sidewalks with exact GPS coordinates and applicable data.

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I. INTRODUCTION

Public Right of Way allows unhindered travel access to all. For the purposes of this project the Public Right of Way of interest includes the sidewalks and pedestrian access routes contained within the city of Des Moines, WA. Furthermore the Accessible Public Right of Ways discussed are those existing on and maintained solely by the city public works department. This excludes land contained within city or state parks.

The purpose of conducting a city-wide sidewalk inventory is to acknowledge and ultimately address the condition of the cities pedestrian right of way. This condition will be assessed in accordance with the standards and regulation set forth by the Americans with Disabilities Act (ADA). The ADA exists as a civil rights legislation prohibiting discrimination against people with recognized disabilities and acts to ensure equal opportunities (ADA.gov). In 2010 the Department of Justice published a revised "Standards for Accessible Design" and this in part dictates the design standards of pedestrian access. In addition, these standards are supplemented with standards for city sidewalks and pedestrian access following roadways and will be the primary focus of this project. As the standards are set to allow safe ease of access to all, accommodations are made to allow access in wheelchairs and to those who have limited sight.

With the completion of the inventory, a digital map of the city of Des Moines will account for all sidewalks, driveway approaches, and curb ramps in the public right of way as well as their condition relative to ADA standards. This allows the city public works department to proceed by prioritizing the violations of ADA standards and creating a plan of action to resolve the issues in conjunction with budgetary feasibility.

NOTE: This guide is intended to be used in conjunction with the GIS Data and digitalized sidewalk inventory as herein mentioned.

II. PROJECT PROCEDURE

The initial step in order to accurately assess the ADA compliancy of the city's right of way was to undertake research into current ADA regulations and standards. This included documents put forth by the state of Washington, the Field Guide for Accessible Public Rights of Way (WSDOT 2012) as well as the Standard Plans for Cement Concrete Sidewalks (F-30.10-02). These were categorized into basic attributes which would identify the ADA compliancy of a right of way feature.

To initially digitize the sidewalk features in the right of way, GIS software was used with a satellite image overlay. Sidewalks, driveway approaches and curb ramps were the features of interest and were located and drawn in the GIS software, ArcGIS by Esri. If a sidewalk was continuous for extended lengths, the segments were divided into 200 feet sections so that compliancy issues could be identified to approximate coordinate locations. Each feature was given a list of attributes for which data would be collected. In order to minimize time spent typing lengthy data entries, every attribute was given a drop-down list to quickly indicate the condition of that particular attribute. The attributes along with the drop-down options for sidewalks, driveway approaches, and curb ramps are shown in tables 2.1-2.3 respectively. These digitized features and attributes were exported to a Trimble Juno 3 GPS capable device to collect data in the field. Project days were spent either collecting field data, further digitizing the city's features, or making edits to the data and features collected. This involved checking in and checking out data to the Trimble on average once per work week to ensure data retention and accurate data manipulation.

Sidewalk	
OBJECTID	#####
SHAPE	Polyline
Asset ID	#####
Active Flag	TRUE
Surface Type	Concrete/Asphalt/Chip and Seal/Gravel/Brickpaver/Cobblestone/Other/Unknown/Athletic Track/Hardcourt
ADA Compliance	YES/NO
Install Date	#####
Cross Slope > 2%	YES/NO
Any Displacement > 1/4 in	YES/NO
Any Displacement > 1/2 in	YES/NO
Running Grade Steeper than Roadway/Curb >5%	YES/NO
Any Obstructions	YES/NO
Width >= to 4'	YES/NO
Relative Condition (New/Old)	NEW/OLD
Owned By	City of Des Moines
Managed By	City of Des Moines
Last Update Date	#####
Last Editor	CDM/EChin
Comments	
SHAPE_Length	#####

Table 2.1 [Sidewalk Attributes Table with Drop-down Options]

Driveway	
OBJECTID	#####
SHAPE	Polyline
Asset ID	#####
Active Flag	Yes
Material	Concrete/HMA/Other
Running Grade Steeper than Roadway/Curb >5%	YES/NO
Cross Slope > 2%	YES/NO
Wing 1 Slope > 8.3%	YES/NO
Wign 2 Slope > 8.3%	YES/NO
Owned By	City of Des Moines
Managed By	City of Des Moines
Last Update Date	#####
Last Editor	CDM/EChin
Comments	
SHAPE_Length	#####

Curb Ramp	
OBJECTID	#####
SHAPE	Point
Asset ID	#####
Active Flag	TRUE
Ramp Type	Perpendicular/Parallel/Combination/Single Direction
Install Date	#####
Relative Condition (New/Old)	NEW/OLD
Landing Length < 4'	YES/NO
Landing Width < 4'	YES/NO
Landing Running Slope > 2%	YES/NO
Landing Cross Slope > 2%	YES/NO
(1) Ramp Running Slope > 8.3%	YES/NO
(2) Ramp Running Slope > 8.3%	YES/NO/(N/A)
(1) Ramp Cross Slope > 2%	YES/NO
(2) Ramp Cross Slope > 2%	YES/NO/(N/A)
(1) Ramp Length > 15'	YES/NO
(2) Ramp Length > 15'	YES/NO/(N/A)
Left Flare Slope > 10%	YES/NO/(N/A)
Left Flare Length > 15'	YES/NO/(N/A)
Right Flare Slope > 10%	YES/NO/(N/A)
Right Flare Length > 15'	YES/NO/(N/A)
Lip of Gutter Height > 1/4 in	YES/NO
Gutter Slope at Ramp > 2%	YES/NO
Any Displacement > 1/4 in	YES/NO
Any Displacement > 1/2 in	YES/NO
Detectable Warning Surface	YES/NO
Detectable Warning Material	Concrete/Plastic/Other
Detectable Warning Color	YES/NO
Owned By	City of Des Moines
Managed By	City of Des Moines
Last Update Date	#####
Last Editor	CDM/EChin
Comments	

Table 2.2 (Above)[Driveway Approach Attributes Table with Drop-down Options]

Table 2.3 (Left)[Curb Ramps Attributes Table with Drop-down Options]

The data collection process itself involved driving every street within the city limits as well as walking every street with right of way features. By marking a physical map of the city limits, a record was kept of the completed areas and ensured no streets or features were missed. Data was collected with the aid of an electronic level and standard tape measure and then input into the handheld Trimble Juno3. The specific locations and methods for data collection were influenced by the "ADA Accessibility Survey Instructions" (ADA.gov). The specific directions and lengths measured for this inventory and for particular features are identified in figures 2.1-2.5.

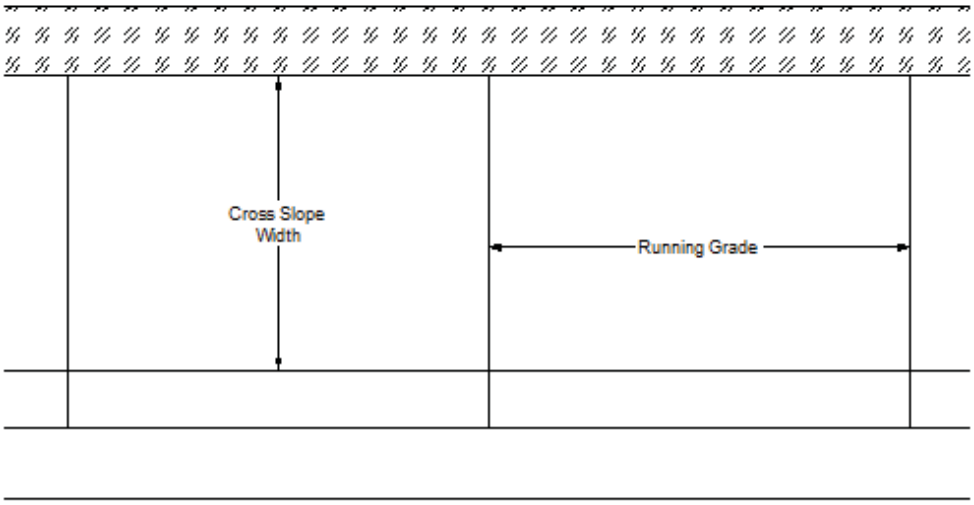

Figure 2.1 [General Sidewalk Data Collection]

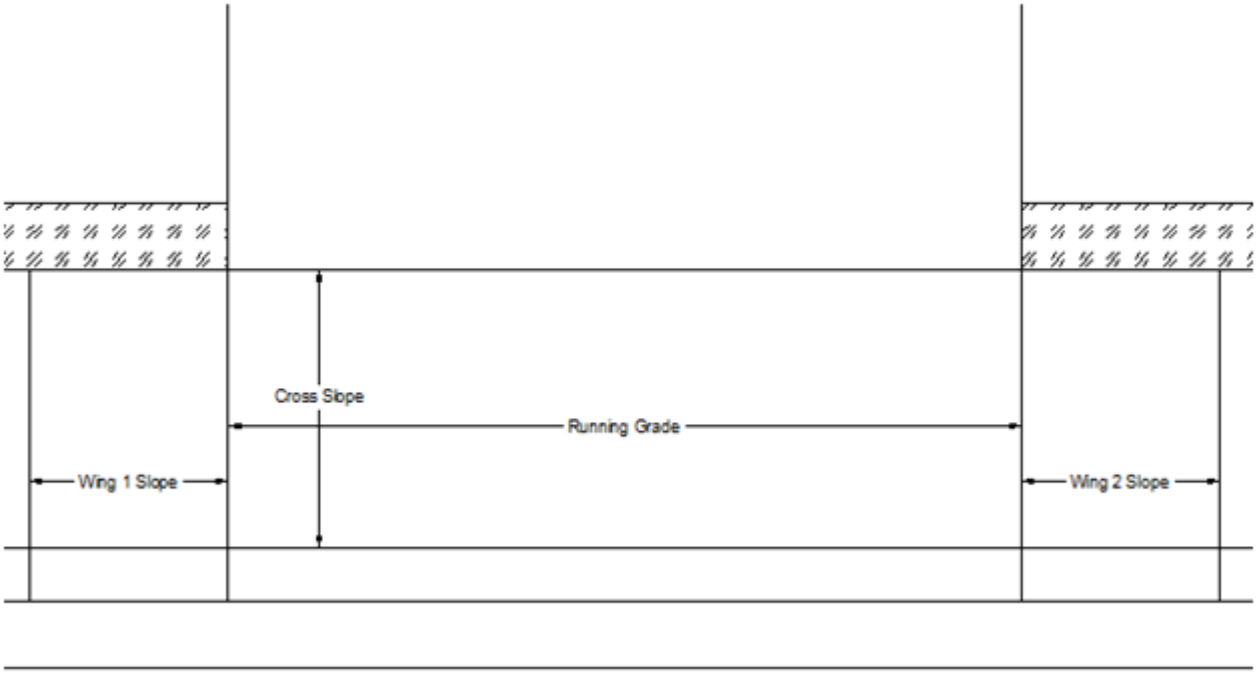

Figure 2.2 [General Driveway Approach Data Collection]

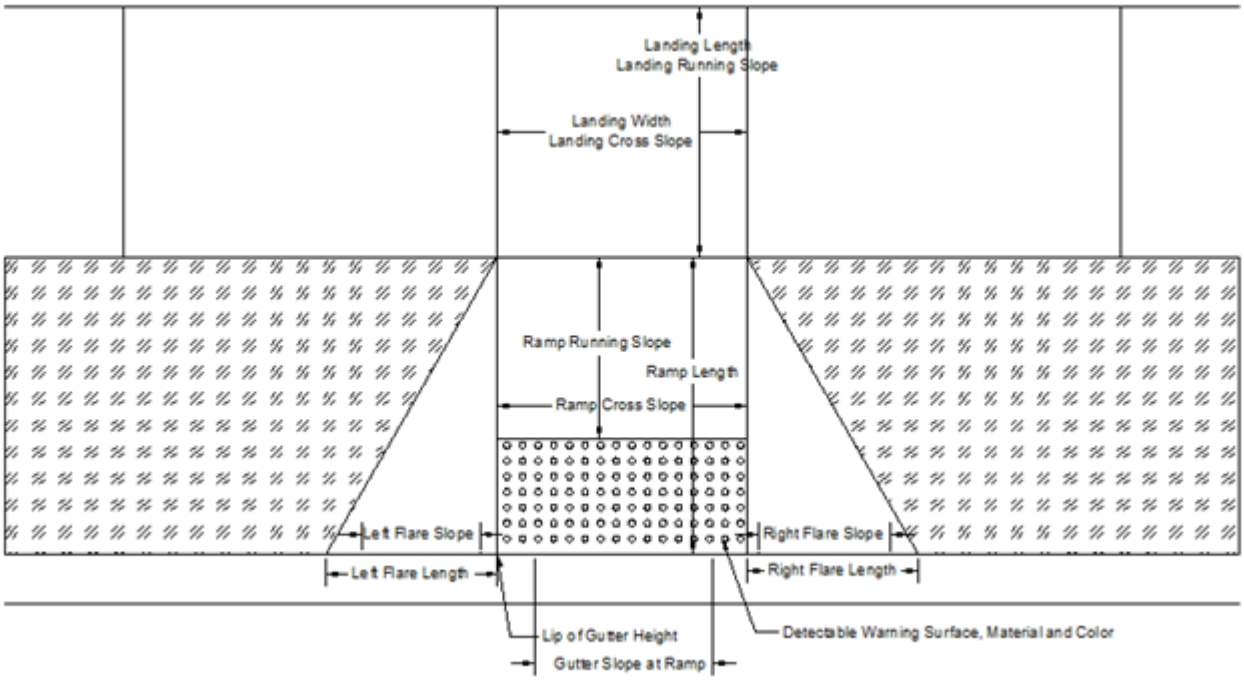

Figure 2.3 [Perpendicular Curb Ramp Data Collection]

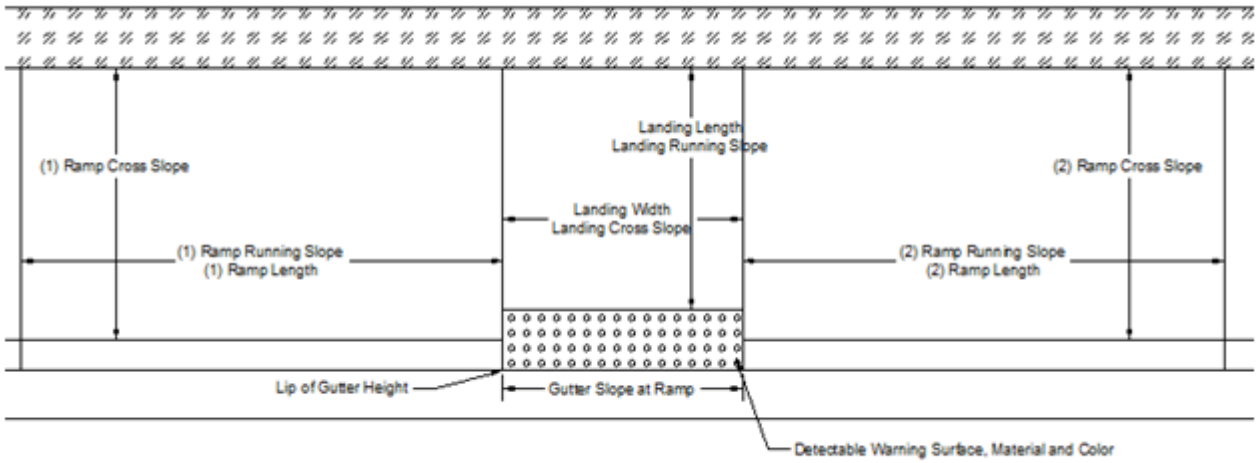

Figure 2.4 [Parallel Curb Ramp Data Collection]

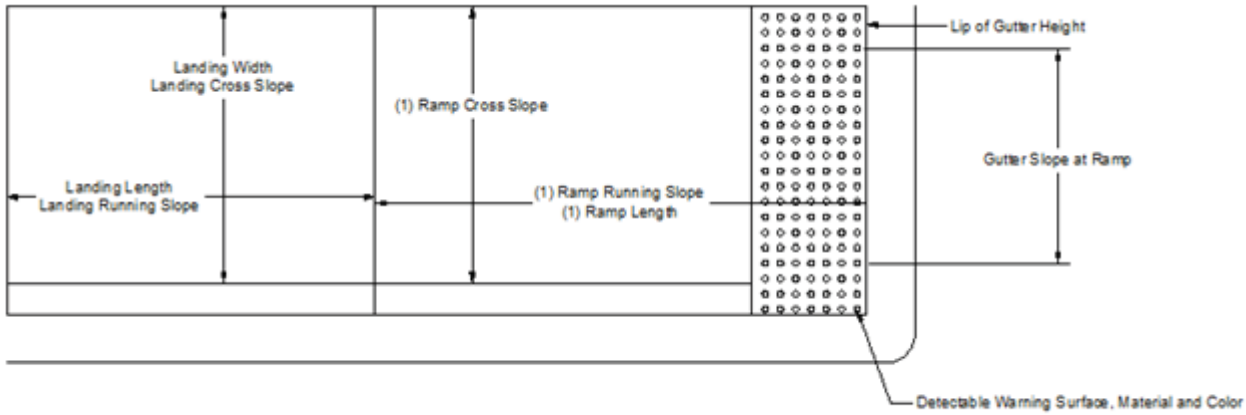

Figure 2.5 [Single Direction Curb Ramp Data Collection]

III. DATA AND DATA ANALYSIS

Data collection took place over the course of 9 weeks and in this time the entire city of Des Moines (see section 4.1 for exceptions) was digitized and an entire survey of the city was conducted. Figure 3.1 shows a GIS layout of the city with the digitized features. Data was collected and checked into ArcGIS and is accessible through the City of Des Moines server at:

\\Cdmfs103\gis\Pub_Edit\transportation\sidewalks

With help from the GIS analyst, data analysis and manipulation allows the user to identify sidewalk conditions using virtually any desired specifications.

The GIS digitalization identified the city to contain **228,990 feet of sidewalk and driveways**, divided into **2,181 sidewalk segments** and **1,278 driveway approach segments**. In addition, **645 curb ramps** were identified. Of the city's sidewalks and driveways, **12.7 % were ADA compliant**. **85% of sidewalks failed** to meet ADA standards as did **90% of driveway approaches**. Although these results appear extreme, it should be noted that many of the sidewalks which fail to meet ADA standards only do so due to a minor ¼ inch displacement or a cross slope slightly over 2%. Specifically along longer segments of sidewalk, the probability that a single concrete panel exceeds a 2% cross slope is high but by this inventory would fail the entire segment length.

The completion of this inventory leads to the question, how to proceed. In an ideal world every non-complaint segment would be modified to meet ADA standards but as this includes 85% of the city's existing sidewalks, budgetary concerns render this solution impractical. It is suggested for this particular inventory that attention is paid to the "comments" section of a feature's attributes. As noted in section 4.4, comments identify severe violations of ADA compliancy as well as unique or severely hazardous conditions. By cross-referencing these with right of way routes with high pedestrian traffic, the likelihood of highly hazardous situations can be efficiently decreased. In addition, it was observed in the field that the general public has little knowledge of the budgetary concerns of the city or that hazardous issues in the public right of way exist throughout the city limits. It is advised to allow public access to these inventory results as well as to general cost estimates for the projects necessary to resolve these issues. This has the potential to raise public awareness to the challenges presented in resolving their concerns about the city right of ways.

Figure 3.1 [Digitized City Right of Way]

IV. GENERAL NOTES AND CLOSING STATEMENTS

4.1 – Scope and Limits of Inventory

4.1.1 – Only features contained within the city limits according to the GIS basemap and boundary lines are accounted for in this inventory. However this excludes parks marinas and piers which are not accounted for.

NOTE: Minor exceptions to this rule exist when a sidewalk is a very obvious continuation of a city sidewalk or very obviously part of a private sidewalk.

4.1.2 – Areas of construction where the sidewalk right of way areas are either obstructed or under construction are left with no data collected and are not drawn into the GIS map. This includes only the following areas:

-The gateway project on 24th Ave S, from S 216th St to S 208th St
-The newly developing areas at 21st Pl S and 263rd St

NOTE: The construction project along Pacific Highway at S 224th St is drawn into the GIS map but left without data due to sidewalk closure and obstruction.

4.2 – Curb Ramps

4.2.1 – Ramps (improvised/asphalt ramps) that lead from the level of sidewalk to the level of pavement but lack any recognizable signs of an ADA complaint curb ramp are not recognized by this inventory as a curb ramp. This includes those ramps created by pouring asphalt against a curb edge as well as any ramp which appears to be improvised or accidental and not part of the original right of way design.

NOTE: If these ramps are to be included in the inventory, a quick overview of the GIS Sidewalks map would be sufficient to locate them. They are primarily located in residential areas.

4.2.2 – Many older curb ramps throughout the city resemble a perpendicular ramp as they have "flares" but lack any sort of "landing" as the ramps have a severe grade from the pavement to the back of the sidewalk, perpendicular to the running directions of the sidewalk. These ramps are categorized as "parallel curb ramps" due to the direction that pedestrians must travel to use the ramp as it currently exists.

4.2.3 – Curb ramps without a detectable warning surface have "<null>" as a data entry for "Detectable Warning Material" as no "N/A" option was available.

4.2.4 – Although there exist "islands" within the right of way that have "detectable warning surfaces", those that did not exhibit any change in grade or elevation and were consistent with the level of the pavement were not acknowledged as curb ramps.

4.3 – Driveway Approaches

4.3.1 – Displacements found on driveway approaches or on the border of driveways are accounted for under the attributes of the nearest sidewalk segment

4.3.2 – In many situations, a driveway will fail the 2% cross slope criteria on the ramps themselves.

4.3.3 – Sidewalks which pass by the driveway of a residential home but show no sign of changing grade or material to suggest a driveway, are accounted for as continuous sidewalks. Even if a sloped driveway may exist off to the side, the right of way exists as a continuous sidewalk.

> NOTE: If these features are desired to be separately identified as driveways, a quick overview of the GIS Sidewalks map would be sufficient to locate and revert them. No additional data would be necessary as the sidewalk segments contain the necessary cross slope data.

4.4 – Extreme Hazards, Obstructions and Unique Features

4.4.1 – Extreme hazards, obstructions, and unique features are noted under the comments section of a feature's attributes.

4.4.2 – Sidewalks which have been overgrown by vegetation were commented on and identified as having obstructions but only if the vegetation was severe enough to hinder access to the 4 feet accessible path and appeared to be more than seasonal obstructions.

4.4.3 – Sidewalks which contained obstructions to the 4 feet accessible path but were temporary such as a removable basketball hoop or commercial vehicle were not identified as obstructions.

4.5 – New vs. Old Features

4.5.1 – Features are identified as "old" in the column "relative condition" unless very obviously new. This was done to ensure a more consistent data collection process as it becomes difficult to determine the age of a sidewalk.

4.5.2 – The GIS basemap as well as Google Maps used to conduct parts of the digitalization process are to a degree outdated. Features exist within the city limits that were developed after the images were captured so features may appear on the GIS map that are not drawn over a satellite image of the feature. The data and locations for these features were collected using GPS as well as physical measurements to create sketched maps (Field Notes).

V. QUALITY CONTROL AND ERROR RECOGNITION

Measures and procedures were undertaken to ensure accurate and consistent data for this project. As the primary instrument of data collection, the electronic level was constantly and consistently calibrated to ensure accurate results. In addition, every section of the city was methodically observed by driving and walking with careful records kept of areas that had been previously covered. Areas which had been covered previously were often spot-checked to ensure the data was consistent. However even with these measures, possible sources of error were identified. The level itself defaults to a degree unit instead of percent once it is turned on, although great care was taken to ensure it was constantly reading in percent, the chance exists that some measurements were taken in degrees. In addition only one level was used for the entire project, if the level was defected or was damaged during its use, the data could be negatively affected. Lastly, the huge variety of sidewalk age and styles made consistent data collection difficult, particularly with such limited attribute criteria. The ability to adapt to a wide variety of feature styles required experience working in the field and that could lend less creditability to data collected earlier on in the project.

VI. REFERENCES

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Appendix E

City of Des Moines Pedestrian Push Button Inventory

ID	Cross Streets	Signal Location	Push Button A/B	Height of Push Button (in)	Height of Push Button ADA Compliant (Y/N)	Diameter of Push Button (in)	Pressure to Operate Push Button Less than 5 LB	Pressure to Operate Push Button Less than 5 LB ADA Compliant (Y/N)	Diameter of Push Button ADA Compliant (Y/N)	Accessible Signal Operation (Y/N)	Accessible Signal Operation ADA Compliant (Y/N)	Locator Tone Operational (Y/N)	Locator Tone Operational ADA Compliant (Y/N)	Push Button Parallel to Direction of Travel (Y/N)	Push Button Parallel to Direction of Travel ADA Compliant (Y/N)	Pedestrian Clearance Time (s)	Pedestrian Clearance Time ADA Compliant (Y/N)	Additional Notes
1	7th Ave S & S 223rd St	NW	A	42	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
			B	42	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum
1	7th Ave S & S 223rd St	NE	A	42	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
			B	42	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
1	7th Ave S & S 223rd St	SW	A	42	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
			B	42	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
1	7th Ave S & S 223rd St	SE	A	42	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
			B	42	Y	2	Y	Y	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
2	7th Ave S & S 227th St	NW	A	42	Y	2	Y	Y	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
			B	41.5	Y	2	Y	Y	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum. Push button is located more than 120" from curb line and 60" from crosswalk line.
2	7th Ave S & S 227th St	NE	A	42.5	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	None
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2	7th Ave S & S 227th St	SW	A	41	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Push button is located more than 120" from curb line
			B	41	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space around pushbutton does not meet required dimensions of 30"x48".
2	7th Ave S & S 227th St	SE	A	43	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
3	16th Ave S & S 240th St	NW	A	41	Y	2.5	N	N	Y	Y	Y	N	N	N	N	21	Y	None
			B	41	Y	2.5	N	N	Y	Y	Y	N	N	N	N	21	Y	Clear space has a slope exceeding the 2% maximum.
3	16th Ave S & S 240th St	NE	A	45.5	Y	2.5	N	N	Y	Y	Y	N	N	N	N	21	Y	Clear space has a slope exceeding the 2% maximum.
			B	45.5	Y	2.5	N	N	Y	Y	Y	N	N	N	N	21	Y	Clear space has a slope exceeding the 2% maximum.
3	16th Ave S & S 240th St	SW	A	46	Y	2.5	N	N	Y	Y	Y	N	N	N	N	21	Y	Clear space has a slope exceeding the 2% maximum.
			B	46	Y	2.5	N	N	Y	Y	Y	N	N	N	N	21	Y	Clear space has a slope exceeding the 2% maximum.
3	16th Ave S & S 240th St	SE	A	45.5	Y	2.5	N	N	Y	Y	Y	N	N	N	N	21	Y	Clear space has a slope exceeding the 2% maximum.
			B	45.5	Y	2.5	N	N	Y	Y	Y	N	N	N	N	21	Y	Clear space has a slope exceeding the 2% maximum.
4	16th Ave S & S 260th St	NW	A	36	Y	2.5	N	N	Y	Y	Y	N	N	N	N	21	Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
4	16th Ave S & S 260th St	NE	A	35.5	Y	2.5	N	N	Y	Y	Y	N	N	N	N	23	Y	Clear space has a slope exceeding the 2% maximum.
			B	35.5	Y	2.5	N	N	Y	Y	Y	N	N	N	N	23	Y	Clear space has a slope exceeding the 2% maximum.
4	16th Ave S & S 260th St	SE	A	39	Y	2.5	N	N	Y	Y	Y	N	N	N	N	23	Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
4	16th Ave S & Woodmont Dr S	NW	A	30	Y	2.5	N	N	Y	Y	Y	N	N	N	N	23	Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
4	16th Ave S & Woodmont Dr S	SW	A	39.5	Y	2.5	N	N	Y	Y	Y	N	N	N	N	23	Y	Clear space has a slope exceeding the 2% maximum.
			B	39.5	Y	2.5	N	N	Y	Y	Y	N	N	N	N	23	Y	Clear space has a slope exceeding the 2% maximum.
4	16th Ave S & Woodmont Dr S	SE	A	32	Y	2.5	N	N	Y	Y	Y	N	N	N	N	23	Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
5	16th Ave S & S 272nd St	NW	A	44.5	Y	2.5	N	N	Y	Y	Y	N	N	N	N	29	Y	None
			B	41.5	Y	2.5	N	N	Y	Y	Y	N	N	N	N	29	Y	Clear space around pushbutton does not meet required dimensions of 30"x48".
5	16th Ave S & S 272nd St	NE	A	34.5	Y	2.5	N	N	Y	Y	Y	N	N	N	N	29	Y	Clear space has a slope exceeding the 2% maximum.
			B	42	Y	2.5	N	N	Y	Y	Y	N	N	N	N	29	Y	Clear space has a slope exceeding the 2% maximum.
5	16th Ave S & S 272nd St	SW	A	39	Y	2.5	N	N	Y	Y	Y	N	N	N	N	29	Y	Clear space has a slope exceeding the 2% maximum.
			B	39	Y	2.5	N	N	Y	Y	Y	N	N	N	N	29	Y	Clear space has a slope exceeding the 2% maximum.
5	16th Ave S & S 272nd St	SE	A	41	Y	2.5	N	N	Y	Y	Y	N	N	N	N	29	Y	Clear space has a slope exceeding the 2% maximum.
			B	40	Y	2.5	N	N	Y	Y	Y	N	N	N	N	29	Y	Clear space has a slope exceeding the 2% maximum.
7	Des Moines Memorial Rd & Marine View Dr	NW	A	36	Y	2.5	N	N	Y	Y	Y	N	N	N	N	25	Y	Clear space has a slope exceeding the 2% maximum.
			B	36	Y	2.5	N	N	Y	Y	Y	N	N	N	N	25	Y	Clear space has a slope exceeding the 2% maximum.
7	Des Moines Memorial Rd & Marine View Dr	NE	A	36	Y	2.5	N	N	Y	Y	Y	N	N	N	N	26	Y	A: Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

ID	Cross Streets	Signal Location	Push Button A/B	Height of Push Button (in)	Height of Push Button ADA Compliant (Y/N)	Diameter of Push Button (in)	Pressure to Operate Push Button Less than 5 LB	Pressure to Operate Push Button Less than 5 LB ADA Compliant (Y/N)	Diameter of Push Button ADA Compliant (Y/N)	Accessible Signal Operation (Y/N)	Accessible Signal Operation ADA Compliant (Y/N)	Locator Tone Operational (Y/N)	Locator Tone Operational ADA Compliant (Y/N)	Push Button Parallel to Direction of Travel (Y/N)	Push Button Parallel to Direction of Travel ADA Compliant (Y/N)	Pedestrian Clearance Time (s)	Pedestrian Clearance Time ADA Compliant (Y/N)	Additional Notes
7	Des Moines Memorial Rd & Marine View Dr	SW	A	42	Y	2.5	N	N	Y	Y	Y	N	N	N	N	25	Y	A: Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
8	7th Ave S & Marine View Dr	NW	A	40.5	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	A: Clear space has a slope exceeding the 2% maximum.
			B	36	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	B: Clear space has a slope exceeding the 2% maximum.
8	7th Ave S & Marine View Dr	NE	A	40.5	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	A: Clear space has a slope exceeding the 2% maximum.
			B	40.5	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space is off of the sidewalk in the dirt.
8	7th Ave S & Marine View Dr	SW	A	39	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
			B	41	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
8	7th Ave S & Marine View Dr	SE	A	38	Y	2	Y	Y	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
			B	38	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
9	SR 99 & S 216 St	NW	A	41.5	Y	2	Y	Y	Y	Y	Y	Y	Y	Y	Y	35	Y	None
			B	41.5	Y	2	Y	Y	Y	Y	Y	Y	Y	Y	Y	37	Y	None
9	SR 99 & S 216 St	NE	A	42	Y	2	Y	Y	Y	Y	Y	Y	Y	Y	Y	35	Y	None
			B	42	Y	2	Y	Y	Y	Y	Y	Y	Y	Y	Y	37	Y	None
9	SR 99 & S 216 St	SW	A	40.5	Y	2	Y	Y	Y	Y	Y	Y	Y	More than 5 degrees from parallel.	N	35	Y	Clear space has a slope exceeding the 2% maximum.
			B	42	Y	2	Y	Y	Y	Y	Y	Y	Y	Y	Y	37	Y	Clear space has a slope exceeding the 2% maximum.
9	SR 99 & S 216 St	SE	A	42	Y	2	Y	Y	Y	Y	Y	Y	Y	Y	Y	35	Y	Clear space has a slope exceeding the 2% maximum.
			B	42	Y	2	Y	Y	Y	Y	Y	Y	Y	More than 10 degrees from parallel.	N	37	Y	Clear space has a slope exceeding the 2% maximum.
10	SR 99 & S 220th St	NW	A	35	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
			B	34.5	Y	2.5	N	N	Y	Y	Y	N	N	N	N	36	Y	Clear space has a slope exceeding the 2% maximum.
10	SR 99 & S 220th St	NE	A	35	Y	2.5	N	N	Y	Y	Y	N	N	N	N	36	Y	Clear space has a slope exceeding the 2% maximum.
			B	33	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
10	SR 99 & S 220th St	SW	A	36	Y	2.5	N	N	Y	Y	Y	N	N	N	N	36	Y	Clear space has a slope exceeding the 2% maximum.
			B	36	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
10	SR 99 & S 220th St	SE	A	35	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
			B	35	Y	2.5	N	N	Y	Y	Y	N	N	N	N	36	Y	Clear space has a slope exceeding the 2% maximum.
11	Marine View Dr & S 223rd St	NW	A	42	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
			B	42	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum. Push button is located more than 120" from curb line and 60" from crosswalk line.
11	Marine View Dr & S 223rd St	NE	A	41	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
			B	41	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum. Push button is located more than 120" from curb line and 60" from crosswalk line.
11	Marine View Dr & S 223rd St	SW	A	41	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
			B	41	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum. Push button is located more than 120" from curb line and 60" from crosswalk line.
11	Marine View Dr & S 223rd St	SE	A	43.5	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
			B	42	Y	2	Y	Y	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum. Push button is located more than 120" from curb line and 60" from crosswalk line.
12	SR 99 & S 224th St	NW	A	36	Y	2.5	N	N	Y	Y	Y	N	N	N	N	36	Y	Clear space has a slope exceeding the 2% maximum.
			B	36	Y	2.5	N	N	Y	Y	Y	N	N	N	N	38	Y	Clear space has a slope exceeding the 2% maximum.
12	SR 99 & S 224th St	NE	A	36	Y	2.5	N	N	Y	Y	Y	N	N	N	N	36	Y	Clear space has a slope exceeding the 2% maximum.
			B	36	Y	2.5	N	N	Y	Y	Y	N	N	N	N	38	Y	Clear space has a slope exceeding the 2% maximum.
12	SR 99 & S 224th St	SW	A	35	Y	2.5	N	N	Y	Y	Y	N	N	N	N	38	Y	Clear space has a slope exceeding the 2% maximum.
			B	36	Y	2.5	N	N	Y	Y	Y	N	N	N	N	36	Y	Clear space has a slope exceeding the 2% maximum.

