

MINUTES

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue South, Des Moines**

May 11, 2017 – 7:00 p.m.

CALL TO ORDER

Mayor Pina called the meeting to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember Kaplan.

ROLL CALL

Council present: Mayor Matt Pina; Councilmembers, Melissa Musser, Jeremy Nutting, Robert K. Back and Dave Kaplan.

Deputy Mayor Pennington and Councilmember Luisa Bangs were absent.

Direction/Action

Motion made by Councilmember Musser to excuse Deputy Mayor Pennington and Councilmember Bangs; seconded by Councilmember Nutting.
The motion passed 5-0.

Staff present: City Manager Michael Matthias, Chief Operations Officer Dan Brewer; City Attorney Tim George; Transportation & Engineering Services Manager Andrew Merges; Assistant City Attorney Matt Hutchins; Court Security Officer David Foxley; Police Chief George Delgado; Court Marshal Ron Erzen; Prosecutor Tara Vaughn; Probation Officer Melissa Patrick; Court Administrator Jennefer Johnson; Municipal Court Judge Lisa Leone; Assistant Harbormaster Scott Wilkins; Project Manager Scott Romano; Parks, Recreation & Senior Services Director Patrice Thorell; NPDES Coordinator Tyler Beekley; Surface Water & Environment Engineering Manager Loren Reinhold; Senior Planner Laura Techico; Public Works Director Brandon Carver; Construction, Engineering and Right-of-Way Inspector Dave Maresh; Community Development Manager Denise Lathrop; Finance Director Dunyele Mason; Master Police Officer Tony Nowacki; Public Defender Tracy Greenwood; Public Defender Julie Codd; Deputy City Clerk Renee Cameron; City Clerk Bonnie Wilkins.

City Manager Matthias had invited Aviation Expert Larry Cripe to the meeting but he was unable to attend. City Manager Matthias paraphrased Mr. Cripe's prepared statement.

Direction/Action

Motion made by Mayor Pina to create an Ad Hoc Aviation Advisory Committee and direct staff to prepare the recommendations for the structure of the committee; seconded by Councilmember Musser.
The motion passed 5-0.

CORRESPONDENCE

- Letter from Steve Edmiston regarding the formation of the Aviation Advisory Committee.

COMMENTS FROM THE PUBLIC

- Tony Hettler, Normandy Park; Destination Des Moines activities.
- JC Harris, Des Moines; Quiet Skies.
- Sheila Brush, Des Moines; Quiet Skies Puget Sound.
- Rick Johnson, Des Moines; Annexation into Des Moines.
- Steve Edmiston, Des Moines; Aviation Advisory Committee.
- Candace Urquhart, Des Moines; Aviation Advisory Committee.

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

Councilmember Kaplan

- South County Area Transportation Board meeting.
- Spoke at Highline College in Professor Sells' class.
- Master Builders Elected Position Reception.
- Samoan Arts and Academic competition.
- Sound Transit meeting.

Councilmember Back

- SCORE Board meeting.
- Thanked Tony Hettler and Destination Des Moines for all their hard work for events in Des Moines.

Councilmember Nutting

- Elementary Math Bonanza at Seahurst Elementary School.

Councilmember Musser

- New hours for Scotch & Vine.
- Farmer's Market opening day and paid parking.
- Spring musical at Mt. Rainier High School:
 - Adams Family.

PRESIDING OFFICER'S REPORT

- Evidenced Based Policing Seminar.
- Airport and FAA meeting.
- Master Builders Elected Position Reception.
- Samoan Arts and Academic competition.
- Mayor's Roundtable meeting.
- Dollars for Scholars Scholarship ceremony.
- Huntington Park State of the City.
- Judson Park lunch with the Mayor.
- Huntington Park garage sale.
- Officer hours spent reviewing red light tickets.

ADMINISTRATION REPORT

- City Clerk Wilkins introduced new Deputy City Clerk Renee Cameron.
- Regional Task Force.
- Municipal Court Judge Leone gave a State of the Court Address to Council.
- Chief Operations Officer informed the Council that the City received the Public Works Association Project of the Year for the Redondo Boardwalk project.
- Chief Operations Officer Brewer acknowledged Dave McGinnis, Public Works lead who is retiring after 20 years of service to the City.

