

## AGENDA

**Finance and Economic Development Committee Meeting**  
**Thursday July 9, 2015**  
**5:30 p.m. – 6:50 p.m.**  
**South Conference Room**

- 1. Call to Order**
- 2. Approval of the May 14, 2015 meeting minutes**
- 3. Approval of the June 11, 2015 meeting minutes**
- 4. Nuisance Update**  
*Staff will provide an update on the Nuisance Property List.*
- 5. Junk Vehicle Code Update**  
*Staff will provide an update on the previous discussion of Junk Vehicle Codes.*
- 6. Homeless Encampment Ordinance**  
*Staff will provide an update on the previous discussion of the Draft Ordinance on Homeless Encampments. This is related to a 2014 Land Use Audit by WCIA.*
- 7. Adult Entertainment Ordinance**  
Discussion of goals and direction.
- 8. Committee member comments**

## AGENDA

### MINUTES FINANCE & ECONOMIC DEVELOPMENT COMMITTEE MEETING Thursday, May 14, 2015 South Conference Room

#### Council Members

Chair Matt Pina  
Jeremy Nutting

#### City Staff

Tony Piasecki - City Manager  
Dan Brewer – Planning, Building and Public  
Works Director  
Pat Bosmans – City Attorney  
Tim George – Assistant City Attorney  
Dunyele Mason – Finance Director  
Bonnie Wilkins – City Clerk

#### 1. Call to Order

Chair Matt Pina called the meeting to order at 5:30 p.m.

#### 2. Approval of the April 9, 2015 meeting minutes

Minutes approved as submitted.

#### 3. 2015 First Quarter Financial Update

Finance Director gave the Committee members an overview of the City's financial status for first quarter. Chair Pina suggested that this item be kept in committee until after second quarter.

#### 4. Nuisance Update

Assistant City Attorney George gave an update on currently open and recently closed nuisance property list.

Assistant City Attorney George explained the difficulties of tracking down homeowners of nuisance properties and the process of getting the properties in compliance once they do. Tracking homeowners down is a very difficult process as some of the homeowners are deceased.

Chair Pina suggested this item be taken up at the July 9<sup>th</sup> Finance & Economic Development Committee meeting for more discussion.

#### 5. Junk Vehicle Code

Assistant City Attorney George updated the Committee on the definition of junk vehicles and reviewed photographs taken.

Discussion ensued if the number of requirements a vehicle must meet to be classified as a junk vehicle should be reduced from 3 to 2. There was also discussion as to whether or not State law overrules City Ordinances.

It was mutually agreed upon by the Committee to continue discussion of this item at the July 9<sup>th</sup> Finance & Economic Development Committee meeting.

**6. Domestic Fowl Ordinance**

Staff who prepared this item were not able to attend the meeting. This item will be held over and placed on the July 9, 2015 Finance & Economic Development agenda.

**7. Homeless Encampment Ordinance**

Planning, Building and Public Works Director Brewer briefed the Committee that currently the City does not have any rules for homeless encampments for religious purposes and is looking at other agencies to see what their standards are. Staff and Committee members are concerned about items such as noise and trash in proximity to schools. Chair Pina asked staff to work on a Draft Ordinance to discuss at the July 9<sup>th</sup> Finance & Economic Development Committee meeting.

**8. Committee member comments**

None.

The next regular meeting is scheduled for June 11, 2015 from 6:00-6:50 p.m. in the South Conference room.

Adjourned at 6:50 p.m.  
Respectfully submitted by,  
Bonnie Wilkins, City Clerk

## MINUTES – FINANCE AND ECONOMIC DEVELOPMENT COMMITTEE MEETING

June 11, 2015

South Conference Room

21630 11<sup>th</sup> Avenue South, Des Moines, WA

### Council Members

Chair Matt Pina

Jeremy Nutting

Vic Pennington

### City Staff

Tony Piasecki - City Manager

Michael Matthias – ACM/ED Director

Dan Brewer – PBPW Director

Dunyele Mason – Finance Director

Grant Fredricks – Consultant

Autumn Lingle – Exec. Admin. Asst.

### **1. Call to Order**

Chair Matt Pina called the meeting to order at 5:47 p.m.

