

## MINUTES

**DES MOINES CITY COUNCIL  
BUDGET RETREAT  
Council Chambers  
21630 11<sup>th</sup> Avenue S, Des Moines, Washington**

**August 8, 2019 – 5:00 p.m.**

### CALL TO ORDER

Mayor Pina called the meeting to order at 5:03 p.m.

### PLEDGE OF ALLEGIANCE

The flag salute was led by Mayor Pina.

### ROLL CALL

Council present: Mayor Matt Pina; Deputy Mayor Vic Pennington; Councilmembers Traci Buxton, Luisa Bangs, Jeremy Nutting, Robert Back and Matt Mahoney

Staff present: City Manager Michael Matthias; Chief Operations Officer Dan Brewer; Chief Strategic Officer Susan Cezar; City Attorney Tim George; Assistant City Attorney Matt Hutchins; Finance Director Beth Anne Wroe; Police Chief Ken Thomas; Harbormaster Scott Wilkins; Judge Lisa Leone; Court Administrator Jennefer Johnson; Probation Officer Melissa Patrick; Management Analyst Nicole Nordholm; Human Resource Director Adrienne Johnson; Public Works Director Brandon Carver; Surface Water & Environment Engineering Manager Loren Reinhold; Marina Office Manager Katy Bevegni; Events and Facilities Manager Shannon Kirchberg; Associate Events and Facilities Manager Ashley Young; Staff Accountant Angelica Martinez-Estrada; Information Systems Manager Dale Southwick; Commander Mike Graddon; Master Police Officer Justin Cripe; Master Police Officer Isaac Helgren; Legislative Advocate Anthony Hemstad; Deputy City Clerk Taria Keane and City Clerk/Communications Director Bonnie Wilkins.

### **Direction/Action**

Motion made by Councilmember Bangs to give support Promoting United Government Efforts To Save Our Sound Act being proposed under US House Bill 2247 resulting in more resources for WRIA 9; seconded by Councilmember Nutting.  
Motion passed 7-0.

### **Direction/Action**

Motion made by Councilmember Nutting to temporary suspend participation with StART; seconded by Councilmember Bangs.  
Motion passed 7-0.

**DISCUSSION ITEMS**

ITEM 1: APPROVAL OF VOUCHERS

Motion is to approve for payment vouchers and payroll transfers through August 1, 2019 included in the attached list and further described as follows:

Total A/P Checks/Vouchers	#158090-158360	\$1,439,826.90
Void Checks from Previous Check Runs		\$ (110.00)
Electronic Wire Transfers	# 1274-1288	\$ 648,205.16
Payroll Checks	# 19223-19235	\$ 16,544.07
Payroll Direct Deposit	#294001-294186	\$ 424,266.55
Total Checks and Wires for A/P and Payroll:		\$2,528,732.68

ITEM 2: APPROVAL OF MINUTES

Motion is to approve the June 6, 2019 Study Session Minutes and the June 13, June 27, and July 11, 2019 Regular Meeting Minutes.

ITEM 3: CONSULTANT CONTRACT AMENDMENT #9 – GRANT FREDRICKS

Motion is to approve Amendment/Addendum #9 to the Contract with Grant Fredricks, continuing professional consulting services through December 31, 2020, with an increase of \$25,000 for 2019 (bringing the total not-to-exceed amount for 2019 services to \$75,000.00) and up to \$60,000 in 2020 services, and authorize the City Manager to sign the contract amendment substantially in the form submitted.

ITEM 4: ARTS COMMISSION APPOINTMENT

Motion is to confirm the Mayoral appointment of Tiffani Melake to a term on the City of Des Moines Arts Commission effective immediately and expiring on December 31, 2020.

ITEM 5: AMENDMENT 1 TO THE CONSULTANT CONTRACT WITH WAGGONER MARINA CONSULTING/BURROWS BAY ASSOCIATES LLC

Motion is to approve the amendment for the phase II proposal with Waggoner Consultants in the amount not to exceed \$46,500.00, bringing the total contract amount to \$49,500.00 and authorize the City Manager to sign said amendment, substantially in the form as submitted.

ITEM 6: LEASE AGREEMENT WITH SR-3 FOR DES MOINES MARINA, SOUTH

Motion is to approve the lease agreement with SR-3, leasing certain property on the Marina floor, and authorize the City Manager to sign said agreement substantially in the form as submitted.

Mayor Pina read Titles of Discussion Items 1 – 6.

**Direction/Action**

Motion made by Councilmember Nutting to approve Discussion Items 1 – 6 as listed; seconded by Councilmember Bangs.  
Motion passed 7-0

ITEM 7: BUDGET

Council and staff discussed and reviewed the current future organizational structure and succession planning that is now integrated within the organization and reviewed the current budget and proposed 2020 budget.

At 6:15 p.m. Council took a 30 minute break.

At 6:45 p.m. Mayor Pina extended the break 15 minutes.

The meeting resumed at 6:56 p.m.

**NEXT MEETING DATE**

September 5, 2019 City Council Regular Meeting

**ADJOURNMENT**

**Direction/Action**

**Motion** made by Deputy Mayor Pennington to adjourn; seconded by Councilmember Back.

The motion passed 7-0.

The meeting was adjourned at 8:35 p.m.

Respectfully Submitted  
Taria Keane  
Deputy City Clerk