

After recording, please return to:

Des Moines City Clerk
21630 11th Ave S, Suite A
Des Moines, WA 98198



Designating an Agent (DSAG)
(Claims for Damages)

Please note that:

(Grantor) Bonnie Wilkins, City Clerk
has been appointed as the agent to:
(Grantee) City of Des Moines, WA
to receive any claim for damages made under chapter 4.96.010-020 RCW.

The address for said agent is:
(address) 21630 11th Ave So., Suite A
(city, state, zip) Des Moines, WA 98198

Additional notations:

1. (Grantor) Autumn Lingle, Executive Assistant
has been appointed as an alternate agent to:
(Grantee) City of Des Moines, WA
to receive any claim for damages in the City Clerk's absence made under chapter
4.96.010-020 RCW.

The address for said alternate agent is:
(address) 21630 11th Ave So., Suite A
(city, state, zip) Des Moines, WA 98198

2. (Grantor) Vicki Sheckler, Paralegal
has been appointed as an alternate agent to:
(Grantee) City of Des Moines, WA
to receive any claim for damages in the City Clerk's absence made under chapter
4.96.010-020 RCW.

The address for said alternate agent is:
(address) 21630 11th Ave So., Suite C
(city, state, zip) Des Moines, WA 98198

RESOLUTION NO. 1222

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DES MOINES, WASHINGTON, relating to Claims for Damages, appointing Acceptance Agents for Claim for Damages filed against the City pursuant to chapter 4.96 RCW, and superseding Resolution No. 1149.

WHEREAS, chapter 4.96 RCW sets forth the procedures for presenting Claims for Damages arising out of the tortuous conduct of local governmental entities, including cities, or the tortuous conduct of their past or present officers, employees or volunteers while performing or in good faith purporting to perform their official duties, and

WHEREAS, RCW 4.96.020 requires local governmental entities to appoint an agent to receive any Claims for Damages made under chapter 4.96 RCW, and

WHEREAS, Des Moines Resolution No. 1149, passed by the City Council on March 10, 2011, appointing Acceptance Agents for Claims for Damages, requires updating; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES RESOLVES AS FOLLOWS:

Sec. 1. In accordance with RCW 4.96.020, the City Council hereby appoints:

Bonnie Wilkins, City Clerk
21630 11th Ave So., Suite A
Des Moines, WA 98198

and in the absence of the City Clerk, the following as alternates:

Autumn Lingle
Executive Assistant
21630 11th Ave So., Suite A
Des Moines, WA 98198

Vicki Sheckler
Paralegal
21630 11th Ave So., Suite C
Des Moines, WA 98198

to act as the Agents to receive any Claim For Damages made under chapter 4.96 RCW.

Sec. 2. In accordance with RCW 4.96.020, the City Council hereby adopts the following procedures for presenting Claims for Damages made under chapter 4.96 RCW:

(1) Recording Information with Auditor. The identity of the Agent(s) and the address where the Agent(s) may be reached

during normal business hours of the City shall be recorded by the City with the auditor of King County (the "Auditor").

(2) Procedure for Presenting Claims. All Claims for Damages made under chapter 4.07 RCW shall be presented personally to the Agent(s) at the address and within the business hours recorded with the Auditor, from 8:00 a.m. to 4:30 p.m., Monday through Friday, excluding holidays, and shall be presented within the applicable period of limitations in which such an action must commenced.

(3) Content of Claim. All Claims for Damages arising out of tortuous conduct shall locate and describe the conduct and circumstances which brought about the injury or damage, describe the injury or damage, state the time and place the injury or damage occurred, state the names of all persons involved, if known, and shall contain the amount of damage claimed, together with a statement of the actual residence of the claimant at the time of presenting and filing the claim for a period of six (6) months immediately prior to the time the claim arose.

(4) Notice Period. No action shall be commenced against the City for damages arising out of tortuous conduct until sixty (60) days have elapsed after the Claim has first been presented and filed in accordance with chapter 4.96 RCW and this Resolution.

ADOPTED BY the City Council of the City of Des Moines, Washington this 28th day of March, 2013 and signed in authentication thereof this 28th day of March, 2013.


MAYOR

APPROVED AS TO FORM:


Assistant City Attorney

ATTEST:


City Clerk

Resolution No. 1222
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