

City Manager's Office

June 17, 2017

To: City Council

From: City Manager

Re: Weekly Report

The information below represents a compilation of results of each Department from June 11-June 17, 2017.

CITY MANAGER'S OFFICE

- Met with Port of Seattle Police Chief and our command staff to discuss Business Park Crime Prevention.
- Attended Aquatic Feasibility Study open house.
- Began meetings with directors as part of the budget process to review requests for Departmental personnel changes/upgrades and additions.
- Met with the owners of the Des Moines Theater to assess next steps.
- Ongoing discussions with Police Chief regarding implementation of Pacific Ridge Plan.

LEGAL DEPARTMENT

- Filed Notice of Appearance in Superior Court for Quiet Title action that has been initiated against the City. Continued legal research in preparation for defense.
- Began initial review of the City's existing Alarm Registration Ordinance. Recommendations based on Police Department input will be prepared for the appropriate Committee to review later this year.
- Hosted meeting with City staff, consultants and Verizon Wireless to negotiate small cell telecommunications franchise agreement. The Ad Hoc Franchise Committee will be updated on progress at their meeting on June 26.

CITY CLERK'S OFFICE

- Twenty-eight (28) public record requests received.
- Seven (7) requests still outstanding.
- Attended Scotch & Vine's Anniversary celebration

FINANCE DEPARTMENT

- Audit support for final phases of Financial Statement Audit.
- Continued Base-line Budget preparation.

- Meetings with City Manager, Chief Operating Officer and Directors regarding position change requests for 2018 Budget.

PARKS, RECREATION AND SENIOR SERVICES

- Jon Vivar Memorial Softball Tournament at SJUMP Saturday, June 17 had 12 teams and 600+ spectators.
- Staff was busy ramping up for the start of Camp KHAOS June 19 that has over 170 paid registrants thus far.
- Staff is working on DASH (new recreation software) data entry.

POLICE DEPARTMENT

- Chief Delgado conducted the Chief's Interview with two lateral police officer applicants. Both applicants have been offered and accepted employment with DMPD. Applicants are scheduled to start July 1, 2017.
- MPO Justin Langhofer resigned his position with DMPD and accepted employment with the King County Sheriff's Office.

MARINA

- Staff continue working on Marina paid parking.

PUBLIC WORKS

- The Transportation and Engineering Services division is preparing a work order to convert the intersection of MVD/240th St to an all-way stop in July.
- A new SWM Maintenance Worker, Noah Martin was hired and will start on July 3.
- 251st Outfall Pipe Project was sent to four contractors from the Small Works Roster. Staff only received 1 bid and plans to reject and re-bid this fall in hopes of a more competitive bidding climate.

COMMUNITY DEVELOPMENT

- Issued Revised Design Review Decision for Highline College Building 26 Renovation on June 13, 2017.
- Approved 2 Blueberry Lane single-family residences.
- Requested revisions to 2 Blueberry Lane single-family residences.
- Met with representatives from Markus Whitman Presbyterian Church regarding clean-up of a homeless encampment on an undeveloped portion of their property with wetlands.
- Held conference call with owners of Pacific Heights PUD to discuss questions/concerns over clearing and grading that may be encroaching onto neighboring properties and potential changes to the drainage easement.

BUILDING DIVISION

- There were 60 applications submitted and processed, including building permits, land use activity permits, fire permits, and business license applications.
- Total construction valuation of the building permits - \$2,235,383.47.
- Total revenue for permits and business licenses - \$76,042.70.

- There were 65 plan reviews conducted with comments.
- 169 field inspections were conducted.