

## AGENDA

**Economic Development Committee Meeting  
Thursday March 7, 2019  
5:00 p.m. – 5:50 p.m.  
South Conference Room**

- 1. Call to Order**
- 2. Approval of the January 24<sup>th</sup>, 2019 meeting minutes**
- 3. Marina Redevelopment**  
*Staff will update the committee on progress and lead a policy discussion related to Marina redevelopment.*

**DRAFT MINUTES**

**Economic Development Committee Meeting  
Thursday January 24, 2019  
6:00 p.m. – 6:50 p.m.  
South Conference Room**

<b><u>Council Members</u></b>	<b><u>City Staff</u></b>
Chair Jeremy Nutting	Michael Matthias – City Manager
Co-Chair Vic Pennington	Dan Brewer – Chief Operating Officer
Mayor Matt Pina	Susan Cezar – Chief Strategic Officer
	Brandon Carver – Public Works Director
	Denise Lathrop – Planning & Development Services Manager
	Matt Hutchins – Assistant City Attorney
	Jodi Grager – Community Development Assistant

Guests: Bill Linscott and Councilmembers Matt Mahoney and Traci Buxton

**1. Call to Order**

Chair Jeremy Nutting called the meeting to order at 6:02 p.m.

**2. Approval of the September 27, 2018 meeting minutes**

Minutes approved as submitted.

**3. 2019 Work Plan**

Chief Strategic Officer (CSO) Susan Cezar presented a draft of potential committee/staff work items (Agenda Item #3 Attachment). The list is divided into Tier 1 – Required and Tier 2 - Optional tasks. The committee discussion included:

- Consider scheduling tasks at an 80% ED Committee capacity to allow for items that come up at a later date.
- Code Maintenance is not essential as opposed to the Regulatory Requirements that must be addressed.
- Under Code Maintenance, it was suggested to move the repeal of DMMC Chapter 3.96 which states expiration is 10 years after the approval date of Ordinance No. 1457 from a Tier 2 to a Tier 1 item.

**4. Impact Fees**

CSO Cezar explained the background of Impact Fees with a focus on the School Impact Fees that have been requested by Highline School District in the past (Agenda Item #4 Attachment #1). Additional Impact Fees were also summarized (Agenda Item #4 Attachment #2). Comments included:

- Development pays for the additional demand regarding impacts to services.
- A Fire Impact Fee has the potential to be used for adding equipment and personnel which in turn results in a higher evaluation by Washington State Surveying and Rating Bureau (WSRCB). A better rating may lower fire insurance rates for homeowners and businesses in the district.

Staff received direction to bring additional impact fee information back to committee.

**5. Review of Downtown District Options**

City Manager Michael Matthias stated the conceptual downtown redevelopment is a Tier 1 Item. This committee will be participating in examining a timeline, rebranding options, and establishing design standards. Traffic and parking was also discussed.

The next meeting is scheduled for February 28<sup>th</sup>, 2019.

Adjourned at 6:45 p.m.

Respectfully submitted by,

Jodi Grager, Community Development Assistant

DRAFT