

# *City Manager's Office*

November 11, 2017

To: City Council

From: City Manager

Re: Weekly Report

The information below represents a compilation of results of each Department from November 5 – November 11, 2017.

## **CITY MANAGER'S OFFICE**

- Lunch meeting with Kevin Anderson (Wesley)
- Des Moines Aviation Advisory Committee 11/7.
- Meeting with Debrena Jackson Gandy, Chair Board of Trustees, Highline College.
- Complete summary of Marina Redevelopment Open House.
- Ongoing discussions with Sea-Tac Airport regarding the Aviation Stakeholders meeting.

## **LEGAL DEPARTMENT**

- The City's DV Advocate, Nicole Nordholm, was sponsored by the King County VAWA (Violence Against Woman Act) Grant to attend a 2 day Forensic Experiential Trauma Interview (FETI) Conference in Vancouver, WA. The conference centered on defining trauma, and the neuroscience behind how individuals that experience sexual assault, abuse, and other traumatic experiences are able (or unable) to recall their trauma. The Forensic Experiential Trauma Interview model enables effective evidence gathering, reduces inaccuracy in information gathering, and greatly enhances the understanding of a traumatized person's experience.
- The City Prosecutor along with court staff traveled to Vancouver, WA to observe therapeutic DUI court proceedings in order to help better implement our own DUI court. Judge Leone introduced this DUI court concept to the City Council on November 9th.

## **CITY CLERK'S OFFICE**

- Twenty-five (25) public record requests received.
- Four (4) requests still outstanding.

## **FINANCE DEPARTMENT**

- Staff accountant attended WFOA Advanced Governmental Accounting.
- Presented 2018 Property Tax Levy.
- Worked on October 2017 month-end.

## **PARKS, RECREATION AND SENIOR SERVICES**

- Senior Services Manager, with support of the Parks & Recreation Director, coordinated and presented the 18<sup>th</sup> annual Bayside Brunch ~ DISCO FEVER fundraiser at Anthony's Homeport on Sunday, November 5<sup>th</sup>. Hosted by Des Moines Legacy Foundation and Anthony's Restaurants, the event raised over \$15,000 for senior center programs and services and \$12,190 for recreation scholarships for low income youth.
- Senior Services Manager reached out to a North Hill homebound older adult with Des Moines Police Commander Patti Richards. A phone call was made and a packet of information on meals, transportation, utility assistance and the city's community service directory was delivered to the senior.
- Senior Center hosted a Veterans Day Lunch on Wednesday, November 8<sup>th</sup>. Featured speaker was a representative from the Washington state Honor Flight program who presented a short video on the free trip to Washington D.C. war memorials for WWII, Korean and now Vietnam vets. Photos of vets and their families were displayed at the center. Representative Tina Orwell joined in honoring the many veterans who participate at the center.
- Staff worked to finalize WSDOT I-5 directional signage design and locations. After two year's discussion, WSDOT approved "Beach Park Historic Waterfront". Seattle Southside RTA will pay for the signage and a City agreement is moving forward.
- Director submitted a \$245,000 King County Youth & Athletics grant request for a Play for All area and trail at Steven J Underwood Park. City and Des Moines Legacy funds are programmed in 2018 for the project match.
- Recreation Manager submitted a King County Youth & Athletics multi-year grant request in the for youth outreach programs at Midway Park.

## **POLICE DEPARTMENT**

- Commander Jenkins and Officer Seaberry participated in the Reading Buddies program at Midway Elementary on the 7<sup>th</sup>. This program is in partnership with Wesley Homes' residents.
- Command staff received an after-action briefing of the Block Watch Captains meeting from Officer Seaberry. The goal was to look for ways to improve the effectiveness if the program.
- Command staff met with Port personnel to discuss response and partnership issues related to Port of Seattle property in the City of Des Moines.

## **MARINA**

## Pay Parking

- Entry/Exit Report show that there were 3,220 visitor entrances during the week and 2098 card holder entrances for a total of 5,318 vehicles in the lots during the reporting week.
- Parking revenue was \$178 cash and \$1,308 credit/debit for a total of \$1,486 for the week.
- Cash sales to-date are \$11,871 (17% of sales) and credit sales to-date are \$55,443 (82% of sales), for a total in-lane sales of \$67,314. Total in-lane sales average \$551/day.
- Marina crews installed parking rules and enforcement signage in the Marina during the week.

## **PUBLIC WORKS**

- Staff continued coordinating with the Highline School District's Puget Sound Skills Center Automotive Program for a possible partnership with a couple of students to gain work experience in the City's maintenance shop.
- Staff continued to meet with representatives from WSDOT and Sound Transit related to construction impacts and coordination, specifically, the South 216<sup>th</sup> bridge over I-5 which is being effected by both projects.

## **COMMUNITY DEVELOPMENT**

- Jenna Miller SFR (BLD2016-0380) and critical area hillside review (LUA2016-0018) approved by Planning. Grading application requested.
- Notice of Incomplete Application sent for the Swigart Short Plat (LUA2017-0041).
- Pre-Application meeting held for the Bayshore Condos Exterior Renovation (PA2017-0026).
- Pre-Application meeting held for the Alavi Apartments (PA2017-0027). Proposal is to develop a two-story apartment building with three residential units behind an existing single family residence. The property is located in the Pacific Ridge Residential Zone (PR-R).
- Staff attended Sound Transit's FWLE bi-weekly meeting.

## **BUILDING DIVISION**

- There were 40 applications submitted and processed, including building permits, land use activity permits, fire permits, and business license applications.
- Total construction valuation of the building permits - \$551,565.98
- Total revenue for permits and business licenses - \$48,221.55.
- There were 25 plan reviews conducted with comments
- There were 121 field inspections conducted
- Progress continues at a rapid pace for the two new buildings in Phase IV of the Business Park.
- The Wesley Homes "Brownstones" that border S 219<sup>th</sup> have their rather large foundation system nearing completion.