ID	Cross Streets	Signal Location	Push Button A/B	Height of Push Button (in)	Height of Push Button ADA Compliant (Y/N)	Diameter of Push Button (in)	Pressure to Operate Push Button Less than 5 LB	Pressure to Operate Push Button Less than 5 LB ADA Compliant (Y/N)	Diameter of Push Button ADA Compliant (Y/N)	Accessible Signal Operation (Y/N)	Accessible Signal Operation ADA Compliant (Y/N)	Locator Tone Operational (Y/N)	Locator Tone Operational ADA Compliant (Y/N)	Push Button Parallel to Direction of Travel (Y/N)	Push Button Parallel to Direction of Travel ADA Compliant (Y/N)	Pedestrian Clearance Time (s)	Pedestrian Clearance Time ADA Compliant (Y/N)	Additional Notes
12	SR 99 & S 224th St	SE	A	36	Y	2.5	N	N	Y	Y	Y	N	N	N	N	36	Y	Clear space has a slope exceeding the 2% maximum.
			B	36	Y	2.5	N	N	Y	Y	Y	N	N	N	N	38	Y	Clear space has a slope exceeding the 2% maximum.
13	Marine View Dr & S 227th St	NW	A	44	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
			B	43	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum. Push button is located more than 120" from curb line.
13	Marine View Dr & S 227th St	NE	A	42	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
			B	43	Y	2.5	N	N	Y	Y	Y	N	N	N	N	24	Y	Clear space has a slope exceeding the 2% maximum. Push button is located more than 120" from curb line.
13	Marine View Dr & S 227th St	SW	A	40.5	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	None
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
13	Marine View Dr & S 227th St	SE	A	42	Y	2	N	N	Y	Y	Y	N	N	N	N	24	Y	Clear space has a slope exceeding the 2% maximum. Push button exceeded 5 lb of pressure for operation.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
14	Marine View Dr/8th Ave & Kent Des Moines Rd	NW	A	42	Y	2.5	N	N	Y	Y	Y	N	N	N	N	27	Y	Clear space has a slope exceeding the 2% maximum.
			B	42	Y	2.5	N	N	Y	Y	Y	N	N	N	N	23	Y	Clear space has a slope exceeding the 2% maximum.
14	Marine View Dr/8th Ave & Kent Des Moines Rd	NE	A	45	Y	2.5	N	N	Y	Y	Y	N	N	N	N	23	Y	Clear space has a slope exceeding the 2% maximum. No curb or ramp for pushbutton.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
14	Marine View Dr/8th Ave & Kent Des Moines Rd	SW	A	37	Y	2.5	N	N	Y	Y	Y	N	N	N	N	27	Y	None
			B	38	Y	2.5	N	N	Y	Y	Y	N	N	N	N	27	Y	None
14	Marine View Dr/8th Ave & Kent Des Moines Rd	SE	A	44.5	Y	2.5	N	N	Y	Y	Y	N	N	N	N	27	Y	None
			B	44.5	Y	2.5	N	N	Y	Y	Y	N	N	N	N	27	Y	Clear space has a slope exceeding the 2% maximum.
15	16th Ave & Kent Des Moines Rd	NE	A	36	Y	2.5	N	N	Y	Y	Y	N	N	N	N	23	Y	Clear space has a slope exceeding the 2% maximum. No curb or ramp for pushbutton.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
15	16th Ave & Kent Des Moines Rd	SW	A	43	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
15	16th Ave & Kent Des Moines Rd	SE	A	45	Y	2.5	N	N	Y	Y	Y	N	N	N	N	23	Y	Clear space has a slope exceeding the 2% maximum. Has barrier blocking pushbutton accessibility.
			B	45	Y	2.5	N	N	Y	Y	Y	N	N	N	N	28	Y	Clear space has a slope exceeding the 2% maximum. Has barrier blocking pushbutton accessibility.
16	24th Ave/25 Ave & Kent Des Moines Rd	NW	A	43	Y	2	Y	Y	Y	Y	Y	N	N	N	N	29	Y	Clear space has a slope exceeding the 2% maximum.
			B	42	Y	2.5	N	N	Y	Y	Y	N	N	N	N	29	Y	Clear space has a slope exceeding the 2% maximum.
16	24th Ave/25 Ave & Kent Des Moines Rd	NE	A	46.5	Y	2	Y	Y	Y	Y	Y	N	N	N	N	29	Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
16	24th Ave/25 Ave & Kent Des Moines Rd	SW	A	47	Y	2.5	N	N	Y	Y	Y	N	N	N	N	29	Y	Clear space has a slope exceeding the 2% maximum.
			B	46.5	Y	2.5	N	N	Y	Y	Y	N	N	N	N	29	Y	Clear space has a slope exceeding the 2% maximum.
16	24th Ave/25 Ave & Kent Des Moines Rd	SE	A	46	Y	2	Y	Y	Y	Y	Y	N	N	N	N	29	Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
17	SR 99 & Kent Des Moines Rd	NW	A	38	Y	2.5	N	N	Y	Y	Y	N	N	N	N	36	Y	Clear space has a slope exceeding the 2% maximum.
			B	38	Y	2.5	N	N	Y	Y	Y	N	N	N	N	38	Y	Clear space has a slope exceeding the 2% maximum.
17	SR 99 & Kent Des Moines Rd	NE	A	37	Y	2	Y	Y	Y	Y	Y	N	N	N	N	38	Y	Clear space has a slope exceeding the 2% maximum.
			B	32	Y	2.5	N	N	Y	Y	Y	N	N	N	N	38	Y	Clear space has a slope exceeding the 2% maximum.
17	SR 99 & Kent Des Moines Rd	SW	A	35	Y	2	Y	Y	Y	Y	Y	N	N	N	N	38	Y	Clear space has a slope exceeding the 2% maximum.
			B	35	Y	2.5	N	N	Y	Y	Y	N	N	N	N	38	Y	Clear space has a slope exceeding the 2% maximum.
17	SR 99 & Kent Des Moines Rd	SE	A	35.5	Y	2.5	N	N	Y	Y	Y	N	N	N	N	38	Y	Clear space has a slope exceeding the 2% maximum.
			B	38	Y	2.5	N	N	Y	Y	Y	N	N	N	N	38	Y	Clear space has a slope exceeding the 2% maximum.
18	Wesley Garden Rd & S 216th St	NE	A	38	Y	2	Y	Y	Y	Y	Y	Y	Y	Y	Y	29	Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
18	Wesley Garden Rd & S 216th St	SE	A	38	Y	2	Y	Y	Y	Y	Y	Y	Y	More than 10 degrees from parallel.	N	29	Y	None
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

ID	Cross Streets	Signal Location	Push Button A/B	Height of Push Button (in)	Height of Push Button ADA Compliant (Y/N)	Diameter of Push Button (in)	Pressure to Operate Push Button Less than 5 LB	Pressure to Operate Push Button Less than 5 LB ADA Compliant (Y/N)	Diameter of Push Button ADA Compliant (Y/N)	Accessible Signal Operation (Y/N)	Accessible Signal Operation ADA Compliant (Y/N)	Locator Tone Operational (Y/N)	Locator Tone Operational ADA Compliant (Y/N)	Push Button Parallel to Direction of Travel (Y/N)	Push Button Parallel to Direction of Travel ADA Compliant (Y/N)	Pedestrian Clearance Time (s)	Pedestrian Clearance Time ADA Compliant (Y/N)	Additional Notes
19	SR 99 (between Kent Des Moines Rd & and S 226th St)	W	A	36	Y	2.5	N	N	Y	Y	Y	N	N	N	N	34	Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
19	SR 99 (between Kent Des Moines Rd & and S 226th St)	E	A	38.5	Y	2.5	N	N	Y	Y	Y	N	N	N	N	34	Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
21	24th Ave S & S 216th St	NW	A	41	Y	2	Y	Y	Y	Y	Y	Y	Y	Y	Y	28	Y	Clear space has a slope exceeding the 2% maximum.
			B	45.5	Y	2	Y	Y	Y	Y	Y	Y	Y	Y	Y	28	Y	Clear space has a slope exceeding the 2% maximum.
21	24th Ave S & S 216th St	NE	A	41.5	Y	2	Y	Y	Y	Y	Y	Y	Y	Y	Y	28	Y	None
			B	44.5	Y	2	Y	Y	Y	Y	Y	Y	Y	Y	Y	28	Y	None
21	24th Ave S & S 216th St	SW	A	44.5	Y	2	Y	Y	Y	Y	Y	Y	Y	Y	Y	28	Y	None
			B	43.5	Y	2	Y	Y	Y	Y	Y	Y	Y	More than 10 degrees off of parallel.	N	28	Y	None
21	24th Ave S & S 216th St	SE	A	44	Y	2	Y	Y	Y	Y	Y	Y	Y	Y	Y	28	Y	None
			B	43	Y	2	Y	Y	Y	Y	Y	Y	Y	Y	Y	28	Y	None
22	20th Ave S & S 216th St	NW	A	41.5	Y	2	Y	Y	Y	Y	Y	Y	Y	Y	Y	29	Y	Clear space has a slope exceeding the 2% maximum.
			B	42	Y	2	Y	Y	Y	Y	Y	Y	Y	Y	Y	29	Y	Clear space has a slope exceeding the 2% maximum.
22	20th Ave S & S 216th St	NE	A	41.5	Y	2	Y	Y	Y	Y	Y	Y	Y	More than 5 degrees from parallel.	N	29	Y	Clear space has a slope exceeding the 2% maximum.
			B	42.5	Y	2	Y	Y	Y	Y	Y	Operational, but volume needs to be higher.	N	Y	Y	29	Y	Clear space has a slope exceeding the 2% maximum.
22	20th Ave S & S 216th St	SW	A	43.5	Y	2	Y	Y	Y	Y	Y	Y	Y	Y	Y	29	Y	Clear space has a slope exceeding the 2% maximum.
			B	43.5	Y	2	Y	Y	Y	Y	Y	Y	Y	Y	Y	29	Y	Clear space has a slope exceeding the 2% maximum.
22	20th Ave S & S 216th St	SE	A	40.5	Y	2	Y	Y	Y	Y	Y	Operational, but volume needs to be higher.	N	More than 5 degrees from parallel.	N	29	Y	Clear space has a slope exceeding the 2% maximum.
			B	37	Y	2	Y	Y	Y	Y	Y	Operational, but volume needs to be higher.	N	More than 5 degrees from parallel.	N	29	Y	Clear space has a slope exceeding the 2% maximum.
23	Marine View Dr & S 219th St	SW	A	41	Y	2	Y	Y	Y	Y	Y	N	N	Y	Y	23	Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
23	Marine View Dr & S 219th St	SE	A	41	Y	2	Y	Y	Y	Y	Y	N	N	Y	Y	23	Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
23	Marine View Dr & S 220th St	SW	A	40.5	Y	2	Y	Y	Y	Y	Y	N	N	Y	Y	23	Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
23	Marine View Dr & S 220th St	SE	A	42	Y	2	Y	Y	Y	Y	Y	N	N	Y	Y	23	Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
23	Marine View Dr & S 222nd St	NW	A	41	Y	2	Y	Y	Y	Y	Y	N	N	Y	Y	23	Y	None
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
23	Marine View Dr & S 222nd St	NE	A	42	Y	2	Y	Y	Y	Y	Y	N	N	Y	Y		Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
23	Marine View Dr & S 222nd St	SW	A	41	Y	2	Y	Y	Y	Y	Y	N	N	Y	Y	23	Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
23	Marine View Dr & S 222nd St	SE	A	41	Y	2	Y	Y	Y	Y	Y	N	N	Y	Y	23	Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
23	Marine View Dr & S 225th St	NW	A	41	Y	2	Y	Y	Y	Y	Y	N	N	Y	Y	23	Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
23	Marine View Dr & S 225th St	NE	A	41	Y	2	Y	Y	Y	Y	Y	N	N	Y	Y	23	Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
23	Marine View Dr & S 225th St	SW	A	41	Y	2	Y	Y	Y	Y	Y	N	N	Y	Y	23	Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
23	Marine View Dr & S 225th St	SE	A	41	Y	2	Y	Y	Y	Y	Y	N	N	Y	Y	23	Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
23	Marine View Dr & S 226th St	NW	A	43	Y	2	Y	Y	Y	Y	Y	N	N	Y	Y	23	Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
23	Marine View Dr & S 226th St	NE	A	41	Y	2	Y	Y	Y	Y	Y	N	N	Y	Y	23	Y	Clear space has a slope exceeding the 2% maximum.
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
24	11th Ave S & S 216th St	NW	A	42	Y	2	Y	Y	Y	Y	Y	N	N	Y	Y	28	Y	None
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
24	11th Ave S & S 216th St	SW	A	46	Y	2	Y	Y	Y	Y	Y	N	N	N	N	28	Y	None
			B	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Appendix F

City of Des Moines Building Inventory

Site Address:		22030 Cliff Ave S		
Building Name:		Auditorium		
Approach and Entrance				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	Is there at least one route from site arrival points that does not require the use of stairs?	Y	N/A	None
Parking				
2	If parking is provided for the public, are an adequate number of accessible spaces provided?	Y	Total #: 5 Accessible #: 2	None
3	Of the accessible spaces, is at least one a van accessible space?*	Y	N/A	None
4	Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide?	Y	Parking Spot Width: 10'6" Aisle Width: 5'10"	None
5	Is the van accessible space: At least 11 feet wide with an access aisle at least 5 feet wide? Or At least 8 feet wide with an access aisle at least 8 feet wide?	Y	Parking Spot Width: 10'6" Aisle Width: 5'10"	None
6	Is at least 98 inches of vertical clearance provided for the van accessible space?	Y	No Vertical Obstructions	None
7	Are the access aisles marked so as to discourage parking in them?	Y	N/A	None
8	Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions?	N	Slope Maximum: 3.5%	None
9	Do the access aisles adjoin an accessible route?	Y	N/A	None
10	Are accessible spaces identified with a sign that includes the International Symbol of Accessibility? Is the bottom of the sign at least 60 inches above the ground?	Y N	Height: 54"	None
11	Are there signs reading "van accessible" at van accessible spaces?	Y	N/A	None
12	Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)?	Y	N/A	None
Exterior Accessible Route				
13	Is the route stable, firm and slip-resistant?	Y	N/A	None
14	Is the route at least 36 inches wide?	Y	Width: 73"	None
15	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	N/A	N/A	N/A
16	If there are grates or openings on the route, are the openings no larger than ½ inches? Is the long dimension perpendicular to the dominant direction of travel?	N/A	N/A	N/A
17	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	N	Slope Maximum: 5.4%	None
18	Is the cross slope no steeper than 1:48?	Y	Slope Maximum: 0.6%	None
Curb Ramps				
19	If the accessible route crosses a curb, is there a curb ramp?	N/A	N/A	N/A
20	Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run?	N/A	N/A	N/A
21	Is the cross slope of the curb ramp, excluding flares, no steeper than 1:48?	N/A	N/A	N/A
22	Is the curb ramp, excluding flares, at least 36 inches wide?	N/A	N/A	N/A
23	At the top of the curb ramp is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp? If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
24	If the landing at the top is less than 36 inches long, are there curb ramp flares? Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run?	N/A	N/A	N/A
	Ramps			
25	If there is a ramp is it at least 36 inches wide?	N/A	N/A	N/A
26	Is the surface stable, firm and slip resistant?	N/A	N/A	N/A
27	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	N/A	N/A	N/A
28	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	N/A	N/A	N/A
29	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	N/A	N/A	N/A
30	If the ramp has a rise higher than 6 inches, are there handrails on both sides?	N/A	N/A	N/A
31	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	N/A	N/A	N/A
32	Is the handrail gripping surface continuous and not obstructed along the top or sides? If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%?	N/A	N/A	N/A
33	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	N/A	N/A	N/A
34	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A
35	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N/A	N/A	N/A
36	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	N/A	N/A	N/A
	Entrance			
37	Is the main entrance accessible?	Y	N/A	None
38	If the main entrance is not accessible, is there an alternative accessible entrance? Can the alternative accessible entrance be used independently and during the same hours as the main entrance?	N/A	N/A	N/A
39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance?	N/A	N/A	N/A
40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility?	N/A	N/A	N/A
41	Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees?	Y	Door Width: 72"	N/A
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)?	Y	Exceeds minimum requirement greatly.	None
43	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	N/A Y N/A	N/A 0.5" N/A	N/A None N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
44	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y N/A	N/A N/A N/A	None None None
45	Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface?	Y	Handle Height: 37"	None
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	Y	Time Interval: 6 sec	None
47	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
48	If provided at the building entrance, are carpets or mats no higher than ½ inch thick?	Y	Thickness: 0.25"	None
49	Are edges of carpets or mats securely attached to minimize tripping hazards?	N	N/A	None
	Access to Goods & Services			
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	Does the accessible entrance provide direct access to the main floor, lobby and elevator?	Y	N/A	None
	Interior Accessible Route			
2	Are all public spaces on at least one accessible route?	Y	N/A	None
3	Is the route stable, firm and slip-resistant?	Y	N/A	None
4	Is the route at least 36 inches wide?	Y	Width: Exceeds minimum requirement greatly.	Open auditorium, clear space spans entire building when empty.
5	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	N/A	N/A	N/A
6	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	Y	Maximum Slope: 0.2%	None
7	Is the cross slope no steeper than 1:48?	Y	Maximum Slope: 0.6%	None
8	Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path? Or If an object protrudes more than 4 inches, is the bottom leading edge at 27 inches or lower above the floor? Or Is the bottom leading edge at 80 inches or higher above the floor?	Y N/A N/A	Maximum Protrusion: 2" N/A N/A	None N/A N/A
9	Are there elevators or platform lifts to all public stories?	N/A	N/A	N/A
	Ramps			
10	If there is a ramp, is it at least 36 inches wide?	N/A	N/A	N/A
11	Is the surface stable, firm and slip resistant?	N/A	N/A	N/A
12	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	N/A	N/A	N/A
13	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	N/A	N/A	N/A
14	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	N/A	N/A	N/A
15	If the ramp has a rise higher than 6 inches are there handrails on both sides?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
16	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	N/A	N/A	N/A
17	Is the handrail gripping surface continuous and not obstructed along the top or sides?	N/A	N/A	N/A
18	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	N/A	N/A	N/A
19	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A
20	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N/A	N/A	N/A
21	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	N/A	N/A	N/A
Elevators - Full Size & LULA				
22	If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor?	N/A	N/A	N/A
23	If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?*	N/A	N/A	N/A
24	If there is a LULA elevator with a swinging door: Is the door power- operated? Does the door remain open for at least 20 seconds when activated?	N/A	N/A	N/A
25	If there is a full size elevator: Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area? Is the door opening width at least 32 inches?	N/A	N/A	N/A
26	If there is a LULA elevator, is the interior: At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches? Or At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches?	N/A	N/A	N/A
27	If there is a full size or LULA elevator, are the in-car controls: No less than 15 inches and no greater 48 inches above the floor? Or Up to 54 inches above the floor for a parallel approach?	N/A	N/A	N/A
28	If there is a LULA elevator, are the in-car controls centered on a side wall?	N/A	N/A	N/A
29	If there is a full size or LULA elevator: Are the car control buttons designated with raised characters? Are the car control buttons designated with Braille?	N/A	N/A	N/A
30	If there is a full size or LULA elevator, are there audible signals which sound as the car passes or is about to stop at a floor?	N/A	N/A	N/A
31	If there is a full size or LULA elevator: Is there a sign on both door jambs at every floor identifying the floor? Is there a tactile star on both jambs at the main entry level? Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?*	N/A	N/A	N/A
Platform Lifts				
32	If a lift is provided, can it be used without assistance from others?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
33	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift?	N/A	N/A	N/A
34	Are the lift controls no less than 15 inches and no greater than 48 inches above the floor?	N/A	N/A	N/A
35	Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift?	N/A	N/A	N/A
36	If there is an end door, is the clear opening width at least 32 inches?	N/A	N/A	N/A
37	If there is a side door, is the clear opening width at least 42 inches?	N/A	N/A	N/A
	Signs			
38	If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?* So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	Y Y Y Y Y Y	All signs in building meet criteria.	None
39	If there are signs that provide direction to or information about interior spaces: Do text characters contrast with their backgrounds? Is the sign mounted so that characters are at least 40 inches above the floor?	N/A	N/A	N/A
	Interior Doors - to classrooms, medical exam rooms, conference rooms, etc.			
40	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	N/A	N/A	N/A
41	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	N/A	N/A	N/A
42	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	N/A	N/A	N/A
43	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	N/A	N/A	N/A
44	Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor?	N/A	N/A	N/A
45	Can the door be opened easily (5 pounds maximum force)?	N/A	N/A	N/A
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N/A	N/A	N/A
	Rooms and Spaces - stores, supermarkets, libraries, etc.			
47	Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide?	N/A	N/A	N/A
48	Are floor surfaces stable, firm and slip resistant?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
49	If there is carpet: Is it no higher than ½ inch? Is it securely attached along the edges?	N/A	N/A	N/A
Controls - light switches, security and intercom systems, alarm boxes, etc.				
50	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? Are the operable parts no higher than 48 inches above the floor?*	Y Y	Exceeds minimum requirement greatly. Height: 42"	None
51	Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist?	Y	N/A	None
Seating: Assembly Areas - theaters, auditoriums, stadiums, theater style classrooms etc.				
52	Are an adequate number of wheelchair spaces provided?	N/A	N/A	N/A
53	Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities?	N/A	N/A	N/A
54	Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?	N/A	N/A	N/A
55	Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?	N/A	N/A	N/A
56	If there is a single wheelchair space, is it at least 36 inches wide?	N/A	N/A	N/A
57	If there are two adjacent wheelchair spaces, are they each at least 33 inches wide?	N/A	N/A	N/A
58	If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep?	N/A	N/A	N/A
59	If the wheelchair space can only be entered from the side, is it at least 60 inches deep?	N/A	N/A	N/A
60	Do wheelchair spaces adjoin, but not overlap, accessible routes?	N/A	N/A	N/A
61	Is there at least one companion seat for each wheelchair space?	N/A	N/A	N/A
62	Is the companion seat located so the companion is shoulder-to-shoulder with the person in a wheelchair?	N/A	N/A	N/A
63	Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area?	N/A	N/A	N/A
Seating: At dining surfaces (restaurants, cafeterias, bars, etc.) & non-employee work surfaces (libraries, conference rooms, etc.)				
64	Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs?	N/A	N/A	N/A
65	Is there a route at least 36 inches wide to accessible seating?	N/A	N/A	N/A
66	At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A
67	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? Does it extend no less than 17 inches and no greater than 25 inches under the surface? Is there knee space at least 27 inches high and at least 30 inches wide?	N/A	N/A	N/A
Seating: General - reception areas, waiting rooms, etc.				
68	Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair?	N/A	N/A	N/A
Benches - In locker rooms, dressing rooms, fitting rooms				
69	In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench?	N/A	N/A	N/A
70	Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench? Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep? Does the bench have back support or is it affixed to a wall? Is the top of the bench seat no less than 17 inches and no greater than 19 inches above the floor?	N/A	N/A	N/A
Check-Out Aisles - supermarkets, large retail stores, etc.				
71	Is the aisle at least 36 inches wide?	N/A	N/A	N/A
72	Is the counter surface of at least one aisle no higher than 38 inches above the floor?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
73	Is the top of the counter edge protection no higher than 2 inches above the counter surface?	N/A	N/A	N/A
74	If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A
75	If there is more than one check-out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle?	N/A	N/A	N/A
Sales & Service Counters - banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.				
76	Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor? At least 36 inches long?	N/A	N/A	N/A
77	Does the accessible portion of the counter extend the same depth as the counter top?	N/A	N/A	N/A
78	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach?	N/A	N/A	N/A
79	For a parallel approach, is the clear floor space positioned with the 48 inches adjacent to the accessible length of counter?	N/A	N/A	N/A
80	For a forward approach: Do no less than 17 and no greater than 25 inches of the clear floor space extend under the accessible length of the counter? Is there at least 27 inches clearance from the floor to the bottom of the counter?	N/A	N/A	N/A
Food Service Lines - in cafeterias, salad bars, eat-in fast food establishments, etc.				
81	Does at least one of each type of self-service shelf or dispensing device for tableware, dishware, condiments, food and beverages have a forward or parallel approach?	N/A	N/A	N/A
82	If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
83	If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
84	If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor?	N/A	N/A	N/A
85	If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
86	If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
87	If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor?	N/A	N/A	N/A
88	If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A
Toilet Rooms (Men's and Women's are identical)				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Y	N/A	None
2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms?	N/A	N/A	N/A
3	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility?	N/A	N/A	N/A
Accessible Route				
4	Is there an accessible route to the accessible toilet room?	Y	N/A	None
Signs at Toilet Rooms				

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
5	Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? * So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	Y Y Y Y Y	Exceeds minimum requirement greatly.	None
	Entrance			
6	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 33"	None
7	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	N/A	N/A	N/A
8	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Flat	None
9	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y Y	N/A	None
10	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 39"	None
11	Can the door be opened easily (5 pounds maximum force)?	N	Exceeds 5 lbs. Not easy to open.	None
12	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N	Time Interval: 4 sec	None
13	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
14	If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall?	N/A	N/A	N/A
15	If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer?	Y	All criteria met.	None
	In the Toilet Room			
16	Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide?	Y	Path Width: 46"	None
17	Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square?	Y	Circle Diameter: 62"	None
18	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*	Y	Height: 39"	N/A
20	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*	N/A	N/A	N/A
	Lavatories			
21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long?	Y	All criteria met.	None
22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet?	Y	Length: 23.5"	None
23	Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor?	Y	Height: 34"	None
24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance?	Y	Height: 29"	None
25	Is there toe clearance at least 9 inches high?	Y	Height: 29"	None
26	Are pipes below the lavatory insulated or otherwise configured to protect against contact?	N	N/A	None
27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the faucet no greater than 5 pounds?	Y Y	N/A	None
	Soap Dispensers and Hand Dryers			
28	Are the operable parts of the soap dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor?	Y	40"	None
29	Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor? Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist? Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds?	Y Y Y	38"	None
	Water Closets in Single-User Toilet Rooms and Compartments (Stalls)			
30	Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition?	Y	Distance: 17.5"	None
31	Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*	Y	Meets requirements.	None
32	Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?	Y	Height: 17"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
33		Y	Length: 54"	
	Is there a grab bar at least 42 inches long on the side wall?	Y	Length: 3"	
	Is it located no more than 12 inches from the rear wall? Does it extend at least 54 inches from the rear wall?	Y	Length: 57"	
	Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface?	Y	Height: 36"	
	Is there at least 12 inches clearance between the grab bar and protruding objects above?* Is there at least 1½ inches clearance between the grab bar and projecting objects below?*	N	Distance: 4"	Only obstruction is vertical grab bar which is for added stability.
	Is the space between the wall and the grab bar 1 ½ inches?	Y	Distance: 4.5"	
		Y	Distance: 1.5"	
34	Is there a grab bar at least 36 inches long on the rear wall?	Y	Length: 42"	
	Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)? Does it extend at least 24 inches on the other (open) side?	Y	Length: 15"	
	Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface?	Y	Length: 27"	None
	Are there at least 12 inches clearance between the grab bar and protruding objects above?* Are there at least 1½ inches clearance between the grab bar and projecting objects below?*	Y	Height: 36:	
	Is the space between the wall and the grab bar 1½ inches?	Y	No obstructions.	
35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor?	Y	Height: 27"	None
36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist?	Y	None	None
	Is the force required to activate the flush control no greater than 5 pounds?	Y		
37	Is the flush control on the open side of the water closet?	Y	N/A	None
38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?*	Y	Distance: 9"	None
39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor?	Y	Height: 20"	None
	Not located behind grab bars?	Y	N/A	
40	Does the dispenser allow continuous paper flow?	Y	N/A	None
	Toilet Compartments (Stalls)			
41	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 34"	None
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	N/A	N/A	N/A
43	Is the door self-closing?	Y	N/A	None
44	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?*	Y	N/A	None
45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist?	Y	N/A	None
46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 39"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
47	Is the compartment at least 60 inches wide?	Y	Width: 62"	None
48	If the water closet is wall hung, is the compartment at least 56 inches deep?	Y	Length: 105"	None
49	If the water closet is floor mounted, is the compartment at least 59 inches deep?	N/A	N/A	N/A
50	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)?	Y	Area: 70"x62"	Door swings in from the side of the stall.

