

MINUTES

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue South, Des Moines**

May 24, 2018 – 7:00 p.m.

CALL TO ORDER

Mayor Pina called the meeting to order at 7:03 p.m.

PLEDGE OF ALLEGIANCE

Mayor Pina recognized the display of Flags of the Military Branches that were displayed in the back of the room; American Flag, POW, U.S. Army, U.S. Marine Corps, U.S. Navy, U.S. Air Force and Coast Guard.

The flag salute was led by Mayor Pina.

ROLL CALL

Council present: Mayor Matt Pina; Deputy Mayor Vic Pennington; Councilmembers Jeremy Nutting, Traci Buxton, Luisa Bangs, Robert Back and Matt Mahoney.

Staff present: City Manager Michael Matthias; City Attorney Tim George; Chief Operations Officer Dan Brewer; Chief Strategic Officer Susan Cezar; Police Chief Ken Thomas; Finance Director Beth Anne Wroe; Assistant City Attorney Matt Hutchins; Public Works Director Brandon Carver; Assistant Harbormaster Scott Wilkins; Human Resources Director Adrienne Johnson; Police Department Office Manager/Records Supervisor Terryann Dell; Special Transportation Project Manager Len Madsen; Commander Doug Jenkins; Commander Mike Graddon; Detective Mike Thomas; Sergeant Patti Richards; Police Officer Dan Lindstrom; Police Officer Mike Boehmer; Police Officer Isaac Helgren; Community Services Officer Tonya Seaberry; Police Officer Justin Cripe; Parks, Recreation & Senior Services Director Patrice Thorell; Finance Consultant Steve Marcotte; City Clerk/Communications Director Bonnie Wilkins; Deputy City Clerk Taria Keane.

ADMINISTRATION REPORT

City Manager Matthias introduced new staff:

- Human Resources Director Adrienne (AJ) Johnson.
- Finance Director Beth Anne Wroe.
- Chief Strategic Officer Susan Cezar.
- Acting Harbormaster Scott Wilkins.
- Emergency Management Director George Delgado.
- Police Chief Ken Thomas.

City Clerk/Communications Director swore Police Chief Thomas in at the podium.

Police Chief Thomas addressed the Council.

CORRESPONDENCE

- Letter from the Legacy Foundation regarding retirements of Parks, Recreation & Senior Services Director Patrice Thorell and Senior Services Manager Sue Padden.

COMMENTS FROM THE PUBLIC

- Anahi Garcia, Mt. Rainier ASB President; Mount Rainier High School event.
- JC Harris; Airport issues.
- Alli Larkin; Smart meters.
- Steve Lettic; Public safety available resources.
- Sheila Brush; Sierra Club and Puget Sound Regional Council.
- Tony Hettler; Destination Des Moines summer events.
- Anne Kroeker; Highline Forum.
- Jeneth, Mt. Rainier ASB Vice President; Encouraging message poster for Santa Fe High School.

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

Deputy Mayor Pennington

- Thanked Sheila Brush for bringing information forward.
- Thanked the students from Mt. Rainier High School.
- Welcomed new leadership team.
- Succession planning.

Councilmember Mahoney

- Thanked Mt. Rainier High School students for their time and service.
- Congratulated new leadership team.
- Honored father who recently passed away.
- Art and Wine Walk.
- Opening day of South Sound Boating Celebration.
- SCATBd meeting
- Parkside Park Dedication.
- Farmer's Market volunteer meeting.
- Midway Park Garden Project.
- Finance Director meeting.
- Memorial Day Service at Steven J. Underwood Memorial Park.
- MaST meeting regarding Redondo Reef.
- Des Moines Food Bank Winemakers Dinner.

Councilmember Back

- Welcomed new leadership team.

Councilmember Bangs

- Art on Poverty Bay Ribbon Cutting.
- Paint Night.
- Thanked Gene Achziger for Summer Concerts poster.
- Thanked Alena Rogers, Patrice Thorell and all organization for Midway Park Garden Project.
- Thanked Mt. Rainier High School students.

Councilmember Nutting

- Highline School Boundaries.
- Finance & Economic Development Committee meeting.

Councilmember Buxton

- Art & Wine Walk.
- Opening Day South Sound Boating Celebration.
- State of the City Address at Wesley.
- Farmer's Market.
- Kudos to the Public Works Department.

PRESIDING OFFICER'S REPORT

- Letter to Port on a recommendation from the Aviation Advisory Committee meeting.
- Art and Wine Walk.
- Opening Day South Sound Boating Celebration.
- Initial discussion for Council/Staff Retreat.
- Parkside Park Dedication.
- Attended Wesley U.
- Des Moines Ramp-A-Thon.
- Midway Park Garden Project.
- Hillwood Condominium State of the City.
- Des Moines Food Bank Winemakers Dinner.
- Port Commission Fred Felleman and Port Executive Director Stephen Metruck Tour of the City.
- Red Nose Day.

At 8:04 p.m. Councilmember Bangs left the meeting.

ADMINISTRATION REPORT

Item 1: FINANCIAL UPDATE – MARCH & APRIL 2018
Finance Director Wroe gave a presentation to Council.

