

MINUTES

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue South, Des Moines**

October 26, 2017 – 7:00 p.m.

CALL TO ORDER

Mayor Pina called the meeting to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember Bangs.

ROLL CALL

Council present: Mayor Matt Pina; Councilmembers Melissa Musser, Jeremy Nutting, Luisa Bangs, Robert Back and Dave Kaplan.

Deputy Mayor Vic Pennington was absent.

Direction/Action

Motion made by Councilmember Nutting to excuse Deputy Mayor Pennington; seconded by Councilmember Bangs.
The motion passed 6-0.

Staff present: City Manager Michael Matthias; City Attorney Tim George; Chief Operations Officer Dan Brewer; Police Chief George Delgado; Court Administrator Jennefer Johnson; Probation Officer Melissa Patrick; Community Development Director Susan Cezar; Public Works Director Brandon Carver; Assistant Harbormaster Scott Wilkins; Parks, Recreation & Senior Services Director Patrice Thorell; Budget Manager Cecilia Pollock; City Clerk/Communications Director Bonnie Wilkins.

PRESIDING OFFICER'S REPORT

- Linden Lampman, Urban & Community Forestry Program Manager, Washington State Department of Natural Resources presented Council with an official Douglas fir "Moon Tree" to be planted in the City of Des Moines.
- Kevin Anderson, President and CEO, Wesley Homes; Thanked the City Council and City employees regarding the development of Wesley Homes, Des Moines Campus.

EXECUTIVE SESSION

At 7:15 p.m. Council went into Executive Session. The purpose of the Executive Session was to discuss Potential Litigation under RCW 42.30.110(1)(i). The Executive Session was expected to last 10 minutes.

Council Present: Mayor Pina; Councilmembers Musser, Nutting, Bangs, Back and Kaplan.

Staff Present: City Manager Matthias; Chief Operations Officer Brewer; City Attorney George.

At 7:25 p.m. Council ended the Executive Session and resumed the regular meeting. The Executive Session lasted 10 minutes.

No formal action was taken.

CORRESPONDENCE

- Rose Clark, President of Des Moines Memorial Drive; Council invitation to *Washington at War: The Evergreen State in World War I*

COMMENTS FROM THE PUBLIC

- JC Harris, Marina Development Open House Communication.

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

Councilmember Kaplan

- No report.

Councilmember Back

- Marina Development Open House.
- Barnes Creek Trail Ribbon Cutting Ceremony.
- SCORE Budget Retreat in March, 2018.

Councilmember Bangs

- Barnes Creek Trail Ribbon Cutting Ceremony.

Councilmember Nutting

- Madi's Ribbon Cutting Ceremony.
- Barnes Creek Trail Ribbon Cutting Ceremony.
- Annual Tip-A-Cop Fundraiser at Red Robin:
 - \$4,300 raised for Special Olympics.
- Bayside Brunch, November 5, 2017.

Councilmember Musser

- Marina Development Open House.
- Destination Des Moines Board Meeting:
 - February 21, 2018 Wine and Art Walk.
- Van Gasken House Grand Opening.
- Trick or Treating Trail for Kids.
- Help keep storm drains clear.

PRESIDING OFFICER'S REPORT (CONTINUED)

- Thank you letter from Human Services Advisory Committee outgoing member, Dr. Alex Szabo.
- Seattle Symphony Performance in the Des Moines Beach Park.
- Marina Development Open House.
- Lodging Tax Advisory Committee meeting.
- Madi's Ribbon Cutting Ceremony.
- Barnes Creek Trail Ribbon Cutting Ceremony.
- Judson Park Bazaar.
- Van Gasken House Grand Opening.
- Bayside Brunch, November 5, 2017.

ADMINISTRATION REPORT

Item 1: SEPTEMBER FINANCIAL REPORT
Information in packet.

Item 2: 2ND QUARTER CITY MANAGER REPORT
Information in packet.

- SeaTac Airport Aviation Advisory Committee Meeting.
- Des Moines Aviation Advisory Committee Meeting, November 7th.
- Kevin Neary, Emergency Management Consultant.