Site Address:	21800 20th Ave S
Building Name:	Main Building

Approach and Entrance				
Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
1	Is there at least one route from site arrival points that does not require the use of stairs?	Y	N/A	None
Parking				
2	If parking is provided for the public, are an adequate number of accessible spaces provided?	Y	Total #: 94 Accessible: 4	None
3	Of the accessible spaces, is at least one a van accessible space?*	Y	N/A	None
4	Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide?	N	Parking Spot Width: 7'8" Aisle Width: 5'4"	Total width equals 13 ft, but individual widths do not meet requirements.
5	Is the van accessible space: At least 11 feet wide with an access aisle at least 5 feet wide? Or At least 8 feet wide with an access aisle at least 8 feet wide?	N	Parking Spot Width: 7'9" Aisle Width: 8'3"	Total width equals 16 ft, but individual widths do not meet requirements.
6	Is at least 98 inches of vertical clearance provided for the van accessible space?	Y	N/A	No vertical obstruction.
7	Are the access aisles marked so as to discourage parking in them?	Y	N/A	None
8	Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions?	N	Maximum Slope: 4.8%	None
9	Do the access aisles adjoin an accessible route?	Y	N/A	None
10	Are accessible spaces identified with a sign that includes the International Symbol of Accessibility? Is the bottom of the sign at least 60 inches above the ground?	N N/A	N/A	Symbol is only painted on ground, no vertical sign.
11	Are there signs reading “van accessible” at van accessible spaces?	N	N/A	None
12	Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)?	Y	N/A	None
Exterior Accessible Route				
13	Is the route stable, firm and slip-resistant?	Y	N/A	None
14	Is the route at least 36 inches wide?	Y	Width: 120"	None
15	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	N/A	N/A	N/A
16	If there are grates or openings on the route, are the openings no larger than ½ inches? Is the long dimension perpendicular to the dominant direction of travel?	N N	Width: 1" N/A	None
17	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	Y	Maximum Slope: 2.0%	None
18	Is the cross slope no steeper than 1:48?	Y	Maximum Slope: 0.5%	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Curb Ramps				
19	If the accessible route crosses a curb, is there a curb ramp?	Y	N/A	None
20	Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run?	Y	Maximum Slope: 8.0%	None
21	Is the cross slope of the curb ramp, excluding flares, no steeper than 1:48?	Y	Maximum Slope: 1.3%	None
22	Is the curb ramp, excluding flares, at least 36 inches wide?	Y	Width: 36"	None
23	At the top of the curb ramp is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp? If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run?	N N/A	Width: 48" Maximum Slope: 7% N/A	Enough clear space at top of ramp, but slope is too steep.
24	If the landing at the top is less than 36 inches long, are there curb ramp flares? Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run?	N/A	N/A	N/A
Ramps				
25	If there is a ramp is it at least 36 inches wide?	N/A	N/A	N/A
26	Is the surface stable, firm and slip resistant?	N/A	N/A	N/A
27	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	N/A	N/A	N/A
28	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	N/A	N/A	N/A
29	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	N/A	N/A	N/A
30	If the ramp has a rise higher than 6 inches, are there handrails on both sides?	N/A	N/A	N/A
31	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	N/A	N/A	N/A
32	Is the handrail gripping surface continuous and not obstructed along the top or sides? If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%?	N/A	N/A	N/A
33	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	N/A	N/A	N/A
34	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A
35	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N/A	N/A	N/A
36	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Entrance				
37	Is the main entrance accessible?	N/A	N/A	No main building, just bathrooms. Look at bathroom sheet for further data on entrance to bathrooms.
38	If the main entrance is not accessible, is there an alternative accessible entrance? Can the alternative accessible entrance be used independently and during the same hours as the main entrance?	N/A	N/A	N/A
39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance?	N/A	N/A	N/A
40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility?	N/A	N/A	N/A
41	Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees?	N/A	N/A	N/A
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)?	N/A	N/A	N/A
43	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	N/A	N/A	N/A
44	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	N/A	N/A	N/A
45	Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface?	N/A	N/A	N/A
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N/A	N/A	N/A
47	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
48	If provided at the building entrance, are carpets or mats no higher than ½ inch thick?	N/A	N/A	N/A
49	Are edges of carpets or mats securely attached to minimize tripping hazards?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Access to Goods & Services				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	Does the accessible entrance provide direct access to the main floor, lobby and elevator?	N/A	N/A	N/A
Interior Accessible Route				
2	Are all public spaces on at least one accessible route?	N/A	N/A	N/A
3	Is the route stable, firm and slip-resistant?	N/A	N/A	N/A
4	Is the route at least 36 inches wide?	N/A	N/A	N/A
5	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	N/A	N/A	N/A
6	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	N/A	N/A	N/A
7	Is the cross slope no steeper than 1:48?	N/A	N/A	N/A
8	Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path? Or If an object protrudes more than 4 inches, is the bottom leading edge at 27 inches or lower above the floor? Or Is the bottom leading edge at 80 inches or higher above the floor?	N/A	N/A	N/A
9	Are there elevators or platform lifts to all public stories?	N/A	N/A	N/A
Ramps				
10	If there is a ramp, is it at least 36 inches wide?	N/A	N/A	N/A
11	Is the surface stable, firm and slip resistant?	N/A	N/A	N/A
12	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	N/A	N/A	N/A
13	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	N/A	N/A	N/A
14	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	N/A	N/A	N/A
15	If the ramp has a rise higher than 6 inches are there handrails on both sides?	N/A	N/A	N/A
16	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	N/A	N/A	N/A
17	Is the handrail gripping surface continuous and not obstructed along the top or sides?	N/A	N/A	N/A
18	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	N/A	N/A	N/A
19	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A
20	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
21	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	N/A	N/A	N/A
Elevators - Full Size & LULA				
22	If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor?	N/A	N/A	N/A
23	If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?*	N/A	N/A	N/A
24	If there is a LULA elevator with a swinging door: Is the door power- operated? Does the door remain open for at least 20 seconds when activated?	N/A	N/A	N/A
25	If there is a full size elevator: Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area? Is the door opening width at least 32 inches?	N/A	N/A	N/A
26	If there is a LULA elevator, is the interior: At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches? Or At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches?	N/A	N/A	N/A
27	If there is a full size or LULA elevator, are the in-car controls: No less than 15 inches and no greater 48 inches above the floor? Or Up to 54 inches above the floor for a parallel approach?	N/A	N/A	N/A
28	If there is a LULA elevator, are the in-car controls centered on a side wall?	N/A	N/A	N/A
29	If there is a full size or LULA elevator: Are the car control buttons designated with raised characters? Are the car control buttons designated with Braille?	N/A	N/A	N/A
30	If there is a full size or LULA elevator, are there audible signals which sound as the car passes or is about to stop at a floor?	N/A	N/A	N/A
31	If there is a full size or LULA elevator: Is there a sign on both door jambs at every floor identifying the floor? Is there a tactile star on both jambs at the main entry level? Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?*	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Platform Lifts				
32	If a lift is provided, can it be used without assistance from others?	N/A	N/A	N/A
33	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift?	N/A	N/A	N/A
34	Are the lift controls no less than 15 inches and no greater than 48 inches above the floor?	N/A	N/A	N/A
35	Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift?	N/A	N/A	N/A
36	If there is an end door, is the clear opening width at least 32 inches?	N/A	N/A	N/A
37	If there is a side door, is the clear opening width at least 42 inches?	N/A	N/A	N/A
Signs				
38	If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?* So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	N/A	N/A	N/A
39	If there are signs that provide direction to or information about interior spaces: Do text characters contrast with their backgrounds? Is the sign mounted so that characters are at least 40 inches above the floor?	N/A	N/A	N/A
Interior Doors - to classrooms, medical exam rooms, conference rooms, etc.				
40	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	N/A	N/A	N/A
41	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	N/A	N/A	N/A
42	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	N/A	N/A	N/A
43	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	N/A	N/A	N/A
44	Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor?			

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
45	Can the door be opened easily (5 pounds maximum force)?	N/A	N/A	N/A
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N/A	N/A	N/A
Rooms and Spaces - stores, supermarkets, libraries, etc.				
47	Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide?	N/A	N/A	N/A
48	Are floor surfaces stable, firm and slip resistant?	N/A	N/A	N/A
49	If there is carpet: Is it no higher than ½ inch? Is it securely attached along the edges?	N/A	N/A	N/A
Controls - light switches, security and intercom systems, alarm boxes, etc.				
50	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? Are the operable parts no higher than 48 inches above the floor?*	N/A	N/A	N/A
51	Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist?	N/A	N/A	N/A
Seating: Assembly Areas - theaters, auditoriums, stadiums, theater style classrooms etc.				
52	Are an adequate number of wheelchair spaces provided?	N/A	N/A	N/A
53	Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities?	N/A	N/A	N/A
54	Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?	N/A	N/A	N/A
55	Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?	N/A	N/A	N/A
56	If there is a single wheelchair space, is it at least 36 inches wide?	N/A	N/A	N/A
57	If there are two adjacent wheelchair spaces, are they each at least 33 inches wide?	N/A	N/A	N/A
58	If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep?	N/A	N/A	N/A
59	If the wheelchair space can only be entered from the side, is it at least 60 inches deep?	N/A	N/A	N/A
60	Do wheelchair spaces adjoin, but not overlap, accessible routes?	N/A	N/A	N/A
61	Is there at least one companion seat for each wheelchair space?	N/A	N/A	N/A
62	Is the companion seat located so the companion is shoulder-to-shoulder with the person in a wheelchair?	N/A	N/A	N/A
63	Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Seating: At dining surfaces (restaurants, cafeterias, bars, etc.) & non-employee work surfaces (libraries, conference rooms, etc.)				
64	Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs?	N/A	N/A	N/A
65	Is there a route at least 36 inches wide to accessible seating?	N/A	N/A	N/A
66	At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A
67	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? Does it extend no less than 17 inches and no greater than 25 inches under the surface? Is there knee space at least 27 inches high and at least 30 inches wide?	N/A	N/A	N/A
Seating: General - reception areas, waiting rooms, etc.				
68	Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair?	N/A	N/A	N/A
Benches - In locker rooms, dressing rooms, fitting rooms				
69	In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench?	N/A	N/A	N/A
70	Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench? Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep? Does the bench have back support or is it affixed to a wall? Is the top of the bench seat no less than 17 inches and no greater than 19 inches above the floor?	N/A	N/A	N/A
Check-Out Aisles - supermarkets, large retail stores, etc.				
71	Is the aisle at least 36 inches wide?	N/A	N/A	N/A
72	Is the counter surface of at least one aisle no higher than 38 inches above the floor?	N/A	N/A	N/A
73	Is the top of the counter edge protection no higher than 2 inches above the counter surface?	N/A	N/A	N/A
74	If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A
75	If there is more than one check-out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle?	N/A	N/A	N/A
Sales & Service Counters - banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.				
76	Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor? At least 36 inches long?	N/A	N/A	N/A
77	Does the accessible portion of the counter extend the same depth as the counter top?	N/A	N/A	N/A
78	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach?	N/A	N/A	N/A
79	For a parallel approach, is the clear floor space positioned with the 48 inches adjacent to the accessible length of counter?	N/A	N/A	N/A
80	For a forward approach: Do no less than 17 and no greater than 25 inches of the clear floor space extend under the accessible length of the counter? Is there at least 27 inches clearance from the floor to the bottom of the counter?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Food Service Lines - in cafeterias, salad bars, eat-in fast food establishments, etc.				
81	Does at least one of each type of self-service shelf or dispensing device for tableware, dishware, condiments, food and beverages have a forward or parallel approach?	N/A	N/A	N/A
82	If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
83	If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
84	If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor?	N/A	N/A	N/A
85	If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
86	If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
87	If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor?	N/A	N/A	N/A
88	If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Toilet Rooms (Men's and Women's are identical)				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Y	N/A	None
2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms?	N/A	N/A	Only bathrooms.
3	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility?	N/A	N/A	N/A
Accessible Route				
4	Is there an accessible route to the accessible toilet room?	Y	N/A	None
Signs at Toilet Rooms				
5	Do text characters contrast with their backgrounds?	Y		
	Are text characters raised?	Y		
	Is there Braille?	Y		
	Is the sign mounted: On the wall on the latch side of the door?	Y		
	Note: Signs are permitted on the push side of doors with closers and without hold-open devices. With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? *			Door swings in.
	So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	N/A	Height: 57"	
		Y		

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Entrance				
6	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 33"	None
7	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	N/A Y	N/A Maximum Slope: 0.5%	None
8	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Completely flat.	None
9	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y N/A	N/A	None
10	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	37"	None
11	Can the door be opened easily (5 pounds maximum force)?	N	Force: Exceeds 5 lbs.	None
12	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	Y	Time Interval: 7 sec	None
13	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
14	If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall?	N/A	N/A	N/A
15	If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
In the Toilet Room				
16	Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide?	Y	Width: 55"	None
17	Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square?	Y	Circle Diameter: 79"	None
18	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door?	N/A	N/A	N/A
19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*	N	40"	None
20	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*	N/A	N/A	N/A
Lavatories				
21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long?	Y	Width: 63.5" Length: 120"	None
22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet?	Y	Length: 22"	None
23	Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor?	Y	Height: 33.5"	None
24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance?	N	Height: 28.5" Length: 7"	Does not extend far enough under sink.
25	Is there toe clearance at least 9 inches high?	N	Height: 5"	None
26	Are pipes below the lavatory insulated or otherwise configured to protect against contact?	Y	N/A	N/A
27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the faucet no greater than 5 pounds?	Y Y	N/A	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Soap Dispensers and Hand Dryers				
28	Are the operable parts of the soap dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor?	N/A	N/A	No soap dispenser.
29	Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor?			None
	Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist?	Y	41"	
	Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds?	Y	N/A	
		Y	N/A	
Water Closets in Single-User Toilet Rooms and Compartments (Stalls)				
30	Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition?	Y	Distance: 17.5"	None
31	Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*	N	Width: 57" Length: 104"	Width does not meet requirements.
32	Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?	Y	Height: 18"	None
33	Is there a grab bar at least 42 inches long on the side wall?	Y	Length: 43"	Only vertical obstruction is a vertical grab bar.
	Is it located no more than 12 inches from the rear wall?	Y	Distance: 12"	
	Does it extend at least 54 inches from the rear wall?	Y	Length: 55"	
	Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface?	Y	Height: 34"	
	Is there at least 12 inches clearance between the grab bar and protruding objects above?*	N	Distance: 4.5"	
	Is there at least 1½ inches clearance between the grab bar and projecting objects below?*			
	Is the space between the wall and the grab bar 1 ½ inches?	Y	Distance: 2"	
		Y	Distance: 1.5"	

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
34	Is there a grab bar at least 36 inches long on the rear wall? Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)? Does it extend at least 24 inches on the other (open) side? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Are there at least 12 inches clearance between the grab bar and protruding objects above?* Are there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1½ inches?	Y Y Y Y N Y Y	Length: 37" Length: 12" Length: 25" Height: 36" Distance: 6" Distance: Greatly exceeds minimum requirement. Distance: 1.5"	Vertical obstruction is flush pushbutton.
35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor?	Y	Height: 43"	None
36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds?	Y Y	N/A	None
37	Is the flush control on the open side of the water closet?	N	N/A	None
38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?*	N	Distance: 0"	Overlaps with the front edge of the toilet.
39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor? Not located behind grab bars?	Y Y	Height: 23.5"	None
40	Does the dispenser allow continuous paper flow?	Y	N/A	None
	Toilet Compartments (Stalls)			
41	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 36"	None
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	Y	Width: 35" Length: Greatly exceeds minimum requirement.	None
43	Is the door self-closing?	Y	N/A	None
44	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?*	Y	N/A	None
45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist?	Y	N/A	None
46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 40"	None
47	Is the compartment at least 60 inches wide?	Y	Width: 63.5"	None
48	If the water closet is wall hung, is the compartment at least 56 inches deep?	Y	Length: 104"	None
49	If the water closet is floor mounted, is the compartment at least 59 inches deep?	N/A	N/A	N/A
50	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)?	N/A	N/A	N/A

Site Address:	21650 11th Ave S
Building Name:	Public Works

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Approach and Entrance				
1	Is there at least one route from site arrival points that does not require the use of stairs?	Y	N/A	None
Parking				
2	If parking is provided for the public, are an adequate number of accessible spaces provided?	Y	Total #: 3 Accesible #: 1	None
3	Of the accessible spaces, is at least one a van accessible space?*	Y	N/A	None
4	Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide?	Y	Parking Spot Width: 8'9" Aisle Width: 6'2"	None
5	Is the van accessible space: At least 11 feet wide with an access aisle at least 5 feet wide? Or At least 8 feet wide with an access aisle at least 8 feet wide?	N	Parking Spot Width: 8'9" Aisle Width: 6'2"	None
6	Is at least 98 inches of vertical clearance provided for the van accessible space?	Y	N/A	No vertical obstruction.
7	Are the access aisles marked so as to discourage parking in them?	Y	N/A	None
8	Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions?	M	Maximum Slope: 9.0%	None
9	Do the access aisles adjoin an accessible route?	Y	N/A	None
10	Are accessible spaces identified with a sign that includes the International Symbol of Accessibility? Is the bottom of the sign at least 60 inches above the ground?	Y N	Height: 38"	None
11	Are there signs reading “van accessible” at van accessible spaces?	Y	N/A	None
12	Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)?	Y	N/A	None
Exterior Accessible Route				
13	Is the route stable, firm and slip-resistant?	Y	N/A	None
14	Is the route at least 36 inches wide?	Y	Width: 73"	None
15	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	N/A	N/A	N/A
16	If there are grates or openings on the route, are the openings no larger than ½ inches? Is the long dimension perpendicular to the dominant direction of travel?	N/A	N/A	N/A
17	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	N	Maximum Slope: 11.5%	None
18	Is the cross slope no steeper than 1:48?	N	Maximum Slope: 11.1%	None
Curb Ramps				
19	If the accessible route crosses a curb, is there a curb ramp?	N/A	N/A	N/A
20	Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run?	N/A	N/A	N/A
21	Is the cross slope of the curb ramp, excluding flares, no steeper than 1:48?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
22	Is the curb ramp, excluding flares, at least 36 inches wide?	N/A	N/A	N/A
23	At the top of the curb ramp is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp? If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run?	N/A	N/A	N/A
24	If the landing at the top is less than 36 inches long, are there curb ramp flares? Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run?	N/A	N/A	N/A
Ramps				
25	If there is a ramp is it at least 36 inches wide?	N/A	N/A	N/A
26	Is the surface stable, firm and slip resistant?	N/A	N/A	N/A
27	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	N/A	N/A	N/A
28	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	N/A	N/A	N/A
29	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	N/A	N/A	N/A
30	If the ramp has a rise higher than 6 inches, are there handrails on both sides?	N/A	N/A	N/A
31	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	N/A	N/A	N/A
32	Is the handrail gripping surface continuous and not obstructed along the top or sides? If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%?	N/A	N/A	N/A
33	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	N/A	N/A	N/A
34	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A
35	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N/A	N/A	N/A
36	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	N/A	N/A	N/A
Entrance				
37	Is the main entrance accessible?	Y	N/A	N/A
38	If the main entrance is not accessible, is there an alternative accessible entrance? Can the alternative accessible entrance be used independently and during the same hours as the main entrance?	N/A	N/A	Only one public entrance.

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance?	N/A	N/A	N/A
40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility?	N/A	N/A	N/A
41	Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 32.5"	None
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)?	Y N	Area: Exceeds minimum requirements greatly. Maximum Slope: 11.5%	None
43	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Height: 0.5"	None
44	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y N/A	N/A	None
45	Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface?	Y	Height: 38"	None
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N	Time Interval: 3 sec	None
47	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
48	If provided at the building entrance, are carpets or mats no higher than ½ inch thick?	Y	Thickness: 1/4"	None
49	Are edges of carpets or mats securely attached to minimize tripping hazards?	N	N/A	None

Access to Goods & Services				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	Does the accessible entrance provide direct access to the main floor, lobby and elevator?	Y	N/A	None
Interior Accessible Route				
2	Are all public spaces on at least one accessible route?	Y	N/A	None
3	Is the route stable, firm and slip-resistant?	Y	N/A	None
4	Is the route at least 36 inches wide?	Y	Width: 73"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
5	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	N/A	N/A	N/A
6	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	Y	Maximum Slope: 0.8%	None
7	Is the cross slope no steeper than 1:48?	Y	Maximum Slope: 0.3%	None
8	Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path? Or If an object protrudes more than 4 inches, is the bottom leading edge at 27 inches or lower above the floor? Or Is the bottom leading edge at 80 inches or higher above the floor?	Y	N/A	No significant protrusions.
9	Are there elevators or platform lifts to all public stories?	N/A	N/A	N/A
	Ramps			
10	If there is a ramp, is it at least 36 inches wide?	N/A	N/A	N/A
11	Is the surface stable, firm and slip resistant?	N/A	N/A	N/A
12	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	N/A	N/A	N/A
13	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	N/A	N/A	N/A
14	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	N/A	N/A	N/A
15	If the ramp has a rise higher than 6 inches are there handrails on both sides?	N/A	N/A	N/A
16	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	N/A	N/A	N/A
17	Is the handrail gripping surface continuous and not obstructed along the top or sides?	N/A	N/A	N/A
18	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	N/A	N/A	N/A
19	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A
20	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N/A	N/A	N/A
21	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	N/A	N/A	N/A
	Elevators - Full Size & LULA			
22	If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor?	N/A	N/A	N/A
23	If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?*	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
24	If there is a LULA elevator with a swinging door: Is the door power- operated? Does the door remain open for at least 20 seconds when activated?	N/A	N/A	N/A
25	If there is a full size elevator: Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area? Is the door opening width at least 32 inches?	N/A	N/A	N/A
26	If there is a LULA elevator, is the interior: At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches? Or At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches?	N/A	N/A	N/A
27	If there is a full size or LULA elevator, are the in-car controls: No less than 15 inches and no greater 48 inches above the floor? Or Up to 54 inches above the floor for a parallel approach?	N/A	N/A	N/A
28	If there is a LULA elevator, are the in-car controls centered on a side wall?	N/A	N/A	N/A
29	If there is a full size or LULA elevator: Are the car control buttons designated with raised characters? Are the car control buttons designated with Braille?	N/A	N/A	N/A
30	If there is a full size or LULA elevator, are there audible signals which sound as the car passes or is about to stop at a floor?	N/A	N/A	N/A
31	If there is a full size or LULA elevator: Is there a sign on both door jambs at every floor identifying the floor? Is there a tactile star on both jambs at the main entry level? Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?*	N/A	N/A	N/A
Platform Lifts				
32	If a lift is provided, can it be used without assistance from others?	N/A	N/A	N/A
33	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift?	N/A	N/A	N/A
34	Are the lift controls no less than 15 inches and no greater than 48 inches above the floor?	N/A	N/A	N/A
35	Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift?	N/A	N/A	N/A
36	If there is an end door, is the clear opening width at least 32 inches?	N/A	N/A	N/A
37	If there is a side door, is the clear opening width at least 42 inches?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
		Signs		
38	If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?* So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	N/A	N/A	No signs, just one room.
39	If there are signs that provide direction to or information about interior spaces: Do text characters contrast with their backgrounds? Is the sign mounted so that characters are at least 40 inches above the floor?	N/A	N/A	N/A
		Interior Doors - to classrooms, medical exam rooms, conference rooms, etc.		
40	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	N/A	N/A	N/A
41	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	N/A	N/A	N/A
42	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	N/A	N/A	N/A
43	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	N/A	N/A	N/A
44	Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor?			
45	Can the door be opened easily (5 pounds maximum force)?	N/A	N/A	N/A
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N/A	N/A	N/A
		Rooms and Spaces - stores, supermarkets, libraries, etc.		
47	Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
48	Are floor surfaces stable, firm and slip resistant?	N/A	N/A	N/A
49	If there is carpet: Is it no higher than ½ inch? Is it securely attached along the edges?	N/A	N/A	N/A
Controls - light switches, security and intercom systems, alarm boxes, etc.				
50	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? Are the operable parts no higher than 48 inches above the floor?*	Y Y	Area: 49.5" x 73" Height: 46.5"	None
51	Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist?	Y	N/A	None
Seating: Assembly Areas - theaters, auditoriums, stadiums, theater style classrooms etc.				
52	Are an adequate number of wheelchair spaces provided?	N/A	N/A	N/A
53	Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities?	N/A	N/A	N/A
54	Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?	N/A	N/A	N/A
55	Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?	N/A	N/A	N/A
56	If there is a single wheelchair space, is it at least 36 inches wide?	N/A	N/A	N/A
57	If there are two adjacent wheelchair spaces, are they each at least 33 inches wide?	N/A	N/A	N/A
58	If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep?	N/A	N/A	N/A
59	If the wheelchair space can only be entered from the side, is it at least 60 inches deep?	N/A	N/A	N/A
60	Do wheelchair spaces adjoin, but not overlap, accessible routes?	N/A	N/A	N/A
61	Is there at least one companion seat for each wheelchair space?	N/A	N/A	N/A
62	Is the companion seat located so the companion is shoulder-to-shoulder with the person in a wheelchair?	N/A	N/A	N/A
63	Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area?	N/A	N/A	N/A
Seating: At dining surfaces (restaurants, cafeterias, bars, etc.) & non-employee work surfaces (libraries, conference rooms, etc.)				
64	Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs?	N/A	N/A	N/A
65	Is there a route at least 36 inches wide to accessible seating?	N/A	N/A	N/A
66	At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A
67	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? Does it extend no less than 17 inches and no greater than 25 inches under the surface? Is there knee space at least 27 inches high and at least 30 inches wide?	N/A	N/A	N/A
Seating: General - reception areas, waiting rooms, etc.				

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
68	Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair?	Y	Area: 49.5"x73"	Space can be created if chair is moved.
Benches - In locker rooms, dressing rooms, fitting rooms				
69	In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench?	N/A	N/A	N/A
70	Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench? Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep? Does the bench have back support or is it affixed to a wall? Is the top of the bench seat no less than 17 inches and no greater than 19 inches above the floor?	N/A	N/A	N/A
Check-Out Aisles - supermarkets, large retail stores, etc.				
71	Is the aisle at least 36 inches wide?	N/A	N/A	N/A
72	Is the counter surface of at least one aisle no higher than 38 inches above the floor?	N/A	N/A	N/A
73	Is the top of the counter edge protection no higher than 2 inches above the counter surface?	N/A	N/A	N/A
74	If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A
75	If there is more than one check-out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle?	N/A	N/A	N/A
Sales & Service Counters - banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.				
76	Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor? At least 36 inches long?	N N/A	Height: 42"	Height is constant across entire counter.
77	Does the accessible portion of the counter extend the same depth as the counter top?	N/A	N/A	N/A
78	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach?	Y	Width: 56" Length: 73"	None
79	For a parallel approach, is the clear floor space positioned with the 48 inches adjacent to the accessible length of counter?	Y	Width: 56"	None
80	For a forward approach: Do no less than 17 and no greater than 25 inches of the clear floor space extend under the accessible length of the counter? Is there at least 27 inches clearance from the floor to the bottom of the counter?	N Y	Length: 11" Height: 41"	None
Food Service Lines - in cafeterias, salad bars, eat-in fast food establishments, etc.				
81	Does at least one of each type of self-service shelf or dispensing device for tableware, dishware, condiments, food and beverages have a forward or parallel approach?	N/A	N/A	N/A
82	If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
83	If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
84	If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor?	N/A	N/A	N/A
85	If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
86	If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
87	If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor?	N/A	N/A	N/A
88	If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A

Toilet Rooms (No public restroom)				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	N/A	N/A	N/A
2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms?	N/A	N/A	N/A
3	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility?	N/A	N/A	N/A
Accessible Route				
4	Is there an accessible route to the accessible toilet room?	N/A	N/A	N/A
Signs at Toilet Rooms				
5	Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? Note: Signs are permitted on the push side of doors with closers and without hold-open devices. With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? * So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	N/A	N/A	N/A
Entrance				
6	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
7	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	N/A	N/A	N/A
8	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	N/A	N/A	N/A
9	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	N/A	N/A	N/A
10	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	N/A	N/A	N/A
11	Can the door be opened easily (5 pounds maximum force)?	N/A	N/A	N/A
12	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N/A	N/A	N/A
13	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
14	If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall?	N/A	N/A	N/A
15	If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer?	N/A	N/A	N/A
In the Toilet Room				
16	Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide?	N/A	N/A	N/A
17	Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square?	N/A	N/A	N/A
18	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door?	N/A	N/A	N/A
19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*	N/A	N/A	N/A
20	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*	N/A	N/A	N/A
Lavatories				

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long?	N/A	N/A	N/A
22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet?	N/A	N/A	N/A
23	Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor?	N/A	N/A	N/A
24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance?	N/A	N/A	N/A
25	Is there toe clearance at least 9 inches high?	N/A	N/A	N/A
26	Are pipes below the lavatory insulated or otherwise configured to protect against contact?	N/A	N/A	N/A
27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the faucet no greater than 5 pounds?	N/A	N/A	N/A
Soap Dispensers and Hand Dryers				
28	Are the operable parts of the soap dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor?	N/A	N/A	N/A
29	Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor? Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist? Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds?	N/A	N/A	N/A
Water Closets in Single-User Toilet Rooms and Compartments (Stalls)				
30	Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition?	N/A	N/A	N/A
31	Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*	N/A	N/A	N/A
32	Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
33	Is there a grab bar at least 42 inches long on the side wall? Is it located no more than 12 inches from the rear wall? Does it extend at least 54 inches from the rear wall? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Is there at least 12 inches clearance between the grab bar and protruding objects above?* Is there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1 ½ inches?	N/A	N/A	N/A
34	Is there a grab bar at least 36 inches long on the rear wall? Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)? Does it extend at least 24 inches on the other (open) side? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Are there at least 12 inches clearance between the grab bar and protruding objects above?* Are there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1½ inches?	N/A	N/A	N/A
35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor?	N/A	N/A	N/A
36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds?	N/A	N/A	N/A
37	Is the flush control on the open side of the water closet?	N/A	N/A	N/A
38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?*	N/A	N/A	N/A
39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor? Not located behind grab bars?	N/A	N/A	N/A
40	Does the dispenser allow continuous paper flow?	N/A	N/A	N/A
	Toilet Compartments (Stalls)			
41	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	N/A	N/A	N/A
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	N/A	N/A	N/A
43	Is the door self-closing?	N/A	N/A	N/A
44	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?*	N/A	N/A	N/A
45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist?	N/A	N/A	N/A
46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
47	Is the compartment at least 60 inches wide?	N/A	N/A	N/A
48	If the water closet is wall hung, is the compartment at least 56 inches deep?	N/A	N/A	N/A
49	If the water closet is floor mounted, is the compartment at least 59 inches deep?	N/A	N/A	N/A
50	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)?	N/A	N/A	N/A

