

Des Moines City Council PS&T Committee Minutes – 12/1/2016

Meeting called to order: 6:02 PM on December 1, 2016, in North Conference Room @ 21630 11th Avenue S, Des Moines WA 98198.

Council Members

Luisa Bangs – Chair
Dave Kaplan
Vic Pennington

Other City Staff

George Delgado – Police Chief
Michael Matthias – City Manager
Matt Hutchins – Asst City Attorney
Master Sergeant Mike Graddon – PD
Dan Brewer – Chief Operations Officer
Brandon Carver – Public Works Director
Tim George – City Attorney

AGENDA:

1. Approval of the minutes from the meeting of November 3, 2016
2. Emergency Management Update
3. Code Enforcement Update

MEETING:

1. Approval of the minutes from the meeting November 3, 2016: unanimously approved.
2. Emergency Management Update: Chief George Delgado updated the Committee on the Comprehensive Emergency Management Plan. Chief Delgado advised the group that he'd be requesting a 6 month extension of the plan due to extensive updates that would require input from the Fire Department, Public Works, and the Marina. The required updates centered around ADA compliance, the adding of non-discriminatory language, and what each community is doing to address service to non-English speaking populations. The State of Washington wants Cities to show how they'll provide equitable services in times of need. The Chief also mentioned that he and his staff will be meeting with Karen Ferreira from the State of Washington to discussed future updates to the CEMP and how a process for completing the required updates.

The City's Hazard Mitigation Planning process has been delegated to DMPD volunteer Jason Kucinski and King County Office of Emergency Management Manager Janice Rahman. Public meetings will be scheduled soon to discuss the planning process and the plan's findings. More detail to follow. Jason will also be conducting CERT trainings in 2017 for community members.

Des Moines personnel will be working to coordinate with ham radio and CERT volunteers to create more training opportunities with the Greater Federal Way Emergency

Management team. This will allow a larger pool of trained volunteer responders in times of need.

Michael Matthias, Vic Pennington, and I did a walkthrough of both campuses and considered the option of running EOC operations from the public works building due to the space available and the proximity to Hwy 99 and I-5.

3. Code Enforcement Update: Master Sergeant Graddon provided an update to the committee on the progressing development of the Code Enforcement Program now being facilitated by Des Moines Police Department staff. Included in the presentation was comment on the structure of the program, the utilization of the PermitTrax Reporting Process, and future vision of the program. Master Sergeant Graddon also asked the committee to consider what codes are a priority in the community and if there are efficiencies we could make to relieve some of the workload burden placed on the Code Enforcement/Community Service Officers such as outsourcing the alarm program.

Adjourned at 6:52 pm

Minutes respectfully submitted by:

George M Delgado