

MUNICIPAL FACILITIES COMMITTEE AGENDA

May 25, 2017 - North Conference Room

21630 11th Avenue South – Des Moines 98198

5:45 - 6:20 PM

1. Call to order
2. Approve minutes from March 23, 2017 meeting
3. Facility Repair and Replacement Needs Funds 506 – Scott Romano, CIP Manager – 15 minutes
4. Priority Arrays – Advance Planning for CIP – Dan Brewer, COO - 10 minutes
5. Marina 6F Boundary Discussion – Joe Dusenbury, Harbor Master - 10 minutes

Draft Minutes Des Moines City Council Municipal Facilities Committee – 3/23/2017

Meeting called to order: 5:45 pm on March 23, 2017 in North Conference Room @ 21630 11th Ave S. Des Moines, WA 98198

Council Members

Melissa Musser – Chair
Luisa Bangs – Council Member
Jeremy Nutting – Council Member

City Staff

Michael Matthias, City Manager
Joe Dusenbury, Harbormaster
Patrice Thorell, PRSS Director
Dan Brewer, Chief Operations Officer
Scott Romano, CIP Manager
Andrew Merges, Transportation Engineer
Loren Reinhold, SWM Utility Manager
Janet Best, Administrative Assistant

Guests

Minutes of the 2/16/2017 meeting were unanimously approved.

Agenda

1. 239th Stairs
2. 2017 CIP Project Updates
3. Carmen Scott Heritage Trail Improvement Project - Update
4. Park Code - Update

Meeting:

239th Stairs - Update

Over the years, the ground had eroded to the point where the stair case was no longer safe so although a Park, it is gated up and remains closed. Costs to repair the stairs range from \$150-\$250K. It had planned to be addressed as part of a surface water/culvert repair but that repair isn't scheduled until 2020. There was discussion with staff that when Landmarque on Sound was purchased and as part of that development, there may have been some impact fees collected that could help remedy the stairs. But for now, because there are so many unknowns, the committee has directed staff to notify the residents that we are on hold for repair of the stairwell and will be looking for a more cost efficient manner such as potential developer contributions/mitigation paid by private development or doing the repairs in conjunction with other projects.

2017 CIP Project Updates

CIP Manager Scott Romano updated the committee on the progress of 2017 projects. The Beach Park Picnic Shelter & Restrooms construction is about 65% of the way done with a completion planned by the end of April. Using funds secured through a CDBG grant, Parkside Park Renovations will go back out for bid this month and the project should be completed this November. Scott noted that with the excessive rain and contractors jobs getting pushed back, it is difficult getting them to bid at new jobs. The Activity Center and Tennis Court painting will be done this summer. Design is in progress and a generator for City Hall should be completed this fall. An assessment of all City Facilities is in process with some assistance from Mac-Donald-Miller. Paid Parking in the Beach Park and Marina is moving forward with equipment being manufactured, permits secured and installation of power/fiber conduits underground by the Marina staff. Phase 2 to bring Fiber Optic Cable to the Harbormaster's Office from the Public Works Service Center will be completed by the end of April.

Carmen Scott Heritage Trail Improvement Project

Parks, Recreation & Senior Services Director Patrice Thorell spoke about the Carmen L Scott Heritage Trail and stated that the trail, was the one thing that Carmen wanted to be remembered for. Existing trail markers created by Carmen demonstrate the history of Des Moines although they are weathered and unsightly. Patrice presented a sample of a new design that could be mounted directly on the existing posts and are constructed with a clear-hard laminate coating that would stand up to the weather and not deteriorate. There are 14 markers in all and each is only about \$170 to be paid by Legacy and the Farmers Market. The committee suggested Patrice move forward and replace the existing markers with the new design.

Park Code - Update

Park Code updates continued. City Attorney Time George stated that 4 chapters are complete with 3 of those on the Council's consent calendar tonight. The final chapter will take a while longer as it has zoning implications that will need SEPA. Once completed, Tim will bring back to the committee. There was discussion about Chapter 4 of the City code as it pertains to the details of the committees, commissions and advisory boards. The goal would be to develop consistency within each and it was suggested that staff bring this to council as a whole for discussion as each council member serves as a liaison to one of those committees.

The meeting was adjourned at 6:48 pm. Minutes submitted by: Janet Best, Administrative Assistant