Site Address:	22030 Cliff Ave S
Building Name:	Picnic Shelter

Approach and Entrance				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	Is there at least one route from site arrival points that does not require the use of stairs?	Y	N/A	None
Parking				
2	If parking is provided for the public, are an adequate number of accessible spaces provided?	Y	Total #: 20 Accessible #: 1	None
3	Of the accessible spaces, is at least one a van accessible space?*	N	N/A	Not required. One van accessible space is required per 6 accessible spaces.
4	Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide?	N	Parking Spot Width: 7'8" Aisle: 5'6"	Total width meet requirement of 13 feet, but individual widths do not meet requirements.
5	Is the van accessible space: At least 11 feet wide with an access aisle at least 5 feet wide? Or At least 8 feet wide with an access aisle at least 8 feet wide?	N/A	N/A	N/A
6	Is at least 98 inches of vertical clearance provided for the van accessible space?	N/A	N/A	No vertical obstructions.
7	Are the access aisles marked so as to discourage parking in them?	Y	N/A	None
8	Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions?	N	Maximum Slope: 2.5%	None
9	Do the access aisles adjoin an accessible route?	Y	N/A	None
10	Are accessible spaces identified with a sign that includes the International Symbol of Accessibility? Is the bottom of the sign at least 60 inches above the ground?	N N/A	N/A	Sign only painted on pavement in parking spot.
11	Are there signs reading “van accessible” at van accessible spaces?	N/A	N/A	N/A
12	Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)?	N/A	N/A	Parking lot serves multiple buildings.
Exterior Accessible Route				
13	Is the route stable, firm and slip-resistant?	Y	N/A	None
14	Is the route at least 36 inches wide?	Y	Width: 62"	None
15	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	N/A	N/A	N/A
16	If there are grates or openings on the route, are the openings no larger than ½ inches? Is the long dimension perpendicular to the dominant direction of travel?	N/A	N/A	N/A
17	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	Y	Maximum Slope: 0.5%	None
18	Is the cross slope no steeper than 1:48?	Y	Maximum Slope: 0.8%	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
		Curb Ramps		
19	If the accessible route crosses a curb, is there a curb ramp?	N/A	N/A	N/A
20	Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run?	N/A	N/A	N/A
21	Is the cross slope of the curb ramp, excluding flares, no steeper than 1:48?	N/A	N/A	N/A
22	Is the curb ramp, excluding flares, at least 36 inches wide?	N/A	N/A	N/A
23	At the top of the curb ramp is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp? If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run?	N/A	N/A	N/A
24	If the landing at the top is less than 36 inches long, are there curb ramp flares? Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run?	N/A	N/A	N/A
		Ramps		
25	If there is a ramp is it at least 36 inches wide?	N/A	N/A	N/A
26	Is the surface stable, firm and slip resistant?	N/A	N/A	N/A
27	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	N/A	N/A	N/A
28	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	N/A	N/A	N/A
29	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	N/A	N/A	N/A
30	If the ramp has a rise higher than 6 inches, are there handrails on both sides?	N/A	N/A	N/A
31	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	N/A	N/A	N/A
32	Is the handrail gripping surface continuous and not obstructed along the top or sides? If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%?	N/A	N/A	N/A
33	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	N/A	N/A	N/A
34	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A
35	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N/A	N/A	N/A
36	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
		Entrance		
37	Is the main entrance accessible?	Y	N/A	None
38	If the main entrance is not accessible, is there an alternative accessible entrance? Can the alternative accessible entrance be used independently and during the same hours as the main entrance?	N/A	N/A	Only one entrance.
39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance?	N/A	N/A	Only one entrance.
40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility?	N/A	N/A	Only one entrance.
41	Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 91.5"	No doors. Open to outside. Only obstruction are columns.
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)?	N/A	N/A	N/A
43	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Flat.	N/A
44	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	N/A	N/A	N/A
45	Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface?	N/A	N/A	N/A
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N/A	N/A	N/A
47	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
48	If provided at the building entrance, are carpets or mats no higher than ½ inch thick?	N/A	N/A	N/A
49	Are edges of carpets or mats securely attached to minimize tripping hazards?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Access to Goods & Services				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	Does the accessible entrance provide direct access to the main floor, lobby and elevator?	Y	N/A	None
Interior Accessible Route				
2	Are all public spaces on at least one accessible route?	Y	N/A	None
3	Is the route stable, firm and slip-resistant?	Y	N/A	None
4	Is the route at least 36 inches wide?	Y	Width: 88.5"	None
5	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	N/A	N/A	N/A
6	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	Y	Maximum Slope: 0.2%	None
7	Is the cross slope no steeper than 1:48?	Y	Maximum Slope: 0.1%	None
8	Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path? Or If an object protrudes more than 4 inches, is the bottom leading edge at 27 inches or lower above the floor? Or Is the bottom leading edge at 80 inches or higher above the floor?	Y	Protrusion Distance: 41"	Protrusion is a brick platform that is on the ground.
9	Are there elevators or platform lifts to all public stories?	N/A	N/A	N/A
Ramps				
10	If there is a ramp, is it at least 36 inches wide?	N/A	N/A	N/A
11	Is the surface stable, firm and slip resistant?	N/A	N/A	N/A
12	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	N/A	N/A	N/A
13	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	N/A	N/A	N/A
14	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	N/A	N/A	N/A
15	If the ramp has a rise higher than 6 inches are there handrails on both sides?	N/A	N/A	N/A
16	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	N/A	N/A	N/A
17	Is the handrail gripping surface continuous and not obstructed along the top or sides?	N/A	N/A	N/A
18	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	N/A	N/A	N/A
19	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
20	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N/A	N/A	N/A
21	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	N/A	N/A	N/A
Elevators - Full Size & LULA				
22	If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor?	N/A	N/A	N/A
23	If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?*	N/A	N/A	N/A
24	If there is a LULA elevator with a swinging door: Is the door power- operated? Does the door remain open for at least 20 seconds when activated?	N/A	N/A	N/A
25	If there is a full size elevator: Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area? Is the door opening width at least 32 inches?	N/A	N/A	N/A
26	If there is a LULA elevator, is the interior: At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches? Or At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches?	N/A	N/A	N/A
27	If there is a full size or LULA elevator, are the in-car controls: No less than 15 inches and no greater 48 inches above the floor? Or Up to 54 inches above the floor for a parallel approach?	N/A	N/A	N/A
28	If there is a LULA elevator, are the in-car controls centered on a side wall?	N/A	N/A	N/A
29	If there is a full size or LULA elevator: Are the car control buttons designated with raised characters? Are the car control buttons designated with Braille?	N/A	N/A	N/A
30	If there is a full size or LULA elevator, are there audible signals which sound as the car passes or is about to stop at a floor?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
31	If there is a full size or LULA elevator: Is there a sign on both door jambs at every floor identifying the floor? Is there a tactile star on both jambs at the main entry level? Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?*	N/A	N/A	N/A
Platform Lifts				
32	If a lift is provided, can it be used without assistance from others?	N/A	N/A	N/A
33	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift?	N/A	N/A	N/A
34	Are the lift controls no less than 15 inches and no greater than 48 inches above the floor?	N/A	N/A	N/A
35	Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift?	N/A	N/A	N/A
36	If there is an end door, is the clear opening width at least 32 inches?	N/A	N/A	N/A
37	If there is a side door, is the clear opening width at least 42 inches?	N/A	N/A	N/A
Signs				
38	If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?* So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	N/A	N/A	N/A
39	If there are signs that provide direction to or information about interior spaces: Do text characters contrast with their backgrounds? Is the sign mounted so that characters are at least 40 inches above the floor?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Interior Doors - to classrooms, medical exam rooms, conference rooms, etc.				
40	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	N/A	N/A	N/A
41	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	N/A	N/A	N/A
42	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	N/A	N/A	N/A
43	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	N/A	N/A	N/A
44	Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor?			
45	Can the door be opened easily (5 pounds maximum force)?	N/A	N/A	N/A
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N/A	N/A	N/A
Rooms and Spaces - stores, supermarkets, libraries, etc.				
47	Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide?	N/A	N/A	N/A
48	Are floor surfaces stable, firm and slip resistant?	N/A	N/A	N/A
49	If there is carpet: Is it no higher than ½ inch? Is it securely attached along the edges?	N/A	N/A	N/A
Controls - light switches, security and intercom systems, alarm boxes, etc.				
50	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? Are the operable parts no higher than 48 inches above the floor?*	N/A	N/A	N/A
51	Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Seating: Assembly Areas - theaters, auditoriums, stadiums, theater style classrooms etc.				
52	Are an adequate number of wheelchair spaces provided?	N/A	N/A	N/A
53	Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities?	N/A	N/A	N/A
54	Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?	N/A	N/A	N/A
55	Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?	N/A	N/A	N/A
56	If there is a single wheelchair space, is it at least 36 inches wide?	N/A	N/A	N/A
57	If there are two adjacent wheelchair spaces, are they each at least 33 inches wide?	N/A	N/A	N/A
58	If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep?	N/A	N/A	N/A
59	If the wheelchair space can only be entered from the side, is it at least 60 inches deep?	N/A	N/A	N/A
60	Do wheelchair spaces adjoin, but not overlap, accessible routes?	N/A	N/A	N/A
61	Is there at least one companion seat for each wheelchair space?	N/A	N/A	N/A
62	Is the companion seat located so the companion is shoulder-to-shoulder with the person in a wheelchair?	N/A	N/A	N/A
63	Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area?	N/A	N/A	N/A
Seating: At dining surfaces (restaurants, cafeterias, bars, etc.) & non-employee work surfaces (libraries, conference rooms, etc.)				
64	Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs?	N/A	N/A	N/A
65	Is there a route at least 36 inches wide to accessible seating?	N/A	N/A	N/A
66	At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A
67	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? Does it extend no less than 17 inches and no greater than 25 inches under the surface? Is there knee space at least 27 inches high and at least 30 inches wide?	N/A	N/A	N/A
Seating: General - reception areas, waiting rooms, etc.				
68	Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair?	N/A	N/A	N/A
Benches - In locker rooms, dressing rooms, fitting rooms				
69	In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench?	N/A	N/A	N/A
70	Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench? Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep? Does the bench have back support or is it affixed to a wall? Is the top of the bench seat no less than 17 inches and no greater than 19 inches above the floor?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Check-Out Aisles - supermarkets, large retail stores, etc.				
71	Is the aisle at least 36 inches wide?	N/A	N/A	N/A
72	Is the counter surface of at least one aisle no higher than 38 inches above the floor?	N/A	N/A	N/A
73	Is the top of the counter edge protection no higher than 2 inches above the counter surface?	N/A	N/A	N/A
74	If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A
75	If there is more than one check-out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle?	N/A	N/A	N/A
Sales & Service Counters - banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.				
76	Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor? At least 36 inches long?	N/A	N/A	N/A
77	Does the accessible portion of the counter extend the same depth as the counter top?	N/A	N/A	N/A
78	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach?	N/A	N/A	N/A
79	For a parallel approach, is the clear floor space positioned with the 48 inches adjacent to the accessible length of counter?	N/A	N/A	N/A
80	For a forward approach: Do no less than 17 and no greater than 25 inches of the clear floor space extend under the accessible length of the counter? Is there at least 27 inches clearance from the floor to the bottom of the counter?	N/A	N/A	N/A
Food Service Lines - in cafeterias, salad bars, eat-in fast food establishments, etc.				
81	Does at least one of each type of self-service shelf or dispensing device for tableware, dishware, condiments, food and beverages have a forward or parallel approach?	N/A	N/A	N/A
82	If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
83	If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
84	If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor?	N/A	N/A	N/A
85	If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
86	If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
87	If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor?	N/A	N/A	N/A
88	If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A

Toilet Rooms (No restroom in structure)				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	N/A	N/A	N/A
2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms?	N/A	N/A	N/A
3	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility?	N/A	N/A	N/A
Accessible Route				
4	Is there an accessible route to the accessible toilet room?	N/A	N/A	N/A
Signs at Toilet Rooms				
5	Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? Note: Signs are permitted on the push side of doors with closers and without hold-open devices. With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? * So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	N/A	N/A	N/A
Entrance				
6	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	N/A	N/A	N/A
7	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	N/A	N/A	N/A
8	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
9	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	N/A	N/A	N/A
10	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	N/A	N/A	N/A
11	Can the door be opened easily (5 pounds maximum force)?	N/A	N/A	N/A
12	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N/A	N/A	N/A
13	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
14	If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall?	N/A	N/A	N/A
15	If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer?	N/A	N/A	N/A
In the Toilet Room				
16	Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide?	N/A	N/A	N/A
17	Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square?	N/A	N/A	N/A
18	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door?	N/A	N/A	N/A
19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*	N/A	N/A	N/A
20	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*	N/A	N/A	N/A
Lavatories				
21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long?	N/A	N/A	N/A
22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet?	N/A	N/A	N/A
23	Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor?	N/A	N/A	N/A
24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance?	N/A	N/A	N/A
25	Is there toe clearance at least 9 inches high?	N/A	N/A	N/A
26	Are pipes below the lavatory insulated or otherwise configured to protect against contact?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the faucet no greater than 5 pounds?	N/A	N/A	N/A
Soap Dispensers and Hand Dryers				
28	Are the operable parts of the soap dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor?	N/A	N/A	N/A
29	Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor? Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist? Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds?	N/A	N/A	N/A
Water Closets in Single-User Toilet Rooms and Compartments (Stalls)				
30	Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition?	N/A	N/A	N/A
31	Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*	N/A	N/A	N/A
32	Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?	N/A	N/A	N/A
33	Is there a grab bar at least 42 inches long on the side wall? Is it located no more than 12 inches from the rear wall? Does it extend at least 54 inches from the rear wall? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Is there at least 12 inches clearance between the grab bar and protruding objects above?* Is there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1 ½ inches?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
34	Is there a grab bar at least 36 inches long on the rear wall? Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)? Does it extend at least 24 inches on the other (open) side? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Are there at least 12 inches clearance between the grab bar and protruding objects above?* Are there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1½ inches?	N/A	N/A	N/A
35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor?	N/A	N/A	N/A
36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds?	N/A	N/A	N/A
37	Is the flush control on the open side of the water closet?	N/A	N/A	N/A
38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?*	N/A	N/A	N/A
39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor? Not located behind grab bars?	N/A	N/A	N/A
40	Does the dispenser allow continuous paper flow?	N/A	N/A	N/A
Toilet Compartments (Stalls)				
41	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	N/A	N/A	N/A
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	N/A	N/A	N/A
43	Is the door self-closing?	N/A	N/A	N/A
44	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?*	N/A	N/A	N/A
45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist?	N/A	N/A	N/A
46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	N/A	N/A	N/A
47	Is the compartment at least 60 inches wide?	N/A	N/A	N/A
48	If the water closet is wall hung, is the compartment at least 56 inches deep?	N/A	N/A	N/A
49	If the water closet is floor mounted, is the compartment at least 59 inches deep?	N/A	N/A	N/A
50	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)?	N/A	N/A	N/A

Site Address:	2045 S 216th St
Building Name:	Activity Center (Senior Center)

Approach and Entrance				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	Is there at least one route from site arrival points that does not require the use of stairs?	Y	N/A	None
Parking				
2	If parking is provided for the public, are an adequate number of accessible spaces provided?	Y	Total #: 74 Accessible #: 6	None
3	Of the accessible spaces, is at least one a van accessible space?*	Y	N/A	None
4	Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide?	Y	Parking Spot Width: 9'1" Aisle Width: 5'0"	None
5	Is the van accessible space: At least 11 feet wide with an access aisle at least 5 feet wide? Or At least 8 feet wide with an access aisle at least 8 feet wide?	Y	Parking Spot Width: 11'0" Aisle Width: 5'0"	None
6	Is at least 98 inches of vertical clearance provided for the van accessible space?	Y	N/A	No vertical obstructions.
7	Are the access aisles marked so as to discourage parking in them?	Y	N/A	None
8	Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions?	N	Slope exceeds 2% in multiple portions of the accessible parking area.	None
9	Do the access aisles adjoin an accessible route?	Y	N/A	None
10	Are accessible spaces identified with a sign that includes the International Symbol of Accessibility? Is the bottom of the sign at least 60 inches above the ground?	N	N/A	Symbol is painted on ground in parking spot.
11	Are there signs reading “van accessible” at van accessible spaces?	N	N/A	None
12	Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)?	Y	N/A	None
Exterior Accessible Route				
13	Is the route stable, firm and slip-resistant?	Y	N/A	None
14	Is the route at least 36 inches wide?	Y	Width: 72"	None
15	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	N/A	N/A	N/A
16	If there are grates or openings on the route, are the openings no larger than ½ inches? Is the long dimension perpendicular to the dominant direction of travel?	N/A	N/A	N/A
17	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	Y	Maximum Slope: 2.6%	None
18	Is the cross slope no steeper than 1:48?	Y	Maximum Slope: 1.5%	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Curb Ramps				
19	If the accessible route crosses a curb, is there a curb ramp?	N/A	N/A	N/A
20	Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run?	N/A	N/A	N/A
21	Is the cross slope of the curb ramp, excluding flares, no steeper than 1:48?	N/A	N/A	N/A
22	Is the curb ramp, excluding flares, at least 36 inches wide?	N/A	N/A	N/A
23	At the top of the curb ramp is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp? If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run?	N/A	N/A	N/A
24	If the landing at the top is less than 36 inches long, are there curb ramp flares? Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run?	N/A	N/A	N/A
Ramps				
25	If there is a ramp is it at least 36 inches wide?	N/A	N/A	N/A
26	Is the surface stable, firm and slip resistant?	N/A	N/A	N/A
27	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	N/A	N/A	N/A
28	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	N/A	N/A	N/A
29	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	N/A	N/A	N/A
30	If the ramp has a rise higher than 6 inches, are there handrails on both sides?	N/A	N/A	N/A
31	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	N/A	N/A	N/A
32	Is the handrail gripping surface continuous and not obstructed along the top or sides? If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%?	N/A	N/A	N/A
33	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	N/A	N/A	N/A
34	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A
35	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N/A	N/A	N/A
36	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Entrance				
37	Is the main entrance accessible?	Y	N/A	None
38	If the main entrance is not accessible, is there an alternative accessible entrance? Can the alternative accessible entrance be used independently and during the same hours as the main entrance?	N/A	N/A	Only one public entrance.
39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance?	N/A	N/A	Only one public entrance.
40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility?	N/A	N/A	Only one public entrance.
41	Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees?	N/A	N/A	Only one public entrance.
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)?	N/A Y	N/A Slope Maximum: 0.6%	Door is an automatic double door.
43	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Height: 0.5" with appropriate slope.	None
44	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	N/A	N/A	Automatic sliding doors.
45	Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface?	N/A	N/A	Automatic sliding doors.
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N/A	N/A	Automatic sliding doors.
47	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
48	If provided at the building entrance, are carpets or mats no higher than ½ inch thick?	Y	Thickness: 0.25"	None
49	Are edges of carpets or mats securely attached to minimize tripping hazards?	N	N/A	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Access to Goods & Services				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	Does the accessible entrance provide direct access to the main floor, lobby and elevator?	Y	N/A	None
Interior Accessible Route				
2	Are all public spaces on at least one accessible route?	Y	N/A	None
3	Is the route stable, firm and slip-resistant?	Y	N/A	None
4	Is the route at least 36 inches wide?	Y	N/A	Open room with mobile tables and chairs.
5	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	N/A	N/A	N/A
6	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	Y	Maximum Slope: 0.7%	None
7	Is the cross slope no steeper than 1:48?	Y	Maximum Slope: 0.4%	None
8	Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path? Or If an object protrudes more than 4 inches, is the bottom leading edge at 27 inches or lower above the floor? Or Is the bottom leading edge at 80 inches or higher above the floor?	Y	Protrusion: Not into circulation path.	None
9	Are there elevators or platform lifts to all public stories?	N/A	N/A	Only one story.
Ramps				
10	If there is a ramp, is it at least 36 inches wide?	N/A	N/A	N/A
11	Is the surface stable, firm and slip resistant?	N/A	N/A	N/A
12	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	N/A	N/A	N/A
13	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	N/A	N/A	N/A
14	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	N/A	N/A	N/A
15	If the ramp has a rise higher than 6 inches are there handrails on both sides?	N/A	N/A	N/A
16	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	N/A	N/A	N/A
17	Is the handrail gripping surface continuous and not obstructed along the top or sides?	N/A	N/A	N/A
18	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	N/A	N/A	N/A
19	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A
20	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
21	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	N/A	N/A	N/A
Elevators - Full Size & LULA				
22	If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor?	N/A	N/A	N/A
23	If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?*	N/A	N/A	N/A
24	If there is a LULA elevator with a swinging door: Is the door power- operated? Does the door remain open for at least 20 seconds when activated?	N/A	N/A	N/A
25	If there is a full size elevator: Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area? Is the door opening width at least 32 inches?	N/A	N/A	N/A
26	If there is a LULA elevator, is the interior: At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches? Or At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches?	N/A	N/A	N/A
27	If there is a full size or LULA elevator, are the in-car controls: No less than 15 inches and no greater 48 inches above the floor? Or Up to 54 inches above the floor for a parallel approach?	N/A	N/A	N/A
28	If there is a LULA elevator, are the in-car controls centered on a side wall?	N/A	N/A	N/A
29	If there is a full size or LULA elevator: Are the car control buttons designated with raised characters? Are the car control buttons designated with Braille?	N/A	N/A	N/A
30	If there is a full size or LULA elevator, are there audible signals which sound as the car passes or is about to stop at a floor?	N/A	N/A	N/A
31	If there is a full size or LULA elevator: Is there a sign on both door jambs at every floor identifying the floor? Is there a tactile star on both jambs at the main entry level? Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?*	N/A	N/A	N/A
Platform Lifts				
32	If a lift is provided, can it be used without assistance from others?	N/A	N/A	N/A
33	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift?	N/A	N/A	N/A
34	Are the lift controls no less than 15 inches and no greater than 48 inches above the floor?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
35	Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift?	N/A	N/A	N/A
36	If there is an end door, is the clear opening width at least 32 inches?	N/A	N/A	N/A
37	If there is a side door, is the clear opening width at least 42 inches?	N/A	N/A	N/A
Signs				
38	If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?* So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	Y Y Y N Y N	Exceeds minimum requirement greatly. Height: 66"	No braille on Des Moines Creek room sign.
39	If there are signs that provide direction to or information about interior spaces: Do text characters contrast with their backgrounds? Is the sign mounted so that characters are at least 40 inches above the floor?	N/A	N/A	N/A
Interior Doors - to classrooms, medical exam rooms, conference rooms, etc.				
40	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 36"	None
41	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	Y Y	Exceeds minimum requirement greatly. Maximum Slope: 0.3%	None
42	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Height: 0.5" with correct slope.	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
43	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y Y	N/A	None
44	Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 35"	None
45	Can the door be opened easily (5 pounds maximum force)?	Y	Force: Much less than 5 lbs.	None
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N/A	N/A	N/A
Rooms and Spaces - stores, supermarkets, libraries, etc.				
47	Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide?	N/A	N/A	N/A
48	Are floor surfaces stable, firm and slip resistant?	N/A	N/A	N/A
49	If there is carpet: Is it no higher than ½ inch? Is it securely attached along the edges?	N/A	N/A	N/A
Controls - light switches, security and intercom systems, alarm boxes, etc.				
50	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? Are the operable parts no higher than 48 inches above the floor?*	N/A	N/A	Not for public use. Staff use only.
51	Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist?	N/A	N/A	N/A
Seating: Assembly Areas - theaters, auditoriums, stadiums, theater style classrooms etc.				
52	Are an adequate number of wheelchair spaces provided?	N/A	N/A	N/A
53	Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities?	N/A	N/A	N/A
54	Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?	N/A	N/A	N/A
55	Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?	N/A	N/A	N/A
56	If there is a single wheelchair space, is it at least 36 inches wide?	N/A	N/A	N/A
57	If there are two adjacent wheelchair spaces, are they each at least 33 inches wide?	N/A	N/A	N/A
58	If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep?	N/A	N/A	N/A
59	If the wheelchair space can only be entered from the side, is it at least 60 inches deep?	N/A	N/A	N/A
60	Do wheelchair spaces adjoin, but not overlap, accessible routes?	N/A	N/A	N/A
61	Is there at least one companion seat for each wheelchair space?	N/A	N/A	N/A
62	Is the companion seat located so the companion is shoulder-to-shoulder with the person in a wheelchair?	N/A	N/A	N/A
63	Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Seating: At dining surfaces (restaurants, cafeterias, bars, etc.) & non-employee work surfaces (libraries, conference rooms, etc.)				
64	Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs?	N/A	N/A	Tables and chairs can all be moved to accommodate any needs.
65	Is there a route at least 36 inches wide to accessible seating?	N/A	N/A	Tables and chairs can all be moved to accommodate any needs.
66	At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor?	Y	Height: 30"	None
67	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? Does it extend no less than 17 inches and no greater than 25 inches under the surface? Is there knee space at least 27 inches high and at least 30 inches wide?	N/A	N/A	Tables and chairs can all be moved to accommodate any needs. Tables are circular with large openings for wheelchairs.
Seating: General - reception areas, waiting rooms, etc.				
68	Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair?	N/A	N/A	N/A
Benches - In locker rooms, dressing rooms, fitting rooms				
69	In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench?	N/A	N/A	N/A
70	Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench? Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep? Does the bench have back support or is it affixed to a wall? Is the top of the bench seat no less than 17 inches and no greater than 19 inches above the floor?	N/A	N/A	N/A
Check-Out Aisles - supermarkets, large retail stores, etc.				
71	Is the aisle at least 36 inches wide?	N/A	N/A	N/A
72	Is the counter surface of at least one aisle no higher than 38 inches above the floor?	N/A	N/A	N/A
73	Is the top of the counter edge protection no higher than 2 inches above the counter surface?	N/A	N/A	N/A
74	If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A
75	If there is more than one check-out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle?	N/A	N/A	N/A
Sales & Service Counters - banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.				
76	Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor? At least 36 inches long?	N/A	N/A	N/A
77	Does the accessible portion of the counter extend the same depth as the counter top?	N/A	N/A	N/A
78	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach?	N/A	N/A	N/A
79	For a parallel approach, is the clear floor space positioned with the 48 inches adjacent to the accessible length of counter?	N/A	N/A	N/A
80	For a forward approach: Do no less than 17 and no greater than 25 inches of the clear floor space extend under the accessible length of the counter? Is there at least 27 inches clearance from the floor to the bottom of the counter?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Food Service Lines - in cafeterias, salad bars, eat-in fast food establishments, etc.				
81	Does at least one of each type of self-service shelf or dispensing device for tableware, dishware, condiments, food and beverages have a forward or parallel approach?	N/A	N/A	N/A
82	If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
83	If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
84	If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor?	N/A	N/A	N/A
85	If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
86	If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
87	If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor?	N/A	N/A	N/A
88	If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A

Toilet Rooms				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Y	N/A	None
2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms?	N	N/A	None
3	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility?	Y	N/A	None
Accessible Route				
4	Is there an accessible route to the accessible toilet room?	Y	N/A	None
Signs at Toilet Rooms				
5	Do text characters contrast with their backgrounds?	Y		
	Are text characters raised?	Y		
	Is there Braille?	Y		
	Is the sign mounted: On the wall on the latch side of the door?	N		
	Note: Signs are permitted on the push side of doors with closers and without hold-open devices. With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? *	N/A		Door swings in away from the sign.
	So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	N	Height: 65"	

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Entrance				
6	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 33.5"	None
7	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	Y Y	Width: 52.5" Length: 68" Maximum Slope: 0.4%	None
8	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Height: 0.25"	None
9	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y Y	N/A	None
10	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 36.5"	None
11	Can the door be opened easily (5 pounds maximum force)?	Y	Force: Much less than 5 lbs.	None
12	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N/A	N/A	N/A
13	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
14	If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall?	N/A	N/A	N/A
15	If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer?	N/A	N/A	N/A
In the Toilet Room				
16	Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide?	Y	Width: 40"	None
17	Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square?	Y	T-shaped space which is depicted in ADA Toilet Room packet.	None
18	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door?	Y	Area requirement is met and exceeded.	None
19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*	Y	Height: 39.5"	None
20	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*	N	Height: 53"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Lavatories				
21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long?	Y	Width: 69" Length: 48.5"	None
22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet?	Y	Length: 17"	None
23	Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor?	Y	Height: 33.5"	None
24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance?	Y	Height: 28" Depth: 11"	None
25	Is there toe clearance at least 9 inches high?	N	Height: 7.5"	None
26	Are pipes below the lavatory insulated or otherwise configured to protect against contact?	N	N/A	None
27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the faucet no greater than 5 pounds?	Y N	Force: Exceeds 5 lbs. Difficult to activate.	None
Soap Dispensers and Hand Dryers				
28	Are the operable parts of the soap dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor?	Y	Height: 38.5"	None
29	Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor? Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist? Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds?	Y Y Y	Height: 39.5"	Sensor is motion activated.
Water Closets in Single-User Toilet Rooms and Compartments (Stalls)				
30	Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition?	Y	Height: 18"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
31	Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*	Y	Exceeds requirements greatly.	None
32	Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?	Y	Height: 19"	None
33	Is there a grab bar at least 42 inches long on the side wall? Is it located no more than 12 inches from the rear wall? Does it extend at least 54 inches from the rear wall? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Is there at least 12 inches clearance between the grab bar and protruding objects above?* Is there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1 ½ inches?	Y Y N Y Y Y Y	Length: 43" Length: 3" Length: 46" Height: 34.5" No obstructions Distance: 4" Distance: 1.5"	None
34	Is there a grab bar at least 36 inches long on the rear wall? Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)? Does it extend at least 24 inches on the other (open) side? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Are there at least 12 inches clearance between the grab bar and protruding objects above?* Are there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1½ inches?	Y N Y Y N Y Y	Length: 46" Length: 10" Length: 33" Height" 35" Distance: 5" Distance: 2.5" Distance: 1.5"	None
35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor?	Y	Height: 30"	None
36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds?	Y Y	Force: Much less than 5 lbs to activate.	None
37	Is the flush control on the open side of the water closet?	Y	N/A	None
38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?*	Y	Distance: 7"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor? Not located behind grab bars?	Y Y	Height: 26.5"	None
40	Does the dispenser allow continuous paper flow?	Y	N/A	None
Toilet Compartments (Stalls)				
41	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	N/A	N/A	No stall.
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	N/A	N/A	N/A
43	Is the door self-closing?	N/A	N/A	N/A
44	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?*	N/A	N/A	N/A
45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist?	N/A	N/A	N/A
46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	N/A	N/A	N/A
47	Is the compartment at least 60 inches wide?	N/A	N/A	N/A
48	If the water closet is wall hung, is the compartment at least 56 inches deep?	N/A	N/A	N/A
49	If the water closet is floor mounted, is the compartment at least 59 inches deep?	N/A	N/A	N/A
50	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)?	N/A	N/A	N/A