CONSENT CALENDAR

Item 1: APPROVAL OF VOUCHERS

Motion is to approve for payment vouchers and payroll transfer through October 18, 2017 included in the attached list and further described as follows:

Total A/P Checks/Vouchers	#152026-152189	\$ 911,446.68
Electronic Wire Transfers	#927-928	\$ 20,984.44
Electronic Wire Transfers	#930-936	\$ 243,906.24
Payroll Checks	#18984-18988	\$ 3,201.06
Payroll Deposit	#400001-400169	\$ 321,641.59
Total Certified Checks, Wires, A/P and Payroll Vouchers:		\$1,501,180.01

Item 2: APPROVAL OF MINUTES

Motion is to approve the minutes from the September 7, 2017 City Council Study Session, minutes from the September 14, 2017 City Council Executive Session, and minutes from the September 14, 2017 City Council Regular meeting.

Item 3: CONSULTANT CONTRACT AMENDMENT – GRANT FREDRICKS

Motion is to approve Amendment/Addendum 6 to the Contract with Grant Fredricks, continuing professional consulting services through December 31, 2018, with an increase of \$10,000 for 2017 (bringing the total not-to-exceed amount for 2017 services to \$60,000) and \$50,000 for 2018 services, and authorize the City Manager to sign the contract amendment substantially in the form submitted.

Item 4: AMENDMENT TO TITLE 2 ADMINISTRATION AND PERSONNEL DMMC 2.12
EMPLOYEE POLICIES

Motion 1 is to suspend Rule 26(a) in order to enact Draft Ordinance No. 17-117 on first reading.

Motion 2 is to enact Draft Ordinance No. 17-117 to update the City's Employee's policies concerning benefits pursuant to federal and state law, and other amendments for clarity and consistency.

Item 5: POLICY FOR LOCAL TRAVEL AND NON-TRAVEL MEAL AND RELATED
EXPENSES

Motion is to adopt Draft Resolution No. 17-138 establishing a policy for local travel and non-travel meal and incidental expenses.

Item 6: DRAFT RESOLUTION NO. 17-141, FEDERAL WAY SCHOOL DISTRICT NO. 210 PROPOSITION 1
Motion is to adopt Draft Resolution No. 17-141 supporting the Federal Way School District No. 210 Proposition 1 on the November 7, 2017 election ballot.

Mayor Pina called for those who wished to speak on Consent Calendar Item 6.

Greg Russo, Citizens for Federal Way School Students spoke in support of Federal Way School District No. 210 Proposition 1.

Direction/Action

Motion made by Councilmember Musser to approve the Consent Agenda; seconded by Councilmember Bangs.
The motion passed 6-0.

Mayor Pina read Draft Ordinance No. 17-117 into the record.

PUBLIC HEARING/CONTINUED PUBLIC HEARING

Item 1: 2018 OPERATING AND CAPITAL BUDGETS
Staff Presentation: City Manager Michael Matthias
Chief Operations officer Dan Brewer
Budget Manager Cecilia Pollock

Mayor Pina opened the public hearing at 8:07 p.m.

Staff gave a power point presentation.

Seeing no one signed up to speak Mayor Pina called three times if anyone wished to speak. Seeing none Mayor Pina asked Council if they had any questions.

Mayor Pina closed the public hearing at 8:24 p.m.

Direction/Action

Motion made by Councilmember Kaplan to pass Draft Ordinance No. 17-132 establishing the 2018 Operating and Capital Budgets to a second reading on November 9, 2017; seconded by Councilmember Nutting.
The motion passed 6-0.

NEW BUSINESS

Item 1: MUNICIPAL STORAGE YARD STORMWATER BMP IMPROVEMENT PLAN
Staff Presentation: Civil Engineer 1 Tyler Beekley

Staff was unable to be in attendance for this item. This item moved to the November 9, 2017 Council meeting.

Direction/Action

Motion made by Councilmember Kaplan to move New Business Item 1 to the November 9, 2017 regular Council meeting; seconded by Councilmember Musser.

The motion passed 6-0.

NEXT MEETING DATE

November 9, 2017 City Council Regular Meeting

ADJOURNMENT

Direction/Action

Motion made by Councilmember Nutting to adjourn; seconded by Councilmember Bangs.

The motion passed 6-0.

The meeting was adjourned at 8:26 p.m.

Respectfully Submitted,
Bonnie Wilkins, CMC
City Clerk/Communications Director

