

AGENDA

DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue S, Des Moines, Washington

May 7, 2020 – 5:00 p.m.

NOTE: The City of Des Moines is currently operating under a Proclamation of Emergency issued on March 5, 2020 and Governor Inslee's Stay-at-Home order issued March 23, 2020 in response to the COVID-19 Pandemic. Accordingly, this meeting will be held virtually using Zoom.

Public Comment continues to be encouraged and will be accepted in the following manner:

- (1) In writing, either by email to the City Clerk at bwilkins@desmoineswa.gov or by mail; Attn: City Clerk, 21630 11th Avenue S., Des Moines WA 98198 no later than 4:00 on Thursday, May 7, 2020. Only your name and the subject of your public comment will be read into the record at the Council meeting. The full written correspondence will be scanned and attached to the Council packet and uploaded to the website as part of the permanent record.
- (2) By participation via Zoom. If you wish to provide oral public comment please email the City Clerk no later than 4:00 p.m. on Thursday, May 7, 2020 to receive your Zoom log-in and personal identification number. Please note that Zoom attendees do not interact with one another; they join in listen-only mode until it is their turn to address the Council.
 - Email Address: bwilkins@desmoineswa.gov
 - Please Put in Subject Line: Public Comment for May 7, 2020 City Council Meeting

City Council meetings can also be viewed live on Comcast Channel 21 or live streamed on the City's website at www.desmoineswa.gov.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CORRESPONDENCE

COMMENTS FROM THE PUBLIC VIA ZOOM/WRITTEN PUBLIC COMMENT

BOARD & COMMITTEE REPORTS/COUNCILMEMBER COMMENTS – (4 minutes per Councilmember) - 30 minutes

PRESIDING OFFICER'S REPORT

ADMINISTRATION REPORT

Item 1: COVID 19 UPDATE

Item 2: BUDGET

CONSENT CALENDAR

Item 1: APPROVAL OF VOUCHERS

Motion is to approve for payment vouchers and payroll transfers through April 30, 2020 in the attached list and further described as follows:

Total A/P Checks/Vouchers	#160555-160685	\$ 686,568.66
Electronic Wire Transfers	# 1431-1445	\$ 504,363.71
Payroll Checks	# 19378-19379	\$ 2,761.38
Payroll Direct Deposit	#160001-160144	\$ 350,077.89

Total Checks and Wires for A/P and Payroll: \$1,543,771.64

Item 2: APPROVAL OF MINUTES

Motion is to approve the February 27, 2020 Special Meeting, the February 27, March 26, and the April 9, 2020 Regular Meeting.

Item 3: 24TH AVE S IMPROVEMENTS PROJECT, KENT-DES MOINES RD. (SR 516) TO S. 223RD ST, 2020-2021 ON-CALL GENERAL CIVIL ENGINEERING SERVICES – CONSULTANT DESIGN TASK ASSIGNMENT 2020-01

Motion 1 is to approve the 2020-2021 On-Call General Civil Engineering Services Task Assignment 2020-01 with Parametrix Inc. to provide engineering services for the 24th Ave South Improvements Project (Kent-Des Moines Rd. (SR 516) to S. 223rd St) in the amount of \$432,993.82, and further authorize the City Manager to sign said Task Assignment substantially in the form as submitted.

Motion 2 is to direct staff to make the necessary arrangements to have all of the existing overhead utilities relocated aerially, as needed for construction, on the 24th Ave S Improvements Project (Kent-Des Moines Rd. (SR 516) to S. 223rd St), waiving the requirement for undergrounding of utilities in accordance with DMMC 12.25.110.

Item 4: SOUTH SOUND BOATING SEASON OPENING DAY

Motion is to approve the Proclamation recognizing the official opening of the South Sound Boating season on May 9, 2020.

- Item 5: SEXUAL ASSAULT AWARENESS MONTH PROCLAMATION
Motion is to approve the Proclamation recognizing April as Sexual Assault Awareness Month.
- Item 6: VAN GASKEN PARK LANDSCAPE DESIGN – TASK ORDER
Motion is to approve a Formal Task Assignment 2020 -02 (Attachment 1) with KPFF Consulting Engineers in the amount of \$123,326.27 to complete the final design of the Van Gasken Park, and authorize the City Manager to sign the Assignment substantially in the form as attached.
- Item 7: CONTRACT WITH FACILITY MAINTENANCE CONTRACTORS FOR JANITORIAL SERVICES IN CITY BUILDINGS
Motion is to award the Goods and Services Contract with Facility Maintenance Contractors (FMC) for janitorial services in City buildings from June 2020 – December 2023 for an estimated annual amount not to exceed \$253,076, and additionally to authorize the City Manager to sign the Contract substantially in the form as submitted.

CONSENT CALENDAR-TENTATIVE ITEMS

The following Consent Calendar items are tentatively scheduled for consideration subject to the May 4, 2020 expiration of Governor Inslee's OPMA Proclamation 20-28. If the Proclamation is extended, the City Council will be prohibited from considering these items and they will be placed on a future agenda.

- Item 8: WOODMONT LANDSLIDE EMERGENCY REPAIRS – CIP BUDGET AMENDMENT AND PROPERTY ACQUISITION
Motion 1 is to direct City Staff to bring forward a budget amendment to the 2020-2025 Capital Improvement Plan and the 2020 Capital Budget to include the Woodmont Emergency Landslide Repairs.
- Motion 2** is to ratify and approve the executed Vacant Land Purchase and Sale Agreement for the purchase of the property identified by King County Tax Parcel Number 9536600530 in Des Moines, for the purchase price of \$15,000.00 plus closing costs, and direct City Staff to bring forward a budget amendment to the 2020-2025 Capital Improvement Plan and the 2020 Capital Budget reflecting the cost for the purchase.
- Item 9: 2020 SURFACE WATER COMPREHENSIVE PLAN UPDATE: CONSULTANT ON-CALL AGREEMENT TASK ASSIGNMENT FOR ENGINEERING SERVICES
Motion is to approve the 2020-2021 On-Call General Civil Engineering Services Task Order Assignment 2020-01 with Parametrix, that will provide a mid-plan update to the City's current Surface Water Comprehensive Plan in the amount of \$135,535.74, plus a 10% contingency, and further authorize the City Manager to sign said Task Order Assignment substantially in the form as submitted.

EXECUTIVE SESSION

NEXT MEETING DATE

May 14, 2020 City Council Regular Meeting

ADJOURNMENT