Site Address:	21900 11th Ave S
Building Name:	Police Service Center

Approach and Entrance				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	Is there at least one route from site arrival points that does not require the use of stairs?	Y	N/A	None
Parking				
2	If parking is provided for the public, are an adequate number of accessible spaces provided?	Y	Total #: 8 Accessible #: 2	None
3	Of the accessible spaces, is at least one a van accessible space?*	N	N/A	Not required as there are only 2 accessible parking spots.
4	Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide?	N	Parking spot width: 10'10" & 11'10" Aisle Width: 3'5"	Two spots share one aisle.
5	Is the van accessible space: At least 11 feet wide with an access aisle at least 5 feet wide? Or At least 8 feet wide with an access aisle at least 8 feet wide?	N/A	N/A	N/A
6	Is at least 98 inches of vertical clearance provided for the van accessible space?	Y	N/A	No vertical obstructions.
7	Are the access aisles marked so as to discourage parking in them?	Y	N/A	None
8	Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions?	N	Maximum Slope: 2.4%	None
9	Do the access aisles adjoin an accessible route?	Y	N/A	None
10	Are accessible spaces identified with a sign that includes the International Symbol of Accessibility? Is the bottom of the sign at least 60 inches above the ground?	Y & N	Height: 59"	Only one spot has sign.
11	Are there signs reading “van accessible” at van accessible spaces?	N/A	N/A	N/A
12	Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)?	Y	N/A	None
Exterior Accessible Route				
13	Is the route stable, firm and slip-resistant?	Y	N/A	None
14	Is the route at least 36 inches wide?	Y	Width: 74"	None
15	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	N/A	N/A	N/A
16	If there are grates or openings on the route, are the openings no larger than ½ inches? Is the long dimension perpendicular to the dominant direction of travel?	N/A	N/A	N/A
17	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	Y	Maximum Slope: 4.3%	None
18	Is the cross slope no steeper than 1:48?	N	Maximum Slope: 3.2%	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Curb Ramps				
19	If the accessible route crosses a curb, is there a curb ramp?	Y	N/A	None
20	Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run?	N	Maximum Slope: 11.0%	None
21	Is the cross slope of the curb ramp, excluding flares, no steeper than 1:48?	Y	Maximum Slope: 1.1%	None
22	Is the curb ramp, excluding flares, at least 36 inches wide?	Y	Width: 36"	None
23	At the top of the curb ramp is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp? If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run?	N/A	N/A	N/A
24	If the landing at the top is less than 36 inches long, are there curb ramp flares? Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run?	Y N	Maximum Slope: 20.0%	None
Ramps				
25	If there is a ramp is it at least 36 inches wide?	N/A	N/A	N/A
26	Is the surface stable, firm and slip resistant?	N/A	N/A	N/A
27	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	N/A	N/A	N/A
28	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	N/A	N/A	N/A
29	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	N/A	N/A	N/A
30	If the ramp has a rise higher than 6 inches, are there handrails on both sides?	N/A	N/A	N/A
31	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	N/A	N/A	N/A
32	Is the handrail gripping surface continuous and not obstructed along the top or sides? If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%?	N/A	N/A	N/A
33	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	N/A	N/A	N/A
34	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A
35	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
36	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	N/A	N/A	N/A
Entrance				
37	Is the main entrance accessible?	Y	N/A	None
38	If the main entrance is not accessible, is there an alternative accessible entrance? Can the alternative accessible entrance be used independently and during the same hours as the main entrance?	N/A	N/A	Only one entrance.
39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance?	N/A	N/A	N/A
40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility?	N/A	N/A	N/A
41	Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 71"	None
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)?	Y Y	Exceeds clear space requirements greatly. Maximum slope: 0.3%	None
43	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	0.5"	None
44	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y N/A	N/A	None
45	Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface?	Y	Height: 36.5"	None
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N	Time Interval: 3 sec	None
47	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
48	If provided at the building entrance, are carpets or mats no higher than ½ inch thick?	Y	Thickness: 0.25"	None
49	Are edges of carpets or mats securely attached to minimize tripping hazards?	N	N/A	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Access to Goods & Services				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	Does the accessible entrance provide direct access to the main floor, lobby and elevator?	Y	N/A	None
Interior Accessible Route				
2	Are all public spaces on at least one accessible route?	Y	N/A	None
3	Is the route stable, firm and slip-resistant?	Y	N/A	None
4	Is the route at least 36 inches wide?	Y	Width: 53.5"	None
5	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	N/A	N/A	N/A
6	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	Y	Maximum Slope: 0.1%	None
7	Is the cross slope no steeper than 1:48?	Y	Maximum Slope: 0.1%	None
8	Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path? Or If an object protrudes more than 4 inches, is the bottom leading edge at 27 inches or lower above the floor? Or Is the bottom leading edge at 80 inches or higher above the floor?	Y	Protrusion: 2" or less.	None
9	Are there elevators or platform lifts to all public stories?	N/A	N/A	One Story.
Ramps				
10	If there is a ramp, is it at least 36 inches wide?	N/A	N/A	N/A
11	Is the surface stable, firm and slip resistant?	N/A	N/A	N/A
12	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	N/A	N/A	N/A
13	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	N/A	N/A	N/A
14	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	N/A	N/A	N/A
15	If the ramp has a rise higher than 6 inches are there handrails on both sides?	N/A	N/A	N/A
16	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	N/A	N/A	N/A
17	Is the handrail gripping surface continuous and not obstructed along the top or sides?	N/A	N/A	N/A
18	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	N/A	N/A	N/A
19	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
20	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N/A	N/A	N/A
21	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	N/A	N/A	N/A
Elevators - Full Size & LULA				
22	If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor?	N/A	N/A	N/A
23	If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?*	N/A	N/A	N/A
24	If there is a LULA elevator with a swinging door: Is the door power- operated? Does the door remain open for at least 20 seconds when activated?	N/A	N/A	N/A
25	If there is a full size elevator: Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area? Is the door opening width at least 32 inches?	N/A	N/A	N/A
26	If there is a LULA elevator, is the interior: At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches? Or At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches?	N/A	N/A	N/A
27	If there is a full size or LULA elevator, are the in-car controls: No less than 15 inches and no greater 48 inches above the floor? Or Up to 54 inches above the floor for a parallel approach?	N/A	N/A	N/A
28	If there is a LULA elevator, are the in-car controls centered on a side wall?	N/A	N/A	N/A
29	If there is a full size or LULA elevator: Are the car control buttons designated with raised characters? Are the car control buttons designated with Braille?	N/A	N/A	N/A
30	If there is a full size or LULA elevator, are there audible signals which sound as the car passes or is about to stop at a floor?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
31	If there is a full size or LULA elevator: Is there a sign on both door jambs at every floor identifying the floor? Is there a tactile star on both jambs at the main entry level? Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?*	N/A	N/A	N/A
Platform Lifts				
32	If a lift is provided, can it be used without assistance from others?			
33	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift?	N/A	N/A	N/A
34	Are the lift controls no less than 15 inches and no greater than 48 inches above the floor?	N/A	N/A	N/A
35	Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift?	N/A	N/A	N/A
36	If there is an end door, is the clear opening width at least 32 inches?	N/A	N/A	N/A
37	If there is a side door, is the clear opening width at least 42 inches?	N/A	N/A	N/A
Signs				
38	If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?* So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	Y Y Y Y Y Y	Width: 20" Length: Exceeds requirement greatly. Height: 50"	None
39	If there are signs that provide direction to or information about interior spaces: Do text characters contrast with their backgrounds? Is the sign mounted so that characters are at least 40 inches above the floor?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Interior Doors - to classrooms, medical exam rooms, conference rooms, etc.				
40	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 33"	None
41	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	Y Y	Greatly exceeds requirements. Maximum Slope: 0.1%	None
42	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Flat	None
43	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y N/A	N/A	None
44	Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 38"	None
45	Can the door be opened easily (5 pounds maximum force)?	Y	Force: Much less than 5 lbs.	None
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	Y	Time Interval: 8 sec	None
Rooms and Spaces - stores, supermarkets, libraries, etc.				
47	Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide?	N/A	N/A	N/A
48	Are floor surfaces stable, firm and slip resistant?	N/A	N/A	N/A
49	If there is carpet: Is it no higher than ½ inch? Is it securely attached along the edges?	N/A	N/A	N/A
Controls - light switches, security and intercom systems, alarm boxes, etc.				
50	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? Are the operable parts no higher than 48 inches above the floor?*	N/A	N/A	Staff use only.
51	Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Seating: Assembly Areas - theaters, auditoriums, stadiums, theater style classrooms etc.				
52	Are an adequate number of wheelchair spaces provided?	N/A	N/A	N/A
53	Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities?	N/A	N/A	N/A
54	Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?	N/A	N/A	N/A
55	Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?	N/A	N/A	N/A
56	If there is a single wheelchair space, is it at least 36 inches wide?	N/A	N/A	N/A
57	If there are two adjacent wheelchair spaces, are they each at least 33 inches wide?	N/A	N/A	N/A
58	If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep?	N/A	N/A	N/A
59	If the wheelchair space can only be entered from the side, is it at least 60 inches deep?	N/A	N/A	N/A
60	Do wheelchair spaces adjoin, but not overlap, accessible routes?	N/A	N/A	N/A
61	Is there at least one companion seat for each wheelchair space?	N/A	N/A	N/A
62	Is the companion seat located so the companion is shoulder-to-shoulder with the person in a wheelchair?	N/A	N/A	N/A
63	Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area?	N/A	N/A	N/A
Seating: At dining surfaces (restaurants, cafeterias, bars, etc.) & non-employee work surfaces (libraries, conference rooms, etc.)				
64	Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs?	Y	N/A	Tables and chairs can easily be moved to accommodate any needs.
65	Is there a route at least 36 inches wide to accessible seating?	Y	N/A	Tables and chairs can easily be moved to accommodate any needs.
66	At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor?	Y	Height: 29"	None
67	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? Does it extend no less than 17 inches and no greater than 25 inches under the surface? Is there knee space at least 27 inches high and at least 30 inches wide?	Y Y Y	Nothing blocking legs. Greatly exceeds requirement. Height: 28"	None
Seating: General - reception areas, waiting rooms, etc.				
68	Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Benches - In locker rooms, dressing rooms, fitting rooms				
69	In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench?	N/A	N/A	N/A
70	Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench? Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep? Does the bench have back support or is it affixed to a wall? Is the top of the bench seat no less than 17 inches and no greater than 19 inches above the floor?	N/A	N/A	N/A
Check-Out Aisles - supermarkets, large retail stores, etc.				
71	Is the aisle at least 36 inches wide?	N/A	N/A	N/A
72	Is the counter surface of at least one aisle no higher than 38 inches above the floor?	N/A	N/A	N/A
73	Is the top of the counter edge protection no higher than 2 inches above the counter surface?	N/A	N/A	N/A
74	If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A
75	If there is more than one check-out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle?	N/A	N/A	N/A
Sales & Service Counters - banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.				
76	Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor? At least 36 inches long?	N/A	N/A	N/A
77	Does the accessible portion of the counter extend the same depth as the counter top?	N/A	N/A	N/A
78	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach?	N/A	N/A	N/A
79	For a parallel approach, is the clear floor space positioned with the 48 inches adjacent to the accessible length of counter?	N/A	N/A	N/A
80	For a forward approach: Do no less than 17 and no greater than 25 inches of the clear floor space extend under the accessible length of the counter? Is there at least 27 inches clearance from the floor to the bottom of the counter?	N/A	N/A	N/A
Food Service Lines - in cafeterias, salad bars, eat-in fast food establishments, etc.				
81	Does at least one of each type of self-service shelf or dispensing device for tableware, dishware, condiments, food and beverages have a forward or parallel approach?	N/A	N/A	N/A
82	If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
83	If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
84	If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor?	N/A	N/A	N/A
85	If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
86	If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
87	If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor?	N/A	N/A	N/A
88	If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A

Toilet Rooms				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Y	N/A	None
2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms?	N/A	N/A	N/A
3	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility?	N/A	N/A	N/A
Accessible Route				
4	Is there an accessible route to the accessible toilet room?	Y	N/A	None
Signs at Toilet Rooms				
5	Do text characters contrast with their backgrounds?	Y		There are no text characters on the sign.
	Are text characters raised?	N/A		
	Is there Braille?	Y		
	Is the sign mounted: On the wall on the latch side of the door?	Y		
	With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? *	N/A	Door swings in, but clear space greatly exceeds requirement.	
	So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	Y	Height: 58"	

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
		Entrance		
6	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 33"	None
7	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	N/A Y	N/A Maximum Slope: 0.1%	None
8	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Height: 0.5"	None
9	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y Y	N/A	None
10	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 38.5"	None
11	Can the door be opened easily (5 pounds maximum force)?	Y	Force: Opens very easily.	None
12	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	Y	Time Interval: 10 sec	None
13	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
14	If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall?	N/A	N/A	N/A
15	If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
In the Toilet Room				
16	Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide?	Y	Width: 67"	None
17	Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square?	Y	Circle Radius: 66"	None
18	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door?	Y	Width: 49" Length: 73"	None
19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*	N	Height: 43"	None
20	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*	N	Height: 62"	None
Lavatories				
21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long?	Y	Width: 67" Length: 101"	None
22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet?	Y	Length: 18.5"	None
23	Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor?	Y	Height: 33"	None
24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance?	Y	Height: 29"	None
25	Is there toe clearance at least 9 inches high?	Y	Height: 16"	None
26	Are pipes below the lavatory insulated or otherwise configured to protect against contact?	N	N/A	None
27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the faucet no greater than 5 pounds?	Y Y	N/A	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Soap Dispensers and Hand Dryers				
28	Are the operable parts of the soap dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor?	Y	Height: 45"	None
29	Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor? Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist? Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds?	Y Y Y	Height: 40"	None
Water Closets in Single-User Toilet Rooms and Compartments (Stalls)				
30	Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition?	Y	Distance: 18"	None
31	Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*	Y	Width: 67" Length: 101"	None
32	Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?	Y	Height: 17"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
33	Is there a grab bar at least 42 inches long on the side wall?	Y	Length: 54"	None
	Is it located no more than 12 inches from the rear wall?	Y	Length: 3"	
	Does it extend at least 54 inches from the rear wall?	Y	Length: 57"	
	Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface?	Y	Height: 35"	
	Is there at least 12 inches clearance between the grab bar and protruding objects above?*	Y	No vertical obstructions.	
	Is there at least 1½ inches clearance between the grab bar and projecting objects below?*	Y	Distance: 3"	
	Is the space between the wall and the grab bar 1 ½ inches?	Y	Distance: 1.5"	
34	Is there a grab bar at least 36 inches long on the rear wall?	Y	Length: 36"	
	Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)?	Y	Length: 16"	
	Does it extend at least 24 inches on the other (open) side?	N	Length: 20"	
	Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface?	Y	Height: 35"	
	Are there at least 12 inches clearance between the grab bar and protruding objects above?*	Y	No vertical obstruction.	
	Are there at least 1½ inches clearance between the grab bar and projecting objects below?*	Y	Distance: 3.5"	
	Is the space between the wall and the grab bar 1½ inches?	Y	Distance: 15"	
35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor?	Y	Height: 27.5"	None
36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist?	Y	N/A	None
	Is the force required to activate the flush control no greater than 5 pounds?	Y		
37	Is the flush control on the open side of the water closet?	Y	N/A	None
38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?*	N	Distance: 3.5"	None
39	Is the outlet of the dispenser:			
	Located no less than 15 inches and no greater than 48 inches above the floor?	Y	Height: 21"	None
	Not located behind grab bars?	Y		

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
40	Does the dispenser allow continuous paper flow?	Y	N/A	None
Toilet Compartments (Stalls)				
41	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	N/A	N/A	N/A
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	N/A	N/A	N/A
43	Is the door self-closing?	N/A	N/A	N/A
44	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?*	N/A	N/A	N/A
45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist?	N/A	N/A	N/A
46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	N/A	N/A	N/A
47	Is the compartment at least 60 inches wide?	N/A	N/A	N/A
48	If the water closet is wall hung, is the compartment at least 56 inches deep?	N/A	N/A	N/A
49	If the water closet is floor mounted, is the compartment at least 59 inches deep?	N/A	N/A	N/A
50	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)?	N/A	N/A	N/A

Site Address:	1000 S 220th St
Building Name:	Fieldhouse

Approach and Entrance				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	Is there at least one route from site arrival points that does not require the use of stairs?	Y	N/A	None
Parking				
2	If parking is provided for the public, are an adequate number of accessible spaces provided?	Y	Total #: 40 Accessible #: 2	None
3	Of the accessible spaces, is at least one a van accessible space?*	N	N/A	Not required as there are not 6 accessible spaces.
4	Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide?	Y	Parking Spot Width: 10'8" Aisle Width: 5'5"	None
5	Is the van accessible space: At least 11 feet wide with an access aisle at least 5 feet wide? Or At least 8 feet wide with an access aisle at least 8 feet wide?	N/A	N/A	N/A
6	Is at least 98 inches of vertical clearance provided for the van accessible space?	N/A	N/A	N/A
7	Are the access aisles marked so as to discourage parking in them?	N	N/A	None
8	Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions?	N	Maximum Slope: 7.7%	None
9	Do the access aisles adjoin an accessible route?	Y	N/A	None
10	Are accessible spaces identified with a sign that includes the International Symbol of Accessibility? Is the bottom of the sign at least 60 inches above the ground?	Y N	Height: 30"	None
11	Are there signs reading “van accessible” at van accessible spaces?	N/A	N/A	N/A
12	Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)?	Y	N/A	None
Exterior Accessible Route				
13	Is the route stable, firm and slip-resistant?	Y	N/A	None
14	Is the route at least 36 inches wide?	Y	Width: 60"	None
15	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	N/A	N/A	N/A
16	If there are grates or openings on the route, are the openings no larger than ½ inches? Is the long dimension perpendicular to the dominant direction of travel?	N/A	N/A	N/A
17	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	Y	Maximum Slope: 2.0%	None
18	Is the cross slope no steeper than 1:48?	Y	Maximum Slope: 1.8%	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Curb Ramps				
19	If the accessible route crosses a curb, is there a curb ramp?	Y	N/A	None
20	Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run?	y	Maximum Slope: 7.6%%	None
21	Is the cross slope of the curb ramp, excluding flares, no steeper than 1:48?	N	Maximum Slope: 2.3%	None
22	Is the curb ramp, excluding flares, at least 36 inches wide?	Y	Width: 60"	None
23	At the top of the curb ramp is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp? If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run?	Y N	Maximum Slope: 0.5% Maximum Slope: 16.4%	None
24	If the landing at the top is less than 36 inches long, are there curb ramp flares? Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run?	N/A	N/A	N/A
Ramps				
25	If there is a ramp is it at least 36 inches wide?	Y	Width: 48.5"	None
26	Is the surface stable, firm and slip resistant?	Y	N/A	None
27	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	N	Maximum Slope: 9.4%	None
28	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	N Y	Length: 47" Length: 82"	None
29	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	N/A	N/A	N/A
30	If the ramp has a rise higher than 6 inches, are there handrails on both sides?	Y	Height: 8"	None
31	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	Y	Height: 36"	None
32	Is the handrail gripping surface continuous and not obstructed along the top or sides? If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%?	Y	N/A	None
33	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	Y	Diameter: 2"	None
34	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
35	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N Y	See comments	All extend more than the minimum requirement except for the West corner at the top.
36	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	Y	Distance: 26"	None
		Entrance		
37	Is the main entrance accessible?	Y	N/A	None
38	If the main entrance is not accessible, is there an alternative accessible entrance? Can the alternative accessible entrance be used independently and during the same hours as the main entrance?	N/A	N/A	N/A
39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance?	N/A	N/A	N/A
40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility?	N/A	N/A	N/A
41	Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 33"	None
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)?	N Y	Depth: 47" Maximum Slope: 0.5%	Enough clearance, but not enough depth.
43	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	N	Height: 0.5" Maximum Slope: Exceeds 1:2	None
44	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y N/A	N/A	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
45	Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface?	Y	Height: 36"	None
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N	Time Interval: 3 sec	None
47	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
48	If provided at the building entrance, are carpets or mats no higher than ½ inch thick?	Y	Thickness: 0.25"	None
49	Are edges of carpets or mats securely attached to minimize tripping hazards?	N	N/A	None

Access to Goods & Services				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	Does the accessible entrance provide direct access to the main floor, lobby and elevator?	Y	N/A	None
Interior Accessible Route				
2	Are all public spaces on at least one accessible route?	N	N/A	None
3	Is the route stable, firm and slip-resistant?	Y	N/A	None
4	Is the route at least 36 inches wide?	Y	N/A	Doorway to gymnasium is 33.5" wide. Only narrow space.
5	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	N/A	N/A	N/A
6	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	Y	Maximum Slope: 0.3%	None
7	Is the cross slope no steeper than 1:48?	Y	Maximum Slope: 0.2%	None
8	Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path? Or If an object protrudes more than 4 inches, is the bottom leading edge at 27 inches or lower above the floor? Or Is the bottom leading edge at 80 inches or higher above the floor?	Y	N/A	No obstacles in walking path of gym.
9	Are there elevators or platform lifts to all public stories?	N	N/A	N
Ramps				
10	If there is a ramp, is it at least 36 inches wide?	N/A	N/A	N/A
11	Is the surface stable, firm and slip resistant?	N/A	N/A	N/A
12	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	N/A	N/A	N/A
13	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	N/A	N/A	N/A
14	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
15	If the ramp has a rise higher than 6 inches are there handrails on both sides?	N/A	N/A	N/A
16	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	N/A	N/A	N/A
17	Is the handrail gripping surface continuous and not obstructed along the top or sides?	N/A	N/A	N/A
18	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	N/A	N/A	N/A
19	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A
20	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N/A	N/A	N/A
21	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	N/A	N/A	N/A
Elevators - Full Size & LULA				
22	If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor?	N/A	N/A	N/A
23	If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?*	N/A	N/A	N/A
24	If there is a LULA elevator with a swinging door: Is the door power- operated? Does the door remain open for at least 20 seconds when activated?	N/A	N/A	N/A
25	If there is a full size elevator: Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area? Is the door opening width at least 32 inches?	N/A	N/A	N/A
26	If there is a LULA elevator, is the interior: At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches? Or At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches?	N/A	N/A	N/A
27	If there is a full size or LULA elevator, are the in-car controls: No less than 15 inches and no greater 48 inches above the floor? Or Up to 54 inches above the floor for a parallel approach?	N/A	N/A	N/A
28	If there is a LULA elevator, are the in-car controls centered on a side wall?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
29	If there is a full size or LULA elevator: Are the car control buttons designated with raised characters? Are the car control buttons designated with Braille?	N/A	N/A	N/A
30	If there is a full size or LULA elevator, are there audible signals which sound as the car passes or is about to stop at a floor?	N/A	N/A	N/A
31	If there is a full size or LULA elevator: Is there a sign on both door jambs at every floor identifying the floor? Is there a tactile star on both jambs at the main entry level? Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?*	N/A	N/A	N/A
Platform Lifts				
32	If a lift is provided, can it be used without assistance from others?	N/A	N/A	N/A
33	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift?	N/A	N/A	N/A
34	Are the lift controls no less than 15 inches and no greater than 48 inches above the floor?	N/A	N/A	N/A
35	Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift?	N/A	N/A	N/A
36	If there is an end door, is the clear opening width at least 32 inches?	N/A	N/A	N/A
37	If there is a side door, is the clear opening width at least 42 inches?	N/A	N/A	N/A
Signs				
38	If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?* So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
39	If there are signs that provide direction to or information about interior spaces: Do text characters contrast with their backgrounds? Is the sign mounted so that characters are at least 40 inches above the floor?	Y Y	Height: 85"	None
Interior Doors - to classrooms, medical exam rooms, conference rooms, etc.				
40	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 33.5"	None
41	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	Y Y	See comments. Maximum Slope: 0.3%	Door pulls into gym, so clear space exceeds requirement greatly.
42	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	N	Height: About 1"	None
43	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y N/A	N/A	None
44	Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 42"	None
45	Can the door be opened easily (5 pounds maximum force)?	Y	Force: Less than 5 lbs.	None
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	Y	Time Interval: 5 sec	None
Rooms and Spaces - stores, supermarkets, libraries, etc.				
47	Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide?	N/A	N/A	N/A
48	Are floor surfaces stable, firm and slip resistant?	N/A	N/A	N/A
49	If there is carpet: Is it no higher than ½ inch? Is it securely attached along the edges?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Controls - light switches, security and intercom systems, alarm boxes, etc.				
50	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? Are the operable parts no higher than 48 inches above the floor?*	N/A	N/A	Staff use only.
51	Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist?	N/A	N/A	N/A
Seating: Assembly Areas - theaters, auditoriums, stadiums, theater style classrooms etc.				
52	Are an adequate number of wheelchair spaces provided?	N/A	N/A	N/A
53	Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities?	N/A	N/A	N/A
54	Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?	N/A	N/A	N/A
55	Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?	N/A	N/A	N/A
56	If there is a single wheelchair space, is it at least 36 inches wide?	N/A	N/A	N/A
57	If there are two adjacent wheelchair spaces, are they each at least 33 inches wide?	N/A	N/A	N/A
58	If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep?	N/A	N/A	N/A
59	If the wheelchair space can only be entered from the side, is it at least 60 inches deep?	N/A	N/A	N/A
60	Do wheelchair spaces adjoin, but not overlap, accessible routes?	N/A	N/A	N/A
61	Is there at least one companion seat for each wheelchair space?	N/A	N/A	N/A
62	Is the companion seat located so the companion is shoulder-to-shoulder with the person in a wheelchair?	N/A	N/A	N/A
63	Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area?	N/A	N/A	N/A
Seating: At dining surfaces (restaurants, cafeterias, bars, etc.) & non-employee work surfaces (libraries, conference rooms, etc.)				
64	Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs?	N/A	N/A	N/A
65	Is there a route at least 36 inches wide to accessible seating?	N/A	N/A	N/A
66	At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A
67	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? Does it extend no less than 17 inches and no greater than 25 inches under the surface? Is there knee space at least 27 inches high and at least 30 inches wide?	N/A	N/A	N/A
Seating: General - reception areas, waiting rooms, etc.				
68	Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Benches - In locker rooms, dressing rooms, fitting rooms				
69	In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench?	N/A	N/A	N/A
70	Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench? Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep? Does the bench have back support or is it affixed to a wall? Is the top of the bench seat no less than 17 inches and no greater than 19 inches above the floor?	N/A	N/A	N/A
Check-Out Aisles - supermarkets, large retail stores, etc.				
71	Is the aisle at least 36 inches wide?	N/A	N/A	N/A
72	Is the counter surface of at least one aisle no higher than 38 inches above the floor?	N/A	N/A	N/A
73	Is the top of the counter edge protection no higher than 2 inches above the counter surface?	N/A	N/A	N/A
74	If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A
75	If there is more than one check-out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle?	N/A	N/A	N/A
Sales & Service Counters - banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.				
76	Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor? At least 36 inches long?	N/A	N/A	N/A
77	Does the accessible portion of the counter extend the same depth as the counter top?	N/A	N/A	N/A
78	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach?	N/A	N/A	N/A
79	For a parallel approach, is the clear floor space positioned with the 48 inches adjacent to the accessible length of counter?	N/A	N/A	N/A
80	For a forward approach: Do no less than 17 and no greater than 25 inches of the clear floor space extend under the accessible length of the counter? Is there at least 27 inches clearance from the floor to the bottom of the counter?	N/A	N/A	N/A
Food Service Lines - in cafeterias, salad bars, eat-in fast food establishments, etc.				
81	Does at least one of each type of self-service shelf or dispensing device for tableware, dishware, condiments, food and beverages have a forward or parallel approach?	N/A	N/A	N/A
82	If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
83	If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
84	If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
85	If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
86	If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
87	If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor?	N/A	N/A	N/A
88	If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A

Toilet Rooms				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Y	N/A	None
2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms?	N	N/A	None
3	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility?	Y	N/A	None
Accessible Route				
4	Is there an accessible route to the accessible toilet room?	Y	N/A	None
Signs at Toilet Rooms				
5	Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? * So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	Y Y Y N N/A Y	Height: 53.5"	Door swings in.

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
		Entrance		
6	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 33"	None
7	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	N/A	N/A	Door swings in.
8	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Height: 0.5"	None
9	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y Y	N/A	N/A
10	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 46"	None
11	Can the door be opened easily (5 pounds maximum force)?	Y	N/A	None
12	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	Y	Time Interval: 5 sec	None
13	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
14	If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall?	N/A	N/A	N/A
15	If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
In the Toilet Room				
16	Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide?	Y	Width: 55"	None
17	Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square?	Y	Circle Diameter: 73"	None
18	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door?	N	Width: 21"	None
19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*	Y	Height: 40"	None
20	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*	N	Height: 65"	None
Lavatories				
21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long?	Y	Width: No obstructions. Spans entire room. Length: 55"	None
22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet?	Y	Length: 18"	None
23	Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor?	Y	Height: 33.5"	None
24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance?	N	Height: 26" Depth: 8"	None
25	Is there toe clearance at least 9 inches high?	Y	Height: 15.5"	None
26	Are pipes below the lavatory insulated or otherwise configured to protect against contact?	Y	N/A	None
27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the faucet no greater than 5 pounds?	Y Y	N/A	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Soap Dispensers and Hand Dryers				
28	Are the operable parts of the soap dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor?	Y	Height: 40"	None
29	Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor? Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist? Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds?	Y Y Y	Height: 42"	None
Water Closets in Single-User Toilet Rooms and Compartments (Stalls)				
30	Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition?	N	Distance: 21"	None
31	Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*	Y	Width: No obstructions. Spans entire room. Length: 73.5"	None
32	Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?	Y	Height: 17.5"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
33	Is there a grab bar at least 42 inches long on the side wall? Is it located no more than 12 inches from the rear wall? Does it extend at least 54 inches from the rear wall? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Is there at least 12 inches clearance between the grab bar and protruding objects above?* Is there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1 ½ inches?	Y Y N Y N Y Y	Length: 49" Length: 2" Length: 51" Height: 35" See comments. Distance: 2.5" Distance: 1.5"	Vertical grab bar is the only vertical obstruction.
34	Is there a grab bar at least 36 inches long on the rear wall? Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)? Does it extend at least 24 inches on the other (open) side? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Are there at least 12 inches clearance between the grab bar and protruding objects above?* Are there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1½ inches?	Y Y N Y Y Y Y	36" 19" 17" 35" No obstructions. Distance: 3" Distance: 1.5"	None
35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor?	N/A	N/A	Motion sensor.
36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds?	N/A	N/A	Motion sensor.
37	Is the flush control on the open side of the water closet?	N/A	N/A	Motion sensor.
38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?*	N	Distance: 12.5"	None
39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor? Not located behind grab bars?	Y Y	Height: 20"	None
40	Does the dispenser allow continuous paper flow?	Y	N/A	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Toilet Compartments (Stalls)				
41	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	N/A	N/A	N/A
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	N/A	N/A	N/A
43	Is the door self-closing?	N/A	N/A	N/A
44	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?*	N/A	N/A	N/A
45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist?	N/A	N/A	N/A
46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	N/A	N/A	N/A
47	Is the compartment at least 60 inches wide?	N/A	N/A	N/A
48	If the water closet is wall hung, is the compartment at least 56 inches deep?	N/A	N/A	N/A
49	If the water closet is floor mounted, is the compartment at least 59 inches deep?	N/A	N/A	N/A
50	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)?	N/A	N/A	N/A

Site Address:	22030 Cliff Ave S
Building Name:	Restrooms

Approach and Entrance				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	Is there at least one route from site arrival points that does not require the use of stairs?	Y	N/A	None
Parking				
2	If parking is provided for the public, are an adequate number of accessible spaces provided?	Y	Total #: 20 Accessible #: 1	None
3	Of the accessible spaces, is at least one a van accessible space?*	N	N/A	Not required. One van accessible space is required per 6 accessible spaces.
4	Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide?	N	Parking Spot Width: 7'8" Aisle: 5'6"	Total width meet requirement of 13 feet, but individual widths do not meet requirements.
5	Is the van accessible space: At least 11 feet wide with an access aisle at least 5 feet wide? Or At least 8 feet wide with an access aisle at least 8 feet wide?	N/A	N/A	N/A
6	Is at least 98 inches of vertical clearance provided for the van accessible space?	N/A	N/A	No vertical obstructions.
7	Are the access aisles marked so as to discourage parking in them?	Y	N/A	None
8	Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions?	N	Maximum Slope: 2.5%	None
9	Do the access aisles adjoin an accessible route?	Y	N/A	None
10	Are accessible spaces identified with a sign that includes the International Symbol of Accessibility? Is the bottom of the sign at least 60 inches above the ground?	N N/A	N/A	Sign only painted on pavement in parking spot.
11	Are there signs reading “van accessible” at van accessible spaces?	N/A	N/A	N/A
12	Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)?	N/A	N/A	Parking lot serves multiple buildings.
Exterior Accessible Route				
13	Is the route stable, firm and slip-resistant?	Y	N/A	None
14	Is the route at least 36 inches wide?	Y	Width: 94"	None
15	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	N/A	N/A	N/A
16	If there are grates or openings on the route, are the openings no larger than ½ inches? Is the long dimension perpendicular to the dominant direction of travel?	N/A	N/A	N/A
17	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	N	Maximum Slope: 9.5%	None
18	Is the cross slope no steeper than 1:48?	N	Maximum Slope: 7.3%	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Curb Ramps				
19	If the accessible route crosses a curb, is there a curb ramp?	N/A	N/A	N/A
20	Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run?	N/A	N/A	N/A
21	Is the cross slope of the curb ramp, excluding flares, no steeper than 1:48?	N/A	N/A	N/A
22	Is the curb ramp, excluding flares, at least 36 inches wide?	N/A	N/A	N/A
23	At the top of the curb ramp is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp? If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run?	N/A	N/A	N/A
24	If the landing at the top is less than 36 inches long, are there curb ramp flares? Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run?	N/A	N/A	N/A
Ramps				
25	If there is a ramp is it at least 36 inches wide?	N/A	N/A	N/A
26	Is the surface stable, firm and slip resistant?	N/A	N/A	N/A
27	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	N/A	N/A	N/A
28	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	N/A	N/A	N/A
29	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	N/A	N/A	N/A
30	If the ramp has a rise higher than 6 inches, are there handrails on both sides?	N/A	N/A	N/A
31	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	N/A	N/A	N/A
32	Is the handrail gripping surface continuous and not obstructed along the top or sides? If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%?	N/A	N/A	N/A
33	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	N/A	N/A	N/A
34	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A
35	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N/A	N/A	N/A
36	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Entrance				
37	Is the main entrance accessible?	N/A	N/A	Building is just restrooms. See toilet room portion of spreadsheet for more data.
38	If the main entrance is not accessible, is there an alternative accessible entrance? Can the alternative accessible entrance be used independently and during the same hours as the main entrance?	N/A	N/A	N/A
39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance?	N/A	N/A	N/A
40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility?	N/A	N/A	N/A
41	Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees?	N/A	N/A	N/A
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)?	N/A	N/A	N/A
43	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	N/A	N/A	N/A
44	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	N/A	N/A	N/A
45	Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface?	N/A	N/A	N/A
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N/A	N/A	N/A
47	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
48	If provided at the building entrance, are carpets or mats no higher than ½ inch thick?	N/A	N/A	N/A
49	Are edges of carpets or mats securely attached to minimize tripping hazards?	N/A	N/A	N/A

Toilet Rooms (Men's)				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Y	N/A	None
2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms?	N/A	N/A	N/A
3	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility?	N/A	N/A	N/A
Accessible Route				
4	Is there an accessible route to the accessible toilet room?	Y	N/A	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Signs at Toilet Rooms				
5	Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? Note: Signs are permitted on the push side of doors with closers and without hold-open devices. With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? * So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	Y Y Y Y Y Y	Greatly exceeds required space. Height: 56.5"	None
Entrance				
6	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 33"	None
7	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	N/A Y	Maximum Slope: 0.6%	Door swings in.
8	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Flat	None
9	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y Y	N/A	None
10	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 46"	None
11	Can the door be opened easily (5 pounds maximum force)?	N/A	Force: Exceeds 5 lbs	None
12	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	Y	Time Interval: 5 sec	None
13	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
14	If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall?	N/A	N/A	N/A
15	If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer?	Y	Length to Privacy Wall: 55" Other lengths exceed requirement greatly.	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
In the Toilet Room				
16	Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide?	Y	Width: 55"	None
17	Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square?	Y	Greatly exceeds size requirement.	None
18	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door?	Y	Greatly exceeds size requirement.	None
19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*	N/A	N/A	N/A
20	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*	N/A	N/A	N/A
Lavatories				
21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long?	Y	Greatly exceeds size requirement.	None
22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet?	Y	Length: 22"	None
23	Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor?	Y	Height: 32"	None
24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance?	Y	Height: 27"	None
25	Is there toe clearance at least 9 inches high?	Y	Height: 17"	None
26	Are pipes below the lavatory insulated or otherwise configured to protect against contact?	Y	N/A	None
27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the faucet no greater than 5 pounds?	Y Y	N/A	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Soap Dispensers and Hand Dryers				
28	Are the operable parts of the soap dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor?	N/A	N/A	No soap dispenser.
29	Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor? Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist? Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds?	Y Y Y	Height: 44"	Hand dryer is motion activated.
Water Closets in Single-User Toilet Rooms and Compartments (Stalls)				
30	Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition?	Y	Distance: 16.5"	None
31	Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*	Y	Length: 60" Width: 60"	None
32	Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?	Y	Height: 18.5"	None
33	Is there a grab bar at least 42 inches long on the side wall? Is it located no more than 12 inches from the rear wall? Does it extend at least 54 inches from the rear wall? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Is there at least 12 inches clearance between the grab bar and protruding objects above?* Is there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1 ½ inches?	Y Y Y Y N Y Y	Length: 42" Length: 12" Length: 54" Height: 36" Distance: 3" Distance: 1.5" Distance: 1.5"	Only vertical obstruction is vertical grab bar.