Item 2: 1ST QUARTER CITY MANAGER REPORT

CONSENT CALENDAR

Item 1: APPROVAL OF MINUTES

Motion is to approve the minutes from the April 5, 2018 City Council Study Session and the minutes from the April 12, and April 26, 2018 City Council Regular meeting.

Item 2: APPROVAL OF VOUCHERS

Motion is to approve for payment vouchers and payroll transfers through May 16, 2018 included in the attached list and further described as follows:

Total A/P Checks/Vouchers	#154003-154173	\$ 493,193.48
Electronic Wire Transfers	#1039-1046	\$ 454,854.64
Payroll Checks	#19040-19042	\$ 3,996.92
Payroll Direct Deposit	#184001-184171	\$ 343,928.68
Total Checks and Wires for A/P and Payroll:		\$1,295,973.72

Item 3: FARMERS MARKET AGREEMENT
Motion is to approve the Agreement between the City of Des Moines and Des Moines Farmers Market for the 2018 Des Moines Waterfront Farmers Market to be held at the Des Moines Marina on Saturdays from June 2 through September 29, 2018, and to authorize the City Manager to execute the Agreement substantially in the form as attached.

Item 4: 2018 SUMMER EVENTS AGREEMENT WITH DESTINATION DES MOINES
Motion 1 is to approve Draft Resolution 18-053 authorizing Destination Des Moines to use City property to conduct three summer events and for the City to provide up to \$10,000 of in-kind non-reimbursable services for the Fireworks Over Des Moines on July 4, Community BBQ on July 11 and Waterland Festival on July 21-22, 2018.

Motion 2 is to approve the Agreement with Destination Des Moines for 2018 Summer Events specifying the responsibilities assumed by Destination Des Moines and identifying the in-kind services and facilities that will be provided by the City, substantially in the form as attached.

Item 5: TASK ORDER ASSIGNMENT FOR DESIGN/PERMITTING OF THE DEEPDENE PLAT OUTFALL REPLACEMENT PROJECT
Motion is to approve the Task Order Assignment with Tetra Teck, that will provide design and permitting services for the Deepdene Plat Outfall Replacement Project in the amount of \$125,487.00, plus a contingency in the amount of \$25,000.00, and authorize the City Manager to sign said Task Order Assignment, substantially in the form as submitted.

Item 6: TRANSPORTATION GATEWAY PROJECT: S 216TH STREET SEGMENT 3 IMPROVEMENTS RIGHT-OF-WAY ACQUISITIONS: WESLEY HOMES DEDICATION.
Motion 1 is to approve and accept a permanent Sidewalk and Utility Easement (1212 SF) and a permanent Utility Easement (24 SF) on Parcel Number #082204-9133, owned by Wesley Homes LLC, as a donation to the City, and to authorize the City Manager to sign the Easements substantially in the form submitted.

Motion 2 is to approve and accept a permanent Utility Easement (50 SF) on Parcel #082204-9087, owned by Wesley Homes LLC, as a donation to the City, and to authorize the City Manager to sign the Utility Easement substantially in the form submitted.

Direction/Action

Motion made by Councilmember Nutting to approve the consent calendar; seconded by Councilmember Back.
The motion passed 6-0.

NEW BUSINESS

- Item 1: DRAFT RESOLUTION NO. 18-025; MARINA NORTH BULKHEAD REPAIR AND REPLACEMENT PROJECT REIMBURSEMENT
Staff Presentation: Finance Department

Finance Consultant Steve Marcotte gave a presentation to Council.

Direction/Action

Motion made by Councilmember Back to adopt Draft Resolution No. 18-025, declaring the City's intent to reimburse itself for expenditures incurred with respect to the repair and replacement of the North Bulkhead at the Des Moines Marina; seconded by Councilmember Nutting.
The motion passed 6-0.

- Item 2: POLICE DEPARTMENT REVIEW
Staff Presentation: Commander Doug Jenkins
Commander Mike Graddon

Commander Jenkins, Commander Graddon, Community Services Officer Seaberry, Police Officer Lindstrom gave a power point presentation to Council.

No motion; informational purposes only.

EXECUTIVE SESSION

At 9:45 p.m. Council went into Executive Session. The purpose of the Executive Session was to Discuss the Performance Of A Public Employee Under RCW 42.30.110(1)(g). Those in attendance: Mayor Pina; Deputy Mayor Pennington; Councilmembers Buxton, Nutting, Bangs, Back and Mahoney; City Manager Matthias, Chief Operations Officer Brewer, City Attorney George, Chief Strategic Officer Cezar and Finance Director Wroe. The Executive Session was expected to last 30 minutes.

Direction/Action

Motion made by Mayor Pina to extend the Council meeting to 10:15; seconded by Deputy Mayor Pennington.
The motion passed 6-0.

At 10:15 p.m. Mayor Pina extended the Executive Session 20 minutes.

At 10:35 p.m. Mayor Pina extended the Executive Session 10 minutes.

At 10:45 p.m. Mayor Pina extended the Executive Session 5 minutes.

The Executive Session concluded at 10:50 p.m.

The Executive Session lasted 65 minutes.

NEXT MEETING DATE:

June 7, 2018 City Council Study Session.

ADJOURNMENT

The meeting concluded at 10:50 p.m.

Respectfully Submitted,
Bonnie Wilkins, CMC
City Clerk/Communications Director