### **2. Port District Economic Development**

ACM/ED Director Michael Matthias replayed an edited version of Port of Seattle CEO Ted Fick's PowerPoint presentation (which was originally shown at the Highline Forum May 27 meeting). It touched on many topics including how the Port can be an engine for the economy, how partnering with the Port can be beneficial to the City and the Ports vision for growth, among other issues.

### **3. Public Development Authority Examples**

Michael Matthias provided examples of PDA's.

- Pike Place Market
- Seattle Museum Development Authority
- Seattle Chinatown International District Preservation and Development Authority
- Kent Downtown Public Market Development Authority

He noted the role the PDA played and stated that PDA's can preserve, promote and develop a community through revitalization projects such as affordable housing, property management, and economic development efforts. He expressed the need to establish goals, objectives and an outline of talking points to bring before Council regarding the potential value of a PDA as a development option for the City.

### **4. Development Updates**

PBPW Director Dan Brewer updated the committee on timelines and benchmarks in regard to development projects and potential development projects. This included such items as pre-app meetings, permits issued, active construction and estimated completion dates. In addition, he stated that additional staff resources will be necessary to proceed in an efficient, accurate and timely manner.

**5. Committee member comments**

Chair Pina suggested a meeting between City Manager Piasecki, PBPW Director Dan Brewer and Committee Member Jeremy Nutting to discuss processes and ideas for efficiently providing inspection services.

**The next regular meeting is scheduled for July 9, 2015, South Conference Room, 5:30-6:50 p.m. in the South Conference room.**

Adjourned at 6:58 p.m.

Respectfully submitted by,  
Autumn Lingle  
Executive Administrative Assistant

DRAFT

Pat Bosmans, City Attorney  
Tim George, Asst. City Attorney  
21630 11th Avenue So., Suite C  
Des Moines, WA 98198  
206.870.6553  
Fax: 206.870.4387

**OFFICE OF THE  
DES MOINES  
CITY ATTORNEY**

# Memo

**Date:** July 1, 2015  
**To:** Finance & Economic Development Committee  
**From:** Tim George   
**Re:** Junk Vehicle Update

The DMMC mirrors state law in its definition of junk vehicles and defines them as follows:

“Junk vehicle” means a vehicle meeting at least three of the following requirements:

- (a) Is three years old or older;
- (b) Is extensively damaged, such damage including, but not limited to, any of the following: a broken window or missing windshield or missing wheels, tires, motor, or transmission;
- (c) Is apparently inoperable; or
- (d) Has an approximate fair market value equal only to the approximate value of the scrap value.

“Apparently inoperable” means that the vehicle does not appear to comply with requirements for safe and legal operation on public streets or highways with regard to expired or a lack of current licensing, a lack of brakes, lights, tires, safety glass, or other safety equipment or other circumstances or conditions that are evidence that the vehicle is not currently operable, including, but not limited to, a vehicle having its passenger compartment filled with trash or debris, vegetation growing inside, around, or on the vehicle, or other evidence that the vehicle has not been moved for an extended period of time.

Below please find a sample of other jurisdictions definitions of junk vehicles.

## **AUBURN 8.14.020**

“Junk vehicle” means a vehicle meeting at least three of the following requirements (RCW 46.55.010(4)):

1. Is three years old or older;
2. Is extensively damaged, such damage including, but not limited to, any of the following: a broken window or windshield or missing wheels, tires, motor or transmission;
3. Is apparently inoperable;
4. Has an approximate fair market value equal only to the approximate value of the scrap in it.

**BELLEVUE 9.09.020.**

“Junk vehicle” means any vehicle substantially meeting all of the following requirements (RCW 46.55.010(4)):

1. Is three years old or older; and
2. Is extensively damaged, such damage including, but not limited to, any of the following: broken window or windshield or missing wheels, tires, motor or transmission; and
3. Is apparently inoperable; and
4. Is without a valid, current registration plate; and
5. Has an approximate fair market value equivalent only to the approximate value of the scrap in it.

**BURIEN 8.45.020.**

Junk Vehicles. Any wrecked, inoperable, abandoned or disassembled trailer, house trailer, boat, tractor, automobile or other vehicle, or any parts thereof. A junk vehicle includes apparently inoperable, immobile, disassembled or extensively damaged vehicles. Evidence of inoperability and damage includes, but is not limited to, a buildup of debris that obstructs use, a broken window or windshield, a missing wheel, a flat tire, a nonfunctional motor or transmission, missing bumpers, or missing license plates; provided nothing herein shall prevent the keeping or storage of any vehicle on private property which is screened from view.