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
34	Is there a grab bar at least 36 inches long on the rear wall? Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)? Does it extend at least 24 inches on the other (open) side? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Are there at least 12 inches clearance between the grab bar and protruding objects above?* Are there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1½ inches?	Y N Y N N Y Y	Length: 37" Length: 10" Length: 27" Height: 37" Distance: 3" Distance: 15" Distance: 1.5"	None
35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor?	Y	Height: 40"	None
36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds?	Y Y	N/A	None
37	Is the flush control on the open side of the water closet?	N	N/A	Mounted on wall in center of toilet.
38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?*	Y	Distance: 9"	None
39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor? Not located behind grab bars?	Y Y	Height: 25"	None
40	Does the dispenser allow continuous paper flow?	Y	N/A	None
	Toilet Compartments (Stalls)			
41	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 34"	None
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	Y	Width: Greatly exceeds requirement. Length: 63"	None
43	Is the door self-closing?	Y	N/A	None
44	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?*	Y	N/A	None
45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist?	Y	N/A	None
46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 39"	None
47	Is the compartment at least 60 inches wide?	Y	Width: 60" Length: 60"	None
48	If the water closet is wall hung, is the compartment at least 56 inches deep?	N/A	N/A	N/A
49	If the water closet is floor mounted, is the compartment at least 59 inches deep?	Y	Length: 60"	None
50	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)?	N/A	N/A	Door swings out.

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Toilet Rooms				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Y	N/A	None
2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms?	N/A	N/A	N/A
3	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility?	N/A	N/A	N/A
Accessible Route				
4	Is there an accessible route to the accessible toilet room?	Y	N/A	None
Signs at Toilet Rooms				
5	Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? * So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	Y Y Y Y N/A Y	Height: 58"	Door swings in.
Entrance				
6	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 33"	None
7	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	N/A N	Maximum Slope: 9.5% near door.	Door swings in.
8	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Flat.	None.
9	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y Y	N/A	None
10	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 43"	None
11	Can the door be opened easily (5 pounds maximum force)?	N	Force: Exceeds 5 lbs	None
12	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	Y	Time Interval: 5 sec	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
13	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
14	If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall?	N/A	N/A	N/A
15	If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer?	Y	Width: Greatly exceeds requirement. Length to Privacy Wall: 50"	None
In the Toilet Room				
16	Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide?	Y	Width: 50"	None
17	Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square?	Y	Circle Diameter: 61"	None
18	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door?	N/A	N/A	N/A
19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*	N/A	N/A	N/A
20	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*	N/A	N/A	N/A
Lavatories				
21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long?	Y	Greatly exceeds requirement.	None
22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet?	Y	Length: 22"	None
23	Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor?	Y	Height: 32"	None
24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance?	Y	Height: 27"	None
25	Is there toe clearance at least 9 inches high?	Y	Height: 17"	None
26	Are pipes below the lavatory insulated or otherwise configured to protect against contact?	Y	N/A	None
27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the faucet no greater than 5 pounds?	Y Y	N/A	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Soap Dispensers and Hand Dryers				
28	Are the operable parts of the soap dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor?	N	N/A	No soap dispenser.
29	Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor? Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist? Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds?	Y Y Y	Height: 43"	Paper towel dispenser is motion activated.
Water Closets in Single-User Toilet Rooms and Compartments (Stalls)				
30	Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition?	Y	Distance: 18"	None
31	Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*	Y	Length: 60" Width: 60"	None
32	Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?	Y	Height: 19"	None
33	Is there a grab bar at least 42 inches long on the side wall? Is it located no more than 12 inches from the rear wall? Does it extend at least 54 inches from the rear wall? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Is there at least 12 inches clearance between the grab bar and protruding objects above?* Is there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1 ½ inches?	Y Y Y Y N Y Y	Length: 43" Length: 12" Length: 55" Height: 36" Distance: 3" Distance: 1.5" Distance: 1.5"	Vertical grab bar is only vertical obstruction.

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
34	Is there a grab bar at least 36 inches long on the rear wall? Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)? Does it extend at least 24 inches on the other (open) side? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Are there at least 12 inches clearance between the grab bar and protruding objects above?* Are there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1½ inches?	Y Y Y Y N Y Y	Length: 37" Length: 12" Length: 25" Height: 36" Distance: 4" Distance: 15" Distance: 1.5"	Vertical obstruction is flush pushbutton.
35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor?	Y	Height: 40"	None
36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds?	Y Y	N/A	None
37	Is the flush control on the open side of the water closet?	N	N/A	Mounted on wall at the center of the toilet.
38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?*	Y	Distance: 9"	None
39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor? Not located behind grab bars?	Y Y	Height: 25"	None
40	Does the dispenser allow continuous paper flow?	Y	N/A	None
	Toilet Compartments (Stalls)			
41	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 34"	None
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	Y	Greatly exceeds requirement.	None
43	Is the door self-closing?	Y	N/A	None
44	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?*	Y	N/A	None
45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist?	Y	N/A	None
46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 37"	None
47	Is the compartment at least 60 inches wide?	Y	Width: 60"	None
48	If the water closet is wall hung, is the compartment at least 56 inches deep?	N/A	N/A	N/A
49	If the water closet is floor mounted, is the compartment at least 59 inches deep?	Y	Length: 60"	None
50	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)?	N/A	N/A	N/A

Site Address:	21630 11th Ave S
Building Name:	Municipal Court

Approach and Entrance				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	Is there at least one route from site arrival points that does not require the use of stairs?	Y	N/A	None
Parking				
2	If parking is provided for the public, are an adequate number of accessible spaces provided?	Y	Total #: 19 Accessible #: 2	None
3	Of the accessible spaces, is at least one a van accessible space?*	Y	N/A	None
4	Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide?	N	Parking Spot Width: 7'11" Aisle Width: 8'2"	Overall required width is exceeded, but individual widths do not meet requirements.
5	Is the van accessible space: At least 11 feet wide with an access aisle at least 5 feet wide? Or At least 8 feet wide with an access aisle at least 8 feet wide?	N	Parking Spot Width: 7'11" Aisle Width: 8'2"	Overall required width is exceeded, but individual widths do not meet requirements.
6	Is at least 98 inches of vertical clearance provided for the van accessible space?	Y	N/A	No vertical obstruction.
7	Are the access aisles marked so as to discourage parking in them?	Y	N/A	None
8	Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions?	N	Maximum Slope: 3.1%	None
9	Do the access aisles adjoin an accessible route?	Y	N/A	None
10	Are accessible spaces identified with a sign that includes the International Symbol of Accessibility? Is the bottom of the sign at least 60 inches above the ground?	Y N	Height: 42"	None
11	Are there signs reading “van accessible” at van accessible spaces?	Y	N/A	None
12	Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)?	N	N/A	None
Exterior Accessible Route				
13	Is the route stable, firm and slip-resistant?	Y	N/A	None
14	Is the route at least 36 inches wide?	Y	Width: 60"	None
15	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	N/A	N/A	N/A
16	If there are grates or openings on the route, are the openings no larger than ½ inches? Is the long dimension perpendicular to the dominant direction of travel?	Y Y	Width: 0.25"	None
17	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	Y	Maximum Slope: 1.9%	None
18	Is the cross slope no steeper than 1:48?	Y	Maximum Slope: 1.7%	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
		Curb Ramps		
19	If the accessible route crosses a curb, is there a curb ramp?	Y	N/A	None
20	Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run?	Y	Maximum Slope: 7.0%	None
21	Is the cross slope of the curb ramp, excluding flares, no steeper than 1:48?	Y	Maximum Slope: 1.8%	None
22	Is the curb ramp, excluding flares, at least 36 inches wide?	Y	Width: 60"	None
23	At the top of the curb ramp is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp? If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run?	Y N/A	Width: 60" Maximum Slope: 1.3%	None
24	If the landing at the top is less than 36 inches long, are there curb ramp flares? Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run?	N/A	N/A	N/A
		Ramps		
25	If there is a ramp is it at least 36 inches wide?	N/A	N/A	N/A
26	Is the surface stable, firm and slip resistant?	N/A	N/A	N/A
27	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	N/A	N/A	N/A
28	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	N/A	N/A	N/A
29	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	N/A	N/A	N/A
30	If the ramp has a rise higher than 6 inches, are there handrails on both sides?	N/A	N/A	N/A
31	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	N/A	N/A	N/A
32	Is the handrail gripping surface continuous and not obstructed along the top or sides? If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%?	N/A	N/A	N/A
33	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	N/A	N/A	N/A
34	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A
35	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N/A	N/A	N/A
36	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
		Entrance		
37	Is the main entrance accessible?	Y	N/A	None
38	If the main entrance is not accessible, is there an alternative accessible entrance? Can the alternative accessible entrance be used independently and during the same hours as the main entrance?	N/A	N/A	N/A
39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance?	N/A	N/A	N/A
40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility?	N/A	N/A	N/A
41	Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 71"	N/A
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)?	Y Y	Greatly exceeds requirements. Maximum Slope: 0.3%	None
43	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Height: 0.5"	None
44	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y N/A	N/A	None
45	Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface?	Y	Height: 36"	None
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	Y	Time Interval: 5 sec	None
47	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
48	If provided at the building entrance, are carpets or mats no higher than ½ inch thick?	N/A	N/A	N/A
49	Are edges of carpets or mats securely attached to minimize tripping hazards?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Access to Goods & Services				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	Does the accessible entrance provide direct access to the main floor, lobby and elevator?	Y	N/A	None
Interior Accessible Route				
2	Are all public spaces on at least one accessible route?	Y	N/A	None
3	Is the route stable, firm and slip-resistant?	Y	N/A	None
4	Is the route at least 36 inches wide?	Y	Width: 52"	None
5	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	N/A	N/A	N/A
6	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	Y	Maximum Slope: 0.3%	None
7	Is the cross slope no steeper than 1:48?	Y	Maximum Slope: 0.2%	None
8	Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path? Or If an object protrudes more than 4 inches, is the bottom leading edge at 27 inches or lower above the floor? Or Is the bottom leading edge at 80 inches or higher above the floor?	Y	Protrusion: 0"	None
9	Are there elevators or platform lifts to all public stories?	N/A	N/A	N/A
Ramps				
10	If there is a ramp, is it at least 36 inches wide?	N/A	N/A	N/A
11	Is the surface stable, firm and slip resistant?	N/A	N/A	N/A
12	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	N/A	N/A	N/A
13	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	N/A	N/A	N/A
14	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	N/A	N/A	N/A
15	If the ramp has a rise higher than 6 inches are there handrails on both sides?	N/A	N/A	N/A
16	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	N/A	N/A	N/A
17	Is the handrail gripping surface continuous and not obstructed along the top or sides?	N/A	N/A	N/A
18	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	N/A	N/A	N/A
19	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A
20	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N/A	N/A	N/A
21	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Elevators - Full Size & LULA				
22	If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor?	N/A	N/A	N/A
23	If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?*	N/A	N/A	N/A
24	If there is a LULA elevator with a swinging door: Is the door power- operated? Does the door remain open for at least 20 seconds when activated?	N/A	N/A	N/A
25	If there is a full size elevator: Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area? Is the door opening width at least 32 inches?	N/A	N/A	N/A
26	If there is a LULA elevator, is the interior: At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches? Or At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches?	N/A	N/A	N/A
27	If there is a full size or LULA elevator, are the in-car controls: No less than 15 inches and no greater 48 inches above the floor? Or Up to 54 inches above the floor for a parallel approach?	N/A	N/A	N/A
28	If there is a LULA elevator, are the in-car controls centered on a side wall?	N/A	N/A	N/A
29	If there is a full size or LULA elevator: Are the car control buttons designated with raised characters? Are the car control buttons designated with Braille?	N/A	N/A	N/A
30	If there is a full size or LULA elevator, are there audible signals which sound as the car passes or is about to stop at a floor?	N/A	N/A	N/A
31	If there is a full size or LULA elevator: Is there a sign on both door jambs at every floor identifying the floor? Is there a tactile star on both jambs at the main entry level? Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?*	N/A	N/A	N/A
Platform Lifts				
32	If a lift is provided, can it be used without assistance from others?	N/A	N/A	N/A
33	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift?	N/A	N/A	N/A
34	Are the lift controls no less than 15 inches and no greater than 48 inches above the floor?	N/A	N/A	N/A
35	Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift?	N/A	N/A	N/A
36	If there is an end door, is the clear opening width at least 32 inches?	N/A	N/A	N/A
37	If there is a side door, is the clear opening width at least 42 inches?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
		Signs		
38	If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?* So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	Y Y Y N/A Y Y	Width: 35" Length: Greatly exceeds requirement. Height: 59"	Double doors. Sign cannot be on latch side.
39	If there are signs that provide direction to or information about interior spaces: Do text characters contrast with their backgrounds? Is the sign mounted so that characters are at least 40 inches above the floor?	N/A	N/A	N/A
		Interior Doors - to classrooms, medical exam rooms, conference rooms, etc.		
40	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 71"	None
41	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	Y Y	Width: 41" Length: 83" Maximum Slope: 0.2%	None
42	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Flat	None
43	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y N/A	N/A	None
44	Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 39"	None
45	Can the door be opened easily (5 pounds maximum force)?	N	Force: Exceeds 5 lbs	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	Y	Time Interval: 8 sec	None
Rooms and Spaces - stores, supermarkets, libraries, etc.				
47	Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide?	Y	Greatly exceeds requirements.	None
48	Are floor surfaces stable, firm and slip resistant?	Y	N/A	None
49	If there is carpet: Is it no higher than ½ inch? Is it securely attached along the edges?	 Y Y	Flat	None
Controls - light switches, security and intercom systems, alarm boxes, etc.				
50	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? Are the operable parts no higher than 48 inches above the floor?*	N/A	N/A	N/A
51	Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist?	N/A	N/A	N/A
Seating: Assembly Areas - theaters, auditoriums, stadiums, theater style classrooms etc.				
52	Are an adequate number of wheelchair spaces provided?	Y	N/A	Chairs and desks can be moved to accommodate needs.
53	Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities?	Y	N/A	Chairs and desks can be moved to accommodate needs.
54	Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?	Y	N/A	Chairs and desks can be moved to accommodate needs.
55	Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?	Y	N/A	Chairs and desks can be moved to accommodate needs.
56	If there is a single wheelchair space, is it at least 36 inches wide?	Y	N/A	Chairs and desks can be moved to accommodate needs.
57	If there are two adjacent wheelchair spaces, are they each at least 33 inches wide?	Y	N/A	Chairs and desks can be moved to accommodate needs.
58	If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep?	Y	N/A	Chairs and desks can be moved to accommodate needs.
59	If the wheelchair space can only be entered from the side, is it at least 60 inches deep?	Y	N/A	Chairs and desks can be moved to accommodate needs.
60	Do wheelchair spaces adjoin, but not overlap, accessible routes?	Y	N/A	Chairs and desks can be moved to accommodate needs.
61	Is there at least one companion seat for each wheelchair space?	Y	N/A	Chairs and desks can be moved to accommodate needs.
62	Is the companion seat located so the companion is shoulder-to-shoulder with the person in a wheelchair?	Y	N/A	Chairs and desks can be moved to accommodate needs.
63	Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area?	Y	N/A	Chairs and desks can be moved to accommodate needs.

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Seating: At dining surfaces (restaurants, cafeterias, bars, etc.) & non-employee work surfaces (libraries, conference rooms, etc.)				
64	Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs?	Y	N/A	Chairs and desks can be moved to accommodate needs.
65	Is there a route at least 36 inches wide to accessible seating?	Y	N/A	Chairs and desks can be moved to accommodate needs.
66	At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor?	Y	Height: 29"	None
67	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? Does it extend no less than 17 inches and no greater than 25 inches under the surface? Is there knee space at least 27 inches high and at least 30 inches wide?	Y Y Y	Greatly exceeds requirements. Length: 25" Height: 28" Width: 70"	None
Seating: General - reception areas, waiting rooms, etc.				
68	Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair?	Y	N/A	Chairs and desks can be moved to accommodate needs.
Benches - In locker rooms, dressing rooms, fitting rooms				
69	In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench?	N/A	N/A	N/A
70	Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench? Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep? Does the bench have back support or is it affixed to a wall? Is the top of the bench seat no less than 17 inches and no greater than 19 inches above the floor?	N/A	N/A	N/A
Check-Out Aisles - supermarkets, large retail stores, etc.				
71	Is the aisle at least 36 inches wide?	N/A	N/A	N/A
72	Is the counter surface of at least one aisle no higher than 38 inches above the floor?	N/A	N/A	N/A
73	Is the top of the counter edge protection no higher than 2 inches above the counter surface?	N/A	N/A	N/A
74	If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A
75	If there is more than one check-out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle?	N/A	N/A	N/A
Sales & Service Counters - banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.				
76	Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor? At least 36 inches long?	N/A	N/A	N/A
77	Does the accessible portion of the counter extend the same depth as the counter top?	N/A	N/A	N/A
78	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach?	N/A	N/A	N/A
79	For a parallel approach, is the clear floor space positioned with the 48 inches adjacent to the accessible length of counter?	N/A	N/A	N/A
80	For a forward approach: Do no less than 17 and no greater than 25 inches of the clear floor space extend under the accessible length of the counter? Is there at least 27 inches clearance from the floor to the bottom of the counter?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Food Service Lines - in cafeterias, salad bars, eat-in fast food establishments, etc.				
81	Does at least one of each type of self-service shelf or dispensing device for tableware, dishware, condiments, food and beverages have a forward or parallel approach?	N/A	N/A	N/A
82	If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
83	If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
84	If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor?	N/A	N/A	N/A
85	If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
86	If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
87	If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor?	N/A	N/A	N/A
88	If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A

Toilet Rooms (Men's)				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Y	N/A	None
2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms?	N/A	N/A	N/A
3	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility?	N/A	N/A	N/A
Accessible Route				
4	Is there an accessible route to the accessible toilet room?	Y	N/A	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Signs at Toilet Rooms				
5	Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? * So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	Y N N Y N/A Y	Height: 59"	Sign is laminated piece of paper hung on wall with thumbtack. Door swings in.
Entrance				
6	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 33"	None
7	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	N/A Y	N/A Maximum Slope: 0.3%	Door swings in.
8	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Height: 0.5"	None
9	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y N/A	N/A	None
10	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 35"	None
11	Can the door be opened easily (5 pounds maximum force)?	N	Force: Exceeds 5 lbs.	None
12	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N	Time Interval: 2 seconds	None
13	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
14	If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
15	If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer?	Y	Width: 55" Length: 88"	None
In the Toilet Room				
16	Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide?	Y	Width: 54"	None
17	Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square?	Y	Circle Diameter: 61"	None
18	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door?	N/A	N/A	N/A
19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*	Y	Height: 40"	None
20	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*	N/A	N/A	N/A
Lavatories				
21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long?	Y	Width: 32" Length: 84"	None
22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet?	Y	Length: 18"	None
23	Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor?	Y	Height: 33"	None
24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance?	Y	Height: 29"	None
25	Is there toe clearance at least 9 inches high?	Y	Height: 14"	None
26	Are pipes below the lavatory insulated or otherwise configured to protect against contact?	N	N/A	None
27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the faucet no greater than 5 pounds?	Y N	Force: Exceeds 5 lbs	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Soap Dispensers and Hand Dryers				
28	Are the operable parts of the soap dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor?	Y	Height: 38"	None
29	Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor? Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist? Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds?	N Y Y	Height: 55"	Dispenser is activated by motion sensor.
Water Closets in Single-User Toilet Rooms and Compartments (Stalls)				
30	Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition?	Y	Length: 17"	None
31	Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*	N	Width: 55" Length: 87"	None
32	Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?	Y	Height: 18.5"	None
33	Is there a grab bar at least 42 inches long on the side wall? Is it located no more than 12 inches from the rear wall? Does it extend at least 54 inches from the rear wall? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Is there at least 12 inches clearance between the grab bar and protruding objects above?* Is there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1 ½ inches?	Y Y N Y Y Y N	Length: 37" Length: 6" Length: 43" Height: 34" No obstruction. Distance: 5.5" Distance: 2.25"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
34	Is there a grab bar at least 36 inches long on the rear wall? Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)? Does it extend at least 24 inches on the other (open) side? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Are there at least 12 inches clearance between the grab bar and protruding objects above?* Are there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1½ inches?	Y N Y Y Y Y N	Length: 37" Length: 11" Length: 26" Height: 34" No obstruction. Distance: 3.5" Distance: 2.25"	None
35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor?	Y	Height: 25"	None
36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds?	Y Y	Force: Less than 5 lbs.	None
37	Is the flush control on the open side of the water closet?	Y	N/A	None
38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?*	Y	Distance: 8"	None
39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor? Not located behind grab bars?	Y Y	Height: 26"	None
40	Does the dispenser allow continuous paper flow?	Y	N/A	None
Toilet Compartments (Stalls)				
41	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 32.5"	None
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	Y	Width: 49" Length: 130"	None
43	Is the door self-closing?	N	N/A	None
44	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?*	Y	N/A	None
45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist?	Y	N/A	None
46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 39"	None
47	Is the compartment at least 60 inches wide?	N	Length: 55"	None
48	If the water closet is wall hung, is the compartment at least 56 inches deep?	Y	Length: 87"	None
49	If the water closet is floor mounted, is the compartment at least 59 inches deep?	N/A	N/A	N/A
50	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Toilet Rooms (Women's)				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Y	N/A	None
2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms?	N/A	N/A	N/A
3	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility?	N/A	N/A	N/A
Accessible Route				
4	Is there an accessible route to the accessible toilet room?	Y	N/A	None
Signs at Toilet Rooms				
5	Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? * So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	Y N N Y N/A Y	Height: 59"	Sign is laminated piece of paper hung on wall with thumbtack. Door swings in.
Entrance				
6	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 33"	None
7	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	N/A Y	N/A Maximum Slope: 0.3%	Door swings in.
8	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Height: 0.5"	None
9	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y N/A	N/A	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
10	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 35"	None
11	Can the door be opened easily (5 pounds maximum force)?	N	Force: Exceeds 5 lbs.	None
12	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	NM	Time Interval: 2 seconds	None
13	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
14	If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall?	N/A	N/A	N/A
15	If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer?	Y	Width: 55" Length: 88"	None
In the Toilet Room				
16	Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide?	Y	Width: 87"	None
17	Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square?	Y	Circle Diameter: 87"	None
18	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door?	Y	Width: 67" Length: 68"	None
19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*	Y	Height: 40"	None
20	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*	N/A	N/A	N/A
Lavatories				
21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long?	Y	Width: 87" Length: 94"	None
22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet?	Y	Length: 18"	None
23	Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor?	Y	Height: 33"	None
24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance?	Y	Height: 29"	None
25	Is there toe clearance at least 9 inches high?	Y	Height: 14"	None
26	Are pipes below the lavatory insulated or otherwise configured to protect against contact?	N	N/A	None
27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the faucet no greater than 5 pounds?	Y N	Force: Exceeds 5 lbs	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Soap Dispensers and Hand Dryers				
28	Are the operable parts of the soap dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor?	Y	Height: 42"	None
29	Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor? Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist? Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds?	N Y Y	Height: 55"	Dispenser is activated by motion sensor.
Water Closets in Single-User Toilet Rooms and Compartments (Stalls)				
30	Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition?	N	Length: 14"	None
31	Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*	N	Width: 55" Length: 87"	None
32	Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?	Y	Height: 18.5"	None
33	Is there a grab bar at least 42 inches long on the side wall? Is it located no more than 12 inches from the rear wall? Does it extend at least 54 inches from the rear wall? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Is there at least 12 inches clearance between the grab bar and protruding objects above?* Is there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1 ½ inches?	N Y N Y Y Y N	Length: 37" Length: 7" Length: 44" Height: 35" No obstruction. Distance: 5" Distance: 2.25"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
34	Is there a grab bar at least 36 inches long on the rear wall? Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)? Does it extend at least 24 inches on the other (open) side? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Are there at least 12 inches clearance between the grab bar and protruding objects above?* Are there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1½ inches?	Y N Y Y Y Y N	Length: 37" Length: 0" Length: 37" Height: 35" No obstruction. Distance: 1.5" Distance: 2.25"	None
35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor?	Y	Height: 28"	None
36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds?	Y Y	Force: Less than 5 lbs.	None
37	Is the flush control on the open side of the water closet?	Y	N/A	None
38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?*	Y	Distance: 8"	None
39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor? Not located behind grab bars?	Y Y	Height: 26.5"	None
40	Does the dispenser allow continuous paper flow?	Y	N/A	None
Toilet Compartments (Stalls)				
41	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 32.5"	None
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	Y	Width: 49" Length: 130"	None
43	Is the door self-closing?	N	N/A	None
44	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?*	N	N/A	Handle is broken.
45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist?	Y	N/A	None
46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 40"	None
47	Is the compartment at least 60 inches wide?	N	Length: 55"	None
48	If the water closet is wall hung, is the compartment at least 56 inches deep?	Y	Length: 88"	None
49	If the water closet is floor mounted, is the compartment at least 59 inches deep?	N/A	N/A	N/A
50	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)?	N/A	N/A	N/A

Site Address:	21630 11th Ave S
Building Name:	Building Department

Approach and Entrance				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	Is there at least one route from site arrival points that does not require the use of stairs?	Y	N/A	None
Parking				
2	If parking is provided for the public, are an adequate number of accessible spaces provided?	Y	Total #: 19 Accessible #: 2	None
3	Of the accessible spaces, is at least one a van accessible space?*	Y	N/A	None
4	Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide?	N	Parking Spot Width: 7'11" Aisle Width: 8'2"	Overall required width is exceeded, but individual widths do not meet requirements.
5	Is the van accessible space: At least 11 feet wide with an access aisle at least 5 feet wide? Or At least 8 feet wide with an access aisle at least 8 feet wide?	N	Parking Spot Width: 7'11" Aisle Width: 8'2"	Overall required width is exceeded, but individual widths do not meet requirements.
6	Is at least 98 inches of vertical clearance provided for the van accessible space?	Y	N/A	No vertical obstruction.
7	Are the access aisles marked so as to discourage parking in them?	Y	N/A	None
8	Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions?	N	Maximum Slope: 3.1%	None
9	Do the access aisles adjoin an accessible route?	Y	N/A	None
10	Are accessible spaces identified with a sign that includes the International Symbol of Accessibility? Is the bottom of the sign at least 60 inches above the ground?	Y N	Height: 42"	None
11	Are there signs reading “van accessible” at van accessible spaces?	Y	N/A	None
12	Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)?	N	N/A	None
Exterior Accessible Route				
13	Is the route stable, firm and slip-resistant?	Y	N/A	None
14	Is the route at least 36 inches wide?	Y	Width: 60"	None
15	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	N/A	N/A	N/A
16	If there are grates or openings on the route, are the openings no larger than ½ inches? Is the long dimension perpendicular to the dominant direction of travel?	Y Y	Width: 0.25"	None
17	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	Y	Maximum Slope: 1.9%	None
18	Is the cross slope no steeper than 1:48?	Y	Maximum Slope: 1.7%	None
Curb Ramps				
19	If the accessible route crosses a curb, is there a curb ramp?	Y	N/A	None
20	Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run?	Y	Maximum Slope: 7.0%	None
21	Is the cross slope of the curb ramp, excluding flares, no steeper than 1:48?	Y	Maximum Slope: 1.8%	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
22	Is the curb ramp, excluding flares, at least 36 inches wide?	Y	Width: 60"	None
23	At the top of the curb ramp is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp? If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run?	Y N/A	Width: 60" Maximum Slope: 1.3%	None
24	If the landing at the top is less than 36 inches long, are there curb ramp flares? Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run?	N/A	N/A	N/A
Ramps				
25	If there is a ramp is it at least 36 inches wide?	N/A	N/A	N/A
26	Is the surface stable, firm and slip resistant?	N/A	N/A	N/A
27	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	N/A	N/A	N/A
28	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	N/A	N/A	N/A
29	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	N/A	N/A	N/A
30	If the ramp has a rise higher than 6 inches, are there handrails on both sides?	N/A	N/A	N/A
31	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	N/A	N/A	N/A
32	Is the handrail gripping surface continuous and not obstructed along the top or sides? If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%?	N/A	N/A	N/A
33	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	N/A	N/A	N/A
34	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A
35	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N/A	N/A	N/A
36	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	N/A	N/A	N/A
Entrance				
37	Is the main entrance accessible?	Y	N/A	None
38	If the main entrance is not accessible, is there an alternative accessible entrance? Can the alternative accessible entrance be used independently and during the same hours as the main entrance?	N/A	N/A	N/A
39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance?	N/A	N/A	N/A
40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
41	Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 71"	N/A
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)?	Y Y	Greatly exceeds requirements. Maximum Slope: 0.3%	None
43	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Height: 0.5"	None
44	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y N/A	N/A	None
45	Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface?	Y	Height: 36"	None
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	Y	Time Interval: 5 sec	None
47	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
48	If provided at the building entrance, are carpets or mats no higher than ½ inch thick?	N/A	N/A	N/A
49	Are edges of carpets or mats securely attached to minimize tripping hazards?	N/A	N/A	N/A

