

SPECIAL MEETING DES MOINES CITY COUNCIL

MINUTES

November 10, 2007

The meeting of the Des Moines City Council was called to order at 9:05 a.m. by Mayor Sheckler at the Des Moines Activity Center, 2045 S. St., Des Moines, WA. Ed Pina arrived at 9:15 a.m.

ATTENDANCE – Present: Mayor Bob Sheckler, Mayor Pro Tem Scott Thomasson, Councilmembers Dave Kaplan, Carmen Scott, Ed Pina, Susan White, Dan Sherman. Also attending, City Manger Tony Piasecki, City Attorney Pat Bosmans, Planning and Public Works Director Grant Fredricks, Finance Director Paula Henderson, Finance Operations Manger Cecilia Pollock, Finance Cara Zemanek, Parks, Recreation and Senior Services Director Patrice Thorell and Harbormaster Joe Dusenbury.

General and Street Funds 2008 Budget Department: Planning, Bldg. and PW Division

There were no significant variances between the 2007 budget and the proposed 2008 budget. A new position was created by combining the old GIS position and adding new duties to create GIS administrative position. Monies to fund this position will be drawn out of the Computer Operations Fund.

Discussion centered on downtown planning, none of the past councils have ever agreed on a downtown plan. Downtown should serve the townspeople, not be the driving force of the community. Downtown is important, but probably will not be addressed until next year as Pacific Ridge and the Port Buy-out area items are coming up next.

New requests:

- Consultant to develop strategic plan and SEPA, City Manager's recommendation is to disapprove \$75,000.
- Real Estate Consultant to support downtown planning, City Manager's recommendation is to disapprove \$15,000.
- Plan Development intern, City Manager, recommendation is to approve \$10,602.

Building Planning division:

The variance is \$350,000 that was not spent and it is not in the 2008 budget for the software. If there is one time money next year, council could come back and decide whether to fund the Sierra upgrade version of the software.

New requests:

- Automated Phone systems for Permit Inspection, City Manager recommended to disapprove \$75,000, it should tie in with the permit upgraded system.
- Front Counter Sound Attenuation/Privacy, City Manager recommended to disapprove \$30,000.
- New Office Storage files, City Manager recommended to disapprove \$9,000.

Park Operations:

No significant variance of the budget for this division.

New Requests:

New Maintenance Worker (including Uniforms, Supplies, & other Miscellaneous Expenses,

City Manager recommended to disapprove \$67,990.

Councilmember White expressed her belief that park maintenance is important to the city and staff levels need to be increased by funding this position.

At 10:29 Mayor Sheckler called for a break. At 10:40 he called the meeting back to order.

Street Fund

No significant variances on this budget.

New requests:

- Administrative Support, City Manager recommends to disapproval \$55,567.
- Traffic Operations Specialist. City Manager recommends to disapprove \$63,385.
- Maintenance Worker, City Manager recommends to disapprove \$52,495.
- Seasonal workers (3,824 hours), City Manager recommends to disapprove \$48,579.
- C/O Shoulder Mower, City Manager recommends to disapprove \$12,000.
- Backhoe Thumb, City Manager recommends to disapprove \$9,300.
- Button Cart, City Manager recommends to disapprove \$7,000.
- Sports Field Stripper, City Manager recommends to disapprove: \$2,600.
- Debris Blower, City Manager recommends to disapprove: \$3,456.

All City Buildings

New requests:

1.0 FTE Facility Maintenance Worker

City Manager recommends to disapprove \$63,475.

At 11:14 a.m., Councilmember Pina excused himself from the meeting.

Facility Repair and Replacement Fund

New Requests:

1. Public Works Center Improvements

- | | |
|----------------------------------|-----------|
| • Roof | \$166,500 |
| • Outbuilding ½ roof | \$ 10,000 |
| • Paint (outside and inside) | \$ 44,000 |
| • Carpet | \$ 14,100 |
| • Locker Room Heater | \$ 8,000 |
| 2. Activity Center Main Roof | \$ 44,000 |
| 3. Sonju (sic) Basement Drainage | \$14,000 |
| 4. PD Tenant Improvements | \$18,800 |

Equipment Rental

No slide was provided on this portion of the proposed budget.

At 11:57 a.m. Mayor Sheckler called for a lunch break. At 12: 29 p.m. he called the meeting back to order.

Parks and Recreation & Senior Services

Significant Variances:

- Restore Equipment Replacement Assessment for Van \$ 6,727

New requests:

- 1.0 FTE Recreation Attendant \$55,672
 - Supplies, Professional Services, Operating Rentals \$15,328
- City Manager recommends to approve
- Offset by increased operating revenues: \$71,000
- Replace tables and chairs in Activity Center \$ 3,000
- City Manager recommends to approve

Discussion concerning the revenue generated by the Parks and Recreation versus expenditures over budgeted amount. If revenues next year do not meet the forecasted numbers, then expenses must be cut and that could mean the FTE Recreation Attendant position would have to be terminated.