**COVINGTON 8.10.020.**

“Junk motor vehicle” means any vehicle substantially meeting three of the following requirements:

- (a) Is extensively damaged, such damage including, but not limited to, broken windshields, missing wheels, tires, motor or transmission;

- (b) Is apparently inoperable;
- (c) Is without a valid current license plate and tabs;
- (d) Has an approximate fair market value equivalent only to the approximate value of the scrap in it.

**EVERETT 8.22.020**

“Junk vehicle” means a vehicle substantially meeting the following requirements:

1. Is three years old, or older;
2. Is extensively damaged, such damage including but not limited to any of the following: a broken window or windshield, missing wheels, tires, motor, or transmission;
3. Is apparently inoperable;
4. Has an approximate fair market value equal only to the approximate value of the scrap in it.

**FEDERAL WAY 7.03.020**

“*Junk vehicle*” means any vehicle substantially meeting at least three of the following conditions:

- (1) Is three years old or older;
- (2) Is extensively damaged, such damage including but not limited to any of the following: a broken window or windshield or missing wheels, tires, motor, or transmission;
- (3) Is apparently inoperable;
- (4) Has an approximate fair market value equal only to the approximate value of the scrap in it.

**FIFE 19.06.400**

“Junk vehicle” means a motor vehicle meeting at least three of the following requirements:

- A. Is three years old or older;
- B. Is extensively damaged, such damage including, but not limited to, any of the following: broken window or windshield or missing wheels, tires, motor or transmission;
- C. Is apparently inoperable; and

D. Has an approximate fair market value equal only to the approximate value of the scrap in it

**ISSAQUAH 10.34.010**

The storage or retention of an unauthorized junk motor vehicle, as defined in RCW 46.55.010(5), on private property is declared to constitute a public nuisance subject to removal and impoundment.

**KENMORE 8.25.010**

“Junk vehicle” means a vehicle, including boats, trailers, campers, recreational vehicles and personal watercraft, meeting any three or more of the following requirements:

- A. Is three years old or older;
- B. Is extensively damaged, including but not limited to: broken windows or windshields, or missing wheels, tires, motor or transmission;
- C. Is apparently inoperable;
- D. Is without a valid, current license plate or tabs; or
- E. Has an approximate fair market value equal to its approximate scrap value.

**KENT 8.08.020**

*Junk vehicle* means a vehicle meeting at least three (3) of the following requirements: (RCW 46.55.010(4))

1. Is three (3) years old or older;
2. Is extensively damaged, such damage including, but not limited to any of the following: A broken window or windshield or missing wheels, tires, motor or transmission;
3. Is apparently inoperable;
4. Has an approximate fair market value equal only to the approximate value of the scrap in it.

**KIRKLAND 11.76.020**

“Junk vehicle” means a vehicle certified by notice of violation and corrective order under Section 11.76.030 as meeting at least three of the following requirements:

- (1) Is three years old or older;
- (2) Is extensively damaged, such damage including but not limited to any of the following: a broken window or windshield or missing wheels, tires, motor, or transmission;
- (3) Is apparently inoperable; or
- (4) Has a fair market value equivalent only to the approximate value of the scrap in it.

**LYNNWOOD 10.08.100**

“Junk vehicle” means a vehicle certified under RCW 46.55.230 as meeting at least three of the following requirements:

- A. Is three years old or older;
- B. Is extensively damaged, such damage including but not limited to any of the following: a broken window or windshield or missing wheels, tires, motor or transmission;
- C. Is apparently inoperable;
- D. Has an approximate fair market value equal only to the approximate value of the scrap in it.

**REDMOND 10.64.010**

The storage or retention of an unauthorized junk vehicle or parts thereof, as defined in RCW 46.55.010(5), on private property is declared to constitute a public nuisance subject to removal and abatement.

**SAMMAMISH**

Junk Vehicles. A “junk vehicle” includes apparent inoperable, immobile, disassembled, or extensively damaged vehicles. In addition, any wrecked inoperable, abandoned, or disassembled trailer, house trailer, boat, tractor, automobile, other vehicle, or any parts thereof.

