

## MINUTES

**DES MOINES CITY COUNCIL  
REGULAR COUNCIL MEETING  
City Council Chambers  
21630 11<sup>th</sup> Avenue South, Des Moines**

**November 17, 2016 – 7:00 p.m.**

### CALL TO ORDER

Mayor Pina called the meeting to order at 7:01 p.m.

### PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember Kaplan.

### ROLL CALL

Council present: Mayor Matt Pina; Mayor Pro Tem Vic Pennington; Councilmembers Melissa Musser, Jeremy Nutting, Luisa Bangs, Robert K. Back and Dave Kaplan.

Staff present: City Manager Michael Matthias; City Attorney Tim George; Harbormaster Joe Dusenbury; Paralegal Vicki Sheckler; Assistant City Attorney Matt Hutchins; Transportation & Engineering Services Manager Brandon Carver; Police Chief George Delgado; Finance Director Dunyele Mason; Acting City Clerk Ellie Hooman.

### CORRESPONDENCE

- There were no correspondences.

### COMMENTS FROM THE PUBLIC

- Sophie Rock, ASB President; Mt. Rainier monthly update.
- Mary Ann Markraren, 20613 12<sup>th</sup> Avenue S; Marina paid parking.
- Rick Johnson, address on file; NextGen and Port of Seattle tree issue.
- Bill Linscott, address on file; Marina paid parking.
- Bob Adams, Des Moines; Marina paid parking.

### BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

Mayor Pro Tem Pennington

- Marina paid parking.

Councilmember Kaplan

- South Country Area Transportation Board meeting.

Councilmember Back

- Environment Committee meeting.

Councilmember Bangs

- No report.

Councilmember Nutting

- No report.

Councilmember Musser

- Marina parking.
- Municipal Court sentencing alternatives.

**PRESIDING OFFICER'S REPORT**

- Marina paid parking.

**ADMINISTRATION REPORT**

- Employee Recognition Program:
  - Chief Delgado spoke about a water rescue at the Marina.
  - Police Senior Secretary, Ellie Hooman, received PHR Certification.
  - City Attorney George presented Paralegal Vicki Sheckler with a 30 year anniversary pin.
  - City Manager Matthias discussed development of an Employee Recognition Program.
- Monthly Financial Report:
  - Finance Director Mason gave an update to Council on the City's financials through October.
- Marina Paid Parking:
  - Harbormaster Dusenbury gave a power point presentation to Council.

**CONSENT AGENDA**

Item 1:

CONSULTANT CONTRACT FOR PORT OF SEATTLE GRANT

Motion is to approve the draft Consultant Agreement with the Holmes Group, LLC, in an amount not to exceed \$60,200, for the purposes of providing a Marina District Feasibility Study, and authorize the City Manager to sign the draft Agreement substantially in the form as attached.

**Action/Direction**

Motion made by Councilmember Kaplan to approve the Consent Agenda; seconded by Councilmember Nutting.

The motion passed 7-0.

At 9:30 p.m. Council took a 5 minute break and resumed the regular meeting at 9:35 p.m.

**NEW BUSINESS**

ITEM 1:

LOCAL GOVERNMENT 101, PART 10: FINANCE

Staff Presentation

Finance Director Dunnye Mason

Finance Director Mason gave a power point presentation to Council.

**Direction/Action**

Motion made by Mayor Pina to extend the meeting until 10:30 p.m.; seconded by Councilmember Kaplan.

The motion passed 7-0.

**EXECUTIVE SESSION**

At 10:13 p.m. Council went into Executive Session. The purpose of the Executive Session was to discuss the Performance of a Public Employee under RCW 42.30.110(1)(g).

No formal action was taken.

At 10:30 p.m. Council ended the Executive Session and resumed the regular meeting.

**NEXT MEETING DATE**

December 1, 2016 Regular City Council Meeting

**ADJOURNMENT**

**Motion** made by Councilmember Nutting to adjourn; seconded by Councilmember Musser. The motion passed 7-0.

The meeting was adjourned at 10:31 p.m.

Respectfully Submitted,  
Ellie Hooman, PHR  
Acting City Clerk

