

# **MUNICIPAL FACILITIES COMMITTEE AGENDA**

**July 26, 2018 - North Conference Room  
21630 11<sup>th</sup> Avenue South – Des Moines 98198  
5:30 – 5:50 PM**

1. Call to order
2. Approve minutes from June 28, 2018 meeting
3. Van Gasken Property – 20 minutes  
*Staff will update the committee on the status of the property.*

## Minutes Des Moines City Council Municipal Facilities Committee – 6/28/2018

Meeting called to order: 5:00 pm on June 28, 2018 in North Conference Room @ 21630 11<sup>th</sup> Ave S. Des Moines, WA 98198

### Council Members

Jeremy Nutting, Chair  
Luisa Bangs, Vice Chair  
Traci Buxton, Council Member

### City Staff

Dan Brewer, Chief Operations Officer  
Patrice Thorell, PRSS Director  
Susan Cezar, Chief Strategic Officer  
Andrew Merges, Transportation Engineer  
Scott Wilkins, Acting Harbor Master  
Beth Anne Wroe, Finance Director  
Eric Mandelas, Staff Accountant  
Scott Romano, CIP Manager  
Matt Hutchins, Asst. City Attorney  
Janet Best, Administrative Assistant

### Guests

Bill Linscott

Council member Bangs moved to approve the minutes of the 4/26/2018 meeting and the motion was seconded by Council member Buxton. The minutes were unanimously approved.

### **Agenda**

1. 2019 Budget Review (MCI, Marina and Fund 506)
2. North Marina Parking Lot Bulkhead and Restroom Replacement - Project Update Seeking Committee Concurrence for Architectural and Urban Design Elements
3. 2018 CIP Project Update

### **Meeting:**

#### 2019 Budget Review (MCI, Marina and Fund 506)

Staff shared with the committee MCI and CIP items for 2019 through 2024. Some projects are funded however others will be pushed out further to obtainable dates. The projects for 2019 included: Design for Redondo paid parking, replace the last of the Redondo floats, design for replacement of decking on Redondo fishing pier, dock electrical replacements, fuel and electrical replacements, complete electronic building access systems to remaining city buildings, replace HVAC at the police station, repair siding, paint and make other improvements at the Founders Lodge, install play equipment at Steven J Underwood Park (possibly in 2018), replace play equipment at Kiddie Park and make trail improvements in City Park, replace play equipment and the picnic shelter at Wooton Park, replace play equipment at Westwood Park, and improvements at Mary Gay Park. It was also mentioned that there are challenges faced at Van Gasken Park but some creative ideas are being discussed and staff plans to keep the process moving forward.

#### North Marina Parking Lot Bulkhead and Restroom Replacement - Project Update Seeking Committee Concurrence for Architectural and Urban Design Elements

Transportation Engineer Andrew Merges shared the results of the online survey regarding the 5 restroom architecture designs and the 3 urban design concepts for the north marina bulkhead restroom replacement. Choice A with a two tiered roof was the favorite option of the restroom designs and the lighthouse concept with the addition of more family interactive activities included was the choice for the urban design piece. The next steps are for staff to provide more specifics regarding the siding but move forward with concept A for a footprint so that permitting can get started.

#### 2018 CIP Project Update

There was not enough time to review and update the committee on the 2018 MCI CIP Projects however attached was the report from CIP Manger, Scott Romano.

The meeting was adjourned at 5:51pm. Minutes submitted by: Janet Best, Administrative Assistant

## MUNICIPAL FACILITIES COMMITTEE

June 28, 2018

### 2018 MCI CIP PROJECT UPDATES:

- **BP Sun Home Lodge Foundation Design, Police Services Center and Municipal Court Security Improvements** – David A. Clark Architects, PLLC is currently working on the designs. Founder's Lodge design needs to be completed by October 2018. The PD and Municipal Court security improvements will be completed by year-end.
- **Field House Tennis Court** – 2016 project that was moved to 2017. Work will be completed this summer depending on weather.
- **Parkside Park Renovation** – Project construction is complete. Working on project closeout activities. Noticing substantial amounts of graffiti throughout the park.
- **Building Access System** – Installing similar systems (keypad/fob) like City Hall has at the PW Engineering (completed), PW Service Center, and Field House buildings. Work will be completed by year-end 2019.
- **Park Play Areas Design** – Our design consultant (The LA Studio LLC) is working on completing the designs for these 5 parks (Cecil Powell, Kiddie/City, Steven J. Underwood, Westwood, Wooton). Field House was originally included in the scope, but we have stopped design work until we know the outcome of the KaBOOM! grant process. Designs will be completed this summer. The current plan is to go out for bids on Steven J. this summer, and hopefully get it built by year-end. We will go for bids on Kiddie/City, Westwood, and Wooton in 2019.
- **City Facility Condition Assessment** – Currently in process. Being done in-house with some previous assistance from MacDonald-Miller. We are loading some of the recommended projects from the Mac-Miller report into the 2019-2024 CIP.