

AMENDED
MUNICIPAL FACILITIES COMMITTEE
AGENDA June 27, 2019 - North Conference Room
21630 11th Avenue South – Des Moines 98198
6:00 – 6:50 PM

1. Call to order.
2. Approve minutes of the May 23, 2019 meeting.
3. 2019 Budget Review (MCI, Marina, and Fund 506) Discussion – 30 minutes
Staff will provide an update to the committee on the 2019 budget.
4. 2019 CIP Project Update – 20 minutes
Staff will update the committee on the 2019 CIP Projects.

Minutes Des Moines City Council Municipal Facilities Committee – 5/23/2019

Meeting called to order: 4:55 pm on May 23, 2019 in North Conference Room @ 21630 11th Avenue South Des Moines, WA 98198

Council Members

Jeremy Nutting, Chair
Traci Buxton, Council Member
Luisa Bangs, Council Member

City Staff

Michael Matthias, City Manager
Dan Brewer, Chief Operations Officer
Susan Cezar, Chief Strategic Officer
Matt Hutchins, Assistant City Attorney
Brandon Carver, Public Works Director
Scott Romano, CIP Manager
Jodi Grager, Permit Coordinator

Guests

Minutes of the March 28, 2019 meeting were unanimously approved.

Agenda

1. Steven J Underwood Park Light Pole Cellular Lease Agreement
2. Renaming Redondo Boardwalk
3. Playground Project Update
4. Parcel Development in the Marina

Meeting:

Steven J Underwood Park Light Pole Cellular Lease Agreement

The discussion included details of the project including the future plans for a path to be established around the field. Staff will verify that the undergrounding of the utility is deep enough to avoid the future trail and will continue to work with AT&T on the design. The committee had concerns about the Site License Agreement (see Item #1 attachments). Assistant City Attorney Hutchins will review the agreement before it goes before full council.

Renaming Redondo Boardwalk

At a prior Council Meeting, a citizen requested the Redondo Boardwalk be renamed to honor the historical contributions of the Betts Family. A model of the plaque has been prepared for Council approval. Should Council approve, the plaque will be ordered and a date for the dedication of the renaming of the Redondo Boardwalk will be scheduled.

Playground Project Update

Public Works Director Brandon Carver summarized the City's efforts around bidding the planned work on the Steven J Underwood, Wooton and Westwood Parks (see Item #3 attachments). After receiving one over budget bid, it is recommended the Council reject the bid (on the Council Consent Agenda at tonight's meeting). The original architect's estimate for these projects has increased due to material cost increases and the fact that these specialized contractors are limited. The plan is to re-bid these projects along with concurrently bidding the City/Kiddie Park project this Fall and seek out additional funding. Other changes may be necessary once the next bidding round has been evaluated.

Parcel Development in the Marina

City Manager Michael Mathias encouraged the committee to attend tonight's Economic Development Committee Meeting as he will present this topic in some depth. The City is pursuing the highest and best use of the properties that will be part of the gateway to the Marina Steps Project. One such commercial property is the TagZone, currently for sale. SR3 – Sealife Emergency Response Unit has indicated an interest in this property. Staff have met with SR3 representatives and are excited about the possibility of having this non-profit group on the Marina floor.

The meeting was adjourned at 5:40 pm. Minutes submitted by: Jodi Grager, Permit Coordinator

DRAFT