**SEATAC**

“Junk vehicle” has the same meaning as defined in RCW 46.55.010, as now or hereafter amended.

# Memo



**Date:** July 2, 2015

**To:** Council Finance and Economic Development Committee (F&EDC)

**From:** Denise Lathrop, AICP – Community Development Mgr.  
Laura Techico, AICP – Senior Planner

**RE:** *Homeless Encampments*

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## **Purpose**

The purpose of this agenda item is to continue the F&EDC's discussion on proposed legislation related to Temporary Encampments for the Homeless.

## **Background**

In June 2014, Washington Cities Insurance Authority (WCIA) completed their 2014 Land Use Liability Audit of the City's land use practices. One of the audit findings related to Des Moines compliance with legislation on Temporary Encampments for the Homeless, pursuant to RCW 35.21.915, RCW 35A.21.360 and RCW 36.01.290.

**Q1.22:** *Do your code and practices comply with current legislative enactments governing temporary encampments for the homeless?*

At the May 14, 2015 F&EDC meeting, staff discussed the WCIA audit findings and the State legislation that authorize religious organizations to host temporary encampments for homeless persons on property owned or controlled by a religious organization (RCW 36.01.290). In summary, the legislation grants broad authority to religious organizations to provide shelter or housing to homeless persons on property owned or controlled by such organizations. It prohibits local governments from enacting an ordinance or regulation that imposes conditions other than those necessary to protect the public health and safety and that do not substantially burden the decisions or actions of a religious organization with respect to the provision of homeless housing. It also prohibits the imposition of permit fees in excess of the actual costs associated with the review and approval of the required permit applications for homeless housing encampments.

In preparing Draft Ordinance No. 15-030, staff reviewed information from other agencies that have dealt with temporary encampments in the past including King County and the Cities of Seattle, Redmond, and Sammamish. The draft ordinance would amend DMMC 18.01.050 to add new definitions, and add new sections to Chapter 18.170 Temporary Uses. Specific amendments would address frequency and duration of the use, noticing requirements, and options for modifying standards.

## **Discussion**

At the conclusion of the May 14<sup>th</sup> meeting the Committee requested that staff revised Draft Ordinance No. 15-030 to ensure the regulations are as stringent as possible within the confines of State law. The revisions to Draft Ordinance No. 15-030 reflect additional language that add definitions and review criteria related to site requirements and off-street parking.

If the committee concurs with the proposed legislation, staff will bring Draft Ordinance No. 15-030 before the full Council for consideration in the July/August timeframe.

CITY ATTORNEY'S FIRST DRAFT 05/07/2015

DRAFT ORDINANCE NO. 15-030

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON relating to zoning and the regulating of temporary homeless encampments, amending DMMC 18.01.050 by adding definitions, amending DMMC 18.20.080A project review chart, and adding and codifying new sections to chapter 18.170 DMMC.

WHEREAS, there are many homeless persons in our region that are in need of shelter and other services that are not being provided by the state and local governments, and

WHEREAS, in many communities, religious organizations play an important role in providing needed services to the homeless, including the provision of shelter upon property owned by the religious organization, and

WHEREAS, establishing temporary use provisions that allow temporary homeless encampments enable religious institutions in our community to perform a valuable public service that, for many, offers a temporary, stop-gap solution to the larger social problem of increasing numbers of homeless persons, and

WHEREAS, Draft Ordinance No. 15-030 provides guidance in regulating temporary homeless encampments and provides the City with broad discretion to protect the health and safety of our citizens; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. The following definitions shall be added to DMMC 18.01.050 and section 5 of Ordinance No. 1591:

~~Homeless encampment means a group of homeless persons temporarily residing out of doors on a site with services provided by a sponsor and supervised by a managing agency.~~

"Temporary Homeless encampment managing agency" means an organization that has the capacity to organize and manage a

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temporary homeless encampment. A managing agency may be the same entity as the sponsor.

"Temporary Homeless encampment sponsor" means an entity that has an agreement with the managing agency to provide basic services and support for the residents of a temporary homeless encampment and liaison with the surrounding community and joins with the managing agency in an application for a temporary use permit. A sponsor may be the same entity as the managing agency.

