

MINUTES

DES MOINES CITY COUNCIL REGULAR MEETING City Council Chambers 21630 11th Avenue South, Des Moines

November 30, 2017 – 7:00 p.m.

CALL TO ORDER

Mayor Pina called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Mayor Pina.

ROLL CALL

Council present: Mayor Matt Pina; Deputy Mayor Vic Pennington and Councilmembers Melissa Musser, Jeremy Nutting, Robert K. Back and Dave Kaplan.

Councilmember Luisa Bangs was absent.

Direction/Action

Motion made by Councilmember Nutting to excuse Councilmember Bangs; seconded by Councilmember Musser.

The motion passed 6-0.

Staff present:

City Manager Michael Matthias, City Attorney Tim George, Police Chief George Delgado, Assistant Police Chief Bob Bohl, Community Development Director Susan Cezar, Planning and Development Services Manager Denise Lathrop, Senior Planner Laura Techico, Parks, Recreation & Senior Services Director Patrice Thorell, Public Works Director Brandon Carver, Acting Finance Director Cecilia Pollock, Staff Accountant Eric Mandelas, [City Civil Engineer - Water Quality Specialist](#) Tyler Beekley, Deputy City Clerk Renee Cameron, and City Clerk/Communications Director Bonnie Wilkins.

CORRESPONDENCE

City Clerk/Communications Director Wilkins read a note/invitation from the Marina staff to Council, Council-elect and staff to their annual tenant appreciation holiday party on December 6th at 6:00 p.m. at the Marina Activity Tent.

PRESIDING OFFICER'S REPORT

With Councils' indulgence, the Presiding Officer Report Item 1 was moved up on the agenda to accommodate Dr. Bermingham.

Item 1: DR. JACK BERMINGHAM RECOGNITION

Mayor Pina and the Council recognized Dr. Jack Bermingham for his almost 40 years of dedication and service during his distinguished academic career. Dr. Bermingham thanked the City, Council and the community for the collaboration and the spirit of the community.

COMMENTS FROM THE PUBLIC

- Traci Buxton, Des Moines; Poverty Bay Shellfish Downgrade.
- Brenda Fodge with Polygon; Regarding Crestwood Park Final Plat Extension Request.
- Anne Kroker, Des Moines Ecology Projects for Airport Communities and assistance at Saltwater State Park.
- JC Harris, Des Moines; Regarding Aviation Advisory Committee and the SeaTac Aviation Forum.
- Erica Larson, Mt. Rainier High School ASB Secretary; Regarding upcoming semester Art Walk Project.
- Yael Torres, Mt. Rainier High School; Regarding gender neutral bathrooms at school, and holding a Mental Health Awareness Week.

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

Deputy Mayor Pennington

- No report.

Councilmember Kaplan

- Dr. Jack Bermingham Retirement Celebration at Highline Community College.
- Black and Brown Male Summit.
- South County Area Transportation Board Meeting.
- State Auditor 2016 Accountability Audit, 2016 Financial Statement Audit, 2016 Federal Grant Compliance Audit, and the 2016 Comprehensive Annual Financial Report Clean Audit Results.

Councilmember Back

- Sound Cities Association Annual Membership Meeting and Public Issues Committee.

Councilmember Nutting

- No report.

Councilmember Musser

- Thanked Erica Larson and Yael Torres for all they are doing for Mt. Rainier High School ASB and the Mt. Rainier staff students for making the school a safe place.
- Tree Lighting Celebration at Big Catch Plaza on December 1st.
- Sound Cities Association and Public Issues Committee.

PRESIDING OFFICER'S REPORT

- State Auditor's Report.
- Memorial Service for Jeanie Blacksher.

Council consensus was to send flowers to Marina Officer Manager Jeanie Blacksher's Memorial from the Council Hearts and Minds Fund.

ADMINISTRATION REPORT

- Soundside Alliance Annual Breakfast Focusing on Economic Development and Investment Opportunities in South King County.

- Item 1: OCTOBER FINANCIAL REPORT
Staff Accountant Mandelas presented the October 2017 Financial Report to Council.
- Item 2: RECOLOGY RATE UPDATE
Recology CleanScapes General Manager Kevin Kelly provided Council with an update regarding Recology's services and rates.
- Item 3: ECOLOGY PROJECTS FOR AIRPORT COMMUNITIES
Port of Seattle Local Government Relations Manager Katie Kuciemba Halse and provided a PowerPoint Presentation regarding the Ecology Projects for Airport Communities. Port of Seattle Environmental Engagement Program Manager Christina Billingsley provided information regarding the Airport Community Ecology Fund Small Matching Grants Project ecology projects grant program.
- Item 4: AVIATION ADVISORY COMMITTEE REPORT
City Manager Matthias provided an update to Council regarding the City's October Aviation Advisory Committee meeting, as well as the upcoming November 7th meeting. He advised that Representative Orwall requested him to participate in the Technical Advisory Committee sponsored by UW, as well as information and a request for a motion regarding the SeaTac Stakeholder Advisory Roundtable.

Direction/Action

Motion made by Councilmember Kaplan to appoint City Manager Michael Matthias to fill the non-elected city employee membership position for an indefinite term on the SEA Stakeholder Advisory Roundtable, to appoint Sheila Brush for a two year term to fill the City of Des Moines Community Member Position 1 on the SEA Stakeholder Advisory Roundtable, and Ken Rogers for a two year term to fill the City of Des Moines Community Member Position 2 on the SEA Stakeholder Advisory Roundtable; seconded by Deputy Mayor Pennington. The motion passed 6-0.

