

City Manager's Office

November 10, 2016

To: City Council

From: City Manager

Re: Weekly Report

City Manager's Office

- Participated in Redondo Boardwalk dedication. Great job by everyone on staff who helped make this a great event despite the weather!
- Held a meeting with our transportation staff to discuss opportunities regarding mobility for the Business Park to develop multi-modal loop to the downtown and Marina for a pilot program being sponsored by Metro.

Legal

- The legal department met with Court staff regarding the Red Light Photo Enforcement program coming on line, producing a hearings schedule that will ensure a prosecutor is available to appear at contested photo enforcement hearings and also promote efficient adjudication of the infractions.
- The department has been developing standards and procedures for a special prosecution emphasis targeting property crimes affecting the quality of life in Des Moines. As part of this program, the staff drafted necessary paperwork, began reviewing incoming cases, and met with the Court to discuss sentencing options.
- Staff is currently reviewing several thousand emails potentially responsive to two public records requests filed with the City.
- Legal reviewed and approved a contract for asbestos abatement at the Golka property, one of the final steps that must be taken before the City can demolish the nuisance building pursuant to Superior Court order.

Police Department

- 11/02/16 and 11/03/16 DMPD held promotional testing Des Moines United Methodist Church for possible upcoming sergeant's positions. We had 10 officers take the test. Assessors were very complimentary of the tenure and knowledge of the testing officers.
- 11/03/16 Detectives arrested the parents of a six month old homicide victim. This homicide investigation took several months of investigation, lab work, and gathering evidence.
- 11/04/16 Sgt. Savage, MPOs Oak and West were dispatched to the marina for a drowning. Upon their arrival, they located a 16 year old male in the water who was conscious but unable to swim. Officers were able to throw a rescue rope and float to the male that is issued in each patrol car. They were able to wrap the rope around the male and hold him above water while pulling him to shore. He was treated by the fire department.
- 11/04/16 Community Service Officers, Animal Control, Officers and Command attended an event at the Des Moines Library to Thank DMPD for their service.
- 11/05/16 CSO Seaberry held her annual block watch captain event at DMPD. This event was attended by block watch captains from throughout the City. Command also attended a portion of this event.
- 11/05/16 Command attended the ribbon cutting of the Redondo Boardwalk along with a several other City officials.

Finance & Information Technology Services

- Month end processing.
- Annual GAAP update training
- Labor negotiation support
- 2016 Budget Adjustment analysis and council presentation
- Property Tax analysis and council presentation
- Recreation software demonstration

Marina

- The Marina staff completed scoring the responses to the City's Request for Proposals for parking lot access and revenue control equipment. The high scoring company was Parking Boxx, Inc. a North American company with headquarters in Miami, FL and Toronto, Canada.
- On Wednesday, November 2nd, the Harbormaster began checking the references provided by Parking Boxx by traveling to Salt Lake City and Logan, Utah. In Logan, Parking Boxx had recently installed a parking control system for Utah State University. Utah State is a large institution with several surface lots and two parking structures. The Harbormaster met with the Director of Transportation Services and toured several of their installations. The Director and his staff are pleased with the installation that Parking Boxx provided the University.

- Later that day the Harbormaster met with the Director of Guest Relations for the Grand America Hotel in downtown Salt Lake City. Great America is a large hotel with 750 rooms, two restaurants and fifteen banquet rooms. And they had just completed an installation of Parking Boxx equipment in their garage. In addition to their guests, they park over 200,000 banquet customers per year. In addition to being very satisfied with the equipment and installation provided by Parking Boxx, they shared some very useful knowledge they had about banquet and event parking.
- The fall weather pattern is limiting boating activity. The next club visit is scheduled for this weekend when the Gig Harbor Yacht Club will be in the Marina.
- In addition to routine clean-up and maintenance tasks the Marina maintenance staff continued repairing a failure of one of the main electric power feeds to M Dock.

Parks

- Des Moines Senior Activity Center honored our veterans two days this week. On Wednesday, November 9th special tables for our vets were set up military uniforms and photos of our proud veteran participants were on display. On Thursday, November 10th, our Latino senior program recited the Pledge of Allegiance and honored their grandchildren who serve in our military by bringing photos to share.
- The Event Center is focusing on winterizing and cleaning up after a very long season. Over 21,000 people came through our facilities this year generating a total of forecasted rental revenue of \$230,000. Additional revenues are forecasted to exceed \$65,000 of which includes additional services such as set up fees, tear down fees, Meadow chair rental of which includes our staff setting and taking them down.
- Event Center staff are in full planning mode for the Seattle Wedding Show taking place on January 15, 16 and 17, 2017. Anticipated Wedding Show attendance is over 7,000.
- Parks, Recreation and Senior Services, Marina and Finance staffs met for four hours on Monday for a demonstration of the Recreation Management software offered by Perfect Mind. Staff has asked the vendor to follow up regarding unanswered questions brought up at the demonstration.
- The Des Moines Arts Commission and the Highline College MaST Center hosted the 4th Annual Squid A Rama on Saturday, November 5 from 4 pm to 7:30 pm. The event drew a record number of 350 attendees to the event that included an underwater release of Squid, arts and crafts, a student art show, Squid movie/video clips and Squid dissections. Salty's at Redondo donated chowder and Auntie Irene's donated coffee and cocoa for the event. South King Fire and Rescue was hired to provide a fire watch at the event in anticipation of high attendance that would exceed the facility's maximum occupancy.
- The Des Moines Legacy Foundation that supports the city's Parks, Recreation and Senior Services programs celebrated its 17th annual Bayside Brunch at Anthony's Homeport on Sunday, November 6th from 9:30 am to 1:00 pm to a crowd of over 114 attendees. Anthony's managers, executive chef, cooks and waiters donate their time to make this a memorable event for the community.

Public Works

- Prepared the Redondo Boardwalk dedication with Marina staff.
- Additional PBPW input for this week will be included in next week's report – a function of Veteran's Day coinciding with the end of the week.