Access to Goods & Services				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	Does the accessible entrance provide direct access to the main floor, lobby and elevator?	Y	N/A	None
Interior Accessible Route				
2	Are all public spaces on at least one accessible route?	Y	N/A	None
3	Is the route stable, firm and slip-resistant?	Y	N/A	None
4	Is the route at least 36 inches wide?	Y	Width: 46"	None
5	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	Y	12' x 20'	N/A
6	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	Y	flat	None
7	Is the cross slope no steeper than 1:48?	Y	flat	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
8	Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path? Or If an object protrudes more than 4 inches, is the bottom leading edge at 27 inches or lower above the floor? Or Is the bottom leading edge at 80 inches or higher above the floor?	Y	Protrusion: 2"	None
9	Are there elevators or platform lifts to all public stories?	N/A	N/A	N/A
Ramps				
10	If there is a ramp, is it at least 36 inches wide?	N/A	N/A	N/A
11	Is the surface stable, firm and slip resistant?	N/A	N/A	N/A
12	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	N/A	N/A	N/A
13	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	N/A	N/A	N/A
14	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	N/A	N/A	N/A
15	If the ramp has a rise higher than 6 inches are there handrails on both sides?	N/A	N/A	N/A
16	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	N/A	N/A	N/A
17	Is the handrail gripping surface continuous and not obstructed along the top or sides?	N/A	N/A	N/A
18	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	N/A	N/A	N/A
19	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A
20	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N/A	N/A	N/A
21	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	N/A	N/A	N/A
Elevators - Full Size & LULA				
22	If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor?	N/A	N/A	N/A
23	If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?*	N/A	N/A	N/A
24	If there is a LULA elevator with a swinging door: Is the door power- operated? Does the door remain open for at least 20 seconds when activated?	N/A	N/A	N/A
25	If there is a full size elevator: Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area? Is the door opening width at least 32 inches?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
26	If there is a LULA elevator, is the interior: At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches? Or At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches?	N/A	N/A	N/A
27	If there is a full size or LULA elevator, are the in-car controls: No less than 15 inches and no greater 48 inches above the floor? Or Up to 54 inches above the floor for a parallel approach?	N/A	N/A	N/A
28	If there is a LULA elevator, are the in-car controls centered on a side wall?	N/A	N/A	N/A
29	If there is a full size or LULA elevator: Are the car control buttons designated with raised characters? Are the car control buttons designated with Braille?	N/A	N/A	N/A
30	If there is a full size or LULA elevator, are there audible signals which sound as the car passes or is about to stop at a floor?	N/A	N/A	N/A
31	If there is a full size or LULA elevator: Is there a sign on both door jambs at every floor identifying the floor? Is there a tactile star on both jambs at the main entry level? Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?*	N/A	N/A	N/A
Platform Lifts				
32	If a lift is provided, can it be used without assistance from others?	N/A	N/A	N/A
33	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift?	N/A	N/A	N/A
34	Are the lift controls no less than 15 inches and no greater than 48 inches above the floor?	N/A	N/A	N/A
35	Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift?	N/A	N/A	N/A
36	If there is an end door, is the clear opening width at least 32 inches?	N/A	N/A	N/A
37	If there is a side door, is the clear opening width at least 42 inches?	N/A	N/A	N/A
Signs				

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
38	If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?* So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	Y Y Y N/A Y Y	Width: 35" Length: Greatly exceeds requirement. Height: 59"	Double doors. Sign cannot be on latch side.
39	If there are signs that provide direction to or information about interior spaces: Do text characters contrast with their backgrounds? Is the sign mounted so that characters are at least 40 inches above the floor?	N/A	N/A	N/A
	Interior Doors - to classrooms, medical exam rooms, conference rooms, etc.			
40	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 71"	None
41	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	Y Y	Width: 41" Length: 83" Maximum Slope: 0.2%	None
42	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Flat	None
43	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y N/A	N/A	None
44	Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 39"	None
45	Can the door be opened easily (5 pounds maximum force)?	N	Force: Exceeds 5 lbs	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	Y	Time Interval: 8 sec	None
Rooms and Spaces - stores, supermarkets, libraries, etc.				
47	Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide?	Y	~12'	None
48	Are floor surfaces stable, firm and slip resistant?	Y	N/A	None
49	If there is carpet: Is it no higher than ½ inch? Is it securely attached along the edges?	 Y Y	Flat	None
Controls - light switches, security and intercom systems, alarm boxes, etc.				
50	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? Are the operable parts no higher than 48 inches above the floor?*	Y	48" x 12'	N/A
51	Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist?	Y	N/A	N/A
Seating: Assembly Areas - theaters, auditoriums, stadiums, theater style classrooms etc.				
52	Are an adequate number of wheelchair spaces provided?	Y	N/A	Chairs and desks can be moved to accommodate needs.
53	Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities?	Y	N/A	Chairs and desks can be moved to accommodate needs.
54	Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?	Y	N/A	Chairs and desks can be moved to accommodate needs.
55	Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?	Y	N/A	Chairs and desks can be moved to accommodate needs.
56	If there is a single wheelchair space, is it at least 36 inches wide?	Y	N/A	Chairs and desks can be moved to accommodate needs.
57	If there are two adjacent wheelchair spaces, are they each at least 33 inches wide?	Y	N/A	Chairs and desks can be moved to accommodate needs.
58	If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep?	Y	N/A	Chairs and desks can be moved to accommodate needs.
59	If the wheelchair space can only be entered from the side, is it at least 60 inches deep?	Y	N/A	Chairs and desks can be moved to accommodate needs.
60	Do wheelchair spaces adjoin, but not overlap, accessible routes?	Y	N/A	Chairs and desks can be moved to accommodate needs.
61	Is there at least one companion seat for each wheelchair space?	Y	N/A	Chairs and desks can be moved to accommodate needs.
62	Is the companion seat located so the companion is shoulder-to-shoulder with the person in a wheelchair?	Y	N/A	Chairs and desks can be moved to accommodate needs.
63	Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area?	Y	N/A	Chairs and desks can be moved to accommodate needs.
Seating: At dining surfaces (restaurants, cafeterias, bars, etc.) & non-employee work surfaces (libraries, conference rooms, etc.)				
64	Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs?	Y	N/A	Chairs and desks can be moved to accommodate needs.
65	Is there a route at least 36 inches wide to accessible seating?	Y	N/A	Chairs and desks can be moved to accommodate needs.
66	At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor?	Y	Height: 29"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
67	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? Does it extend no less than 17 inches and no greater than 25 inches under the surface? Is there knee space at least 27 inches high and at least 30 inches wide?	Y Y Y	Greatly exceeds requirements. Length: 25" Height: 28" Width: 70"	None
Seating: General - reception areas, waiting rooms, etc.				
68	Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair?	Y	48' x 48'	None
Benches - In locker rooms, dressing rooms, fitting rooms				
69	In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench?	N/A	N/A	N/A
70	Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench? Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep? Does the bench have back support or is it affixed to a wall? Is the top of the bench seat no less than 17 inches and no greater than 19 inches above the floor?	N/A	N/A	N/A
Check-Out Aisles - supermarkets, large retail stores, etc.				
71	Is the aisle at least 36 inches wide?	N/A	N/A	N/A
72	Is the counter surface of at least one aisle no higher than 38 inches above the floor?	N/A	N/A	N/A
73	Is the top of the counter edge protection no higher than 2 inches above the counter surface?	N/A	N/A	N/A
74	If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A
75	If there is more than one check-out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle?	N/A	N/A	N/A
Sales & Service Counters - banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.				
76	Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor? At least 36 inches long?	Y	35.5" Varies 40" to 80"	N/A
77	Does the accessible portion of the counter extend the same depth as the counter top?	Y	N/A	N/A
78	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach?	Y	Parallel, 40" x 54" Forward, 54" x 40"	N/A
79	For a parallel approach, is the clear floor space positioned with the 48 inches adjacent to the accessible length of counter?	Y	48"	N/A
80	For a forward approach: Do no less than 17 and no greater than 25 inches of the clear floor space extend under the accessible length of the counter? Is there at least 27 inches clearance from the floor to the bottom of the counter?	Y	33" (no bump in)	N/A
Food Service Lines - in cafeterias, salad bars, eat-in fast food establishments, etc.				
81	Does at least one of each type of self-service shelf or dispensing device for tableware, dishware, condiments, food and beverages have a forward or parallel approach?	N/A	N/A	N/A
82	If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
83	If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
84	If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor?	N/A	N/A	N/A
85	If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
86	If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
87	If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor?	N/A	N/A	N/A
88	If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A

Toilet Rooms (Men's)				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Y	N/A	None
2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms?	N/A	N/A	N/A
3	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility?	N/A	N/A	N/A
Accessible Route				
4	Is there an accessible route to the accessible toilet room?	Y	N/A	None
Signs at Toilet Rooms				
5	Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? * So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	Y N N Y N/A Y	Height: 59"	Sign is laminated piece of paper hung on wall with thumbtack. Door swings in.
Entrance				
6	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 33"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
7	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	N/A Y	N/A Maximum Slope: 0.3%	Door swings in.
8	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Height: 0.5"	None
9	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y N/A	N/A	None
10	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 35"	None
11	Can the door be opened easily (5 pounds maximum force)?	N	Force: Exceeds 5 lbs.	None
12	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N	Time Interval: 2 seconds	None
13	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
14	If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall?	N/A	N/A	N/A
15	If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer?	Y	Width: 55" Length: 88"	None
In the Toilet Room				
16	Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide?	Y	Width: 54"	None
17	Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square?	Y	Circle Diameter: 61"	None
18	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door?	N/A	N/A	N/A
19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*	Y	Height: 40"	None
20	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*	N/A	N/A	N/A
Lavatories				
21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long?	Y	Width: 32" Length: 84"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet?	Y	Length: 18"	None
23	Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor?	Y	Height: 33"	None
24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance?	Y	Height: 29"	None
25	Is there toe clearance at least 9 inches high?	Y	Height: 14"	None
26	Are pipes below the lavatory insulated or otherwise configured to protect against contact?	N	N/A	None
27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the faucet no greater than 5 pounds?	Y N	 Force: Exceeds 5 lbs	None
Soap Dispensers and Hand Dryers				
28	Are the operable parts of the soap dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor?	Y	Height: 38"	None
29	Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor? Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist? Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds?	N Y Y	Height: 55"	Dispenser is activated by motion sensor.
Water Closets in Single-User Toilet Rooms and Compartments (Stalls)				
30	Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition?	Y	Length: 17"	None
31	Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*	N	Width: 55" Length: 87"	None
32	Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?	Y	Height: 18.5"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
33	Is there a grab bar at least 42 inches long on the side wall? Is it located no more than 12 inches from the rear wall? Does it extend at least 54 inches from the rear wall? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Is there at least 12 inches clearance between the grab bar and protruding objects above?* Is there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1 ½ inches?	Y Y N Y Y Y N	Length: 37" Length: 6" Length: 43" Height: 34" No obstruction. Distance: 5.5" Distance: 2.25"	None
34	Is there a grab bar at least 36 inches long on the rear wall? Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)? Does it extend at least 24 inches on the other (open) side? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Are there at least 12 inches clearance between the grab bar and protruding objects above?* Are there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1½ inches?	Y N Y Y Y Y N	Length: 37" Length: 11" Length: 26" Height: 34" No obstruction. Distance: 3.5" Distance: 2.25"	None
35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor?	Y	Height: 25"	None
36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds?	Y Y	Force: Less than 5 lbs.	None
37	Is the flush control on the open side of the water closet?	Y	N/A	None
38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?*	Y	Distance: 8"	None
39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor? Not located behind grab bars?	Y Y	Height: 26"	None
40	Does the dispenser allow continuous paper flow?	Y	N/A	None
Toilet Compartments (Stalls)				
41	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 32.5"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	Y	Width: 49" Length: 130"	None
43	Is the door self-closing?	N	N/A	None
44	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?*	Y	N/A	None
45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist?	Y	N/A	None
46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 39"	None
47	Is the compartment at least 60 inches wide?	N	Length: 55"	None
48	If the water closet is wall hung, is the compartment at least 56 inches deep?	Y	Length: 87"	None
49	If the water closet is floor mounted, is the compartment at least 59 inches deep?	N/A	N/A	N/A
50	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)?	N/A	N/A	N/A
Toilet Rooms (Women's)				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Y	N/A	None
2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms?	N/A	N/A	N/A
3	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility?	N/A	N/A	N/A
Accessible Route				
4	Is there an accessible route to the accessible toilet room?	Y	N/A	None
Signs at Toilet Rooms				
5	Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? * So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	Y N N Y N/A Y	Height: 59"	Sign is laminated piece of paper hung on wall with thumbtack. Door swings in.
Entrance				
6	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 33"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
7	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	N/A Y	N/A Maximum Slope: 0.3%	Door swings in.
8	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Height: 0.5"	None
9	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y N/A	N/A	None
10	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 35"	None
11	Can the door be opened easily (5 pounds maximum force)?	N	Force: Exceeds 5 lbs.	None
12	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	NM	Time Interval: 2 seconds	None
13	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
14	If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall?	N/A	N/A	N/A
15	If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer?	Y	Width: 55" Length: 88"	None
In the Toilet Room				
16	Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide?	Y	Width: 87"	None
17	Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square?	Y	Circle Diameter: 87"	None
18	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door?	Y	Width: 67" Length: 68"	None
19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*	Y	Height: 40"	None
20	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*	N/A	N/A	N/A
Lavatories				

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long?	Y	Width: 87" Length: 94"	None
22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet?	Y	Length: 18"	None
23	Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor?	Y	Height: 33"	None
24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance?	Y	Height: 29"	None
25	Is there toe clearance at least 9 inches high?	Y	Height: 14"	None
26	Are pipes below the lavatory insulated or otherwise configured to protect against contact?	N	N/A	None
27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the faucet no greater than 5 pounds?	Y N	Force: Exceeds 5 lbs	None
Soap Dispensers and Hand Dryers				
28	Are the operable parts of the soap dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor?	Y	Height: 42"	None
29	Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor? Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist? Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds?	N Y Y	Height: 55"	Dispenser is activated by motion sensor.
Water Closets in Single-User Toilet Rooms and Compartments (Stalls)				
30	Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition?	N	Length: 14"	None
31	Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*	N	Width: 55" Length: 87"	None
32	Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?	Y	Height: 18.5"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
33	Is there a grab bar at least 42 inches long on the side wall? Is it located no more than 12 inches from the rear wall? Does it extend at least 54 inches from the rear wall? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Is there at least 12 inches clearance between the grab bar and protruding objects above?* Is there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1 ½ inches?	N Y N Y Y Y N	Length: 37" Length: 7" Length: 44" Height: 35" No obstruction. Distance: 5" Distance: 2.25"	None
34	Is there a grab bar at least 36 inches long on the rear wall? Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)? Does it extend at least 24 inches on the other (open) side? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Are there at least 12 inches clearance between the grab bar and protruding objects above?* Are there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1½ inches?	Y N Y Y Y Y N	Length: 37" Length: 0" Length: 37" Height: 35" No obstruction. Distance: 1.5" Distance: 2.25"	None
35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor?	Y	Height: 28"	None
36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds?	Y Y	Force: Less than 5 lbs.	None
37	Is the flush control on the open side of the water closet?	Y	N/A	None
38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?*	Y	Distance: 8"	None
39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor? Not located behind grab bars?	Y Y	Height: 26.5"	None
40	Does the dispenser allow continuous paper flow?	Y	N/A	None
Toilet Compartments (Stalls)				
41	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 32.5"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	Y	Width: 49" Length: 130"	None
43	Is the door self-closing?	N	N/A	None
44	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?*	N	N/A	Handle is broken.
45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist?	Y	N/A	None
46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 40"	None
47	Is the compartment at least 60 inches wide?	N	Length: 55"	None
48	If the water closet is wall hung, is the compartment at least 56 inches deep?	Y	Length: 88"	None
49	If the water closet is floor mounted, is the compartment at least 59 inches deep?	N/A	N/A	N/A
50	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)?	N/A	N/A	N/A

Site Address:	22030 Cliff Ave S
Building Name:	Dining Hall

Approach and Entrance				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	Is there at least one route from site arrival points that does not require the use of stairs?	Y	N/A	None
Parking				
2	If parking is provided for the public, are an adequate number of accessible spaces provided?	Y	Total #: 20 Accessible #: 1	None
3	Of the accessible spaces, is at least one a van accessible space?*	N	N/A	Not required. One van accessible space is required per 6 accessible spaces.
4	Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide?	N	Parking Spot Width: 7'8" Aisle: 5'6"	Total width meet requirement of 13 feet, but individual widths do not meet requirements.
5	Is the van accessible space: At least 11 feet wide with an access aisle at least 5 feet wide? Or At least 8 feet wide with an access aisle at least 8 feet wide?	N/A	N/A	N/A
6	Is at least 98 inches of vertical clearance provided for the van accessible space?	N/A	N/A	No vertical obstructions.
7	Are the access aisles marked so as to discourage parking in them?	Y	N/A	None
8	Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions?	N	Maximum Slope: 2.5%	None
9	Do the access aisles adjoin an accessible route?	Y	N/A	None
10	Are accessible spaces identified with a sign that includes the International Symbol of Accessibility? Is the bottom of the sign at least 60 inches above the ground?	N N/A	N/A	Sign only painted on pavement in parking spot.
11	Are there signs reading “van accessible” at van accessible spaces?	N/A	N/A	N/A
12	Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)?	N/A	N/A	Parking lot serves multiple buildings.
Exterior Accessible Route				
13	Is the route stable, firm and slip-resistant?	Y	N/A	None
14	Is the route at least 36 inches wide?	Y	Width: 49"	None
15	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	N/A	N/A	Less than 200 ft long.
16	If there are grates or openings on the route, are the openings no larger than ½ inches? Is the long dimension perpendicular to the dominant direction of travel?	N/A	N/A	N/A
17	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	Y	Maximum Slope: 2.6%	None
18	Is the cross slope no steeper than 1:48?	Y	Maximum Slope: 1.6%	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Curb Ramps				
19	If the accessible route crosses a curb, is there a curb ramp?	N/A	N/A	N/A
20	Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run?	N/A	N/A	N/A
21	Is the cross slope of the curb ramp, excluding flares, no steeper than 1:48?	N/A	N/A	N/A
22	Is the curb ramp, excluding flares, at least 36 inches wide?	N/A	N/A	N/A
23	At the top of the curb ramp is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp? If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run?	N/A	N/A	N/A
24	If the landing at the top is less than 36 inches long, are there curb ramp flares? Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run?	N/A	N/A	N/A
Ramps				
25	If there is a ramp is it at least 36 inches wide?	Y	Width: 51"	None
26	Is the surface stable, firm and slip resistant?	Y	N/A	None
27	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	Y	Maximum Slope: 8.2%	None
28	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	Y Y	Length: 69" Greatly exceeds required length of 60".	None
29	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	Y	Width: 64" Length: 117"	None
30	If the ramp has a rise higher than 6 inches, are there handrails on both sides?	Y	N/A	None
31	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	Y	Height: 36"	None
32	Is the handrail gripping surface continuous and not obstructed along the top or sides? If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%?	Y	N/A	None
33	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	Y	Diameter: 1.5"	None
34	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A
35	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N Y	Bottom of ramp: 6" Top of ramp: Exceeds requirement.	None
36	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	Y	Height: 3.25"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Entrance				
37	Is the main entrance accessible?	Y	N/A	None
38	If the main entrance is not accessible, is there an alternative accessible entrance? Can the alternative accessible entrance be used independently and during the same hours as the main entrance?	N/A	N/A	N/A
39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance?	N/A	N/A	N/A
40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility?	N/A	N/A	N/A
41	Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 69"	None
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)?	Y Y	Area: Greatly exceeds requirement. Maximum Slope: 0.3%	None
43	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Height: 0.5"	None
44	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y N/A	N/A	None
45	Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface?	Y	Height: 34.5"	None
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N	Time Interval: 3 sec	None
47	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
48	If provided at the building entrance, are carpets or mats no higher than ½ inch thick?	Y	0.25"	None
49	Are edges of carpets or mats securely attached to minimize tripping hazards?	N	N/A	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Access to Goods & Services				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	Does the accessible entrance provide direct access to the main floor, lobby and elevator?	Y	N/A	None
Interior Accessible Route				
2	Are all public spaces on at least one accessible route?	Y	N/A	None
3	Is the route stable, firm and slip-resistant?	Y	N/A	None
4	Is the route at least 36 inches wide?	Y	Width: greatly exceeds requirement.	Large open room. No hallways.
5	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	N/A	N/A	N/A
6	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	Y	Maximum Slope: 0.1%	None
7	Is the cross slope no steeper than 1:48?	Y	Maximum Slope: 0.1%	None
8	Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path? Or If an object protrudes more than 4 inches, is the bottom leading edge at 27 inches or lower above the floor? Or Is the bottom leading edge at 80 inches or higher above the floor?	Y	Protrusion: 19" Height: 25.5"	None
9	Are there elevators or platform lifts to all public stories?	N/A	N/A	N/A
Ramps				
10	If there is a ramp, is it at least 36 inches wide?	N/A	N/A	N/A
11	Is the surface stable, firm and slip resistant?	N/A	N/A	N/A
12	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	N/A	N/A	N/A
13	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	N/A	N/A	N/A
14	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	N/A	N/A	N/A
15	If the ramp has a rise higher than 6 inches are there handrails on both sides?	N/A	N/A	N/A
16	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	N/A	N/A	N/A
17	Is the handrail gripping surface continuous and not obstructed along the top or sides?	N/A	N/A	N/A
18	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	N/A	N/A	N/A
19	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A
20	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N/A	N/A	N/A
21	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Elevators - Full Size & LULA				
22	If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor?	N/A	N/A	N/A
23	If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?*	N/A	N/A	N/A
24	If there is a LULA elevator with a swinging door: Is the door power- operated? Does the door remain open for at least 20 seconds when activated?	N/A	N/A	N/A
25	If there is a full size elevator: Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area? Is the door opening width at least 32 inches?	N/A	N/A	N/A
26	If there is a LULA elevator, is the interior: At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches? Or At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches?	N/A	N/A	N/A
27	If there is a full size or LULA elevator, are the in-car controls: No less than 15 inches and no greater 48 inches above the floor? Or Up to 54 inches above the floor for a parallel approach?	N/A	N/A	N/A
28	If there is a LULA elevator, are the in-car controls centered on a side wall?	N/A	N/A	N/A
29	If there is a full size or LULA elevator: Are the car control buttons designated with raised characters? Are the car control buttons designated with Braille?	N/A	N/A	N/A
30	If there is a full size or LULA elevator, are there audible signals which sound as the car passes or is about to stop at a floor?	N/A	N/A	N/A
31	If there is a full size or LULA elevator: Is there a sign on both door jambs at every floor identifying the floor? Is there a tactile star on both jambs at the main entry level? Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?*	N/A	N/A	N/A
Platform Lifts				
32	If a lift is provided, can it be used without assistance from others?	N/A	N/A	N/A
33	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift?	N/A	N/A	N/A
34	Are the lift controls no less than 15 inches and no greater than 48 inches above the floor?	N/A	N/A	N/A
35	Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift?	N/A	N/A	N/A
36	If there is an end door, is the clear opening width at least 32 inches?	N/A	N/A	N/A
37	If there is a side door, is the clear opening width at least 42 inches?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Signs				
38	If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?* So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	N/A	N/A	Only sign is for restrooms. Look at restroom spreadsheet for data.
39	If there are signs that provide direction to or information about interior spaces: Do text characters contrast with their backgrounds? Is the sign mounted so that characters are at least 40 inches above the floor?	N/A	N/A	N/A
Interior Doors - to classrooms, medical exam rooms, conference rooms, etc.				
40	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	N/A	Width: 28"	None
41	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	Y Y	Area: Greatly exceeds requirements. Maximum Slope: 0.1%	None
42	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Height: 0.5"	None
43	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y Y	N/A	None
44	Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 37"	None
45	Can the door be opened easily (5 pounds maximum force)?	Y	Force: Less than 5 lbs	N/A
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Rooms and Spaces - stores, supermarkets, libraries, etc.				
47	Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide?	N/A	N/A	N/A
48	Are floor surfaces stable, firm and slip resistant?	N/A	N/A	N/A
49	If there is carpet: Is it no higher than ½ inch? Is it securely attached along the edges?	N/A	N/A	N/A
Controls - light switches, security and intercom systems, alarm boxes, etc.				
50	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? Are the operable parts no higher than 48 inches above the floor?*	Y Y	Area: Greatly exceeds requirements. Height: 46.5"	None
51	Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist?	Y	N/A	None
Seating: Assembly Areas - theaters, auditoriums, stadiums, theater style classrooms etc.				
52	Are an adequate number of wheelchair spaces provided?	N/A	N/A	N/A
53	Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities?	N/A	N/A	N/A
54	Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?	N/A	N/A	N/A
55	Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?	N/A	N/A	N/A
56	If there is a single wheelchair space, is it at least 36 inches wide?	N/A	N/A	N/A
57	If there are two adjacent wheelchair spaces, are they each at least 33 inches wide?	N/A	N/A	N/A
58	If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep?	N/A	N/A	N/A
59	If the wheelchair space can only be entered from the side, is it at least 60 inches deep?	N/A	N/A	N/A
60	Do wheelchair spaces adjoin, but not overlap, accessible routes?	N/A	N/A	N/A
61	Is there at least one companion seat for each wheelchair space?	N/A	N/A	N/A
62	Is the companion seat located so the companion is shoulder-to-shoulder with the person in a wheelchair?	N/A	N/A	N/A
63	Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area?	N/A	N/A	N/A
Seating: At dining surfaces (restaurants, cafeterias, bars, etc.) & non-employee work surfaces (libraries, conference rooms, etc.)				
64	Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs?	N/A	N/A	N/A
65	Is there a route at least 36 inches wide to accessible seating?	N/A	N/A	N/A
66	At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A
67	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? Does it extend no less than 17 inches and no greater than 25 inches under the surface? Is there knee space at least 27 inches high and at least 30 inches wide?	N/A	N/A	N/A
Seating: General - reception areas, waiting rooms, etc.				
68	Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Benches - In locker rooms, dressing rooms, fitting rooms				
69	In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench?	N/A	N/A	N/A
70	Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench? Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep? Does the bench have back support or is it affixed to a wall? Is the top of the bench seat no less than 17 inches and no greater than 19 inches above the floor?	N/A	N/A	N/A
Check-Out Aisles - supermarkets, large retail stores, etc.				
71	Is the aisle at least 36 inches wide?	N/A	N/A	N/A
72	Is the counter surface of at least one aisle no higher than 38 inches above the floor?	N/A	N/A	N/A
73	Is the top of the counter edge protection no higher than 2 inches above the counter surface?	N/A	N/A	N/A
74	If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A
75	If there is more than one check-out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle?	N/A	N/A	N/A
Sales & Service Counters - banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.				
76	Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor? At least 36 inches long?	N/A	N/A	N/A
77	Does the accessible portion of the counter extend the same depth as the counter top?	N/A	N/A	N/A
78	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach?	N/A	N/A	N/A
79	For a parallel approach, is the clear floor space positioned with the 48 inches adjacent to the accessible length of counter?	N/A	N/A	N/A
80	For a forward approach: Do no less than 17 and no greater than 25 inches of the clear floor space extend under the accessible length of the counter? Is there at least 27 inches clearance from the floor to the bottom of the counter?	N/A	N/A	N/A
Food Service Lines - in cafeterias, salad bars, eat-in fast food establishments, etc.				
81	Does at least one of each type of self-service shelf or dispensing device for tableware, dishware, condiments, food and beverages have a forward or parallel approach?	N/A	N/A	N/A
82	If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
83	If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
84	If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor?	N/A	N/A	N/A
85	If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
86	If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
87	If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
88	If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A

Toilet Rooms (Men's and Women's)				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Y	N/A	None
2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms?	N/A	N/A	N/A
3	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility?	N/A	N/A	N/A
Accessible Route				
4	Is there an accessible route to the accessible toilet room?	Y	N/A	None
Signs at Toilet Rooms				
5	Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? * So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	Y Y Y Y Y Y	Width: 90" Length: 80" Height: 48"	None
Entrance				
6	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 33.5"	None
7	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	Y Y	Width: 90" Length: 80" Maximum Slope: 0.1%	None
8	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	N	Height: 0.5"	None
9	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y N/A	N/A	None
10	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 34"	None
11	Can the door be opened easily (5 pounds maximum force)?	N	Force: Exceeds 5 lbs	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
12	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N	Time Interval: 4 sec	None
13	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
14	If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall?	N/A	N/A	N/A
15	If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer?	N/A	N/A	N/A
In the Toilet Room				
16	Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide?	Y	Width: 45"	None
17	Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square?	Y	T-shape criteria met.	None
18	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door?	N/A	N/A	N/A
19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*	Y	Height: 40"	None
20	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*	N/A	N/A	N/A
Lavatories				
21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long?	Y	Width: 39" Length: 63"	None
22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet?	Y	Length: 18"	None
23	Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor?	Y	Height: 33.5"	None
24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance?	Y	Height: 29"	None
25	Is there toe clearance at least 9 inches high?	Y	Height: 13"	None
26	Are pipes below the lavatory insulated or otherwise configured to protect against contact?	Y	N/A	None
27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the faucet no greater than 5 pounds?	Y Y	Force: Less than 5 lbs	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Soap Dispensers and Hand Dryers				
28	Are the operable parts of the soap dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor?	Y	Height: 46"	None
29	Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor? Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist? Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds?	Y Y Y	Height: 41"	Dispenser has motion sensor activation.
Water Closets in Single-User Toilet Rooms and Compartments (Stalls)				
30	Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition?	Y	Distance: 18"	None
31	Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*	Y	Width: 61" Length: 64"	None
32	Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?	Y	Height: 18.5"	None
33	Is there a grab bar at least 42 inches long on the side wall? Is it located no more than 12 inches from the rear wall? Does it extend at least 54 inches from the rear wall? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Is there at least 12 inches clearance between the grab bar and protruding objects above?* Is there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1 ½ inches?	Y N Y Y N Y Y	Length: 43" Length: 13" Length: 56" Height: 36" Distance: 5" Distance: 3" Distance: 1.5"	Only vertical obstruction is vertical grab bar.