"Religious organization" means the federally protected practice of a recognized religious assembly, school, or institution that owns or controls real property.

"Temporary Homeless encampment" means a group of homeless persons temporarily residing out of doors on a site with services provided by a sponsor and supervised by a managing agency.

**NEW SECTION.** Sec. 2. A new section is added to chapter 18.170 DMMC to read as follows:

Temporary Homeless encampment — standard use permit.  
Temporary homeless encampments are allowed pursuant to a temporary homeless encampment use permit, which shall be a Type I land use decision reviewed and issue pursuant to chapter 18.20 DMMC and the following conditions:

(1) An application for a temporary homeless encampment use permit ~~must~~ shall include a ~~local church or other community-based~~ religious organization as a sponsor or managing agency and must be located on real property owned or controlled by the religious organization.

(2) Site requirements. All temporary homeless encampments shall comply with the following site requirements:

(a) The encampment shall be located a minimum of twenty (20) feet from the property line of abutting properties containing residential uses-;

\_\_\_\_\_ (3b) Sight-obscuring fencing ~~is~~ shall be required around the perimeter of the temporary homeless encampment unless ~~the Planning Director is determined determines the Planning, Building and Public Works Director determines~~ that there is sufficient vegetation, topographic variation, or other site conditions such that fencing would not be needed; ~~-~~

\_\_\_\_\_ (4c) Exterior lighting ~~must~~ shall be directed downward and contained within the temporary homeless encampment; ~~-~~

\_\_\_\_\_ (d) Tents, membrane structures, or canopies in excess of 400 square feet as defined by the International Fire Code, shall require a permit and approval from the fire marshal;

\_\_\_\_\_ (e) A designated smoking area shall be provided on site and in a location that results in the least impact on neighboring properties;

\_\_\_\_\_ (f) Garbage and recycling containers shall be provided on site and each site shall be cleared of debris, litter when the temporary homeless encampment moves from the site; and

\_\_\_\_\_ (g) Temporary homeless encampments shall comply with all applicable standards of the Seattle-King County public health department.

(53) The maximum number of residents within a temporary homeless encampment is one hundred (100).

Comment [DB1]: Policy Question.

(64) Parking:

\_\_\_\_\_ (a-) Parking for a minimum ~~offer~~ five (5) vehicles and vehicle maneuvering area shall be provided; and-

\_\_\_\_\_ (b) Parking of vehicles associated with a temporary homeless encampment shall not displace the sponsor's off-street parking in such a way that the sponsor's site no longer meets the minimum or required parking of the principal

use as required by Chapter 18.210 DMMC or previous approvals, unless an alternative parking plan is approved by the City Manager or the City Manager's designee.

(75) Transportation plan. A transportation plan shall be submitted with the permit application demonstrating:

(a) Reasonable access to methods of communication and services such as groceries, supplies and medical care; and

(b) Access to public is required which shall include provision of transit services and any alternative means of transportation such as private or volunteer shuttle service and reasonable bicycle and pedestrian paths.

(8c) The temporary homeless encampment shall be located within one-half (1/2) mile of transit service.

(96) No children under eighteen (18) years of age are allowed in the temporary homeless encampment. If a child under the age of eighteen (18) attempts to stay at the temporary homeless encampment, the managing agency shall immediately contact the Washington State Department of Social and Health Services Child Protective Services.

(107) No animals shall be permitted in encampments except for service animals.

(118) A code of conduct is required to be enforced by the managing agency. The code shall contain the following as a minimum:

- (a) No illegal drugs or alcohol.
- (b) No weapons.
- (c) No violence.
- (d) No open flames.
- (e) No loitering in the surrounding neighborhood.

**NEW SECTION. Sec. 3.** A new section is added to chapter 18.170 DMMC to read as follows:

**Temporary Homeless encampment frequency and duration of temporary use.** The City may not grant a temporary homeless encampment ~~temporary~~-use permit at the same site more frequently than once in every 365-day period. The City may only grant a temporary homeless encampment use permit for a specified period of time, not to exceed 92 days.

**NEW SECTION. Sec. 4.** A new section is added to chapter 18.170 DMMC to read as follows:

**Notice requirements for temporary homeless encampments in new locations.**

(1) Applicability. The following notice requirements apply only to new locations for temporary homeless encampments. If an encampment has previously located at the site, the provisions of [REDACTED] shall apply.

