

**CITY MANAGER'S EXECUTIVE ORDER NO. 14-002**  
**PUBLIC DANCE HALL LICENSE FEES**

**AN EXECUTIVE ORDER OF THE CITY MANAGER OF THE CITY OF DES MOINES** relating to public dance hall license fees and late payment penalties regulated under chapter 5.24 DMMC.

**WHEREAS**, the City of Des Moines licenses public dance halls pursuant to chapters 5.24 and 5.26 DMMC, and

**WHEREAS**, pursuant to chapter 5.24 DMMC, the license fee for public dances shall be set by administrative order of the City Manager and shall be payable in advance, and

**WHEREAS**, this Executive Order establishes the license fee and late payment penalty for public dance halls; now therefore,

**IT IS HEREBY ORDERED** that City Manager's Executive Order No. 14-002 establishes the annual City of Des Moines Public Dance Hall Business License fee and late payment penalty as follows:

(1) License fee. Annual licenses shall expire on December 31st of each calendar year. Application for licenses under chapter 5.24 DMMC shall be made in writing, filed with the City Clerk, and shall be accompanied by a deposit of the amount of money the license requires, and shall state the location of the place where the dance will be conducted, the name and mailing address of the applicant or applicants, and the application shall be signed by the party who is to conduct the dance. No license shall be granted to any corporation, but if any dance hall is conducted by a corporation, the license shall issue to the manager or other directing head thereof.

Annual license fees are set as follows:

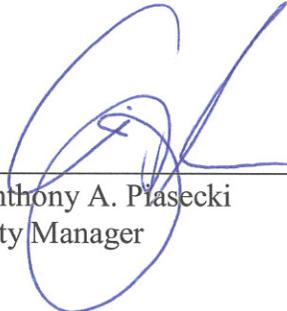
Dance Hall Premises License	\$375.00 per annum for each premises;
Dance Hall Operator's License:	\$100.00 per annum.

License fees shall not be prorated, except that if the original application for license is made subsequent to June 30th in any year, the license fee for the remainder of that year shall be one-half of the annual license fee. Licenses issued under chapter 5.24 DMMC may not be assigned or transferred to other operators or premises.

(2) Renewal. Applications for renewal of licenses issued under chapter 5.24 DMMC shall be made in writing, filed with the City Clerk on or before the expiration date and accompanied by payment of the same fees as are in effect for an original application for that license for the license year applied for. There shall be assessed and collected by the City Clerk an additional charge, computed as a percentage of the license fee, on renewal applications not made on or before the license expiration date, as follows:

Late Penalty Fees	
Days Past Due	Additional Percentage of License Fee
7 – 30	25%
31 – 60	50%
61 and over	100%

DATED this 3<sup>rd</sup> day of June, 2014.

  
\_\_\_\_\_  
Anthony A. Piasecki  
City Manager

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Assistant City Attorney

ATTEST:

  
\_\_\_\_\_  
City Clerk