

MINUTES

**DES MOINES CITY COUNCIL
REGULAR COUNCIL MEETING
City Council Chambers
21630 11th Avenue South, Des Moines**

December 8, 2016 – 7:00 p.m.

CALL TO ORDER

Mayor Pina called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember Kaplan.

ROLL CALL

Council present: Mayor Matt Pina; Mayor Pro Tem Vic Pennington; Councilmembers Jeremy Nutting, Robert K. Back and Dave Kaplan.

Councilmember Melissa Musser and Luisa Bangs were absent.

Direction/Action

Motion made by Councilmember Nutting to excuse Councilmember Musser and Bangs; seconded by Councilmember Kaplan.

The motion passed 5-0.

Staff present: City Manager Michael Matthias; City Attorney Tim George; Chief Operations Officer Dan Brewer; Harbormaster Joe Dusenbury; Finance Director Dunyele Mason; Assistant City Attorney Matt Hutchins; Probation Officer Melissa Patrick; Court Administrator Jennefer Johnson; Assistant Harbormaster Scott Wilkins; Police Chief George Delgado; Parks, Recreation & Senior Services Director Patrice Thorell; City Clerk Bonnie Wilkins.

CORRESPONDENCE

- There were no correspondences.

COMMENTS FROM THE PUBLIC

- Bill Linscott, address on file; Thanked Council, on behalf of the Des Moines Marina Association, for a great year.
- Rick Johnson, address on file; NextGen.

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

Mayor Pro Tem Pennington

- No report.
- Happy Holidays

Councilmember Kaplan

- No report.
- Sounders playing for the MLS Cup.

Councilmember Back

- No report.
- Thanked everyone for being patient during his first year.

Councilmember Nutting

- No report.
- Jake Gutierrez' funeral December 9th.

PRESIDING OFFICER'S REPORT

- Passed along Holiday cards received.
- Des Moines tree lighting at Des Moines Fish Plaza.
- Tree of Lights Celebration at Wesley Homes.
- Tenant Appreciation Holiday party at the Marina.
 - Argosy Boat in Marina all lit up.
 - Hospitality tent.
 - All boats in the Marina all lit up.
- Sound Transit neighborhood briefing
 - December 14th at Mt. Rainier High School.
- NextGen.
- Kick Off meeting with consultants/Port and Marina District.

ADMINISTRATION REPORT

Item 1: CITY MANAGER THIRD QUARTER REPORT

City Manager Matthias presented to Council the new format for the City Manager report; monthly to quarterly.

City Manager Matthias introduced new Public Information Officer, Ilene Peterson, to the Council.

Kick Off meeting with consultants/Port and Marina District.

CONSENT CALENDAR

Item 1: APPROVAL OF MINUTES

Motion is to approve the minutes of the October 13 and October 20, 2016 City Council Executive Sessions and the minutes of the October 13 and October 20, 2016 Regular City Council meetings.

Item 2: APPROVAL OF VOUCHERS

Motion is to approve for payment vouchers and payroll transfer included in the attached list and further described as follows:

Total A/P Checks/Vouchers	#148641-148875	\$1,373,632.91
Electronic Wire Transfers	#790-797	\$ 185,679.29
Payroll Checks	#18873-18875	\$ 3,808.18
Payroll Direct Deposit	#460001-460149	\$ 287,062.69
Total Certified Wire Transfers, Voids, A/P and Payroll Vouchers:		\$1,850,183.07

Item 3: ARTS COMMISSION REAPPOINTMENTS

Motion is to confirm the Mayoral reappointments of Alfonso De Anda and Ekkarath Sisavatdy to three year terms on the City of Des Moines Arts Commission effective January 1, 2017 and expiring on December 31, 2019.

- Item 4: JAIL ALTERNATIVE – DOC WORK CREW
Motion is to approve the Memorandum of Agreement between the City of Des Moines and the Washington State Department of Corrections for the purpose of providing Community Restitution crew participation as a jail alternative, and authorize the City Manager to sign said agreement substantially in the form submitted.
- Item 5: TRANSPORTATION MANAGEMENT SERVICES CONSULTANT CONTRACT-SPECIAL PROJECT MANAGER
Motion is to approve the contract with Leonard D. Madsen, AICP, for professional transportation management services in 2017, estimated to average 26 hours per week, to manage the S. 216th Segment 3 project, the Marine View Drive Roundabout project, and right of way coordination services with Sound Transit at a not-to-exceed cost of \$115,000, and authorize the City Manager to sign the contract substantially in the form as submitted.
- Item 6: UPDATE OF CITY OF DES MOINES CERTIFICATION ACCEPTANCE QUALIFICATION AGREEMENT AND RIGHT OF WAY ACQUISITION PROCEDURES
Motion 1 is to approve the City of Des Moines Certification Acceptance Qualification Agreement, with Attachment designating the City Manager and the Chief Operations Officer as the individuals authorized to sign Progress Billing statements and reimbursement requests, and authorize the City Manager to sign the Agreement substantially in the form as submitted.

Motion 2 is to approve the City of Des Moines Right-of-Way Acquisition Procedures and authorize the Mayor to sign the Procedures substantially in the same form as submitted.
- Item 7: AMENDMENT TO ILA WITH DEPARTMENT OF LICENSING FOR COLLECTION OF ANNUAL VEHICLE FEES
Motion is to approve Amendment #2 to the Interlocal Agreement between the City of Des Moines and the Department of Licensing for the collection of the annual vehicle licensing fee, and to authorize the City Manager to sign the Amendment substantially in the form as attached.

Action/Direction

Motion made by Councilmember Nutting to approve the Consent Agenda; seconded by Councilmember Kaplan.
The motion passed 5-0.

NEW BUSINESS

Item 1: CONTRACT WITH PARKING BOXX, INC. FOR PROVIDING THE EQUIPMENT, INSTALLATION, SUPPLIES AND TRAINING FOR THE PARKING LOT ACCESS AND REVENUE CONTROL SYSTEM FOR THE MARINA AND BEACH PARK
Staff Presentation: Harbormaster Joe Dusenbury

Harbormaster Dusenbury gave a power point presentation to Council.

Direction/Action

Motion made by Councilmember Kaplan to approve the contract with Parking Boxx, Inc. for providing the equipment, installation, software and supplies for the Parking Lot Access and Revenue Control System for the Marina and Beach Park for the sum of \$260,647.00, plus Washington State Sales Tax of \$24,761.47 and to authorize the City Manager to sign the agreement, substantially in the form as attached; seconded by Councilmember Back.
The motion passed 5-0.

NEXT MEETING DATE

January 5, 2017 Regular City Council Meeting

ADJOURNMENT

Motion made by Councilmember Nutting to adjourn; seconded by Mayor Pro Tem Pennington.
The motion passed 5-0.

The meeting was adjourned at 7:39 p.m.

Respectfully Submitted,
Bonnie Wilkins, CMC
City Clerk

