

AMENDED MINUTES

**DES MOINES CITY COUNCIL
RETREAT
Des Moines Activity Center
2045 S 216th Street, Des Moines**

August 3, 2013 - 9:00 a.m.

CALL TO ORDER

Mayor Kaplan called the meeting to order at 9:02 a.m.

ROLL CALL

Present were Mayor Kaplan; Mayor Pro Tem Pina; Councilmembers Jeremy Nutting, Melissa Musser, Jeanette Burrage, Bob Sheckler, and Carmen Scott.

Staff present: City Manager Tony Piasecki; Assistant City Manager Lorri Ericson; City Attorney Pat Bosmans; Police Chief George Delgado; Commander Barry Sellers; Commander Bob Bohl; Parks, Recreation & Senior Services Director Patrice Thorell; Finance Director Paula Henderson; Planning, Building and Public Works Director Dan Brewer; Economic Development Manager Marion Yoshino; Court Administrator Jennefer Johnson; Marina Maintenance Manager Scott Wilkins; City Clerk Bonnie Wilkins.

Mayor Kaplan started the meeting out by discussing the decline in assessed property value.

Mayor Kaplan asked City Manager Piasecki to present the follow-up document/action from Council direction given at the April 6, 2013 budget retreat.

Police Chief Delgado presented the following for the Police Department:

- Pursue efficiencies
- Upgrade policies and practices
- Improve community relationships
- Boost training
- Partner with other police agencies and city departments
- Reach out to other cities to determine interest

Court Administrator Johnson presented the following items for Court:

- Court services to other cities
- Available space to rent in Des Moines
- Space available at City Hall

Planning, Building and Public Works Director Brewer discussed the following:

- Interlocal Agreement with City of Normandy Park
- Current employee trained to train others for Commercial Driver's Licenses
- Shared regional Decant Facility for south county

Parks, Recreation and Senior Services Director Thorell updated Council on merging the Marina with Parks, Recreation & Senior Services with the following:

- Rentals, recreation & marketing – merging efforts/adding Marina facilities into the Class system
- Event and trade shows
- Administrative efforts
- Maintenance
- Marina staff now maintaining Beach Park, Des Moines Creek Trail and Wooton Park

Other Items of Discussion:

- Chief Delgado will meet with Rick Bailey to discuss the options of lease vs. purchase of City vehicles. Discussion to follow to work through what model best fits Des Moines for all vehicles (lease, lease to own, purchase outright)
- Planning, Building and Public Works Director Brewer updated Council on recombining Planning, Building and Public Works
 - Community Development
 - Development Services, reduced staff by 25%
 - Building Division, reduced staff by 33%
 - Engineer Services
 - Integrate Engineering and SWM staff to cross-train
 - Public Works Maintenance
 - Restructure the number of lead workers
 - Parks, SWM, Street Maintenance – create a pool of staff that can deal with larger projects to be more efficient

At 10:10 a.m. Council took a 17 minute break and resumed the retreat at 10:27 a.m.

Economic Development Manager Yoshino gave an overview of the Revenue Generation and Commercial Property Uses report.

Council discussed a few options that could possibly generate revenue:

- B&O tax per square foot would be more financially lucrative than leasehold tax
- Big box development up on the highway
- Be more efficient covering up the vacant businesses in Downtown with artwork
- Find a specific way to promote businesses

Mayor Kaplan suggested that staff not pursue acquiring the area between I-5 and Highway 99 and between Kent-Des Moines Road and South 272nd street at this time. There was general consensus from Council.

City Manager Piasecki initiated the discussion of paid parking in the Marina, Redondo, Beach Park and Marina District. Council agreed to have staff pursue parking options.

Councilmember Musser updated Council on the 2 Marina RFQ presentations on August 1, 2013. The Municipal Facilities Committee will be discussing the pros/cons at the August 15, 2013 meeting.

At 11:00 a.m. Council went into Executive Session to discuss labor negotiations per RCW 42.30.140(4)(a). In attendance were Mayor Dave Kaplan; Mayor Pro Tem Matt Pina; Councilmembers Jeremy Nutting, Melissa Musser, Jeanette Burrage, Bob Sheckler and Carmen Scott; City Manager Tony Piasecki and Assistant City Manager Lorri Ericson. No formal action was taken. The meeting lasted 25 minutes and the Executive Session adjourned at 11:25 a.m.

At 11:26 a.m. the Retreat resumed and discussed Revenue Generating Ideas.

Finance Director Henderson gave an overview of the revenue and expenditure handout given at the retreat.

Mayor Kaplan and Councilmember Burrage asked that Council address the amount budgeted to Human Services for 2014 at the September 5, 2013 City Council meeting.

The meeting was adjourned at 12:01 p.m.

