

MINUTES - ENVIRONMENTAL COUNCIL COMMITTEE MEETING 9.18.2014

The meeting was called to order @ 5:59 PM, Thursday, September 18, 2014, in the North Conference Room @ 21630 11th Avenue South, Des Moines with the following in attendance:

Council Members

Dave Kaplan, Chair
Melissa Musser
Vic Pennington

City Staff

Michael Matthias, Assistant City Manager
Dan Brewer, Planning, Building & PW Director
Loren Reinhold, SWM Utility Manager
Denise Lathrop, Comm Dev Manager
Nikole Coleman-Porter, Planner II
Peggy Volin, Admin Asst II

Citizens:

Nadya Curtis
Jill Tinker
Bud Bohlor

AGENDA:

1. Approve minutes of 8.21.2014 meeting
2. Project Updates
3. SWM Capital Improvement Budget
4. Budget Discussions
5. City Comp Plan Update – Conservation Element
6. Review Final Draft Tree Trim Ordinance

MEETING:

1. Approve minutes of the August 21, 2014 meeting: Unanimously passed.
2. Project Updates: Loren Reinhold, SWM Utility Manager, gave a brief overview of all the SWM projects that have been completed so far in 2014 which included the pond fencing, 216th Place and DMMD Pipe Projects, and the status of the Lower Massey Creek Channel and Barnes Creek Culvert Replacement projects.
3. SWM Capital Improvement Budget: Loren went through the proposed 2015 SWM CIP Budget. He gave the beginning fund balance and listed local fund revenues which include interest income, hook-up fees and a transfer from SWM Operations. He gave a brief overview of project expenditures per project. He explained about the fund transfer to arterial streets to pay for the S 251st Street Slide repair being done in 2014.
4. Budget Discussions: Loren went over the Surface Water Management Utility Budget Narrative for 2015 that was provided in the agenda packets. It listed the beginning fund balance, went through revenues, operating expenses, transfers and the ending fund balance for 2014 and projected for 2015. Wrapped up discussions with the problems the

flush truck has been encountering and the need to increase both the replacement fund to purchase a new truck within 4 years as well as an increase to the vehicle maintenance fund to cover probable higher maintenance costs on the flush truck due to its age. He also explained the need for a pipe scoping camera for our crews to begin pipe condition assessment in 2015.

5. City Comp Plan Update – Conservation Element: Denise Lathrop briefed the Committee by explaining the purpose of the Comprehensive Plan; the Community Outreach the City provides with open houses, staffing a booth at the Farmer’s Market and providing information on our website; then followed up with staff recommended updates and additions.
6. Review of Final Draft of Tree Trimming Ordinance: Denise Lathrop presented Substitute Draft Ordinance No. 14-043-A which was included in the agenda packets. This final draft of the Tree Trimming Ordinance includes all the edits and changes made from previous reviews. A Public Hearing for this ordinance will be held on October 2, 2014.

Meeting Adjourned @ 7:20 pm
Submitted by: Peggy Volin, Admin Asst II