CONSENT AGENDA

Item 1:

APPROVAL OF VOUCHERS

Motion is to approve for payment vouchers and payroll transfers through April 19, 2017 included in the attached list and further described as follows:

Total A/P Checks/Vouchers	#150122-150277	\$ 480,287.44
Electronic Wire Transfers	#854-857	\$ 96,331.33
Payroll Checks	#18922-18925	\$ 3,684.66
Payroll Direct Deposit	#160001-160162	\$ 291,948.32
Total Certified Wire Transfers, Voids, A/P and Payroll Vouchers:		\$ 872,251.75

Motion is to approve for payment vouchers and payroll transfers through May 3, 2017 included in the attached list and further described as follows:

Total A/P Checks/Vouchers	#150278-150432	\$ 584,602.36
Electronic Wire Transfers	#858-863	\$ 235,866.47
Payroll Checks	#18926-18931	\$ 6,495.94
Payroll Direct Deposit	#180001-180168	\$ 413,025.17
Total Certified Wire Transfers, Voids, A/P and Payroll Vouchers:		\$1,239,989.94

Item 2:

ARTS COMMISSION APPOINTMENTS OF RONDI MARSH AND RODNEY OLSEN

Motion is to confirm the Mayor appointments of Rondi Marsh to an unexpired three year term on the City of Des Moines Arts Commission effective immediately and expiring on December 31, 2017 and Rodney Olsen to an unexpired term on the City of Des Moines Arts Commission effective immediately and expiring on December 31, 2018.

Item 3:

CITY MANAGER CONTRACT AMENDMENT

Motion is to approve a single step increase for the City Manager from M-43 C to M-43 D and to authorize the Mayor to sign a contract amendment to allow for the City Manager to annually cash out eighty hours of unused earned sick leave.

Item 4:

2017 SUMMER EVENTS – AGREEMENT WITH DESTINATION DES MOINES

Motion 1 is to approve Draft Resolution 17-049 authorizing Destination Des Moines to use City property to conduct three summer events and to provide up to \$10,000 of in-kind City services for the Fireworks Over Des Moines on July 4, Community BBQ on July 12, and Waterland Festival on July 21-23, 2017.

Motion 2 is to approve the Agreement with Destination Des Moines for the 2017 Summer Events specifying the responsibilities assumed by Destination Des Moines and identifying the in-kind services and facilities that will be provided by the City, and authorize the City Manager to sign the Agreement substantially in the form as attached.

- Item 5: FUNDING AGREEMENT FOR CITY FEES AND SERVICES FOR THE FEDERAL WAY LINK EXTENSION (FWLE) PROJECT CONTRACTOR PROCUREMENT PHASE
Motion 1 is to approve the Funding Agreement for City Fees and Services for the FWLE Project contract Procurement Phase, and authorize the City Manager to sign said Services Agreement substantially in the form as submitted.

Motion 2 is to approve City Services Agreement Task Order 1: Request for Proposals Presentation, and authorize the Chief Operations Officer to sign said Task Order substantially in the form as submitted.
- Item 6: SOUTH SOUND BOATING SEASON OPENING DAY PROCLAMATION
Motion is to approve the Proclamation recognizing the official opening of the South Sound Boating season on May 13, 2017.
- Item 7: HIGHLINE VIEW ESTATES MODIFIED SUBDIVISION FINAL PLAT
Motion is to adopt Draft Resolution No. 17-037 approving the final plat entitled "Highline View Estates", City File No. LUA2015-0034.
- Item 8: VALLEY COMMUNICATIONS CENTER ILA FOR EMERGENCY DISPATCH
Motion is to approve the attached Interlocal Agreement with Valley Com for Emergency Dispatch Services effective June 1, 2017, and to authorize the City Manager to execute the attached ILA substantially in the form as attached.
- Item 9: CONTRACT AWARD FOR 2017 PARKSIDE PARK RENOVATION PROJECT
Motion is to award the Public Works Contract with D&D Construction 1, Inc. for the 2017 Parkside Park Renovation Project, in the amount of \$459,800, authorize a construction contract contingency in the amount of \$40,000, and additionally authorize the City Manager to sign the Public Works Contract substantially in the form as submitted.
- Item 10: AMENDMENT TO CONTRACT WITH AMERICAN BUILDING SERVICES, INC. FOR JANITORIAL SERVICES IN CITY BUILDINGS – MARINA HARBORMASTER’S OFFICE
Motion is to approve the Amendment to the contract with American Building Services, Inc. for janitorial services for the Marina Harbormaster’s Office, for an additional annual amount of \$2,580, bringing the total estimated cost for 2017 to \$190,876, and additionally to authorize the City Manager to sign the Contract Amendment/Addendum substantially in the form as submitted.

