

ECONOMIC DEVELOPMENT COMMITTEE

AGENDA

July 16, 2020
4:00-4:50 p.m.

VIA ZOOM

NOTE: The City of Des Moines is currently operating under a Proclamation of Emergency issued on March 5, 2020 and Governor Inslee's Stay-at-Home order issued March 23, 2020 in response to the COVID-19 Pandemic. Accordingly, this meeting will be held virtually using Zoom.

**The public is welcome to attend the Economic Development Committee meeting via Zoom. Please follow this link to get instructions on how to participate:
<https://www.desmoineswa.gov/FormCenter/City-Forms-3/Council-Meeting-Comments-49>.**

Please note that Zoom attendees do not interact with one another; they join in listen-only mode.

1. Approval of June 25, 2020 Minutes
2. COVID Update

DRAFT MINUTES

Economic Development Committee Meeting
Thursday June 25, 2020
4:20 p.m. – 4:50 p.m.
Via Zoom Meeting

Council Members

Chair Jeremy Nutting
Co-Chair Traci Buxton
Mayor Matt Pina

City Staff

Michael Matthias – City Manager
Dan Brewer – Chief Operating Officer (COO)
Susan Cezar – Chief Strategic Officer (CSO)
Beth Anne Wroe – Finance Director
Denise Lathrop – Planning & Development Svcs Manager
Brandon Carver – Public Works Director
Tim George – City Attorney
Matt Hutchins – Asst. City Attorney
Eric Lane – Planner II
Nicole Nordholm – Asst Director of Parks
Rochelle Sems – DV Advocate
Jodi Grager – Community Development Assistant

Guests: Councilmembers Matt Mahoney and J.C.Harris

1. Call to Order

Meeting called to order at 4:20 p.m.

2. Selection of Chair and Co-Chair

Mayor Pina nominated current Chair Jeremy Nutting to remain as Chair of the Economic Development Committee and Traci Buxton as new Co-Chair to replace Retired Councilmember Vic Pennington. The nominations were accepted.

3. Approval of the August 1 , 2019 meeting minutes

Minutes approved as submitted.

4. Approval of the Economic Development Committee 2020 Work Plan

City Manager Michael Matthias introduced this topic by explaining the Work Plan list (Attachment #2) does not show items connected to a timeline, the Tier 1 Items are the priorities with the Tier 2 Items to be addressed if time allows. CM Matthias suspects that the additional items on the work plan would only be added to an agenda if a pressing need develops. He opened it up for committee discussion.

The discussion included:

- Tier 1 Item: Applications – the Woodmont Commercial Zone discussion will include looking at a DMMC Title 18 code change. This is a Tier 1 Item due to a potential developer’s application for a commercial project. Planning & Development Services Manager, Denise Lathrop explained that the developer currently has an incomplete application and there has been no further communication since the City informed them of this.
- City Manager Matthias suggested the most likely timeline for a Covid-19 Economic Development response update would be in July. The Finance

Department would have a better understanding of the impacts to the City after the 2nd quarter of 2020.

- Another Tier 1 Item: Marina re-development process will be added to the October agenda to coincide with the presentation of this topic at the Municipal Facilities Committee.

The Committee agreed it seems very unlikely that Tier 2 Items will be added to the Work Plan due to the shortened year of committee meetings. The 2020 Work Plan with a focus on the Tier 1 Items is approved as drafted.

The next meeting is scheduled for July 16th.

Adjourned at 4:34 p.m.

Respectfully submitted by,

Jodi Grager, Public Works Administrative Assistant

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