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
34	Is there a grab bar at least 36 inches long on the rear wall? Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)? Does it extend at least 24 inches on the other (open) side? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Are there at least 12 inches clearance between the grab bar and protruding objects above?* Are there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1½ inches?	Y N Y Y Y Y	Length: 37" Length: 10.5" Length: 26.5" Height: 35" Distance: 12" Distance: 3.5" Distance: 1.5"	None
35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor?	Y	Height: 27"	None
36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds?	Y Y	Force: Less than 5 lbs	None
37	Is the flush control on the open side of the water closet?	Y	N/A	None
38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?*	N	Distance: 6"	None
39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor? Not located behind grab bars?	Y Y	Height: 21"	None
40	Does the dispenser allow continuous paper flow?	Y	N/A	None
	Toilet Compartments (Stalls)			
41	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 34.5"	None
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	N	Width: 10" Length: 86"	None
43	Is the door self-closing?	N	N/A	None
44	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?*	Y	N/A	None
45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist?	Y	N/A	None
46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 35"	None
47	Is the compartment at least 60 inches wide?	Y	Width: 61"	None
48	If the water closet is wall hung, is the compartment at least 56 inches deep?	N/A	N/A	N/A
49	If the water closet is floor mounted, is the compartment at least 59 inches deep?	Y	Length: 63"	None
50	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)?	N/A	N/A	N/A

Site Address:	22030 Cliff Ave S
Building Name:	Founders Lodge

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Approach and Entrance				
1	Is there at least one route from site arrival points that does not require the use of stairs?	Y	N/A	None
Parking				
2	If parking is provided for the public, are an adequate number of accessible spaces provided?	Y	Total #: 20 Accessible #: 1	None
3	Of the accessible spaces, is at least one a van accessible space?*	N	N/A	Not required. One van accessible space is required per 6 accessible spaces.
4	Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide?	N	Parking Spot Width: 7'8" Aisle: 5'6"	Total width meet requirement of 13 feet, but individual widths do not meet requirements.
5	Is the van accessible space: At least 11 feet wide with an access aisle at least 5 feet wide? Or At least 8 feet wide with an access aisle at least 8 feet wide?	N/A	N/A	N/A
6	Is at least 98 inches of vertical clearance provided for the van accessible space?	N/A	N/A	No vertical obstructions.
7	Are the access aisles marked so as to discourage parking in them?	Y	N/A	None
8	Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions?	N	Maximum Slope: 2.5%	None
9	Do the access aisles adjoin an accessible route?	Y	N/A	None
10	Are accessible spaces identified with a sign that includes the International Symbol of Accessibility? Is the bottom of the sign at least 60 inches above the ground?	N N/A	N/A	Sign only painted on pavement in parking spot.
11	Are there signs reading “van accessible” at van accessible spaces?	N/A	N/A	N/A
12	Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)?	N/A	N/A	Parking lot serves multiple buildings.
Exterior Accessible Route				
13	Is the route stable, firm and slip-resistant?	Y	N/A	None
14	Is the route at least 36 inches wide?	Y	Width: 49"	None
15	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	N/A	N/A	Less than 200 ft long.
16	If there are grates or openings on the route, are the openings no larger than ½ inches? Is the long dimension perpendicular to the dominant direction of travel?	N/A	N/A	N/A
17	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	Y	Maximum Slope: 2.6%	None
18	Is the cross slope no steeper than 1:48?	Y	Maximum Slope: 1.6%	None
Curb Ramps				
19	If the accessible route crosses a curb, is there a curb ramp?	N/A	N/A	N/A
20	Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run?	N/A	N/A	N/A
21	Is the cross slope of the curb ramp, excluding flares, no steeper than 1:48?	N/A	N/A	N/A
22	Is the curb ramp, excluding flares, at least 36 inches wide?	N/A	N/A	N/A
23	At the top of the curb ramp is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp? If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
24	If the landing at the top is less than 36 inches long, are there curb ramp flares? Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run?	N/A	N/A	N/A
		Ramps		
25	If there is a ramp is it at least 36 inches wide?	Y	Width: 38.5"	None
26	Is the surface stable, firm and slip resistant?	Y	N/A	None
27	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	Y	Maximum Slope: 8.2%	None
28	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	Y Y	Length: Greatly exceeds requirement.	None
29	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	N/A	N/A	N/A
30	If the ramp has a rise higher than 6 inches, are there handrails on both sides?	Y	Height: 26"	None
31	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	Y	Height: 34.5"	None
32	Is the handrail gripping surface continuous and not obstructed along the top or sides? If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%?	Y	N/A	None
33	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	Y	Diameter: 2"	None
34	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A
35	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N Y	Top of ramp: 15" Bottom of ramp: 8"	None
36	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	Y	Length: 16"	None
		Entrance		
37	Is the main entrance accessible?	Y	N/A	None
38	If the main entrance is not accessible, is there an alternative accessible entrance? Can the alternative accessible entrance be used independently and during the same hours as the main entrance?	N/A	N/A	N/A
39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance?	N/A	N/A	N/A
40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility?	N/A	N/A	N/A
41	Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 34"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)?	Y Y	Area: Greatly exceeds requirements. Maximum Slope: 0.5%	None
43	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Height: 0.5"	None
44	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	N N N/A	N/A	Door is equipped with door opening pushbutton only from the inside.
45	Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface?	Y	Height: 40"	None
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N	Time Interval: 4 sec	None
47	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
48	If provided at the building entrance, are carpets or mats no higher than ½ inch thick?	Y	Height: 0.25"	None
49	Are edges of carpets or mats securely attached to minimize tripping hazards?	N	N/A	None

Access to Goods & Services				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	Does the accessible entrance provide direct access to the main floor, lobby and elevator?	Y	N/A	None
Interior Accessible Route				
2	Are all public spaces on at least one accessible route?	Y	N/A	None
3	Is the route stable, firm and slip-resistant?	Y	N/A	None
4	Is the route at least 36 inches wide?	Y	Width: 42.5"	None
5	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	N/A	N/A	N/A
6	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	Y	Maximum Slope: 0.5%	None
7	Is the cross slope no steeper than 1:48?	Y	Maximum Slope: 0.2%	None
8	Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path? Or If an object protrudes more than 4 inches, is the bottom leading edge at 27 inches or lower above the floor? Or Is the bottom leading edge at 80 inches or higher above the floor?	Y	Protrusion: 1.25"	None
9	Are there elevators or platform lifts to all public stories?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
		Ramps		
10	If there is a ramp, is it at least 36 inches wide?	N/A	N/A	N/A
11	Is the surface stable, firm and slip resistant?	N/A	N/A	N/A
12	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	N/A	N/A	N/A
13	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	N/A	N/A	N/A
14	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	N/A	N/A	N/A
15	If the ramp has a rise higher than 6 inches are there handrails on both sides?	N/A	N/A	N/A
16	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	N/A	N/A	N/A
17	Is the handrail gripping surface continuous and not obstructed along the top or sides?	N/A	N/A	N/A
18	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	N/A	N/A	N/A
19	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A
20	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N/A	N/A	N/A
21	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	N/A	N/A	N/A
		Elevators - Full Size & LULA		
22	If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor?	N/A	N/A	N/A
23	If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?*	N/A	N/A	N/A
24	If there is a LULA elevator with a swinging door: Is the door power- operated? Does the door remain open for at least 20 seconds when activated?	N/A	N/A	N/A
25	If there is a full size elevator: Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area? Is the door opening width at least 32 inches?	N/A	N/A	N/A
26	If there is a LULA elevator, is the interior: At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches? Or At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches?	N/A	N/A	N/A
27	If there is a full size or LULA elevator, are the in-car controls: No less than 15 inches and no greater 48 inches above the floor? Or Up to 54 inches above the floor for a parallel approach?	N/A	N/A	N/A
28	If there is a LULA elevator, are the in-car controls centered on a side wall?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
29	If there is a full size or LULA elevator: Are the car control buttons designated with raised characters? Are the car control buttons designated with Braille?	N/A	N/A	N/A
30	If there is a full size or LULA elevator, are there audible signals which sound as the car passes or is about to stop at a floor?	N/A	N/A	N/A
31	If there is a full size or LULA elevator: Is there a sign on both door jambs at every floor identifying the floor? Is there a tactile star on both jambs at the main entry level? Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?*	N/A	N/A	N/A
Platform Lifts				
32	If a lift is provided, can it be used without assistance from others?	N/A	N/A	N/A
33	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift?	N/A	N/A	N/A
34	Are the lift controls no less than 15 inches and no greater than 48 inches above the floor?	N/A	N/A	N/A
35	Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift?	N/A	N/A	N/A
36	If there is an end door, is the clear opening width at least 32 inches?	N/A	N/A	N/A
37	If there is a side door, is the clear opening width at least 42 inches?	N/A	N/A	N/A
Signs				
38	If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?* So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	N/A	N/A	Only signs are for bathrooms. See bathroom spreadsheet for data.
39	If there are signs that provide direction to or information about interior spaces: Do text characters contrast with their backgrounds? Is the sign mounted so that characters are at least 40 inches above the floor?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Interior Doors - to classrooms, medical exam rooms, conference rooms, etc.				
40	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 33.5"	None
41	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	N/A	N/A	No door, just doorway.
42	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Flat	None
43	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	N/A	N/A	No door, just doorway.
44	Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor?	N/A	N/A	No door, just doorway.
45	Can the door be opened easily (5 pounds maximum force)?	N/A	N/A	No door, just doorway.
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N/A	N/A	No door, just doorway.
Rooms and Spaces - stores, supermarkets, libraries, etc.				
47	Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide?	N/A	N/A	N/A
48	Are floor surfaces stable, firm and slip resistant?	N/A	N/A	N/A
49	If there is carpet: Is it no higher than ½ inch? Is it securely attached along the edges?	N/A	N/A	N/A
Controls - light switches, security and intercom systems, alarm boxes, etc.				
50	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? Are the operable parts no higher than 48 inches above the floor?*	Y Y	Area: Greatly exceeds requirement. Height: 42.5"	None
51	Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist?	Y	N/A	None
Seating: Assembly Areas - theaters, auditoriums, stadiums, theater style classrooms etc.				
52	Are an adequate number of wheelchair spaces provided?	N/A	N/A	N/A
53	Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities?	N/A	N/A	N/A
54	Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?	N/A	N/A	N/A
55	Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?	N/A	N/A	N/A
56	If there is a single wheelchair space, is it at least 36 inches wide?	N/A	N/A	N/A
57	If there are two adjacent wheelchair spaces, are they each at least 33 inches wide?	N/A	N/A	N/A
58	If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep?	N/A	N/A	N/A
59	If the wheelchair space can only be entered from the side, is it at least 60 inches deep?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
60	Do wheelchair spaces adjoin, but not overlap, accessible routes?	N/A	N/A	N/A
61	Is there at least one companion seat for each wheelchair space?	N/A	N/A	N/A
62	Is the companion seat located so the companion is shoulder-to-shoulder with the person in a wheelchair?	N/A	N/A	N/A
63	Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area?	N/A	N/A	N/A
Seating: At dining surfaces (restaurants, cafeterias, bars, etc.) & non-employee work surfaces (libraries, conference rooms, etc.)				
64	Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs?	N/A	N/A	N/A
65	Is there a route at least 36 inches wide to accessible seating?	N/A	N/A	N/A
66	At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A
67	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? Does it extend no less than 17 inches and no greater than 25 inches under the surface? Is there knee space at least 27 inches high and at least 30 inches wide?	N/A	N/A	N/A
Seating: General - reception areas, waiting rooms, etc.				
68	Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair?	N/A	N/A	N/A
Benches - In locker rooms, dressing rooms, fitting rooms				
69	In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench?	N/A	N/A	N/A
70	Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench? Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep? Does the bench have back support or is it affixed to a wall? Is the top of the bench seat no less than 17 inches and no greater than 19 inches above the floor?	N/A	N/A	N/A
Check-Out Aisles - supermarkets, large retail stores, etc.				
71	Is the aisle at least 36 inches wide?	N/A	N/A	N/A
72	Is the counter surface of at least one aisle no higher than 38 inches above the floor?	N/A	N/A	N/A
73	Is the top of the counter edge protection no higher than 2 inches above the counter surface?	N/A	N/A	N/A
74	If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A
75	If there is more than one check-out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle?	N/A	N/A	N/A
Sales & Service Counters - banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.				
76	Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor? At least 36 inches long?	N/A	N/A	N/A
77	Does the accessible portion of the counter extend the same depth as the counter top?	N/A	N/A	N/A
78	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach?	N/A	N/A	N/A
79	For a parallel approach, is the clear floor space positioned with the 48 inches adjacent to the accessible length of counter?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
80	For a forward approach: Do no less than 17 and no greater than 25 inches of the clear floor space extend under the accessible length of the counter? Is there at least 27 inches clearance from the floor to the bottom of the counter?	N/A	N/A	N/A
Food Service Lines - in cafeterias, salad bars, eat-in fast food establishments, etc.				
81	Does at least one of each type of self-service shelf or dispensing device for tableware, dishware, condiments, food and beverages have a forward or parallel approach?	N/A	N/A	N/A
82	If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
83	If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
84	If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor?	N/A	N/A	N/A
85	If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
86	If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor?	N/A	N/A	N/A
87	If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor?	N/A	N/A	N/A
88	If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor?	N/A	N/A	N/A

Toilet Rooms (Men's)				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Y	N/A	None
2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms?	N/A	N/A	N/A
3	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility?	N/A	N/A	N/A
Accessible Route				
4	Is there an accessible route to the accessible toilet room?	Y	N/A	None
Signs at Toilet Rooms				
5	Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? * So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	Y N N N N/A N	Mounted on door. No braille. Height: 63"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
		Entrance		
6	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	N/A	Width: 30"	None
7	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	N/A Y	N/A Maximum Slope: 0.4%	Door swings in.
8	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Height: 0.75"	None
9	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y N/A	N/A	None
10	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 37.5"	None
11	Can the door be opened easily (5 pounds maximum force)?	N/A	Force: Exceeds 5 lbs	None
12	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N	Time Interval: 4 sec	None
13	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
14	If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall?	N/A	N/A	N/A
15	If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer?	N/A	N/A	N/A
		In the Toilet Room		
16	Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide?	N	Width: 34"	None
17	Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square?	Y	Circle Diameter: 79"	None
18	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door?	N/A	N/A	N/A
19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*	Y	Height: 40"	None
20	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Lavatories				
21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long?	Y	Area: Greatly exceeds requirements.	None
22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet?	Y	Length: 21"	None
23	Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor?	Y	Height: 31"	None
24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance?	N	Height: 24"	None
25	Is there toe clearance at least 9 inches high?	Y	Height: 13"	None
26	Are pipes below the lavatory insulated or otherwise configured to protect against contact?	N	N/A	None
27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the faucet no greater than 5 pounds?	N N/A	N/A	None
Soap Dispensers and Hand Dryers				
28	Are the operable parts of the soap dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor?	Y	Height: 41"	None
29	Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor? Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist? Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds?	Y Y Y	Height: 46"	None
Water Closets in Single-User Toilet Rooms and Compartments (Stalls)				
30	Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition?	N	Distance: 15"	None
31	Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*	Y	Area: Greatly exceeds requirements.	None
32	Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?	N	Height: 16"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
33	Is there a grab bar at least 42 inches long on the side wall? Is it located no more than 12 inches from the rear wall? Does it extend at least 54 inches from the rear wall? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Is there at least 12 inches clearance between the grab bar and protruding objects above?* Is there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1 ½ inches?	N N N N Y Y Y	Length: 31" Length: 21" Length: 52" Height: 32" No vertical obstruction Distance: 4.5" Distance: 1.5"	None
34	Is there a grab bar at least 36 inches long on the rear wall? Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)? Does it extend at least 24 inches on the other (open) side? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Are there at least 12 inches clearance between the grab bar and protruding objects above?* Are there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1½ inches?	N/A	N/A	N/A
35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor?	Y	Height: 25.5"	None
36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds?	Y Y	Force: Less than 5 lbs	None
37	Is the flush control on the open side of the water closet?	Y	N/A	None
38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?*	N	Length: 17"	None
39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor? Not located behind grab bars?	Y Y	Height: 25"	None
40	Does the dispenser allow continuous paper flow?	Y	N/A	None
	Toilet Compartments (Stalls)			
41	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	N/A	N/A	N/A
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	N/A	N/A	N/A
43	Is the door self-closing?	N/A	N/A	N/A
44	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?*	N/A	N/A	N/A
45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist?	N/A	N/A	N/A
46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	N/A	N/A	N/A
47	Is the compartment at least 60 inches wide?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
48	If the water closet is wall hung, is the compartment at least 56 inches deep?	N/A	N/A	N/A
49	If the water closet is floor mounted, is the compartment at least 59 inches deep?	N/A	N/A	N/A
50	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)?	N/A	N/A	N/A
Toilet Rooms (Women's)				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Y	N/A	None
2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms?	N/A	N/A	N/A
3	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility?	N/A	N/A	N/A
Accessible Route				
4	Is there an accessible route to the accessible toilet room?	Y	N/A	None
Signs at Toilet Rooms				
5	Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? * So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	Y N N N N/A N	Height: 56"	None Mounted on door. No braille.
Entrance				
6	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	N/A	Width: 34"	None
7	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	N/A Y	N/A Maximum Slope: 0.4%	Door swings in.
8	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Height: 0.75"	None
9	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y Y	N/A	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
10	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 37"	None
11	Can the door be opened easily (5 pounds maximum force)?	N	Force: Exceeds 5 lbs	None
12	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N	Time Interval: 2 sec	None
13	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
14	If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall?	N/A	N/A	N/A
15	If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer?	N/A	N/A	N/A
In the Toilet Room				
16	Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide?	N	Width: 39"	None
17	Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square?	N	Widest Point in Room: 58"	None
18	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door?	Y	Area: Greatly exceeds requirements.	None
19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*	N	Height: 42"	None
20	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*	N/A	N/A	N/A
Lavatories				
21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long?	Y	Area: Greatly exceeds requirements.	None
22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet?	Y	Length: 21"	None
23	Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor?	Y	Height: 34"	None
24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance?	N	Height: 29"	None
25	Is there toe clearance at least 9 inches high?	Y	Height: 13"	None
26	Are pipes below the lavatory insulated or otherwise configured to protect against contact?	N	N/A	None
27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the faucet no greater than 5 pounds?	N N/A	N/A	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Soap Dispensers and Hand Dryers				
28	Are the operable parts of the soap dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor?	Y	Height: 42"	None
29	Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor? Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist? Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds?	Y Y Y	Height: 39.5"	None
Water Closets in Single-User Toilet Rooms and Compartments (Stalls)				
30	Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition?	N	Distance: 13.5"	None
31	Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*	N	Width: 58" Length: 87"	None
32	Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?	N	Height: 15"	None
33	Is there a grab bar at least 42 inches long on the side wall? Is it located no more than 12 inches from the rear wall? Does it extend at least 54 inches from the rear wall? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Is there at least 12 inches clearance between the grab bar and protruding objects above?* Is there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1 ½ inches?	Y Y Y N Y Y Y	Length: 49" Length: 5" Length: 54" Height: 31.5" No vertical obstruction Distance: 4" Distance: 1.5"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
34	Is there a grab bar at least 36 inches long on the rear wall? Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)? Does it extend at least 24 inches on the other (open) side? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Are there at least 12 inches clearance between the grab bar and protruding objects above?* Are there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1½ inches?	Y Y Y Y N Y Y	Length: 37" Length: 12" Length:25" Height: 36" Distance: 5" Distance: 6" Distance: 1.5"	
35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor?	Y	Height: 26"	None
36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds?	Y Y	Force: Less than 5 lbs	None
37	Is the flush control on the open side of the water closet?	N	N/A	None
38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?*	N	Length: 17"	None
39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor? Not located behind grab bars?	Y Y	Height: 25"	None
40	Does the dispenser allow continuous paper flow?	Y	N/A	None
	Toilet Compartments (Stalls)			
41	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	N/A	N/A	N/A
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	N/A	N/A	N/A
43	Is the door self-closing?	N/A	N/A	N/A
44	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?*	N/A	N/A	N/A
45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist?	N/A	N/A	N/A
46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	N/A	N/A	N/A
47	Is the compartment at least 60 inches wide?	N/A	N/A	N/A
48	If the water closet is wall hung, is the compartment at least 56 inches deep?	N/A	N/A	N/A
49	If the water closet is floor mounted, is the compartment at least 59 inches deep?	N/A	N/A	N/A
50	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)?	N/A	N/A	N/A

Site Address:	22307 Dock Ave S
Building Name:	Marina

Approach and Entrance				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	Is there at least one route from site arrival points that does not require the use of stairs?	Y	N/A	None
Parking				
2	If parking is provided for the public, are an adequate number of accessible spaces provided?	Y	Total #: 200 Accessible #: 6	None
3	Of the accessible spaces, is at least one a van accessible space?*	Y	N/A	None
4	Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide?	N	Parking Spot Width: 8'6" Aisle Width: 4'6"	None
5	Is the van accessible space: At least 11 feet wide with an access aisle at least 5 feet wide? Or At least 8 feet wide with an access aisle at least 8 feet wide?	Y	Parking Spot Width: 8'6" Aisle Width: 15'6"	None
6	Is at least 98 inches of vertical clearance provided for the van accessible space?	Y	No vertical obstruction.	None
7	Are the access aisles marked so as to discourage parking in them?	Y	N/A	None
8	Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions?	Y	Maximum Slope: 1.0%	None
9	Do the access aisles adjoin an accessible route?	Y	N/A	None
10	Are accessible spaces identified with a sign that includes the International Symbol of Accessibility? Is the bottom of the sign at least 60 inches above the ground?	Y N	Height: 36"	None
11	Are there signs reading “van accessible” at van accessible spaces?	Y	N/A	None
12	Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)?	Y	N/A	None
Exterior Accessible Route				
13	Is the route stable, firm and slip-resistant?	Y	N/A	None
14	Is the route at least 36 inches wide?	Y	Width: 120"	None
15	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches?	N/A	N/A	N/A
16	If there are grates or openings on the route, are the openings no larger than ½ inches? Is the long dimension perpendicular to the dominant direction of travel?	N/A	N/A	N/A
17	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?	Y & N	Maximum Slope Going to Marina: 1.0% Maximum Slope Going to Harbor Master's Building: 9.0%	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
18	Is the cross slope no steeper than 1:48?	N	N/A	Cross slope exceeds 1:48 in many areas on pathway to Harbor Master's building.
Curb Ramps				
19	If the accessible route crosses a curb, is there a curb ramp?	Y	N/A	None
20	Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run?	N	Maximum Slope: 9.1%	None
21	Is the cross slope of the curb ramp, excluding flares, no steeper than 1:48?	Y	Maximum Slope: 0.6%	None
22	Is the curb ramp, excluding flares, at least 36 inches wide?	Y	Width: 48"	None
23	At the top of the curb ramp is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp? If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run?	Y	Maximum Slope: 1.0%	None
24	If the landing at the top is less than 36 inches long, are there curb ramp flares? Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run?	N/A	N/A	N/A
Ramps				
25	If there is a ramp is it at least 36 inches wide?	N/A	N/A	N/A
26	Is the surface stable, firm and slip resistant?	N/A	N/A	N/A
27	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	N/A	N/A	N/A
28	Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp?	N/A	N/A	N/A
29	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?	N/A	N/A	N/A
30	If the ramp has a rise higher than 6 inches, are there handrails on both sides?	N/A	N/A	N/A
31	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?	N/A	N/A	N/A
32	Is the handrail gripping surface continuous and not obstructed along the top or sides? If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%?	N/A	N/A	N/A
33	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	N/A	N/A	N/A
34	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
35	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface?	N/A	N/A	N/A
36	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?	N/A	N/A	N/A
Entrance				
37	Is the main entrance accessible?	Y	N/a	None
38	If the main entrance is not accessible, is there an alternative accessible entrance? Can the alternative accessible entrance be used independently and during the same hours as the main entrance?	N/A	N/A	N/A
39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance?	N/A	N/A	N/A
40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility?	N/A	N/A	N/A
41	Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 33"	None
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)?	Y Y	Width: 37" Maximum Slope: 0.2%	None
43	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Height: 0.75"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
44	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y N/A	N/A	None
45	Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface?	Y	Height: 40"	None
46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N	Time Interval: 2 sec	None
47	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
48	If provided at the building entrance, are carpets or mats no higher than ½ inch thick?	N/A	N/A	N/A
49	Are edges of carpets or mats securely attached to minimize tripping hazards?	N/A	N/A	N/A
50	Extra Notes			There is no method of getting to the second level of the building which is the main level. Add notification system (bell, buzzer, etc.) for occasion when someone needs assistance but can not get upstairs to talk to employee.

Toilet Rooms (Men's)				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Y	N/A	None
2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms?	N/A	N/A	N/A
3	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility?	N/A	N/A	N/A
Accessible Route				
4	Is there an accessible route to the accessible toilet room?	Y	N/A	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Signs at Toilet Rooms				
5	Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? * So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	Y N N N N/A N	Height: 66"	Mounted on door.
Entrance				
6	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 33"	None
7	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	Y Y	Width: Greatly exceeds requirements. Length: 63" Maximum Slope: 0.7%	None
8	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Height: 0.75"	None
9	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y N/A	N/A	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
10	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 42"	None
11	Can the door be opened easily (5 pounds maximum force)?	N	Force: Exceeds 5 lbs	None
12	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N	Time Interval: 1 sec	None
13	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
14	If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall?	N/A	N/A	N/A
15	If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer?	N/A	N/A	N/A
In the Toilet Room				
16	Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide?	Y	width: 63"	None
17	Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square?	Y	Circle Diameter: 77"	None
18	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door?	N/A	N/A	N/A
19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*	N	Height: 41"	None
20	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*	N/A	N/A	N/A
Lavatories				
21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long?	Y	Area: Greatly exceeds requirements.	None
22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet?	N	Length: 25.5"	None
23	Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor?	Y	Height: 34"	None
24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance?	Y	Height: 28.5" Length: 13"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
25	Is there toe clearance at least 9 inches high?	Y	Height: 13"	None
26	Are pipes below the lavatory insulated or otherwise configured to protect against contact?	N	N/A	None
27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the faucet no greater than 5 pounds?	Y Y	Force: Less than 5 lbs	None
Soap Dispensers and Hand Dryers				
28	Are the operable parts of the soap dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor?	N	Height: 50"	None
29	Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor? Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist? Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds?	Y Y Y	Height: 46"	Dispenser is motion activated.
Water Closets in Single-User Toilet Rooms and Compartments (Stalls)				
30	Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition?	Y	Distance: 16.5"	None
31	Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*	Y	Width: 61" Length: 59"	None
32	Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?	Y	Height: 18"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
33	Is there a grab bar at least 42 inches long on the side wall? Is it located no more than 12 inches from the rear wall? Does it extend at least 54 inches from the rear wall? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Is there at least 12 inches clearance between the grab bar and protruding objects above?* Is there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1 ½ inches?	Y Y N Y Y Y Y	Length: 48" Length: 2" Length: 50" Height: 34" No vertical obstructions. Distance: 2" Distance: 1.5"	None
34	Is there a grab bar at least 36 inches long on the rear wall? Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)? Does it extend at least 24 inches on the other (open) side? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Are there at least 12 inches clearance between the grab bar and protruding objects above?* Are there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1½ inches?	Y Y N Y Y Y Y	Length: 36" Length: 17" Length: 19" Height: 34" No vertical obstructions. Distance: 2.5" 1.5"	None
35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor?	Y	Height: 28"	None
36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds?	Y Y	Force: Less than 5 lbs	None
37	Is the flush control on the open side of the water closet?	N	N/A	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?*	N	Distance: 0"	Overlaps with the edge of the toilet.
39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor? Not located behind grab bars?	Y Y	Height: 21"	None
40	Does the dispenser allow continuous paper flow?	Y	N/A	None
Toilet Compartments (Stalls)				
41	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 34"	None
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	Y	Area: Greatly exceeds requirements.	None
43	Is the door self-closing?	N	N/A	None
44	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?*	Y	N/A	None
45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist?	N	N/A	None
46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 40"	None
47	Is the compartment at least 60 inches wide?	N	Width: 58.5"	None
48	If the water closet is wall hung, is the compartment at least 56 inches deep?	N/A	N/A	N/A
49	If the water closet is floor mounted, is the compartment at least 59 inches deep?	Y	Length: 61"	None
50	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)?	N/A	N/A	N/A
Toilet Rooms (Women's)				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Y	N/A	None
2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms?	N/A	N/A	N/A
3	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility?	N/A	N/A	N/A
Accessible Route				
4	Is there an accessible route to the accessible toilet room?	Y	N/A	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
Signs at Toilet Rooms				
5	Do text characters contrast with their backgrounds? Are text characters raised? Is there Braille? Is the sign mounted: On the wall on the latch side of the door? With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? * So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?	Y N N N N/A N	Height: 66"	Mounted on door.
Entrance				
6	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 33"	None
7	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	Y Y	Width: Greatly exceeds requirements. Length: 63" Maximum Slope: 0.7%	None
8	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)?	Y	Height: 0.75"	None
9	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Y Y N/A	N/A	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
10	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 42"	None
11	Can the door be opened easily (5 pounds maximum force)?	N	Force: Exceeds 5 lbs	None
12	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	N	Time Interval: 1 sec	None
13	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?	N/A	N/A	N/A
14	If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall?	N/A	N/A	N/A
15	If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer?	N/A	N/A	N/A
In the Toilet Room				
16	Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide?	Y	width: 63"	None
17	Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square?	Y	Circle Diameter: 77"	None
18	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door?	N/A	N/A	N/A
19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*	N	Height: 42"	None
20	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*	N/A	N/A	N/A
Lavatories				
21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long?	Y	Area: Greatly exceeds requirements.	None
22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet?	Y	Length: 25"	None
23	Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor?	Y	Height: 33.5"	None
24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance?	Y	Height: 28" Length: 13"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
25	Is there toe clearance at least 9 inches high?	Y	Height: 14"	None
26	Are pipes below the lavatory insulated or otherwise configured to protect against contact?	N	N/A	None
27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the faucet no greater than 5 pounds?	Y Y	Force: Less than 5 lbs	None
Soap Dispensers and Hand Dryers				
28	Are the operable parts of the soap dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor?	Y	Height: 42"	None
29	Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges: Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? Above lavatories less than 20 inches deep: no higher than 48 inches above the floor? Not over an obstruction: no higher than 48 inches above the floor? Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist? Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds?	Y Y Y	Height: 45"	Dispenser is motion activated.
Water Closets in Single-User Toilet Rooms and Compartments (Stalls)				
30	Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition?	Y	Distance: 16.5"	None
31	Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*	Y	Width: 61" Length: 59"	None
32	Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?	Y	Height: 18"	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
33	Is there a grab bar at least 42 inches long on the side wall? Is it located no more than 12 inches from the rear wall? Does it extend at least 54 inches from the rear wall? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Is there at least 12 inches clearance between the grab bar and protruding objects above?* Is there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1 ½ inches?	Y Y N Y Y Y Y	Length: 48" Length: 2" Length: 50" Height: 34" No vertical obstructions. Distance: 2" Distance: 1.5"	None
34	Is there a grab bar at least 36 inches long on the rear wall? Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)? Does it extend at least 24 inches on the other (open) side? Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? Are there at least 12 inches clearance between the grab bar and protruding objects above?* Are there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1½ inches?	Y Y N Y Y Y Y	Length: 36" Length: 17" Length: 19" Height: 34" No vertical obstructions. Distance: 2.5" 1.5"	None
35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor?	Y	Height: 28"	None
36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds?	Y Y	Force: Less than 5 lbs	None
37	Is the flush control on the open side of the water closet?	N	N/A	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?*	N	Distance: 0"	Overlaps with the edge of the toilet.
39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor? Not located behind grab bars?	 Y Y	Height: 21"	None
40	Does the dispenser allow continuous paper flow?	Y	N/A	None
Toilet Compartments (Stalls)				
41	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?	Y	Width: 34"	None
42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	Y	Area: Greatly exceeds requirements.	None
43	Is the door self-closing?	N	N/A	None
44	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?*	Y	N/A	None
45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist?	N	N/A	None
46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Y	Height: 40"	None
47	Is the compartment at least 60 inches wide?	N	Width: 58.5"	None
48	If the water closet is wall hung, is the compartment at least 56 inches deep?	N/A	N/A	N/A
49	If the water closet is floor mounted, is the compartment at least 59 inches deep?	Y	Length: 61"	None
50	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)?	N/A	N/A	N/A
Recreational Boating Facilities				
Number	**Requirement**	**Requirement Met? (Y/N)**	**Measurement**	**Comments**
1	Is there an accessible route to the entrance of the boating facility?	Y	N/A	None
2	Where boat slips are provided are there an adequate number of accessible slips?	Y	Total Slips: 15 Accessible Slips: 1	None
3	Are the accessible boat slips dispersed among the different types of boat slips?	N/A	N/A	Only one accessible slip.
4	Is there an accessible route to the accessible boat slips?	Y	Gangway Length: 84 ft	Since the gangway is longer than 80 ft, the slope restrictions do not apply.
5	If there are transition plates is the slope of transition plates no greater than 1:20? If the slope is greater than 1:20 is a there a landing at the end of the transition plate?	Y N/A	Maximum Slope: 4.7%	None

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
6	Is there clear pier space at the accessible boat slips that is: At least as long as the slip by at least 60 inches wide? Or At least 36 inches wide for length no greater than 24 inches, if multiple 36 inch wide segments are separated by segments that are at least 60 inches wide and at least 60 inches long?	Y	Width: 60"	None
7	For every 120 inches (10 feet) of linear pier edge serving the slips, is there a continuous clear opening at least 60 inches wide? If there is edge protection at the clear opening, is it no higher than 4 inches and no wider than 2 inches?	Y N/A	See comments.	Distances vary, but all are greater than 60".
8	If there are controls and operating mechanisms, such as hose bibbs, water supply hoses, outlets for electrical power, telephones, or cable TV: Are they on an accessible route? Is there a clear floor space next to each that is at least 30 inches by at least 48 inches? Are operable parts no higher than 48 inches and no lower than 15 inches above the surface?*	Y Y Y	Clear space extends across dock. Height: 38.5"	None
9	If there are cleats or other securement devices serving the accessible boat slips: Are they on an accessible route? Is there a clear floor space next to each that is at least 30 inches by at least 48 inches?	Y Y	Clear space spans across dock.	None
10	BOARDING PIERS AT BOAT LAUNCH RAMPS Where boarding piers are provided at boat launch ramps, are at least 5 percent, but no fewer than one, accessible?	N/A	N/A	Not near the boat launch.
11	Is there an accessible route to and connecting the accessible boarding piers?	N/A	N/A	N/A
12	Is there clear pier space at the boarding pier that is the full length of the boarding pier and: At least 60 inches wide? Or At least 36 inches wide for a length of no greater than 24 inches if there are multiple 36-inch-wide segments that are separated by segments measuring at least 60 inches wide and at least 60 inches long?	N/A	N/A	N/A
13	For every 120 inches (10 feet) of linear pier edge, is there a continuous clear opening at least 60 inches wide? If there is edge protection at the clear opening, is it no higher than 4 inches and no wider than 2 inches?	N/A	N/A	N/A

Number	Requirement	Requirement Met? (Y/N)	Measurement	Comments
14	If there are controls and operating mechanisms, such as hose bibbs, water supply hoses, outlets for electrical power: Are they on an accessible route? Is there a clear floor space next to each that is 30 inches by 48 inches minimum? Are operable parts no higher than 48 inches and no lower than 15 inches above the surface?*	N/A	N/A	N/A
15	If there are cleats or other securement devices serving boarding piers at boat launch ramps: Are they on an accessible route? Is there a clear floor space next to each that is at least 30 inches by at least 48 inches?	N/A	N/A	N/A
16	Extra Comment			Multiple joints between the segments of the dock have lip that exceeds 0.25" and are not beveled.