

# *City Manager's Office*

July 15, 2017

To: City Council

From: City Manager

Re: Weekly Report

The information below represents a compilation of results of each Department from July 9 - July 15, 2017.

## **CITY MANAGER'S OFFICE**

- Attended Judson Park State of the City with the Mayor.
- Attended Ribbon Cutting ceremony for the Beach Park Picnic Shelter and Restroom Project.
- Ride Along with Master Police Officer Bob Crane.
- Met with Penny Bartley from SCORE.
- Gave Councilmember Luisa Bangs a tour of the City.
- Attended Farmer's Market.

## **LEGAL DEPARTMENT**

- Conducted legal research for several lawsuits currently pending in Superior Court.
- Began process for mediator selection for construction contract dispute.
- Continued work on updating telecommunications codes and franchise negotiations.

## **CITY CLERK'S OFFICE**

- Attended Ribbon Cutting ceremony for the Beach Park Picnic Shelter and Restroom Project.
- Helped with paid parking at the Marina on Wednesday night during Farmer's Market and Summer Concert.
- Forty-six (46) public record requests received.
- Four (4) requests still outstanding.

## **FINANCE DEPARTMENT**

- Audit support for Federal Grant audit.
- Continued 2018 Baseline Budget preparation/ 2017 Revised Forecast
- Normal month end closing activities.

## **PARKS, RECREATION AND SENIOR SERVICES**

- Camp KHAOS week 4 averaged 120 kids per day.
- Seattle Metro JO Fastpitch Tournament was held Saturday, July 15<sup>th</sup>, with 12 teams and 600+ spectators.
- Des Moines Beach Park Picnic Shelter and Restroom dedicated on July 12. Mayor Pina, King County Councilmember Dave Upthegrove, State Senator Karen Keiser and Chaplain Asimakoupoulos and Parks Recreation and Senior Services Director Thorell spoke at the event. Former Covenant Beach Campers were in attendance.
- Opening night of the Beach Park Summer Concerts on July 12<sup>th</sup> had 1,154 patrons and collected \$208 donations.
- Bid for Kids Silent Auction raised approx. \$4,500 for youth programs at the Beach Park on July 12th.
- Beach Park parking gate stopped accepting tickets on Saturday night and caused issues with rental events both Saturday and Sunday. Until the gate is repaired, the gate will be staffed during events.
- Des Moines Legacy Foundation has begun the No Kids Left Inside park play area fundraising campaign and will be present at community events this summer.
- Staff presented the CDBG grant request for play equipment at Field House and Kiddie Parks to the South sub region CDBG committee on July 14th. Grants will be approved by the RJC in late September.

## **POLICE DEPARTMENT**

- Chief Delgado and Assistant Chief Bohl attended a Police Chief's forum to talk about risk management and other police legal issues in Seattle. Chiefs from throughout the state were in attendance.
- The police department command team continues to work collaboratively with regional police departments to address the issue of violent crime. This week staff attended two meetings to discuss specific incidents and overall progress.
- The police department is making progress with interviewing potential police officer candidates. Two candidates are in the hiring process, and two new officers are currently in training.

## **MARINA**

- First full week of operation for the Pay Parking system. There were minor problems, mostly attributed to user error on the part of the staff and the customers.
- Reports show that there were 9,520 visitor entrances during the week and 5,342 card holder entrances. The staff believes that these numbers are inflated by about 20% because of the number of vehicles that enter the lot and leave immediately and the amount of card use by staff as they show visitors how to use the system. Over time these numbers should become closer to the "real" number of vehicles that enter the facility.
- Parking revenue was \$1,100 cash and \$5,432 credit/debit for a total of \$6,532 for the week.

## **PUBLIC WORKS**

- Engineering staff continued to work with Department Directors on the City's ADA Transition Plan in progress.
- Engineering staff met with the City of SeaTac to discuss the future South 216<sup>th</sup> Street bridge over I-5 ultimate lane configuration which will be built by WSDOT in the SR-509 project.
- Engineering staff participated in a pre-application meeting with the Highline School District regarding the new Des Moines Elementary at Zenith site.

## **COMMUNITY DEVELOPMENT**

- A pre-application meeting was held for the New Zenith Elementary School (PA2017-0016) at the Zenith Park Site located at the northwest corner of 16<sup>th</sup> Avenue and South 240<sup>th</sup> Street. The new elementary school will have a capacity for 700 students with classrooms, library, cafeteria, kitchen, gymnasium and administrative spaces. The programmed building area is approximately 86,000 square feet. The project is valued at \$38 million.
- A pre-construction meeting was held for the Phase 1 construction of the Highline Place mixed use project (LUA2015-0006) located at the northwest corner of Pacific Highway South and South 236<sup>th</sup> Place. Phase 1 will consist of a five story building, fronting Pacific Highway, with commercial/office space on the first floor with four floors of student housing above (160 college housing units). The project is valued at \$13.5 million.
- Two planning staff attended a Puget Sound ESA Habitat Assessment Workshop related to flood hazard area reviews.
- Staff met with contractor and surveyor for the Pacific Heights PUD and site clearing and grading is underway.

## **BUILDING DIVISION**

- There were 77 applications submitted and processed, including building permits, land use activity permits, fire permits, and business license applications.
- Total construction valuation of the building permits - \$1,350,438.55.
- Total revenue for permits and business licenses - \$151,397.36.
- There were 67 plan reviews conducted with comments
- There were 168 field inspections were conducted.
- A pre-construction meeting was held for the Highline Place Project, located next to Highline College at Pacific Highway.
- Phase IV of the Business Park is under review for Civil review, Grading, Retaining Walls, and Storm Water detention.
- The SCORE jail facility is undergoing a main entry/office remodel project.