City Attorney Tim George discussed zoning and code enforcement issues regarding chickens on various properties and the Des Moines City Code. Councilmember Nutting, as Chair of the Finance & Economic Development Committee advised the issue is on the Committee's items for review and recommendation and may be moved up as a priority in early 2018.

CONSENT CALENDAR

- Item 1: APPROVAL OF VOUCHERS
Motion is to approve for payment vouchers and payroll transfer through November 21, 2017 included in the attached list and further described as follows:
- | | | |
|--|----------------|----------------------|
| Total A/P Checks/Vouchers | #152322-152524 | \$ 1,036,437.62 |
| Electronic Wire Transfers | #940-52 | \$ 433,841.19 |
| Payroll Checks | #18996-19000 | \$ 8,277.89 |
| Payroll Deposit | #440001-440167 | \$ 313,283.92 |
| Payroll Checks | #190001-19005 | \$ 9,533.96 |
| Payroll Deposit | #460001-460159 | \$ <u>306,922.31</u> |
| Total Certified Checks, Wires, A/P and Payroll Vouchers: | | \$ 2,108,296.89 |
- Item 2: APPROVAL OF MINUTES
Motion is to approve the minutes from the October 5, 2017 Council Study Session, and the October 12, 2017 Council Regular Meeting.
- Item 3: CONSULTANT SERVICES CONTRACT WITH THE LA STUDIO LLC FOR DESIGN SERVICES
Motion is to approve the Consultant Services Contract with The LA Studio LLC for design services for Des Moines Play Areas Design Project in the amount of \$165,000.00, and additionally authorize the City Manager to sign the Consultant Services Contract substantially in the form as submitted.
- Item 4: TRANSPORTATION MANAGEMENT SERVICES CONSULTANT CONTRACT – SPECIAL PROJECT MANAGER
Motion is to approve the contract with Leonard D. Madsen, ACIP and authorize the City Manager to sign the contract substantially in the form as submitted, at a not-to-exceed cost of \$119,400.
- Item 5: CONTRACT AGREEMENT WITH THE HOLMES GROUP, LLC (THG) FOR CONSULTING SERVICES (PORT GRANT PHASE II)
Motion is to approve the draft Consultant Agreement with the Holmes Group, LLC, in an amount not to exceed \$60,000, for the purposes of providing consultant services for Marina redevelopment, and authorize the City Manager to sign the Agreement substantially in the form as attached.
- Item 6: SPONSORSHIP OF THE DES MOINES POOL METROPOLITAN PARK DISTRICT'S AWC APPLICATION
Motion is to enact Draft Resolution No. 17-146, sponsoring the Des Moines Pool Metropolitan Park District's application to join the Association of Washington Cities Employee Benefit Trust.
- Item 7: ARTS COMMISSION APPOINTMENT
Motion is to confirm the Mayoral appointment of Marcus Williams to a three year term on the City of Des Moines Arts commission effective on January 1, 2018 and expiring on December 31, 2020.

Direction/Action

Motion made by Councilmember Kaplan to approve the Consent Agenda; seconded by Councilmember Musser.

Councilmember Nutting pulled Consent Agenda Item #5.

The remainder of the Consent Agenda passed 6-0.

Direction/Action

Motion made by Councilmember Musser to approve the draft Consultant Agreement with the Holmes Group, LLC, in an amount not to exceed \$61,000, for the purposes of providing consultant services for Marina redevelopment, and authorize the City Manager to sign the Agreement substantially in the form as attached; seconded by Councilmember Kaplan.

The motion passed 5-1.

FOR: Mayor Pina, Deputy Mayor Pennington, Councilmembers Kaplan, Back, and Musser.

AGAINST: Councilmember Nutting.

OLD BUSINESS

Item 1. POVERTY BAY SHELLFISH DOWNGRADE – STAFF UPDATE
Staff Presentation: Public Works Director Brandon Carver and
~~City Civil Engineer~~ Water Quality Specialist
Tyler Beekley

~~City Civil Engineer~~ Water Quality Specialist Tyler Beekley presented a PowerPoint presentation. This item was for discussion and informational purposes only, and no action was taken.

NEW BUSINESS

Item 1: CRESTWOOD PARK FINAL PLAT EXTENSION REQUEST
Staff Presentation: Planning & Development Services Manager
Denise Lathrop

Planning and Development Services Manager Denise Lathrop presented a brief PowerPoint presentation.

Direction/Action

Motion made by Councilmember Kaplan to adopt Draft Resolution No. 17-144 extending the expiration date to obtain final plat approval for the preliminary planned unit development of Crestwood Park from December 6, 2017 to December 6, 2018; seconded by Councilmember Nutting.
The motion passed 5-0.

Councilmember Musser recused herself from the vote due to her professional relationship with Polygon Homes.

NEXT MEETING DATE

December 7, 2017 City Council Regular Meeting

ADJOURNMENT

Direction/Action

Motion made by Councilmember Kaplan to adjourn; seconded by Councilmember Nutting.

The motion passed 6-0.

The meeting was adjourned at 8:58 p.m.

Respectfully Submitted,
Renee Cameron, CMC
Deputy City Clerk