At 12:32 p.m. Councilmember Pina returned to the meeting and Police Chief Baker arrived at 12:40 p.m.

Parks and Recreation- Continued

- Tacoma Tall Ships Festival Event \$36,600
- City Manager recommends to approve.
- Offset by increased operating revenues: \$38,120
- Arts Commission Supplies, Prof Services, Misc. \$32,500
- City Manager recommends to approve.
- Offset by grant revenues: \$32,500
- Mt. Rainier Pool
 - Hotel-Motel Tax

Planning for the Tacoma Tall Ships Festival will include renting a boat to run to the festival twice a day during the festival and then use the same boat for Fourth of July on the water, both events would bring in revenues to support this proposed request. Parking was brought up as an issue when the boat cruises are sold out.

Councilmember White spoke about the funding the Arts Commission stating that the Mural project is going to be an asset to the community for years to come. Dedicated individual artists are putting in countless hours of time and should be partly subsidized by the city. Mayor Sheckler felt that the Arts Commission deserved even more funds because they have done such fine work in the short time they have been on board.

Discussion about the Mt. Rainier pool and its closing in 2009. YMCA is scheduled to build a pool to take the load off the pool when it closes. City Council agreed only to support the pool until 2009.

The city signed a three year Interlocal agreement for Seattle Southside Visitors Services in 2005 to be included in the marketing campaigns done by the service. 2008 will be the last year of this agreement which states all monies collected go to this Service. It was pointed out that just handing over all the money collected could be a bad practice and that point needs to be renegotiated in any future agreements.

The MCI Municipal Capital Improvements CIP will be discussed at the November 29, 2007 meeting.

Law Enforcement

Significant Variances:

- Grants – No Grant Requests Submitted \$62,670

- Salaries & Benefits – Crime Free Housing \$56,691
- Professional Services – Administration \$56,350
- Small Tools & Equipment \$44,810
- Uniforms – Patrol \$26,498
- Fuel \$20,189
- Dispatch Services – Administration \$20,000
- Relocation Expenses \$16,000
- Civil Service \$14,346

New requests:

- Equipment (Ten Portable Radios for Patrol) \$48,000
- City Manager recommends to approve
(Use Police Services restoration Fund interest Earnings)
- Laptop Computer & Docking Station for Crime Free Housing \$ 4,200

At 2:04 p.m. Councilmember White left the meeting.

Police Drug Seizure Fund

When police arrest someone for a drug offense, police seize vehicles, cash computers, whatever things are used in the crime. The State gets 10% off the top of anything seized. Sometimes assets seized get divided up between agencies. This is a fund that is only spent if money actually does come in.

Police Services Restoration Fund (Levy Lid Lift)

Significant Variance

- Fully staffed in 2008, including additional 3.0 FTE's in 2008.

New Requests:

- 1.0 FTE Police Officer II \$ 64,782
- .50 Code Enforcement /Animal Control Officer \$ 36,157
- 8 new patrol cars \$378,000
- Vehicle Storage Facility \$275,000
- 10 Laptop computers to support Task Force Ops \$ 22,500
- New Crime Analysis Hardware and Software \$ 45,000
- Remodel main station to accommodate

Task Force Operations \$ 45,000

- 10 portable radios \$ 48,000
- Small tools and Equipment \$ 10,000

The storage facility is for impounded cars, seized cars, etc. When we impound or seize vehicles, it is the police department's responsibility to see they are safe and untouched by people other than authorized personnel. Some discussion followed concerning if building a facility to store property is in line with the Levy Lift Lid's language.

Legislative:

Significant Variance:

- Lobbyist moved out of base to one-time request \$67,000

New Request:

- Legislative Federal Lobbying \$67,000
- City Manger recommends to approve

Several members of the Council would like to see the Lobbyist gone from the budget.

Executive

Significant Variances

Community Info Services

- Newsletter costs \$11,000
- Communications \$ 3,672
- Video Taping Services <\$-6,750>

Newsletter comes out quarterly. It's getting more expensive only because there are more pages.

Self Insurance Fund

\$46,000 increase in the Insurance account which is 11%. The expense is made up of three components, liability, property and vehicle insurance.

Airport Defense Fund

\$38,125 is in the budget for this. RCAA has asked for \$20,000. Some members do not want to continue to fund RCAA as they feel the City is not getting value for the money.

At 3:00 p.m. Mayor Sheckler adjourned the meeting.

Respectfully submitted,

Lady of Letters, Inc.