

MINUTES  
TRANSPORTATION BENEFIT DISTRICT  
Board Meeting  
February 23<sup>rd</sup>, 2012 - 7:00 p.m.

CALL TO ORDER Boardmember Kaplan called the Transportation Benefit District meeting to order at 7:00 p.m.

ROLL CALL

Present were Boardmembers Dave Kaplan, Matt Pina, Dan Caldwell, Melissa Musser, Jeanette Burrage, and Carmen Scott.

Boardmember Sheckler was absent. Boardmember Pina moved to excuse Boardmember Sheckler; the 6-0 motion passed. Boardmember Musser, second; all the votes were *ayes*.

Staff present were City Manager Tony Piasecki; Assistant Board Attorney Tim George; Planning Building and Public Works Director Grant Fredricks; Finance Director Paula Henderson; Assistant Director of Transportation and Engineering Dan Brewer; Associate Transportation Engineer Brandon Carver; Contract Engineer Len Madsen; Board Clerk Sandy Paul

ELECTION OF CHAIR AND VICE-CHAIR

Boardmember Dave Kaplan nominated Boardmember Matt Pina as Transportation Benefit District Board Chair. There were no other nominations. Boardmember Pina was unanimously approved by the Board as Chair.

Boardmember Burrage was nominated as Vice-Chair by Boardmember Musser. There were no other nominations. Boardmember Burrage was elected Vice Chair unanimously.

APPROVAL OF MINUTES

Boardmember Kaplan moved approval of the minutes of February 10<sup>th</sup>, 2011 meeting; Boardmember Musser, second. The motion passed, 6-0.

NEW BUSINESS

1. 2011 Financial Report – Paula Henderson

Finance Director Paul Henderson provided an overview of the Transportation Benefit District in 2011. TBD Funds collected in 2011 were \$405,521 in 2011, an increase of \$30,450 (8.1%) from 2010. Transfer to Street Fund was \$359,310 a decrease of \$7,175 (2%) plus \$4055 in administrative fees (1%) fees. A total of \$43,769 remained in the fund at end of 2011.

**ACTION/DIRECTION**

Boardmember Caldwell moved to accept the report; Boardmember Kaplan, second. The motion passed 6-0.

2. 2012 Budget Adoption – Dan Brewer

Assistant Director of Transportation and Engineering Dan Brewer provided an outline of the prioritized approved projects for 2012 to be funded from 2012 TBD funds assuming a fund transfer of \$401,000 in 2012.

**ACTION/DIRECTION**

Councilmember Burrage moved to approve the 2012 Transportation Benefit District Budget; Boardmember Caldwell, second. The motion was approved 6-0.

Boardmember Kaplan moved to approve the list of prioritized Transportation Benefit District expenditures for the City of Des Moines Street Fund, based on the City's adopted 2012 Budget, and authorize the payment of invoices from the City for expenditures in these areas in 2012 in an amount up to \$401,000 subject to the availability of funds; Boardmember Musser, second. The motion passed, 6-0.

3. Discussion of King County Congestion Fee – TBD Board  
Associate Transportation Engineer Brandon Carver spoke about the additional \$20 King County Congestion Fee that will be added to license tabs for the next two years. The fee was adopted by King County Council last fall in response to concerns about cuts in Metro bus service.

**ACTION/DIRECTION**

There was no action taken. This topic was for information only.

NEXT MEETING DATE – To be determined

ADJOURNMENT

There being no further business to come before the Transportation Benefit District Board, Boardmember Burrage moved to adjourn; Boardmember Kaplan, second. The motion passed, 6-0.

The Transportation Benefit Board Meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Sandy Paul CMC  
Board Clerk