

MINUTES

**Economic Development Committee Meeting
Thursday January 24, 2019
6:00 p.m. – 6:50 p.m.
South Conference Room**

<u>Council Members</u>	<u>City Staff</u>
Chair Jeremy Nutting	Michael Matthias – City Manager
Co-Chair Vic Pennington	Dan Brewer – Chief Operating Officer
Mayor Matt Pina	Susan Cezar – Chief Strategic Officer
	Brandon Carver – Public Works Director
	Denise Lathrop – Planning & Development Services Manager
	Matt Hutchins – Assistant City Attorney
	Jodi Grager – Community Development Assistant

Guests: Bill Linscott and Councilmembers Matt Mahoney and Traci Buxton

1. Call to Order

Chair Jeremy Nutting called the meeting to order at 6:02 p.m.

2. Approval of the September 27, 2018 meeting minutes

Minutes approved as submitted.

3. 2019 Work Plan

Chief Strategic Officer (CSO) Susan Cezar presented a draft of potential committee/staff work items (Agenda Item #3 Attachment). The list is divided into Tier 1 – Required and Tier 2 - Optional tasks. The committee discussion included:

- Consider scheduling tasks at an 80% ED Committee capacity to allow for items that come up at a later date.
- Code Maintenance is not essential as opposed to the Regulatory Requirements that must be addressed.
- Under Code Maintenance, it was suggested to move the repeal of DMMC Chapter 3.96 which states expiration is 10 years after the approval date of Ordinance No. 1457 from a Tier 2 to a Tier 1 item.

4. Impact Fees

CSO Cezar explained the background of Impact Fees with a focus on the School Impact Fees that have been requested by Highline School District in the past (Agenda Item #4 Attachment #1). Additional Impact Fees were also summarized (Agenda Item #4 Attachment #2). Comments included:

- Development pays for the additional demand regarding impacts to services.
- A Fire Impact Fee has the potential to be used for adding equipment and personnel which in turn results in a higher evaluation by Washington State Surveying and Rating Bureau (WSRCB). A better rating may lower fire insurance rates for homeowners and businesses in the district.

Staff received direction to bring additional impact fee information back to committee.

5. Review of Downtown District Options

City Manager Michael Matthias stated the conceptual downtown redevelopment is a Tier 1 Item. This committee will be participating in examining a timeline, rebranding options, and establishing design standards. Traffic and parking was also discussed.

The next meeting is scheduled for February 28th, 2019.

Adjourned at 6:45 p.m.

Respectfully submitted by,

Jodi Grager, Community Development Assistant

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