Item 11: CONSULTANT SUPPORT CONTRACT ADA TRANSITION PLAN, 2016-2017 ON-CALL GENERAL ENGINEERING SERVICES, PARAMETRIX INC. TASK ASSIGNMENT 2017-07

Motion is to approve 2016-2017 On-Call General Engineering Services Task Assignment 2017-07 with Parametrix Inc. to provide consulting services for updating and formalizing the City's ADA Transition Plan and Self-Evaluation in the amount of \$59,141.00, and further authorize the City Manager to sign said Task Assignment substantially in the form as submitted.

Direction/Action

Motion made by Councilmember Nutting to approve the Consent Agenda; seconded by Councilmember Musser.

Councilmember Kaplan removed Consent Agenda Item #3.

Mayor Pina removed Consent Agenda Item #2.

The remainder of the Consent Agenda passed 5-0.

Direction/Action

Motion made by Mayor Pina to confirm the Mayor appointment of Rondi Marsh to an unexpired three year term on the City of Des Moines Arts Commission effective immediately and expiring on December 31, 2018; seconded by Councilmember Kaplan.

The motion passed 5-0.

Direction/Action

Motion made by Councilmember Kaplan to approve a single step increase for the City Manager from M-43 C to M-43 D and to authorize the Mayor to sign a contract amendment to allow for the City Manager to annually cash out eighty hours of unused earned sick leave; seconded by Councilmember Musser.

The motion passed 5-0.

Mayor Pina read the South Sound Boating Season Opening Day Proclamation into the record.

NEW BUSINESS

Item 1:

STATE ENVIRONMENTAL POLICY ACT (SEPA) CATEGORICAL EXEMPTION FLEXIBLE THRESHOLDS

Staff Presentation: Senior Planner Laura Techico

Senior Planner Techico and Community Development Manager Lathrop gave a brief power point presentation to Council

Direction/Action

Motion made by Councilmember Musser to direct staff to develop a draft ordinance to increase the categorical exemption levels for minor new construction to the maximum threshold allowed per WAC 197-11-800(1).

Motion died for a lack of a second.

Motion made by Councilmember Kaplan to direct staff to develop a draft ordinance to increase the categorical exemption levels for minor new construction to the following levels: Single Family Residential, 30; Multifamily Residential, 20; Barn, loafing shed, farm equipment storage, produce storage or packing structure, 20,000 square feet; Office, school, commercial, recreational, service, storage building, parking facilities, 12,000 square feet and 50 parking spaces; Fill or excavation, 500 cubic yards; seconded by Councilmember Back. The motion passed 5-0.

Item 2: 2017 BUDGET ADJUSTMENT.
Staff Presentation: Finance Director Dunyele Mason

Finance Director Mason gave a presentation to Council

Direction/Action

Motion made by Councilmember Kaplan to suspend Rule 2(a) in order to enact Draft Ordinance No. 17-050 on first reading; seconded by Councilmember Nutting.
The motion passed 5-0.

Motion made by Councilmember Kaplan enact Draft Ordinance No. 17-050 amending the 2017 Operating and Capital Budgets with the updated Appendix A & B and authorizing the update to the 2017-2022 Capital Improvement Plan with the changes included in Appendix B; seconded by Councilmember Nutting.
The motion passed 5-0.

Motion made by Mayor Pina to authorize an addition of a FTE for a detective position to serve on the Violent Crimes Task Force and to direct City staff to include this position on the next budget amendment with the appropriate financials to support it; seconded by Councilmember Back.
The motion passed 5-0.

Mayor Pina read Draft Ordinance No. 17-050 into the record.

Item 3: POVERTY BAY SHELLFISH PROTECTION DISTRICT FORMATION
Staff Presentation: Public Works Director Brandon Carver & King
County Staff

Public Works Director Carver and staff from King County gave a power point presentation to Council.

No formal action was taken.

NEXT MEETING

May 18, 2017 City Council Study Session.

ADJOURNMENT

Direction/Action

Motion made by Councilmember Kaplan to adjourn; seconded by Councilmember Musser.
The motion passed 5-0.

The meeting was adjourned at 9:39 p.m.

Respectfully Submitted,
Bonnie Wilkins, CMC
City Clerk