(2) Public meeting. A minimum of fourteen (14) calendar days prior to the anticipated start of the encampment, the sponsor and/or managing agency shall conduct a public informational meeting by providing mailed notice to owners of property within six hundred (600) feet of the subject property and residents and tenants adjacent to the subject property. The purpose of the meeting is to provide the surrounding community with information regarding the proposed duration and operation of the temporary homeless encampment, conditions that will likely be placed on the operation of the temporary homeless encampment, requirements of the written code of conduct, and to answer questions regarding the temporary homeless encampment.

(3) A Notice of Application for Temporary Homeless Encampment shall be provided prior to the Planning, Building and Public Works Director's decision. The purpose of the notice is to inform the surrounding community of the application. Due to the administrative and temporary nature of the permit, there is no comment period. The notice shall contain at a minimum the date of application, project location, proposed duration and operation of the temporary homeless encampment, conditions that

Comment [DB2]: Policy Question.

will likely be placed on the operation of the temporary homeless encampment, requirements of the written code of conduct, and how to get more information (i.e., City website). The Planning, Building and Public Works Department shall distribute this notice as follows:

(a) The notice, or a summary thereof, will be published in the official newspaper of the City at least seven (7) calendar days prior to the Planning, Building and Public Works Director's decision.

(b) The notice, or a summary thereof, will be distributed to owners of all property within six hundred (600) feet of any boundary of the subject property and residents and tenants adjacent to the subject property at least fourteen (14) calendar days prior to the Planning, Building and Public Works Director's decision.

(c) The notice will be posted on the City's website.

(4) A Notice of Decision for Temporary Homeless Encampment, or summary thereof, shall contain the decision of the Planning, Building and Public Works Director and appeal procedure and be distributed as required for notice of application within four (4) business days after the decision.

**NEW SECTION.**        **Sec. 5.** A new section is added to chapter 18.170 DMMC to read as follows:

**Option to Modify Standards for Temporary Homeless Encampments.** The applicant may apply for a temporary homeless encampment use permit that applies standards that differ from those in DMMC [REDACTED]. If a modification is proposed, then the application will be processed according to Process [REDACTED] DMMC, including a comment period and appeal to the Hearing Examiner. In addition to all other permit application requirements, the applicant shall submit a description of the standard to be modified and shall demonstrate how the modification will result in a safe temporary homeless encampment under the specific circumstances of the application. In considering whether the modification should be granted, the Planning, Building and

Public Works Director shall consider the effects on health and safety of residents and the community.

**NEW SECTION.**      **Sec. 6.** A new section is added to chapter 18.170 DMMC to read as follows:

**Notice Requirements for Temporary Homeless Encampments at Repeat Locations.**

(1) A minimum of fourteen (14) calendar days prior to the anticipated start of the encampment, the sponsor and/or managing agency shall provide mailed notice to owners of property within six hundred (600) feet of the subject property and residents and tenants adjacent to the subject property. The purpose of the notice is to inform the surrounding community of the proposed duration and operation of the temporary homeless encampment, applicable standards, requirements of the written code of conduct, and how to get more information.

(2) A minimum of fourteen (14) calendar days prior to the anticipated start of the encampment, the City shall update the City's website with the date of application, project location, proposed duration and operation of the temporary homeless encampment, the conditions that will be placed on the operation of the temporary homeless encampment, requirements of the written code of conduct and how to get more information.

**Sec. 7.      Codificaton.** Sections 2 through 6 of this Ordinance shall be codified as a new section in chapter 18.170 DMMC entitled "Temporary Homeless Encampments."

**Sec. 8.      Severability - Construction.**

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

(2) If the provisions of this Ordinance are found to be inconsistent with other provisions of the Des Moines Municipal Code, this Ordinance is deemed to control.

Ordinance No. \_\_\_\_\_  
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**Sec. 9. Effective date.** This Ordinance shall take effect and be in full force five (5) days after its passage, approval, and publication in accordance with law.

**PASSED BY** the City Council of the City of Des Moines this \_\_\_\_ day of \_\_\_\_\_, 2015 and signed in authentication thereof this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
M A Y O R

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

ATTEST:

\_\_\_\_\_  
City Clerk

Published: \_\_\_\_\_