

## **Des Moines City Council Municipal Facilities Committee Amended Minutes – 04/25/2013**

Meeting called to order: 5:15 PM on April 25, 2013, in North Conference Room @ 21630 11<sup>th</sup> Avenue S, Des Moines WA 98198.

### **Council Members**

Melissa Musser - Chair  
Carmen Scott

### **Other City Staff**

Tony Piasecki – City Manager  
Patrice Thorell – Parks, Rec & Sr Serv Director  
Joe Dusenbury – Harbormaster  
Dan Brewer – Acting Public Works Director  
Denise Lathrop – Acting Community Dev Director  
Grant Fredricks – Special Projects Consultant  
Marion Yoshino – Economic Dev Manager  
Peggy Volin – Admin Asst II

### **AGENDA:**

1. Approve minutes of 3/28/2013 meeting
2. Marina Development RFQ
3. Beach Park Buildings
4. Marina & Beach Park Site Management Plan (Parking & Security)

### **MEETING:**

1. Minutes from March 22, 2013, were unanimously approved.
2. Marina Development RFQ: Joe Dusenbury informed the Committee that the RFQ was sent out on April 19, 2013. There will be an informational meeting held on May 8, for all interested parties to come and meet with staff and walk the site. The RFQ's must be received back by the City by May 31, 2013 to be considered.

A committee to review the applications will include the Municipal Facility Committee members, Tony Hettler, former Chair of the Citizens Advisory Committee for the Marina & Beach Park Development Plan and a City staff member to be determined.

3. Beach Park Buildings: Patrice Thorell provided a memo to the Committee on the preliminary permitting and costs for demolition of the five (5) Beach Park Buildings per the Council's request. The memo was broken down into three areas: Assumptions, Permits/Reviews/Fees and Special Studies. She included a demolition cost estimate sheet and a copy of the Rules and Procedures of the City of Des Moines Landmarks Commission with highlighted areas that pertained to this project. Permits/Reviews/Fees are estimated at \$13,875; Special Studies estimated at \$25,000 and Demolition Costs are estimated at \$78,214 bringing the total estimated cost for building removal to \$163,925.

Staff was directed to refine the demolition and building preservation numbers and prepare the information to take to the Council in June, or July as a topic for study session.

4. Marina & Beach Park Site Management Plan (Parking & Security): Joe Dusenbury updated the Committee on the status of the marina parking survey concluding that they now have eight (8) months of survey completed – August through March. They have recorded over 75,000 vehicle hours of parking and plan to continue on with the survey for several more months in order to determine traffic and parking patterns in the Marina and Beach Park and how they relate to the way the facilities are used. The data will also be used to develop revenue estimates for the proposal to charge for parking in the Marina and Beach Park.

Adjourned 5:58 PM

Minutes submitted by:

Peggy Volin

Administrative Assistant II