

City Manager's Office

June 10, 2017

To: City Council

From: City Manager

Re: Weekly Report

The information below represents a compilation of results of each Department from June 4-June 10, 2017.

CITY MANAGER'S OFFICE

- Conference call with Breanne Durham, Washington Main Street.
- Ride Along with Sergeant Paul Guest.
- Attended the Mayor's Round Table luncheon.
- Attended Emergency Management Training meeting.
- Attended the Lower Zenith meeting at the Police Department
- Made a presentation at Southside Chamber Luncheon.

LEGAL DEPARTMENT

- Assisted in drafting explanation letter and access permit for Normandy Park homeowners who access beachfront property via the City's Beach Park.
- Hosted meeting between all parties involved in quiet title action to discuss potential resolutions. The City is a defendant in action filed in Superior Court.
- Attended deposition of City employee regarding lawsuit between a Des Moines homeowner and the home builder.

CITY CLERK'S OFFICE

- Thirty-nine (39) Public Records requests received.
- Seven (7) requests still outstanding.

FINANCE DEPARTMENT

- 2018 Baseline Budget preparation.
- Updates and changes to the 2018-2023 CIP Plan. Created 6/9/17 Draft.
- Grant reimbursement requests.
- Month end closing of financial system.

PARKS, RECREATION AND SENIOR SERVICES

- Staff has finished the new hire/re-hire/seasonal transition of 28 employees for the Summer Day Camp Program. In addition, 7 current employees will not be working in the summer.
- Camp KHAOS staff training on June 10 from 9am-5pm.
- GSL Baseball Tournament at Steven J Underwood Park on June 10 with 12 teams and 600+ spectators.

POLICE DEPARTMENT

- Community Service Unit held its last Reading Buddies session for the school year. Each participating child was provided books to encourage them to continue reading through the summer.
- Community Service Unit attended a crime analyst meeting and training in Vancouver focusing on cross jurisdictional crimes, social network analysis, and various programs.
- DMPD hosted and participated in a South King County gang sweep. This is the third such event in two months by South County agencies.

MARINA

- Continue working on Marina paid parking.

PUBLIC WORKS

- A successful open-house was held on June 7th for the South 216th Street – Segment 3 project (11th Avenue South to 20th Avenue South). Comments received from the event will be reviewed by the project team as design efforts continue thru 2017.
- Public Works crews continue to assist with Marina paid parking implementation and site infrastructure improvements.

COMMUNITY DEVELOPMENT

- Blueberry Lane - 1 SFR approved.
- Woodmont Vista - 1 SFR approved.
- Wang Short Plat (23206 Marine View Dr. S.) noticed.
- Olympic Interim High School – design review comments sent on June 7th.
- Sound Transit – staff attended bi-weekly FWLE meeting; met with representatives from Sound Transit and Puget Sound Energy (PSE) at the PSE Substation to discuss land use implication from property acquisition for transit way.

BUILDING DIVISION

- There were 68 applications submitted and processed, including building permits, land use activity permits, fire permits, and business license applications.
- Total construction valuation of the building permits - \$918,064.23.
- Total revenue for permits and business licenses - \$82,868.21.
- There were 39 plan reviews conducted with comments.
- There were 145 field inspections conducted.
- Building and Engineering have been working through ground movement related issues at the De Ray Mobile Home Park.

- At least two of the homeowners at the Salt Water State Park area landslide have hired a structural engineer and are discussing landslide stabilization plans. The goal would be to get this work underway and completed this year prior to the rainy season.
- Wesley Homes is nearing completion of its first three buildings, Cottages 4, 5, and 6.