

Des Moines City Council PS&T Committee Minutes – 01/03/2013

Meeting called to order: 5:31 PM on January 3, 2013, in North Conference Room @ 21630 11th Avenue So., Des Moines WA 98198.

Council Members

Matt Pina—Chairman & Mayor Pro Tem
Jeanette Burrage—Vice Chair
Dave Kaplan—Mayor

Other City Staff

Tony Piasecki – City Manager
Dan Brewer – Acting Public Works Director
Brandon Carver – Acting Transportation Manager
Denise Lathrop – Acting Community Dev Director
Lorri Ericson – Assistant City Manager
Peggy Volin – Admin Asst

AGENDA:

1. Approve 11/01/12 Minutes
2. Draft 2013 Work Plan
3. Updates to 2013-2018 CIP: Traffic Safety Program
4. Flashing School Zone Beacons – WTSC Grant
5. Citywide Arterial Street Project: Street Name Sign Changes
6. Pavement Management
7. ILA with Normandy Park for Public Works Services
8. Project Updates (Time Permitting)

MEETING:

1. Minutes from November 1, 2012, were approved as submitted.
2. Draft 2013 Work Plan: Was handed out to committee members. Discussion ensued over various topics and committee members concurred with the work program for 2013.
3. Updates to 2013-2018 CIP: Traffic Safety Programs – Brandon went over the updates to the Transportation CIP Fund which included cost elements, funding sources and the reserve balance. The focus of the discussion was to seek concurrence regarding moving forward with the MVD Crosswalk improvements and the Midway sidewalk improvements in light of not receiving anticipated grant funds. These projects would be scheduled for 2013-2015 and funded by revenue from the Automated Speed Enforcement program. Staff will be bringing the item forward to the full council on 1/10/13.

Mayor Kaplan requested staff provide a revenue breakdown of the ASE fund for the Council discussion and to make sure the funds were not being over allocated.

4. Flashing School Zone Beacons – WTSC Grant: Brandon updated the Committee by letting them know there is grant funding available for flashing light beacons in school zones in February through WTSC. He proposed that staff apply for a grant to help fund flashing lights at North Hill Elementary.

Committee concurred with staff going ahead with submittal for grant program.

5. Citywide Arterial Street Project - Street Name Sign Changes: Brandon handed out the new guidelines/standards for lettering, pictographs and alternative background colors for street name signs within the City of Des Moines. He also brought samples of actual street signs so Committee members could see the various options.

Committee advised staff to include pictographs for the ground mounted street name signs as they have been doing with the overhead street signs at the traffic signals. They also felt it was not necessary to bring this item to the full council for further discussion.

6. Pavement Management: Discussion centered on how to fund the preservation of pavement on roadways within the City. Various options were discussed but a general consensus was to prepare a draft resolution to put a measure on the ballot for either April, August or November, and bring that forward to the full Council for consideration. Draft Resolution No. 13-004, Utility Tax Ballot Proposition for Preservation and Maintenance of City Street Pavement is slated for the Council agenda of January 24th.
7. ILA with Normandy Park for Public Works Services: Staff received a request from Normandy Park to provide some general Public Works services. In response, staff prepared an Inter-local Agreement. Work requested by Normandy Park fits in with our regularly scheduled work flow, so services within our City would not be disrupted. The Normandy Park ILA is scheduled for the Council agenda for January 24th.
8. Project Updates: Dan updated the Committee on the status of the 509 ROW acquisition and also on the start of Segment 2 work on South 216th Street.

Adjourned 6:52 PM

Minutes submitted by:

Peggy Volin
Administrative Assistant II